



**MINUTES OF RESOURCES AND GOVERNANCE COMMITTEE MEETING HELD IN  
THE WITTBER AND DR RUBY DAVY ROOMS, 34 CHURCH STREET, SALISBURY ON**

**21 SEPTEMBER 2020**

**MEMBERS PRESENT**

Cr D Proleta (Chairman)  
Mayor G Aldridge (ex officio)  
Cr B Brug  
Cr A Duncan  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen (Deputy Chairman)  
Cr J Woodman

**OBSERVERS**

Nil

**STAFF**

General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
Manager Community Experience and Relationships, Ms J Kushnir  
Manager Business Systems and Solutions, Mr D Bevan  
Risk and Governance Program Manager, Ms J Crook

The meeting commenced at 7:32 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

**APOLOGIES**

Nil.

**LEAVE OF ABSENCE**

Nil

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## PRESENTATION OF MINUTES

Moved Cr P Jensen  
Seconded Cr J Woodman

The Minutes of the Resources and Governance Committee Meeting held on 17 August 2020, be taken and read as confirmed.

**CARRIED**

Moved Cr K Grenfell  
Seconded Cr J Woodman

The Minutes of the Confidential Resources and Governance Committee Meeting held on 17 August 2020, be taken and read as confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **3.0.1 Future Reports for the Resources and Governance Committee**

Moved Cr J Woodman  
Seconded Mayor G Aldridge

1. The information be received.

**CARRIED**

### *Development Control Administration*

#### **3.2.1 Appointment of an Elected Member to the Council Assessment Panel**

*Cr B Brug declared an actual conflict of interest on the basis of being nominated for the position and left the meeting at 7:35 pm.*

Moved Cr A Duncan  
Seconded Cr P Jensen

1. That Cr Beau Brug be appointed as the Elected Member appointment to the Council Assessment Panel for the term 1 December 2020 to 30 November 2022.
2. That Cr Shiralee Reardon be appointed as a proxy to Cr Brug to the Council Assessment Panel for the term 1 December 2020 to 30 November 2022.

**CARRIED**

*Cr B Brug returned to the meeting at 7:35 pm.*

**3.4.1 PBAFM Proposed Alliance**

*Mayor G Aldridge left the meeting at 7:49 pm.*

*Mayor G Aldridge returned to the meeting at 7:49 pm.*

Moved Cr J Woodman

Seconded Mayor G Aldridge

1. That Council:
  - a. supports the proposal in principle, noting that there is the ability to accommodate moderate content alterations if required; and
  - b. notes that PBAFM have to date received \$6,173.49 ex GST in support via waived rental payments from the City of Salisbury for April, May and June 2020 as part of the COVID-19 Community Support Measures; and
  - c. notes that PBAFM seek further waiving of their leasehold rental payments of approximately \$25,500 ex GST for the period 1 October 2020 to 30 September 2021, (anticipating a nominal rent increase will be introduced from 1 August 2021, which has been estimated in the calculations)
  - d. notes that rental fees have already been paid by PBAFM for the months of July August and September 2020
  - e. commits to entering into a Memorandum of Understanding between the City of Salisbury and PBAFM which identifies an active promotional period of 12 months from 1 October 2020, which sees the equivalent value of their annual lease payments (for 12 months) exchanged for various advertising, promotional and educational sessions as detailed further in this report.
2. That the appropriate adjustment be made in the 2020/21 First Quarter Budget Review to reflect the reduced lease income of \$18,962.55 (October 2020 to June 2021) for the 2020/21 budget.

**CARRIED**

**3.4.2 Nominations Sought for the Dog and Cat Management Board**

*Mayor G Aldridge declared an actual conflict of interest on the basis of being nominated for the position and left the meeting at 7:52 pm.*

Moved Cr K Grenfell  
Seconded Cr D Hood

1. Mayor Gillian Aldridge be nominated as a Local Government Member on the Dog and Cat Management Board.

**CARRIED**

**3.4.3 Election for the Position of Local Government Association President**

Moved Cr A Duncan  
Seconded Cr J Woodman

1. Council indicates its preference for Mayor Karen Redman for the position of Local Government Association President and instructs its delegate to vote accordingly.

**CARRIED**

**3.4.4 Election of Two Representative Members to the Local Government Finance Authority Board**

*Mr C Mansueto left the meeting at 7:55 pm due to being nominated for one of the positions on the Local Government Finance Authority Board.*

*Mayor G Aldridge returned to the meeting at 7:55 pm.*

Moved Cr K Grenfell  
Seconded Cr A Duncan

1. Council indicates its two preferences for:
  - a. Mr Charles Mansueto; and
  - b. Mr Peter Field

for the position of representative members of the Board of Trustees for the Local Government Finance Authority and instructs its delegate to complete the ballot paper.

**CARRIED**

*Mr C Mansueto returned to the meeting at 7:57pm.*

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### 3.4.5 Election of Two Representative Members to the Greater Adelaide Regional Organisation of Councils (Northern Regional Grouping)

Moved Cr J Woodman

Seconded Cr B Brug

1. Council indicates its two preferences for:

- a. Mayor Gillian Aldridge; and

- b. Mayor Karen Redman

for the position of representative members of the Greater Adelaide Regional Organisation of Councils (Northern Grouping) and instructs the Presiding Member of the Council Meeting to complete the ballot paper.

**CARRIED**

#### *Corporate Management*

### 3.5.1 Smart Salisbury - Delivering a Smarter City for our Community

Moved Mayor G Aldridge

Seconded Cr K Grenfell

1. That the information be received.
2. Council notes the review of 'Switching on Darwin' and the alignment with the draft Smart Salisbury Implementation Plan 2020 – 2022.
3. Council notes that further consultative work will be performed on the Smart Salisbury Framework and Smart Salisbury Implementation Plan 2020 – 2022 and that a Smart Salisbury governance model will be established.

**CARRIED**

**3.6.1 Variations to Delegations - Planning Development and Infrastructure Act 2016**

Moved Cr J Woodman

Seconded Mayor G Aldridge

1. Having conducted a review of Delegations in accordance with Section 44(6) of the *Local Government Act 1999*, the Council hereby revokes its previous delegations to the Chief Executive Officer, effective from 30 September 2020 of those powers and functions under the *Planning Development and Infrastructure Act 2016*.
2. In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the *Planning Development and Infrastructure Act 2016* contained in the complete proposed Instrument of Delegation A1 contained in Attachment 1 to this report (Item No. 3.6.1 Resources and Governance, 21/09/2020) are hereby delegated effective from 1 October 2020 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
3. In exercise of the power contained in Section 100 of the *Planning Development and Infrastructure Act 2016* the powers and functions under the *Planning Development and Infrastructure Act 2016* contained in the complete proposed Instrument of Delegation B1 contained in Attachment 2 to this report (Item No. 3.6.1 Resources and Governance, 21/09/2020) are hereby delegated effective from 1 October 2020 to the person occupying or acting in the office of Chief Executive Officer of the Council subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
4. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the *Local Government Act 1999* as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

**CARRIED****3.6.2 Summary of Elected Member Training and Development Expenditure and Outstanding Summary Reports**

Moved Mayor G Aldridge

Seconded Cr J Woodman

1. The information be received.

**CARRIED**

**3.6.3 Audit Committee membership - Appointment of Independent Members**

Moved Cr K Grenfell  
Seconded Cr D Hood

That:

1. Council re-appoints Mr Neil Ediriweera as an independent member of the Audit Committee until 30 November 2022.
2. Council re-appoints Mr Craig Johnson as an independent member of the Audit Committee until 30 November 2022.
3. Council approves the recruitment process for the third independent member of the Audit Committee by advertising the position through appropriate channels.
4. The Administration prepare a confidential report to the Resources and Governance Committee providing the list of applicants, their submitted applications, a prepared matrix indicating the extent to which applicants meet the criteria for the advertised role and providing a recommended short list of candidates for review.
5. An interview panel consisting of the Chair of the Audit Committee, the Chief Executive Officer and the General Manager Business Excellence, undertake interviews with candidates as determined and approved by Council.
6. The interview panel is given delegated authority to appoint the third independent member of the Audit Committee from the approved short list for a term of office of four years, and subject to a review after the first two years.
7. The Audit Committee Terms of Reference be reviewed and redrafted for submission for approval as part of Council’s review of its Council / Committee structure, to reflect that terms of office for appointed independent members will be four-year appointments, subject to bi-annual review and will serve no more than two consecutive terms.

**CARRIED**

**OTHER BUSINESS / MOTION WITHOUT NOTICE**

Nil

The meeting closed at 8:09 pm.

CHAIRMAN.....

DATE.....