



AGENDA

FOR WORKS AND SERVICES COMMITTEE MEETING TO BE HELD ON 21 MARCH 2016 AT CONCLUSION OF BUDGET AND FINANCE COMMITTEE IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY

MEMBERS

Cr J Woodman (Chairman)
Mayor G Aldridge (ex officio)
Cr C Buchanan
Cr G Caruso (Deputy Chairman)
Cr E Gill
Cr S Reardon
Cr G Reynolds
Cr S White
Cr R Zahra

REQUIRED STAFF

General Manager Community Development, Ms J Trotter
General Manager City Infrastructure, Mr M van der Pennen
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd
Governance Coordinator, Ms J Rowett

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Works and Services Committee Meeting held on 15 February 2016.

Presentation of the Minutes of the Confidential Works and Services Committee Meeting held on 15 February 2016.

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OTHER BUSINESS

CLOSE



**MINUTES OF WORKS AND SERVICES COMMITTEE MEETING HELD IN THE
COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON**

15 FEBRUARY 2016

MEMBERS PRESENT

Cr J Woodman (Chairman)
Cr C Buchanan
Cr G Caruso (Deputy Chairman)
Cr E Gill
Cr S Reardon
Cr G Reynolds
Cr S White
Cr R Zahra

OBSERVERS

Cr D Pilkington (*from 9:40 pm*)
Cr S Bedford (*from 9:40 pm*)

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Ms J Trotter
General Manager City Infrastructure, Mr M van der Pennen
Governance Support Officer, Ms K Boyd
Governance Coordinator, Ms J Rowett
Manager Parks and Landscape, Mr M Purdie
Coordinator Tree Services, Mr M Oborn
Manager Business Support, Mr K Stewart

The meeting commenced at 9:05 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr R Zahra
Seconded Cr S White

The Minutes of the Works and Services Committee Meeting held on 18 January 2016, be taken and read as confirmed.

CARRIED

Moved Cr R Zahra
Seconded Cr S Reardon

The Minutes of the Confidential Works and Services Committee Meeting held on 18 January 2016, be taken and read as confirmed.

CARRIED

REPORTS

Administration

2.0.1 Future Reports for the Works and Services Committee

Moved Cr E Gill
Seconded Cr G Reynolds

1. The information be received.

CARRIED

Community Centres and Youth

2.1.1 Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct

Moved Cr S Reardon
Seconded Cr G Reynolds

1. The information be received.

With leave of the meeting and consent of the seconder Cr S Reardon
VARIED the MOTION as follows:

1. The information be received.
2. A report be brought back to Council exploring the provision of a spray pad/play structure at the Salisbury Recreation Precinct for consideration in the 2017/2018 budget.
3. No further action be taken on the diving board or water slide.

CARRIED

Landscaping

2.4.1 Tree Management Framework

Moved Cr C Buchanan

Seconded Cr G Caruso

1. The information be received.
2. The Tree Management Policy as set out in Attachment 1 to this report (Item No 2.4.1 Works and Services Committee, 15/2/2016), be endorsed.
3. The revised and updated Tree Removal Procedure, as set out in Attachment 2 to this report (Item No 2.4.1 Works and Services Committee, 15/2/2016, be endorsed; with option 1, the Development Assessment Unit, as the preferred mechanism for processing requests to review tree removal decisions related to Regulated/Significant trees where removal is supported (Clause 2.7 of Tree Removal Procedure).
4. The previous Tree Maintenance Policy be discontinued.

CARRIED

Property

2.5.1 Road Closure Portion of Ryans Road Plantation, Parafield Gardens

Moved Cr R Zahra

Seconded Cr G Reynolds

1. This report be received and noted.
2. Staff be authorised to implement the required provisions of the *Roads (Opening and Closing) Act 1991* to commence a road process for closure of a portion of Ryans Road Plantation, Parafield Gardens as marked "A" on the attached Preliminary Plan (Attachment 1, Item No. 2.5.1, Works and Services Committee, 18/1/2016).
3. Staff undertake public consultation by placing notices in the Leader and News Review Messenger Newspapers and a further notice in the State Government Gazette in accordance with the provisions of the *Roads (Opening and Closing) Act 1991* as well as sending notices to affected residents within the area.
4. Pursuant to Section 193 (4) of the *Local Government Act 1999*, the portion of Ryans Road Plantation marked "A" on the attached Preliminary Plan including consideration of maintaining appropriate road reserve on Ryans Road in the future (Attachment 1, Item No.2.5.1, Works and Services Committee, 18/1/2016) be excluded from Classification as Community Land.
5. A further report will be presented to Council following the public consultation period for consideration of any objections or applications received.

CARRIED

2.5.2 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 8 February 2016

The information contained in the Strategic Property Development Sub Committee of the meeting held on 8 February 2016 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

2.5.2-SPDSC1 Tranche 1 Program Update Report

Moved Cr E Gill

Seconded Cr S Reardon

1. The report be received and the update on the status of the Tranche 1 program be noted.
2. Funding for of an extension of term of the Project Delivery Coordinator role from the Strategic Development Projects budget be considered through a second quarter 2015/16 Budget Review.

CARRIED

Public Works

2.6.1 Capital Works Progress Report - January 2016

Moved Cr R Zahra

Seconded Cr C Buchanan

1. The construction of new footpaths along sections of Short Street, Ingle Farm, Hasse Court, Parafield Gardens and Ceafield Road, Para Hills West, be included within the 2015/16 Council Footpath Program.
2. Harry Bowey and Carisbrooke Reserve be included within the 2015/16 Carpark Renewal Program.

CARRIED

2.6.2 Design and Installation of Outdoor Creche perimeter protection at Bagster Road Community Centre and Pooraka Farm Community Centre

Moved Cr G Reynolds
Seconded Cr C Buchanan

1. The information be received.
2. It be noted that installation of a suitable temporary barrier system at Bagster Road and Pooraka Farm Community centres will be completed until the final solution is approved and budgeted through Council.
3. A further risk assessment and traffic analysis be undertaken at each of Councils Community Centres to determine the level of risk for a similar incident, and to recommend an appropriate action to address this.

CARRIED

OTHER BUSINESS

W&S OB1 Elder Smith Road, George Street, Ryans Road

Moved Cr R Zahra
Seconded Cr C Buchanan

1. The Footpath Request Evaluation Team undertake an assessment of Elder Smith Road, George Street and Ryans Road between Salisbury Highway and Port Wakefield Road.

CARRIED

CONFIDENTIAL ITEMS

Cr G Caruso declared a conflict of interest due to his employment with SA Power Networks and left the meeting at 09:57 pm. Cr G Caruso did not return.

2.9.1 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 February 2016

Moved Cr R Zahra
Seconded Cr G Reynolds

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- *non disclosure of the attachments which contain sales & marketing information the public release of which would prejudice the commercial position of the Council.*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 8 February 2016** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 9:57 pm.

The meeting moved out of confidence and closed at 9:59 pm.

CHAIRMAN.....

DATE.....

ITEM	2.0.1
	WORKS AND SERVICES COMMITTEE
DATE	21 March 2016
HEADING	Future Reports for the Works and Services Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.4 To ensure informed and transparent decision-making that is accountable and legally compliant
SUMMARY	This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The following table outlines the reports to be presented to the Works and Services Committee as a result of a Council resolution:

Meeting - Item	Heading and Resolution	Officer
28/02/2011 2.1.3 Due:	Update of Council's Flood Management Strategy 4. On completion of the Flood Plain Mapping an amended Stormwater Management Plan be submitted to Council for endorsement. April 2016	Dameon Roy
23/04/2012 6.4.1 Due: Deferred to: Reason:	Budget Update 6. Staff report back to the Works and Services Committee on the Kerb and Gutter Maintenance Program. March 2016 April 2016 Analysis currently being finalised.	Lyall Thomas
28/07/2014 2.OB1 Due:	Localised Flooding Issues – Barker Road, Wilson Road and St Kilda Road (Verbal) 2. Staff bring back a report on the longer term resolution for drainage west of Port Wakefield Road taking into account the potential construction of the Northern Connector and development of Greater Edinburgh Park in collaboration with the City of Playford. April 2016	Dameon Roy
27/07/2015 1.10.1 Due:	Salisbury Oval Precinct Plan 5. A report to commence the community land revocation process required for the Salisbury Oval Precinct be presented to Council in September 2015. April 2016	Karen Pepe
24/08/2015 OB2(W.S) Due:	Pedestrian Safety - Beovich Road 2. That staff bring back a report on various options available to improve the safety of pedestrians on the stretch of Beovich Road bounded by sports fields. April 2016	Dameon Roy
28/09/2015 2.1.1 Due:	Paddocks Community Centre Review - Paddocks Master Plan Stage 2 4. That a further report is brought back to Council for endorsement of the proposed concept design before proceeding to detailed design. June 2016	Pippa Webb
28/09/2015 2.7.2 Due:	Pedestrian & Vehicle Safety - Bridge Street, Salisbury 4. Staff report back to Council 12 months after the commencement of the load limits providing an updated traffic report including usage statistics for Bridge Street October 2016	Tony Calandro

26/10/2015 NOM2	Change to Road Rules to accommodate Cyclists - application within City of Salisbury 3. That Council write to the Shadow Minister for Transport, Mr Corey Wingard MP and all cross bench members of the South Australian Parliament requesting they move to disallow these regulations until further clarity on their effects and implementation is provided to the public and any responses be included in a subsequent report to Council.	Tony Calandro
Due:	June 2016	
23/11/2015 NOM5	Rescission of Council Decision 0710/2015 - Little Para Par 3 Golf Course 1. In accordance with Council's procurement process an appropriate market approach, including Not For Profit entities, be made for the operation of the Little Para Par 3 Golf Course with a report recommending the preferred operator and operating model to return to Council prior to April 2016.	Thuyen Vi-Alternetti
Due:	April 2016	
23/11/2015 2.7.1	Change to Road Rules to Accommodate Cyclists - Application within City of Salisbury 3. Staff bring back a report to Council indicating high risk areas, as described in Part 2 iii of the motion, that Council can consider restricting cycling on footpaths in these areas using Australian Road Rule 252 and indicating costs for signage.	Tony Calandro
Due:	June 2016	
14/12/2015 NOM3	Traffic monitoring, Kesters Road between Main North Road and Ceafield Road 1. That following the opening of the Masters store and other new businesses on Main North Road, staff undertake traffic monitoring on the lower part of Kesters Road, between Main North Road and Ceafield Road to determine the impact of the operation of those businesses on traffic flow and volume in the area. The report should include consideration of: a. The requirement for additional parking restrictions in the area b. Vehicle movements of heavy and long vehicles through the area c. Risks to public safety as a result of changed traffic patterns.	Dameon Roy
Due:	April 2016	
14/12/2015 2.7.1	Proposed works relative to the junction of Kings Road with Bolivar Road, Paralowie 4. A report be brought back to the Committee outlining options for improving traffic management between Port Wakefield Road and Salisbury Highway on Kings Road.	Pat Trimboli
Due:	April 2016	

22/02/2016	Investigation of Costs Associated with Waterslide/Diving Platform Installation at Salisbury Recreation Precinct	Jane Trotter
2.1.1	2. A report be brought back to Council exploring the provision of a spray pad/play structure at the Salisbury Recreational Precinct for consideration in the 2017/2018 budget.	
Due:	November 2016	
22/02/2016	Tree Management Framework	Mark Purdie
2.4.1	1. Approval of the Tree Management Framework be deferred for one month pending the presentation of the Street Tree Planting Guide to Council for review.	
Due:	March 2016	
Deferred to:	April 2016	
Reason:	To enable further consultation.	
22/02/2016	Road Closure Portion of Ryans Road Plantation, Parafield Gardens	Thuyen Vi-Alternetti
2.5.1	5. A further report will be presented to Council following the public consultation period for consideration of any objections or applications received.	
Due:	June 2016	
22/02/2016	Design and Installation of Outdoor Creche perimeter protection at Bagster Road Community Centre and Pooraka Farm Community Centre	Tony Calandro
2.6.2	3. A further risk assessment and traffic analysis be undertaken at each of Councils Community Centres to determine the level of risk for a similar incident, and to recommend an appropriate action to address this.	
Due:	May 2016	
22/02/2016	Strategic Transport Plan and E-W Traffic Movements Across the City	Mark van der Pennen
OB4	2. Within six months, Council consider a further report addressing the management of E-W traffic movements across the city.	
Due:	August 2016	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Works and Services Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer: Executive Group
Date: 11/03/2016

ITEM	2.2.1
	WORKS AND SERVICES COMMITTEE
DATE	21 March 2016
HEADING	Mid Year Report on Results of Council Funded Transport Options for Older Residents of Salisbury
AUTHOR	Pam Pindral, Manager Community Health & Wellbeing, Community Development
CITY PLAN LINKS	3.1 To have a community that embraces healthy and active lifestyles 3.2 To have an engaged community with a strong sense of vitality, pride and belonging
SUMMARY	This report provides Council with information about the operation of the expanded Transport program for older residents, with particular reference to the Council allocation of additional funds in the 2015/2016 budget.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. March Imax Trip Schedule

1. BACKGROUND

- 1.1 In April, 2015 staff responded to a request from Council and presented a proposal for additional funding to be allocated to the Home & Community Care (HACC) Transport Service allowing for an expansion of services to older residents.
- 1.2 The Transport service which Council provides for older residents is supported by Commonwealth Government funding of \$100,000 plus an additional \$40,000 from the Northern Community Passenger Network (CPN) through a joint arrangement with Playford Council.
- 1.3 Transport is provided to support residents to remain actively involved in the local community, and includes: shopping trips, transport to Senior Centres, medical appointments and in more recent years has included a program of outings for small groups of people to places of interest across northern Adelaide and accessible country destinations. A copy of the latest schedule is attached.
- 1.4 The proposal, which was accepted by Council, resulted in an additional \$115,000 allocation to the Program with the estimate of expanding the program by 6,000 trips per annum and a cost recovery of \$15,000 from consumer fees.

2. CONSULTATION / COMMUNICATION

2.1 External

- 2.1.1 Older people who currently utilize the Transport program and more broadly people who request support.

3. REPORT

- 3.1 Transport continues to be an essential service to enable older residents to maintain their lives within the local community.
- 3.2 There has been continued growth in the demand for transport, as demonstrated in the table below:

July – December 2014	5350 overall trips	
July – December 2015	8809 overall trips	3459 additional trips

- 3.3 This increase has been largely due to the expansion of the Transport program enabled by the Council commitment.
- 3.4 The additional Council funding has supported the lease of 3 additional vehicles, modifications to the step entry of each vehicle, purchase of mobile phones & first aid kits, recruitment of volunteers, including police check and driver training and recruitment of a staff person to coordinate the additional service.
- 3.5 Whilst the above took several months to complete we have in the first 6months delivered **4090 trips** in the newly leased vehicles.
- 3.6 The expansion has also enabled more flexibility in the overall program, by increasing the number of outings and providing transport for many frail members of cultural communities now meeting at the Jack Young & Pine Lakes Centres.
- 3.7 In addition there will be a trial of a shuttle bus between the 3 centres commencing in March 2016. This service will be reviewed and usage checked in approximately 3 months.

4. CONCLUSION / PROPOSAL

- 4.1 Transport, which is door to door and appropriate, is essential to support older residents to remain in their home within the local community.
- 4.2 The additional Council funding towards the program has enabled more people to access the service and increased the variety of transport offered.
- 4.3 The transport program is monitored each year to ensure that the needs of older people are being addressed and any significant changes will be reported.

CO-ORDINATION

Officer: Exec Group
Date: 11/03/2016



SALISBURY HOME AND COMMUNITY CARE PROGRAM

Jointly funded by

The Commonwealth Home Support Program
the SA HACC Program and the City of SALISBURY

Have you ever wanted to go....

...to The Gorge Wildlife Park?

...to The Cedars at Hahndorf?

...to The Spirit Of Anzac Centenary Experience?

...for a lunchtime cruise on a Paddlesteamer?

...to The Fern Forest at Willunga?

...ON THE COCKLE TRAIN AT VICTOR HARBOUR?

Please find attached a calendar of opportunities for older people to meet new friends and venture to some interesting destinations.

- You will be collected from your home in a small 5-8 seater van driven by a volunteer
- You will be advised of your pick up time on the day prior to the trip
- Once at your destination, your driver will advise you of the collection point and time for your return home.
- Trip costs are \$5 or \$10 depending on distance; there may be additional costs for admission to a venue or for a planned meal - these will be noted on the schedule; lunch costs are not included

If you would like further information or to book for a trip, please ring **Marina or Kathy on 8406 8373.**










SALISBURY HOME AND COMMUNITY CARE PROGRAM

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Scheduled Trips for March 2016 ~ Week 1


<p>Tuesday 1/3/16</p>	<p>The Cedars ~ Hahndorf</p>
<p>Cost: \$10</p> <p>Tour: \$11 inc morning tea</p>	<p>The Cedars is a unique 60 hectare heritage property near Hahndorf in the Adelaide Hills. It is the historic home of one of Australia's most noted landscape artists, Sir Hans Heysen.</p> <p>After a cup of tea or coffee on arrival, there will be a 90 minute guided tour of the studio and house.</p> <p>Lunch afterwards will be in Hahndorf where there are plenty of cafes, bakeries and hotels.</p> <p>NB: Walking, involving some stairs and gravel paths will be required on the tour</p> 
<p>Wednesday 2/3/16</p>	<p>Victor Harbour - including The Cockle Train</p>
<p>Cost: \$10</p> <p>Cockle Train Fare: \$16.50</p>	<p>Take a drive to Victor Harbour, enjoy a stroll down the main street and lunch at a venue of your choice, be it a hotel, café, bakery or perhaps fish and chips on the beach.</p> <p>At 1.30, those who chose to can board the Cockle Train and go for a scenic half hour trip along the coast to Goolwa. Those who don't wish to go on the train can travel in the vehicle and meet the train travellers at Goolwa. Then enjoy a drive home through Strathalbyn and along the Freeway.</p> 

Scheduled Trips for March 2016 ~ Week 2


<p>Monday 7 /3 /16</p>	<p>Virginia Nursery and Wheatsheaf Hotel Lunch</p>
<p>Cost:\$10</p>	 <p>Take a drive to Virginia Nursery which has a vast array of plants, gifts, homewares and garden supplies. There is an on-site café where you can enjoy a cup of tea or coffee.</p> <p>Lunch afterwards will be at the Wheatsheaf Hotel in Virginia.</p>
<p>Wednesday 9/3 /16</p>	<p>Willunga - including The Fern Forest</p>
<p>Cost: \$10</p> <p>Gold coin donation for tour of garden</p>	 <p>Take a drive to historic Willunga, stopping along the way to visit The Fern Forest (known as The Jungle In Willunga) which is a tropical style garden well worth a visit. There is a palm forest, a fern garden and a bamboo wonderland all linked by walkways. There will be a tour of the garden (gold coin donation please). Lunch afterwards will be at The Old Bush Inn in Willunga which always offers a great lunch at a very reasonable price.</p>
<p>Friday 11/3 /16</p>	<p>Artful Stitches ~ Embroidery Exhibition</p>
<p>Cost: \$10 Exhibition Entry \$5.00</p>	<p>The Embroiderers' Guild of South Australia promises a veritable feast of exquisiteness in its coming exhibition for 2016 Adelaide Fringe, Artful Stitches. The works have been created by members over the past two years for this, the Guild's regular biennial exhibition, one of the largest textile exhibitions in South Australia. After visiting the exhibition, lunch will be at an agreed venue in the area.</p> 


Scheduled Trips for March 2016 ~ Week 3

<p>Tuesday 15 / 3 / 16</p>	<p align="center">The Spirit of Anzac Centenary Experience</p> <p>Unlike any other touring exhibition! The Spirit of the Anzac Centenary Experience features genuine artefacts and historical stories placed within a fully immersive space.</p> <p>This free exhibition tells the story of Australia's involvement in the First World War to the present day</p> <p>The experience is expected to last around 60 minutes after admission.</p> <p>NB: Walking is involved to undertake the tour.</p> <p>Lunch afterwards at The Goody Hotel</p>
<p>Cost: \$10</p>	

<p>Wednesday 16 / 3 / 16</p>	<p align="center">Paddlesteamer Lunch Cruise</p> <p>One of our most popular trips!</p> <p>Take a drive up the freeway to Murray Bridge where you will board the Paddlesteamer, Captain Proud at 10.45 for an 11.00 am departure. Enjoy a two course lunch and a relaxing three hour cruise on the Murray River.</p>
<p>Cost: \$10</p> <p>Lunch Cruise \$39</p>	 <p>NB: You will need to manage a couple of steps to get on and off the Paddlesteamer</p>


Scheduled Trips for March 2016 ~ Week 4

<p>Monday 21 / 3 /16</p>	<p>The Shedley Theatre Presents: Michael Coumi ~ Sway My Way</p>
<p>Cost: \$10 Show: \$17</p>	<p>Michael Coumi presents a smooth, compact song and dance show featuring 'Rat Pack' classics such as 'Mack The Knife', 'My Way' and 'Putting On The Ritz'. You might like to go early and have lunch at Elizabeth Shopping Centre before making your own way across to the Shedley for the show at 1.30pm. Or you can go directly to the show later in the day</p> <div style="display: flex; align-items: center;">  </div>


<p>Wednesday 23 / 3 /16</p>	<p>Mortlock Library Tour</p>
<p>Cost: \$10</p>	<p>Take a guided tour of the magnificent Victorian-era Mortlock Wing - voted in the top 20 most beautiful libraries in the world. Browse a range of special exhibitions throughout the three State Library buildings. Hear stories of people, places and events that have helped shape South Australia. There is a café within the library, or the group can go for lunch at an agreed location in the area. NB: The tour will require a reasonable amount of walking; however there are lifts and ramps available to avoid stairs.</p> <div style="display: flex; align-items: center;">  </div>

<p>Wednesday 23 / 3 /16</p>	<p>Gawler Op Shopping Tour</p>
<p>Cost: \$10</p>	<p>Take a trip to Gawler where there plenty of Op Shops to satisfy the desires of the most avid Op Shopper! Shop till you drop, then enjoy lunch at one of the many eateries in the Gawler Main Street.</p> <div style="display: flex; align-items: center;">  </div>

SALISBURY HOME AND COMMUNITY CARE PROGRAM
Jointly funded by

<p>Tuesday 29 / 3 / 16</p>	<p style="text-align: center;">Adelaide Hills Drive</p> <p>Many of you were disappointed when the Adelaide Hills Drive was cancelled due to hot weather in February, so we have decided to schedule another one and we will hope for a cooler day!</p>
<p>Cost: \$10</p>	<p>Take a drive through the Adelaide Hills, visiting interesting places along the way, perhaps Melba's Chocolates or one of the many outstanding wineries in the area. Enjoy lunch at The Great Eastern Hotel in Littlehampton.</p> 

<p>Wednesday 30 / 3 / 16</p>	<p style="text-align: center;">Gorge Wildlife Park</p> <p>Take a drive through the hills to Gorge Wildlife Park. Spend the day wandering through the park, visiting the collection of Australian native and exotic animals, birds and reptiles in a beautiful garden setting.</p>
<p>Cost: \$10 Park Admission: \$12 (concession)</p>	<p>The kiosk sells a range of fresh take-away food (pies, pasties, sandwiches etc.) as well as hot and cold drinks, ice-creams and confectionery. NB: The park is quite extensive and the terrain is not level in some areas, so there is walking involved for those who want to have a good look around.</p> 

<p>Wednesday 30 / 3 / 16</p>	<p style="text-align: center;">Seaside Semaphore</p> <p>Enjoy a day out at the seaside. Take a drive along the coast to Semaphore. Enjoy a walk out on the jetty or along the beach.</p>
<p>Cost: \$10</p>	<p>Do some shopping in the main street and enjoy lunch at one of the many eateries. Of course, an ice-cream at the end of the day is a must!</p> 



Remember! Trips will be cancelled if the weather forecast on the TV news the night before the trip predicts temperatures of 35 degrees Celsius or more on the day of the trip.

Booking Procedures:

- When making your booking, your call will go to the answering machine. Please clearly leave a message confirming which trip you wish to book onto. Remember to give your full name, address and phone number.
- Bookings must be made by phone or in person. No email bookings will be accepted
- Bookings will be made in the order in which they are received.
- You may book onto one trip per month, but **please** also let us know if there are other trips you are interested in and we will put you on a list in case there is a spare seat available at short notice.
- Please book only for yourself - bookings will generally not be accepted on behalf of others (except in some circumstances eg: bookings made for a husband and wife or a booking being made by a carer)

Important Reminders

- **Drivers do not carry change.** Please have correct money ready for drivers when they call to collect you. If there is an extra amount required (eg: for an admission, lunch etc.) please have separate correct amounts ready
- Please adhere to drivers' requests / instructions at all times, especially regarding meeting places and times. Drivers should never need to go looking for their passengers!
- If you are unwell, and you think you may be contagious, please consider others' health and wellbeing and cancel your booking
- If you become unwell while on a trip, please advise the driver without delay.
- If you are injured or become unwell while on a trip, the driver will call an ambulance if they feel that medical attention may be required
- Please follow the advice of ambulance personnel if they recommend you go with them for medical attention
- Do you have ambulance cover? There are costs associated with ambulance attendance and transport. You may wish to review your ambulance cover

ITEM	2.2.2
	WORKS AND SERVICES COMMITTEE
DATE	21 March 2016
HEADING	Implementation of Free Bike Hire Scheme (in conjunction with Bike SA) - investigation findings
AUTHOR	Adam Trottman, OPAL Project Manager, Community Development
CITY PLAN LINKS	3.1 To have a community that embraces healthy and active lifestyles
SUMMARY	The Salisbury Healthy Communities Initiative (SHCI) – Living Well in the Living City concluded on 30 June 2014 and one of the final recommendations from the program was to investigate the implementation of a free bike hire scheme in partnership with Bike SA. This report considers the implementation in partnership with Bike SA as well as alternative options and proposes that Council not proceed with the introduction of a free bike hire scheme.

RECOMMENDATION

1. The information be received.
2. On the basis of costs, resource requirements and viability challenges a free bike hire scheme not be introduced within the City of Salisbury.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Healthy Communities Initiative was funded through The National Partnership Agreement on Preventive Health (NPAPH) to address the rising prevalence of lifestyle related chronic disease in Australia.
- 1.2 OPAL and the Healthy Communities Initiative worked together on a number of projects, considering Cycling and Walking strategies. One of the outcomes being the investigation of the establishment of a free bike hire scheme in Salisbury.
- 1.3 Consideration has been given to establishing such a scheme in Salisbury at the Salisbury Recreation Precinct, Salisbury City Centre and Mawson Lakes. This report will outline the findings of those investigations and recommend that the scheme not be introduced.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- Jim Binder, Coordinator Wellbeing Programs, Community Development
- Pat Trimboli, Principal Strategic Transport Planner, City Development
- Adam Trotman, OPAL Project Coordinator
- Tomas Alves, Community Learning and Outreach Team Leader, Community Development

2.2 External

- Daniel Bennett, City Design and Transport Program Manager, Adelaide City Council
- Michael Bridge, General Manager, Bike SA
- Department of Planning, Transport and Infrastructure
- Sgt. John Illingworth, Road Safety Centre, South Australia Police
- Institute for Sensible Transport

3. REPORT

- 3.1 The Salisbury Healthy Communities Initiative recommended the investigation of a free bike hire scheme for the City of Salisbury. This is partly in response to findings by the Healthy Communities Initiative team that many residents in Salisbury do not own or have access to a bike. The team also found that many people would like the opportunity of a loan or trial before they commit to purchasing a bike.
- 3.2 The main bike hire scheme operating in South Australia, Adelaide Free Bikes, is managed by Bike SA under a service agreement with the Adelaide City Council and the City of Charles Sturt.
- 3.3 In 2014 Bike SA submitted a brief proposal to the Healthy Communities Initiative team to provide a free bike hire scheme in the City of Salisbury on the following basis:
- \$20,000 (plus GST) per annum
 - Minimum of 3 years
 - 10 bikes x 3 locations (total 30 bikes)
- 3.4 The proposal allows for Bike SA to provide signage, equipment, maintenance, staff training, administration systems, specific insurance liabilities and marketing for the free bike hire scheme.
- 3.5 The proposal requires either Council staff or local businesses to manage the day to day loan and fit of bikes to customers.
- 3.6 With recurrent costs of \$20,000 (plus GST) per annum, this scheme is unfunded within existing Council budgets and would require additional resources to manage the day to day operation of the scheme.
- 3.7 Consideration has been given to Council taking a greater role in the administration and management of a free bike hire scheme using the existing Libraries network and infrastructure.

- 3.8 Discussions with the South Australia Police Road Safety Centre indicated that several bikes could be provided free for use in a trial loan program throughout the City of Salisbury. Whilst the Libraries were supportive of this concept, maintenance, risk management, logistical, storage and safety issues were identified that would make a Council managed scheme difficult.
- 3.9 Discussions with the Department of Planning, Transport and Infrastructure (DPTI) and numerous metropolitan local councils in 2015 indicated a broader desire for a free bike hire scheme across the metropolitan area.
- 3.10 A number of meetings have been held with other metropolitan council representatives, along with representatives from DPTI and international experts, to explore the possibility of a metropolitan wide free bike hire scheme. At those meetings, information has been presented about examples from throughout the world, existing evidence, challenges of bike hire schemes, costs and sustainability.
- 3.11 Information presented by the Institute of Sensible Transport at a meeting in February 2016 suggests that a bike hire scheme may be viable in inner city suburbs subject to a viable funding option being found (possibly a combination private sponsorship, partnerships or Government funding).
- 3.12 Information presented by the Institute for Sensible Travel suggests the viability of a bike hire scheme outside of those areas is less likely, may be difficult to sustain and is unlikely to have local usage to support such a scheme.
- 3.13 Literature shows that higher population density, people aged 18-34 and higher income groups are all factors increasing the propensity for using bike share schemes (Source: Institute for Sensible Transport (February 2016) *Bike Share – Options for Adelaide Stage One: Review*).

In summary, the literature also suggests the factors that contribute to more viable and sustainable bike share schemes include:

- A critical mass of people, loan bikes and loan nodes
 - Ease of access to helmets (in countries where cycling without a helmet is permissible there is an increased use of bike hire schemes)
 - Convenience of bike use over use of vehicles
 - Good bike networks and supporting infrastructure
 - Public/private investment
- 3.14 Adelaide City Council will be undertaking stage 2 and 3 of a study into viable future options for consideration. It is unlikely these options will include an expansion of the bike hire scheme beyond the inner city suburbs to the City of Salisbury given the available evidence and viability of doing so.
 - 3.15 Any proposal for the inner metropolitan suburbs (within the immediate vicinity of the Adelaide CBD) is likely to require significant public/private investment.

4. CONCLUSION / PROPOSAL

- 4.1 Whilst a free bike hire/share scheme in the City of Salisbury could provide potential benefits for residents without a bike, the current cost of introducing and sustaining the scheme is prohibitive within existing budgets and evidence from other schemes suggest it is not currently viable.
- 4.2 It is recommended that Council continue to explore opportunities to increase cycling and walking however not proceed with the free bike hire scheme at this point in time.

CO-ORDINATION

Officer: Exec Group
Date: 11/03/2016

ITEM	2.2.3
	WORKS AND SERVICES COMMITTEE
DATE	21 March 2016
HEADING	Update on the Salisbury Commonwealth Home Support Programme
AUTHOR	Pam Pindral, Manager Community Health & Wellbeing, Community Development
CITY PLAN LINKS	3.1 To have a community that embraces healthy and active lifestyles 3.2 To have an engaged community with a strong sense of vitality, pride and belonging 4.3 To deliver sustainable, creative and innovative solutions that enable excellent operations and service delivery
SUMMARY	This report provides an update of the delivery of Council's service for older people following the transition to the Commonwealth Home Support Programme from 1 July 2015. This service is now identified as the Salisbury Home and Community Service. In addition it provides information about the future directions of aged care and highlights service growth areas.

RECOMMENDATION

1. The information be received.
2. The development of a Standard Fee Schedule for non-subsidised Home and Community Care Services, to provide service choice for older residents of Salisbury, be endorsed.
3. The General Manager Community Development be delegated authority to vary fees charged from those set out in the approved *City of Salisbury Home and Community Care Services Standard Fee Schedule*, including to determine fees applicable for new services.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. City of Salisbury Home and Community Care Services - Standard Fee Schedule

1. BACKGROUND

- 1.1 Salisbury Home and Community Services is council's largest externally recurrent funded program with over \$2million per annum external funding. The program supports approximately 3,500 people per annum with around 250,000 units of support for older residents of the City.

- 1.2 Staff provided information in March 2015 and again in July 2015 about the pending changes to the delivery of the Home & Community Care Program (HACC) and the transition to the Commonwealth Home Support Program (CHSP) commencing in July 2015.
- 1.3 The Commonwealth provided a Transition Funding Contract for the period 1 July 2015 to 31 October 2015. The Contract was based on the previous HACC contract minus the information and assessment services types which are now provided at a national level through My Aged Care.
- 1.4 The Transition period allowed the expansion of the My Aged Care (MAC) Contact Centre and the establishment of the Regional Assessment Service (RAS), who undertake the national processes for older people and their carers to access entry-level support services through the Commonwealth Home Support Programme.
- 1.5 In addition, this period allowed Service Providers to develop operational processes to adjust to the new environment, adopt responses to ensure a seamless journey for vulnerable older people, identify staffing requirements, analyse and renegotiate future contractual arrangements and incorporate the CHSP philosophies of independence and consumer direction using a wellness approach into service provision.
- 1.6 In October 2015, the Commonwealth released a principle-based approach fees framework replacing the mandatory fee approach originally proposed. This outlines principles for providers to adopt and is designed to support the financial sustainability of the CHSP. The Salisbury Home and Community Services are meeting all the requirements of the framework.
- 1.7 At the end of the transition period Council received a CHSP funding contract with the Commonwealth from 1 November 2015 to 30 June 2018. This single contract incorporates three former contracts of Commonwealth HACC Program, Assistance with Care and Housing Program and the Service System Development Project.

2. CONSULTATION / COMMUNICATION

2.1 Internal

The City of Salisbury Finance Division has supported the development of service unit costs and developing a draft fee schedule.

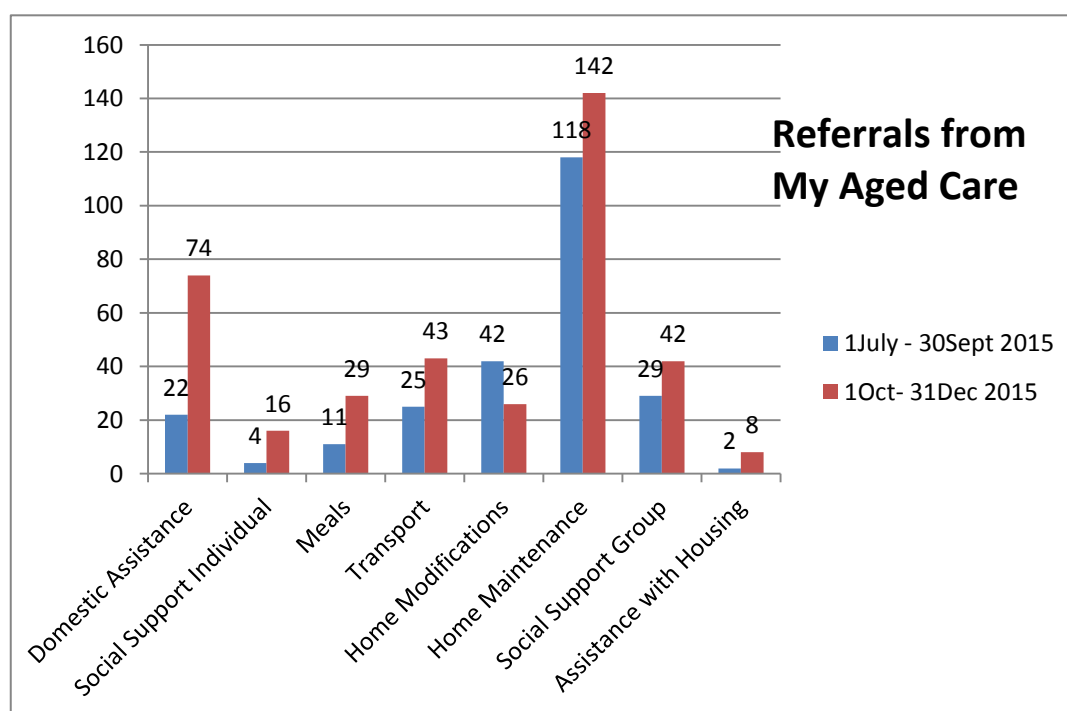
2.2 External

Research has been undertaken by staff regarding costs of similar service types in the open market.

3. REPORT

- 3.1 Since the CHSP commenced on 1 July 2015, My Aged Care is the key entry point for people seeking support for the first time and those seeking a service they have not previously accessed.
- 3.2 In addition to providing aged care information the My Aged Care Contact Centre creates a central client record and undertakes a screening for eligible people seeking support services.

- 3.3 The consumer may then be referred to a Regional Assessment Service (RAS) for a Home Support Assessment and /or a service provider for a particular service type. Following the Assessment the RAS makes referrals to a Service Provider or several Providers, depending on the consumers' requirement and choice, to deliver the service.
- 3.4 The above process is required at this stage for all new enquiries for service whilst Service Providers can continue to provide services to existing consumers under the grandfather arrangements. However if current consumers' requirement for support changes they need to be referred to MAC for a reassessment. This process can be supported by Council staff.
- 3.5 During the first six months of the CHSP reforms, Council staff have developed relationships with both MAC and RAS workers and have been able to resolve initial operational issues. However the demand had been significantly underestimated by the Commonwealth and currently there are long wait periods to receive an assessment and therefore a service.
- 3.6 Service referrals from My Aged Care were initially slow; however they are now flowing regularly with a significant increase over the last few months. Table 1 below displays referrals from My Aged Care in the first 2 quarters of this financial year.



- 3.7 In addition to the referrals from My Aged Care existing consumers continue to call Council with their requests for services. There is currently a high demand for services due to the volume of referrals and service requests.
- 3.8 As well as the Commonwealth HACC Program transforming into CHSP, changes have also been made in the next level of home care (not currently provided by the City of Salisbury). The Home Care Packages Programme replaced the Community Aged Care Package Program and all home care packages are now delivered on a Consumer Directed Care (CDC) basis.

- 3.9 As part of the 2015 Budget the Australian Government announced a commitment to change the way home care services are delivered. These changes will give older Australians greater choice and control over their Home Care Package, with the funding attached to the individual person. The proposed changes and key dates going forward include:
- 3.9.1 Stage 1 – From February 2017, Australians receiving home care packages will be able to select any approved provider to deliver their care, with funding for the package paid to the approved provider selected. The City of Salisbury as an approved provider may be approached by older residents to deliver all or part of their package of care. (Increasing Choice in Home Care – Stage 1 consultation is completed and an amendment to legislation introduced).
- 3.9.2 Stage 2 - In July 2018 the Commonwealth intends to integrate the Home Care Package Programme and the CHSP into a single care at home programme. This will expand the number of older people who will have a service allocation attached to them personally and who will have the opportunity to choose the provider of those services. (Stage 2 of the Increasing Choice in Home Care future directions and consultation is expected March 2016).
- 3.10 At the present time it appears that service delivery in the sector is almost at saturation for CHSP service delivery.
- 3.11 There is also a wait period for consumers with approval for a Home Care Package, and these people are seeking interim support and prepared to pay the cost. In addition consumers who are in receipt of an Aged Care Package are seeking and paying for additional support due to expending their individualized budget.
- 3.12 With the introduction of all Home Care Packages now being delivered on a Consumer Directed Care basis consumers are starting to exercise their right to more choice and control about their care and who delivers it.
- 3.13 In the past few months we have received enquiries about the cost of our services for consumers on Home Care Packages. These consumers have received support from us previously and wish to continue and / or are exploring best value options. All CHSP services delivered to Home Care Package consumers are to be paid on a cost recovery basis from their individualized budget.
- 3.14 There are also a number of older people who are looking for options to access local services through a trusted source who have the processes in place to ensure a quality outcome. Some do not want to go through the My Aged Care registration and screening process for various reasons, including having the ability to pay for services.
- 3.15 With the CHSP service sector experiencing a saturated supply of subsidised services, the introduction of waiting lists has commenced, therefore it is timely to be able to provide interim support options for people while they waiting for CHSP or Home Care Package support.
- 3.16 As a long term established and trusted provider delivering local services by local people Salisbury Home and Community Services is well placed to offer standard fee services to address the needs of our community.

- 3.17 Moving to a less regulated, more consumer-driven and market-based aged care system presents the opportunity to explore and deliver new innovative options with individuals to maximise independence and wellness and helps them to live a good life – as citizens, rather than service recipients.
- 3.18 The services and programs delivered through Home Assist, Jack Young Centre, Para Hills Centre and Pine Lakes Centre have been delivered for numerous years and are well established and widely known. They have become an expected and reputable asset to the City of Salisbury

4. CONCLUSION / PROPOSAL

- 4.1 Introducing standard fees, in addition to the current subsidized fees is recommended to provide an alternative option and response for the support of older residents.

CO-ORDINATION

Officer: Executive Group
Date: 11/03/2016

**CITY OF SALISBURY HOME AND COMMUNITY CARE SERVICES
STANDARD FEE SCHEDULE**

Service Type	Subsidised/Discount Fee	Standard Fee
A. Domestic Assistance		
<i>General Home Cleaning</i>	\$ 10.00 per hour	\$40.00 per hour
<i>Spring Clean/Seasonal Clean</i>	\$ 10.00 per hour	\$45.00 per hour
<i>Window Clean</i>	Average House \$35.00 Average Unit \$25.00	Average House \$80.00 Average Unit \$60.00
<i>Unsanitary Clean</i>	Considered Need Negotiated fee	Not available
<i>Shopping for consumer</i>	\$8.00 per event	\$25.00 per event to \$45.00 per hour
B. Social Support	\$8.00 per event (Friendly visiting & telephone exempt)	\$25.00 per event to \$45.00 per hour
C. Home Maintenance		
<i>Minor Home Maintenance</i>	\$10.00 per hour	\$50.00 per hour
<i>Gardening</i>	\$10.00 per hour - capped 4hrs 50% of cost, Max subsidy \$500	\$50.00 per hour or Full cost plus \$25 admin fee
<i>Tree Lopping</i>	Max subsidy up to \$500	Full cost plus \$25 admin fee
<i>Gutter Cleaning</i>	Average House \$45.00 Average Unit \$30.00	Average House \$100.00 Average Unit \$70.00
<i>Plumbing</i>	Drain Clean \$55 50% of Cost Max subsidy \$100	Full cost plus \$25 admin fee
D. Minor Home Modifications	\$10.00 per hour, plus hardware 50% of cost Max subsidy \$500	\$50.00per hr, plus hardware or Full cost plus \$25 admin fee
E. Transport		
<i>Transport – Medical</i>	\$5 within 15km of office \$10 if more than 15km of office	\$15 within 15km of office \$25 if more than 15km of office
<i>Transport – shopping/social</i>	\$5 within 15km of office \$10 if more than 15km of office	\$15 within 15km of office \$25 if more than 15km of office
<i>Transport – Centre Activity</i>	\$2.00 per event	\$5.00 per event
F. Social Support - Group		
<i>Jack Young Centre</i>	Annual Membership \$10.00 Activity fees range \$3.00 to \$7.00	Annual Membership \$10.00 Activity fees range \$5.00 to \$10.00
<i>Para Hills Club</i>	Annual Membership \$10.00 Group - \$8.00 per day, includes lunch Activity fees range \$3.00 to \$7.00	Annual Membership \$10.00 Group - \$25.00 per day, includes lunch Activity fees range \$5.00 to \$10.00
<i>CALD Social Programs</i>	Annual Membership \$10.00 Group/Activity fee range \$3.00 to \$7.00	Annual Membership \$10.00 Group/Activity fee range \$5.00 to \$10.00
G. Meals		
<i>Meals - Centre Based</i>	\$5.50 -\$11.00 Depending on number of courses (3 courses available)	\$7.00 -\$12.50 Depending on number of courses (3 courses available)
<i>Meals – Frozen</i>	\$5.80 per meal	\$8.00 per meal

1. BACKGROUND

1.1 Staff recently promoted information in the Mawson Living and Salisbury Snapshot magazines in relation to feeding Ducks and Water Fowl to educate the community on the potential detrimental impacts of this activity. This was provided to address an increase in customer enquires relating to uneaten food and increased animal waste detracting from the amenity of some of the reserves in Mawson Lakes.

1.2 At the 14 December 2015 meeting Council resolved:

That staff provide a report in regards to the costing and possible location for the installation of duck feeding and information signage. Wording of the sign to incorporate information recently released by the City of Salisbury outlining suitable items to feed ducks with as well as other useful information.

Resolution No. 0822/2015

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 Landscape Design Division

2.1.2 Communications & Customer Relations Division

2.1.3 Environmental Health & Safety Division

3. REPORT

Concerns with community feeding of ducks and water fowl

3.1 One of the pleasures of living in or visiting The City of Salisbury parks, reserves, and wetlands is enjoying the abundant bird life which frequents these areas.

3.2 Council staff has noted an increase in customer enquires in relation to increased animal waste and non-eaten food left on reserves and in waterways, reducing the level of amenity and enjoyment for open space users.

3.3 Over feeding ducks and waterfowl and feeding with bread can cause a range of adverse impacts including:

3.3.1 Overpopulating an area which makes it more difficult for the birds to seek out healthier food sources naturally and increases the likelihood of territorial aggression and dependence on human feeding as the population flourishes.

3.3.2 Overpopulating can cause problems with water quality including odour, increase in water turbidity (suspended solid matter) and increase in nutrients.

3.3.3 Overpopulating and bird feeding can cause habitat destruction with the animals and the feeders trampling water plants and aquatic vegetation. In order to sustain a higher population, the birds often begin to eat more site vegetation when the community are not feeding, leaving the area bare and prone to infestations of weeds.

- 3.3.4 Increase in nuisance noise for the local community.
 - 3.3.5 Increase in animal waste in reserves causing odour and increased maintenance costs.
 - 3.3.6 Increase in litter and uneaten food left on reserves which can attract vermin.
 - 3.3.7 Feeding bread to ducks and birds can have detrimental health impacts on the animals. Bread is low in nutrients and can make ducks more susceptible to diseases that include rendering the birds flightless and prone to attack by predators.
- 3.4 Feeding of Ducks and Water Fowl has been identified as an issue at locations where the water body retains water for significant periods of the year, and in particular where such areas are close to residential or business properties.
- 3.5 There are no current by-laws in place to limit or prevent this activity being undertaken by the community with research of other Local Council areas indicating that education of healthy feeding options is undertaken rather than trying to eliminate the age old practice of feeding birds and water fowl.

Options to address the impacts of duck and water fowl feeding

- 3.6 The installation of signage at specific reserves is considered an appropriate strategy to minimise adverse impacts of duck/waterfowl feeding and to educate and inform the community.
- 3.7 Signage encouraging minimal feeding with healthy food options, whilst also pointing out the potential impacts of over feeding and feeding with bread, is proposed as per sign design in attachment 2.
- 3.8 The following criteria have been used to recommend which reserves could benefit from signage installation:
- 3.8.1 Sites with high levels of current public interaction with water fowl populations
 - 3.8.2 Sites with high abundance of water fowl populations
 - 3.8.3 Sites with permanent water bodies (such as ornamental lakes) or wetlands that have long inundation periods
 - 3.8.4 Sites experiencing high levels of litter and/or animal waste
- 3.9 Assessment of Council reserves utilising these criteria has recommended the installation of signage at 21 sites, with some sites requiring multiple signs, resulting in a requirement of a total of 31 signs. A list of sites where signage is proposed and the number of signs suggested per site is contained in attachment 1.
- 3.10 It is estimated that the costs to install a 600mm x 750mm screen printed sign with anti-graffiti protection on a single post will be approximately \$400 per sign. The total cost would be \$12,400 and this could be funded from the operating budget.

- 3.11 In conjunction with the signage to maximise awareness and compliance with the changes, an education and information campaign to inform the community is also recommended. This would include the development of a fact sheet on Feeding Ducks and Water Fowl responsibly which would be distributed to the community via the Mawson Living and Salisbury Snapshot magazine and via Facebook in late winter ready for the spring feeding season. The fact sheet would also be made available on the Council web site.
- 3.12 There may be some instances across the City where no duck feeding at all is recommended, due to the increased nuisances associated with the locational circumstances. The northern section of Sir Douglas Mawson Lake is a site where it is recommended that no duck feeding signs be installed. This is due to the higher traffic volumes along Mawson Lakes Boulevard and the close proximity to the food retail precinct. It is desirable not to attract excessive bird populations to this area.

4. CONCLUSION / PROPOSAL

- 4.1 Excessive feeding of ducks and water fowl and feeding with bread can cause a range of adverse impacts to wildlife, the environment, built structures, reserve amenity and to reserve users.
- 4.2 The installation of signage at 21 reserves where these impacts are highly likely at cost of \$12,500, supported with facts sheets and an education campaign, are appropriate strategies to inform and educate the community in the practice of duck and water fowl feeding to minimize adverse impacts and improve the environment.
- 4.3 Installing signage prohibiting duck/waterfowl feeding in the northern section of Sir Douglas Mawson Lake is proposed due to the close proximity of traffic and the food retail precinct.

CO-ORDINATION

Officer: Executive Group
Date: 11/03/2016

Site Name	Suburb	Number of Signs Required
Pooraka Unity Park Reserve	Pooraka	2
Montague Farm Wetlands	Pooraka	2
Noack Reserve	Pooraka	1
Quigley Reserve	Pooraka	1
The Paddocks Wetlands	Para Hills West	2
Keyhole Park Reserve	Mawson Lakes	1
Nelson Crescent Lake (The Bridges)	Mawson Lakes	2
Shearwater East Reserve	Mawson Lakes	1
Shearwater Lake Reserve	Mawson Lakes	1
Sir Douglas Mawson Lake	Mawson Lakes	3
Carisbrooke Park	Salisbury	1
Bayview Parade Reserve	Gulfview Heights	1
Happy Home Reserve	Salisbury Park	1
Myall Boulevard Reserve	Salisbury	1
AGH Cox Reserve	Parafield Gardens	1
Lake Windemere	Salisbury North	2
Kaurna Park	Burton	1
Springbank Boulevard Reserve	Burton	3
Cascades Drive Reserve	Mawson Lakes	1
Cascades Village Reserve	Mawson Lakes/Cavan	1
Greenfields Wetlands Stg 1 G/Fields	Greenfields	2
Total		31



FEEDING THE BIRDLIFE

One of the pleasures of living in or visiting City of Salisbury parks, reserves and wetlands is enjoying the abundant birdlife.

Ducks and waterfowl are capable of fending for themselves and do not require feeding, which can be unhealthy and lack nutrition, cause overpopulation, create excess waste and pollution, and leftover or uneaten food can attract rodents and foster disease.

IF YOU WISH TO FEED THE BIRDLIFE, PLEASE REMEMBER:



ITEM	2.6.1
	WORKS AND SERVICES COMMITTEE
DATE	21 March 2016
HEADING	Capital Works Progress Report - February 2016
AUTHOR	Christy Martin, Manager Project Services, City Infrastructure
CITY PLAN LINKS	3.2 To have an engaged community with a strong sense of vitality, pride and belonging
SUMMARY	The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.

RECOMMENDATION

1. Include the construction of new kerb ramps in sections of, Montague Road, Pooraka; Strowan Park, Salisbury; Beverley Avenue, Salisbury; Wright Road, Walkley Heights; Taringa Road, Salisbury North; within the 2015/16 Kerb Ramp Construction/Upgrade Program.
2. Transfer \$40,500 Expenditure Budget from PR17205 Watercourse Management Works Program to Pt Wakefield Service Rd Culverts Project.
3. An allocation of \$40,500 Income Budget for the installation of box culverts, Pt Wakefield Service Road, Parafield Gardens be included as part of the 2015/16 Third Quarter Budget Review.
4. An allocation of \$170,000 for drainage modifications Sunburnt Street, Ingle Farm be approved as a non-discretionary capital budget at the 2015/16 Third Quarter Budget Review.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 City Infrastructure is responsible for the capital works associated building, traffic and civil engineering services, landscape and environmental works. Specifically these works involve the project management of design, specification development, construction and recurrent maintenance. Service provision is undertaken by both internal service providers and external consultants/contractors. City Infrastructure provides periodical progress reports of these projects.

2. CONSULTATION / COMMUNICATION

2.1 As part of the management of the City Infrastructure Capital Works Program, communication of the program occurs on a monthly basis via Works and Services Committee. In addition, a current program of works is available via the City of Salisbury internet site and highlights included within the periodic publications of Salisbury Aware.

3. REPORT

3.1 PROGRAM AMENDMENTS

As part of the coordination of the Capital Works Program, it is continuously monitored to ensure it best meets the needs of the community and also infrastructure condition is maintained. As a result of this evaluation the following changes are requested;

Amendment to Program

PR21412 Kerb Ramp Construction/Upgrade Program

Via the Footpath Request Evaluation Team (FRET), requests for new access ramps in the following locations have been received;

- Montague Road, Pooraka – Adjacent No. 85
- Strowan Park, Salisbury – Intersection Halbury Rd / Albermarle Ave
- Beverley Avenue, Salisbury – Between Margaret Ave / Amanada St
- Wright Road, Walkley Heights – Opposite Kalunga Ave
- Taringa Road, Salisbury North – Intersection Taringa Rd / Uraidla Ave

These have been reviewed in accordance with the key principles of the Footpath Policy and it is recommended they be funded within the 2015/16 Kerb Ramp Construction/Upgrade Program.

Recommendation: Include the construction of new kerb ramps in sections of, Montague Road, Pooraka; Strowan Park, Salisbury; Beverley Avenue, Salisbury; Wright Road, Walkley Heights; Taringa Road, Salisbury North; within the 2015/16 Kerb Ramp Construction/Upgrade Program.

Impact: No impact

Amendment to Budget

Pt Wakefield Service Road, Parafield Gardens, Culvert

An open drain lies on the eastern side of the Port Wakefield Service Road adjacent to lot 401, Parafield Gardens. The property is under the ownership of Peter and Sharron Gilsmore who operate a business on the property. The open drain is unsightly and is due to be replaced with box culverts within the next few years. However, as the drain lies immediately behind the kerb line and between the properties front fence, it is hazardous to passengers alighting from a parked vehicle. The property owners are keen to remove this hazard and to improve their business frontage to the point where they are prepared to contribute towards the construction costs of laying box culverts for a distance of 80 metres along the property frontage. It is estimated that the cost of the works will be \$80,000. Discussions have been held with the owners who are prepared to meet the cost of installing the culverts on the proviso that Council meets the cost of the culverts. This cost is \$40,500. As these works are programmed to be undertaken within the next few years it is proposed to enter into agreement with the owners to expedite the project subject to funding arrangements as noted above. Available funding to the amount of \$40,500 is recommended to be transferred from the Watercourse Management Works Program, with a 2015/16 Third Quarter Budget Review \$40,500 Income Bid, providing the funding required to complete these works.

Recommendation: Transfer \$40,500 Expenditure Budget from PR17205 Watercourse Management Works Program to Pt Wakefield Service Rd Culverts Project.

An allocation of \$40,500 Income Budget for the installation of box culverts, Pt Wakefield Service Road, Parafield Gardens, be included as part of the 2015/16 Third Quarter Budget Review.

Impact: No impact

PR16999 Local Flooding Program

Urgent work has commenced to relocate existing storm water drainage infrastructure, 1 Sunburnt Street, Ingle Farm, as it was found to be located within residential boundary without an easement. Urgent rectification was required as the resident affected is soon to commence building in this location, issuing a rectification completion date to Council via formal legal correspondence. The current forecast for the Local Flooding Program indicates full 2015/16 program expenditure, therefore approval of a \$170,000 non-discretionary Third Quarter Budget Review Bid is required to fund the completion of this drainage redirection work.

Recommendation: An allocation of \$170,000 for drainage modifications Sunburnt Street, Ingle Farm be approved as a non-discretionary capital budget at the 2015/16 Third Quarter Budget Review.

Impact: Provision of new funding

FEBRUARY 2016 HIGHLIGHTS

Item 2.6.1

New Signage



Jenkins Reserve



Harry Bowey Reserve



Carisbrooke Park



Cawarra Crescent, Paralowie

Local Flooding

Watercourse Management Works

Before



After



**Cobblers Creek
Salisbury East**

Before



After



4. CONCLUSION / PROPOSAL

- 4.1 This summary report regarding City Infrastructure Capital Works Program be received.

CO-ORDINATION

Officer: Executive Group
Date: 11/03/2016

ITEM	2.7.1
	WORKS AND SERVICES COMMITTEE
DATE	21 March 2016
HEADING	Change to Road Rules to Accommodate Cyclists - Application within the City of Salisbury
AUTHOR	Tony Calandro, Senior Traffic Engineer, City Infrastructure
CITY PLAN LINKS	1.2 To enhance and create quality urban areas with high amenity and integrated infrastructure 4.4 To ensure informed and transparent decision-making that is accountable and legally compliant 4.6 To provide our customers with excellent service that meets their needs
SUMMARY	In response to a previous Council Report dated November 2015, Elected Members have requested additional information that identifies areas of high-risk within the City of Salisbury. Council is to consider restricting cycling along footpaths in these areas under Australian Road Rule No. 252, and provide costs for the installation of pavement markings and signage to enforce this change to the Road Rules.

RECOMMENDATION

1. The report to be received.
2. Council to approve the use of “cyclist free zones” to be enforced along footpaths on Old John Street in the Salisbury Town Centre, and The Promenade in the Mawson Lakes Town Centre to maintain safety for pedestrians or patrons involved in outdoor dining/trading by separating these two primary modes of transport.
3. Council to approve the installation of “No Bicycle” pavement marking consisting of a bicycle symbol with a diagonal line across it, and the words “NO BICYCLES” in accordance with the attached plan.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Proposed Pavement Signage 'No Cycling on Footpath'
2. Response Letter from Hon Stephen Mullighan MP

1. BACKGROUND

- 1.1 Elected Members have requested Council Staff to investigate, as part of a local area bicycle plan, how the City of Salisbury will manage this change to the regulatory road rules which now allows for cyclists of any age to ride along a footpath unless otherwise signposted.

- 1.2 In an attempt to address this combined bicycle and pedestrian safety issue, Staff have identified specific sites of high risk for the enforcement of prohibiting off-road cycling where sign-posted.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Elected Member briefing

2.2 External

- 2.2.1 Staff in Programs and Planning Advice within DPTI's Development Division
- 2.2.2 LGA

3. REPORT

- 3.1 With the changes to the regulatory road rules for cyclists, there are now potentially risks to safety between cyclists and pedestrians due to bicycle riding along footpaths in specific locations.
- 3.2 Council has applied a basic risk assessment of sites where there is the potential for conflict to occur between cyclists and pedestrians along footpaths.
- 3.3 This task was undertaken for existing footpaths located adjacent to:
 - 3.3.1 Primary & Secondary Schools
 - 3.3.2 Aged Care Facilities
 - 3.3.3 Local Streets with an Annual Average Daily Traffic (AADT) Volume of less than 1000 vehicles per day for 24 hour 2-way traffic flow
 - 3.3.4 DPTI Main Arterial Roads with and without on-street bicycle lanes; and
 - 3.3.5 Low-Speed Shared-Use Zones or Dedicated Pedestrian Footpaths where there is outdoor dining/trading.
- 3.4 It was identified that both Shared-Use Zones and dedicated pedestrian footpaths where outdoor dining/trading is permitted, had the highest likelihood for conflict between cyclists and pedestrians with the potential for minor or major injury.
- 3.5 In the interest of combined cycling and pedestrian safety, it is proposed to implement "cyclist free zones" at these sites which have high pedestrian activity.
- 3.6 There are at present two (2) locations within the City of Salisbury which have been identified as a high priority which are:
 - 3.6.1 Old John Street between Church Street & Gawler Street within the Salisbury Town Centre; and
 - 3.6.2 The continuation of Mawson Lakes Boulevard (referred to as The Promenade) at Mawson Lakes.
- 3.7 However due to wide pedestrian areas as a feature of the John Street Shared-Zone between Church Street & Ann Street, this area is not high risk as Old John Street.

- 3.8 As part of changes to the Salisbury Town Centre during the early/mid 1990's, Old John Street was a typical road with 2-way traffic flow which was modified to operate as a low speed environment with 1-way traffic flow entering for the Gawler Street end.
- 3.9 Old John Street which is an integral part of the Salisbury Town Centre's commercial precinct has various local business and retail outlets that use the footpath area for outdoor dining/trading generates high pedestrian activity.
- 3.10 Because Old John Street has the typical 3.50 metre wide footpaths combined with outdoor dining/trading for particular business operators, the potential for conflict between cyclists and pedestrians is higher.
- 3.11 Due to these existing site conditions along Old John Street, the implementation of "cyclist free zones" at this location is more critical compared to the John Street Shared-Zone which is also a low speed environment with 1-way traffic flow.
- 3.12 The Promenade which is the continuation of Mawson Lakes Boulevard between Main Street and Garden Terrace operates as a 40 km/h speed-limit precinct for local area 2-way traffic flow within Mawson Lakes.
- 3.13 As part of Town Centre at Mawson Lakes, The Promenade predominately has various cafés and food retail outlets which also use the footpath area for outdoor dining/trading as part of the operation of their businesses.
- 3.14 Because The Promenade is located adjacent to a public area for the "Sir Douglas Mawson Lake" and also various cafés and food retail outlets, this landmark combined with these local businesses also have the potential to generate high pedestrian activity.
- 3.15 Due to the current use of the footpath areas at these locations, people participating in outdoor dining/trading are referred to as a "captive audience".
- 3.16 To minimise the risk, Council is considering the implementation of "cyclist free zones" along footpaths at these two (2) sites to maintain safety for pedestrians by separating these two primary modes of transport.
- 3.17 As shown on the attached locality plans, Council is considering the installation of "No Bicycles" Signs along Old John Street in the Salisbury Town Centre, and The Promenade in the Mawson Lakes Town Centre prohibiting cycling along footpaths where it has been sign-posted.
- 3.18 In the event that "No Bicycles" Signage cannot be installed due to amenity reasons, this signage can be replaced with "No Bicycles" slip resistant pavement marking to be installed on a footpath surface.
- 3.19 At present, the City of Salisbury has general approval from the State Minister for Transport to install "No Bicycle" pavement markings on its footpath.
- 3.20 To minimize the effect on the streets aesthetic and ensure that cyclists clearly understand the signage is specifically for pedestrian areas and not the road "No Bicycle" pavement marking consists of a bicycle symbol with a diagonal line across it, and the words "NO BICYCLES" will be installed as slip resistant pavement marking by Council's pavement marking contractor at a cost of approximately \$5,000 for the two sites.

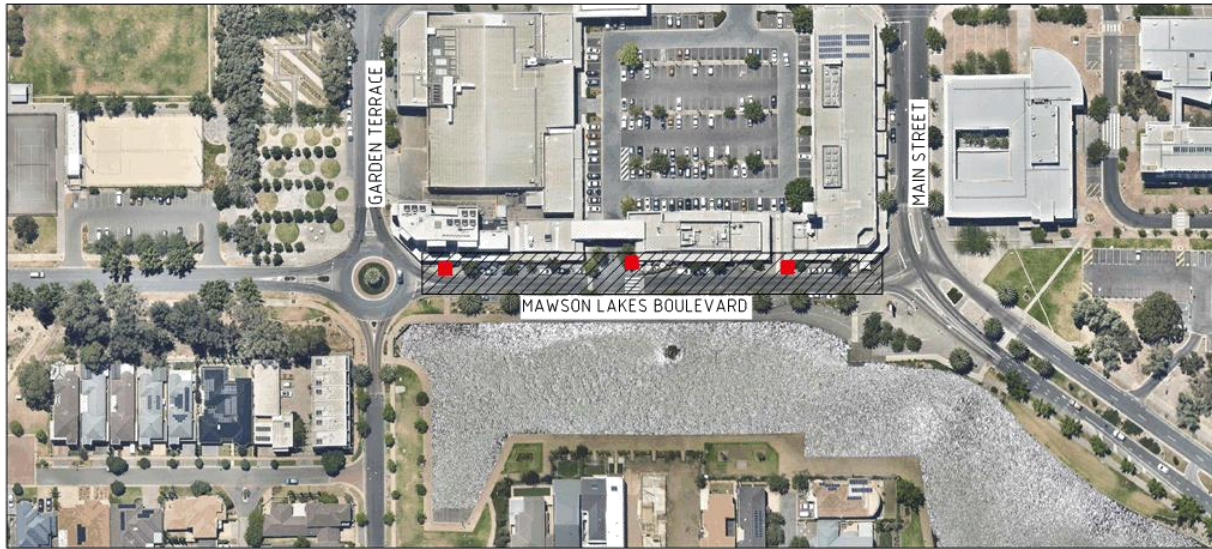
- 3.21 In addition to the implementation of “cyclist free zones” along footpaths for both Old John Street and The Promenade, Council to review the current use of the footpath areas at other locations as development occurs within the City of Salisbury for the purpose of determining if this pedestrian safety treatment is required elsewhere.
- 3.22 At present and under the Road Traffic Act 1961 South Australia Police are responsible for the enforcement of clearance/passing distances between bicycles and vehicles travelling in the same direction along a public road, and also the enforcement of prohibiting cycling along a footpath where it has been sign-posted.
- 3.23 As a resolution from the Council Reports for October 2015, Elected Members requested that the City of Salisbury enter into correspondence with the State Shadow Minister for Transport, the Hon. Corey Wingard MP and all the cross bench members of South Australian Parliament.
- 3.24 Council is requesting that Members of State Parliament move to disallow these changes to the Road Rules until further clarity on the effects and implementation is made available to the general public.
- 3.25 In response to this Council Resolution (NOM2), please refer to the attached copy of the correspondence from the State Shadow Minister for Transport.

4. CONCLUSION / PROPOSAL

- 4.1 As a response to this change to the regulatory road rules, Council to consider “cyclist free zones” to be enforced along footpaths on Old John Street in the Salisbury Town Centre, and The Promenade in the Mawson Lakes Town Centre to maintain safety for pedestrians or patrons involved in outdoor dining/trading by separating these two primary modes of transport
- 4.2 As an alternative to signage, Council to consider the installation of “No Bicycles” slip resistant pavement markings on a footpath surface.

CO-ORDINATION

Officer: Executive Group
Date: 11/03/2016

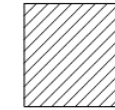


MAWSON LAKES BOULEVARD, MAWSON LAKES
NOT TO SCALE



NO CYCLING
ON FOOTPATH

PAVEMENT
MARKING-SIGN
LOCATION



NO CYCLING ON
FOOTPATHS WITHIN
THIS AREA



JOHN STREET, SALISBURY
NOT TO SCALE



Government
of South Australia

The Hon Stephen Mullighan

16MTR/0005

Ms Gillian Aldridge
Mayor
City of Salisbury
PO Box 8
SALISBURY SA 5108

Dear Mayor

Thank you for your recent letters to the Hon Martin Hamilton-Smith MP, Minister for Investment and Trade and the Hon Geoff Brock MP, Minister for Regional Development and Local Government regarding the recent regulatory changes to allow all-age footpath cycling. As this matter falls within my portfolio responsibilities as Minister for Transport and Infrastructure, your letter was forwarded to me to respond.

You may be aware that on 11 November 2015, the Department of Planning Transport and Infrastructure (DPTI) held a two-hour workshop with the Local Government Association (LGA) and invited Councils regarding the new cycling laws. The City of Salisbury had two representatives at the workshop.

Representatives of the Mutual Liability Scheme (Councils' insurer) and Wallman's Lawyers (LGA's legal advisors) also attended the workshop.

Many of the issues raised at the workshop showed a lack of understanding of risk management, previous legislation and special nonfeasance protection for road authorities. The LGA published an updated Circular 47.2 on 'New Cycling Laws' immediately following the workshop and this can be found at lga.sa.gov.au/page.aspx?c=66120.

The outcome of the workshop was for the LGA Secretariat, in conjunction with DPTI and the Mutual Liability Scheme, to develop a Frequently Asked Questions (FAQ) sheet for use by Councils, and to continue to work together to ameliorate any footpath cycling implementation issues.

As you are aware, prior to 25 October 2015, only people under the age of 12, adults accompanying those children and people who held a certificate issued by a doctor were allowed to ride on the footpath. Bicycle riders who were not exempt and chose to ride on the footpath (for whatever reason), were committing an offence.

Minister for Transport and Infrastructure
Minister for Housing and Urban Development

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All-age cycling on footpaths is not new to Australia and is already allowed in Queensland, Tasmania, the Australian Capital Territory and the Northern Territory. Evidence from these jurisdictions indicates footpath cycling has had no adverse safety impacts.

A 'No Bicycles' sign prohibits all cycling on the footpath, including children under 12 and adults accompanying them, as well as disabled cyclists carrying a medical certificate who were able to be exempted from South Australia's previous prohibition on footpath cycling. Council should consider this when planning to restrict cycling in their council area as they may restrict mobility for those riders who most need the use of footpaths.

As road authorities under *the Local Government Act 1999* and the *Road Traffic Act 1961*, the local council provides and maintains road networks and exercises general and specific statutory powers in discharging that function. This includes managing footpaths to serve users.

In South Australia, section 42 of the *Civil Liability Act 1936* says a road authority (such as a local council) will not be liable in a civil action for losses caused only by a failure on the part of the council to maintain, renew or repair a road, which includes footpaths (statutory immunity). This has not changed. All Australian road authorities owe authorised users of footpaths a general duty to take reasonable steps to address foreseeable risk of injury. All South Australians were previously allowed to ride bicycles on footpaths as long as they were accompanying a child under 12 years old, so councils should have been considering these footpath users prior to the recent changes.

Councils should continue to apply a robust risk management approach to road and footpath network management and review and revise existing plans and procedures to take account of current and future footpath use. Changes to the legislation means that councils' planning, design and management of footpaths post 25 October 2015, and therefore their road (including footpath) network management plans or strategies will need to be revised to account for any change in risks.

It may also be of interest to note that a recent report conducted by the Council of Norwood, Payneham and St Peters found that since the introduction of the new cycling laws, few cyclists are choosing to ride on the footpath and are only choosing to do so when there is no available bike lane or on narrow roads to remain safe.

Further information regarding the new cycling laws can be obtained from the:

- Local Government Association's updated Circular 47.2 lga.sa.gov.au/page.aspx?c=66120
- Local Government Association's Frequently Asked Questions, Circular 50.10 lga.sa.gov.au/page.aspx?c=66326

- Department for Premier and Cabinet's Regulatory Impact Statement (RIS) for 'new cycling laws'dpc.sa.gov.au/sites/default/files/pubimages/documents/RIS_Cycling%20on%20Footpaths%20and%20Minimum%20Overtaking%20Distance.pdf

You may also be aware the South Australian Liberal Party indicated on 31 December 2015 that they will not be pursuing the disallowance motion of the new cycling regulations.

The new laws are working well, and the South Australian Government has no intention of repealing them.

I trust this information is of assistance.

Yours sincerely



HON STEPHEN MULLIGHAN MP
MINISTER FOR TRANSPORT AND INFRASTRUCTURE

18 February 2016