



Cemetery: Spains Road, Salisbury Downs, SA, 5108  
Office: Salisbury Community Hub  
34 Church Street, Salisbury, SA, 5108  
Postal: PO Box 8, Salisbury, SA, 5108  
Telephone: 08 8406 8317  
TTY: 08 8406 8596 (for hearing impaired)  
Email: cemetery@salisbury.sa.gov.au  
Website: www.salisbury.sa.gov.au  
ABN: 82 615 416 895

## ADDITIONAL INTERMENT RIGHT HOLDER FORM 2024-25

<b>Site Number</b>
<b>Current Interment Right Holder</b> Name _____ Address _____ Phone _____ Email _____ I agree to add the Additional Interment Right Holder listed below to the above-named site at Salisbury Memorial Park and I understand they will have authority of said site. Signature _____ Date _____
<b>Additional Interment Right Holder</b> Name _____ Address _____ Phone _____ Email _____ Relationship to Original Interment Right Holder _____ Signature _____ Date _____
<b>Witness</b> Declared before me _____ Name of Witness _____ Signature _____ Date _____
<b>Additional Documents</b> Proof of identification for both interment right holders Burial and Memorial Sites Interment Rights and Responsibilities form signed by additional interment right holder
<b>Return Paperwork To</b> Cemetery Assistant: 34 Church Street, Salisbury or PO Box 8, Salisbury, SA, 5108 or cemetery@salisbury.sa.gov.au



Cemetery: Spains Road, Salisbury Downs, SA, 5108  
 Office: Salisbury Community Hub  
 34 Church Street, Salisbury, SA, 5108  
 Postal: PO Box 8, Salisbury, SA, 5108  
 Telephone: 08 8406 8317  
 TTY: 08 8406 8596 (for hearing impaired)  
 Email: cemetery@salisbury.sa.gov.au  
 Website: www.salisbury.sa.gov.au  
 ABN: 82 615 416 895



**BURIAL AND MEMORIAL SITES**  
**INTERMENT RIGHT - RIGHTS & RESPONSIBILITIES**

The following Plain English Statement is required by law (*Local Government Cemetery Regulations 2010*). It is an important document. Please keep it with the original interment right. This statement describes the terms and conditions for buying grave and memorial (ashes site) rights at the Cemetery noted below. This form must be completed and a signed copy of this document must be received by the cemetery before a grave or memorial can be used.

*Name of the Interment Right Holder(s): (Up to two people may be named as the Interment Right Holders)*

The person/people named above has/have the sole right to decide and advise the cemetery about who may be buried, have ashes placed or be memorialised in the following site.

Salisbury Memorial Park  
 \_\_\_\_\_  
*Name of Cemetery*

*Section (ie., Catholic, Orthodox, General. This may be known at the time of arranging a funeral))*

The path & site number will be confirmed by the cemetery on the interment right.

An interment right will be issued for this site. The interment right does not mean that the buyer owns the land.

The cost of the interment right is \$..... (incl. GST)

The interment right is issued for ..... years.

~~The interment right starts on ..... The interment right expires on .....  
 (Date) (Date)~~

N/A – Form issued as part of additional interment right holder application.

The interment right will be issued to the Interment Right Holder(s) by the cemetery after payment of the relevant fees. The interment right may be sent via your funeral director who will pass it on to the interment right holder.

The interment right cost does not cover other services such as grave digging, burial, chapel, funeral director, headstone or memorial expenses.

Burial and memorial interment rights are subject to the conditions noted in this statement, the cemetery's Operating Policy and any cemetery rules or laws in force during the term of the interment right.

Please note that the cemetery's *Operating Policy*, interment right conditions, policies and rules may change over time. Updated versions of the cemetery's *Operating Policy* are available from the cemetery or on their website.

**Please turn over**



Cemetery: Spains Road, Salisbury Downs, SA, 5108  
 Office: Salisbury Community Hub  
 34 Church Street, Salisbury, SA, 5108  
 Postal: PO Box 8, Salisbury, SA, 5108  
 Telephone: 08 8406 8317  
 TTY: 08 8406 8596 (for hearing impaired)  
 Email: cemetery@salisbury.sa.gov.au  
 Website: www.salisbury.sa.gov.au  
 ABN: 82 615 416 895

**INTERMENT RIGHT CONDITIONS**

The following points are part of the Interment Right Conditions.

1. Options for periodic payments (cash, credit card, and lay-by options) may be available for the purchase of a burial or memorial interment right. Please check with the cemetery.
2. An interment right may **only** be cancelled or transferred as per the cemetery's *Operating Policy*.
3. An interment right may be renewed, transferred, extended or cancelled upon application to the cemetery, in accordance with the cemetery's *Operating Policy*.
4. The rights granted to the interment right holder may be exercised upon the death or legal incapacity of the interment right holder by any one of the following people in descending order of entitlement:
  - 1st. the executor or administrator of the interment right holder
  - 2nd. a joint executor or administrator (with permission from all others) of the interment right holder
  - 3rd. the legally married spouse of the interment right holder
  - 4th. the domestic partner of the interment right holder
  - 5th. the eldest living and legally capable child of the interment right holder
  - 6th. the eldest living and legally capable grandchild of the interment right holder
  - 7th. the eldest living and legally capable sibling of the interment right holder
  - 8th. the eldest living and legally capable blood relative of the interment right holder
5. An interment right may be extended by anyone anytime in accordance with the cemetery's *Operating Policy* or any rules the cemetery in force from time to time.
6. The interment right holder is responsible for maintaining headstones and memorials in a safe and proper condition. This is not the cemetery's responsibility.
7. Under the *Cemetery Regulations 2010*, if it has been two years or more since the right for a site has expired, the cemetery may dispose of unclaimed headstones or memorials. **Before disposing of a monument, the cemetery will attempt to contact the licence holder for the site.**
8. At the end of the interment right period, if the interment right is not renewed or extended, the cemetery may reuse the grave or memorial site.
9. Cemeteries have specific requirements regarding the design of headstones and memorials which will require authorisation prior to installation. Some cemeteries are listed on the State Heritage Register and require headstones and monuments and alteration work to be approved by an appointed Heritage Advisor. This approval process will take time.

**Please let the cemetery know if you change your address or contact details.**

**I have read & understand this form.**

Signature/s \_\_\_\_\_

Witness signature \_\_\_\_\_

Name in full \_\_\_\_\_

Name in full \_\_\_\_\_

Date / /

Date / /

To be signed by the newly added interment right holder

**END OF STATEMENT**