

Neighbourhood Meet and Greet on My Street

A guide for planning a neighbourhood
community event or project



City of Salisbury is pleased to provide support to residents who want to get to know their neighbours better and plan gatherings or projects in their neighbourhood.

Neighbourhood gatherings help bring communities together and give everyone a chance to meet the people who live around them. They can be a lot of fun and a great way for people to connect and in some cases reconnect. Providing an opportunity to get to know your neighbour's name, give a friendly wave and hello, it is a great way to build and strengthen relationships.

We want to encourage and support residents to host small neighbourhood events and gatherings that are welcoming, build stronger and safer communities and create a sense of belonging.

Our aim is to make things easier to do this by providing advice and support which could include covering small incidental costs as well as the cost of insurance if required.



Tips for creating connections in your neighbourhood

It's easy to host an event and how you celebrate is entirely up to you.

Here are some suggestions:

- Host a shared meal, picnic or BBQ on your driveway or at the local park
- Create acts of kindness in your street by welcoming someone new to the neighbourhood
- Partner with your local café for a morning coffee
- Partner with your local community centre or organisation for meet and greets
- Create a little library or pantry on your street
- Start sharing resources such as veggies, books or tools.

Useful hints

- Keep the event short (up to two hours) for busy people
- Keep the first event simple and 'fuss-free' to make it easier for you as a host on the day
- Personal invitations work well
- Event or activity must be free
- Public spaces such as local parks are a good meeting place as they are highly visible and may attract more neighbours to come along
- BYO is a great principle for food and refreshments



Useful links

To ensure everyone has an enjoyable and safe time, please have a look at these useful links to keep your gathering stress free:

- Food safety — check current safety practices in place and ensure they are followed when providing food for other people [Health and Safety Requirements • City of Salisbury](#)
- Be Sun Smart - [Be SunSmart - Cancer Council \(cancersa.org.au\)](#). Also consider weather when hosting outdoor events. Is there shade if it is warm? Or shelter if it rains?

How can the City of Salisbury help?

We can help with:

- Advice and support on how to get started
- Guidance to connect with your neighbours. This can include how to promote the event to neighbours you do and don't know
- Assisting with creating and printing of invitations
- Support to book City of Salisbury parks and playgrounds or spaces within community centres or hubs
- Advice and guidance on setting up a project e.g. a little library or street working bee
- Assistance with small incidental costs or accessing Community Active and Connected Grant funding
[Community Grants • City of Salisbury](#)
- Work with you to make it happen.



What do you need to do to get started?

- Come up with an idea
- Think about the outcomes you want to achieve
- Talk to some of the people you want to involve, testing your idea and gathering interest and support
- Discuss what you need to do to make it happen.

Location

Will your gathering be inside or outside?
Do you need permission to use?
Is there a cost*?

Insurance*

If outdoors on public land, (or in a community setting) you may need to purchase public liability insurance

Permits*

If you wish to hold your gathering in a public park you may need a permit

Equipment/furniture

If hosting outside, consider what guests may need to bring.

Risk assessment*

Think what if — however it is important to note this does not need to be scary just be practical such as what if it rains or is too hot and it's outside

Invitations*

Do you want to design and print an invitation, or verbally invite your neighbours?

- Organise and promote your event

**City of Salisbury Neighbourhood Development team can provide support and guidance*



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