



Cemetery: Spains Road, Salisbury Downs, SA, 5108
 Office: Salisbury Community Hub
 34 Church Street, Salisbury, SA, 5108
 Postal: PO Box 8, Salisbury, SA, 5108
 Telephone: 08 8406 8317
 TTY: 08 8406 8596 (for hearing impaired)
 Email: cemetery@salisbury.sa.gov.au
 Website: www.salisbury.sa.gov.au
 ABN: 82 615 416 895

TRANSFER OF INTERMENT RIGHT HOLDER – FUNERAL DIRECTOR 2024-25

Site Number: _____	
Mausoleum Section New <input type="checkbox"/> Pre-Need/Existing <input type="checkbox"/>	
Crypt No. _____	Level _____
Crypt Type Single <input type="checkbox"/> Double <input type="checkbox"/>	
Current Interment Right Holder	
Name _____	
Address _____	
Notes Regarding Transfer of Interment Right Holder	
<p>When transferring an Interment Right, it is a legislative requirement to follow a hierarchy of who has the right to take over the interment right. The connection we must establish is between the person applying for the transfer and their connection to person currently named as the interment right holder.</p> <p>The hierarchy is as follows – please circle what is appropriate to your request:</p> <ol style="list-style-type: none"> 1. The sole executor or administrator of the interment right holder. 2. A joint executor or administrator (with the permission of all others) of the interment right holder. 3. The spouse of interment right holder (including a putative or common law spouse) 4. The eldest living and legally capable child of the interment right holder 5. The eldest living and legally capable grandchild of the interment right holder 6. The eldest living and legally capable sibling of the interment right holder 7. The eldest living and legally capable blood relative of the interment right holder 	
New Interment Right Holder	
Name _____ Phone _____	
Address _____	
Email _____	
Relationship to Original Interment Right Holder _____	
Signature _____ Date _____	
Secondary New Interment Right Holder (if applicable)	
Name _____ Phone _____	
Address _____	
Email _____ Relationship to Original IRH _____	
Signature _____ Date _____	
Witness Signature _____ Witness Name _____ Date _____	

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All fees include GST



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BURIAL AND MEMORIAL SITES
INTERMENT RIGHT - RIGHTS & RESPONSIBILITIES

The following Plain English Statement is required by law (*Local Government Cemetery Regulations 2010*). It is an important document. Please keep it with the original interment right.

This statement describes the terms and conditions for buying grave, crypt or memorial (ashes site), rights at the Cemetery noted below. This form must be completed and a signed copy of this document must be received by the cemetery before a grave, crypt or memorial can be used.

Name of the Interment Right Holder(s): (Up to two people may be named as the Interment Right Holders)

The person/people named above has/have the sole right to decide and advise the cemetery about who may be buried, entombed or have ashes placed or be memorialised in the following site.

Salisbury Memorial Park

Name of Cemetery

Please tick selection:

- I/We will accept the next available grave, crypt or memorial position in our preferred section.
- I/We or our funeral director will contact the cemetery to select a grave, crypt or memorial position.

Section (ie., Catholic, Orthodox, General, Crypt. This may be known at the time of arranging a funeral)

The site number will be confirmed by the cemetery on the interment right.

~~An interment right will be issued for this site. The interment right does not mean that the buyer owns the land.~~

~~The cost of the interment right is \$..... (incl. GST)~~

~~The interment right is issued for years.~~

~~The interment right starts on The interment right expires on~~
 (Date) (Date)

Not applicable.
Transfer of Interment
Right occurring.

The interment right will be issued to the Interment Right Holder(s) by the cemetery after payment of the relevant fees. The interment right may be sent via your funeral director who will pass it on to the interment right holder.

The interment right cost does not cover other services such as grave digging, entombment, chapel hire, funeral director, headstone or memorial expenses.

Interment rights are subject to the conditions noted in this statement, the cemetery's Operating Policy and any cemetery rules or laws in force during the term of the interment right.

Please note that the cemetery's *Operating Policy*, interment right conditions, policies and rules may change over time. Updated versions of the cemetery's *Operating Policy* are available from the cemetery or on their website.

Please turn over

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INTERMENT RIGHT CONDITIONS

The following points are part of the Interment Right Conditions.

1. Options for periodic payments (cash, credit card, and lay-by options) may be available for the purchase of a burial, entombment or memorial interment right. Please check with the cemetery.
2. An interment right may **only** be cancelled or transferred as per the cemetery's *Operating Policy*.
3. An interment right may be renewed, transferred, extended or cancelled upon application to the cemetery, in accordance with the cemetery's *Operating Policy*.
4. The rights granted to the interment right holder may be exercised upon the death or legal incapacity of the Interment Right Holder by any one of the following people in descending order of entitlement:
 - 1st. the executor or administrator of the interment right holder
 - 2nd. a joint executor or administrator (with permission from all others) of the interment right holder
 - 3rd. the legally married spouse of the interment right holder
 - 4th. the domestic partner of the interment right holder
 - 5th. the eldest living and legally capable child of the interment right holder
 - 6th. the eldest living and legally capable grandchild of the interment right holder
 - 7th. the eldest living and legally capable sibling of the interment right holder
 - 8th. the eldest living and legally capable blood relative of the interment right holder
5. An interment right may be extended by anyone anytime in accordance with the cemetery's *Operating Policy* or any rules the cemetery in force from time to time.
6. The interment right holder is responsible for maintaining headstones, fascia, memorial and memorial accessories in a safe and proper condition. This is not the cemetery's responsibility.
7. Under the *Cemetery Regulations 2010*, if it has been two years or more since the interment right for a site has expired, the cemetery may dispose of unclaimed headstones or memorials. **Before disposing of a monument, the cemetery will attempt to contact the licence holder for the site.**
8. At the end of the interment right period, if the interment right is not renewed or extended, the cemetery may reuse the grave or memorial site.
9. Cemeteries have specific requirements regarding the design of headstones, memorials and crypt fascia memorialisation which will require authorisation prior to installation. Some cemeteries are listed on the State Heritage Register and require headstones and monuments and alteration work to be approved by an appointed Heritage Advisor. This approval process will take time.

Please let the cemetery know if you change your address or contact details.

I have read & understand this form.

Name in Full _____
 Signature _____
 Date _____
 Witness Name _____
 Witness Signature _____
 Date _____

Name in Full _____
 Signature _____
 Date _____
 Witness Name _____
 Witness Signature _____
 Date _____

END OF STATEMENT

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