**HOARDING PERMIT APPLICATION**

**APPLICATIONS MUST BE LODGED AND APPROVED PRIOR TO THE ACTIVITY TAKING PLACE**

**(ALLOW AT LEAST 5 WORKING DAYS PRIOR TO PLACEMENT DATE)**

Pursuant to paragraph 4.11 Obstructions, of City of Salisbury By-Law No. 3 - Roads, a person must not on any road, without the permission of the Council erect, install or place or cause to be erected, installed or placed any structure, object or material of any kind so as to obstruct a road, footway, water-channel, or watercourse in a road;

Application to temporarily place a mini skip, erect scaffolding, install a temporary toilet or place building materials or other objects on Council Road (including road, footpath, verge) herein referred to as “Hoarding”

**Please select the permit you are applying for by marking with an ‘X’**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Crane Truck / Elevated Work Platform | |  | Industrial Bins / Shipping containers / Mini Skip |  |
| Mobile Scaffolding | |  | Ladder |  |
| Fixed Scaffolding | |  | Scissor Lift |  |
| Road and Footpath Occupation | |  | Other Hoarding (please describe below) |  |
| ***Description*** |  | | | |

|  |  |
| --- | --- |
| **APPLICANT** | |
| Name: |  |
| Address: |  |
| Contact Email |  |
| Contact Phone |  |

|  |  |
| --- | --- |
| Company Name / Licence Holder: |  |
| Mailing Address: |  |
| Business Phone: |  |
| Business Email: |  |

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| --- | --- |
| **LOCATION OF THE ACTIVITY** | |
| Name or Identifier of site |  |
| Address |  |
| Name for Site Contact |  |
| Site Contact Mobile Number |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **DURATION OF THE ACTIVITY** | | | |
| Start Date |  | Finish Date |  |
| Start Time |  | Finish Time |  |

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| --- |
| **DETAILS OF PROPOSED WORK (INCLUDING EQUIPMENT USED** |
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| **MANDATORY DOCUMENTS REQUIRED TO SUBMIT WITH THIS APPLICATION** | **Tick** |
| Public Liability Certificate of Currency for the amount of $20 Million. |  |
| Detailed Traffic Management Plan / Pedestrian Management Plan |  |
| Copies of Consultation with ANY potentially affected businesses or residents |  |
| Development Application Number – D/A#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ If applicable |  |

|  |  |  |
| --- | --- | --- |
| **APPLICATION FEE** | **Fee** | **Tick** |
| Hoarding Applications for major hoardings - Construction, Crane, Containers, Skips and / or road closure in any location. | $545 |  |
| Hoarding Applications for minor hoardings - single item including bin, skip or container | $66 |  |
| Hoarding application for Charity/Community Groups | $12 |  |
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| **ACKNOWLEDGEMENT** |
| I/We acknowledge that I/we have read and understood the Permit General and Special Terms and Conditions and agree to abide by all the Terms and Conditions  (as provided on the Council’s website [www.salisbury.sa.gov.au](http://www.salisbury.sa.gov.au))  Applicant’s Signature …………………………………………… Date…………………………………….. |

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| **OFFICE USE ONLY** |
| Receipt Code: DSHOAP  Date Lodged: / / Receipt: ………………………………………………………………. |