



# 2024/25 FEES AND CHARGES

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**CITY OF SALISBURY**  
**FEES AND CHARGES 2024-25**

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## DELEGATED AUTHORITY

The Chief Executive Officer be delegated authority to negotiate fees consistent with those endorsed in the Fees and Charges Booklet to facilitate access to services/facilities in circumstances not specified within the Fees and Charges Booklet (for example, extended booking of a Council facility) and to waive or vary the requirement for payment of a fee, charge or bond where Council is providing 'in kind' support to an event or activity, or there is a community benefit to be achieved.

## STATUTORY FEES AND CHARGES

Fees and charges set by regulation, gazettal notice or other government agency will be applied by Council.

Within this Fees and Charges Booklet, statutory fees and charges relevant to the City of Salisbury are recorded. These Fees and Charges will be updated within this Fees and Charges Booklet accordingly.

The Fees and Charges Booklet does not seek to record all statutory fees and charges, however, where relevant, these fees are applied by the City of Salisbury in accordance with relevant legislation, gazettal notice or as determined by the relevant government agency.

## GOODS AND SERVICES TAX (GST)

Where applicable, GST has been applied to the Fees and Charges set out in this booklet.

A welcoming and liveable City





# Foundations

- ✓ Our City is attractive and well maintained
- ✓ The health and wellbeing of our community is a priority
- ✓ People are valued and they feel safe, included and connected
- ✓ We are proud of our strengths, achievements and cultural diversity
- ✓ Our community is resilient and adaptive to change



## Council's commitment to develop a welcoming and liveable City

Council will:

- > deliver and support programs that promote active living, health and wellbeing throughout the community
- > provide community and sporting facilities that cater for a diverse range of interests and needs
- > support clubs and community groups to increase participation
- > connect people to information, people and programs that help them achieve their goals
- > celebrate our community's diversity
- > design services, places and programs that are safe and welcoming for all
- > inform, connect and empower people and neighbourhoods to increase self-reliance
- > provide experiences that make our places lively and interesting
- > facilitate housing choices
- > encourage businesses to become more involved in our community

## ENVIRONMENTAL HEALTH

### HEALTH ACT ADMINISTRATION

#### FINES & COSTS

In its capacity as the Authority and or administering agency for the following Acts and associated regulations,

- *SA Public Health Act*
- *Food Act*
- *Environment Protection Act*
- *Supported Residential Facilities Act*
- *Local Nuisance and Litter Control Act*

and other legislation as prescribed to be administered by the Section, the City of Salisbury can prosecute and or expiate offences as stipulated in the Acts. The penalties and expiation fees are set by the Acts and are subject to review through legislative amendments. Details of the penalties and expiation fees are provided in the respective Acts. Expiation fees are paid to Council. Fines prescribed by the Acts plus any costs awarded against offenders are paid into Court and from thence remitted to Council.

Pursuant to Regulation 5 of the *Expiation of Offences Regulations 2011*, the expiation reminder notices are subject to an additional reminder fee and this is established under the Regulations and payable in addition to the Expiation fee.

If a vehicle was involved in the alleged offence to which the expiation notice relates and a fee incurred for searching the relevant motor vehicle register — the fee for 1 such search is added to the expiation notice.

Pursuant to Regulation 6 of the *Expiation of Offences Regulations 2011*, the Expiation Enforcement Warning Notices are subject to an additional fee and this is established under the Regulations and payable in addition to the Expiation fee.

If a vehicle was involved in the alleged offence to which the expiation notice relates and a fee incurred for searching the relevant motor vehicle register — the fee for 1 such search is added to the expiation notice.



## SUNDRY LICENCES

Permit to use a Public Road for Business Purposes (Mobile Ice Cream Vans).

A permit may be issued under Section 222 of the *Local Government Act 1999* for permission to sell commodities or articles in any street relating to Mobile Ice Cream Vans. Fees are fixed by Council pursuant to Section 188 of the *Local Government Act 1999* as amended.

## FOOD SAFETY AUDIT FEES

Pursuant to Section 188 of the *Local Government Act 1999*, a Council may impose fees and charges for services supplied to a person at their request. These fees or charges must not exceed a reasonable estimate of the direct cost to Council in providing the service.

Standard 3.3.1 Food Safety Programs for Food Service to Vulnerable Populations has been implemented in South Australia as a result of amendments to the *Food Act 2001*.

This standard requires businesses providing food to vulnerable people to implement a documented and audited food safety program. This Food Safety Standard will apply to food businesses generally including, hospital facilities, aged care facilities, delivered means (Meals on Wheels) and child care centres. These businesses must have a food safety program prepared, implemented and audited. The auditing services that are to be undertaken by Councils will be on a fee for service basis with associated costs for auditing being recovered from the businesses.

## A welcoming and liveable City

Environmental Health

Health Act Administration

Fees	2023/24 \$	2024/25 \$	GST
<b>Food Inspection Fees</b>			
Food Act 2001 Reg 11 Inspection Fee (2) (a) (i) in the case of a small business	140.00	144.00	No
Food Act 2001 Reg 11 Inspection Fee (2) (a) (ii) in any other case	350.00	361.00	No
<b>Food Safety Audit</b>			
Desktop Audit	95.00	98.00	Yes
On-Site Audit	194.00	200.00	Yes
Re-Audit (Follow Up Audit)	194.00	200.00	Yes
<b>Legionella Regulations Fees</b>			
Registration of one system	44.00	45.25	No
each additional system on same premises	29.25	30.25	No
Application fee per system for renewal	22.20	22.90	No
Inspection of one system	176.00	181.00	No
each additional system on same premises	117.00	121.00	No
Application to Minister for determination or approval	739.00	761.00	No
<b>Mobile Ice Cream Van Permit</b>			
Initial Licence (per annum)	635.00	635.00	No
Renewal (per annum)	610.00	610.00	No
Temporary permit (per day)	123.00	125.00	No

Health Act Administration continued

Fees	2023/24 \$	2024/25 \$	GST
<b>South Australian Public Health (Wastewater) Regulations 2019</b>			
1. Application for a product approval	559.00	576.00	No
2. Application for a wastewater works approval if the relevant authority is a Council			
(a) for the installation or alteration of a temporary on-site wastewater system	0.00	0.00	No
(i) if the system's capacity does not exceed 10 Equivalent Persons (EP)	56.00	57.50	No
(ii) if the system's capacity exceeds 10 EP	112.00 plus 27.50 for each 2 EP in excess of 10 EP	115.00 plus 28.25 for each 2 EP in excess of 10 EP	No
(b) installation or alteration of an on-site wastewater system (other than a temporary on-site wastewater system)			
(i) if the system's capacity does not exceed 10 EP	125.00	129.00	No
(ii) if the system's capacity exceeds 10 EP	125.00 plus 27.50 for each 2 EP in excess of 10 EP	129.00 plus 28.25 for each 2 EP in excess of 10 EP	No
(c) for the connection of an on-site wastewater system to a community wastewater management system			
(i) in the case of an existing on-site wastewater system	125.00	129.00	No
(ii) in the case of a new on-site wastewater system			
If the system's capacity does not exceed 10 EP	125.00	129.00	No
If the system's capacity exceeds 10 EP	125.00 plus 27.50 for each 2 EP in excess of 10 EP	129.00 plus 28.25 for each 2 EP in excess of 10 EP	No
3. Application for a wastewater works approval if the relevant authority is the Minister	559.00	576.00	No
4. Application for variation or revocation of a condition of a wastewater works approval			
(a) if the relevant authority is a Council	125.00	129.00	No
(b) if the relevant authority is the Minister	559.00	576.00	No
5. Application for postponement of expiry of a wastewater works approval	125.00	129.00	No
6. Inspections			
(a) inspection in connection with an application or other matter under these regulations (Council)	139.00	143.00	No
(b) inspection in connection with an application or other matter under these regulations (Minister)			
(i) for the first inspection	0.00	0.00	No
(ii) for each subsequent inspection	220.00	226.00	No
<b>Supported Residential Facilities Act 1991</b>			
s 22(1)(a)(iii) Inspection fee for inspection of premises	219.00	226.00	No
s 24(2) Application for a licence	91.00	93.50	No
s 27(1)(b) Application for renewal of a licence	91.00	93.50	No
s 27(2) Late application for renewal of a licence	54.50	56.00	No
s 30(2)(b) Application for the transfer of a licence	91.00	93.50	No
s 43(5)(c) Application in relation to a dispute	54.50	56.00	No
Schedule 1.3(a) of Regulations	425.00	438.00	No

## COMMUNITY COMPLIANCE SERVICES

### DOG CONTROL

Subject to the Section 26 of the *Dog and Cat Management Act 1995* Council can set to collect the fees and charges associated with:

- the registration of dogs; and
- Fees for the receipt and management of information relating to a register contemplated by subsection (1)(ac);
- The provision of extracts from registers kept under this Act;
- Fees (which may be differential but which must not exceed an amount prescribed by the regulations for the purposes of this paragraph) –
  - (i) For the registration of dogs or businesses under Part 4; and
  - (ii) For late payment of registration fees; and
  - (iii) For meeting any other requirement imposed on councils under this Act.

The fees and charges are determined by Council and subject to the limitations of Section 41 of the Act. The Manager, Environmental Health and Community Compliance and Team Leader, Community Compliance are delegated the authority to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date and 50% in the event of the dog passing away within three months of the payment due date.

Business Registration Fees are applicable to a kennel at which dogs are bred or trained for the provision of security or other services involving the use of dogs. Each dog kept at the premises is subject to a “Business Registration” fee unless such dog is permanently housed at the facility and subject to a “standard dog fee”.

The Manager Environmental Health and Community Compliance and Team Leader Community Compliance has delegated authority to refund 76% of the dog registration fee paid in the event of the registered dog passing away within 4 weeks of the payment due date and 50% in the event of the dog passing away within three months of the payment due date.

### DANGEROUS DOG, MENACING DOG AND GUARD DOG PRESCRIBED COLLARS

Under the provisions of the *Dog and Cat Management Act 1995*, Section 45D (1)(d) a person who owns, or is responsible for the control of:

- an attack trained dog, a guard dog or a patrol dog, or
- a dog subject to a Control (Dangerous Dog) Order, or
- a dog subject to a Control (Menacing Dog) Order



must ensure that the dog must, at all times, wear a collar that complies with the requirements of the Board (except while the dog is suffering from injury, disease or sickness to the extent that the wearing of a collar would be injurious to the health of the dog).

The first and initial collar for a dog subject to Control (Dangerous Dog) Order and or a Control (Menacing Dog) Order will be provided by Council however all subsequent and or replacement collars will be subject to the prescribed fee.

## **DOG FINES FROM PROSECUTIONS**

In its capacity as the Authority and or administering agency for the *Dog and Cat Management Act 1995* and associated Regulations, the City of Salisbury can prosecute and or expiate offences as stipulated in the Act. The penalties and expiation fees are set by the Act and are subject to review through legislative amendments. Details of the penalties and expiation fees are provided in the Act. Expiation fees are paid to Council. Fines prescribed by the Acts plus any costs awarded against offenders are paid into Court and from thence remitted to Council.

## **KENNEL LICENCE**

Pursuant to Section 33(4)(c) of the *Dog & Cat Management Act 1995* Council can approve a kennel within its area for the purposes of providing temporary board to dogs. Under the provision of Section 26(6) Council may charge a fee for issuing an approval (licence). Fees are fixed by Council resolution pursuant to Section 188 of the *Local Government Act 1999*.

## **PERMIT TO KEEP MORE THAN THE PRESCRIBED NUMBER OF DOGS**

Pursuant to City of Salisbury By-Law No. 5 made under Section 90 of the *Dog & Cat Management Act 1995*, Council may grant permission to keep more than the prescribed number of dogs per premises. The prescribed number of dogs per premises are defined by Council By-Laws and unless otherwise indicated (As defined in the by-law) are two dogs on a dwelling. Under the provision of Section 26(6) Council may charge a fee for an application for a permit to keep more than the prescribed number of dogs per premises by issuing a permit (licence). Fees are fixed by Council resolution pursuant to Section 188 of the *Local Government Act 1999*.

## **DOG SURRENDER FEES**

As a service to the community Council will, on request, collect and relocate unwanted or frail dogs to an appropriate shelter or Veterinary Surgery. Fees are fixed by Council resolution pursuant to Section 188 of the *Local Government Act 1999*.

Note: The fees for dog handover have been adjusted to ensure that Council recovers the costs associated with the relocation of the dogs to the Dog Relocation service provider. The

discounted rate is offered to eligible concession card holders that match the concession cards approved by the Dog and Cat Management Board and allow eligible concessions for dog registrations.

## OFFENCES UNDER THE DOG & CAT MANAGEMENT ACT 1995

Section 26 of the *Dog and Cat Management Act 1995* empowers Councils to charge:

- (a) Fees for the provision of extracts from registers kept under the Act; and
- (b) Fees (which may be differential) approved by the Minister –
  - (i) For the registration of dogs or businesses;
  - (ii) For late payment of registration fees; and
  - (iii) For meeting any other requirements imposed on Councils under the Act.

Councils set their own registration fees.

## FINES & COSTS

In its capacity as the Authority and or administering agency for the *Dog and Cat Management Act 1995* the City of Salisbury can prosecute and or expiate offences as stipulated in the Act. The penalties and expiation fees are set by the Act and are subject to review through legislative amendments.

Details of the penalties and expiation fees are provided in the Act and associated regulations. Expiation fees are paid to Council. Fines prescribed by the Acts plus any costs awarded against offenders are paid into Court and then remitted to Council.

Pursuant to Regulation 5 of the *Expiation of Offences Regulations 2011*, the expiation reminder notices are subject to an additional reminder fee and this is established under the Regulations and payable in addition to the Expiation fee.

Community Compliance  
Animal Control

Fees	2023/24 \$	2024/25 \$	GST
<b>Dog Disposal Fees</b>			
Surrender of dogs	270.00	300.00	Yes
Surrender of dogs (pensioners)	135.00	150.00	Yes
<b>Fees Unrelated to Registrations</b>			
Seizure Fee (Dog Wandering at large)	85.00	90.00	No
Daily Pound Fee	55.00	60.00	No
Cat Trap Cage Deposit	100.00 except for customers with a valid pension or concession card deposit fee is waived	100.00 except for customers with a valid pension or concession card deposit fee is waived	No
<b>Guard Dog Collars</b>			
Guard Dog Collars	40.00	45.00	Yes
<b>Kennel Fees</b>			
Breeder Licence Application	75.00	75.00	No
Breeder Licence Renewal (per annum)	75.00	75.00	No
<b>Permit to Keep More Than the Prescribed Number of Dogs</b>			
Kennel Licence (keep more than 2 dogs at premises)	64.00	66.00	No
Renewal Fee	54.00	56.00	No
<b>Registration and Renewal Fees</b>			
Non-Standard Dog	85.00	90.00	No
Standard Dog	42.50	47.00	No
Non-Standard Dog - Concession	42.50	45.00	No
Standard Dog - Concession	21.25	23.50	No
Non-Standard Working Dog	85.00	90.00	No
Standard Working Dog	42.50	47.00	No
Business Registration	85.00	90.00	No
Assistance Dog	No fee	No fee	No
Concession Standard - Part Year 50% Rebate - Jan-May	10.65	11.75	No
Concession Non-Standard - Part Year 50% Rebate - Jan-May	21.25	22.50	No
Standard - Part Year 50% Rebate - Jan-May	21.25	23.50	No
Non-Standard - Part Year 50% Rebate - Jan-May	42.50	45.00	No
Standard Working Dog - Part Year 50% Rebate - Jan-May	21.25	23.50	No
Non Standard Working Dog - Part Year 50% Rebate - Jan-May	42.50	45.00	No
Puppy - 1 Jan - May	21.25	23.50	No
Puppy (Concession) - 1 Jan - May	10.65	11.75	No
Puppy (Concession)	0.00	23.50	No
Replacement Disc Fee	10.00	10.00	No

## OFFENCES RELATED TO COMMUNITY COMPLIANCE AND PARKING ENFORCEMENT FUNCTIONS

In its capacity as the Authority and or administering agency for the following Acts and associated regulations,

- *Road Traffic Act*
- *Australian Road Rules*
- *Private Parking Areas Act*
- *Road Traffic (miscellaneous) Regulations*
- *Environment Protection Act and Associated Environmental Policies*
- *Local Nuisance and Litter Control Act*
- *And other legislation as prescribed to be administered by the Section,*

the City of Salisbury can prosecute and or expiate offences as stipulated in the Acts. The penalties and expiation fees are set by the Acts and are subject to review through legislative amendments. Details of the penalties and expiation fees are provided in the respective Acts. Expiation fees are paid to Council. Fines prescribed by the Acts plus any costs awarded against offenders are paid into Court and from thence remitted to Council.

Pursuant to Regulation 5 of the *Expiation of Offences Regulations 2011*, the expiation reminder notices are subject to an additional reminder fee and this is established under the Regulations and payable in addition to the Expiation fee.

If a vehicle was involved in the alleged offence to which the expiation notice relates and a fee incurred for searching the relevant motor vehicle register — the fee for 1 such search is added to the expiation notice.

Pursuant to Regulation 6 of the *Expiation of Offences Regulations 2011*, the Expiation Enforcement Warning Notices are subject to an additional fee and this is established under the Regulations and payable in addition to the Expiation fee.

If a vehicle was involved in the alleged offence to which the expiation notice relates and a fee incurred for searching the relevant motor vehicle register — the fee for 1 such search is added to the expiation notice.



## OFFENCES RELATED TO BY-LAWS EXPIATIONS

An expiation fee may be fixed by Council resolution in accordance with section 246(5)(b) of the *Local Government Act 1999*, as amended.

Expiation fee: \$188.00

In the case of a continuing offence: \$50 for every day on which the offence or breach of the by-law continues;

In the enforcement of the City of Salisbury By-Laws, Council may be required to instigate Court proceedings against offenders against those By-Laws. Penalties may be set down in the By-Laws or in the Act or Regulations under which the By-Law is made. Fines, plus any costs that may be awarded against offenders, are paid into Court and from thence remitted to Council.

In accordance with Section 246(3)(g) of the *Local Government Act 1999* Council may fix a maximum penalty for any breach of a By-Law provided that the maximum penalty so fixed does not exceed \$1,250.

Maximum Penalty: \$1,250

## **BY LAW 2 - REMOVAL, STORAGE AND OR DISPOSAL OF MOVEABLE SIGNS**

Under By-Law 2 Moveable Signs, subparagraph 10.4, the owner or other person entitled to recover a Moveable Sign removed pursuant to subparagraph 10.3 of the By-Law must pay to the Council any reasonable costs incurred by the Council in removing, storing and attempting to dispose of the Moveable Sign before being entitled to recover the Moveable Sign.

Note:

\*1. Storage charges will not be charged for signs stored within a Council Facility. Any signs requiring external storage and incurring a fee for storage will result in the storage costs being charged as a direct cost recovery. \*\*2. Disposal costs will be charged as a direct cost recovery as these vary depending on the size of the sign and the material utilised in construction.

## **PERMIT FEES FOR BY LAW 3 - OBSTRUCTION OF ROAD**

Under By-Law 3 Roads, clause 2.6 Obstruction of Roads, a person must not without permission erect or install or place any structure, item or material of any kind so as to obstruct the road or any foot way, water channel or water course in a road. A hoarding permit is issued as the approval is for the use of the area for various activities.

Council may charge a fee for an application for a hoarding permit to obstruct a road. Fees are fixed by Council resolution pursuant to Section 188 of the *Local Government Act 1999*.

Hoarding Applications for major hoardings – construction road closures, site offices, crane, containers, skips and or road closure in any location.

Community Compliance

Fees	2023/24 \$	2024/25 \$	GST
<b>Abandoned Car Expiation</b>			
Towing Fee - Car - Road Side Pick Up	250.00	400.00	Yes
Towing Fee - Truck - Road Side Pick Up	550.00	550.00	Yes
Towing Fee - Car/Truck - Alternate Locations (Creek, Reserve, Difficult Areas) and Burnt Out Vehicle and Road Debris	Price on Application	Price on Application	Yes
Daily Vehicle Impound Fees	20.00	30.00	Yes
Advertising Fees	Direct Costs as Incurred	Direct Costs as Incurred	Yes
Sales Fees	40% of the Items gross sale amount (hammer price)	40% of the Items gross sale amount (hammer price)	Yes
<b>Abatement Notices</b>			
Fail to comply with notice	500.00	500.00	No
<b>Footpath Trading Permits</b>			
Footpath Trading - Annual Permit Fee Business	85.00 - 220.00	90.00 (minimum fee) or 15.00 per square metre of trading area (whichever is the greatest), capped at 300.00	No
Footpath Trading - Annual Permit Fee Charity/Community Group	(85.00 - 220.00) x 50%	Standard rate at 50% discount	No
Outdoor Footpath Trading Notification Fee	105.00	110.00	No
Outdoor Footpath Trading Temporary Permit - Events	25.00	30.00	No
Outdoor Footpath Trading Temporary Permit - Charity/Community Group	15.00	20.00	No
Energy Absorbing Bollard Fee	Actual Costs (Supply and installation) plus 50% rebate, or as otherwise approved by Council	Actual Costs (Supply and installation) plus 50% rebate, or as otherwise approved by Council	Yes
<b>General Applications</b>			
Use of Footpath not covered by Footpath Trading Policy - Initial Application	65.00	70.00	No
Use of Footpath not covered by Footpath Trading Policy - Renewal	40.00	45.00	No
<b>Hoarding Fees</b>			
Hoarding Applications for Commercial/Industrial locations	545.00	560.00	No
Hoarding Applications for Residential locations and minor hoarding	66.00	70.00	No
Hoarding Applications for Charity/Community Group	12.00	15.00	No
<b>Litter Expiations</b>			
Depositing litter in public place	315.00	315.00	No
Disposing of litter - 50 litres or more of Class B Hazardous	1,000.00	1,000.00	No
Disposing of litter - up to 50 litres of general litter	210.00	210.00	No
Bill posting without consent	315.00	315.00	No
Litterer must remove litter if asked	210.00	210.00	No
EPA Burning Policy Cause/Permit Burning	300.00	300.00	No
Failing to comply with abatement notice	500.00	500.00	No
Failure to Prevent Spread of Fire on Land	473.00	473.00	No
LG Act Provision for a Council to make By Laws	100.00	100.00	No
LG ACT Use public road for business purposes without authority	210.00	210.00	No

Community Compliance continued

Fees	2023/24 \$	2024/25 \$	GST
<b>Moveable Sign Removal</b>			
Removal	60.00	65.00	Yes
Storage of Sign *1	Varies	Varies	Yes
Disposal of Sign **2	Varies	Varies	Yes
<b>Non-Trafficable Areas</b>			
Inflammable Undergrowth Manual Block Clearing Fee	Charged at cost of services	Charged at cost of services	Yes
<b>Nuisance Explanations</b>			
Person must cease local nuisance if asked	210.00	210.00	No
Causing local nuisance	500.00	500.00	No
<b>Other Fees</b>			
Burning Permit Fees	50.00	55.00	No
<b>Parking Infringements</b>			
Stopping where 'no stopping' sign applies (167)	111.00	114.00	No
Stopping where 'no parking' sign applies (168(1))	93.00	96.00	No
Stopping on road with continuous yellow edge line (169)	111.00	116.00	No
Stopping on clearway (176(1))	310.00	319.00	No
Stopping in loading zone	79.00	81.00	No
Stopping in loading zone - exceeding time in loading zone (179(2))	79.00	81.00	No
Stopping in bus zone (183(1))	153.00	158.00	No
Stopping in permit zone (185(1))	75.00	77.00	No
Stopping in bicycle lane (187(2))	312.00	321.00	No
Double parking (189(1))	111.00	114.00	No
Stopping near fire hydrant etc. (194(1))	93.00	96.00	No
Stopping on path, dividing strip or nature strip (197(1))	113.00	116.00	No
Stopping on painted island (197(1A))	111.00	114.00	No
Obstructing access to and from footpath ramp etc.	91.00	94.00	No
Obstructing access to and from driveway etc.	93.00	96.00	No
Stopping heavy or long vehicle on road outside built-up area (200(1))	136.00	140.00	No
Stopping in parking area for people with disabilities (203(1))	433.00	446.00	No
Parking for longer than indicated where 'permissive parking' sign	61.00	63.00	No
Parking where there are parking bays - failing to park in bay	59.00	61.00	No
Further offence for continued parking contravention RTA (174B)	55.00	61.00	No
Expiation Offences Act 1996 s5 Reminder Notice s5(a)	71.00	73.00	No
s5(b) If a vehicle is involved in an alleged offence to which the expiation notice relates and a search fee incurred	Equivalent to the Search Fee incurred	Equivalent to the Search Fee incurred	No
Expiation enforcement warning notices s6(a)	64.00	66.00	No
s6(b)(i) a vehicle involved in the alleged offence to which expiation relates incurs a search fee	Equivalent to the Search Fee incurred	Equivalent to the Search Fee incurred	No
Parking in other Public Place	75.00	77.00	No
Purpose other than Parking (reg 7)	60.00	62.00	No
Damage to sign (reg 8)	110.00	113.00	No
Not wholly within 1 parking bay (reg 4 (1) a)	59.00	61.00	No
Parking in a bay already occupied (reg 4 (1) b)	72.00	74.00	No
Protrusion over walkway or driveway (reg 5)	93.00	96.00	No



Community Compliance continued

Fees	2023/24 \$	2024/25 \$	GST
<b>Parking Infringements continued</b>			
Obstruct access (reg 6)	91.00	94.00	No
Further Offence (reg 11)	59.00	61.00	No
No standing area (8 (1))	104.00	114.00	No
A disabled persons parking area (8 (2))	405.00	446.00	No
A permit parking area (8 (3))	71.00	77.00	No
A loading area (8 (4))	79.00	81.00	No
A restricted parking area (8 (5))	72.00	79.00	No
Time Limit (8 (6))	57.00	63.00	No
Reminder Fee	67.00	73.00	No
Enforcement Warning Fee	60.00	66.00	No
Fail to Park Parallel & Close to Left of 2 Way Road	74.00	77.00	No
Fail to Park Facing Direction Vehicles Lawfully Travel	74.00	77.00	No
Fail to Park Vehicle Facing Direction of Travel	74.00	77.00	No
Fail to Park Vehicle to Face Direction of Traffic	74.00	77.00	No
Park Close to Dividing Line or Strip	74.00	77.00	No
<b>Permit to use a public road for business purposes</b>			
Annual Fee	1,000.00	1,000.00	No
Monthly Fee	100.00	100.00	No
Six Monthly Fee	500.00	500.00	No
<b>Trafficable Areas</b>			
Inflammable Undergrowth Block Clearing Admin Fee	225.00	235.00	Yes
Inflammable Undergrowth Mechanical/Tractor Block Clearing Fee	Charged at cost of services	Charged at cost of services	Yes

## LIBRARY BRANCH SERVICES

The City of Salisbury maintains a comprehensive free lending library service for the benefit of the local community. Libraries are located at Burton, Ingle Farm, Mawson Lakes, Para Hills, and Salisbury. A mobile Home Library Service operates for the benefit of less mobile members of the community.

No lending fees are charged, but other sundry fees are fixed by Council in accordance with Section 188 of the *Local Government Act 1999*.

The Manager Community Participation and Partnerships has delegated authority to vary Library fees for the purpose of introducing new programs and / or allowing for increases in supply costs.



Children's Area, Burton Community Hub, 2023

Community Participation & Partnerships

Library Branch Services

Fees	2023/24 \$	2024/25 \$	GST
<b>Other Fees</b>			
Materials re-processing charges (i.e. damage to cases, labels, tags, covers etc.)	2.00	2.00	Yes
Laminating A4 (each)	2.00	2.00	Yes
Laminating A3 (each)	3.50	3.50	Yes
<b>Photocopy/Printing</b>			
Photocopying - Standard A4 (per copy)	0.20	0.20	Yes
Photocopying - Standard A3 (per copy)	0.40	0.40	Yes
Photocopying - Colour A4 (per copy)	1.00	1.00	Yes
Photocopying - Colour A3 (per copy)	2.00	2.00	Yes

Community Learning Program

Fees	2023/24 \$	2024/25 \$	GST
<b>Miscellaneous Activities</b>			
Occasional Program Charges	5.00 - 30.00	5.00 - 50.00	Yes

## COMMUNITY HEALTH & WELLBEING

### Salisbury Home and Community Services

The City of Salisbury receives Commonwealth Home Support Programme funding to provide subsidised services to eligible people referred by My Aged Care.

### Seniors Centres

The Jack Young Centre, Para Hills Centre and Pine Lakes Centre provide leisure, socialisation and healthy ageing activities such as social support groups, meals, transport to attend the centres and health and wellbeing information.

### Home Assist

Salisbury Home Assist provides support to help people to remain living independently at home in the community. Services include domestic assistance, minor home maintenance, gardening and modifications, support with shopping and socialisation and transport.

Subsidised fee - for people aged 65 years and over, or 50 years and over for Aboriginal or Torres Strait Islander, who are assessed by My Aged Care as being eligible for Commonwealth Home Support Programme (CHSP) and referred for subsidised services.

Standard fees - for older people who are not eligible for subsidised aged care services through the Commonwealth Home Support Programme

The facilities at the Jack Young Centre and Para Hills Centre are available for hire when not in use. The Manager, Community Health and Wellbeing has delegated authority to vary hire fees for not for profit organisations where they are working in partnership with Council or have demonstrated limited capacity to pay.

All rates are hourly unless otherwise stated.

Community Health & Wellbeing  
 HCSP - Home and Community Services Program

Fees	2023/24 \$	2024/25 \$	GST
<b>Catering and Cleaning</b>			
Meals - menu and seasonal driven	3.00 - 15.00	3.00 - 15.00	Yes
<b>CHSP Services</b>			
Domestic Assistance	0.00	16.00 per hour	Yes
Social Support Individual	0.00	16.00 per event	Yes
Minor Home Maintenance and Gardening	0.00	20.00 - 30.00 per hour	Yes
Minor Home Modifications	0.00	16.00 per hour, plus hardware or 50% of cost max. subsidy 1,000.00	Yes
Transport	0.00	5.00 - 25.00	Yes
Social Support Groups	0.00	3.00 - 15.00 per event	Yes
Meals	0.00	3.00 - 15.00	Yes
<b>Membership Fees</b>			
Annual Membership fee for Centre Users - due each July	12.00	12.00	No
<b>Program Fees</b>			
Para Hills Centre - Friday Program	12.00 - 35.00	12.00 - 35.00	No
Activities - Leisure, Recreation, Wellbeing, Learning, Fitness	3.00 - 15.00	3.00 - 15.00	No
<b>Venue Hire</b>			
Jack Young Centre Main Hall (Hourly Rate)	30.00	31.00	Yes
Jack Young Centre Conference, Library or Craft Room - General	23.00	24.00	Yes
Para Hills Hall (Hourly Rate)	32.00	33.00	Yes

## COMMUNITY CENTRES AND HUBS

The City of Salisbury has a range of community facilities across its local government area that deliver programs and provides services that support the health and wellbeing of our residents, as well as providing a range of spaces available for hire for business, education or social purposes. These facilities include:

- Bagster Road Community Centre
- Burton Community Hub
- Para Hills Community Hub
- Salisbury East Neighbourhood Centre
- St Kilda Community Hall
- The Mawson Centre (jointly owned with UniSA and Department for Education)
- Twelve25 Youth Centre

The definitions of the types of hire available are:

- **Commercial Hire** – where an individual or organisation is expected to generate income from their venture and whose net profits are dispersed to individual members.
- **Private Functions** - individuals who hire a venue for a function such as a wedding, birthday etc.
- **Local Community Groups** - those whose membership is primarily made up of residents within the City of Salisbury or individuals or groups whose primary function is within the City of Salisbury area.
- **Community Groups/Not for Profit Organisations** - are those that meet for the purpose of providing a service for the community's benefit and do not profit from the function.

The rates listed in the attached schedule are commercial hire rates only. All other hirers are entitled to a 50% reduction of the commercial hire rate only.

The Manager, Community Participation and Partnerships has delegated authority to;

- assess events, activities and functions to determine whether the booking is low or high risk, and to vary hire fees and bond, as well as request additional services on this basis;
- vary fees for regular bookings in accordance with a Memorandum of Understanding with Council; and
- vary fees to introduce new programs and allow for increase in supply costs.

Please note that for high-risk events, Council reserves the right to require paid security staff (from Council's preferred contractor) in attendance at the hirer's cost.

Community Centres

Bagster Road Community Centre

Fees	2023/24 \$	2024/25 \$	GST
<b>Bond Fees</b>			
Out of hours Room Bond - Standard	0.00	0.00 - 500.00	No
Out of hours Room Bond - High Risk	0.00	250.00 - 750.00	No
<b>Hall Hire Fees</b>			
Interview Room per hour	0.00	15.00	Yes
Office per hour	0.00	20.00	Yes
Small meeting room per hour	0.00	30.00	Yes
Meeting Room 1 per hour	0.00	30.00	Yes
Meeting Room 2 per hour	0.00	30.00	Yes
Meeting Room 1 & 2 per hour	0.00	50.00	Yes
Training room per hour	0.00	50.00	Yes
Children's area per hour	0.00	50.00	Yes
Children's area day rate (over 7 hours)	0.00	350.00	Yes
Hall per hour	0.00	60.00	Yes
Hall rate over 7 hours	0.00	420.00	Yes
Kitchen per hour	0.00	20.00	Yes
After Hours and night use security call out fee	0.00	53.00	Yes
Cleaning Fees (per person per hour) - minimum 3 hours	0.00	55.00 - 77.00	Yes
Key/Pass replacement fee	0.00	32.00	Yes
City of Salisbury Partnership Projects	0.00	Variable	Yes

**Burton Community Hub**

Fees	2023/24 \$	2024/25 \$	GST
<b>Bond Fees</b>			
Out of hours room bond - Standard	0.00 - 500.00	0.00 - 500.00	No
Out of Hours room bond - High Risk	250.00 - 750.00	250.00 - 750.00	No
<b>Facility Hire</b>			
Meeting Room 1 (per hour)	20.00	20.00	Yes
Meeting Room 2 (per hour)	20.00	20.00	Yes
Meeting Room 3a (per hour)	35.00	35.00	Yes
Meeting Room 3b (per hour)	35.00	35.00	Yes
Meeting Room 3c/Kitchen (per hour)	50.00	50.00	Yes
Hall (MRs 3a, 3b & 3c/Kitchen) - (per hour)	50.00	50.00	Yes
Hall (MRs 3a, 3b & 3c/Kitchen) - (day rate over 7 hours)	350.00	350.00	Yes
The Tech Lab (per hour)	30.00	30.00	Yes
The Studio (per hour)	40.00	40.00	Yes
The Workshop (per hour)	50.00	50.00	Yes
City of Salisbury Partnership Projects	Variable	Variable	Yes
Cleaning Fee (per person per hour - min. 3 hours)	55.00	55.00 - 77.00	Yes
Key/Pass Replacement Fee	32.00	32.00	Yes
After Hours and Night Use Security Call Out Fee	53.00	53.00	Yes



Para Hills Community Hub

Fees	2023/24 \$	2024/25 \$	GST
<b>Bond Fees</b>			
Out of hours Room Bond - Standard	0.00 - 500.00	0.00 - 500.00	No
Out of hours Room Bond - High Risk	250.00 - 750.00	250.00 - 750.00	No
<b>Facility Hire</b>			
Meeting Room 1	15.00	15.00	Yes
Meeting Room 2	20.00	20.00	Yes
Meeting Room 4	20.00	20.00	Yes
Meeting Room 5	20.00	20.00	Yes
Meeting Room 6	35.00	35.00	Yes
Meeting Room 7	35.00	35.00	Yes
Meeting Room 8	35.00	35.00	Yes
Combined Meeting room 1 and 2	35.00	35.00	Yes
Combined Meeting room 4 and 5	35.00	35.00	Yes
Combined Meeting room 7 and 8	50.00	50.00	Yes
Community Hall (includes use of Kitchen, 9am - 5pm)	30.00	30.00	Yes
Function Room (per hour)	60.00	60.00	Yes
Function Room (day rate over 7 hours)	360.00	420.00	Yes
Commercial Kitchen	40.00	40.00	Yes
After Hours and night use security call out fee	53.00	53.00	Yes
Cleaning Fees (per person per hour) - minimum 3 hours	55.00	55.00 - 77.00	Yes
Key/Pass replacement fee	32.00	32.00	Yes
City of Salisbury Partnership Projects	Variable	Variable	No

Salisbury East Neighbourhood Centre

Fees	2023/24 \$	2024/25 \$	GST
<b>Bond Fees</b>			
Out of Hours Room Bond - Standard	0.00	0.00 - 500.00	No
Out of Hours Room Bond - High Risk	0.00	250.00 - 750.00	No
<b>Hall Hire Fees</b>			
Small Meeting Room / office (per hour)	0.00	15.00	Yes
Garden Room (per hour)	0.00	20.00	Yes
Large Meeting Room (per hour)	0.00	30.00	Yes
Hall (per hour)	0.00	40.00	Yes
Hall (day rate over 7 hours)	0.00	280.00	Yes
Kitchen (per hour)	0.00	20.00	Yes
After Hours and night use security call out fee	0.00	53.00	Yes
Cleaning Fees (per person per hour) - minimum 3 hours	0.00	55.00 - 77.00	Yes
Key/Pass replacement fee	0.00	32.00	Yes
City of Salisbury Partnership Projects	0.00	Variable	Yes

St Kilda Community Hall

Fees	2023/24 \$	2024/25 \$	GST
<b>Bond Fees</b>			
Out of Hours Room Bond	200.00	0.00 - 500.00	No
Key Deposit	130.00	130.00	No
<b>Hall Hire Fees</b>			
Hall with kitchen per hour	0.00	50.00	Yes
Hall with kitchen (day rate over 7 hours)	0.00	350.00	Yes
After Hours and night use security call out fee	0.00	53.00	Yes
Cleaning Fees (per person per hour) - minimum 3 hours	0.00	55.00 - 77.00	Yes
Key/Pass replacement fee	0.00	32.00	Yes
City of Salisbury Partnership Projects	0.00	Variable	Yes

### Mawson Centre Development

Fees	2023/24 \$	2024/25 \$	GST
<b>Facility Hire</b>			
Room Hire - Per Hour	50.00	30.00 - 50.00	Yes
Room Hire - Day rate (over 7 hours)	160.00	210.00 - 350.00	Yes
City of Salisbury Partnership Projects	Variable	Variable	Yes

Youth Enterprise Centre - "Twelve25"

Fees	2023/24 \$	2024/25 \$	GST
<b>Bond Fees</b>			
Out of hours Room Bond - Standard	350.00	0.00 - 500.00	No
Out of Hours room bond - High Risk	750.00	250.00 - 750.00	No
<b>Catering and Cleaning</b>			
Cleaning Fee (per person per hour - min. 3 Hours)	55.00	55.00-77.00	Yes
<b>Computer Room</b>			
Hourly Hire	31.00	31.00	Yes
Full Day Hire	226.00	226.00	Yes
<b>Consulting and Meeting Room Hire</b>			
Consulting and Meeting Room Hourly Hire	10.00	10.00	Yes
Consulting and Meeting Room Full Day Hire	65.00	65.00	Yes
<b>Hall Hire Fees</b>			
City of Salisbury Partnership Projects	Variable	Variable	Yes
Hall Hire Fees Various Rooms Hourly Rate	31.00	31.00	Yes
Hall Hire Fees Various Rooms Full Day Hire	226.00	226.00	Yes
<b>Other Fees</b>			
Lost Swipe Card (plus cost of replacement)	50.00	50.00	Yes
After Hours Security Callout per hour	53.00	53.00	Yes
Key Replacement Cost	32.00	32.00	Yes
<b>Project Art Room Hire</b>			
Project Art Room Hourly Hire	31.00	31.00	Yes
Project Art Room Full Day Hire	226.00	226.00	Yes
<b>Stage Room Hire</b>			
Stage Room Hourly Hire	15.50	15.50	Yes
Stage Room Full Day Hire	111.00	111.00	Yes
<b>Supper Room Hire</b>			
Supper Room Hourly Hire	16.50	16.50	Yes
Supper Room Full Day Hire	118.00	118.00	Yes

## SALISBURY COMMUNITY HUB

Located in the heart of Salisbury's central business district, the Salisbury Community Hub is a great place to hold your next meeting, workshop, seminar, convention or any other business or community related event. Offering a variety of flexible spaces and the latest technology, this site attracts a wide range of events including performances from the Adelaide Symphony Orchestra and a variety of Expos. The natural flow between the ground floor event space and the outdoor Salisbury Civic Plaza (Inparrinthe Kumangka) also provides an ideal space for larger community-based events. Built into the original design are also a range of spaces to showcase local and travelling exhibitions including wall and cabinet areas for hanging and displays.



Adelaide Symphony Orchestra Concert, 2023

The General Manager, Community Development has delegated authority to exercise discretion as to applying the room booking policy at the Salisbury Community Hub in relation to:

- The prioritisation parameters during application of the new framework to ensure it remains an effective model to activate the Hub and Civic Plaza/Inparrinthe Kumangka
- The application of the three categories (Community, Private and Business/Government) as to how they apply to requests for bookings received.

The rates listed in the attached schedule are Business/Government (Commercial) hire rates only. All other hirers are entitled to a 50% reduction of the commercial hire rate only.

All bookings for the Salisbury Community Hub are via the [SpacetoCo](#) booking platform.

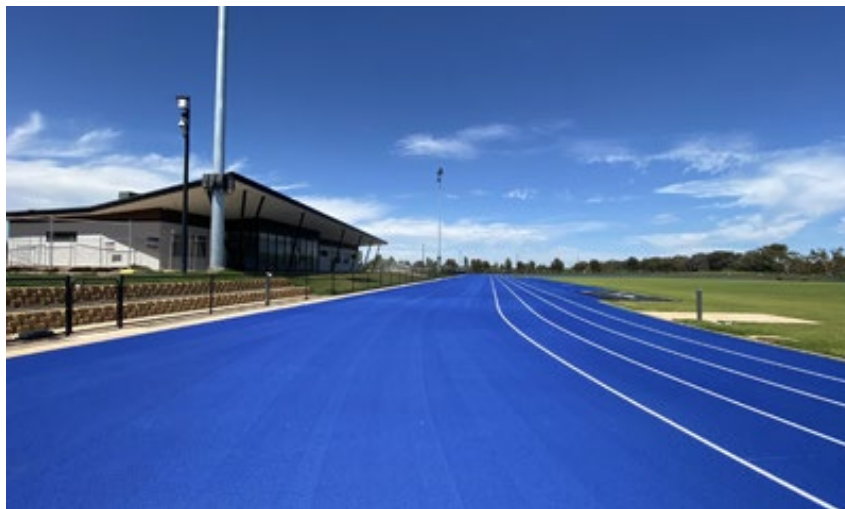
Salisbury Community Hub

Fees	2023/24 \$	2024/25 \$	GST
<b>Bond Fees</b>			
Bond Fee (Baseline Rate) - Medium 2 (100 - 150 guests)	750.00	750.00	No
Bond Fee (Baseline Rate) - High 1 (150 - 250 guests)	1,200.00	1,200.00	No
Bond Fee (Baseline Rate) - High 2 (250+ guests)	1,500.00	1,500.00	No
Bond Fee (Add to Baseline Rate) - Alcohol being served (35% of Baseline Rate)	35% of baseline rate	35% of baseline rate	No
<b>Salisbury Community Hub Hire Fees</b>			
John Harvey Community Hall 1 Hourly Rate	100.00	100.00	Yes
G4 Secure Room Hourly Rate	30.00	30.00	Yes
G3a Hourly Rate	20.00	20.00	Yes
G3b Hourly Rate	20.00	20.00	Yes
G3c Hourly Rate	20.00	20.00	Yes
G3d Hourly Rate	20.00	20.00	Yes
Kaurna Room 1 Hourly Rate	30.00	30.00	Yes
Kaurna Room 2 Hourly Rate	30.00	30.00	Yes
Little Para Conference Room 1 Hourly Rate	100.00	100.00	Yes
Little Para Conference Room 2 Hourly Rate	100.00	100.00	Yes
Dr Ruby Davy Room Hourly Rate	40.00	40.00	Yes
Wittber Room Hourly Rate	40.00	40.00	Yes
103 Hourly Rate	20.00	20.00	Yes
104 Hourly Rate	20.00	20.00	Yes
Helen Barnes Innovation Hub Hourly Rate	40.00	40.00	Yes
109 Hourly Rate	20.00	20.00	Yes
Outdoor Terrace 1 Hourly Rate	30.00	30.00	Yes
Event Kitchen Hourly Rate	80.00	80.00	Yes
Cleaning Charges	Up to 500.00	Up to 500.00	Yes
Damages	Variable Fee	Variable Fee	Yes
John Harvey event space including overflow (Half Day) (plus 15% setup/packup levy)	1,400.00	1,400.00	Yes
John Havey event space including overflow (Full Day) (plus 15% setup/packup levy)	2,800.00	2,800.00	Yes
Ground floor event mode (Full Day) (plus 50% setup/packup levy)	4,000.00	4,000.00	Yes
Level 1 event space (Half Day) (plus 30% setup/packup levy)	1,500.00	1,500.00	Yes
Level 1 event space (Full Day) (plus 30% setup/packup levy)	3,000.00	3,000.00	Yes
Civic Plaza - Small Event Space Setup/Packup (Half Day)	750.00	750.00	Yes
Civic Plaza - Small Event Space Setup/Packup (Full Day)	1,500.00	1,500.00	Yes
Civic Plaza - Large Event Space Setup/Packup (Half Day)	1,300.00	1,300.00	Yes
Civic Plaza - Large Event Space Setup/Packup (Full Day)	2,600.00	2,600.00	Yes
Civic Plaza - Combined Spaces Setup/Packup (Half Day)	1,750.00	1,750.00	Yes
Civic Plaza - Combined Spaces Setup/Packup (Full Day)	3,500.00	3,500.00	Yes
Civic Plaza - General Hire	80.00 per hour	80.00 per hour	Yes
Cancellation Fee - More than 7 days prior to the booking	0.00	0.00	Yes
Cancellation Fee - Less than 7 days prior to the booking (50% of hire fee)	50% of hire fee	50% of hire fee	Yes
Security	0.00	Price on Application	Yes
City of Salisbury Partnership Projects	0.00	Variable	No

## BRIDGESTONE ATHLETICS CENTRE

Bridgestone Athletics Centre is a comprehensive athletics facility, offering a global standard artificial running surface, as well as a centre field comprising of shot-put, hammer throw, javelin, high jump and pole vault facilities. The Centre is home to three athletics clubs; Northern Districts Athletics Club, Ingle Farm Little Athletics Club and Salisbury Athletics Club. The athletics facilities and club room are also available for community engagement and fee for service activation.

The Manager, Sport, Recreation and Community Planning has been delegated authority to assess events and functions to be held at the Bridgestone Athletics Centre to determine whether the booking is low or high risk and vary hire fees on this basis and vary the bond for hiring the Bridgestone Athletics Centre depending on type of activity, the rate of subsidy and additional services as requested by the hirer.





Recreation Services

Bridgestone Athletics Centre

Fees	2023/24 \$	2024/25 \$	GST
<b>Facility Hire</b>			
Bridgestone Reserve Coaching 3 month (Sunrise-Sunset)	90.00	95.00	Yes
Bridgestone Reserve Coaching 6 month (Sunrise-Sunset)	140.00	140.00	Yes
Bridgestone Reserve Coaching 12 month (Sunrise-Sunset)	230.00	240.00	Yes
Bridgestone Training/Function Room Hire Hourly (Room only) - Community	45.00	45.00	Yes
Bridgestone Training/Function Room Hire Hourly (Room only) - Private/Commercial	65.00	65.00	Yes
Bridgestone Training/Function Room Security Charges	As negotiated	As negotiated	Yes
Bridgestone Function Room Hire (catering access) Min 3hrs - Community	300.00	315.00	Yes
Bridgestone Function Room Hire (catering access) Min 3 hrs - Private/Commercial	360.00	375.00	Yes
Bridgestone Function Room Hire (catering access) - Additional Hour	40.00	40.00	Yes
Bridgestone Training light charge (per hour)	25.00	25.00	Yes
<b>Special Hire</b>			
Bridgestone Reserve Event/Carnival (Concession Group) pp	4.00 per person plus 25.00 per hour for lights after sunset	5.00 per person plus 25.00 per hour for lights after sunset	Yes
Bridgestone Reserve Event/Carnival (Adult Group) pp	6.00 per person plus 25.00 per hour for lights after sunset	7.00 per person plus 25.00 per hour for lights after sunset	Yes
Bridgestone Reserve Event/Carnival < 200 Athletes	625.00	650.00	Yes
Bridgestone Reserve Event/Carnival 200 to 400 Athletes	725.00	750.00	Yes
Bridgestone Reserve Event/Carnival 401 to 600 Athletes	825.00	850.00	Yes
Bridgestone Reserve Event/Carnival 601 plus Athletes	1,025.00	1,075.00	Yes
Bridgestone Reserve Event/Carnival Organisations	1,025.00	1,075.00	Yes
Bridgestone Reserve Event/Carnival Weekend Levy	420.00	430.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire <200 Athletes	310.00	325.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire 200 to 400 Athletes	360.00	375.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire 401 to 600 Athletes	410.00	425.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire 601 plus Athletes	510.00	530.00	Yes
Bridgestone Reserve Event/Carnival Half Day Hire Organisations	510.00	530.00	Yes
Bridgestone Reserve Event/Carnival Half Weekend Levy	210.00	220.00	Yes
Bridgestone Reserve Event - Staff fee per hour	45.00	50.00	Yes

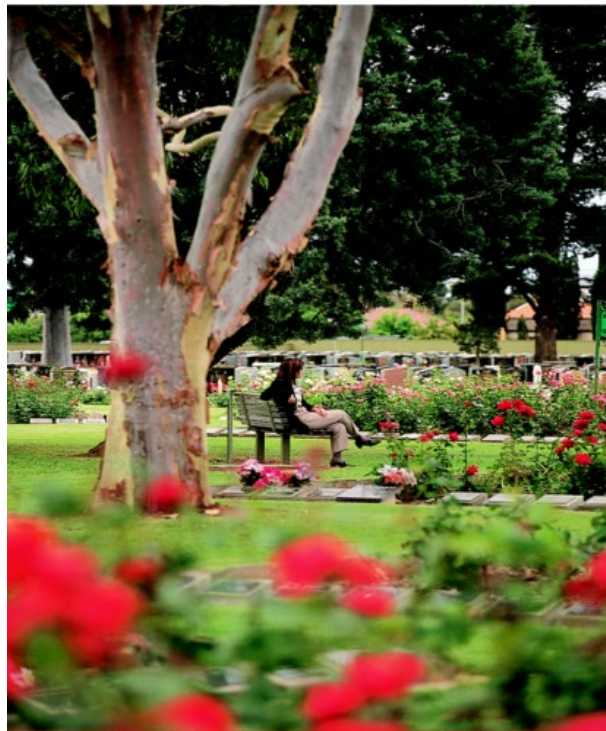
## SALISBURY MEMORIAL PARK

The City of Salisbury maintains the Salisbury Memorial Park Cemetery and Mausoleum located on Spains Road, Salisbury. Fees are fixed by Council in accordance with Section 188 of the *Local Government Act 1999*.

The General Manager, Community Development has delegated authority to vary fees by up to \$300 (+ or -) for Salisbury Memorial Park on the approved Salisbury Memorial Park fee schedule for special circumstances at discretion and to recover additional costs associated with providing a non-standard product or service.

Note 1: Vault charges are consolidated to include lease, vault and installation charges. These fees were individually displayed in the past.

Note 2: Where N/A is listed, there are no crypts available in this area of the Mausoleum. As Crypt spaces are limited, other areas of the Mausoleum may become fully subscribed during the course of the year.



Salisbury Memorial Park  
Salisbury Memorial Park Cemetery

Fees	2023/24 \$	2024/25 \$	GST
<b>Cemetery Fees</b>			
Soil Removal	515.00	525.00	Yes
Lift & Lower - 0-9 years since burial	11,500.00	11,750.00	Yes
Lift & Lower - 10-15 years since burial	8,600.00	8,900.00	Yes
Lift & Lower - 16 years and more	5,500.00	5,650.00	Yes
Funerals - after 3:30pm	530.00	550.00	Yes
Funerals - Saturday	630.00	650.00	Yes
Funerals - Short Notice (less than 24 hours notice)	630.00	650.00	Yes
Scattering of Ashes	175.00	180.00	Yes
Insertion/removal of Ashes into an existing grave	440.00	450.00	Yes
Insertion of ashes in coffin at time of burial	170.00	175.00	Yes
Extension of existing lease (5yr increments)	410.00	430.00	Yes
Exhumation	9,000.00	9,250.00	Yes
Transfer of Licence	120.00	125.00	No
Licence in Perpetuity	24,900.00	24,900.00	No
Ledger removal/replacement	765.00	785.00	Yes
Concrete floor removal/replacement	755.00	795.00	Yes
New Headstone Permit	210.00	225.00	No
Reservation Fees 2 year with no right of renewal	400.00	410.00	No
Permit for Additional Works or Inscription Lawn Section	105.00	110.00	No
Permit Ledger Section for New Monument and Inscription	340.00	350.00	No
Permit Ledger Section for Additional Work and Inscription	105.00	110.00	No
Permit Vault Section for New Monument and Inscription	585.00	595.00	No
Permit Vault Section for Additional Work and Inscription	105.00	110.00	No
Remove Headstone and Reinstate	255.00	260.00	No
Fee for Inurnment of Ashes when replacing a Plaque	225.00	230.00	Yes
Relinquish a Site	95.00	100.00	Yes
Transfer of Cremation Memorial to another Garden	60.00	65.00	Yes
Ceramic Photographs Coloured	175.00	190.00	Yes
Ceramic Photographs Black and White	110.00	120.00	Yes
Fee per letter when over 165 letters	2.95	3.25	Yes
Cameo with Flower or Motif	130.00	135.00	Yes
Perpetual Flower	130.00	135.00	Yes
Renew Lettering on an existing Garden Memorial in Natural	205.00	215.00	Yes
Renew Lettering on an existing Garden Memorial in Gold	235.00	240.00	Yes
Seat with Bronze Plaque	2,650.00	2,800.00	Yes
Artwork per motif	80.00	90.00	Yes
Replacement Plaque only Granite with Gold Lettering	695.00	715.00	Yes
Replacement Plaque only Granite with Natural Lettering	675.00	700.00	Yes
Replacement Plaque only Bronze	635.00	650.00	Yes
Replacement Detachable Bronze Plaque	200.00	210.00	Yes
Extension of existing lease (5yr increments) - Childrens Sites	45.00	50.00	No
Remove/Replace Headstone, Kerbing, Concrete and reinstate	920.00	940.00	Yes
Remove and Replace Kerbing	270.00	280.00	Yes
Funerals - Public Holidays	825.00	850.00	Yes

Salisbury Memorial Park Cemetery continued

Fees	2023/24 \$	2024/25 \$	GST
<b>Cemetery Fees continued</b>			
Extension of existing lease (5yr increments) - general rose garden, remembrance water feature, bedrock memorial	220.00	230.00	No
Extension of existing lease (5yr increments) - rose garden 19, moss rock rose garden, shrub garden	220.00	230.00	No
Extension of existing lease (5yr increments) - rose garden 20, 21, 28, 27	190.00	200.00	No
Extension of existing lease (5yr increments) - rotunda garden bed, rotunda niche wall (single), Donnybrooke (single)	115.00	125.00	No
Extension of existing lease (5yr increments) - rotunda niche wall (double), Donnybrooke niche wall (double)	200.00	210.00	No
<b>Childrens Section</b>			
Children's Section (up to 10 years) Licence	410.00	425.00	No
Children's Section (up to 10 years) Burial Fee	555.00	570.00	Yes
<b>Cremation Licences</b>			
Rose Garden Lease 25 years	1,175.00	1,200.00	No
Moss Rock Lease 25 Years	1,175.00	1,200.00	No
Water Feature Lease	1,175.00	1,200.00	No
Bedrock	1,175.00	1,200.00	No
Garden 19-25 Year Lease	1,175.00	1,200.00	No
Garden 20 & 21-25 Year Lease (single only)	920.00	930.00	No
Garden 28-25 Year Lease (single only)	920.00	930.00	No
Rotunda Garden Bed Paver Single Licence	540.00	550.00	No
Solid Marker Lease 25 years	930.00	950.00	No
Memorial Garden Bed/Wall of Life Pencil Pine	350.00	360.00	Yes
Shrub Gardens Lease 25 Years	1,175.00	1,200.00	No
Rotunda Garden Bed Cylinder Single Licence	540.00	550.00	No
Rotunda Niche Wall Single Licence	540.00	550.00	No
Rotunda Niche Wall Double Licence	975.00	1,000.00	No

Salisbury Memorial Park Cemetery continued

Fees	2023/24 \$	2024/25 \$	GST
<b>Inurnment</b>			
Rose Garden 1st Inurnment	1,420.00	1,450.00	Yes
Rose and Shrub Gardens 2nd Inurnment	570.00	580.00	Yes
Rose Garden 20,21	985.00	1,000.00	Yes
Rose Garden 28	750.00	765.00	Yes
Water Feature Placement and Plaque	935.00	950.00	Yes
Bedrock 1st Inurnment	1,600.00	1,650.00	Yes
Bedrock 2nd Inurnment	570.00	580.00	Yes
Moss Rock Granite Single 1st Inurnment	2,000.00	2,050.00	Yes
Garden 19 1st Inurnment	1,800.00	1,850.00	Yes
Garden 19 2nd Inurnment	570.00	580.00	Yes
Red Brick Inurnment	590.00	600.00	Yes
Donnybrooke Sandstone - Single	930.00	950.00	Yes
Donnybrooke Sandstone Double - 2nd Inurnment	570.00	580.00	Yes
Donnybrooke Sandstone Double - 1st Inurnment	945.00	960.00	Yes
Rotunda Garden Bed Cylinder	1,695.00	1,720.00	Yes
Solid Marker	655.00	670.00	Yes
Rotunda Garden Bed - Paver/Bronze Plaque and Inurnment	610.00	630.00	Yes
Moss Rock Inurnment Bronze Plaque Single	2,195.00	2,250.00	Yes
Moss Rock Inurnment Granite Plaque Double	2,220.00	2,280.00	Yes
Moss Rock Inurnment Bronze Plaque Double	2,395.00	2,450.00	Yes
Moss Rock Second Inurnment and Inscription	570.00	580.00	Yes
Bedrock 1st Inurnment - Granite	1,575.00	1,600.00	Yes
Moss Rock Inurnment/Installation	295.00	300.00	Yes
Shrub Gardens 1st Inurnment	1,420.00	1,450.00	Yes
<b>Lawn Section</b>			
Lawn Section Lease	4,150.00	4,195.00	No
Interment adult single	2,075.00	2,125.00	Yes
Interment adult double	2,225.00	2,250.00	Yes
Interment adult triple	2,495.00	2,530.00	Yes

Salisbury Memorial Park Cemetery continued

Fees	2023/24 \$	2024/25 \$	GST
<b>Niche Wall</b>			
Niche Wall License 25 years Red Brick	365.00	375.00	No
Donnybrooke Sandstone - Lease 25 years single	540.00	550.00	No
Donnybrooke Sandstone - Lease 25 years double	970.00	985.00	No
Rotunda Niche Wall Single Single Plaque and Inurment	725.00	740.00	Yes
Rotunda Niche Wall Double Plaque and Inurment	930.00	950.00	Yes
Rotunda Niche Wall Double Second Inurnment and Inscription	570.00	580.00	Yes
<b>Stillborn Section</b>			
Stillborn Section Burial Fee includes Bronze Plaque	360.00	370.00	Yes
Stillborn Section Burial Fee - Plaque	230.00	240.00	Yes
New Stillborn Section Perpetual Licence - Plaque Included	480.00	490.00	Yes
New Stillborn Section Digging Fee	230.00	240.00	Yes
Stillborn Section (Old & New) - Ashes Burial	120.00	125.00	Yes
<b>Vaults</b>			
Vault plot license 50 yrs Standard Double Plot	15,500.00	15,950.00	No
Vault plot license 99 yrs Standard Double Plot	26,000.00	26,500.00	No
Reopen/Close existing vault	2,075.00	2,125.00	Yes
Vault triple license 50 yrs	20,150.00	20,350.00	No
Vault triple licence 99 yrs	31,500.00	32,000.00	No

Salisbury Memorial Park Cemetery continued

Fees	2023/24 \$	2024/25 \$	GST
<b>Mausoleum</b>			
Crypts - Colonnades Companion - Level 1	N/A	N/A	No
Crypts - Colonnades Companion - Level 2	17,100.00	17,100.00	No
Crypts - Colonnades Companion - Level 3	N/A	N/A	No
Crypts - Colonnades Companion - Level 4	N/A	N/A	No
Crypts - Colonnades Companion - Level 5	N/A	N/A	No
Crypts - Colonnades Companion - Level 6	N/A	N/A	No
Crypts - Colonnades Couch - Level 1	18,900.00	18,900.00	No
Crypts - Colonnades Couch - Level 2	18,900.00	18,900.00	No
Crypts - Colonnades Couch - Level 3	18,900.00	18,900.00	No
Crypts - Colonnades Couch - Level 4	18,000.00	18,900.00	No
Crypts - Colonnades Couch - Level 5	17,100.00	17,100.00	No
Crypts - Colonnades Couch - Level 6	16,200.00	16,200.00	No
Crypts - Vestibule - Level 1	N/A	N/A	No
Crypts - Vestibule - Level 2	N/A	N/A	No
Crypts - Vestibule - Level 3	N/A	N/A	No
Crypts - Vestibule - Level 4	N/A	N/A	No
Crypts - Vestibule - Level 5	17,100.00	17,100.00	No
Crypts - Vestibule - Level 6	16,200.00	16,200.00	No
Crypts - Fountain Section - Level 1	N/A	N/A	No
Crypts - Fountain Section - Level 2	N/A	N/A	No
Crypts - Fountain Section - Level 3	N/A	N/A	No
Crypts - Fountain Section - Level 4	19,800.00	19,800.00	No
Crypts - Fountain Section - Level 5	18,900.00	18,900.00	No
Crypts - Fountain Section - Level 6	18,000.00	18,000.00	No
Crypts - Nave - Level 1	N/A	N/A	No
Crypts - Nave - Level 2	N/A	N/A	No
Crypts - Nave - Level 3	N/A	N/A	No
Crypts - Nave - Level 4	20,700.00	20,700.00	No
Crypts - Nave - Level 5	19,800.00	19,800.00	No
Crypts - Nave - Level 6	18,900.00	18,900.00	No
Crypts - Family Room - Level 1	23,400.00	23,400.00	No
Crypts - Family Room - Level 2	23,400.00	23,400.00	No
Crypts - Family Room - Level 3	23,400.00	23,400.00	No
Crypts - Family Room - Level 4	22,500.00	22,500.00	No
Crypts - Family Room - Level 5	21,600.00	21,600.00	No
Crypts - Family Room - Level 6	20,700.00	20,700.00	No
Crypts - Chapel - Level 1	N/A	N/A	No
Crypts - Chapel - Level 2	N/A	N/A	No
Crypts - Chapel - Level 3	N/A	N/A	No
Crypts - Chapel - Level 4	22,500.00	22,500.00	No
Crypts - Chapel - Level 5	21,600.00	21,600.00	No
Crypts - Chapel - Level 6	20,700.00	20,700.00	No
Other - Cremation Niche	4,050.00	4,050.00	No
Other - Entombment Fee	2,500.00 (or price specified within an existing signed contract)	2,600.00 (or price specified within an existing signed contract)	Yes
Other - Scissor Lift Fee	450.00	475.00	Yes
Other - Cleaning Fee - Monday to Friday (9:00am - 5:00pm)	150.00	175.00	Yes
Other - Cleaning Fee - After hours, weekends, public holidays	260.00	275.00	Yes



Salisbury Memorial Park Cemetery continued

Fees	2023/24 \$	2024/25 \$	GST
<b>Memorialisation - Goods</b>			
25mm Letters	0.00	14.60	Yes
30mm letters	0.00	17.90	Yes
40mm letters	0.00	21.20	Yes
50mm letters	0.00	23.70	Yes
Punctuation	0.00	10.60	Yes
Photo plaque frame (9x12)	0.00	76.60	Yes
Photo plaque frame (11x15)	0.00	96.40	Yes
Motif 31 156/26	0.00	274.10	Yes
Motif 31 646/20 (left side)	0.00	147.60	Yes
Motif 31 657/20 (right side)	0.00	147.60	Yes
Motif 32 226/20	0.00	387.40	Yes
Motif 23 247/18 (Crucifix)	0.00	165.70	Yes
Motif 32 738/22	0.00	278.40	Yes
Motif 31 533/19	0.00	287.40	Yes
Motif 29 369/14	0.00	144.70	Yes
Motif 29 369/18	0.00	189.20	Yes
Motif 19 823/09	0.00	76.60	Yes
Motif 19 823/11	0.00	96.40	Yes
Motif 31 178/15	0.00	173.00	Yes
Motif 32 567/15	0.00	462.10	Yes
Motif 31 223/30	0.00	1,164.60	Yes
Motif 32 603/21	0.00	627.70	Yes
Motif 31 112/12	0.00	115.00	Yes
Bud vase 02 9586	0.00	98.90	Yes
Motif Crucifix - Small - 23 373/15	0.00	128.50	Yes
Motif Crucifix - Large - 23 373/20	0.00	150.70	Yes
<b>Memorialisation - Services</b>			
Fascia Removal	0.00	375.00	Yes
Fascia Reinstatement	0.00	375.00	Yes
EWP surcharge (for levels 3-6)	0.00	480.00	Yes
Fascia Removal & Reinstatement (L1 & L2)	0.00	745.00	Yes
Fascia Removal @ Reinstatement (L3 - L6. Includes EWP Surcharge)	0.00	1,220.00	Yes
Single panel - New Inscription (Layout & Affixation of up to 120 letters)	0.00	750.00	Yes
Single panel - Additional Inscription (up to 80 letters & layout)	0.00	375.00	Yes
Double panel - New Inscription (Layout & Affixation of up to 150 letters)	0.00	1,000.00	Yes
Double panel - Additional inscription (up to 80 letters & layout)	0.00	375.00	Yes
Additional letters - per letter	0.00	2.50	Yes
Embellishment attachments - per piece	0.00	60.00	Yes

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# A sustainable City





# Foundations

- ✓ Salisbury has a balance of green spaces and natural environments that support biodiversity
- ✓ We make the most of our resources including water, waste and energy
- ✓ Our community, environment and infrastructure are adaptive to a changing climate



## Council's commitment to develop a sustainable City

### council will:

- > manage the impacts of increased heat, flooding, intense storms and bushfires
- > work with our community so they are better prepared for extreme weather events
- > encourage our community to be actively involved in caring for our environment
- > enhance our natural spaces, including our coast, hills and creeks
- > support the establishment of a circular economy
- > improve the energy efficiency of Council's operations
- > help the community and businesses reduce waste, water and energy and associated costs

## PROPERTY MANAGEMENT

### AUTHORISATION TO USE A PUBLIC ROAD FOR BUSINESS PURPOSES

Under Section 221 a person may not make an alteration to a public road unless authorised to do so by the Council and under Section 222 of the *Local Government Act 1999* a permit may be issued on a public road for business purposes. A permit may grant rights of exclusive occupation to all or part of the public road.

*\*The Applicant must pay a permit fee, as well as all other costs that are deemed to be out of pocket expenses incurred by Council, such as public consultation costs, preparation of the agreement, advertising costs and other administration costs etc.*

### AUTHORISATION TO USE A PUBLIC ROAD FOR PRIVATE PURPOSES

Under Section 221 of the *Local Government Act 1999* an authorisation may be issued on a public road for private purposes. An authorisation may grant rights of exclusive occupation to all or part of the public road.

*\*The Applicant must pay an authorisation fee, as well as all other costs that are deemed to be out of pocket expenses incurred by Council, such as public consultation costs, preparation of the agreement, advertising costs and other administration costs etc.*

Application fees to cover administration costs associated with the legal procedures and requirements as set out in the *Local Government Act 1999*, for the revocation of community land and closing a public road.

### BOAT RAMP FEES

Research of surrounding and competing boat ramps indicates our fees are at a reasonable rate to encourage usage.

In addition, Council resolved to introduce pensioner concession for prescribed persons for Boat ramp fees. Pensioners pay a percentage discount of the full fee.

## A sustainable City

### Strategic Development Projects

#### Property Management

Fees	2023/24 \$	2024/25 \$	GST
<b>Authorisation to use a public road for private purposes</b>			
Public road use for private purposes - Initial Authorisation exclusive use	900.00	962.00	No
Public road use for private purposes - Initial Authorisation non exclusive use	580.00	620.00	No
<b>Boat Ramp Licence Fees</b>			
St Kilda Boat Ramp - Permit Parking Entry Fee	8.50	9.00	Yes
St Kilda Boat Ramp - Pensioner Concession	6.50	7.00	Yes
St Kilda Boat Ramp - Annual Permit	165.00	176.50	Yes
St Kilda Boat Ramp - Pensioner Concession	120.00	128.50	Yes
St Kilda Boat Ramp - Six Month Permit	90.00	96.00	Yes
St Kilda Boat Ramp - Pensioner Concession	67.00	71.50	Yes
St Kilda Boat Ramp - Replacement Permit	11.00	12.00	Yes
St Kilda Boat Ramp - Pensioner Concession	8.00	8.50	Yes
<b>Miscellaneous Activities</b>			
Bus Shelter Advertising - per shelter	1,900.00	2,031.00	Yes
<b>Permit to use a public road for business purposes</b>			
Public road use for business purposes	Negotiated with the applicant and charged at full commercial rate.	Negotiated with the applicant and charged at full commercial rate.	Yes
<b>Revocation of Community Land and Closing a Public Road</b>			
Application fee payable by a business - Section 194 LGA 1999	2,000.00	2,138.00	Yes
Application fee payable by a private homeowner - Section 194 LGA 1999	920.00	983.50	Yes
Application fee payable by a business owner - Roads (Opening & Closing) Act 1991	2,000.00	2,138.00	Yes
Application fee payable by a private homeowner - Roads (Opening & Closing) Act 1991	920.00	983.50	Yes
Consent fee (signing and sealing) of documents	235.00	251.00	Yes
Preparation of permit fee	950.00	1,015.50	Yes
Title Production Fee	250.00	267.50	Yes

## URBAN, RECREATION & NATURAL ASSETS

Council has various reserves available for hire for the purposes of events or activities. Hiring fees are set by Council in accordance with Section 188 of the *Local Government Act 1999*. The Urban, Recreation & Natural Assets has delegated authority to vary casual hire of park facilities fees and bonds for Council activities, Community events, for not for profit organisations providing benefit to the community, and for the purpose of recovering additional costs associated with event bookings.

**Commercial Hirers** - are those who expect to generate income from their venture and whose net profits are dispersed to individual members.

**Private Functions** - are individuals who hire a venue for a function such as a wedding, birthday etc.

**Local Groups** - those whose membership is primarily made up of residents within the City of Salisbury or individuals or groups whose primary function is within the City of Salisbury area.

**Community Groups/Not for Profit Organisations** - are those that meet for the purpose of providing a service for the community's benefit and do not profit from the function.



Urban, Recreation & Natural Assets

Urban & Recreation Assets

Fees	2023/24 \$	2024/25 \$	GST
<b>Casual Hire of Park Facilities</b>			
Summer Season - Full Day Hire - Commercial	400.00	400.00	Yes
Summer Season - Full Day Hire - Private / Local Groups / Community / Not for Profit	160.00	160.00	Yes
Summer Season - Half day hire - Commercial	200.00	200.00	Yes
Summer Season - Half Day Hire - Private / Local Groups / Community / Not for Profit	85.00	85.00	Yes
Summer Season - Circuses or other events with performing animals	600.00	600.00	Yes
Winter Season - Full Day Hire - Commercial	280.00	280.00	Yes
Winter Season - Full Day Hire - Private / Local Groups / Community / Not for Profit	135.00	135.00	Yes
Winter Season - Half Day Hire - Commercial	200.00	200.00	Yes
Winter Season - Half Day Hire - Private / Local Groups / Community / Not for Profit	85.00	85.00	Yes
Winter Season - Circuses or other events with performing animals	600.00	600.00	Yes
Key Deposit	130.00	130.00	No
<b>Carisbrooke Reserve Hire</b>			
Summer Season - Full Day Hire - Commercial	500.00	500.00	Yes
Summer Season - Full Day Hire - Private / Local Groups / Community / Not for Profit	220.00	220.00	Yes
Summer Season - Half Day Hire - Commercial	300.00	300.00	Yes
Summer Season - Half Day Hire - Private / Local Groups / Community / Not for Profit	120.00	120.00	Yes
Winter Season - Full Day Hire - Commercial	330.00	330.00	Yes
Winter Season - Full Day Hire - Private / Local Groups / Community / Not for Profit	175.00	175.00	Yes
Winter Season - Half Day Hire - Commercial	275.00	275.00	Yes
Winter Season - Half Day Hire - Private / Local Groups / Community / Not for Profit	120.00	120.00	Yes
Key Deposit	130.00	130.00	No

## WASTE MANAGEMENT

### Domestic Refuse Collection

Residents who require additional capacity for their general waste can obtain a larger (240L) bin. In some circumstances, residents may be eligible for a subsidised fee. Requests for a larger bin should be directed to NAWMA.

Customers who request an upgraded bin (140L to 240L) and have a valid pension card are eligible to have the upgrade fee waived. To be entitled to have the fee waived annually, residents must hold a valid concession card as at 1 July for the relevant financial year.

Residents have the option to obtain a second general waste bin or second recycling bin for an annual fee. Fees for additional waste services are invoiced by NAWMA.



## Waste Management

Fees	2023/24 \$	2024/25 \$	GST
<b>Domestic Refuse Collection</b>			
Upgrade from 140 litre service to 240 litres general waste service per annum	115.00	115.00	No
Second 240 litre waste service per annum	184.00	184.00	No
Recycling Collection Second 240 litre recycling service per annum	47.00	47.00	No
Subsidised - Upgrade from 140 litre service to 240 litres general waste service (once only discount)	65.00	65.00	No

## SIGNS

If not already installed by the Developer, Council requires the payment from the Developer to cover Council's cost of installation of street signs before clearance of a new land division is granted.

Council may also carry out additional street signage at the request of ratepayers or special interest groups. Such costs are recoverable from Council under Section 188 of the *Local Government Act 1999*.

Field Services

Tree Management

Fees	2023/24 \$	2024/25 \$	GST
<b>Other Fees</b>			
Tree stump/removal	Price on application	Price on application	Yes

Signs

Fees	2023/24 \$	2024/25 \$	GST
<b>Signs</b>			
Developer Contribution	234.00	234.00	Yes



A growing City that creates new opportunities





# Foundations

- ✓ Salisbury's businesses are successful and part of our community
- ✓ Salisbury is a place of choice for businesses to start, invest and grow
- ✓ Our infrastructure supports investment and business activity
- ✓ Our urban growth is well planned and our centres are active



## Council's commitment to develop a growing city that creates new opportunities

### Council will:

- > support and deliver initiatives to create jobs and increase investment
- > build work readiness in our community so residents are aware of and can pursue job opportunities
- > be business friendly
- > provide services and infrastructure that support entrepreneurs and emerging industry sectors
- > provide a safe transport network that enables efficient freight and commuter movement
- > ensure Salisbury's activity centres are interesting places to visit, attractive places to invest and great locations to work
- > have modern, well-maintained commercial areas
- > ensure new housing developments enhance our community

## CITY DEVELOPMENT ADMINISTRATION

### SECTION 7 CERTIFICATES

Section 12 of the *Land and Business (Sale and Conveyancing) Act 1994* and Regulations require that councils supply prescribed particulars within 8 clear business days of receiving an application. These prescribed particulars are detailed in Forms 1 and 2 under the Regulations.

The Act and Regulations provide a statutory framework for councils (and other statutory bodies) to provide applicants who are interested in the status of particular land to find out whether there are any charges or prescribed encumbrances of which the Council has the benefit, together with relevant insurance under the *Building Work Contractors Act 1995* in relation to a building. The Act does not require or contemplate the provision of general information pertinent to the land outside the scope of the Regulations.

Section 187(1) of the Local Government Act 1999 requires Council to provide a certificate of liabilities in regard to land held within the City to a person with interest in the land. A certificate of liabilities must state the amount of any outstanding rates, charges or fines imposed upon the land plus any amounts which may have been received in advance of such liabilities falling due. The fee for providing the certificate is set down in Section 19 of the Local Government (General) Regulations and Section 184 of the Local Government Act 1999.





## A growing City that creates opportunities

City Development Administration

City Development Administration

Fees	2023/24 \$	2024/25 \$	GST
<b>Certificate of Liabilities Search</b>			
Full Search	66.75	68.75	No
Expedited Search	80.50	83.00	No
Rates Only Search	39.00	40.25	No
<b>For a Council search report to be provided by a Council</b>			
(i) in relation to 1 strata unit	27.75	28.50	No
(ii) in relation to 2 strata units on the same strata plan	55.50	57.00	No
(iii) in relation to 3 or more strata units on the same strata plan	83.00	85.50	No
(iv) for each certificate of title to land under the Real Property Act 1886; or			
A) If the applicant requests that the particulars be provided within 24 hours	41.50	42.75	No
B) In any other case	27.75	28.50	No

## DEVELOPMENT SERVICES

Financial contributions are made to Council by developers to satisfy prescribed statutory requirements under the *Planning, Development and Infrastructure Act 2016* or where an agreement has been made between the developer and Council in relation to the provision of infrastructure.

The *Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019* prescribe the fees relating to the Open Space Contribution Scheme by regulation 198(1)(d), which may be amended by the Minister for Planning from time to time

Development Services

Planning

Fees	2023/24 \$	2024/25 \$	GST
<b>Other Fees</b>			
Certificates of Titles Request	37.00	42.75	Yes
Encumbrance Fees	340.00	350.00	No
<b>PDI Act Fees</b>			
The amount payable for each regulated replacement tree that is not planted	156.00	500.00	No
Urban Tree Canopy Offset - Small Tree	0.00	500.00	No
Urban Tree Canopy Offset - Medium Tree	0.00	1,000.00	No
Urban Tree Canopy Offset - Large Tree	0.00	1,500.00	No
Public Notification	260.00	280.00	No
Lodgement (hard copy)	87.00	89.50	No
Sign on Land (plus \$100 for each additional sign)	160.00	170.00	Yes
Deemed to Satisfy (Complying) - Less than or equal to \$10k	138.00	142.00	Yes
Deemed to Satisfy (Complying) - Greater than \$10k	228.00	235.00	Yes
Performance Assessed (Consent)	272.00 or 0.125% of cost, up to a maximum of 200k, whichever is greater	280.00 or 0.125% of cost, up to a maximum of 200k, whichever is greater	No
Land Division - Assessment	182.00	197.00	No
Land Division - > 5 lots or new road	plus 16.60 per additional lot	plus 17.90 per additional lot	No
Land Division - Statement of requirements	208.00	225.00	No
Application for Assessment Panel Review	556.00	573.00	No
Extension of a Development Authorisation	116.00	119.00	No
Homebuilder final approval	0.00	132.00	No
Contravening Development	0.00	20% of consent fee, excluding base amount	No
<b>PDI Act Fees (Lodged by Residents directly with Council)</b>			
Lodgement (Hard Copy)	Waived	Waived	No
Single Dwelling/Dwelling Addition (Class 1)	180.00	200.00	No
Minor Domestic Structure (Class 10) and Regulated/Significant Trees	110.00	115.00	No
Public Notification (Class 1 and 10)	55.00	60.00	No
Concession Card Holders and Pensioners	75% of total or lower amount of Published Fees & Charges Register	75% of total or lower amount of Published Fees & Charges Register	No

## BUILDING CONTROL

### BUILDING CONSENT

The *Planning, Development and Infrastructure Act 2016* as amended, requires that any building work to be performed in the City of Salisbury area must first be approved by a relevant authority. Application fees are calculated having regard to prescribed fees published under *Planning, Development and Infrastructure Act 2016*. Council offers reduced and waived fees for residents that submit lower cost value applications directly with Council.

## Building

Fees	2023/24 \$	2024/25 \$	GST
<b>Other Fees</b>			
Plan Search Fees (Residential)	52.00	54.00	No
Plan Search Fees (Commercial/Industrial)	131.00	135.00	No
Plan Search - Offsite Retrieval Fee (If Required)	44.00	46.00	Yes
<b>PDI Act Fees</b>			
Lodgement (hard copy)	83.00	89.50	No
Minor Amendment	132.00	142.00	Yes
Compliance - Certificate of Occupancy	54.50	56.00	Yes
Compliance - Class 1, for each dwelling	262.00	270.00	No
Compliance - Class 2-9	min 262.00 or 0.075% of cost to max 2,724.00	min 270.00 or 0.075% of cost, to max \$2,806.00, whichever is greater	No
Compliance - Pools	262.00	270.00	No
Essential Safety Provision Class 2-9	262.00	270.00	Yes
Assignment of Classification	184.00	190.00	Yes

**Building Rules Certification Unit**

Fees	2023/24 \$	2024/25 \$	GST
<b>PDI Act Fees</b>			
Class 1a	Higher of 490.00 or 0.25% of Development Cost	Higher of 505.00 or 0.25% of Development Cost	Yes
Class 10	Higher of 141.00 or 0.25% of Development Cost	Higher of 145.00 or 0.25% of Development Cost	Yes
Class 2-9 - cost <= \$20k	730.00	752.00	Yes
Class 2-9 - cost \$20k to \$200k	730.00 plus 0.4% over 20k	752.00 plus 0.4% over 20k	Yes
Class 2-9 - cost \$200k to \$1M	1,513.00 plus 0.25% over 200k	1,558.00 plus 0.25% over 200k	Yes
Class 2-9 - cost > \$1M	3,692.00 plus 0.15% over 1M	3,803.00 plus 0.15% over 1M	Yes
Essential Safety Provision Class 2-9	262.00	270.00	Yes
Demolition	158.00	163.00	Yes
<b>PDI Act Fees (Lodged by Residents directly with Council)</b>			
Lodgement (hard copy)	Waived	Waived	No
Single Dwelling/Dwelling Addition (Class 1)	380.00	400.00	Yes
Minor Domestic Structure (Class 10)	110.00	115.00	Yes
Concession Card Holders and Pensioners	75% of total or lower amount of Published Fees & Charges Register	75% of total or lower amount of Published Fees & Charges Register	Yes

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## DEVELOPER CONTRIBUTIONS

Financial contributions are made to Council by developers to satisfy prescribed statutory requirements under the *Planning, Development and Infrastructure Act 2016* or where an agreement has been made between the developer and Council in relation to the provision of infrastructure.

The *Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019* prescribe the fees relating to the Open Space Contribution Scheme by regulation 198(1)(d). The current fee is \$7,908 but may be amended by the Minister for Planning from time to time.



Corporate Signage

Corporate Signage

Fees	2023/24 \$	2024/25 \$	GST
<b>Community Information Signs (Pole Mounted)</b>			
Community name blade only installed with lettering, brackets & fittings	89.00	89.00	Yes
Pole (for street/community sign) supply and install with 600mm spike	62.00	62.00	Yes
<b>Signs</b>			
Mawson Lakes Pedestrian Signs	204.00	204.00	Yes
New Small Sign - per Panel	Price on application	Price on application	Yes
New Large Sign - per Panel	Price on application	Price on application	Yes
Existing Small Sign - new Panel	432.00	432.00	Yes
Existing Large Sign - new Panel	905.00	905.00	Yes
Existing Small Sign - renewal of Panel	335.00	335.00	Yes
Existing Large Sign - renewal of Panel	524.00	524.00	Yes

Sundry

Developer Contributions

Fees	2023/24 \$	2024/25 \$	GST
<b>Development Application Fees</b>			
Stormwater Contribution - downstream headworks - per lot	1,575.00	1,575.00	No
Stormwater Contribution - downstream headworks - per hectare	34,125.00	34,125.00	No
Upgrade to existing infrastructure external to development site	Negotiated with Developer	Negotiated with Developer	No
Street Tree Contribution	540.00	540.00	No

## BUSINESS ADVISORY SERVICES

### Polaris Centre

The Polaris Business Development Centre has small meeting rooms, a board room and a training room that can be hired to the community and businesses. The Centre also offers a range of business programs to assist businesses grow across Salisbury and the region.

For details on Polaris venue hire fees please visit [www.polariscentre.com.au/](http://www.polariscentre.com.au/). For further information, please email [polariscentre.com.au](mailto:polariscentre.com.au) or call (08) 8260 8205.

The Manager, City Shaping has delegated authority to vary room hire fees to make it as attractive as possible for third party providers to deliver from the Polaris facility.



City Shaping  
Polaris Centre

Fees	2023/24 \$	2024/25 \$	GST
<b>Venue Hire</b>			
Polaris Centre - Training Room Hire - Hourly Rate	50.00	50.00	Yes
Polaris Centre - Training Room Hire - Half Day (4 hours)	200.00	200.00	Yes
Polaris Centre - Training Room Hire - Full Day (9am to 5pm)	300.00	300.00	Yes
Polaris Centre - Room Hire Per Day - Block Booking 10+ Consecutive Days	200.00	200.00	Yes

## FIELD SERVICES

### ROADS

Council may construct, remove or repair crossovers and carry out other minor works on behalf of property owners from whom the costs are recoverable under Section 213 of the *Local Government Act 1999*.

\*\*Residents wanting to purchase either storm water covers or storm water inserts for kerbing can purchase direct from Holbri Engineering. They can be contacted on 8287 4244 or at their place of operation at Wiley Street Elizabeth South. Costs will be determined between the resident and Holbri.

Council reinstates roads that have been opened or broken up by statutory authorities. The costs are recoverable by Council under Section 213 of the *Local Government Act 1999*.

Field Services

Roads

Fees	2023/24 \$	2024/25 \$	GST
<b>Concrete Footpaths</b>			
Reconstruct upright kerb - 4m minimum (\$/per linear metre)	210.00	248.00	Yes
Replace concrete path with 75mm concrete (\$/per metre squared)	96.00	130.00	Yes
Replace concrete path with 100mm concrete (\$/per metre squared)	114.00	150.00	Yes
Replace concrete apron with 100mm reinforced concrete (\$/per metre squared)	204.00	248.00	Yes
Replace concrete with block paver for crossover/footpath (\$/per metre squared)	120.00	157.00	Yes
Paver lift and relay existing pavers (\$/per metre squared)	75.60	120.00	Yes
Bitumen (\$1/per metre squared) - Price on Application	Price on application	Price on application	Yes
<b>Private Works Income</b>			
Standard kerb crossover - 5.2m wide	1,302.00	1,600.00	Yes
Widening of crossover per linear metre above 5.2m wide (\$/m)	252.00	300.00	Yes
Industrial kerb crossover per linear metre (min 6 metres, max. 10 metres)	240.00	300.00	Yes
Stormwater outlet "standard kerb"	60.00	75.00	Yes
Stormwater outlet "roll up kerb" (inc. steel cover) contractor supply & install	60.00	75.00	Yes
Footpath stormwater covers (contractor works - supply only) - 60mm or 70mm	165.00	185.00	Yes
Steel stormwater insert for roll up kerb (contractor works - supply only)	66.00	80.00	Yes







# Foundations

The delivery of these foundations will be underpinned by Council's values of respect, accountability, collaboration and helpfulness.

- ✓ Members of our community receive an exceptional experience when interacting with Council
- ✓ We deliver quality outcomes that meet the needs of our community
- ✓ The City of Salisbury is recognised as a great place to work
- ✓ We plan effectively to address community needs and identify new opportunities
- ✓ We engage meaningfully and our community is aware of Council initiatives



## Council's commitment to develop an organisation that is innovative and develops our business

Council will:

- > place the needs of our community first
- > meaningfully engage with our community and stakeholders as we plan and make decisions
- > consider the long term when we plan and innovate
- > use data to inform decision-making and understand community needs and expectations
- > seek partnerships to deliver facilities, services, programs and infrastructure to address community needs
- > promote Salisbury and advocate for its priorities
- > strengthen and promote the Salisbury brand
- > embed our organisational values in all we do
- > invest in the development of our staff and elected members
- > maintain sound financial management within a transparent and accountable organisation

## RATE COLLECTION AND PROPERTY DATA

Section 187(1) of the *Local Government Act 1999* requires Council to provide a certificate of liabilities in regard to land held within the City to a person with interest in the land. A certificate of liabilities must state the amount of any outstanding rates, charges or fines imposed upon the land plus any amounts which may have been received in advance of such liabilities falling due. The fee for providing the certificate is set down in Section 19 of the Local Government (General) Regulations and Section 184 of the *Local Government Act 1999*.





## Innovation and Business Development

### Finance & Procurement Services

#### Rate Collection & Property Data

Fees	2023/24 \$	2024/25 \$	GST
<b>Building Upgrade Finance</b>			
Admin Fee 1 year term	658.00	658.00	No
Admin Fee 2 year term	911.00	911.00	No
Admin Fee 3 year term	1,164.00	1,164.00	No
Admin Fee 4 year term	1,418.00	1,418.00	No
Admin Fee 5 year term	1,671.00	1,671.00	No
Admin Fee 6 year term	1,924.00	1,924.00	No
Admin Fee 7 year term	2,177.00	2,177.00	No
Admin Fee 8 year term	2,430.00	2,430.00	No
Admin Fee 9 year term	2,683.00	2,683.00	No
Admin Fee 10 year term	2,936.00	2,936.00	No
Admin Fee 11 year term	3,190.00	3,190.00	No
Admin Fee 12 year term	3,443.00	3,443.00	No
Admin Fee 13 year term	3,696.00	3,696.00	No
Admin Fee 14 year term	3,949.00	3,949.00	No
Admin Fee 15 year term	4,202.00	4,202.00	No
Late Fees/Other	7.00	7.00	No
Dishonoured Payment Fees	75.00	75.00	No
Application Fee	1,650.00	1,650.00	Yes
<b>Rate Collection &amp; Property Data</b>			
Assessment Register per record up to 50 records	8.00	8.00	No
Assessment Register per record after 50 records	4.00	4.00	No
Dishonoured Payment Fee/Charge Back Payment Fee	15.00	25.00	No
Refunds via Cheque - Multiple Payment Requests	50.00	55.00	Yes
Refunds via Electronic Transfer - Multiple Payment Requests	16.50	16.50	Yes
Rating Information Detailed Transaction Listing - Per Year	30.00	30.00	Yes
Capital Value and Rating Information Summary - Per Year	5.00	5.00	Yes
Historical Rates Notices - Previous Financial Year via any method (per year)	25.00	25.00	No

## GOVERNANCE

### ACCESS TO INFORMATION

Pursuant to section 132 of the Local Government Act 1999, Council provides public access to specific Council documents and supplies copies upon request. The charges for these documents are established by resolution of Council. The Manager Governance has delegated authority to waive fees for a single copy of any publicly available document.

Governance

Freedom Of Information

Fees	2023/24 \$	2024/25 \$	GST
<b>Freedom of Information</b>			
Application Fee per request	40.75	42.00	No
Search Fee (per 15 minutes)	15.40	15.90	No
Photocopies (per page)	0.25	0.25	No
Transcripts (per page)	9.10	9.35	No
Photos, X-Rays, Video Tapes, Computer Tape or Disk (actual cost)	Actual cost incurred	Actual cost incurred	No
Internal Review	20.00	20.00	No
Personal Affairs (per 15 minutes after initial 2 hours free)	14.70	15.90	No
Personal Affairs (initial 2 hours free)	No charge	No charge	No
Post or Delivery of document	Actual cost incurred	Actual cost incurred	No

## Freedom Of Information continued

Fees	2023/24 \$	2024/25 \$	GST
<b>Publicly Available Documents</b>			
Allowances and Benefits - Elected Members (full set)	5.00	5.00	No
Allowances and Benefits - Elected Members (per page)	0.50	0.50	No
Allowances and Benefits - Policy	0.50	0.50	No
Long Term Financial Plan and Annual Business Plan	10.00	10.00	No
Annual Report (after fourth copy)	3.00	3.00	No
Audited Financial Statements	10.00	10.00	No
Audited Financial Statements (after first copy)	3.00	3.00	No
By-Laws (full set)	5.00	5.00	No
By-Laws (per page)	0.50	0.50	No
Ward Map (A0 size 841 x 1189) (per copy)	11.00	11.00	No
Campaign Donation Returns (full set)	7.50	7.50	No
Campaign Donation Returns (per page)	0.50	0.50	No
Code of Conduct - Council Members	3.00	3.00	No
Code of Conduct - Employees	3.00	3.00	No
Code of Practice for Access to Meetings and Associated Documents	3.00	3.00	No
Code of Practice for Meeting Procedures	3.00	3.00	No
Community Land Register (per page)	0.50	0.50	No
Council Initiated Proposals (per page)	0.50	0.50	No
Delegations Register (per page)	0.50	0.50	No
Fees and Charges (full document)	5.00	5.00	No
Fees and Charges (per page)	0.50	0.50	No
Financial Delegations (per page)	0.50	0.50	No
Financial Interests - Council Assessment Panel (per page)	0.50	0.50	No
Financial Interests - Elected Members (full set)	5.00	5.00	No
Financial Interests - Elected Members (per page)	0.50	0.50	No
Internal Review of a Council Decision Procedure (per page)	0.50	0.50	No
Land Management Agreements Register (per page)	0.50	0.50	No
Minutes of Council, Committee or Sub-Committee Meeting	0.50	0.50	No
Notice and Agenda for Meeting of Council and Committees (per page)	0.50	0.50	No
Order Making Policy (per page)	0.50	0.50	No
Procurement Policy (per page)	0.50	0.50	No
Public Consultation Policy (per page)	0.50	0.50	No
Public Initiated Submission (per page)	0.50	0.50	No
Public Road Register (full register)	5.00	5.00	No
Public Road Register (per page)	0.50	0.50	No
Remuneration, Salaries and Benefits Register (full register)	5.00	5.00	No
Remuneration, Salaries and Benefits Register (per page)	0.50	0.50	No
Representation Options Papers and Reports on Reviews	10.00	10.00	No
Strategic Management Plans (full set)	10.00	10.00	No
Training and Development (Elected Members) Policy (per page)	0.50	0.50	No
Voters Roll for the Whole Area (Candidates only)	100.00	100.00	No
Information Statement under the Freedom of Information Act 1991	5.00	5.00	No
Notice of CEO Information/Briefing Sessions	0.50	0.50	No
Voters Roll for the Ward Area (Candidates only)	0.00	30.00	No

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## SALISBURY WATER

Council provides a non-drinking (recycled stormwater and native groundwater) water supply service to a range of customers including local industry, schools, sporting and community groups, some residential properties and to Council reserves, sporting fields and parks and gardens providing improved amenity for the broader community. These fees are set out in accordance with Section 188 of the *Local Government Act 1999* and in line with the *Water Industry Act 2012* as regulated by the Essential Services Commission of South Australia.

### **Negotiated Price Scheme (for upfront Capital Contribution)**

Council may offer an industry, a commercial enterprise, business, sporting complex, or community organisation (i.e. non-residential user) that is a major user of mains water, an incentive to become a Salisbury Water user. In lieu of the non-residential entity partially or completely funding the costs to install Salisbury Water infrastructure to their property, Council may by agreement offer a conditional discounted price on Salisbury Water to that customer for a limited discount period.

Any negotiated price offered to a non-residential user must be justified and approved by the Chief Executive Officer.

Salisbury Water

Salisbury Water Retail - Marketing / Sales

Fees	2023/24 \$	2024/25 \$	GST
<b>Non-Residential Properties</b>			
Substantive Retail Water Supply (per kL)	2.93	3.03	No
Daytime Supply to Tank Only (per kL)	2.66	2.75	No
Community Based Not for Profit Organisation (upon application) (per kL)	1.90	1.97	No
Bulk Water Supply (negotiated per kL)	1.90	1.97	No
Supply Charge (to cover meter reading, cross connection audits etc.) per annum	40.00	40.00	No
Water Banking & Licenced Transfer of Credits (per kL)	Negotiated	Negotiated	No
<b>Residential Properties</b>			
Substantive Retail Water Supply - allotment sizes over 300m2 (per kL)	2.93	3.03	No
Supply Charge (to cover meter reading, cross connection audits etc.) per annum	40.00	40.00	No
Fixed Annual Charge - allotment size up to 300m2 (External Supply)	117.00	121.00	No
Fixed Annual Charge - allotment size up to 300m2 (Internal/External supply)	141.00	145.80	No
<b>Other Fees</b>			
Non Payment - Flow Restriction	308.00	345.00	No
Non Payment - Disconnection	Contractor costs + 198.00	Contractor costs + 223.00	No
Connection Fee - 20mm/50mm meter (fee to be quoted per connection)	Price upon application	Price upon application	No
Meter Relocation Fee	Contractor costs + 198.00	Contractor costs + 223.00	No
Special/Final Meter Read	30.00	34.00	No
Damaged 20mm Service - Standard Meter Repair/Replacement	195.00	213.00	No
Damaged 20mm Service - Non Standard Repair/Replacement	Price upon application	Contractor costs + 223.00	No
Damaged 40mm, 50mm, 80mm Service - Repair/Replacement	Price upon application	Contractor costs + 223.00	No



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