



AGENDA

FOR SPORT, RECREATION AND GRANTS COMMITTEE MEETING TO BE HELD ON

12 OCTOBER 2020 AT 6:30 PM

**IN THE WITTBER AND DR RUBY DAVY ROOMS, 34 CHURCH STREET,
SALISBURY**

MEMBERS

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr L Braun
Cr C Buchanan (Deputy Chairman)
Cr N Henningsen
Cr D Hood
Cr S Ouk
Cr S Reardon

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Sport, Recreation and Grants Committee Meeting held on 14 September 2020.

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OTHER BUSINESS

CLOSE



**MINUTES OF SPORT, RECREATION AND GRANTS COMMITTEE MEETING HELD
IN THE WITBER AND DR RUBY DAVY ROOMS, 34 CHURCH STREET, SALISBURY
ON**

14 SEPTEMBER 2020

MEMBERS PRESENT

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr L Braun
Cr C Buchanan (Deputy Chairman)
Cr N Henningsen
Cr D Hood
Cr S Ouk

OBSERVERS

Cr K Grenfell, Cr P Jensen and Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community and Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd
PA to the General Manager Community and Org. Development,
Ms B Hatswell

The meeting commenced at 6.31 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

An apology was received from Cr S Reardon.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr N Henningsen
Seconded Cr L Braun

The Minutes of the Sport, Recreation and Grants Committee Meeting held on 10 August 2020, be taken and read as confirmed.

CARRIED
UNANIMOUSLY

REPORTS

Administration

7.0.1 Future Reports for the Sport, Recreation and Grants Committee

Moved Cr L Braun
Seconded Cr N Henningsen

1. The information be received.

CARRIED
UNANIMOUSLY

Community Grants

7.2.1 Community Grants Program Applications for September 2020

Moved Mayor G Aldridge
Seconded Cr D Hood

1. The information be received and noted.

CARRIED

7.2.2 16/2020: Community Grants Program Application - Makombora Football Club [Burundi Intamba Gasimbo Association of South Australia Inc.]

Moved Cr C Buchanan
Seconded Mayor G Aldridge

1. The information be received and noted that the 16/2020: Makombora Football Club [Burundi Intamba Gasimbo Association of South Australia Inc.] Application is deemed ineligible for Community Grants Program funding in accordance with section 11.2 of the Guidelines and Eligibility Criteria.

CARRIED

7.2.3 17/2020: Community Grants Program Application - Paint the Farm REaD [Paint The Town REaD Ltd]

Moved Mayor G Aldridge
 Seconded Cr L Braun

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the September 2020 round of Community Grants as follows:
 - a. Grant No. 17/2020: Paint the Farm REaD [Paint the Town REaD Ltd] be awarded the amount of **\$5,000.00** to assist with the purchase of an **adult sized mascot costume and printing of books** for the Paint the Farm REaD literacy project as outlined in the Community Grant Application.

CARRIED

7.2.4 19/2020: Ingle Farm Football Club [Ingle Farm Sporting Club Inc.] - Community Grants Program Application

Moved Cr N Henningsen
 Seconded Cr L Braun

1. The information be received and noted that the 19/2020: Ingle Farm Football Club [Ingle Farm Sporting Club Inc.] Application is deemed ineligible for Community Grants Program funding in accordance with section 8.1 of the Guidelines and Eligibility Criteria.

CARRIED

7.2.5 Sports and Community Clubs COVID-19 Recovery Support Package Applications for September 2020

Moved Cr C Buchanan
 Seconded Cr L Braun

1. The information be received and noted.

CARRIED

7.2.6 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Penfield Model Engineers Society

Moved Cr D Hood
 Seconded Mayor G Aldridge

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$3,000 to the Penfield Model Engineers Society to assist with the following COVID-19 related expenses – Public Liability Insurance, Gully Fire Service (Maintenance of fire equipment), Security Monitoring.

CARRIED

7.2.7 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Rowe Park United

Moved Cr N Henningsen
 Seconded Cr D Hood

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$4,066 to the Rowe Park United to assist with the following COVID-19 related expenses – Refund of fees due to COVID, March rent, Gas, Electricity, Internet, Canteen stock up post COVID.

CARRIED

7.2.8 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Ingle Farm Junior Soccer Club

Moved Cr C Buchanan
 Seconded Cr N Henningsen

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Ingle Farm Junior Soccer Club to assist with the following COVID-19 related expenses – Refund of fees due to COVID, March rent, Gas, Electricity, Canteen stock up post COVID.

CARRIED

7.2.9 Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Puddle Jumpers Inc

Moved Cr C Buchanan
Seconded Cr S Ouk

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to Puddle Jumpers Inc to assist with the following COVID-19 related expenses – truck costs.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 6.39 pm.

CHAIRMAN.....

DATE.....

ITEM	7.0.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Future Reports for the Sport, Recreation and Grants Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

- 3.1 The table below outlines the reports to be presented to the Sport, Recreation and Grants Committee as a result of a Council resolution.

Meeting Item	- Heading and Resolution	Officer
28/09/2020	Bridgestone Athletics Centre – Management Model Update	Adam Trottman
2.5.5	3. A periodic report be provided on a six (6) monthly basis to Sport Recreation and Grants Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre.	
Due:	April 2021	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Sport, Recreation and Grants Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.1
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Community Grants Program Applications for October 2020
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community & Org. Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	This report outlines the Community Grants Program Applications submitted for the October 2020 round. Two applications are submitted for consideration by the Sport, Recreation and Grants Committee in an individual report.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Community Grants Program Guidelines and Eligibility Criteria

1. BACKGROUND

- 1.1 Two (2) applications were received for the October 2020 round of Community Grants.

2. REPORT

- 2.1 Two (2) applications are presented for the October 2020 round of Community Grants for consideration, of which both are deemed compliant and listed below:
 - 2.1.1 20/2020: Mawson Lakes Golf Club Inc.
Agenda item 7.2.2; Sport, Recreation and Grants Committee; 12/10/2020
 - 2.1.2 21/2020: Uniting In Care Salisbury Inc.
Agenda item 7.2.3; Sport, Recreation and Grants Committee; 12/10/2020
- 2.2 The Community Grants Program funding budget allocation for 2020/2021 is **\$60,000**, noting the standing budget allocation is \$120,000 of which 50% has been repurposed to the Sports and Community Clubs COVID-19 Recovery Support Package.
- 2.3 The money committed to the two (2) compliant applications for the October 2020 round, if approved, is **\$7,000.00**.

- 2.4 The remaining balance of the grant funding if the two (2) applications are approved is **\$43,000.00**.

3. CONCLUSION / PROPOSAL

- 3.1 Two (2) Community Grants Program applications are presented for funding consideration at the Sport, Recreation and Grants Committee meeting in October 2020.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.2
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	20/2020: Mawson Lakes Golf Club Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community & Org. Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Mawson Lakes Golf Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2020 round of Community Grants as follows:
 - a. Grant No. 20/2020: Mawson Lakes Golf Club Inc. be awarded the amount of **\$2,000.00** to assist with the purchase of a **defibrillator** for ongoing use as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 20/2020: Mawson Lakes Golf Club Inc. - Application

1. BACKGROUND

- 1.1 The Mawson Lakes Golf Club Inc. received \$5,000 Community Grants Program funding in July 2019 to assist with the purchase of a Closed Circuit Television System for ongoing use.

2. REPORT

- 2.1 The Mawson Lakes Golf Club Inc. was unsuccessful with their application for The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category for Round 48, 2019 (submitted 04/09/2019). The Applicant has stated that they do not have any documentation saying it was unsuccessful however they are not listed on the Successful Applicants publication. The Successful Applicants publication has been checked and confirmed by staff that the Mawson Lakes Golf Club Inc. is not listed (*Community Grants Program Guidelines and Eligibility Criteria section 8.4*).
- 2.2 The Mawson Lakes Golf Club Inc. meets the eligibility criteria for the upper limit Community Grants Program 'Defibrillator' category funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Mawson Lakes Golf Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.3
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	21/2020: Uniting In Care Salisbury Inc. - Community Grants Program Application
AUTHOR	Bronwyn Hatswell, PA to General Manager, Community & Org. Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Uniting In Care Salisbury Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the October 2020 round of Community Grants as follows:
 - a. Grant No. 21/2020: Uniting In Care Salisbury Inc. be awarded the amount of **\$5,000.00** to assist with the purchase of **\$30 Essential Cards and tote bags for the 2020 Parcel of Love project** as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 21/2020: Uniting In Care Salisbury Inc. - Application

1. BACKGROUND

- 1.1 Uniting In Care Salisbury Inc. received \$2,500 Community Grants Program funding in November 2019 to assist with the purchase of \$10 Essential Cards for the 2019 Parcel of Love project.

2. REPORT

- 2.1 The Uniting In Care Salisbury Inc. Application meets the eligibility criteria for the upper limit Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Uniting In Care Salisbury Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.4 SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Applications for October 2020
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority. 1.4 We are proud of our strengths, achievements and cultural diversity. 4.4 We plan effectively to address community needs and identify new opportunities.
SUMMARY	This report outlines the Sports and Community Clubs COVID-19 Recovery Support Package Applications submitted for October 2020 for consideration by the Sport, Recreation and Grants Committee in individual reports.

RECOMMENDATION

1. The information be received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Sports and Community Clubs COVID-19 Recovery Support Package Application

1. BACKGROUND

- 1.1 At the Council meeting held in May 2020 it was resolved that the Sports & Community Clubs COVID-19 Recovery Support Package be established, effective from 1 June 2020 through to 31 December 2020 unless extended by Council.
- 1.2 The Sports Recreation and Grants Committee has delegated authority to allocate the funds available and in line with the guidelines and criteria.
- 1.3 The Mandatory criteria for applications to be considered eligible are:
 - Non-Government, Incorporated community organisation or group.
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission. DGR status must be maintained until such time as the Sports & Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an

incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

- The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/ organisation's committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application.
- The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports & Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).
- A copy of the previous year's financial statements and the current financial statements showing any financial impact.
- Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, e.g. rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop.

1.4 The following are not considered eligible:

- Payment of salaries and/or wages to paid staff
- Purchase of alcohol
- Travel and/or accommodation costs
- Costs or lost revenue incurred prior to 1 March 2020 and not related to COVID-19

1.5 The following items may be considered eligible for funding:

- Any operating cost associated with the running of the club
- Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of
- Equipment to improve hygiene practices
- Equipment required to commence competition or program run by the club
- Funding of programs and or training that support improvement of club member's wellbeing
- Any other cost that the Sports Recreation and Grants Committee considers has merit but must be associated with the impact of COVID-19

1.6 The scaling of eligible funding allocations are:

Annual Revenue	Maximum Grant Available
\$0 to \$5,000	\$500
\$5,001 to \$15,000	\$1,000
\$15,001 to \$25,000	\$2,000
\$25,001 to \$40,000	\$3,000
>\$40,000	\$5,000

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 N/A

2.2 External

2.2.1 Grant Applicants

3. REPORT

3.1 Eight applications for the Sports and Community Clubs COVID-19 Recovery Support Package Applications are presented for October 2020 for consideration of the Sport, Recreation and Grants Committee.

3.2 All applications meet the Mandatory Criteria and are presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the annual revenue of the organization.

3.2.1 **Pontian Eagles Sports and Social Club**

Agenda Item 7.2.5 Sport, Recreation and Grants Committee, 12/10/2020

3.2.2 **Para Hills Knights Soccer Club**

Agenda Item 7.2.6 Sport, Recreation and Grants Committee, 12/10/2020

3.2.3 **Ferrari Pit Stop Adelaide**

Agenda Item 7.2.7 Sport, Recreation and Grants Committee, 12/10/2020

3.2.4 **Para Hills Cricket Club**

Agenda Item 7.2.8 Sport, Recreation and Grants Committee, 12/10/2020

3.2.5 **La Festa di San Guiseppe Association**

Agenda Item 7.2.9 Sport, Recreation and Grants Committee, 12/10/2020

3.2.6 **Salisbury East Neighbourhood Centre**

Agenda Item 7.2.10 Sport, Recreation and Grants Committee, 12/10/2020

3.2.7 **Rotary Club of Mawson Lakes**

Agenda Item 7.2.11 Sport, Recreation and Grants Committee, 12/10/2020

3.2.8 **Salisbury Stitchers**

Agenda Item 7.2.12 Sport, Recreation and Grants Committee, 12/10/2020

- 3.3 The budget allocation for the Sports and Community Clubs COVID-19 Recovery Support Package is \$186,741 which has been sourced from re-purposed funds as resolved by Council at the meeting held in May 2020.
- 3.4 If the committee supports the recommendations a total of \$34,189 will be allocated leaving a balance of \$78,238
- 3.5 Further, at the Council meeting held on Monday 28 September it was resolved:
1. *That Council allocate \$1,000 ex-gratia to The Shed (Edinburgh) to be administered by the General Manager Community & Organisational Development to be spent on the purchase of materials and equipment as determined by the participants of The Shed (Edinburgh) group.*
 2. *That Council allocate \$1,000 ex-gratia to the Pooraka Farm Men's Shed auspiced by the Pooraka Farm Community Centre Inc. To be spent on materials and equipment as determined by the participants of the Pooraka Farm Men's Shed group.*
 3. *The funding of \$2,000 be sourced from the Sports and Community Clubs COVID-19 Recovery Support Package Grant in recognition of the contribution they make to our community.*
- 3.6 Payments have been organized for The Shed (Edinburgh) and the Pooraka Farm Men's Shed (\$2,000) and therefore the balance of the Sports and Community Clubs COVID-19 Recovery Support Package will be **\$76,238**.

4. CONCLUSION / PROPOSAL

- 4.1 Eight applications for the Sports and Community Clubs COVID-19 Recovery Support Package Grant are presented for funding consideration to the Sport, Recreation and Grants Committee.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.5
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Pontian Eagles Sports and Social Club
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.4 We are proud of our strengths, achievements and cultural diversity 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The Pontian Eagles Sports and Social Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Pontian Eagles Sports and Social Club to assist with the following COVID-19 related expenses – Club apparel, backpacks, water bottles and balls.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Pontian Eagles Sports & Social Club Inc
2. Further Information - Pontian Eagles Sports & Social Club Inc

1. BACKGROUND

- 1.1 The Pontian Eagles Sports and Social Club Application was received for consideration by the Sport, Recreation and Grants Committee in October 2020

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Pontian Eagles Sports and Social Club for the Sports and Community Clubs COVID-19 Recovery Support Package.
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
- Annual Revenue - \$143,850
 - Amount Requested: \$5,000
 - Why is funding required:
COVID has impacted the Club in many ways. The inability to maximize daily and weekend revenues, due to restrictions, as well as, the inability to utilize fundraising events, whilst the majority of the costs to run the Club are still applicable. With uncertainty, many of our Sponsors, understandably, have not committed to this year, currently halving total sponsor revenue, compared to last season. Registration costs have also been reduced to assist players, as many have either lost their jobs, or have constricted incomes.
 - Number of Members – 200 (60% reside in CoS)
 - Breakdown of funding requested:
Rent - \$5,920
Electricity - \$5,200
Players Apparel - \$20,000
Medical - \$1,400
Line marking - \$2,270
Referees - \$3,900
- 3.4 Further discussion with the club resulted in these being withdrawn as the above costs were incurred prior to 1 March 2020 with other costs eligible for the grant funding being provided including:
- 3.4.1 Purchase of Club Apparel (tracksuits, polo tops, shorts, shirts, jackets etc), Backpacks, water bottles and Balls - \$8,176.68.
- 3.5 It is recommended that funding is provided at \$5,000 to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 The Pontian Eagles Sports and Social Club Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.6
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Para Hills (Knights) Soccer Club
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.4 We are proud of our strengths, achievements and cultural diversity 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The Para Hills (Knights) Soccer Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Para Hills (Knights) Soccer Club to assist with the following COVID-19 related expenses – new goals, fridge/freezer, laptop computer and apparel for players and coaches.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Para Hills Knights Soccer Club

1. BACKGROUND

- 1.1 The Para Hills Knights Soccer Club Application was received for consideration by the Sport, Recreation and Grants Committee in October 2020

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Para Hills (Knights) Soccer Club for the Sports and Community Clubs COVID-19 Recovery Support Package.
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
 - Annual Revenue - \$300,000
 - Amount Requested: \$5,000
 - Why is funding required:
To assist in getting training gear, catching up on existing bills, additional apparel for players and coaches.
 - Number of Members – 350 (60% reside in CoS)
 - Breakdown of funding requested:
New junior goals - \$2,400
Fridge/freezer for canteen and supplies - \$1,200
Upgrade laptop computer to assist volunteers using their own - \$1,500
Apparel for players and coaches - \$1,140
- 3.4 It is recommended that funding is provided at \$5,000 to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 The Para Hills (Knights) Soccer Club Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.7
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Ferrari Pit Stop Adelaide
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.4 We are proud of our strengths, achievements and cultural diversity 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The Ferrari Pit Stop Adelaide Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to Ferrari Pit Stop Adelaide to assist with the following COVID-19 related expenses – Go Kart Parts and Website Subscriptions.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Ferrari Pit Stop Adelaide - Sports & Community Clubs COVID-19 Recovery Support Package Grant Application
2. Ferrari Pit Stop Adelaide - Further Information - Sports & Community Clubs COVID-19 Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Ferrari Pit Stop Adelaide application was received for consideration by the Sport, Recreation and Grants Committee in October 2020

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by Ferrari Pit Stop Adelaide for the Sports and Community Clubs COVID-19 Recovery Support Package.
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
 - Annual Revenue - \$46,000
 - Amount Requested: \$5,000
 - Why is funding required:
Funding is for the continuation of club events and for clubs ongoing functioning costs.
 - Number of Members – 50 (20% reside in CoS)
 - Breakdown of funding requested:
Memberships - \$2,360
Go Kart parts - \$2,077
Event fees - \$2,011
Website Subscriptions - \$1,236
- 3.4 Further discussion with the club resulted in these costs being revised as some of the above costs were incurred prior to 1 March 2020 with the events and membership amounts being withdrawn as they were for lost revenue.
- 3.5 Other costs eligible for the grant funding have been provided:
- 3.6 Go Kart parts - \$9,083
- 3.7 Website subscriptions - \$986.37
- 3.8 It is recommended that funding is provided at \$5,000 to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 The Ferrari Pit Stop Adelaide application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.8
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Para Hills Cricket Club
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.4 We are proud of our strengths, achievements and cultural diversity 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The Para Hills Cricket Club Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$5,000 to the Para Hills Cricket Club to assist with the following COVID-19 related expenses – COVID equipment, Cricket Balls, Food Stock and Uniforms.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Para Hills Cricket Club - Sports & Community Clubs COVID-19 Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Para Hills Cricket Club application was received for consideration by the Sport, Recreation and Grants Committee in October 2020.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Para Hills Cricket Club for the Sports and Community Clubs COVID-19 Recovery Support Package.
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:

- Annual Revenue - \$76,027
- Amount Requested: \$5,000
- Why is funding required:

Financial assistance to purchase new uniforms due to previous long term major sponsor no longer in a financial position to continue to support. As such, the club has sought a new major sponsor and require new uniforms to comply with the sponsorship agreement. We aim to provide all of our members with a new merchandise pack (polo, playing top and cap) at no cost and with no change to membership fees.

We also require funding to purchase COVID equipment such as signage, hand sanitizer and COVID Marshal identification gear. Once the cricket club receives handover of the clubroom, we will be required to replenish and re-stock all of our canteen stock that we needed to dispose of due to COVID shutting the club down 3 weeks before the end of the season and cancelling our major events such as junior and senior presentation evenings. Need to purchase additional cricket balls as we are no longer allowed to share balls during training due to COVID restrictions.

- Number of Members – 157 (80% reside in CoS)
- Breakdown of funding requested:
 - COVID equipment - \$292.10
 - 12 x Cricket Balls - \$1,092
 - Food stock - \$500
 - Uniforms – Playing tops - \$2,478.90

- 3.4 It is recommended that funding is provided at \$5,000 to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 The Para Hills Cricket Club Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.9
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - La Festa di San Giuseppe Association
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.4 We are proud of our strengths, achievements and cultural diversity 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The La Festa di San Giuseppe Association Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$4,930 to the La Festa di San Giuseppe Association to assist with the following COVID-19 related expenses – Maintenance/Repairs to Bocce Court, Hand sanitizer, Repairs to toilets.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. La Festa di San Giuseppe Association - - Sports & Community Clubs COVID-19 Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The La Festa di San Giuseppe Association Application was received for consideration by the Sport, Recreation and Grants Committee in October 2020.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the La Festa di San Giuseppe Association for the Sports and Community Clubs COVID-19 Recovery Support Package.
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
 - Annual Revenue - \$71,005
 - Amount Requested: \$5,000
 - Why is funding required:

To enable our organization to recommence our free well being programs to our members. For this to occur we need to be able to pay our utility bills, purchase and maintain hygiene equipment and supplies and undertake some necessary maintenance on our bocce court.
 - Number of Members – 231 (95% reside in CoS)
 - Breakdown of funding requested:

Maintenance/Repairs to Bocce Court - \$430
Hand Sanitizer - \$110
Repairs to Bocce Court Toilets - \$4,390
- 3.4 It is recommended that funding is provided at 4,930 to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 The La Festa di San Giuseppe Association Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.10 SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Salisbury East Neighbourhood Centre
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.4 We are proud of our strengths, achievements and cultural diversity 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The Salisbury East Neighbourhood Centre Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$4,495 to the Salisbury East Neighbourhood Centre to assist with the following COVID-19 related expenses – Electricity and Gas, phone, cleaning expenses.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury East Neighbourhood Centre - Sports and Community Clubs COVID-19 Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Salisbury East Neighbourhood Centre Application was received for consideration by the Sport, Recreation and Grants Committee in October 2020

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Salisbury East Neighbourhood Centre for the Sports and Community Clubs COVID-19 Recovery Support Package.
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:

- Annual Revenue - \$48,397
- Amount Requested: \$4,494.08
- Why is funding required:

In response to the COVID- 19 pandemic and subsequent Government directives Salisbury East Neighbourhood Centre Inc. was required to close on the 27th March 2020.

Due to this revenue received from room hires, private hires and participation fees ceased from the date of closure. This resulted in the Centre receiving no income for the period; however expenses continued to be incurred.

Throughout the period the Incorporation:

- Retained the services of a cleaner to carry out a deep clean of the entire Centre over the period of closure
- Continued to pay electric and gas charges incurred
- Continued to pay phone charges incurred. The amount of monies expended throughout this period amounted to \$4494.08 and the Centre is seeking to recoup this with aid from the COVID-19 Support Package Grant..
- Number of Members – 52 (95% reside in CoS)
- Breakdown of funding requested:
 - Electricity & Gas costs - \$1744.05
 - Phone costs - \$960.50
 - Cleaning costs - \$1789.54

- 3.4 It is recommended that funding is provided at \$4,495 to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 The Salisbury East Neighbourhood Centre Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.11
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Rotary Club of Mawson Lakes
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.4 We are proud of our strengths, achievements and cultural diversity 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The Rotary Club of Mawson Lakes Sports and Community Clubs application for the COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration

RECOMMENDATION

The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$3,000 to the Rotary Club of Mawson Lakes to assist with the following COVID-19 related expenses - PA Equipment, T-Shirts, Website/Email fees, Trailer Registration, Post Office Box Lease fee, Rotary Fees and magazine fees.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Rotary Club of Mawson Lakes - Sports and Community Clubs COVID-19 Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Rotary Club of Mawson Lakes Application was received for consideration by the Sport, Recreation and Grants Committee in October 2020

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Rotary Club of Mawson Lakes for the Sports and Community Clubs COVID-19 Recovery Support Package
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:

- Annual Revenue - \$36,256
- Amount Requested: \$3,000
- Why is funding required:

Club has not received any funds from contracted catering since Sept 2019. Member fees and interest on term deposit does not cover operational costs of organisation and contracted catering payments usually supplement this revenue to cover club administration. We do not use funds raised by club from public donations for charity/projects for club administration. We are projecting little funding in operations account by June 2021 and will face around \$3000 worth of bills in July 2021.

Assistance requested with a/club fees, b/purchase of T shirts for volunteers who have/are joining club and c/purchase of PA equipment (we currently have to borrow from member at least x4 per year and it is heavy older style equipment that few members can manage).

- Number of Members – 18 (77% reside in CoS)
- Breakdown of funding requested:
 - PA Equipment - \$1,824
 - T-Shirts - \$900
 - Website/Email fees - \$237.60
 - Trailer Registration - \$89
 - PO Box Lease fee - \$134
 - Rotary Fees for 18 members - \$1,246
 - Magazine fees for 18 members - \$307

- 3.4 It is recommended that funding is provided at \$3,000 to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 The Rotary Club of Mawson Lakes Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.12
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Sports and Community Clubs COVID-19 Recovery Support Package Grant Application - Salisbury Stitchers
AUTHORS	Charles Mansueto, General Manager Business Excellence, Business Excellence Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.4 We are proud of our strengths, achievements and cultural diversity 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	The Salisbury Stitchers Sports and Community Clubs COVID-19 Recovery Support Package Grant Application is submitted to the Sport, Recreation and Grants Committee for consideration.

RECOMMENDATION

1. The Sport, Recreation and Grants Committee, in accordance with the delegated powers set out in the Terms of Reference, approve funding of \$1,764 to the Salisbury Stitchers to assist with the following COVID-19 related expenses – Sanitizers, printer ink, tables, table leg risers, printer and rent.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Salisbury Stitchers - Sports and Community Clubs Recovery Support Package Grant Application

1. BACKGROUND

- 1.1 The Salisbury Stitchers Application was received for consideration by the Sport, Recreation and Grants Committee in October 2020

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 N/A
- 2.2 External
 - 2.2.1 Applicant

3. REPORT

- 3.1 An application has been submitted by the Salisbury Stitchers for the Sports and Community Clubs COVID-19 Recovery Support Package
- 3.2 The application meets the Mandatory Criteria and is presented for consideration of the Sports Recreation and Grants Committee under the delegated authority to allocate the funds available and in line with the guidelines and criteria, including the scale which takes into consideration the revenue of the organization.
- 3.3 The Application and supporting documentation is attached for further information with a summary of the application provided below:
- Annual Revenue - \$17,341
 - Amount Requested: \$564
 - Why is funding required:
Funds were spent on sanitiser to comply with Covid-19 regulations. \$64
Due to Covid-19 restrictions the secretary was unable access the club printer and was required to print documents, for the club's Annual General Meeting, on her personal printer, thus needing reimbursement for cost of printer ink. \$50
To comply with social distancing the club needs more tables to accommodate members at the recommended spacing when seated. \$400
Two sets of four table leg risers are needed to allow members to work on crafted items from a standing position, without causing back strain and at the recommended spacing from others. \$50.
 - Number of Members – 59 (70% reside in CoS)
 - Breakdown of funding requested:
Sanitizers - \$64
Printer Ink - \$50
Tables x 2 - \$400
Table leg risers x 2 sets - \$50
- 3.4 After further consideration the club representative also requested that the following items also be considered for funding –
Replacement of printer - \$900
Assistance with rent due to reduced attendance - \$300
- 3.5 It is recommended that funding is provided at \$1,764 to cover costs requested.

4. CONCLUSION / PROPOSAL

- 4.1 Salisbury Stitchers Application is submitted to the Committee for consideration.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

ITEM	7.2.13
	SPORT, RECREATION AND GRANTS COMMITTEE
DATE	12 October 2020
HEADING	Minor Capital Works Grant Program - Northridge Para Vista Scout Group - Application
AUTHOR	Chelsee Crawford, Community Planner: Sport & Recreation, Community & Org. Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	An application from The Scout Association of Australia – South Australia Branch, on behalf of the Northridge Para Vista Scout Group for the renovation of an out dated kitchen, and installation of air conditioning has been received. An amount of \$25,000 is recommended for funding under the 2020/21 MCWGP budget available for grant allocation.

RECOMMENDATION

1. The report be received.
2. In accordance with the delegated power set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee allocate funding from the 2020/21 Minor Capital Works Grant Program budget as follows:
 - a. The Scout Association of Australia – South Australia Branch, on behalf of the Northridge Para Vista Scout Group: an amount of \$25,000 for the renovation of an out dated existing kitchen, and installation of air conditioning to the building, noting that any additional costs are to be funded by the Northridge Para Vista Scout Group or external grant programs, as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Northridge Para Vista Scout Group - Application

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club viability.

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- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria document including:
- are an incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.
- 1.4 An application has been received from the Scout Association of Australia – South Australia branch, on behalf of the Northridge Para Vista Scout Group, applying for \$25,000 (including required 20% contingency) through the Minor Capital Works Grants Program for the renovation of an out dated existing kitchen, and installation of air conditioning.
- 1.5 The Northridge Para Vista Scout Group has not received MCWGP funding in the past 24 months.
- 1.6 The Minor Capital Works Grant Program has not yet allocated funds from the 2020/21 budget. The remaining amount in the 2020/21 MCWGP Budget is \$288,000.
- 1.7 If the Northridge Para Vista Scout Group application is approved, the total allocation amount for the 2020/21 MCWGP Budget would be \$25,000. This would result in \$263,000 remaining in the 2020/21 MCWGP Budget available for grant allocation.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Community Planning and Vitality, Community & Org. Development
- 2.1.2 Property and Buildings, City Infrastructure
- 2.1.3 Infrastructure Delivery, City Infrastructure
- 2.1.4 Design, City Infrastructure
- 2.1.5 Financial Services, Business Excellence

2.2 External

- 2.2.1 Northridge Para Vista Scout Group
- 2.2.2 Scout Association of Australia – South Australia branch

3. REPORT

- 3.1 The Scout Association of South Australia – South Australian Branch is an incorporated body, and owns the Scout Hall at Kentish Green, Warren Road, Para Vista. The Scout Association of South Australia – South Australian Branch has a usage agreement with the Northridge Para Vista Scout Group who operate out of the building, and is therefore applying for this project funding on behalf of the Scout Group.

- 3.2 The Scout Group has an executed lease with the City of Salisbury on the grounds of Kentish Green, to accompany the group's sporting and recreation activities.
- 3.3 The Northridge Para Vista Scout Group has been providing an important service to the community since 1971 and has enjoyed steady membership within a strong parent supported community who demonstrate an active commitment to the club.
- 3.4 The Northridge Para Vista Scout Group operates within the City of Salisbury and has a total membership of 89 across juniors and seniors this year. The Scout Group provides valuable physical recreation and leisure opportunities for a range of ages in the community to participate in social and practical skills challenges to benefit the mental and physical wellbeing of its members.
- 3.5 The Scout Hall is used four (4) to six (6) times per week for activities which include camps, sleepovers, camp fire evenings, outdoor recreation activities, challenges, fundraising events, committee meetings and the Annual General Meeting.
- 3.6 These activities require a serviceable kitchen to prepare meals, expansive social space, and comfortable temperature control during summer and winter. Currently, the Scout Group are serviced by an out dated kitchen which does not suit their needs, as well as a poorly ventilated and insulated log cabin building.
- 3.7 The Northridge Para Vista Scout Group are seeking to address these concerns through the Minor Capital Works Grant Program, for renovation of the existing out dated kitchen, and installation of air conditioning.
- 3.8 The renovation of the current kitchen to include a functional lay out, provision for sink, fridge and microwave, as well as new drawers and cupboards will seek to reduce congestion and overcrowding in the area to reduce risk and hazard for members. Further, the kitchen assists members to earn badges – a core activity of the group. The design will make the cooking environment safer and more accessible to members and the community.
- 3.9 Installing air conditioning to the log cabin style building will increase the comfortability of the social and activity space, which in turn assists in increasing attendance rates as members can participate within a climate controlled hall. Those with health conditions, such as asthma are limited to attending and participating in summer due to extreme weather conditions within the building.
- 3.10 Overall, this project aims to increase the usability of the facility which will provide members with increased options and flexibility to undertake their recreation and leisure opportunities. This project will also support the group to retain current members, and increase participation opportunities by providing safe and improved facilities for the community.
- 3.11 The Northridge Para Vista Scout Group has subsequently applied for SCWGP funding for the renovation of their current kitchen and installation of air conditioning at the Scout Hall at Kentish Green, Para Vista.
- 3.12 The proposed scope of works includes:
 - 3.12.1 Removal and disposal of existing joinery
 - 3.12.2 Supply and installation of joinery, as well as connection of electrical and plumbing of new kitchen

-
- 3.12.3 Provision for sink, fridge and microwave as well as supply and installation of splash back
- 3.12.4 Supply and installation of two large capacity wall split system air conditioners to service the main area of the hall
- 3.13 A draft scope of works for the purposes of quotes has been prepared. Full scope will be prepared by City Infrastructure in collaboration with the Northridge Para Vista Scout Group if approval is given to receive the grant. The Northridge Para Vista Scout Group will require approval from City Infrastructure prior to work commencing.
- 3.14 The Northridge Para Vista Scout Group has provided the City of Salisbury with quotes for each of the separate works to be undertaken as part of this project ranging from \$17,559 to \$22,452 with the average being \$19,932. Applying the required contingency 20% to the average amount required the total grant amount to be capped at \$25,000.
- 3.15 According to the Minor Capital Works Grant Program Guidelines and Eligibility, *a 20% contingency must be applied to the quoted project/works costs in case of unforeseen additional works to be undertaken as part of the agreed project scope of works. Where the application of 20% takes the grant request amount over the Program's upper limit, application approval amount will be set at \$25,000 for Category B.* This application will be set at \$25,000.
- 3.16 The Minor Capital Works Grant Program if approved can contribute a maximum of \$25,000 (including 20% contingency) funding towards the project. The Northridge Para Vista Scout Group has agreed to cover any costs above the \$25,000 grant funding from either applicant contribution or from external funding programs.
- 3.17 It is not anticipated that the project costs will be above \$25,000 grant funding, and an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, there is not expected to be an inability to meet its obligations or be in financial hardship as a result of undertaking this project.
- 3.18 Staff have sighted full financial details of the Northridge Para Vista Scout Group however have removed details within the attachments to this report for confidentiality.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the Minor Capital Works Grant Program is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the Scout Association of Australia – South Australian Branch Inc. on behalf of the Northridge Para Vista Scout Group, for the renovation of an existing out dated kitchen, and installation of air conditioning for use by the Northridge Para Vista Scout Group meets the guidelines for the Minor Capital Works Grant Program and can be completed within the allocated budget for 2020/21.

-
- 4.3 A 20% contingency has been applied to the highest quote received for the work to ensure the applicant will not be in financial hardship as a result of undertaking this project, which takes the total grant amount to \$25,000.
 - 4.4 Minor Capital Works Grant Program Category B funding is allocated via invoice from the successful applicant to the City of Salisbury. A project acquittal must be submitted within twelve (12) months of project completion to ensure the project is completed in a timely manner.
 - 4.5 It is recommended that the application to the 2020/21 Minor Capital Works Grant Program by the Scout Association of Australia – South Australian Branch on behalf of the Northridge Para Vista Scout Group be approved and an amount of \$25,000 be allocated for the renovation of an existing kitchen and installation of air conditioning to the Scout Hall at Kentish Green, Para Vista.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 02/10/2020

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Community Grants Program

Guidelines and Eligibility Criteria



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City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$5,000.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
 - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Sport Recreation and Grants Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

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2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current Community Grant Application Form** must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
 - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; or
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 12 James Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
- Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant – Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

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6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

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8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an Incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

* *Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

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- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia must apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
 - Applications that are unsuccessful through the Active Club Program may be considered by the City of Salisbury Community Grants Program. Evidence that the application was unsuccessful with the Active Club Program must be provided with the Application;
 - Applications that do not meet the Active Club Program criteria may be considered by the City of Salisbury Community Grants Program providing the Application meets the Community Grants Program Guidelines and Eligibility Criteria. Information must be provided in the Application advising the reason(s) that the organisation does not meet the criteria for funding through the Active Club Program.

Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.

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9. Eligible Items

Funding will be considered for the following:

9.1. Equipment

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. Administration and Organisational Costs

- 9.2.1. An organisation or group's start-up administration costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
- consumables;

All items must be justified and be relevant to starting up the organisation or group.

9.3. Replacement Items

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. Public Events and Tournaments

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

9.5. New Establishment Grant

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

9.6. Defibrillator

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

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10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
- vehicles (used for business or administration purposes);
- fundraising activities (for commercial, competition and/or event door prizes);
- consumables (e.g. paper, toner, stationery, equipment etc.);
- maintenance and repairs;
- service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

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10.7. Existing Debts and Shortfalls

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. Other Exclusions

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

10.9. Prior Funding Received for Defibrillators

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator, nor, for organisations that are eligible for The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding (unless unsuccessful).

11. Application Process

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Sport, Recreation and Grants Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Sport, Recreation and Grants Committee is also accessible via the City of Salisbury website.

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- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Sport, Recreation and Grants Committee for information. A copy of the application and any other relevant document(s) is presented to the Sport, Recreation and Grants Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Sport, Recreation and Grants Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
- promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

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13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.

- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

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Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Sport, Recreation and Grants Committee and the relevant General Manager.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
- Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
- The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

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ATTACHMENT A – Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

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ATTACHMENT B – Likely Funded Project and Event Examples

Project/Event examples likely to be funded through the Community Grants Program

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children's entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men's Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

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ATTACHMENT C – Unlikely Funded Project and Event Examples

Examples of projects/events and items unlikely to be funded through the Community Grants Program

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

Examples of items ineligible for funding through the Community Grants Program

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

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ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.*).

ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Sport, Recreation and Grants Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website: www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to: city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466
Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108

Delivered in
Person to: City of Salisbury
12 James Street
SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.

6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Sport, Recreation and Grants Committee; or the Application may be deemed ineligible.

8. Can organisations and groups submit more than one application per round?

- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.
- 8.2. Organisations may apply for one-off Defibrillator Funding regardless of having received Community Grants Program funding within twelve (12) months, providing the funding has been acquitted in full (*subject to conditions outlined in section 8.4*).

9. Who assesses the Community Grants Program Applications?

- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Sport, Recreation and Grants Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Sport, Recreation and Grants Committee have delegation to authorise funding and make the final decision on offering grants.

10. How are the Community Grants Program Applications assessed?

10.1. Applications are assessed on merit based on the following criteria:

- The level and type of need, evidence of the need provided and geographic area;
- The benefit to the target group, specifically residents of the City of Salisbury;
- Proposals that represent value for money;
- Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
- New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
- Proposals that have secured in-kind support to reduce the project or event cost;
- Proposals that demonstrate a level of community engagement;
- The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
- The extent to which the application estimates, and proposes to measure, the impact of the project or event.

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and the second Wednesday of the month in December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Sport, Recreation and Grants Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Mawson Lakes Golf Club Incorporated		
Address:	Mawson Lakes Blvd		
Suburb:	Mawson Lakes Postcode: 5095		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr Shaun Ryan		
Title (your role with the group/organisation):	Grants officer		
Address:	PO Box 4 Salisbury South 5106		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr <input checked="" type="checkbox"/> Peter Thomson		
Title (role with the group/organisation):	President		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	Committee		
Is your organisation:			
a) Incorporated:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="width: 50%;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="width: 50%;"> No <input checked="" type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: <i>Mawson Lakes Golf Club</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Tony Zappia</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> <u>8 8 1 0 1 9 0 0 1 9 1</u> <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. In-kind donations, labour, time etc.?	<i>Nil</i>
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
<i>Defibrillator Machine</i>	\$ 2,955
TOTAL (including GST):	\$ 2,955

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input checked="" type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	Defibrillator
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	One Off - 1 November 2020
Total cost of Project/Event	\$ 2,955
Amount of Community Grant Funding Requested	\$ 2,955
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. 2.
Which category best describes your project/event?	
<i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

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Community Grant Application - Page 7 of 13

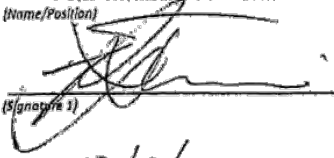
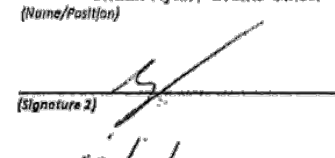
Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes – when, amount granted and what the grant was for;)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	July 2019
What amount of Grant funding was provided:	\$ 5,000
When was the previous Grant acquitted (month & year):	January 2020
Group/Organisation Information	
Group/Organisation Name	Mawson Lakes Golf Club Incorporated
Group/Organisation Description	Golf
Group/Organisation Registered Address	Number/Street: Mawson Lakes Boulevard Suburb: Mawson Lakes Postcode: 5095
Is the Club Incorporated?	Yes
Number of Members	183
% of Membership that reside in the City of Salisbury	90 %
Project/Event Details	
Project/Event Name	Defibrillator Machine
Project/Event Summary	Defibrillator Machine
Date(s) of Project/Event	1st November 2020
Location of Project/Event:	Number/Street: Mawson Lakes Golf Club Suburb: Mawson Lakes Postcode: 5095
How will the Project/Event benefit the residents of the City of Salisbury?	Will provide first responders to any heart attacks patience the ability to provide a service, which may save lives
How many individuals will benefit from the Project/Event?	1,500
% of project/event participants that reside in the City of Salisbury	85 %
If it is an Event, is it open to the public?	Yes <input type="checkbox"/>
How will the Project/Event be promoted?	N/A

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 2,955
Itemised Breakdown of Costs:	
<i>An Itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Defib MACHine	\$ 2,695
AED Prep Kit	\$ 45
Cabinet	\$ 175
Wall Sign	\$ 30
Delivery	\$ 10
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2,955
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
<p>S1 S2</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>	
<p>On behalf of <u>Mawson Lakes Golf Club</u> (Group/Organisation)</p>	
<p>Peter Thomson / President <small>(Name/Position)</small></p>	<p>and Shaun Ryan / Grants Officer <small>(Name/Position)</small></p>
<p> <small>(Signature 1)</small></p>	<p> <small>(Signature 2)</small></p>
<p><u>13/9/2020</u> <small>(Date)</small></p>	<p><u>13/9/2020</u> <small>(Date)</small></p>
<p>Contact (phone number): XXXXXXXXXX</p>	<p>Contact (phone number): XXXXXXXXXX</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Quotation: Quotation Number 3824
Date 04/09/20

CASH SALE
[Redacted]

Customer code CASSAL Customer reference

Item Code	Item Description	Quotation Quantity	Per	Price	GST	Amount
MAWSON LAKES GOLF CLUB						
PAD-500P	HEARTSINE SAMARITAN PAD500P DEFIB	1	EA	2695.00	0.00	2695.00
AED-PK1	AED PREP KIT	1	EA	45.00	0.00	45.00
HS-WC-001	AERO PERSPEX CABINET FOR DEFIBRILLATOR	1	EA	175.00	0.00	175.00
PAD-ACC-07	AED POLY WALL SIGN 225x300MM	1	EA	30.80	0.00	30.80
FREIGHT	Freight Charged	1	EA	8.00	0.80	8.80

Total excluding GST 2,953.80
GST 0.80

Valid until: 02/10/20

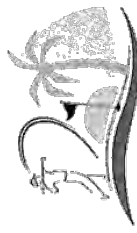
TOTAL (including GST) 2,954.60

Account Details:
[Redacted]

**Special buy In Items will incur a 50% restocking fee if returned for reasons other than a manufacturing or material fault.*



Page: 1



**Mawson Lakes
Golf Club**
A Country Feel in the City

BOARD OF MANAGEMENT

Next Meeting : Tuesday, 29 September 2020
Time : 7:00 PM

Item Number	AGENDA	Received
1	CORRESPONDENCE - Report by:	
2	MINUTES & MATTERS FROM PREVIOUS MEETING	
3	NEW MEMBERS	
4	TREASURER'S REPORT - Report by: Herb Clark due to Herb apology P Thomson presented the Report	
5	VICE PRESIDENT'S REPORT - Report by: Brett Strickland	
6	SENIOR VICE PRESIDENT'S & WATER REPORT - Report by: Ray Harris	
7	MATCH COMMITTEE - Report by: Geoff Nunn	
8	JUNIOR DEVELOPMENT REPORT - Reported: Pam Polkinghorne	
9	SECRETARY'S REPORT -	
10	SOCIAL DIRECTOR REPORT -	
11	PRESIDENT'S REPORT - Report by: Peter Thomson	
12	GENERAL BUSINESS - Report by: All	
13	Course Maintenance & Improvements + GRANTS	

Item Number	Type	Specific Action / Review	Responsible Person(s)	Start Date	Target Date	% Completed	Action Completion	Status
13.1	Item:	[REDACTED]						
13.2	Item:	RH & PT suggested we can look at a Defibrillator Machine as a Grant, RH to follow up; further to this BS to check with Shaun	Brett Strickland	25-May-20	25-Aug-20			
13.3	Topic:	[REDACTED]						
13.3	Action:	[REDACTED]	Board of Management	20-Jun-20	29-Sep-20	80%	0 10 20 30 40 50 60 70 80 90 100	
13.4	Item:	It was moved by Brett Strickland to apply for the Defibrillator Machine through the Council Community Grant & to ask Shaun Ryan to apply, seconded RH moved BOM.	Board of Management	25-Aug-20				
13.5	Item:	Other Grants will be looked at with Shaun at our meeting as there are Grants available for Active Club, Council for Infrastructure etc.	Brett Strickland	25-Aug-20				
13.6	Note:	Meeting Closed 8:15pm						

President: _____ Dated: _____

Secretary/Manager: _____

NOTES:

From: Ryan, Shaun [REDACTED]
Sent: Monday, 5 October 2020 7:16:55 AM
To: City of Salisbury
Subject: RE: City of Salisbury - Community Grants Program Application - 20/2020: Mawson Lakes Golf Club Inc.

Hi Bronwyn

Mawson Lakes Golf Club was unsuccessful in its application for Active Club Program Round 48

Please find attached the application

Unfortunately we do not have any documentation saying it was unsuccessful, however if you check the link https://www.orsr.sa.gov.au/data/assets/pdf_file/0031/27688/Successful-ACP-Round-48.pdf you will see that we are not on the approved list

Please let me know if you require any further information

Cheers



file:///C:/Users/bhatswell/AppData/Roaming/Technology%20One/DataWrks/Temp/62... 7/10/2020



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.

 City of Salisbury
The Living City

live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post-event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Uniting in Care Salisbury Inc.		
Address:	59-61 Park Tce		
Suburb:	Salisbury . Postcode: 5108		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Aurora Gale .		
Title (your role with the group/organisation):	Secretary, Co-Ordinator .		
Address:	[REDACTED]		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:			
Title (role with the group/organisation):			
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	Committee .		
Is your organisation:			
a) Incorporated:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="width: 50%;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes (go to question c) </td> <td style="width: 50%;"> No (go to question c) </td> </tr> </table>	Yes (go to question c)	No (go to question c)
Yes (go to question c)	No (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>(evidence must be attached to this application)</small>	<input type="radio"/> No
d) Government Funded: <small>(If Yes, please list funding source/s and purpose in part e & f)</small>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
<i>Dept of Social Security</i>	<small>(go to question e & f)</small>	
e) Funding source/s:	<i>Emergency Relief</i>	
f) Purpose:	<i>Emergency Relief</i>	
g) Other (please specify):	<input type="radio"/> Yes	<input type="radio"/> No
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: [REDACTED]	Financial Institution Name: [REDACTED]	
<i>*do not provide account or BSB numbers*</i>	Branch Location: [REDACTED]	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Malcolm Bray</i>	
Referee's Contact Information:		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small> 14016479500 <small>(If No, the ABN Declaration Form attached must be signed)</small>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information		
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>		
INCOME	\$ AMOUNT	
Project or event generated income:	0	
Organisation's contribution:	Food items & Volunteer packing.	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	0	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	0	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	Mainly Food items to fill Parcel of Love bags e.g. Custard, Mince Pies etc.	
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	Yes	No <input checked="" type="checkbox"/>
TOTAL (including GST):	0	
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	Donations of food items, labour, time for packing,	
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT	
156 X \$30 Essential cards.	\$4681	
100 Tote bags	\$319.00	
TOTAL (including GST):	\$5000.	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group Defibrillator
Name of Project/Event Requiring Funding	Parcel of Love.
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	end of Nov 2020 to end of Jan 2021.
Total cost of Project/ Event	\$5000.
Amount of Community Grant Funding Requested	\$5000.
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input type="checkbox"/> There are relevant attachments and the following documents are attached: 1. Minutes of Aug 2020. 2. Invoice.
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	✓
Establishment of a new group	
Education and Training	
Culture / Arts	
Sport / Recreation	
Environment	
Disability	
Youth	
Crime Prevention	
Aged	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? (If Yes - when, amount granted and what the grant was for.)	<input checked="" type="checkbox"/> Yes \$2000 2019 Parcel of Love <input type="checkbox"/> No <small>(go to Group/Organisation Information)</small>
When was the Grant funding received (month & year):	March 2020.
What amount of Grant funding was provided:	\$2000.
When was the previous Grant acquitted (month & year):	May 2020.
Group/Organisation Information	
Group/Organisation Name	Uniting In Care Salisbury Inc
Group/Organisation Description	Charity - Welfare.
Group/Organisation Registered Address	Number/Street: 59-61 Park Tce Suburb: Salisbury Postcode: 5108
Is the Club Incorporated?	Yes.
Number of Members	8
% of Membership that reside in the City of Salisbury	100%
Project/Event Details	
Project/Event Name	Parcel of Love.
Project/Event Summary	
Date(s) of Project/Event	Late Nov till end of Jan 2021.
Location of Project/Event:	Number/Street: 59-61 Park Tce. Suburb: Salisbury Postcode: 5108
How will the Project/Event benefit the residents of the City of Salisbury?	By providing an Essential card to value of \$30 for clients
How many individuals will benefit from the Project/Event?	150+.
% of project/event participants that reside in the City of Salisbury	100%
If it is an Event, is it open to the public?	Anyone residing in City of Salisbury.
How will the Project/Event be promoted?	Word of mouth.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project or Event Scope

Provide a description of the proposed project or event:

Provide a Tote bag to our Church members, Volunteers, & anyone else to fill with Christmas goodies. On receipt of these bags we will enclose a \$30 Essential card stating "Compliments from City of Salisbury".

We hope to provide these bags to at least 150 clients coming in for assistance from late Nov 2020 till late Jan 2021.

Attachments

There are no attachments relating to the Project or Event Scope.

The following documents are attached relating to the Project or Event Scope:

1. Minutes.
2. Invoice.
3. Quote.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

Our "Parcel of Love" will provide extra food assistance in the form of Christmas goodies plus \$30 Essential card to any one needing Emergency Relief assistance during the Christmas period in the City of Salisbury.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.)

Supported by food items
 Congregation members of Salisbury Uniting
 Parrafield Gons Uniting Church,
 Pedare College.
 Community members who would like to participate.

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events
Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events
Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)

① tote bags will be given out to anyone requesting one.

② Food items (Christmas goodies) eg. Mince pieces, Custard, Christmas cake etc will be placed in bags.

③ Bags filled will be returned to Uniting in Care by mid Nov, for distribution end of Nov.

④ Uniting in Care Volunteers will staple an envelope (stating "Compliments from City of Salisbury" with \$30 Essential card inside) on each Parcel of Love & give out to anyone needing assistance within City of Salisbury.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Appli

Please note that this declaration must be signed by two current set group/organisation (ie President, Secretary, Treas

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Uniting in Care (Name/Organisation)
Salisbury Inc.

and

(Name/Position) Aurora Gale, Secretary (Name/Position) GERRIE SACHSE CHAIRPERSON
[Signature] (Date) 14/9/2020
(Signature 2) [Signature]

(Date) 14th Sept 2020 (Date) 14/9/2020

Contact (phone number): [Redacted] Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each.
Your Application will not be submitted until contact and verification has occurred, no exception.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Item 7.2.3 - Attachment 1 - 21/2020: Uniting In Care Salisbury Inc. - Application



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

Yes

No

A private recreational pursuit or hobby

As an **individual** without a reasonable expectation of profit or gain

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

ARTWORK APPROVAL SHEET

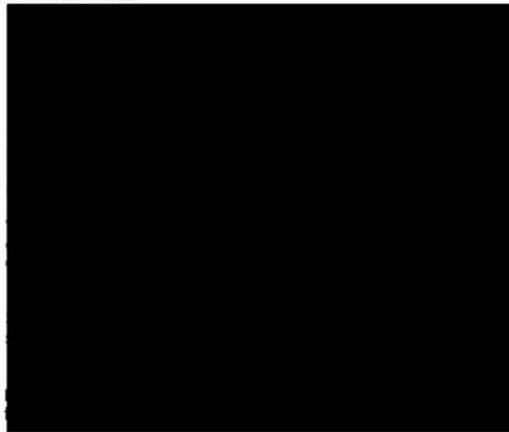
Contact: Cheryl Sachse
Organisation: Salisbury Uniting Church
Date: 14.09.2020
Product Name: Shopping Tote Bag
Product Colour: White
Print Colour/s: Red PMS 186c
Quantity: 100
Comments: \$2.65+GST each + \$25+GST freight

Your artwork approval must be received within 24 hours, any delays in receiving your approval may affect your delivery date.

HAVE YOU DOUBLE CHECKED

- Product, including colour and quantity
- Position and size of the artwork relative to the product
- Print colour/s
- All spellings including addresses, tel, fax, web, email etc.

VERY IMPORTANT



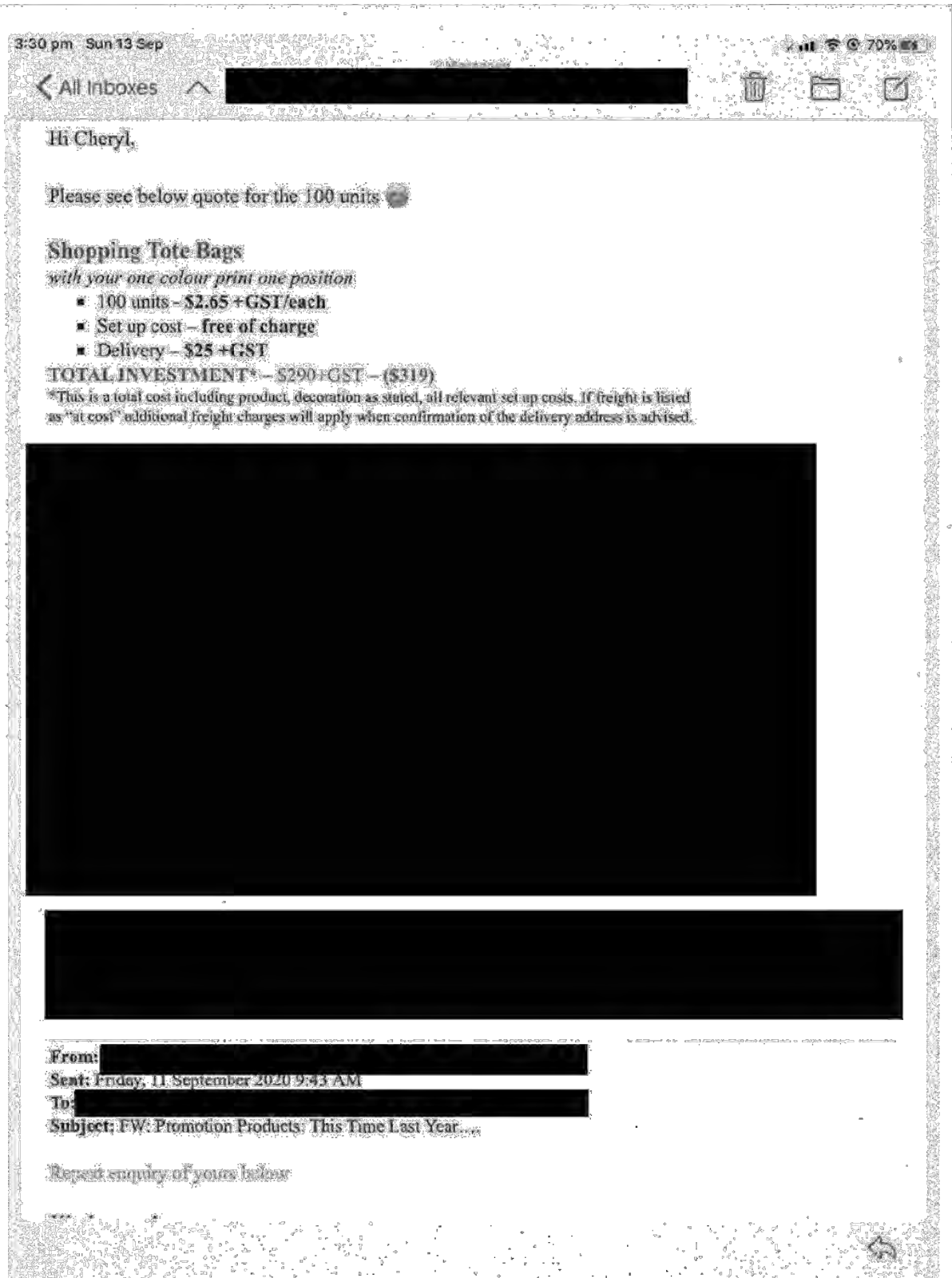
REPEAT ORDER



Print Size: To fit 150mmW x 220mmH

Print Position: Front

Print not shown at actual size



Item 7.2.3 - Attachment 1 - 21/2020: Uniting In Care Salisbury Inc. - Application

**UNITING IN CARE SALISBURY INC.
MINUTES FOR MEETING 13th Aug 2020 at
Conference Room**

Welcome: Cheryl welcomed everyone and opened in prayer at 3.05pm

Election of Office Bearers:

Chairperson: Cheryl Sachse
Treasurer: Pam Lambe till next AGM
Secretary: Aurora Gale till next AGM

[REDACTED]

Present: Cheryl Sachse, Rev. Nick Patselis, Rob Howard, Deidre Myles, Aurora Gale, & Cnr Graham Reynolds, Marta Doupovec, Jan Tonkin

Apologies: Pam Lambe,

Acceptance of minutes from last meeting: Moved:Nick, seconded Rob

W.H.S. Issues:

H

Business arising from last meeting:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Reports:

[REDACTED]

Reports approved by Nick and Jan

Correspondence in:

Correspondence out:

Any Other Business:

- City of Salisbury Council grant – Committee approved Aurora to apply for \$5000 for Parcel of Love project to purchase 100 tote bags, plus Essential cards.

Meeting Closure: Nick closed in prayer – meeting closed 4.10pm

Next meeting: 10th Sept at 3pm

Signature



Date

13/8/20



59-61 Park Terrace
Salisbury SA 5108

Ph: 8258 2675
Fax: 8281 6509
E-mail: uicsalisbury@bigpond.com
Web: salisbury.unitingchurchoa.org.au/uics

Uniting In Care Salisbury Inc.

Tax Invoice

Invoice Number	Date	Terms	Due
INV2020-1	14/09/2020	30 days	14/10/2020
To: City of Salisbury			

Item No.	Description	Amount	GST	Total Amount
1	Salisbury Community Grant for assistance with Parcels of Love, made up of Tote bags and Essential Cards to be distributed at Christmas \$5000.00			
	TOTE BAGS	319.00		319.00
	ESSENTIAL CARDS PARCELS OF LOVE	4681.00		4681.00
Total		\$5,000.00	\$0.00	\$5,000.00



Cheques may be made payable to Uniting In Care Salisbury Inc. and sent to the address above.

Uniting In Care, Salisbury, Inc ABN 14 016 479 500
An Agency of Salisbury Uniting Church

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Applications for Sports and Community Clubs COVID-19 Recovery Support Package Grant must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (providing the eligibility criteria is met).

Clubs must be based within the City of Salisbury Council area.

Mandatory Criteria

Your organisation must be able to meet the following criteria:

<p>Non Government, Incorporated community organisation or group? (Select 1 or more options) Required</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application (Select 1 or more options) Required</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury. (Select 1 or more options) Required</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name). (Select 1 or more options) Required</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form 1 of 14

A copy of the previous years financial statements and the current financial statements showing any financial impact. (Select 1 or more options)

- Yes
 No

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop (Select 1 or more options) **Required**

- Yes
 No

Eligibility and Funding Available

What and Who is Not Eligible

- Payment of salaries and/or wages to paid staff
- Purchase of alcohol
- Travel and/or accommodation costs
- Costs or lost revenue incurred prior to 1 March 2020 and not related to COVID-19

Guidelines for what items may be Eligible for funding

- Any operating cost associated with the running of the club
- Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of
- Equipment to improve hygiene practices
- Equipment required to commence competition or program run by the club
- Funding of programs and or training that support improvement of club member's wellbeing
- Any other cost that the Sports Recreation and Grants Committee considers has merit but must be associated with the impact of COVID-19

How much is funding is available?

Funding eligibility is based on your Club's annual revenue as listed below:

- \$0 to \$5,000 - \$500 maximum grant available
- \$5,001 to \$15,000 - \$1,000 maximum grant available
- \$15,001 to \$25,000 - \$2,000 maximum grant available
- \$25,001 to \$40,000 - \$3,000 maximum grant available
- Greater than \$40,000 - \$5,000 maximum grant available

Applicant Organisation Information

GROUP / ORGANISATION DETAILS

Organisation Name **Required**

Organisation Address Required

Organisation Suburb Required

Organisation Postcode Required

CONTACT PERSON DETAILS

(this is the address that all correspondence will be sent to)

Prefix (Select 1 option) Required

Mr

Mrs

Ms

Dr

Other

Other

Contact First Name Required

Contact Surname Required

Contact Title Required
Role with the group or organisation

Contact Address Required

Contact Suburb Required

Contact Postcode Required

Contact Telephone Required

Contact Email Required

RESPONSIBLE PERSON FOR THE GRANT

Name of Person Responsible for the Grant Required

Title of Person Responsible for the Grant Required
Role with the group or organisation

GROUP / ORGANISATION MANAGEMENT DETAILS

How is your group or organisation managed?

a) Is The Organisation Incorporated? (Select 1 or more options)

- Yes - Go to question (c)
- No - Go to question (b)

Incorporated Organisation ASIC Registration Number



b) Is The Organisation Operated Under a Parent Organisation? (Select 1 or more options)

Please state which parent organisation you operate under below AND attach a supporting letter from the organisation via the upload supporting document field at the end

- Yes - Go to question (c)
- No - Go to question (c)

Parent Organisation Name

Parent Organisation ASIC Registration Number

c) Is The Organisation Community / Non-Profit (Select 1 or more options)


- Yes
- No

Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission? (Select 1 or more options)

- Yes - (evidence must be attached to this application)
- No

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form 5 of 14

Upload Deductible Gift Recipient Endorsement Evidence Here

 Please attach all files to the end of this form before submitting it.


d) Is The Organisation Government Funded (Select 1 or more options)
If Yes, please list funding source/s and purpose in part e and f

Yes - Go to question (e) and (f)
 No


e) Organisation Funding Source/s

f) Organisation Purpose

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here Required

 Please attach all files to the end of this form before submitting it.

Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here Required

 Please attach all files to the end of this form before submitting it.

Please provide the Annual revenue of your Group / Organisation **Required**

Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here **Required**



Please attach all files to the end of this form before submitting it.

BANKING INFORMATION

Your organisation must have its own Bank / Credit Union Account or similar

Full Bank / Credit Union Account Name **Required**

Do not provide account or BSB numbers

Financial Institution Name **Required**

Financial Institution Branch Location **Required**

GST Declaration

I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.

Is Your Group / Organisation Registered For GST? (Select 1 or more options)

Yes

No

NB: GST Registration

If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.

Does The Group Organisation Have an ABN? (Select 1 or more options)

Yes - Please quote the ABN below

No - Please complete the declaration below

If Your Organisation Has an ABN Enter it Here

Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as a private recreational pursuit or hobby (Select 1 or more options)

Yes

No

I am providing my services as an individual without a reasonable expectation of profit or gain (Select 1 or more options)

Yes

No

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Group / Organisation

Name / Position

Declaration Where No ABN is Required Signature

Signature Date

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Why Funding is Required?


Details of Why Funding is Required Required

Amount Requested

Note: There is a cap on funding based on annual revenue.

Amount of Grant Funding Requested Required

Upload Any Other Relevant Information to The Application

 Please attach all files to the end of this form before submitting it.

Which Category Best Describes What You Are Applying For? (Select 1 or more options) Required

Please check all that apply

- Any operating cost associated with the running of the club
- Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of
- Equipment to improve hygiene practices
- Equipment required to commence competition or program run by the club
- Funding of programs and/or training that support improvement of club member's wellbeing
- Any other cost associated with the impact of COVID-19

Further Details

Group / Organisation Information

Number of Members Required

Percent of Membership That Reside in The City of Salisbury Required

Itemised Breakdown of Costs:

An itemised breakdown of costs must be provided. Please upload a separate sheet if there is insufficient space in the quote upload section.

Item Cost 1 - Name And Amount (\$)

Item Cost 2 - Name And Amount (\$)

Item Cost 3 - Name And Amount (\$)

Item Cost 4 - Name And Amount (\$)

Item Cost 5 - Name And Amount (\$)

Item Cost 6 - Name And Amount (\$)

Item Cost 7 - Name And Amount (\$)

Item Cost 8 - Name And Amount (\$)

Item Cost 9 - Name And Amount (\$)

Item Cost 10 - Name And Amount (\$)

Item Cost 11 - Name And Amount (\$)

Item Cost 12 - Name And Amount (\$)

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form 11 of 14


Item Cost 13 - Name And Amount (\$)

Item Cost 14 - Name And Amount (\$)

Item Cost 15 - Name And Amount (\$)

Itemised Cost TOTAL (Including GST) (\$)

Quote Upload (If Applicable)

 Please attach all files to the end of this form before submitting it.

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the Signer 1 and Signer 2 boxes and sign:

I acknowledge that I am authorised to make this application on behalf of the Organisation. (Select 1 or more options) Required

Signer 1 Required

Signer 2 Required

I acknowledge that the information provided in this application is true and correct. (Select 1 or more options) Required

Signer 1 Required

Signer 2 Required

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury. (Select 1 or more options) **Required**

Signer 1 **Required**

Signer 2 **Required**

I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant. (Select 1 or more options)

Signer 1 **Required**

Signer 2 **Required**

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information. (Select 1 or more options) **Required**

Signer 1 **Required**

Signer 2 **Required**

On behalf of **Required**

Group / Organisation

Signer 1 Name / Position **Required**

Signer 1 Signature **Required**

Signer 1 Signature Date **Required**

Signer 2 Name / Position Required

Signer 2 Signature Required

Signer 2 Signature Date Required

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception**.

End of form

Don't forget to attach all files before submitting this form

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 3 September 2020, 8:27PM

Receipt number: 7

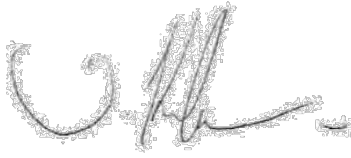
Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

1 of 6

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Pontian Eagles Sports & Social Club Inc
Organisation Address	17 Yalumba Drv
Organisation Suburb	Paralowie
Organisation Postcode	5108
Prefix	Mr
Contact First Name	Terry
Contact Surname	Kalaitidis
Contact Title	Club President
Contact Address	[REDACTED]
Contact Suburb	[REDACTED]
Contact Postcode	[REDACTED]
Contact Telephone	[REDACTED]
Contact Email	[REDACTED]
Name of Person Responsible for the Grant	Terry Kalaitidis
Title of Person Responsible for the Grant	Club President
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	[REDACTED]
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	
f) Organisation Purpose	

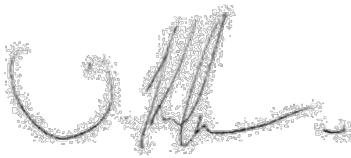

2 of 6

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	PESSC_meeting_minutes.20200716.pdf PESSC_meeting_minutes.20200901.xlsx
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	PESSC_2018.2019.pdf PESSC_2020.CurrentForecast.pdf
Please provide the Annual revenue of your Group / Organisation:	\$143,850
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	PESSC_2020.CurrentForecast.pdf
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation:	
Name / Position:	
Declaration Where No ABN is Required Signature	 Uploaded signature image: TK.jpg
Signature Date	03/09/2020
Why Funding is Required?	

3 of 6

Details of Why Funding is Required	Covid has impacted the Club in many ways. The inability to maximize daily and weekend revenues, due to restrictions, as well as, the inability to utilize fundraising events, whilst the majority of the costs to run the Club, are still applicable. With uncertainty, many of our Sponsors, understandably, have not committed to this year, currently halving total sponsor revenue, compared to last season. Registration costs have also been reduced to assist players, as many have either lost their jobs, or have constricted incomes.
Amount Requested	
Amount of Grant Funding Requested	\$5000
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	200
Percent of Membership That Reside in The City of Salisbury	60%
Item Cost 1 - Name And Amount (\$)	Rent - \$5,920
Item Cost 2 - Name And Amount (\$)	Electricity - \$5,200
Item Cost 3 - Name And Amount (\$)	Players Apparel - \$20,000
Item Cost 4 - Name And Amount (\$)	Medical - \$1,400
Item Cost 5 - Name And Amount (\$)	Line Marker - \$2,270
Item Cost 6 - Name And Amount (\$)	Referees - \$3,900
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2

4 of 6

I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Pontian Eagles Sports & Social Club Inc
Signer 1 Name / Position	Terry Kalaitidis / President
Signer 1 Signature	 Uploaded signature image: TK.jpg
Signer 1 Signature Date	03/09/2020
Signer 2 Name / Position	Anthony Doulas / Secretary
Signer 2 Signature	 Uploaded signature image: TD.jpg
Signer 2 Signature Date	03/09/2020



Pontian Eagles Soccer Club
Committee Meeting - Minutes



Date: Thursday, 16 July 2020

Prepared by: Tony Doulas (Secretary)

Open Time: 7:00 PM

Venue: 17 Yalumba Drive, Paralowie, SA

Attendees: Terry Kalaitisidis (President), Michael Maheras (Vice President), John Thanos (Treasurer), Tony Doulas (Secretary), Juma Abuyi (Club Coordinator)
Committee Members; Renate Sapac, Carmine Cavaiuolo, Stelios Kakamanoudis, Fotini Doulas, Maria Toumbanos, Adam Rogan, Con Kalaitisidis

Apologies: Harry Kalaitisidis

Category/Topic	Discussion	Action by	Required Date
Correspondence	[REDACTED]	Tony Doulas (Secretary)	ASAP
FSA	[REDACTED]	Tony Doulas (Secretary)	24/07/2020
Treasury	[REDACTED]	John Thanos (Treasurer)	ASAP
	[REDACTED]	Juma Abuyi (Club Coordinator)	ASAP
	Salisbury Council are accepting submissions for a Covid-19 recovery support package grant. Eligibility according to Council requirements is \$5000. Vote to council for submission on behalf of Pontian Eagles SSC. All in favour.	John Thanos (Treasurer)	Done
	Club Secretary to prepare submission documents for Council approval. Treasurer to provide details of past revenues.	Tony Doulas (Secretary) John Thanos (Treasurer)	20/07/2020
[REDACTED]	[REDACTED]	Tony Doulas (Secretary)	Done OnGoing
EOI	[REDACTED]	Terry Kalaitisidis (President)	ASAP

Adjournment: Thursday, 16 July 2020

Close Time: 8:00 PM

Tony Doulas
Secretary
Pontian Eagles Soccer Club



Pontian Eagles Soccer Club
Committee Meeting - Minutes



Date: Tuesday, 1 September 2020

Prepared by: Tony Doulas (Secretary)

Open Time: 7:00 PM

Venue: 17 Yalumba Drive, Paralowie, SA

Attendees: Terry Kalaitisidis (President), Michael Maheras (Vice President), John Thanos (Treasurer), Tony Doulas (Secretary)
Committee Members; Renate Sapac, Carmine Cavaiuolo, Stelios Kakamanoudis, Fotini Doulas, Maria Toumbanos, Con Kalaitisidis

Apologies: Harry Kalaitisidis, Juma Abuyi (Club Coordinator)

Category/Topic	Discussion	Action by	Required Date
Correspondence	[REDACTED]	Tony Doulas (Secretary)	TBA
	[REDACTED]		
	[REDACTED]	Tony Doulas (Secretary)	
	[REDACTED]	Tony Doulas (Secretary)	
FSA	[REDACTED]		
Treasury	Cathy Perry, Electorate Office Manager is assisting PESSC with the Covid Recovery Support grant application. Financials are now available and will complete the online application.	Tony Doulas (Secretary) John Thanos (Treasurer) John Thanos (Treasurer)	DONE

Category/Topic	Discussion	Action by	Required Date
Marketing and Administration	[REDACTED]	Tony Doulas (Secretary)	OnGoing

Adjournment: Tuesday, 1 September 2020

Close Time: 8:00 PM

Tony Doulas
Secretary
Pontian Eagles Soccer Club



Nationwide Business Solutions
728 Goodall Parade
Mawson Lakes SA 5095
T: 08 8282 8200 | F: 08 8282 8211
www.nationwidefinance.com.au

WINNER: Messenger Local Business Awards

10th August 2020

INDEPENDENT AUDIT REPORT

To the Members of Pontian Eagles Sports and Social Club and Paralowie Eagles Juniors

SCOPE

I have audited the accounting records and other records maintained by Pontian Eagles Sports and Social Club and Paralowie Eagles Juniors for the period 24th October 2018 – 26th November 2019.

This examination is however limited to the books and records produced, which in this audit has included receipts and payment records, bank statements, cheque book stubs, and Journal / Reconciliation Register ("the records").

I have conducted the audit in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the records are free of material misstatement. My procedures included examination on a test basis, of evidence supporting the amounts and other disclosures in the records, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the records are presented fairly in accordance with Australian Accounting Concepts and Standards and Statutory requirements so as to present a view which is consistent with my understanding of the club's financial position, the results of its operations and its cash flows.

The audit opinion as expressed in this audit report has been formed on the above basis.

AUDIT OPINION

In my opinion, the records and statements produced are presented in proper format and accurately reflect operations of the club for the period.

Yours sincerely,

STEVEN TSIMOPOULOS
Accountant

Pontian Eagles Sports and Social Club & Paralowie Eagles Junior

**Income & Expenses
From 24th October 2018 - 26th November 2019**

INCOME	
Registration	\$ 22,090.00
Launch Nth	\$ 2,080.00
Quiz takings	\$ 2,365.00
Dance Nth	\$ 4,020.00
Comedy Nth	\$ 5,780.00
Sponsors	\$ 36,000.00
Presentation	\$ 3,444.00
Rebate - SAASL	\$ 260.00
Merchandise	\$ 750.00
Rebate - Vivian	\$ 435.55
Fundraiser	\$ 953.85
Cold chisel Nth	\$ 240.00
Rebate Buzl - Punisher	\$ 135.00
Auctions	\$ 970.00
Texas - Manila	\$ 1,291.00
Bar - Weekly	\$ 12,074.00
Bar - Sundays	\$ 13,780.00
Canteen	\$ 22,179.00
Coach - return	\$ 5,000.00
TOTAL INCOME	\$ 143,847.40
EXPENSES	
CHEQUE ACCOUNT	
Rent	\$ 5,913.01
Signal Waste	\$ 1,036.77
Printers	\$ 1,399.50
SAASL	\$ 2,685.00
FP&A	\$ 4,784.99
Brahma Lodge - (Liquor)	\$ 10,667.22
Dai Phat - (Meats)	\$ 3,837.07
Insurance - (Vivian)	\$ 648.00
Insurance - (Total)	\$ 1,956.00
Florist	\$ 90.00
White Marquee	\$ 635.00
Dance air fares	\$ 1,439.00
Donation - brotherhood	\$ 200.00
ICMI - EVENTS	\$ 5,480.00
Comedy Nth	\$ 710.00
Club SA	\$ 441.00
Unique clean	\$ 144.34
Ice Machine	\$ 673.72

Coca Cola	\$	2,029.00
Origin	\$	5,273.19
Casio - keys	\$	30.00
Charcoal - vices	\$	780.00
Return Regos	\$	480.00
Specialty foods	\$	1,269.21
Saville - pack	\$	473.36
MI - Coffee	\$	778.00
Nth trophies	\$	2,068.53
Nationwide - Audit	\$	600.00
Prosports	\$	20,340.10
Medical - Port Rd	\$	1,425.82
Display memories	\$	240.00
CASH ACCOUNT		
Dai Phat - (Meats)	\$	644.89
Florist	\$	380.00
Specialty Foods	\$	178.03
BWS	\$	175.00
Ice	\$	115.57
Fridge repairs	\$	190.00
Bunnings	\$	352.28
Costco / Aldi	\$	5,921.71
Medical	\$	266.45
Aldi - TV	\$	599.00
Steam / Clean	\$	200.00
Water filter	\$	80.00
Office Works	\$	240.17
Cooks Plus	\$	67.95
Spray - spiders	\$	200.00
Bugg zapper	\$	68.89
Dance exp - Hotel	\$	481.50
Mothers day / Easter	\$	225.00
Restitch tops	\$	70.00
Harvey Norman - Quilt	\$	624.00
Garganis backgammon	\$	69.00
Ice maker - Buntl	\$	3,700.00
Messenger Trials	\$	775.00
Photo pool prints	\$	140.00
Bella Pizza	\$	515.00
Bonding - Estia, Roma 26/85	\$	1,040.00
Bread rolls	\$	1,869.00
Libe marker	\$	2,270.00
Monsta media	\$	500.00
Wailaroo Cabins	\$	1,440.00
New Coach - meeting	\$	300.00

New Goals - Mod Vista	\$ 1,000.00
Refs - Lineaman	\$ 3,897.00
Ref - Rob FESA	\$ 470.00
Canteen - Ray Charlie	\$ 1,125.00
Eddy - Une - Ref	\$ 2,815.00
Physio - Kathy	\$ 3,070.00
Coach expense	\$ 5,000.00
Soccer expenses	\$ 27,060.00
	<u>\$ 141,374.24</u>
SURPLUS / (DEFICIT)	<u>\$ 2,473.16</u>

Pontian Eagles Sports and Social Club & Paralowie Eagles Junior

Income & Expenses

From 24th October 2018 - 26th November 2019

INCOME			
Registration	\$	22,090.00	<i>2020</i>
Launch Nth	\$	2,080.00	
* Quiz takings	\$	2,365.00	-
* Dance Nth	\$	4,020.00	-
* Comedy Nth	\$	5,780.00	-
* Sponsors	\$	38,000.00	<i>\$18,000</i>
Presentation	\$	3,444.00	
Rebate - SAASL	\$	260.00	
Merchandise	\$	750.00	
Rebate - Vivian	\$	435.55	
* Fundraiser	\$	953.85	
* Cold chisel Nt	\$	240.00	-
Rebate (Bunzl) - Punisher	\$	135.00	
Auctions	\$	970.00	
Texas - Manila	\$	1,291.00	-
* Bar - Weekly	\$	12,074.00	<i>\$4,000</i>
* Bar - Sundays	\$	23,780.00	<i>\$7,000</i>
* Canteen	\$	22,179.00	<i>\$6,000</i>
Coach - return	\$	5,000.00	
TOTAL INCOME		\$ 143,847.40	<i>- 858.33</i>

*Fundraisers, canteen and bar have major impacts
Sponsors are also reluctant to commit*

EXPENSES

CHEQUE ACCOUNT

Rent	\$	5,913.01	*
Signal Waste	\$	1,036.77	
Printers	\$	1,399.50	
SAASL	\$	2,685.00	
FFSA	\$	4,784.99	
Brahma Lodge - (Liquor)	\$	10,667.22	<i>\$4,500</i>
Dai Phat - (Meats)	\$	3,837.07	
Insurance - (Vivian)	\$	648.00	
Insurance - (Total)	\$	1,956.00	
Florist	\$	90.00	
White Marquee	\$	635.00	
Dance air fares	\$	1,439.00	-
Donation - brotherhood	\$	200.00	-
ICMI - EVENTS	\$	5,480.00	-
Comedy Nth	\$	710.00	-
Club SA	\$	441.00	
Unique clean	\$	144.34	
Ice Machine	\$	873.72	

Coca Cola	\$	2,029.00
Origin	\$	5,273.19
Casio - keys	\$	30.00
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Return Regos	\$	480.00
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Water filter	\$	80.00
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Bonding - Estia, Roma 2G/85	\$	1,040.00
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Line marker	\$	2,270.00
Monsta media	\$	500.00
Wallaerop Cabins	\$	1,440.00
New Coach - meeting	\$	100.00

New Goals - Mod Vista	\$ 1,000.00	
Refs - Linesman	\$ 3,897.00	
Ref - Rob FFSA	\$ 470.00	
Canteen - Ray Charlie	\$ 1,125.00	
Eddy - Line - Ref	\$ 2,815.00	
Physio - Kathy	\$ 3,070.00	
Coach expense	\$ 5,000.00	
Soccer expenses	\$ 22,060.00	
	<u>\$ 141,374.24</u>	<u>- 218,496</u>
 SURPLUS / (DEFICIT)	 <u>\$ 2,473.16</u>	



Prosport Apparel and Equipment

*PAID
25/6/20
41000 590*

7/39 David Terrace
Woodville Park 5011

Invoice No.:

A.B.N. 53 823 623 491

Tax Invoice

00001343

Bill To:
Pontian Eagles FC
6 Chared Court
Parafield Gardens SA 5107
Australia

Ship To:
Pontian Eagles FC
6 Chared Court
Parafield Gardens SA 5107
Australia

Due Date

30/06/2020

Contact Name	Ship Via	COD	P.O. Num	Ship Date	Terms	Date
Terry Kalaitidis					Net EOM	22/06/2020

QTY	ITEM NO.	DESCRIPTION	PRICE	UNIT	DISC%	EXTENDED	CODE
4	9017J13.30	Joma Victory Jacket	25.00	Each		\$100.00	GST
2	100422.600	Joma Campus II Jacket	46.00	Each		\$92.00	GST
10	448209	Nike Park Jersey	22.00	Each		\$220.00	GST
8	448263	Nike Park Short	19.90	Each		\$159.20	GST
4	100285	Joma Combi Tracksuit Jacket	38.00	Each		\$152.00	GST
28	CLHP	Club Logo Heat Pressed	3.95	Each		\$110.60	GST
5	SC3166	Nike Pitch Ball	15.50	Each		\$77.50	GST
15	B5002	Backpack Smart	18.50	Each		\$277.50	GST
8	WB	Water Bottles	4.50	Each		\$36.00	GST

Comment:	Code	Rate	GST	Sale Amount	Sale Amount
	GST	10%	\$111.35	\$1,113.45	\$1,224.80
					Freight: \$0.00 GST
					GST: \$111.35
					Total: \$1,224.80
					Paid Today: \$0.00
					Balance Due: \$1,224.80

Payment Methods - Cheque or Direct Deposit made out to Prosport Apparel and Equipment
 Bank - NAB BSB - 085 210 Acc No - 181817051
 Title of goods does not pass until invoice amount is paid in full.
 Outstanding amounts past trading terms may incur an Administration Fee + Interest charge fee of 1% per month.
 Website - www.prosportaustralia.com.au Email - sales@prosportaustralia.com.au

Item 7.2.5 - Attachment 2 - Further Information - Pontian Eagles Sports & Social Club Inc

INV 20015 \$719.99
 INV 20014 \$3315.82
 \$4035.81
 \$4000.97
 8/7/20

Elite Custom

TEAMWEAR & EQUIPMENT

133A Henley Beach Rd.
 Mile End
 Adelaide SA 5032

Tax Invoice

A.B.N. 393155712915

Invoice No: 20015
 Date: 28/05/2020
 Your Ref: TERRY
 Terms: AYL

Bill To:

PONTIAN EAGLES SOCCER CLUB
 17 YALUMBA DRIVE
 PARALOWIE SA 5108

Delivery Address:

PONTIAN EAGLES SOCCER CLUB
 17 YALUMBA DRIVE
 PARALOWIE SA 5108

QUANTITY	ITEM CODE	DESCRIPTION	UNIT PRICE (EX-GST)	TOTAL PRICE (EX-GST)	
3	GARENA	GIUBBOTTO ARENA PUFF JACKET - BLACK - M	\$109.09	\$327.27	
2	GARENA	GIUBBOTTO ARENA PUFF JACKET - BLACK - L	\$109.09	\$218.18	
1	GARENA	GIUBBOTTO ARENA PUFF JACKET - BLACK - 2XL	\$109.09	\$109.09	
6	LOGO	CLUB LOGO SM - PUFF JACKET	\$2.52	NO CHARGE	
				SUBTOTAL	\$654.54
				GST	\$65.45
				TOTAL (INCL GST)	\$719.99
				BALANCE DUE	\$719.99
				TOTAL (INCL GST)	\$3315.82
				BALANCE DUE	\$3315.82

Salesperson: Kosta Christo

Thank you for your valued business.

109-09
 18-90
 #119-99

Thank you for your valued business.

119-99

Item 7.2.5 - Attachment 2 - Further Information - Pontian Eagles Sports & Social Club Inc

INV 20015 \$719.99
 INV 20014 \$3315.82
 \$4035.81
 CH 000 597
 5/7/20

Elite Custom

TEAMWEAR & EQUIPMENT

Tax Invoice

133A Henley Beach Rd
 Mile End
 Adelaide SA 5032

A.B.N. 39355712925

Invoice No: 20015
 Date: 28/05/2020
 Your Ref: TERRY
 Terms: AYL

Bill To:

PONTIAN EAGLES SOCCER CLUB
 17 YALUMBA DRIVE
 PARALOWIE SA 5108

Delivery Address:

PONTIAN EAGLES SOCCER CLUB
 17 YALUMBA DRIVE
 PARALOWIE SA 5108

QUANTITY	ITEM CODE	DESCRIPTION	UNIT PRICE (EX-GST)	TOTAL PRICE (EX-GST)
3	GARENA	GIUBBOTTO ARENA PUFF JACKET - BLACK - M	\$109.09	\$327.27
2	GARENA	GIUBBOTTO ARENA PUFF JACKET - BLACK - L	\$109.09	\$218.18
1	GARENA	GIUBBOTTO ARENA PUFF JACKET - BLACK - 2XL	\$109.09	\$109.09
6	LOGO	CLUB LOGO SM - PUFF JACKET	\$2.52	NO CHARGE
SUBTOTAL:				\$654.54
GST:				\$65.45
TOTAL (INCL-GST):				\$719.99
BALANCE DUE:				\$719.99

Salesperson: Kosta Chirko

Thank you for your valued business.

109-01
 GST 10-90
 \$719.99

Item 7.2.5 - Attachment 2 - Further Information - Pontian Eagles Sports & Social Club Inc

Elite Custom CH000904
20/7/20

TEAMWEAR & EQUIPMENT

Tax Invoice

133A Henley Beach Rd
Mile End
Adelaide SA 5032

A.B.N: 39355712915

Invoice No:	20023
Date:	13/07/2020
Your Ref:	TERRY
Terms:	AYL

Bill To:	Delivery Address:
PONTIAN EAGLES SOCCER CLUB 17 YALUMBA DRIVE PARALOWIE SA 5108	PONTIAN EAGLES SOCCER CLUB 17 YALUMBA DRIVE PARALOWIE SA 5108

QUANTITY	ITEM CODE	DESCRIPTION	UNIT PRICE (EX-GST)	TOTAL PRICE (EX-GST)
6	MA005	POLO SUMMER YELLOW - S	\$30.93	\$185.58
9	MA005	POLO SUMMER YELLOW - M	\$30.93	\$278.37
15	LOGO	CLUB LOGO SM - POLO	\$2.52	NO CHARGE
15	CALZA CALCIO	CALZA CALCIO SOCKS BLACK	\$6.50	\$97.50
5	TUTA REV	TUTA REVOLUTION FULL TRACKSUIT BLACK - S	\$54.55	\$272.75
16	TUTA REV	TUTA REVOLUTION FULL TRACKSUIT BLACK - M	\$54.55	\$872.80
5	TUTA REV	TUTA REVOLUTION FULL TRACKSUIT BLACK - L	\$54.55	\$272.75
1	TUTA REV	TUTA REVOLUTION FULL TRACKSUIT BLACK - 4XL (ON BACK ORDER)		
20	LOGO	CLUB LOGO SM - TRACKSUITS	\$2.52	\$50.52
15	P CAPO	PANTALONINO CAPO SHORTS BLACK - M	\$14.50	\$217.50
15	LOGO	CLUB LOGO SM - SHORTS	\$2.52	\$37.80
5	S CAPO	SHIRT CAPO MC BLACK - S	\$15.00	\$75.00
10	S CAPO	SHIRT CAPO MC BLACK - M	\$15.00	\$150.00
5	S CAPO	SHIRT CAPO MC BLACK - L	\$15.00	\$75.00
20	LOGO	CLUB LOGO SM - SHIRT	\$2.52	\$50.40
Salesperson: Kosta Chriss			SUBTOTAL:	\$2650.97
Thank you for your valued business.			GST:	\$265.10
			TOTAL (INCL-GST):	\$2916.07
			BALANCE DUE:	\$2916.07

Item 7.2.5 - Attachment 2 - Further Information - Pontian Eagles Sports & Social Club Inc

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 21 August 2020, 10:24PM

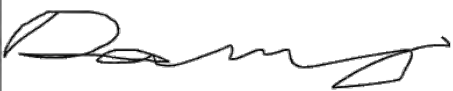
Receipt number: 8

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Para Hills Knights Soccer CLub
Organisation Address	the Paddocks, Bridge road,
Organisation Suburb	Para Hills
Organisation Postcode	5096
Prefix	Mr
Contact First Name	Dale
Contact Surname	Ramsey
Contact Title	Chairman
Contact Address	[REDACTED]
Contact Suburb	[REDACTED]
Contact Postcode	[REDACTED]
Contact Telephone	[REDACTED]
Contact Email	bbhtp@adam.com.au
Name of Person Responsible for the Grant	Katie Findlay
Title of Person Responsible for the Grant	Treasurer
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	[REDACTED]
b) Is The Organisation Operated Under a Parent Organisation?	
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	
f) Organisation Purpose	


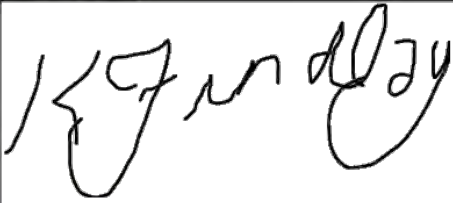
2 of 5

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	Special Executive Meeting - Sports Grant.pdf
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	PHK PL Comparison - March 20.pdf PHK PL Comparison - May 20.pdf PHK PL Comparison - April 20.pdf
Please provide the Annual revenue of your Group / Organisation	\$300,000
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	PHK PL Comparison - March 20.pdf PHK PL Comparison - May 20.pdf PHK PL Comparison - April 20.pdf
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	Yes
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	Yes
I am providing my services as an individual without a reasonable expectation of profit or gain	Yes
Group / Organisation	Para Hills Soccer Club Inc
Name / Position	Dale Ramsey, Chairman
Declaration Where No ABN is Required Signature	 Link to signature
Signature Date	21/08/2020
Why Funding is Required?	
Details of Why Funding is Required	to assist us in getting training gear, catching up on existing bills, additional apparel for players and coaches
Amount Requested	

3 of 5

Amount of Grant Funding Requested	5,000
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of Equipment to improve hygiene practices Equipment required to commence competition or program run by the club Funding of programs and or training that support improvement of club member's wellbeing Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	350
Percent of Membership That Reside in The City of Salisbury	60%
Item Cost 1 - Name And Amount (\$)	new junior goals \$2400.00
Item Cost 2 - Name And Amount (\$)	fridge/freezer for canteen and supplies \$1200.00
Item Cost 3 - Name And Amount (\$)	Upgrade laptop computer to assist volunteers using their own \$1500.00
Item Cost 4 - Name And Amount (\$)	apparell for players & coaches \$1140.00 min
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2

4 of 5

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Para Hills Soccer Club Inc
Signer 1 Name / Position	Dale Ramsey
Signer 1 Signature	 Link to signature
Signer 1 Signature Date	21/08/2020
Signer 2 Name / Position	Katie Findlay
Signer 2 Signature	 Link to signature
Signer 2 Signature Date	21/08/2020

PARA HILLS SOCCER CLUB inc

EMERGENCY EXECUTIVE MEETING

Held on 28th June 2020 at Para Hills Soccer Club at 12.00pm.

Present: Dale Ramsey (Chairperson), Kathryn Findlay (Treasurer), John Herraman (Secretary) & Matthew Fry (Junior Delegate)

Executive Meeting called by Club Chairperson Dale Ramsey to discuss applying for the Sports & Community Clubs Covid-19 Recovery Support Package Grant.

Due to loss of revenue since Covid-19 the Club is struggling financially to keep the doors open for the remainder of Season 2020. Due to the forced closure of the Club during Covid we lost not only revenue from the bar and canteen, stock and supplies needed to be thrown out as Use By dates meant we could no longer sell the stock once the season recommenced.

All agreed the application for the Grant was necessary to keep the Club afloat for the remainder of Season 2020.

Vote to apply for Grant was unanimously agreed upon.

Meeting concluded at 12:15pm.

These are true and accurate minutes of the meeting.

Dale Ramsey	Kathryn Findlay	John Herraman	Matthew Fry
Chairperson	Treasurer	Secretary	Junior Delegate

Para Hills Soccer Club
Comparative Profit & Loss
as at 31 March 2020 Printed on 24 July 2020 at 22:26

Page: 1

This Month				Year to Date		
Last Year	Budget	Actual	Description	Last Year	Budget	Actual
Sales						
2932	0	2640	Bar Sales	10400	0	12615
2729	0	1463	Canteen/BBQ Sales	5090	0	5411
709	0	359	Gate Takings	1073	0	359
0	0	0	Hall Hire	318	0	0
145	0	(1094)	Sponsorship	29593	0	17496
0	0	0	Club Membership Fees - 2018	(15)	0	0
291	0	0	Club Membership Fees - 2019	2784	0	0
0	0	577	Club Membership Fees - 2020	0	0	1519
0	0	945	Events	(9883)	0	2595
750	0	(100)	Fundraising Levy	2550	0	1380
1636	0	0	Senior Presentation 2019	4800	0	0
0	0	(218)	Senior Presentation 2020	0	0	2400
12205	0	0	1st Team Registration Fee	12205	0	0
0	0	(1091)	Youth Team Registration Fee	24323	0	26364
30386	0	16427	Junior & Mini Roos Registration	126732	0	122673
55	0	0	Merchandise Sales	268	0	9
51838	0	19909		210237		192822
Cost of Sales						
4600	0	0	Inventory Purchases	5364	0	0
4600	0	0		5364		
47238	0	19909	Gross Profit (Loss)	204873		192822
Plus Other Income						
89	0	116	Misc Income	357	0	926
89	0	116		357	0	926
Less Expenses						
187	0	232	BANK FEES	921	0	610
2745	0	987	Bar Expenses	9718	0	6088
0	0	0	Donations	1300	0	0
4135	0	348	Canteen/BBQ Expenses	9363	0	9306
624	0	643	Clubroom Rental	4370	0	3858
0	0	0	Electricity	5242	0	5365
0	0	0	Gas	339	0	401
0	0	0	Cleaning	168	0	178
31	0	36	Telephone	109	0	113
380	0	803	Ground Expenses	861	0	1296
0	0	0	Security	208	0	328
59	0	78	Repairs & Maintenance	670	0	474
188	0	0	Postage & Stationery	860	0	438
353	0	30	Misc Expenses	5802	0	18707
0	0	0	Senior Coaches Payments	0	0	15065
5975	0	7075	Player Payments	6575	0	13075
500	0	0	Trainer Payments	500	0	500
825	0	0	Medical/First Aid Supplies	1359	0	303
905	0	0	Referee Fees	3660	0	2345
0	0	0	Trophies	891	0	682
0	0	0	Player Insurance	0	0	158
5298	0	0	Registration Fees	17371	0	12000
0	0	1053	Event Expenses	304	0	12681
64	0	38	Flood Light Loan Interest	492	0	261
0	0	850	Merchandise Expense	932	0	1100
1225	0	0	Uniforms	50300	0	53950
0	0	0	Player FFSA Fines	0	0	(5)
0	0	0	Technical Director	2500	0	5000
0	0	0	Small Equipment	0	0	1456
23494	0	12174		124816		165934
23833	0	7851	Net Trading Profit (Loss)	80415		27814

Para Hills Soccer Club
Comparative Profit & Loss
as at 30 April 2020 Printed on 24 July 2020 at 22:50

Page: 1

This Month				Year to Date		
Last Year	Budget	Actual	Description	Last Year	Budget	Actual
Sales						
5698	0	0	Bar Sales	16098	0	12615
4140	0	0	Canteen/BBQ Sales	9230	0	5411
886	0	0	Gate Takings	1959	0	359
0	0	0	Hall Hire	318	0	0
2555	0	0	Sponsorship	32148	0	17496
0	0	0	Club Membership Fees - 2018	(15)	0	0
0	0	0	Club Membership Fees - 2019	2784	0	0
0	0	0	Club Membership Fees - 2020	0	0	1519
0	0	0	Events	(9883)	0	2595
424	0	0	Fundraising Levy	2974	0	1380
0	0	0	Senior Presentation 2019	4800	0	0
0	0	0	Senior Presentation 2020	0	0	2400
0	0	0	1st Team Registration Fee	12205	0	0
0	0	0	Youth Team Registration Fee	24323	0	26364
2977	0	273	Junior & Mini Roos Registration	129709	0	122946
414	0	0	Merchandise Sales	682	0	9
17094	0	273		227331		193094
Cost of Sales						
0	0	0	Inventory Purchases	5364	0	0
0	0	0		5364		
17094	0	273	Gross Profit (Loss)	221967		193094
Plus Other Income						
189	0	0	Misc Income	546	0	926
189	0			546	0	926
Less Expenses						
238	0	60	BANK FEES	1160	0	871
4714	0	0	Bar Expenses	14432	0	6088
0	0	0	Donations	1300	0	0
4293	0	150	Canteen/BBQ Expenses	13656	0	9456
624	0	0	Clubroom Rental	4994	0	3858
0	0	906	Electricity	5242	0	6271
0	0	0	Gas	339	0	401
46	0	0	Cleaning	214	0	178
15	0	18	Telephone	125	0	131
1733	0	0	Ground Expenses	2594	0	1296
104	0	104	Security	312	0	432
59	0	0	Repairs & Maintenance	728	0	474
14	0	0	Postage & Stationery	874	0	438
836	0	674	Misc Expenses	6637	0	19381
0	0	0	Senior Coaches Payments	0	0	15065
5800	0	0	Player Payments	12375	0	13075
500	0	0	Trainer Payments	1000	0	500
237	0	0	Medical/First Aid Supplies	1596	0	303
4595	0	0	Referee Fees	8255	0	2345
0	0	0	Trophies	891	0	682
0	0	0	Player Insurance	0	0	158
9521	0	0	Registration Fees	26892	0	12000
0	0	0	Event Expenses	304	0	12681
62	0	0	Flood Light Loan Interest	554	0	261
0	0	0	Merchandise Expense	932	0	1100
1435	0	0	Uniforms	51735	0	53950
227	0	0	Player FFSA Fines	227	0	(5)
0	0	0	Technical Director	2500	0	5000
0	0	0	Small Equipment	0	0	1456
35052	0	1913		159867		167847
(17769)	0	(1640)	Net Trading Profit (Loss)	62646		26173

Para Hills Soccer Club
Comparative Profit & Loss
 as at 31 May 2020 Printed on 24 July 2020 at 22:53

Page: 1

This Month				Year to Date		
Last Year	Budget	Actual	Description	Last Year	Budget	Actual
Sales						
5038	0	0	Bar Sales	21136	0	12615
6620	0	0	Canteen/BBQ Sales	15850	0	5411
723	0	0	Gate Takings	2682	0	359
0	0	0	Hall Hire	318	0	0
2816	0	1500	Sponsorship	34964	0	18996
0	0	0	Club Membership Fees - 2018	(15)	0	0
0	0	0	Club Membership Fees - 2019	2784	0	0
0	0	0	Club Membership Fees - 2020	0	0	1519
0	0	0	Events	(9883)	0	2595
630	0	0	Fundraising Levy	3604	0	1380
0	0	0	Senior Presentation 2019	4800	0	0
0	0	0	Senior Presentation 2020	0	0	2400
0	0	0	1st Team Registration Fee	12205	0	0
0	0	0	Youth Team Registration Fee	24323	0	26364
7600	0	91	Junior & Mini Roos Registration	137309	0	123037
550	0	0	Merchandise Sales	1232	0	9
23977	0	1591		251307		194685
Cost of Sales						
2400	0	0	Inventory Purchases	7764	0	0
2400	0	0		7764		
21577	0	1591	Gross Profit (Loss)	243543		194685
Plus Other Income						
48	0	127	Misc Income	594	0	1053
48	0	127		594	0	1053
Less Expenses						
138	0	0	BANK FEES	1297	0	671
2792	0	0	Bar Expenses	17224	0	6088
0	0	0	Donations	1300	0	0
115	0	0	Licence Fees	115	0	0
3660	0	0	Canteen/BBQ Expenses	17317	0	9456
624	0	0	Clubroom Rental	5619	0	3858
4980	0	974	Electricity	10221	0	7245
0	0	156	Gas	339	0	557
61	0	0	Cleaning	275	0	178
2660	0	2660	Insurance	2660	0	2660
0	0	18	Telephone	125	0	149
1393	0	0	Ground Expenses	3967	0	1296
0	0	0	Security	312	0	432
1599	0	0	Repairs & Maintenance	2327	0	474
17	0	0	Postage & Stationery	890	0	438
54	0	17	Misc Expenses	6691	0	19398
0	0	0	Senior Coaches Payments	0	0	15065
14000	0	0	Player Payments	26375	0	13075
1000	0	0	Trainer Payments	2000	0	500
322	0	0	Medical/First Aid Supplies	1918	0	303
2830	0	0	Referee Fees	11084	0	2345
50	0	0	Trophies	941	0	682
0	0	0	Player Insurance	0	0	158
7525	0	0	Registration Fees	34416	0	12000
0	0	0	Event Expenses	304	0	12681
60	0	0	Flood Light Loan Interest	614	0	261
0	0	0	Merchandise Expense	932	0	1100
252	0	0	Uniforms	51987	0	53950
143	0	0	Player FFSA Fines	370	0	(5)
0	0	0	Technical Director	2500	0	5000
0	0	0	Small Equipment	0	0	1456
44273	0	3625		204140		171672

Para Hills Soccer Club
Comparative Profit & Loss
as at 31 May 2020 Printed on 24 July 2020 at 22:53

Page: 2

This Month				Year to Date		
Last Year	Budget	Actual	Description	Last Year	Budget	Actual
(22649)	0	(2107)	Net Trading Profit (Loss)	39997		24066

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 20 August 2020, 1:40PM


Receipt number: 44

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Ferrari Pit Stop Adelaide
Organisation Address	[REDACTED]
Organisation Suburb	[REDACTED]
Organisation Postcode	[REDACTED]
Prefix	Mr
Contact First Name	Adamo
Contact Surname	Vella
Contact Title	President
Contact Address	[REDACTED]
Contact Suburb	[REDACTED]
Contact Postcode	[REDACTED]
Contact Telephone	[REDACTED]
Contact Email	adelaide@scuderiaferrari.club
Name of Person Responsible for the Grant	Adamo Vella
Title of Person Responsible for the Grant	President
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	[REDACTED]
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	
f) Organisation Purpose	


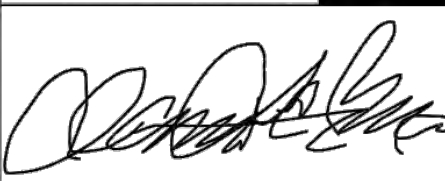
2 of 5

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	ferrari pit stop adelaide official meeting minutes august 1st 2020.pdf
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	ferrari pit stop adelaide - profit and loss (1).pdf
Please provide the Annual revenue of your Group / Organisation	46,000
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	ferrari pit stop adelaide - profit and loss (2).pdf ferrari pit stop adelaide - profit and loss (3).pdf
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation	Ferrari Pit Stop Adelaide
Name / Position	Adam Vella - President
Declaration Where No ABN is Required Signature	 Link to signature
Signature Date	20/08/2020
Why Funding is Required?	
Details of Why Funding is Required	Funding is for the continuation of club events and for clubs ongoing functioning costs.
Amount Requested	
Amount of Grant Funding Requested	5000

3 of 5

Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club Equipment required to commence competition or program run by the club Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	50
Percent of Membership That Reside in The City of Salisbury	20%
Item Cost 1 - Name And Amount (\$)	Memberships \$2360
Item Cost 2 - Name And Amount (\$)	Go kart parts \$2077
Item Cost 3 - Name And Amount (\$)	Event fees \$2011
Item Cost 4 - Name And Amount (\$)	Website subscriptions \$1236
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2

4 of 5

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Ferrari Pit Stop Adelaide
Signer 1 Name / Position	Adamo Vella - President - [REDACTED]
Signer 1 Signature	 Link to signature
Signer 1 Signature Date	20/08/2020
Signer 2 Name / Position	Jamie Lemura - Secretary - [REDACTED]
Signer 2 Signature	 Link to signature
Signer 2 Signature Date	20/08/2020

Ferrari Pit Stop Adelaide Under Licence of Scuderia Ferrari Club Adelaide Committee Meeting Agenda 1st August 2020 8pm

FERRARI PIT STOP ADELAIDE Official meeting 8:00pm August 1st 2020.

Adamo Vella acting as Club Secretary called those present to order and chaired the meeting.

1. Apologies. Leigh Harrison
2. Minutes from the last meeting. The President asked if any questions arising from the last meeting, and there were none asked.

3. Talking points of current meeting held August 1st 2020

- Club Finances
- Member numbers
- Karting Championship (Non Championship Round)
- 2020 future club events/fundraiser
- Sports & Community clubs Covid recovery package grant
- Sub-Committee
- Summery

4 Actions to be taken or need to be taken

Sports & Community clubs Covid recovery package grant

- Tressure to Organise club finances P/L and balance sheet as per the requirements of the submission
- President to upload and fil lout the covid submission form

Club Numbers:

- Club member applications received as of 31st July 2020 is currently 60 Adults and 13 Children
- Down by 20% on same time last year 2019

Social Media

- SFCA face book page has been created again for live social media and club awareness.

Karting Championship:

- A championship round is booked in at Gepps Cross will be held on the 12th September 2020.

5. Treasure's Report

Bank is lower than usual and we are looking into ways to raise much needed funds.

6. Special Business

Non.

7. Other Business

8. Next meeting

The next meeting 1st October 8pm 2020

Meeting concluded at 10.00pm

Signed By the President to officiate the Minutes

Adamo Vella

Profit and Loss

Ferrari Pit Stop Adelaide

For the period 1 July 2019 to 1 July 2020

1 JUL 2019-1 JUL
2020

Trading Income	
Club Membership	3,192.11
Hire Kart Round Purchase	15,554.64
Karting Team Parts Sales	17,725.29
Social Event	1,028.52
sponsorship	9,000.00
Total Trading Income	46,500.56
Cost of Sales	
Club Membership Paid to Scuderia Ferrari	3,065.07
Cost Kart Parts	19,097.65
Hire Kart Fees paid to Kart Center	15,910.67
Social Events	2,866.90
Total Cost of Sales	40,940.29
Gross Profit	5,560.27
Other Income	
opening balance	1,813.13
Total Other Income	1,813.13
Operating Expenses	
Advertising	188.68
Bank Fees	142.16
Freight & Courier	516.45
Karting team Pit Equipment	2,300.00
Office Expenses	129.00
Subscriptions	1,481.60
Total Operating Expenses	4,757.89
Net Profit	2,615.51

Profit and Loss | Ferrari Pit Stop Adelaide

Profit and Loss

Ferrari Pit Stop Adelaide For the 2 months ended 31 August 2020

	JUL-AUG 2020
Trading Income	
Club Membership	480.63
Karting Team Parts Sales	807.00
Total Trading Income	1,287.63
Cost of Sales	
Club Membership Paid to Scuderia Ferrari	318.11
Cost Kart Parts	1,542.73
Total Cost of Sales	1,860.84
Gross Profit	(573.21)
Operating Expenses	
Freight & Courier	112.04
Subscriptions	13.00
Total Operating Expenses	125.04
Net Profit	(698.25)

Profit and Loss | Ferrari Pit Stop Adelaide

Profit and Loss

Ferrari Pit Stop Adelaide For the 4 months ended 31 August 2020

	MAY-AUG 2020
Trading Income	
Club Membership	688.84
Hire Kart Round Purchase	1,226.99
Karting Team Parts Sales	5,255.18
sponsorship	3,000.00
Total Trading Income	10,171.01
Cost of Sales	
Club Membership Paid to Scuderia Ferrari	2,360.82
Cost Kart Parts	5,396.14
Hire Kart Fees paid to Kart Center	2,100.00
Total Cost of Sales	9,856.96
Gross Profit	314.05
Operating Expenses	
Bank Fees	24.10
Freight & Courier	413.70
Subscriptions	40.16
Total Operating Expenses	477.96
Net Profit	(163.91)

Profit and Loss | Ferrari Pit Stop Adelaide

Cost Kart Parts Transactions

Ferrari Pit Stop Adelaide

For the period 1 March 2020 to 30 September 2020

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	GST
Cost Kart Parts								
3 Mar 2020	Payable Invoice	IKD - Kart Parts		40.00	-	40.00	40.00	-
5 Mar 2020	Payable Invoice	Partrizicourse - Kart Parts		276.00	-	316.00	276.00	-
18 Mar 2020	Payable Invoice	Partrizicourse - Kart Parts		195.00	-	511.00	195.00	-
6 May 2020	Payable Invoice	IKD - Kart Parts		1,200.51	-	1,711.51	1,200.51	-
6 May 2020	Payable Invoice	Partrizicourse - Kart Parts		300.00	-	2,011.51	300.00	-
22 May 2020	Payable Invoice	Glenn Powles Designs - Kart Parts		200.00	-	2,211.51	200.00	-
25 May 2020	Payable Invoice	Partrizicourse - Kart Parts		862.40	-	3,073.91	862.40	-
28 May 2020	Payable Invoice	daemon tweeks - Kart Parts		348.06	-	3,421.97	348.06	-
8 Jun 2020	Payable Invoice	lightning karts - Kart Parts		50.00	-	3,471.97	50.00	-
15 Jun 2020	Payable Invoice	Partrizicourse - Kart Parts		500.38	-	3,972.35	500.38	-
15 Jun 2020	Payable Invoice	marino uniforms - Kart Parts		102.00	-	4,074.35	102.00	-
23 Jun 2020	Payable Invoice	Karting - Kart Parts		70.00	-	4,144.35	70.00	-
23 Jun 2020	Payable Invoice	Karting - Kart Parts		150.00	-	4,294.35	150.00	-
25 Jun 2020	Payable Invoice	Partrizicourse - Kart Parts		70.06	-	4,364.41	70.06	-
8 Jul 2020	Payable Invoice	Karting - Kart Parts		60.00	-	4,424.41	60.00	-
9 Jul 2020	Payable Invoice	Partrizicourse - Kart Parts		280.00	-	4,704.41	280.00	-
9 Jul 2020	Payable Invoice	IKD - Kart Parts		300.42	-	5,004.83	300.42	-
15 Jul 2020	Payable Invoice	Karting - Kart Parts		250.46	-	5,255.29	250.46	-
17 Jul 2020	Payable Invoice	IKD - Kart Parts		237.42	-	5,492.71	237.42	-
28 Jul 2020	Payable Invoice	otr - Kart Parts		6.43	-	5,499.14	6.43	-
7 Aug 2020	Payable Invoice	brad salmon - Kart Parts kart covers		276.00	-	5,775.14	276.00	-
13 Aug 2020	Spend Money	Glenn Powles Designs - Sticker Kit Karting Team		132.00	-	5,907.14	132.00	-
26 Aug 2020	Spend Money	PATRIZICORSE HOPE ISLAND - VISA DEBIT PURCHASE		355.03	-	6,262.17	355.03	-

Account Transactions | Ferrari Pit Stop Adelaide

Cost Kart Parts Transactions

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	GST
1 Sep 2020	Spend Money	015311218889869 - ANZ M-BANKING FUNDS TFER TRANSFER 694342		371.00	-	6,633.17	371.00	-
1 Sep 2020	Receive Money	IKD - kart parts payment		-	371.00	6,262.17	(371.00)	-
2 Sep 2020	Payable Invoice	IKD - Kart parts		336.00	-	6,598.17	336.00	-
3 Sep 2020	Spend Money	IKD - parts order		371.25	-	6,969.42	371.25	-
4 Sep 2020	Spend Money	PATRIZICORSE HOPE ISLAND - VISA DEBIT PURCHASE		247.75	-	7,217.17	247.75	-
8 Sep 2020	Spend Money	IKD - parts order		508.04	-	7,725.21	508.04	-
9 Sep 2020	Spend Money	PATRIZICORSE HOPE ISLAND - VISA DEBIT PURCHASE		1,129.43	-	8,854.64	1,129.43	-
10 Sep 2020	Spend Money	PATRIZICORSE HOPE ISLAND - VISA DEBIT PURCHASE		228.86	-	9,083.50	228.86	-
Total Cost Kart Parts				9,454.50	371.00	9,083.50	9,083.50	-
Total				9,454.50	371.00	9,083.50	9,083.50	-

Subscriptions Transactions

Ferrari Pit Stop Adelaide

For the period 1 March 2020 to 30 September 2020

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	GST
Subscriptions								
3 Mar 2020	Payable Invoice	WIX - WIX		76.67	-	76.67	76.67	-
4 Mar 2020	Payable Invoice	WIX - WIX		14.01	-	90.68	14.01	-
16 Mar 2020	Payable Invoice	WIX - WIX		551.58	-	642.26	551.58	-
14 Apr 2020	Payable Invoice	WIX - WIX		14.58	-	656.84	14.58	-
4 May 2020	Payable Invoice	WIX - WIX		14.11	-	670.95	14.11	-
8 Jun 2020	Payable Invoice	WIX - WIX		13.05	-	684.00	13.05	-
9 Jul 2020	Payable Invoice	WIX - WIX		13.00	-	697.00	13.00	-
31 Aug 2020	Spend Money	WIX.COM*743706693 800-6000949 194.00 USD INC O/S FEE \$8.06 - VISA DEBIT PURCHASE		276.92	-	973.92	276.92	-
7 Sep 2020	Spend Money	WIX - website		12.45	-	986.37	12.45	-
Total Subscriptions				986.37	-	986.37	986.37	-
Total				986.37	-	986.37	986.37	-

Account Transactions | Ferrari Pit Stop Adelaide

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 3 September 2020, 9:35AM

Receipt number: 50

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	Yes
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

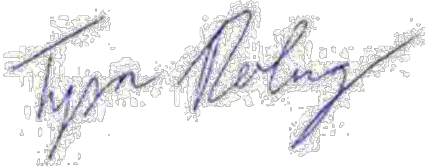
Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Para Hills Cricket Club Inc.
Organisation Address	Murrell Road
Organisation Suburb	Para Hills
Organisation Postcode	5096
Prefix	Mr
Contact First Name	Tyson
Contact Surname	Roling
Contact Title	Secretary
Contact Address	PO Box 233
Contact Suburb	Para Hills
Contact Postcode	5096
Contact Telephone	[REDACTED]
Contact Email	parahillscs.secretary@gmail.com
Name of Person Responsible for the Grant	Tyson Roling
Title of Person Responsible for the Grant	Secretary
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	[REDACTED]
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	
f) Organisation Purpose	

2 of 6

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	PHCC Minutes August.pdf
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	2019.20 Financial Report.pdf Profit and Loss Statement 2018.19 Fianancial Year.pdf
Please provide the Annual revenue of your Group / Organisation	\$76,027.95 (FY 20 Revenue)
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	COVID Support Package - Evidence of Financial Difficulty.pdf
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation	
Name / Position	
Declaration Where No ABN is Required	
Signature	
Signature Date	
Why Funding is Required?	

Details of Why Funding is Required	<p>1. Financial assistance to purchase new uniforms due to previous long term major sponsor no longer in a financial position to continue to support. As such, the club has sought a new major sponsor and require new uniforms to comply with the sponsorship agreement. We aim to provide all of our members with a new merchandise pack (polo, playing top and cap) at no cost and with no change to membership fees.</p> <p>2. We also require funding to purchase COVID equipment such as signage, hand sanitizer and COVID Marshal identification gear.</p> <p>3. Once the cricket club receives handover of the clubroom, we will be required to replenish and re-stock all of our canteen stock that we needed to dispose of due to COVID shutting the club down 3 weeks before the end of the season and cancelling our major events such as junior and senior presentation evenings.</p> <p>4. Need to purchase additional cricket balls as we are no longer allowed to share balls during training due to COVID restrictions</p>
Amount Requested	
Amount of Grant Funding Requested	5,000
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	<p>Costs to replenish any food products used to generate an income for the club that may have been needing to be disposed of</p> <p>Equipment to improve hygiene practices</p> <p>Equipment required to commence competition or program run by the club</p> <p>Any other cost associated with the impact of COVID-19</p>
Further Details	
Number of Members	157
Percent of Membership That Reside in The City of Salisbury	80%
Item Cost 1 - Name And Amount (\$)	COVID Equipment - \$929.10
Item Cost 2 - Name And Amount (\$)	12 x Cricket Balls - \$1,092
Item Cost 3 - Name And Amount (\$)	Food Stock - \$500
Item Cost 4 - Name And Amount (\$)	Uniforms - Playing Tops - \$2,478.9
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	

4 of 6

Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Para Hills Cricket Club
Signer 1 Name / Position	Tyson Roling / Secretary
Signer 1 Signature	 Uploaded signature image: Signature.JPG
Signer 1 Signature Date	03/09/2020
Signer 2 Name / Position	Domenic Decrea / President

Signer 2 Signature	 Uploaded signature image: Decrea Signature.JPG
Signer 2 Signature Date	03/09/2020

Para Hills Cricket Club



Committee Meeting

When Wed, 05 Aug 2020 at 18:00
Location: Para Hills Cricket Club, Para Hills Cri
Chairperson Domenic Decea
Minute taker Tyson Roling
Present Jeffrey R Hill , Shane J Martin , Tyson Roling (Secretary, Government Liaison Manager, Publicity Officer), Serena Slade (Social Media & Website Manager), Jaban Somerville (Senior Registrar), Travis Wordsworth
Apologies Barry Appleton , Travis Frederick (Junior Coordinator)

Minutes

- 1. Welcome/Apologies**
Travis Frederick & Barry Appleton
- 2. Actions from Previous Minutes**
No actions from previous minutes
[Minutes_5.3.20.pdf](#)

■ [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[Redacted text block containing several lines of blacked-out content]

3.4. Council - Sports and Community Clubs COVID-19 Recovery Grant

Committee have approved for Tyson to submit a grant application to help support our recovery from COVID-19

Tasks

- ✓ Tyson to apply for Council Grant
Assignee: Tyson Roling

4. Uniforms

O'Neills is new supplier for uniforms.

Every paid registered member will receive a merchandise pack (playing top, polo and cap)

All juniors will wear long sleeve

Motion (TW) - \$150 to be paid prior to round 1 to receive their merch pack (seniors)

All in favour

Every Senior member who pays in full by round 1 will receive a \$50 drink card

Payment Plan

\$150 by round 1

\$250 by round 2

\$400 by Christmas

Design Choices & Prices

- Polo - K - \$35 | A - \$45

- Hoodie - K - \$50 | A - \$60

- Shorts - \$35

- Vest - K - \$60 | A - \$65

- Playing top - K - \$50 | A - \$55

- T20 Shirt (style 1) - K - \$40 | A - \$50

Organise sizing day

 [After_match_Polo.png](#)

 [Hoodie.png](#)

 [T20_Shirt_design.jpg](#)

 [Gilet_Removable_Hood_Jacket_2.png](#)

 [Mars_Shorts_Parahills.png](#)

 [Gilet_Removable_Hood_Jacket.png](#)

 [Para_Hills_Cricket_Club_Shirt_Short_Sleeve..jpg](#)

 [Para_Hills_Cricket_Club_Shirt_Long_Sleeve..jpg](#)

Tasks

Tyson to advertise merchandise and uniforms
Assignee: Tyson Roling

Put up a poll for Uniform Sizing
Assignee: Tyson Roling

5. AGM & Season Launch

AGM & Season Launch at the Settlers Tavern

Vote - Sunday - 27th September - 1

Vote - Saturday - 10th October - 8

Details to be organised closer to the date

6. Sponsorship Update

Settlers Tavern - Major Sponsors

- 2 years @ 5k per year
- \$2k upfront and \$3k will be paid once KPI triggered (\$26k bottle shop and \$2k in functions)
- Jackpot card to be provided to all members
- Email through a stock list to ensure they are well stocked.
- Credit application form to be sent to get club account set up

Other Sponsors

- Hartech - Oval Sponsor
- \$2k per year for 2 years

North East Isuzu has shown interest in second Oval Sponsor

D&S meats has offered to give vouchers and meat trays to raffle off

- Kwan Yen - Bronze Sponsor
- \$750

Eckermans - \$500 sponsor

Sponsors Day

- Merge the sponsors day with the Pink Stumps Day

Outstanding sponsorship from 19/20

- The Lodge Hotel - \$2,500k outstanding
- Committee agrees to let this go due to the club not being able to hold end of season function at the venue
- REAL - \$1,110 outstanding
- Follow up to get this amount paid

200 & 300 Club

- 2 x 200 club
- 2 x 300 club

7. Junior Coordinator Update

Team nominations open in September

Club will field a team in the following age groups:

- U10s - Michael Carr & Shane Martin shown interest
- U12s - Shaun O'Connor
- U14s - Marc Cossens
- U16s - Kym Hartog

Junior Registration days to be organised with uniform sizing

Tasks

- ☑ Travis to organise Junior Registration/Sizing days
Assignee: Travis Frederick

7.1. Team nominations

7.2. Junior Coaches - Coaching Courses available

Junior coaches to do Intro to cricket training

7.3. Woolworths Cricket Blast 2020/21

Club is doing Woolworths Cricket Blast under the NEJCA banner. Likely to host a session once every 4 weeks

7.4. Growing for Gold - 29/9 & 30/9

Club has signed up for Growing for Gold which is a free come and try session to try and get more registrations

8. Online Registrations

Online Registrations to be ready to go by the 10th August.
Registration prices to remain the same for each grade

Tasks

- ☑ Set up online registrations
Assignee: Jaban Somerville

9. Treasurers Report

\$4,500 in the bank
- Hartech has already paid

10. General Business

Advertise for position

- Canteen/bar operator for game days

Cleaner

- Cleaner to adhere to current COVID cleaning guidelines

Committee

- Stuart Stratfold expressed interest to be on the committee and is willing to support between now and the AGM in any capacity
- Everyone on the committee will be designated a role

Pre-Season Training

- Every Wednesday in September from 6pm to 7:30pm. To start advertising

Good for Cricket Raffle

- Shane to forward the link to sign the club up for the funding program

Past Player and Premiership Reunion

- Kym and Dom to organise
- Settlers for breakfast, watch the A Grade and then dinner after

Investment required

- Automatic Hand Sanitiser Stations x 6

Merchandise Ordering

- Merchandise and uniform order to be done on the 2nd September

11. Meeting Closed/Next Meeting

Meeting Closed - 7:42pm

*End of minutes.
Summary of matters arising are tabled on the following
page.*

Minutes of Committee Meeting on Wed, 05 Aug 2020

Summary of Matters Arising

Tasks

Item	Task	Assigned to	Due date
3.2	Tyson to find if coaching accreditation needs to be renewed	Tyson Roling	
3.3	Tyson to complete the COVID Safe Plan	Tyson Roling	
3.4	Tyson to apply for Council Grant	Tyson Roling	
4.	Tyson to advertise merchandise and uniforms	Tyson Roling	
4.	Put up a poll for Uniform Sizing	Tyson Roling	
7.	Travis to organise Junior Registration/Sizing days	Travis Frederick	
8.	Set up online registrations	Jaban Somerville	

Summary of Attachments

Attachments

Item	File Name
2.	Minutes_5.3.20.pdf
3.1.	ATCA_AGM_notification.pdf
3.2.	SACA_Coaching_Courses_2020-21.pdf
4.	After_match_Polo.png Hoodie.png T20_Shirt_design.jpg Gilet_Removable_Hood_Jacket_2.png Mars_Shorts_Parahills.png Gilet_Removable_Hood_Jacket.png Para_Hills_Cricket_Club_Shirt_Short_Sleeve..jpg Para_Hills_Cricket_Club_Shirt_Long_Sleeve..jpg

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > Committee Meeting



PARA HILLS CRICKET CLUB

Parahillscs.secretary@gmail.com | 0435 865 325

PO Box 233 PARA HILLS SA 5096



Sports and Community Clubs COVID 19 Recovery Support Package Grant

Evidence of Financial Difficulties

In the attached previous financial statements you will notice a significant drop in revenue between FY19 and FY20. The annual income in FY19 was strong with \$106,206.97 in comparison to the FY20 which showed the annual income of \$76,027.95. We had a significant loss of income due to COVID interrupting our final series as well as the requirement to cancel our Junior and Senior presentation nights which is a significant revenue raiser for the club. The cancellation of those events left us with a significant amount of stock on hand as we prepared for a big three weeks to wrap up our season. With season changeover occurring in April and handing over to the soccer club we were forced to give away a lot of our stock on hand to volunteers and key contributors as the club was unable to sell this stock due to the closure of all clubrooms and canteens.

When handover of the club occurs at the end of September, the club will be required to purchase COVID equipment to be compliant with State Government guidelines. The income we generally receive at the end of the season through our major events, helps keep us afloat during the off-season and to pay for expenses such as affiliation, insurance, pre-season venue hire to name a few. We are incredibly grateful to the Council for waiving our rent for 6 months which has enabled us to pay our \$650 insurance bill when we had no income.

In addition, the club lost its major sponsor who was no longer in a position to sponsor the club in the 2020/21 season. Unfortunately, this sponsor had a presence on all of our merchandise and playing tops and was unable to pay its 2nd instalment in June which resulted in a loss of \$1,500 that we budgeted for. To ensure we had some external revenue coming in we sought a new major sponsor for the season which we were fortunate to get. As part of our sponsorship package the major sponsor receives branding on our playing tops. The club is now having to invest in all new uniforms to satisfy this sponsorship agreement and not have a competitors branding on our current playing tops. Our aim is to raise money through fundraising and grants to supply all of our members with a new uniform as we have had some members impacted with job loss and also struggle financially to participate at the club.

If you require any further information or evidence that shows the club is experiencing financial difficulties due to COVID-19, I would be more than happy to assist.

Kind regards

Tyson Roling

Secretary
Para Hills Cricket Club

ADELAIDE TURF CRICKET ASSOCIATION | PARA DISTRICTS CRICKET ASSOCIATION | NORTH EASTERN JUNIOR CRICKET ASSOCIATION

Corner Nelson & Murrell Roads PARA HILLS SA 5096



Para Hills Cricket Club
powered by TidyHQ

Cash Flow

Income

	Last Financial Year Fri, 01 Jun 2018 – Fri, 31 May 2019	Previous Period Thu, 01 Jun 2017 – Thu, 31 May 2018	Year To Date Sat, 01 Jun 2019 – Mon, 19 Aug 2019
Administration	\$500.00	\$0.00	\$0.00
Banking	\$0.00	\$9,498.63	\$0.00
Bar/Canteen	\$62,217.90	\$0.00	\$0.00
Event	\$11,030.00	\$0.00	\$0.00
Fundraising	\$2,554.00	\$0.00	\$0.00
Grant	\$6,000.00	\$0.00	\$0.00
Ground hire & expenses	\$1,250.00	\$0.00	\$0.00
Interest	\$9.54	\$0.77	\$0.00
Merchandise	\$714.00	\$0.00	\$0.00
Pink Stumps	\$3,824.00	\$0.00	\$0.00
Player Registration	\$19,442.00	\$0.00	\$0.00
Sponsorship	\$17,115.00	\$0.00	\$0.00
Total	\$124,656.44	\$9,499.40	\$0.00

Expenses

	Last Financial Year Fri, 01 Jun 2018 – Fri, 31 May 2019	Previous Period Thu, 01 Jun 2017 – Thu, 31 May 2018	Year To Date Sat, 01 Jun 2019 – Mon, 19 Aug 2019
Administration	\$1,799.58	\$0.00	\$468.00
Affiliation	\$3,980.00	\$0.00	\$0.00
Bank Services	\$901.35	\$47.30	\$47.30
Bar/Canteen	\$31,009.81	\$0.00	\$0.00
Cleaning	\$3,315.25	\$0.00	\$0.00
Clubhouse expenses	\$9,848.00	\$0.00	\$0.00
Coaching	\$5,628.00	\$0.00	\$0.00
curating	\$10,383.43	\$0.00	\$163.25
Equipment	\$5,306.00	\$0.00	\$0.00
Event	\$14,096.12	\$0.00	\$0.00
Fines	\$800.00	\$0.00	\$0.00
Fundraising	\$1,680.53	\$0.00	\$0.00
Ground hire & expenses	\$3,475.00	\$0.00	\$0.00

Honorarium	\$240.00	\$0.00	\$0.00
Insurance	\$2,233.27	\$0.00	\$0.00
Load & Go - Incidentals	\$545.05	\$0.00	\$0.00
Load and Go Canteen	\$4,238.29	\$0.00	\$0.00
Maintenance	\$425.56	\$0.00	\$0.00
Merchandise	\$7,292.25	\$0.00	\$0.00
Pink Stumps	\$3,915.00	\$0.00	\$0.00
Player Incentives	\$3,371.50	\$0.00	\$0.00
Player Registration	\$1,712.43	\$0.00	\$0.00
Pre Season	\$0.00	\$0.00	\$640.00
Rent	\$4,318.98	\$0.00	\$364.72
Security	\$214.50	\$0.00	\$0.00
Sponsorship	\$950.00	\$0.00	\$0.00
Training	\$890.00	\$0.00	\$0.00
Umpire	\$8,030.00	\$0.00	\$0.00
Total	\$130,599.90	\$47.30	\$1,683.27

Tax

	Last Financial Year Fri, 01 Jun 2018 – Fri, 31 May 2019	Previous Period Thu, 01 Jun 2017 – Thu, 31 May 2018	Year To Date Sat, 01 Jun 2019 – Mon, 19 Aug 2019
Tax Collected	\$0.00	\$0.00	\$0.00
Tax Paid	\$0.00	\$0.00	\$12.00
Total	\$0.00	\$0.00	-\$12.00

Net Cash Position

	Last Financial Year Fri, 01 Jun 2018 – Fri, 31 May 2019	Previous Period Thu, 01 Jun 2017 – Thu, 31 May 2018	Year To Date Sat, 01 Jun 2019 – Mon, 19 Aug 2019
Total	-\$5,943.46	\$9,452.10	-\$1,683.27



Sheet1



PARA HILLS CRICKET CLUB
CASH FLOW
1st JUNE 2019 to 31st MAY 2020

Income AUD	Sat, 01 Jun 2019 to Sun, 31 May 2020
Administration	0
Bar/Canteen	44482.4
Clubhouse expenses	86.52
Event	1050
Fundraising	7342.4
Grant	0
Ground hire & expenses	3552
Interest	4.63
Merchandise	275
Pink Stumps	0
Player Registration	12860
Sponsorship	6125
Tickets	250
Total	76027.95
Expenses AUD	Sat, 01 Jun 2019 to Sun, 31 May 2020
Administration	468
Affiliation	2860
Bank Services	624.21
Bar/Canteen	28297.08
Cleaning	1170
Clubhouse expenses	1810.19
Coaching	0
Curating	18391.4
Equipment	5453.25
Event	1430
Fines	375
Fundraising	150
Ground hire & expenses	800
Honorarium	0
Insurance	2093.33
Load & Go - Incidentals	0
Load and Go Canteen	0
Maintenance	0
Merchandise	1430
Photography	100
Pink Stumps	0
Player Incentives	2077
Player Registration	0
Pre Season	640
Rent	2893.12

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Sheet1

Roller Rental		1800
Security		107.25
Sponsorship		0
Training		0
Umpire		0
Total		72969.83
<i>Tax AUD</i>	<i>Sat, 01 Jun 2019 to Sun, 31 May 2020</i>	
<i>Tax Collected</i>		0
<i>Tax Paid</i>		12
Total		-12
Net Cash Position AUD	Sat, 01 Jun 2019 to Sun, 31 May 2020	
Total		3058.12

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 23 August 2020, 1:35AM

Receipt number: 46

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	Yes
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

1 of 5

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	La Festa di San Giuseppe Association Incorporated
Organisation Address	304 Waterloo Corner Road
Organisation Suburb	Paralowie
Organisation Postcode	5108
Prefix	Mr
Contact First Name	Rocco
Contact Surname	Carpentieri
Contact Title	President
Contact Address	[REDACTED]
Contact Suburb	[REDACTED]
Contact Postcode	[REDACTED]
Contact Telephone	[REDACTED]
Contact Email	stjosephssalisbury@gmail.com
Name of Person Responsible for the Grant	Rocco Carpentieri
Title of Person Responsible for the Grant	President
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	[REDACTED]
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	Donations, Sponsorship, Fundraising events



2 of 5

f) Organisation Purpose	To organise and promote annually the feast of St Joseph in accordance with the spirit and intent as follows: (i) To offer all Catholics an occasion to express publicly and solemnly praise and honour to God and to appreciate and foster Christian life under the patronage of St Joseph. (ii) To offer Catholics of all nationalities the opportunity to know and better understand each other in a climate of serene and Christian fellowship. (b) To promote co-operation and closer relations between Catholics of all nationalities. (c) To promote a Feast Day Mass in relation to the feast of St Joseph with the Mass to be conducted in the Italian language. (d) To be a religious and charitable Association. (e) Such other objects as may be incidental or conducive to the promotion or carrying out of the above objects or any of them.
Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	Meeting Minutes 20200716.pdf
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	Profit and Loss Statement 2018-2019.pdf Profit and Loss Statement 2019-2020.pdf
Please provide the Annual revenue of your Group / Organisation	71005
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	Grant Application Support Letter.doc.pdf
Full Bank / Credit Union Account Name	
Financial Institution Name	
Financial Institution Branch Location	
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	

3 of 5

I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation	
Name / Position	
Declaration Where No ABN is Required	
Signature	
Signature Date	
Why Funding is Required?	
Details of Why Funding is Required	To enable our organisation to recommence our free well being programs to our members. For this to occur we need to be able to pay our utility bills, purchase and maintain hygiene equipment and supplies and undertake some necessary maintenance on our bocce court.
Amount Requested	
Amount of Grant Funding Requested	5000
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club Equipment to improve hygiene practices Equipment required to commence competition or program run by the club Funding of programs and or training that support improvement of club member's wellbeing
Further Details	
Number of Members	231
Percent of Membership That Reside in The City of Salisbury	95
Item Cost 1 - Name And Amount (\$)	Maintenance/Repairs to Bocce Court \$430
Item Cost 2 - Name And Amount (\$)	Hand Sanitizer 100L \$110
Item Cost 3 - Name And Amount (\$)	Repairs to Bocce Court Toilets \$4,390
Item Cost 4 - Name And Amount (\$)	
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	

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Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	4930
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	La Festa di San Giuseppe Association Inc.
Signer 1 Name / Position	Rocco Carpentieri / President
Signer 1 Signature	 Link to signature
Signer 1 Signature Date	22/08/2020
Signer 2 Name / Position	Maria Carpentieri / Secretary
Signer 2 Signature	 Link to signature
Signer 2 Signature Date	22/08/2020



**La Festa di San Giuseppe Association Salisbury Inc.
CELEBRATING 50 YEARS IN 2022**

23 August 2020

Rocco A. Carpentieri JP
President
St Joseph's Association – Salisbury
12 Taunton Road
Manningham SA 5086

To whom it may concern,

RE: Sports and Community Clubs COVID-19 Recovery Support Grant Application

The St Joseph Association was founded in 1972 by a group of Southern Italian Migrants who strongly believed that there was a place in Salisbury's vastly growing multicultural community for an annual event celebrating their devotion to St Joseph and the cultural beliefs and religion of the many Italians who migrated to Northern Adelaide. Our association has held an active and important role of the Catholic community in Salisbury since its inception.

As you can see from our attached financial statements, our revenue has significantly decreased between the 18-19 and 19-20 financial years however, they do not show that throughout the Covid19 period, our association's income has been reduced to zero. We have not held any fundraising functions and all our regular programmes have been cancelled.

Our association donates much of its proceeds to the St Joseph Italian Community Centre (our sister organisation) but since April this year, we have not made any contribution to assist with the running expenses of the community centre which have continued to accumulate. We wish to recommence running our programmes for senior Italians in our area but with our limited funds, we are unable to do this.

Any support provided though this grant scheme would be greatly appreciated.

Sincerely,

Rocco A. Carpentieri JP
President

La Festa di San Giuseppe Association Incorporated



Full Committee Meeting Minutes
Thursday July 16th, 2020 - 8:00pm at St Joseph Italian Community Centre

Present: Chair: Rocco Carpentieri, Sam Garreffa, Maria Carpentieri, Joe Furina, Tony Desteno, Grace Garreffa, Janice Carzo, Tony Polimeni, Giovanna Garreffa, Domenic Carzo, Carmel Cavaiuolo, Tony Desteno, Lina Desteno, Sr. Elda, Gino Santoro, Grace Morgante, Joe Caruso.

Apologies: Michael Caruso, Frank Noto, Carmine Noto, Rosamaria Carpentieri.

Prayer

Rocco asked that we say a special prayer for Grace Caruso who we sadly lost in the past month.

Approval of Minutes from Previous Meeting

Don moved that minutes be agreed to.

Sam G 2nd the motion

Motion agreed to unanimously.



Festa 2020 – Sunday March 19 2020

Joe F presented festa financial report.

Tony D moved that the report be accepted.

Sam 2nd the motion

A brief discussion regarding the festa was held.

Motion agreed to unanimously.

Finance

Joe F presented association financial report 2019-2020.

Rocco moved that the report be accepted.

Sam 2nd the motion

Joe advised that because we are unable to hold functions or fundraising events, our overall income for the financial year had significantly decreased and that we should look at the option of applying for some assistance grants.

A supplementary motion will be moved once this motion is responded to.

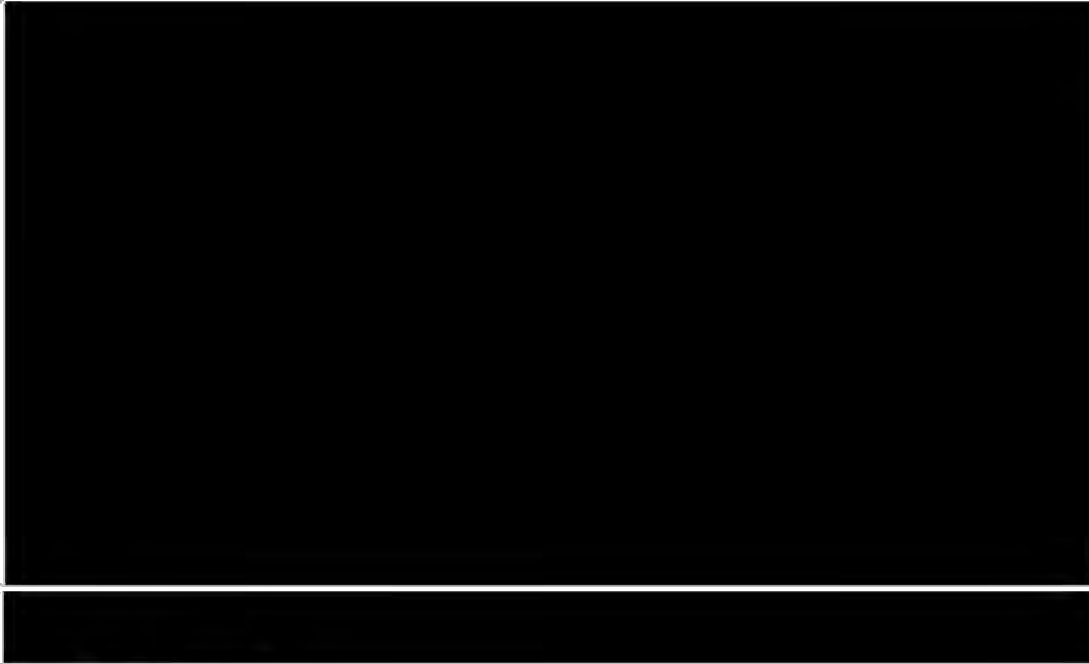
Motion agreed to unanimously.

Joe F moved that we apply for any available Covid19 assistance grants.

Sam 2nd the motion


Motion agreed to unanimously.





Next Meeting – TBA

Meeting Closed at 9:25 PM



Rocco Carpentieri JP
Chairperson



Maria Carpentieri
Secretary

Profit and Loss Statement
La Festa di San Giuseppe Association Incorporated
For the period July 1, 2018 ending June 30, 2019

	Current Period	Current Period as % of Sales
Sales Revenue		
Function Revenue	39,064	44.2%
Festa Revenue	41,517	46.9%
Bus Trip Revenue	7,897	8.9%
Other Revenue		0.0%
Total Sales Revenue	88,478	100.0%
Cost of Sales		
Function Expenses	19,435	22.0%
Festa Expenses	31,821	36.0%
Bus Trip Expenses	5,643	6.4%
Total Cost of Sales	56,899	64.3%
Gross Profit	31,579	35.7%
Operating Expenses		
General and Administrative		
Donations to St Joseph Italian Community Centre	18,000	20.3%
Supplies	783	0.9%
Total General and Administrative Expenses	18,783	21.2%
Total Operating Expenses	18,783	21.2%
Income from Operations	12,796	14.5%
Other Income		0.0%
Insurance Recovery	0	0.0%
Net Profit	12,796	14.5%

Profit and Loss Statement

La Festa di San Giuseppe Association Incorporated

For the period July 1, 2019 ending June 30, 2020

	Current Period	Current Period as % of Sales
Sales Revenue		
Function Revenue	27,893	39.3%
Festa Revenue	38,182	53.8%
Bus Trip Revenue	4,930	6.9%
Other Revenue		0.0%
Total Sales Revenue	71,005	100.0%
Cost of Sales		
Function Expenses	16,122	22.7%
Festa Expenses	34,772	49.0%
Bus Trip Expenses	3,867	5.4%
Total Cost of Sales	54,761	77.1%
Gross Profit	16,244	22.9%
Operating Expenses		
General and Administrative		
Donations to St Joseph Italian Community Centre	7,000	9.9%
Donation to Vinnies (Quiz Night)	1,000	1.4%
Supplies	30	0.0%
Total General and Administrative Expenses	8,030	11.3%
Total Operating Expenses	8,030	11.3%
Income from Operations	8,214	11.6%
Other Income		0.0%
Insurance Recovery	335	0.5%
Net Profit	8,549	12.0%

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 2 September 2020, 12:56PM

Receipt number: 49

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

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Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Salisbury East Neighbourhood Centre Inc.
Organisation Address	28 Smith Road
Organisation Suburb	Salisbury East
Organisation Postcode	5109
Prefix	Ms
Contact First Name	joanne
Contact Surname	McKessor
Contact Title	Community Development Coordinator
Contact Address	28 Smith Road
Contact Suburb	Salisbury East
Contact Postcode	5109
Contact Telephone	0882852055
Contact Email	jmckessor@salisbury.sa.gov.au
Name of Person Responsible for the Grant	Dimitra Koukiaini - Koutsaini
Title of Person Responsible for the Grant	Treasurer
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	

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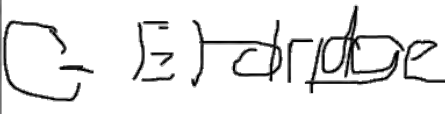
f) Organisation Purpose	<p>Our Mission "To provide a Centre that offers a diverse range of services and activities in an environment which is welcoming, caring and friendly, where everyone is considered equal."</p> <p>Our Objectives</p> <ul style="list-style-type: none"> • To provide and encourage opportunities for members of the local and wider community to participate in a range of cultural, social, educational, recreational, active, passive, structured and non-structured, and other activities in and from the Centre. • To facilitate and encourage community participation and involvement at all levels of planning and management of Centre activities. • To provide an environment of inclusiveness and respect for diversity. • To provide facilities in which members of the local community are encouraged to assist with identifying opportunities and developing locally based programs and services. • To encourage community participation in a variety of recreation, leisure, education, information, advocacy and support services and activities. • To foster a sense of belonging to a caring local community in which members are accepting and supporting of each other, to provide opportunities for the development of family life. • To enable and provide activities and services to the community including support, practical assistance and relief for those people in the local community who are disadvantaged. • To do all such other things as may be incidental to the attainment of such objectives
Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	SENC Board Meeting Minutes 6 August 2020.docx
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	2020 Audit.pdf 2019 Audit - Final.pdf
Please provide the Annual revenue of your Group / Organisation	\$48397.95

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Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	COSTS SENC COVID 19.docx
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	Yes - Please quote the ABN below
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation	
Name / Position	
Declaration Where No ABN is Required	
Signature	
Signature Date	
Why Funding is Required?	

Details of Why Funding is Required	<p>In response to the COVID- 19 pandemic and subsequent Government directives Salisbury East Neighbourhood Centre Inc. was required to close on the 27th March 2020.</p> <p>Due to this revenue received from room hires, private hires and participation fees ceased from the date of closure. This resulted in the Centre receiving no income for the period; however expenses continued to be incurred.</p> <p>Throughout the period the Incorporation:</p> <ul style="list-style-type: none"> • Retained the services of a cleaner to carry out a deep clean of the entire Centre over the period of closure • Continued to pay electric and gas charges incurred • Continued to pay phone charges incurred <p>The amount of monies expended throughout this period amounted to \$4494.08 and the Centre is seeking to recoup this with aid from the COVID-19 Support Package Grant.</p>
Amount Requested	
Amount of Grant Funding Requested	\$4494.08
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club
Further Details	
Number of Members	52
Percent of Membership That Reside in The City of Salisbury	95%
Item Cost 1 - Name And Amount (\$)	Electricity & Gas costs \$1744.05
Item Cost 2 - Name And Amount (\$)	Phone costs \$960.50
Item Cost 3 - Name And Amount (\$)	Cleaning costs \$1789.54
Item Cost 4 - Name And Amount (\$)	
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	

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Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	\$4494.08
Quote Upload (If Applicable)	
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Salisbury East Neighborhood Centre Inc
Signer 1 Name / Position	Community Development Coordinator
Signer 1 Signature	 Link to signature
Signer 1 Signature Date	2/09/2020
Signer 2 Name / Position	Gaynor Eldridge / Chairperson
Signer 2 Signature	 Link to signature
Signer 2 Signature Date	02/09/2020

SALISBURY EAST NEIGHBOURHOOD CENTRE Inc.

MINUTES of BOARD MEETING

Thursday, 6th August 2020

1. **In attendance:** Gaynor Eldridge (Chairperson), Dimi Koutsaini (Treasurer), Trevor Gower (Secretary), Shaun St Alban, Robyn Goold, Nancy Gower (Membership Officer) and Jo McKessor (Coordinator). Gaynor welcomed Board members and opened the meeting at 4.05pm. Gaynor produced an Olympus Digital Voice Recorder which we could purchase for \$50, and on which she was going to record the meeting. It was agreed to purchase the recorder for \$50 – *Moved Nancy Gower Seconded Shaun St Alban* Carried

2. **Apologies:** Nil

3. **Minutes of the Special Board Meeting on 25th June 2020** and

[REDACTED]

[Redacted text block]

8. **General Business :**

8a. **COVID-19 Update, including City of Salisbury grants to recoup lockdown expenses.** Jo asked for the grant application, and Board agreement, to be minuted. *Moved by Shaun St Alban Secoded by Dimi Koutsaini.* Dimi related to current restrictions on hall hirers. Jo pointed out that she enforces with hirers the restrictions on food, kitchen use, social distancing needs, etc.

[Large redacted text block]

**COSTS SENC
MARCH-JULY 2020 (COVID-19)**

Date of Payment	Description	Amount
29/03/2020	AGL –Electricity	930.31
29/03/2020	AGL –Gas	150.66
13/07/2020	AGL-Electricity	548.92
13/07/2020	AGL-Gas	114.16
	TOTAL	1744.05
18/03/2020	Telstra	192.67
15/04/2020	Telstra	275.17
01/06/2020	Telstra	322.27
11/06/2020	Telstra	170.39
	TOTAL	960.50
31/03/2020	Cleaner	540.00
09/05/2020	Cleaner	180.00
02/06/2020	Cleaner	180.00
04/06/2020	Cleaner	180.00
13/07/2020	Cleaner	240.00
	TOTAL	1320.00
15/04/2020	Flick Anticimex	234.77
13/07/2020	Flick Anticimex	234.77
	TOTAL	469.54

TOTAL COSTS \$4494.08

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Financial Statements
For the year ended 30 June 2019

Ascensio Accountants
Suite 32, 118-120 Melbourne Street
NORTH ADELAIDE SA 5008

Phone: 08 8267 4800 Fax: 08 8238 0228
Email: info@ascensio.com.au

SALISBURY EAST NEIGHBOURHOOD CENTRE INC



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[Income and Expenditure Statement](#)

[Notes to the Financial Statements](#)

[Independent Audit Report to the Members](#)

[Depreciation Schedule](#)

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Committee's Report

For the year ended 30 June 2019

Your committee members submit the financial accounts of the SALISBURY EAST NEIGHBOURHOOD CENTRE INC for the financial year ended 30 June 2019.

Committee Members

The names of committee members at the date of this report are:

- Damen Pilkington - Chairperson
- Trevor Gower - Secretary
- Dimi Koukiaini-Koutsaini - Treasurer
- Fran Battle
- Jack Bruce
- Gaynor Eldridge
- Nancy Gower
- Pauline Ladhams
- Shaun St Alban
- Karen Thomas
- Pauline Victor

Principal Activities

The principal activities of the association during the financial year were: Community Centre Support

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The profit from ordinary activities amounted to:

Year ended	Year ended
30 June 2019	30 June 2018
\$	\$
7,867	(10,041)

Signed in accordance with a resolution of the Members of the Committee on:

Damen Pilkington - Chairperson

Dimi Koukiaini-Koutsaini - Treasurer

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

**Statement by Members of the Committee
For the year ended 30 June 2019**

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of SALISBURY EAST NEIGHBOURHOOD CENTRE INC as at 30 June 2019 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

The Committee is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Damen Pilkington - Chairperson

Dimi Koukiani-Koutsani - Treasurer

27 August 2019

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Detailed Balance Sheet as at 30 June 2019

	2019	2018
	\$	\$
Current Assets		
Cash Assets		
Cash At Bank chq acc:	24,212	4,381
Cash on hand	200	200
Prepaid Visa	0	500
	<u>24,412</u>	<u>5,081</u>
Receivables		
Trade debtors	11,361	10,028
	<u>11,361</u>	<u>10,028</u>
Other		
Short term deposits money saver	57,140	54,318
	<u>57,140</u>	<u>54,318</u>
Total Current Assets	<u>92,913</u>	<u>69,427</u>
Non-Current Assets		
Property, Plant and Equipment		
Fixtures & Fittings: blinds	1,940	1,940
Less: Accumulated depreciation	(1,940)	(1,940)
Plant & equipment - computers	6,334	6,334
Less: Accumulated depreciation	(6,334)	(6,334)
Office equipment	8,092	8,092
Less: Accumulated amortisation	(8,092)	(8,092)
Plant - play ground (construction)	29,447	29,447
Less Accumulated depreciation	(25,033)	(22,088)
Plant (other)	10,192	10,192
Less Accumulated depreciation	(7,420)	(6,726)
	<u>7,186</u>	<u>10,825</u>
Total Non-Current Assets	<u>7,186</u>	<u>10,825</u>
Total Assets	<u>100,099</u>	<u>80,252</u>

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Detailed Balance Sheet as at 30 June 2019

	2019	2018
	\$	\$
Current Liabilities:		
Payables:		
Unsecured:		
Trade creditors	46	0
Suspense	18	0
	<u>64</u>	<u>0</u>
Current Tax Liabilities		
Paygo withholding	92	510
Super payable	24	220
	<u>116</u>	<u>730</u>
Other		
Hall hire deposits	900	1,350
Grants in advance	14,230	1,250
	<u>15,130</u>	<u>2,600</u>
Total Current Liabilities	<u>15,310</u>	<u>3,330</u>
Total Liabilities	<u>15,310</u>	<u>3,330</u>
Net Assets	<u>84,789</u>	<u>76,922</u>
Members' Funds		
Accumulated surplus (deficit)	84,789	76,922
Total Members' Funds	<u>84,789</u>	<u>76,922</u>

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Trading Account

For the year ended 30 June 2019

	2019	2018
	\$	\$
Trading Income:		
Programs	16,373	17,658
Memberships	319	419
Fund Raising	1,435	1,007
Sundry Income	3,127	2,528
Hall Hire	32,910	33,610
Book Marketing	3,115	2,833
Cafe Income	1,351	930
SENC marketing income	2,485	0
Community lottery	1,040	0
Total Trading Income	62,155	58,179
Cost of Sales:		
Add:		
Programs expenses	8,255	8,893
Book marketing expenses	2,651	3,041
Cafe expenses	1,738	940
	12,644	12,874
Cost of Sales	12,644	12,874
Gross Profit from Trading	49,511	45,305

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

**Income and Expenditure Statement
For the year ended 30 June 2019**

	2019	2018
	£	£
Income		
Trading profit	49,511	45,305
Interest received	954	1,057
Grants received	650	7,200
Total income	51,115	53,562
Expenses		
Audit fees	325	770
Bank Fees And Charges	50	49
Cleaning/rubbish removal	8,362	10,002
Community lottery	500	0
Committee expenses	241	457
Depreciation	3,639	3,811
Donations	20	603
Fund raising - refreshments	750	376
Grants -expenses	2,097	14,119
Insurance	6,117	6,011
Light & power	7,537	9,772
Printing & stationery	1,040	1,740
Repairs & maintenance	344	272
SENC marketing expenses	930	0
Subscriptions	917	780
Sundry expenses	423	364
Superannuation	804	1,050
Telephone	2,186	2,097
Volunteer expenses	300	300
Wages	6,363	11,052
Total expenses	43,248	63,603
Profit from ordinary activities	7,867	(10,041)
Net profit attributable to the association	7,867	(10,041)
Total changes in equity of the association	7,867	(10,041)
Opening retained profits	76,922	86,963
Net profit attributable to the association	7,867	(10,041)
Closing retained profits	84,789	76,922

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

**Notes to the Financial Statements
For the year ended 30 June 2019**

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report:

(a) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(b) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

(d) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

(e) Goods and Services Tax (GST)

This entity is not required to be registered for GST and has chosen not to be registered for GST.

(f) Income Tax

The Association is exempt in accordance with the terms of Section 50-5 of the Income Tax Assessment Act 1997 as amended.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

**Notes to the Financial Statements
For the year ended 30 June 2019**

Note 2: Related Party Transactions

In accordance with section 35(5) of the Associations Incorporation Act (SA) 1985, the Committee of SALISBURY EAST NEIGHBOURHOOD CENTRE INC hereby states that during the financial year ended 30th June, 2019,

- (a) (i) no officer of the Association;
- (ii) no firm of which an officer is a member; and
- (iii) no body corporate in which an officer has a substantial financial interest,

has received or become entitled to receive benefit as a result of a contract between the officer, firm or body corporate and the Association;

(b) No Officer of the Association has received directly or indirectly from the Association any payment or other benefit of a pecuniary value.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Chair of Committee

Committee Member

The accompanying notes form part of these financial statements.



- Taxation
- Audit
- Valuations
- Business Advisory

ABN 73 505 227 015

Suite 12 / 116 Melbourne Street, North Adelaide SA 5006

INDEPENDENT AUDITOR'S REPORT

Report on the financial report

Opinion

We have audited the accompanying financial report, being a special purpose financial report of Salisbury East Neighbourhood Centre Inc., which comprises the statement of financial position as at 30 June 2019, the statement of comprehensive income, for the year 30 June 2019 then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the responsible entities' declaration.

In our opinion the financial report of Salisbury East Neighbourhood Centre Inc. has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- giving a true and fair view of the registered entity's financial position as at 30 June 2019 and of its financial performance for the year 30 June 2019 ended on that date; and
- complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis of opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the registered entity in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the responsible entities, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter - basis of accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the responsible entities' financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsible entities' responsibility for the financial report

The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) [and the needs of the members (or other appropriate terms)]. The responsible entities' responsibility also includes such internal control as the responsible entities determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the responsible entities are responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <<http://www.auasb.gov.au/Home.aspx>>. This description forms part of our auditor's report.

Natale Rugari

Natale Rugari – Registered Company Auditor

27 August, 2019



Ascensio Accountants is a CPA Practice... Liability limited by a scheme approved under Professional Standards Legislation.

Natale Rugari BA(Acc) CPA Principal
Registered Tax Agent, Company Auditor, SMSF Auditor

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- Taxation
- Audit
- Valuations
- Business Advisory

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**AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 60-40 OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS
COMMISSION ACT 2012**

In accordance with section 60-40 of the Australian Charities and Not-for-profit Commission Act 2012, I am pleased to provide the following declaration of independence to the committee/board members of Salisbury East Neighbourhood Centre Inc.

As proprietor of Ascensio Accountants for the audit of the financial statements of Salisbury East Neighbourhood Centre Inc. for the financial year ended 30 June 2019, I declare that to the best of my knowledge and belief, there have been no contraventions of any applicable code of professional conduct in relation to the audit.

Natale Rugari
Proprietor

Natale Rugari

Ascensio Accountants
Date: 27 August 2019



Ascensio Accountants is a CPA Practice. Liability limited by a scheme approved under Professional Standards Legislation.

Natale Rugari BA(Acc) CPA Principal
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Paul Rugari BEc(Acc) CPA Associate
Registered Tax Agent
Fax: (08) 8239 0728
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SALISBURY EAST NEIGHBOURHOOD CENTRE INC



Financial Statements
For the year ended 30 June 2020

Ascensio Accountants
Suite 12, 116-120 Melbourne Street
NORTH ADELAIDE SA 5008

Phone 08 8267 4508 Fax 08 8239 0129
Email: info@ascensio.com.au

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SALISBURY EAST NEIGHBOURHOOD CENTRE INC

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SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Committee's Report

For the year ended 30 June 2020

Your committee members submit the financial accounts of the SALISBURY EAST NEIGHBOURHOOD CENTRE INC for the financial year ended 30 June 2020.

Committee Members

The names of committee members at the date of this report are:

Gaynor Eldridge - Chairperson
Trevor Gower - Secretary
Dimitra Koukiarini Koutsarini - Treasurer
Robyn Gould
Nancy Gower
Shaun St Alban

Principal Activities

The principal activities of the association during the financial year were: Community Centre Support.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The deficit from ordinary activities amounted to

Year ended 30 June 2020	Year ended 30 June 2019
£	£
(199)	7,867

Signed in accordance with a resolution of the Members of the Committee on:

Gaynor Eldridge - Chairperson

Dimitra Koukiarini Koutsarini - Treasurer

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

**Statement by Members of the Committee
For the year ended 30 June 2020**

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. **Presents fairly the financial position of SALISBURY EAST NEIGHBOURHOOD CENTRE INC as at 30 June 2020 and its performance for the year ended on that date.**
2. **At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.**

The Committee is responsible for the reliability, accuracy and completeness of the accounting records and the disclosure of all material and relevant information.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Gaynor Eldridge - Chairperson

Dimitra Kouklaini-Koutsani - Treasurer

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Detailed Balance Sheet as at 30 June 2020

	2020	2019
	\$	\$
Current Assets		
Cash Assets		
Cash At Bank (chq acct)	12,243	24,212
Cash on hand	200	200
	<u>12,443</u>	<u>24,412</u>
Receivables		
Trade debtors	17,064	11,361
	<u>17,064</u>	<u>11,361</u>
Other		
Short term deposits (money saver)	57,722	57,140
	<u>57,722</u>	<u>57,140</u>
Total Current Assets	<u>87,229</u>	<u>92,913</u>
Non-Current Assets		
Property, Plant and Equipment		
Fixtures & Fittings - blinds	1,940	1,940
Less: Accumulated depreciation	(1,940)	(1,940)
Plant & equipment - computers	6,334	6,334
Less: Accumulated depreciation	(6,334)	(6,334)
Office equipment	8,092	8,092
Less: Accumulated amortisation	(8,092)	(8,092)
Plant - play ground (construction)	29,447	29,447
Less Accumulated depreciation	(27,978)	(25,033)
Plant (other)	13,108	10,182
Less Accumulated depreciation	(11,184)	(7,420)
	<u>3,393</u>	<u>7,186</u>
Total Non-Current Assets	<u>3,393</u>	<u>7,186</u>
Total Assets	<u>90,622</u>	<u>100,099</u>

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Detailed Balance Sheet as at 30 June 2020

	2020	2019
	\$	\$
Current Liabilities		
Payables		
Unsecured:		
Trade creditors	0	46
Suspense	0	18
	<u>0</u>	<u>64</u>
Current Tax Liabilities		
Paygo withholding	0	92
Super payable	0	24
	<u>0</u>	<u>116</u>
Other		
Hall hire deposits	800	900
Grants - In advance	5,232	14,230
	<u>6,032</u>	<u>15,130</u>
Total Current Liabilities	<u>6,032</u>	<u>15,310</u>
Total Liabilities	<u>6,032</u>	<u>15,310</u>
Net Assets	<u>84,590</u>	<u>84,789</u>
Members' Funds		
Accumulated surplus (deficit)	84,590	84,789
Total Members' Funds	<u>84,590</u>	<u>84,789</u>

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Trading Account

For the year ended 30 June 2020

	2020	2019
	\$	\$
Trading Income:		
Programs	9,353	16,373
Memberships	242	819
Fund Raising	818	1,435
Sundry Income	3,119	3,127
Hall Hire	28,254	32,910
Book Marketing	2,541	3,115
Cafe Income	1,168	1,351
SENC marketing income	1,000	2,485
Community lottery	1,290	1,040
Total Trading Income	47,785	62,155
Cost of Sales		
Add:		
Programs expenses	5,155	8,255
Book marketing expenses	2,531	2,651
Cafe expenses	1,076	1,738
	<u>8,762</u>	<u>12,644</u>
Cost of Sales	8,762	12,644
Gross Profit from Trading	<u>39,023</u>	<u>49,511</u>

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

**Income and Expenditure Statement
For the year ended 30 June 2020**

	2020	2019
	\$	\$
Income:		
Trading profit	39,023	49,511
Interest received	584	954
Donation	163	0
Grants received	0	650
Total income:	<u>39,770</u>	<u>51,115</u>
Expenses		
Accountancy	4,200	0
Audit fees	935	825
Bank Fees And Charges	35	50
Cleaning/rubbish removal	8,854	8,362
Community lottery	840	500
Committee expenses	330	241
Depreciation	6,709	3,839
Donations	865	20
Fund raising - refreshments	391	750
Grants - expenses	0	2,097
Insurance	5,750	6,117
Light & power	5,054	7,537
Printing & stationery	985	1,040
Repairs & maintenace	187	344
SENC marketing expenses	364	930
Subscriptions	126	917
Sundry expenses	492	423
Superannuation	0	604
Telephone	2,443	2,189
Tutor expenses	1,380	0
Volunteer expenses	20	300
Wages	0	6,363
Total expenses	<u>39,989</u>	<u>43,248</u>
Profit (loss) from ordinary activities	<u>(199)</u>	<u>7,867</u>
Net profit (loss) attributable to the association	<u>(199)</u>	<u>7,867</u>
Total changes in equity of the association:	<u>(199)</u>	<u>7,867</u>

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

Income and Expenditure Statement

For the year ended 30 June 2020

	2020	2019
	\$	\$
Opening retained profits	84,789	76,922
Net profit (loss) attributable to the association	(199)	7,867
Closing retained profits	<u>84,590</u>	<u>84,789</u>

The accompanying notes form part of these financial statements.

SALISBURY EAST NEIGHBOURHOOD CENTRE INC

**Notes to the Financial Statements
For the year ended 30 June 2020**

Note 1: Summary of Significant Accounting Policies

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report:

(a) Property, Plant and Equipment (PPE):

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

(b) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

(d) Revenue and Other Income:

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

(e) Goods and Services Tax (GST)

This entity is not required to be registered for GST and has chosen not to be registered for GST.

(f) Income Tax

The Association is exempt in accordance with the terms of Section 50-5 of the Income Assessment Act 1997 as amended.



- Taxation
- Audit
- Valuations
- Business Advisory

ABN 73 505 227 015

Suite 12 / 116 Melbourne Street, North Adelaide SA 5006

INDEPENDENT AUDITOR'S REPORT

Report on the financial report

Opinion

We have audited the accompanying financial report, being a special purpose financial report of Salisbury East Neighbourhood Centre Inc., which comprises the statement of financial position as at 30 June 2020, the statement of comprehensive income, for the year 30 June 2020 then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the responsible entities' declaration.

In our opinion the financial report of Salisbury East Neighbourhood Centre Inc. has been prepared in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- giving a true and fair view of the registered entity's financial position as at 30 June 2020 and of its financial performance for the year 30 June 2020 ended on that date; and
- complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 the Australian Charities and Not-for-profits Commission Regulation 2013.

Basis of opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the registered entity in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the responsible entities, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of matter - basis of accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the responsible entities' financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsible entities' responsibility for the financial report

The responsible entities of the registered entity are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) [and the needs of the members [or other appropriate terms]. The responsible entities' responsibility also includes such internal control as the responsible entities determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the responsible entities are responsible for assessing the registered entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the registered entity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibility

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: <<http://www.auasb.gov.au/Home.aspx>>. This description forms part of our auditor's report.

Natale Rugari – Registered Company Auditor
25 August, 2020



Ascensio Accountants is a CPA Practice.
Liability limited by a scheme approved
under Professional Standards Legislation.

Natale Rugari BA(Acc) CPA Principal
Registered Tax Agent, Company Auditor, SMSF Auditor

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- Taxation
- Audit
- Valuations
- Business Advisory

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**AUDITOR'S INDEPENDENCE DECLARATION
UNDER SECTION 60-40 OF THE AUSTRALIAN CHARITIES AND NOT-FOR-PROFITS
COMMISSION ACT 2012**

In accordance with section 60-40 of the Australian Charities and Not-for-profit Commission Act 2012, I am pleased to provide the following declaration of independence to the committee/board members of Salisbury East Neighbourhood Centre Inc.

As proprietor of Ascensio Accountants for the audit of the financial statements of Salisbury East Neighbourhood Centre Inc. for the financial year ended 30 June 2020, I declare that to the best of my knowledge and belief, there have been no contraventions of any applicable code of professional conduct in relation to the audit.

Natale Rugari
Proprietor

Ascensio Accountants
Date: 25 August 2020



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Liability limited by a scheme approved
under Professional Standards Legislation.

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SALISBURY EAST NEIGHBOURHOOD CENTRE INC
Depreciation Schedule for the year ended 30 June, 2020

	Total	Piv	CWVY	Date	Cons	ADDITION			DEPRECIATION			CWVY	Upld	Above	PROFIT	LOSS
						Dats	Conf	Value	Y	Rate	Deprcs					
PLANT & EQUIPMENT																
TEXTILES	1,584	0.00	397		0	0	307	W	20.00	367	0	0	0	0	0	0
TV	782	0.00	0		0	0	0	0	100.00	0	0	0	0	0	0	0
TELEPHONE SYSTEM	4,534	0.00	1,000		0	0	1,000	0	20.00	218	0	1,872	0	0	0	0
FSS	375	0.00	0		0	0	0	0	100.00	0	0	0	0	0	0	0
Defibrillator	2,018	0.00	303		0	0	303	0	20.00	152	0	1,866	0	0	0	0
Refrigerator	688	0.00	567		0	0	567	0	20.00	101	0	466	0	0	0	0
Minor office equipment	2,916	0.00	0		0	2,916	W	0.00		2,916	0	0	0	0	0	0
	13,108		2,772		0	2,916		5,686		3,764	0	1,324				
								Declar Private Portion		0						
								NET DEPRECIATION		3,764						

The accompanying notes form part of these financial statements.

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 13 September 2020, 5:35PM

Receipt number: 53

Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

1 of 6

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Rotary Club of Mawson Lakes Inc
Organisation Address	c/o Post Office Box 22
Organisation Suburb	Ingle Farm
Organisation Postcode	5098
Prefix	Mrs
Contact First Name	Margaret
Contact Surname	Farr
Contact Title	Secretary / Treasurer
Contact Address	[REDACTED]
Contact Suburb	[REDACTED]
Contact Postcode	[REDACTED]
Contact Telephone	[REDACTED]
Contact Email	secretary@rotarymawsonlakes.org.au
Name of Person Responsible for the Grant	Margaret Farr
Title of Person Responsible for the Grant	Secretary/Treasurer
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	[REDACTED]
b) Is The Organisation Operated Under a Parent Organisation?	
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	
f) Organisation Purpose	


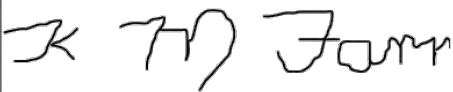
2 of 6

Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	20 September 1 Minutes Club Meeting.pdf
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	19-20 MLR Transaction Summary.xlsx 20-21 MLR Transaction Summary.xlsx 19-20 Assets and Liabilities Statement Submission.pdf 20 June Proj Acc.pdf 20 June Ops Acc.pdf 18-19 MLR Transaction Summary.xlsx Transfer to operations acc June 2020.pdf
Please provide the Annual revenue of your Group / Organisation.	Fin Yr 19/20 Income \$26916.70 (c/w Fin FY 18/19 income= \$36256.90)
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	Rotary Club of Mawson Lakes Incorporated Grant Application September 2020 Final.docx
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	
If Your Organisation Has an ABN Enter it Here	[REDACTED]
I am providing my services as a private recreational pursuit or hobby	
I am providing my services as an individual without a reasonable expectation of profit or gain	
Group / Organisation:	
Name / Position:	
Declaration Where No ABN is Required	
Signature	
Signature Date	
Why Funding is Required?	

Details of Why Funding is Required	Club has not received any funds from contracted catering since Sept 2019. Member fees and interest on term deposit does not cover operational costs of organisation and contracted catering payments usually supplement this revenue to cover club administration. We do not use funds raised by club from public donations for charity/projects for club administration. We are projecting little funding in operations account by June 2021 and will face around \$3000 worth of bills in July 2021. Assistance requested with a/club fees, b/purchase of T shirts for volunteers who have/are joining club and c/purchase of PA equipment (we currently have to borrow from member at least x4 per year and it is heavy older style equipment that few members can manage)
Amount Requested	
Amount of Grant Funding Requested	\$3,000
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Any operating cost associated with the running of the club Equipment required to commence competition or program run by the club Funding of programs and or training that support improvement of club member's wellbeing
Further Details	
Number of Members	18
Percent of Membership That Reside in The City of Salisbury	77%
Item Cost 1 - Name And Amount (\$)	PA Equipment -base unit and trolley \$1824 (quote attached)
Item Cost 2 - Name And Amount (\$)	T Shirts \$900 (Quote attached)
Item Cost 3 - Name And Amount (\$)	Website/email fees for 6 months \$237.60 (ANZ statement attached)
Item Cost 4 - Name And Amount (\$)	Trailer Registration for 12 months \$89 (ANZ statement attached)
Item Cost 5 - Name And Amount (\$)	Post office Box Lease for 12 months \$134 (ANZ statement attached)
Item Cost 6 - Name And Amount (\$)	Rotary Fees due Jan 2021 18 members est Au \$1246 (last account attached as a guide)
Item Cost 7 - Name And Amount (\$)	Magazine Fees due Jan 2021 18 members est \$307 (ANZ statement attached)
Item Cost 8 - Name And Amount (\$)	

4 of 6

Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	
Quote Upload (If Applicable)	Trailer Post Box Internet cost.pdf Rotary Fees Cost.pdf Sales Quote SO74672[4033] T shirts.pdf 20 July RI Invoice.pdf Quote PA System and Dolly.png
Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Rotary Club of Mawson Lakes Inc
Signer 1 Name / Position	Vineeta Dogra President [REDACTED]

Signer 1 Signature	 <p>Uploaded signature image: Signature.jpg</p>
Signer 1 Signature Date	14/9/2020
Signer 2 Name / Position	Margaret Farr Scretary/Treasurer [REDACTED]
Signer 2 Signature	 <p>Link to signature</p>
Signer 2 Signature Date	14/9/2020

- [REDACTED]

7. Grant Funding: Linda

- Linda will prepare and distribute a practical framework for approaching grant applications - for further discussion
 - Discussion of Grants – current options for consideration
 - Salisbury City Sports Recreation and Grants C/m -next deadline 13/9 but applications considered monthly to end of year -up to \$5000- could cover equipment -needs to link to Covid limiting fundraising capacity of club
 - Supplementary Volunteer Grant -Volunteering SA NT- deadline 20/9 -up to \$5000- activities/equipment to benefit volunteers encourage volunteering etc
 - Resolved (Margaret/Vineeta) Club to proceed with grant applications relevant to club administration and development
- Action Vineeta to follow up implementation of application process with relevant members

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

MAWSON LAKES ROTARY STATEMENT OF ASSETS AND LIABILITIES 30 JUNE 2020

Details			Accounts				TOTALS
Date	Transaction ID	Description					
	<u>Opening Balances</u>	<u>Balance as at July 1 2019</u>	4.38	3769.02	3027.65	36296.95	43,098.00
	##### <u>Closing Balances</u>	<u>30 June 2020</u>	0	1790.66	3915.92	31922.45	37629.03
DIFFERENCE							- 5,468.97

BALANCE SHEET

ASSETS

1. ACCOUNTS 30/6/2020

CASH IN BANK OPERATIONAL	3915.92
CASH IN BANK/PROJECT/CHARITY	1790.66
TERM DEPOSIT -PROJECT/CHARITY	31922.45
PAYPAL**	0
SUB TOTAL	37629.03

2. CASH 30/6/2020

CASH FLOAT	340
RAFFLE	195
SUB TOTAL	535

3. DEBTOR

RAWCS HAY REIMBURSEMENT	4952
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4. STOCK IN HAND

DRINKS	50
SUB TOTAL	50

5. FIXED ASSETS 30/6/2019

PROJECTOR	150
TRAILER	4500
OTHER EQUIPMENT	150
SUB TOTAL	4800

6. TOTAL ASSETS

	47966.03
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LIABILITIES

MINTLEAF	100
RDU	16.5
TOTAL LIABILITIES	116.5

CLUB EQUITY 30/6/2020

47850

Mawson Lakes Rotary - Transaction Summary 2018-19												Assets 30/6/2019		43369.38
		June	May	April	March	February	January	Decemb	November	October	Sept	August	July	Year End
INCOME	MEMBERSHIP FEES	100	100	100	150	0	150						820	1420
OPERATIONS	INVESTMENT INTEREST			178.12	0	0	181.17			180.26			353.1	892.65
	ROTARY MEMBER EV	1541	231	186	2921.5	0	0						575.1	5454.6
	INC OPERATIONS SUB TOTAL	1641	331	454.12	3071.5	0	331.17	0	0	180.26	0	0	1748.2	7767.25
INCOME	GENERAL CATERING	2153.7	959.15	2014.7	971.25	968.4	1281.45	2536.75	4644	2099.55	1342	3432.5	1572.35	23975.8
CHARITABLE	DONATIONS			150	100	0	0							250
PROJECTS	FARMER APPEAL CWA		114.7	0	0	0	0	608.15	166					888.85
	RYDA			0	0	0	0					1600		1600
	NYSF			0	0	0	0			1575				1575
	INC CHARITABLE SUB TOTAL	2153.7	1073.85	2164.7	1071.25	968.4	1281.45	3144.9	4810	3674.55	1342	5032.5	1572.35	28289.65
EXPENDITURE	TRANSACTION FEES	12.15		3.02	63.19	0	0		0.19	0.02			20.05	98.62
OPERATIONS	ADMIN MANAGEME	0	68	32.98	0	152.3	0							253.28
	MEMBER MEETINGS	2060.1	164	16	2388.55	0	0	300				34	642	5604.65
	RI RDU DISTRICT FEES			0	0	0	567.42		220				1374.29	2161.71
	MARKETING WEBSITE INTERNET			0	0	237.6	0			174.25		237.6	276.1	925.55
	MISCELLANEOUS				14.96	0	0							14.96
	FRAUD		-5.9											-5.9
	EXP OPERATIONS SUB TOTAL	2072.25	226.1	52	2466.7	389.9	567.42	300	220.19	174.27	0	271.6	2312.44	9052.87
EXPENDITURE	CATERING	602.15	120.65	703.8	657.55	293.5	316.01	433.91	1010.68	770.72	404.3	1043.8	233.29	6590.36
CHARITABLE	SALISBURY REBELS	366.06	360.55	558.4	297.5	351.52	459.54	1164.12						3557.69
PROJECTS	MISC CHARITY/ PROJ	30		0	0	0	135		100			513.75		778.75
	VOCATIONAL AWARD			0	0	0	-		600					600
	COMMUNITY SERVICE	48.33												48.33
	CWA -FARMERS APPEAL		888.85	0	0	0	0							888.85
	INTERPLAST			0	250	0								250
	ROTARACT			0	0	221.12								221.12
	ROTARY FOUNDATION		1000	0	0									1000
	RYDA	0		0	0	780						3002.75	820	4602.75
	NYSF			0	0					3150				3150
	RYLA			0	0					850				850
	RYPEN		350	0	0									350
	CATERING EQUIPME	92.98	0	89	93.82				38.1			91.96		405.86
	EXP CHARITABLE SUB TOTAL	1139.52	2720.05	1351.2	1298.87	1646.14	910.55	1598.03	1748.78	4770.72	404.3	4652.26	1053.29	23293.71
SUMMARY	TOTAL INCOME	3794.7	557.1	2628.82	4142.75	968.4	1612.62	3144.9	4810	3854.81	1342	5032.5	3320.55	\$36,056.90
	TOTAL EXPENSES	3211.77	2946.15	1403.2	3765.57	2036.04	1477.97	1898.03	1968.97	4944.99	404.3	4923.86	3365.73	32346.58
	NET INCOME	582.93	-2389.05	1225.62	377.18	-1067.64	134.65	1246.87	2841.03	-1090.18	937.7	108.64	-45.18	\$3,710.32
	NET -OPERATIONS	-431.25	104.9	412.12	604.8	-389.9	-236.25	-300	-220.19	5.99	0	-271.6	-564.24	-1285.62
	NET -PROJECTS/CHAI	1014.18	-1646.2	813.5	-227.62	-677.74	370.9	1546.87	3061.22	-1096.17	937.7	380.24	519.06	4995.94

Item 7.2.11 - Attachment 1 - Rotary Club of Mawson Lakes - Sports and Community Clubs COVID-19 Recovery Support Package Grant Application

Mawson Lakes Rotary - Transaction Summary 2019-2020													Assets \$	37675.03
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	Yr To Date	
INCOME	MEMBERSHIP FEES	6001	1800			222.76	2000.00	2300	2500.00		100		2390	
OPERATIONS	INVESTMENT INTEREST	180.08				222.76		153.85			185.51		635.5	
	ROTARY MEMBER EVENTS	0					200.00	20					220	
	Spil- Member Social Fund	55.5					55	20.00			160		290.5	
	FINC OPERATIONS SUB TOTAL	1035.66	1800	0	0	212.14	255	294.85	20	296	492.92	0	3366	
INCOME	GENERAL CATERING	1685.75	1200.3	2280	2402.5	2039.7	858.5	2100.9		971.8			13045.45	
CHARITABLE	SPONSORSHIP/DONATION	0		400	450	2293	1105					500	4688	
	RVA	2096											2096	
	WISH/Conoco Phillips	0			690		1,000.00						1690	
	BARBACUES 4 RITS SA					481.09							481.09	
	SHIDE BOXES						240.6	150.00	25				415.60	
	Bushfires								25.6				25.6	
	MISCELLANEOUS	5000	137										5137	
	FINC CHARITABLES SUB TOTAL	4182.75	1336.3	2680	3542.5	4324.7	1811.55	2200.9	0	971.8	0	500	23507.7	
EXPENDITURE	TRANSACTION FEES	0				88.29	1.00						90.29	
OPERATIONS	ADMIN MANAGEMENT	8.76	135.59	52.86		116.9	2.18	337.86	340.83			59.92	915.05	
	MEMBER NTINGS AND EVENTS	0		81.84	27.08			180.00	40				329.02	
	R RIT DISTRICT FEES	1313.56	40				697.85						1961.81	
	MARKETING WEBS/STERN	0	237.6					237.60					475.2	
	Net -member social fund	33				145							178	
	MISCELLANEOUS	0		76.99		236.94					28		321.89	
	EXP OPERATIONS SUB TOTAL	1355.72	478.79	148.8	104.23	466.27	362.99	1010.04	756.84	389.89	28	0	3962.45	
CHARITABLE	CATERING	22.2	644.06	708.12	257.19	591.25	412.5	576.43		308.65			3754.42	
	GALESBURY REBELS	397.2	386.25	436.04	586.74	375.88	242.72						2377.8	
	MISC CHARITY PROJECT	0	180	300						300			780	
	VOCATIONAL AWARD	0			600								600	
	COMMUNITY SERVICE AWARD	0	17.84	209.88	550	3038.31	57.6						3965.61	
	ROTARY FOUNDATION	0			1000								1000	
	RVA	4188.98		200									4388.98	
	WISH/RVA/Conoco Phillips	0		900	2340			158.40					3198.4	
	SHIDE BOXES	2000	204.84					96.37	11.97		194.62		2304.04	
	ROUGH SLEEPERS											309.95	309.95	
	BARBACUES 4 RITS SA					57.5	251.96	138.15					447.61	
	DROUGHT RELIEF												4952	
	CATERING EQUIPMENT	0	39.55	35	0		34	35					146.53	
	EXP CHARITABLES SUB TOTAL	4771.34	1284.31	1295.1	4051.79	2125.31	4760.00	942.59	899.57	321.62	300	124.62	22452.7	
SUMMARY	TOTAL INCOME	5222.23	1395.3	2980	3042.5	4616.46	3626.55	2750.9	985.85	891.8	290	265.51	500	20954.7
	TOTAL EXPENSES	8132.1	1857.57	2739.9	4635.82	2182.13	4623.08	1453.03	1055.46	502.5	328	194.62	5121.87	32857.85
	NET INCOME	-2909.87	-462.27	-759.9	-1593.33	-2165.67	-836.53	-1792.07	-69.61	-110.7	-30	-68.11	-480.15	-12903.15
	NET OPERATIONS	-2909.87	-462.27	-759.9	-1593.33	-2165.67	-836.53	-1792.07	-69.61	-110.7	-30	-68.11	-480.15	
	NET PROJECTS/CHARITY	-2597.63	-178.03	84.9	-5000.29	2588.79	-358.54	1357.91	-908.92	850.18	-300	-194.62	-4761.93	-4885
Projects		3777.78	\$ 1,798.86	\$ (1,047.13)										
operations		204.66	2915.32	621.27										
investments		3088.95	3192.45	-491.65										
Difference		43368.38	\$ 37,629.03	\$ (8,740.36)										

Item 7.2.11 - Attachment 1 - Rotary Club of Mawson Lakes - Sports and Community Clubs COVID-19 Recovery Support Package Grant Application



South Pacific & Philippines Office
 PO Box 1415 Parramatta NSW 2124
 ABN 36 434 882 113
TAX INVOICE

Rotary Club of Mawson Lakes (District - 9510)
P.O. Box 22
Ingle Farm S.A. 5098
Australia

CLUB INVOICE — JULY 2020

INVOICE NUMBER INV-0000396034
CLUB NUMBER C000017653
ROTARY CLUB OF Mawson Lakes
DISTRICT 9510
INVOICE DATE 01-07-2020

PAYMENT DUE UPON RECEIPT	
619.97 USD	
UNITPRICE(USD)	TOTAL (USD)
34.50	448.50
3.45	44.85
5.67	102.06
.57	10.26
1.00	13.00
.10	1.30
TOTAL JUL-DEC CHARGES	
	619.97
PREVIOUS BALANCE	
	.00
TOTAL CLUB BALANCE (USD)	
	619.97
PAYMENT DUE UPON RECEIPT	
	619.97 USD

JUL-DEC CHARGES

QUANTITY	UNIT OF MEASURE	DESCRIPTION
13	Members	RI Per Capita Dues
13	Members	GST on Membership Dues
18	Months	RI Pro Rata Dues
18	Months	GST on RI Prorata Dues
13	Members	Council on Legislation
13	Members	GST on Council of Legislation

TOTAL JUL-DEC CHARGES 619.97
PREVIOUS BALANCE .00
TOTAL CLUB BALANCE (USD) 619.97
PAYMENT DUE UPON RECEIPT 619.97 USD

NOTIFICATIONS

Visit www.rotary.org/exchange-rates for the current RI Monthly Exchange Rate.
 Want to go paperless? Opt your club out of the paper invoice in My Rotary under Edit invoice preferences.

QUESTIONS?

Contact : Sally Furto
T: 612 8894 9832
E: sally.furto@rotary.org

DETACH BELOW AND RETURN WITH PAYMENT



PAYMENT METHODS — CLUB INVOICE

PAYMENT DUE UPON RECEIPT	
619.97 USD	

CREDIT CARD

Preferred method

Pay by credit card at:
www.rotary.org/
 myrotary > Manage >
 Club Administration >
 Pay or view club invoice

BANK/ELECTRONIC TRANSFER

Made to bank below

Payment Ref: C000017653/ INV-0000396034
Acct No: BSB 332-084 A/C 100345217
Acct Name: Rotary International
Swift Code: SGBLAU2S
Sort/IBAN: St. George Bank
 LVL. 4, 4-16 Montgomery Street
 Kogarah NSW 2217 Australia

CHEQUE/DRAFT

Payable to Rotary International

Remit to the address below:
 Rotary International
 Level 2, 60 Phillip Street
 Parramatta NSW 2150
 Australia

WHQ-EN-A--(914)

C000017653INV-0000396034##

ANZ
BUSINESS EXTRA STATEMENT
STATEMENT NUMBER 55
29 MAY 2020 TO 30 JUNE 2020

THE MANAGER
ROTARY CLUB OF MAWSON LAKES INC
PO BOX 22
INGLE FARM SA 5098

WELCOME TO YOUR ANZ ACCOUNT AT A GLANCE

Account Details

[REDACTED]



NEED TO GET IN TOUCH?

ANZ Internet Banking anz.com OR Enquiries: 13 13 14
Lost/Stolen Cards: 1800 033 844

Australia and New Zealand Banking Group Limited (ANZ) ABN 11 005 357 522 AFSL 234527 Aust. Credit Licence No. 234527
RTBSP051 MAIL

XPRC-ANZ01-1-2020/05/26

BUSINESS EXTRA

Transaction Details

Please retain this statement for taxation purposes

Date	Transaction Details	Withdrawals (\$)	Deposits (\$)	Balance (\$)
2020				
29 MAY	OPENING BALANCE			2,740.68
05 JUN	PAYMENT FROM MAUREEN MORTON VOCATIONAL AWARD GIFT		500.00	3,240.68
08 JUN	VISA DEBIT PURCHASE CARD 5045 PAYPAL *ROTARYDOWNU 4029357733 EFFECTIVE DATE 05 JUN 2020	59.92		3,180.76
08 JUN	ANZ INTERNET BANKING FUNDS TFER TRANSFER 893859 TO 015142401686285 EFFECTIVE DATE 07 JUN 2020	500.00		2,680.76
11 JUN	VISA DEBIT PURCHASE CARD 5045 CATCH MULGRAVE EFFECTIVE DATE 10 JUN 2020	309.95		2,370.81
12 JUN	ANZ INTERNET BANKING FUNDS TFER TRANSFER 128327 FROM 401686285		309.95	2,680.76
17 JUN	ANZ INTERNET BANKING FUNDS TFER TRANSFER 342856 FROM 401686285		1,235.16	3,915.92
TOTALS AT END OF PAGE		\$869.87	\$2,045.11	
TOTALS AT END OF PERIOD		\$869.87	\$2,045.11	\$3,915.92

New Profile menu in ANZ Internet Banking

The new Profile menu in ANZ Internet Banking lets you securely manage your contact information and security details. You can find the new menu in the top right corner of ANZ Internet Banking.

Keep your contact information up to date, as these details may be used for security purposes (e.g. to verify transactions), or send you account information.

You can also choose which offers and promotions you want to receive and how. You can select as many as you like and make changes any time.

Visit www.anz.com.au to explore your Profile today.

IMPORTANT INFORMATION

PLEASE CHECK THE ENTRIES AND CALL 13 13 14 REGARDING ANY ERRORS ON THIS STATEMENT.

All entries generated are subject to authorisation and verification and if necessary, adjustments will appear on a later statement.

If you have a complaint or unresolved issue with ANZ's product or service please call our National Feedback Line **1800 805 154** and advise us. Further information in relation to ANZ's dispute resolution process and this product (including details of benefits or fees and charges) is available on request and you can access this information by reviewing the Terms and Conditions, and Fees and Charges brochures which can be found at www.anz.com or by calling **13 13 14**.

ANZ
BUSINESS ADVANTAGE STATEMENT
STATEMENT NUMBER 55
29 MAY 2020 TO 30 JUNE 2020

THE MANAGER
ROTARY CLUB OF MAWSON LAKES INC
PO BOX 22
INGLE FARM SA 5098

WELCOME TO YOUR ANZ ACCOUNT AT A GLANCE



NEED TO GET IN TOUCH?

 **ANZ Internet Banking**
anz.com

OR

 **Enquiries: 13 13 14**
Lost/Stolen Cards: 1800 033 844

Australia and New Zealand Banking Group Limited (ANZ) ABN 11 005 357 522 AFSL 234527 Aust. Credit Licence No. 234527
RTBSP051 MAIL

XPRC-ANZ01-1-2020/05/20

BUSINESS ADVANTAGE STATEMENT

Transaction Details

Please retain this statement for taxation purposes

Date	Transaction Details	Withdrawals (\$)	Deposits (\$)	Balance (\$)
2020				
29 MAY	OPENING BALANCE			7,787.77
08 JUN	ANZ INTERNET BANKING FUNDS TFER TRANSFER 893859 FROM 401679624 EFFECTIVE DATE 07 JUN 2020		500.00	8,287.77
12 JUN	ANZ INTERNET BANKING FUNDS TFER TRANSFER 128327 TO 015142401679624	309.95		7,977.82
17 JUN	ANZ INTERNET BANKING FUNDS TFER TRANSFER 342856 TO 015142401679624	1,235.16		6,742.66
29 JUN	ANZ INTERNET BANKING PAYMENT 880468 TO PINE PLAINS EFFECTIVE DATE 27 JUN 2020	1,520.00		5,222.66
29 JUN	ANZ INTERNET BANKING PAYMENT 828394 TO R AND G DAMIANI AND SONS EFFECTIVE DATE 27 JUN 2020	3,432.00		1,790.66
TOTALS AT END OF PAGE		\$6,497.11	\$500.00	
TOTALS AT END OF PERIOD		\$6,497.11	\$500.00	\$1,790.66

Yearly Summary	Previous Year to 30/06/2020 (\$)
Fees Charged	
ANZ bank account fee	120.00
Total	\$120.00
Fees Waived	
ANZ bank account fee waived	120.00
Total	\$120.00

Fee Summary

Fees Charged for period: 23 MAY 2020 to 23 JUN 2020

Summary of ANZ Transaction Fees	Transactions		Fee Per	Amount	Total	
	Total	Free	Additional	Transaction (\$)	Walved (\$)	Charge (\$)
SERVICE FEES						
MONTHLY ACCOUNT SERVICE FEE				10.00	0.00	
Total Account Service Fees						\$0.00
Total Bank Account Fees Charged						\$0.00

Please note: Overseas transaction fees, overseas ATM fees and non ANZ ATM operator fees not included

Please note: Your fee cycle may not always reconcile with your statement cycle. This statement date ends on 30/06/20 and the monthly fee cycle, as appears above, ended on 23/06/20.

Page 2 of 3

BUSINESS ADVANTAGE STATEMENT

Summary of Relationship Benefit for this account	Amount (\$)
Your Relationship Benefit	10.00
This is made up of:	
Waived Fees	
Account Service Fees	10.00

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Mawson Lakes Rotary - Transaction Summary 201		Assets = \$		\$40,762.97	
		July	August	June	Yr To Date
	Sgt- Member Social fund	123.05			123.05
INCOME	MEMBERSHIP FEES	750	450		1200
OPERATIONS	INVESTMENT INTEREST		72.42		72.42
	ROTARY MEMBER EVENTS	195			195
	INC OPERATIONS SUB TOTAL	1068.05	522.42	0	1590.47
INCOME	GENERAL CATERING				0
CHARITABLE	SPONSORSHIP/DONATION				0
	MISCELLANEOUS	4952			4952
	INC CHARITABLE SUB TOTAL	4952	0	0	4952
	Sgt -member social fund				0
EXPENDITURE	TRANSACTION FEES				0
OPERATIONS	ADMIN MANAGEMENT	68.94			68.94
	MEMBER MTINGS AND EVENTS	163.28			163.28
	RI RDU DISTRICT FEES	2598.89			2598.89
	MARKETTING WEBS INTERN		277.42		277.42
	MISCELLANEOUS				0
	EXP OPERATIONS SUB TOTAL	2831.11	277.42	0	3108.53
EXPENDITURE	CATERING				0
CHARITABLE	MISC CHARITY/ PROJECT				0
PROJECTS	VOCATIONAL AWARD				0
	COMMUNITY SERVICE AWRD				0
	ROTARY FOUNDATION				0
	RYDA				0
	NYSF				0
	BIRTHING KITS				0
	DROUGHT RELIEF				0
	TREE PLANTING		300		300
	CATERING EQUIPMENT				0
	EXP CHARITABLE SUB TOTAL	0	300	0	300
SUMMARY	TOTAL INCOME	6020.05	522.42	0	6542.47
	TOTAL EXPENSES	2831.11	577.42	0	3408.53
	NET ALL	3188.94	-55	0	3133.94
	NET -OPERATIONS	-1763.06	245	0	-1518.06
	NET -PROJECTS/CHARITY	4952	-300	0	4652
Account Balances		1/07/2020	Current		
Projects		\$ 1,790.66	\$ 6,442.66		
operations		3915.92	2,325.44		
Investments		31922.45	\$ 31,994.87		
Total		\$ 37,629.03	\$ 40,762.97		



DERRINGERS MUSIC
 66-72 EIDER ST
 FORESTVILLE
 SA
 5035

PHONE NO:
08 8371 1944
 08 8371 4030
 A.B.N.
63 007 469 317
 sales@derringers.com.au
 Website:
derringers.com.au

ROTAry CLUB OF MAWSON LAKES
 GRANGE SA 5022

QUOTE NO: 1064
 DATE: 11/09/2020
 CUSTOMER ID: 01101377
 Phone:
 Fax:
 Salesperson: DAN VARRICCHIO
 PAGE: 1 of 1

Item ID	Item Description	Publisher/Brand	Qty	Unit Price (inc GST)	Amount
STAGEPAS1KDD	STAGEPAS 1K DOLLY DL-SP1K	YAMAHA	1	145.00	145.00
STAGEPAS1K	STAGEPAS 1K PORTABLE PA SYSTEM	YAMAHA	1	1,640.00	1,640.00
SMC10	10M/33FT MIKE CABLE XLR-XLRm	STAGG	2	15.00	30.00
				GST Amt:	165.82
				Total (inc GST):	1,824.00

QUOTE VALID FOR 14 DAYS
 STOCK AVAILABILITY SUBJECT TO CHANGE

Banking Details
 BSB: 085 000
 Acc No: 1013 0425

Item 7.2.11 - Attachment 1 - Rotary Club of Mawson Lakes - Sports and Community Clubs COVID-19 Recovery Support Package Grant Application

<div style="display: inline-block; vertical-align: middle; margin-left: 10px;"> 142 Port Road Hindmarsh SA 08 8346 3411 </div> <div style="display: inline-block; vertical-align: middle; margin-left: 10px;"> SC School Wear SC Corporate Wear SC Signs ABN: 82 007 725 519 </div> <div style="display: inline-block; vertical-align: middle; margin-left: 10px; text-align: center;"> PORT ROAD Sports </div> <div style="display: inline-block; vertical-align: middle; margin-left: 10px;"> AESS <small>Specialist in Customised Sports Printing Bulk Orders</small> </div> <div style="display: inline-block; vertical-align: middle; margin-left: 10px;"> 749 Port Road Woodville SA 08 8345 3033 </div>		<h1 style="margin: 0;">Sales Quote</h1>																																			
Bill To : Mawson Lakes Rotary Club	Deliver To : Mawson Lakes Rotary Club	Quote Number : SO74672 Quote Date : 9/09/2020 Quote Total : \$900.00 Quote Expiry : 30/09/2020 Credit Terms : COD Shipping Method : Sales Person : Toni Shannon Purchase Ref: Vineetta Dogra																																			
		Page 1 of 1																																			
Style / Description													Colour		Sizes / Qty						Total		Unit	Line													
SUB SP1B															10		12		14		S		M		L		XL		2XL		3XL						
Polo Bowls Inset (Mens) LH Jet Pocket BA Logo AUST													:								15														15	\$54.55	\$818.18
50% Deposit required on placement of order. Thank you																																					
Payment must be made in full prior to despatch. Thank you																																					
QUESTIONS OR QUERIES RELATING TO YOUR ACCOUNT? Please contact our Accounts Dept directly on - Phone: 08 8346 3411 Email: accounts@sportscentre.com.au													EFT Payments: Reference SO74672 ANZ - Sports Centre Pty Ltd BSB: 015208 Account: 420720119						Sale Amount : \$818.18 Freight : \$0.00 GST : \$81.82 Total Amount : \$900.00 Paid / Deposit : \$0.00 Balance Due : \$900.00																		
TERMS & CONDITIONS 1. Our Terms are as indicated above. 2. Interest may be charged by Sports Centre at 5% to any overdue accounts. 3. All goods remain the property of Sports Centre until paid for in full. 3. Deliveries may be suspended if your account is overdue. Please contact our Accounts Dept if you are experiencing difficulties. 4. Any claim of discrepancies on goods must be made within 7 days of receipt directly to our Accounts Dept. 5. Samples returned to Sports Centre at your own cost within 7 days of date issued or goods will be charged to purchaser. 6. All costs and expenses incurred by Sports Centre in recovering any outstanding monies including debt collection agency fees and or solicitors costs shall be paid by the customer.																																					

Item 7.2.11 - Attachment 1 - Rotary Club of Mawson Lakes - Sports and Community Clubs COVID-19 Recovery Support Package Grant Application

BUSINESS ADVANTAGE STATEMENT

PROJECTS/CHARITY 30 JUNE 2020

Transaction Details

Please retain this statement for taxation purposes

Date	Transaction Details	Withdrawals (\$)	Deposits (\$)	Balance (\$)
2020				
29 MAY	OPENING BALANCE			7,787.77
03 JUN	ANZ INTERNET BANKING FUNDS TFER TRANSFER 893859 FROM 401679624 EFFECTIVE DATE 07 JUN 2020		500.00	8,287.77
12 JUN	ANZ INTERNET BANKING FUNDS TFER TRANSFER 128327 TO 015142401679624	309.95		7,977.82
17 JUN	ANZ INTERNET BANKING FUNDS TFER TRANSFER 342856 TO 015142401679624 <i>TRANSFER TO OPERATIONS A/C</i>	1,235.16		6,742.66
29 JUN	ANZ INTERNET BANKING PAYMENT 880468 TO PINE PLAINS EFFECTIVE DATE 27 JUN 2020	1,520.00		5,222.66
29 JUN	ANZ INTERNET BANKING PAYMENT 828394 TO R AND G DAMIANI AND SONS EFFECTIVE DATE 27 JUN 2020	3,432.00		1,790.66
TOTALS AT END OF PAGE		\$6,497.11	\$500.00	
TOTALS AT END OF PERIOD		\$6,497.11	\$500.00	\$1,790.66

Yearly Summary

Previous Year to 30/06/2020 (\$)

Fees Charged

ANZ bank account fee	120.00
Total	\$120.00

Fees Waived

ANZ bank account fee waived	120.00
Total	\$120.00

Fee Summary

Fees Charged for period: 23 MAY 2020 to 23 JUN 2020

Summary of ANZ Transaction Fees

	Transactions		Fee Per	Amount	Total
	Total	Free	Transaction	Waived	Charge
			(\$)	(\$)	(\$)
SERVICE FEES					
MONTHLY ACCOUNT SERVICE FEE				10.00	0.00
Total Account Service Fees					\$0.00
Total Bank Account Fees Charged					\$0.00

Please note: Overseas transaction fees, overseas ATM fees and non ANZ ATM operator fees not included

Please note: Your fee cycle may not always reconcile with your statement cycle. This statement date ends on 30/06/20 and the monthly fee cycle, as appears above, ended on 23/06/20.

BUSINESS EXTRA STATEMENT

OPERATIONS FEB 2020

Transaction Details

Please refer to this statement for taxation purposes.

DATE	Transaction Details	Withdrawals (\$)	Deposits (\$)	Balance (\$)
31 JAN	OPENING BALANCE			2,107.02
04 FEB	VISA DEBIT PURCHASE CARD 5045 ALH GROUP 8722 GEPPSCR BLAIR ATHOL EFFECTIVE DATE 02 FEB 2020	150.00		1,957.02
05 FEB	TRANSFER FROM ROSEBANK MEMBERSHIP ROSEBANK MEMBERSHIP		50.00	2,007.02
05 FEB	VISA DEBIT PURCHASE CARD 5045 PANZAL *FCOTAYDDWNU 4029357733 EFFECTIVE DATE 03 FEB 2020	114.96		1,892.06
10 FEB	PAYMENT FROM J K RICH EFFECTIVE DATE 09 FEB 2020		100.00	1,992.06
14 FEB	VISA DEBIT PURCHASE CARD 5045 WWWREGO-CHECK.COM 01245673715 EFFECTIVE DATE 07 FEB 2020	8.50		1,983.56
14 FEB	VISA DEBIT PURCHASE CARD 5045 DFN - EZYREG ADELAIDE EFFECTIVE DATE 09 FEB 2020	89.00		1,894.56
17 FEB	VISA DEBIT PURCHASE CARD 5045 AUSPOST PO BOX MELBOURNE EFFECTIVE DATE 08 FEB 2020	130.00		1,764.56
17 FEB	ANZ INTERNET BANKING PAYMENT 932920 TO STREAMSCAPE PTY LTD EFFECTIVE DATE 15 FEB 2020	237.00		1,527.56
20 FEB	ANZ INTERNET BANKING FUNDS TFER TRANSFER 678707 FROM 401686285		48.00	1,575.56
21 FEB	PAYMENT FROM CAROLYN A TRIMBOLI		100.00	1,675.56
24 FEB	VISA DEBIT DEPOSIT ALH GROUP 8722 GEPPSCR BLAIR ATHOL EFFECTIVE DATE 19 FEB 2020		82.50	1,758.06
24 FEB	VISA DEBIT PURCHASE CARD 5045 ALH GROUP 8722 GEPPSCR BLAIR ATHOL EFFECTIVE DATE 19 FEB 2020	48.00		1,710.06
25 FEB	PAYMENT FROM LINDA YOUNG		20.00	1,730.06
25 FEB	PAYMENT FROM J K RICH		20.00	1,750.06
25 FEB	ANZ INTERNET BANKING FUNDS TFER TRANSFER 294180 FROM 401686285		120.00	1,630.06
26 FEB	TRANSFER FROM JASMINE RAWAT JASMINE RAWAT		20.00	1,650.06
26 FEB	ANZ INTERNET BANKING PAYMENT 935580 TO ROTARY CLUB OF PLAYFORD CLUB ACC	180.00		1,470.06
28 FEB	PAYMENT FROM NELSON ROSHAN FURTADO		48.00	1,518.06
	TOTALS AT END OF PAGE	693.56	\$600.00	
	TOTALS AT END OF PERIOD	\$693.56	\$600.00	\$1,734.56

Item 7.2.11 - Attachment 1 - Rotary Club of Mawson Lakes - Sports and Community Clubs COVID-19 Recovery Support Package Grant Application

BUSINESS EXTRA STATEMENT

Transaction Details

ORIGINT 21 JULY 2020

Please retain this statement for taxation purposes

Date	Transaction Details	Withdrawals (\$)	Deposits (\$)	Balance (\$)
2020				
30 JUN	OPENING BALANCE			3,815.92
03 JUL	VISA DEBIT PURCHASE CARD 5045 MINT LEAF LOUNGE MAWSON LAKES EFFECTIVE DATE 30 JUN 2020	100.00		3,815.92
05 JUL	ANZ INTERNET BANKING PAYMENT 297024 TO ROTARY DOWN UNDER EFFECTIVE DATE 05 JUL 2020	16.50		3,799.42
05 JUL	ANZ INTERNET BANKING PAYMENT 395705 TO VINEETA DOGRA EFFECTIVE DATE 05 JUL 2020	63.28		3,736.14
07 JUL	TRANSFER FROM ROTARY AUSTRALIA RAWCS		4,952.00	8,688.14
07 JUL	ANZ INTERNET BANKING FUNDS TFER TRANSFER 309336 TO 815142401656235	4,952.00		3,736.14
08 JUL	CARD ENTRY AT SALISBURY BRANCH		318.05	4,054.19
10 JUL	TRANSFER FROM MOIRA LEWIS MEMBERSHIP FEES		50.00	4,104.19
10 JUL	VISA DEBIT PURCHASE CARD 5045 PAYPAL *ROTARYDOWNU 4029357733 EFFECTIVE DATE 08 JUL 2020	68.04		4,036.25
13 JUL	ANZ INTERNET BANKING FUNDS TFER TRANSFER 641486 FROM 401626285 EFFECTIVE DATE 11 JUL 2020		200.00	4,236.25
13 JUL	TRANSFER FROM VINEETA DOGRA MEMBERSHIP		280.00	4,516.25
17 JUL	VISA DEBIT PURCHASE CARD 5045 ROTARY CLUB DUES PARRAMATTA EFFECTIVE DATE 17 JUL 2020		405.16	3,530.09
17 JUL	PAYMENT FROM MAUREEN MORTON ROTARY FEES		100.00	3,630.09
17 JUL	ANZ INTERNET BANKING PAYMENT 370154 TO ROTARY 9510		1,451.23	2,178.86
17 JUL	TRANSFER FROM EDEN FAMILY ROSHBA MEM FEE		200.00	2,378.86
17 JUL	ANZ INTERNET BANKING PAYMENT 878583 TO ROTARY DOWN UNDER		226.00	2,152.86
	TOTALS AT END OF PAGE	\$7,783.11	\$5,020.05	
	TOTALS AT END OF PERIOD	\$7,783.11	\$5,020.05	\$2,152.86

ROTARY INTERNATIONAL * MAGAZINE FEES DUES
AGAIN JAN 2021

Sports and Community Clubs COVID-19 Recovery Support Package Grant Application Form



Submission date: 14 September 2020, 8:15PM

Receipt number: 52


Related form version: 16

Question	Response
Mandatory Criteria	
Non Government, Incorporated community organisation or group?	Yes
Non incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not for profits Commission. DGR status must be maintained until such time as the Sports and Community Clubs COVID-19 Recovery Support Package grant is acquitted and evidence must be provided with the Sports & Community Clubs COVID-19 Recovery Support Package grant application	No
The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.	Yes
The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Sports and Community Clubs COVID-19 Recovery Support Package grant must have their bank account in the same name).	Yes
A copy of the previous years financial statements and the current financial statements showing any financial impact.	Yes

1 of 5

Can provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments even though revenue has dropped, or loss of revenue, for example cessation of competition that has seen membership fees or canteen/bar revenue drop	Yes
Eligibility and Funding Available	
Applicant Organisation Information	
Organisation Name	Salisbury Stitches Inc.
Organisation Address	1st Salisbury Scout Hall, Memorial Avenue
Organisation Suburb	Salisbury
Organisation Postcode	5108
Prefix	Mrs
Contact First Name	Christine
Contact Surname	Harwood
Contact Title	President
Contact Address	[REDACTED]
Contact Suburb	[REDACTED]
Contact Postcode	[REDACTED]
Contact Telephone	[REDACTED]
Contact Email	[REDACTED]
Name of Person Responsible for the Grant	Christine Harwood
Title of Person Responsible for the Grant	President
a) Is The Organisation Incorporated?	Yes - Go to question (c)
Incorporated Organisation ASIC Registration Number	[REDACTED]
b) Is The Organisation Operated Under a Parent Organisation?	No - Go to question (c)
Parent Organisation Name	
Parent Organisation ASIC Registration Number	
c) Is The Organisation Community / Non-Profit	Yes
Is The Organisation Endorsed With Deductible Gift Recipient (DGR) Status by The Australian Taxation Office or Australian Charities And Not For Profits Commission?	No
Upload Deductible Gift Recipient Endorsement Evidence Here	
d) Is The Organisation Government Funded	No
e) Organisation Funding Source/s	Annual Membership Fees Meeting Entry Fees



2 of 5

f) Organisation Purpose	Community group to provide social interaction and the sharing of stitching craft skills.
Evidence must be provided by way of meeting minutes that the Group / Organisation's Committee has endorsed submission of the Sports & Community Clubs COVID-19 Recovery Support Package Grant Application. Please upload here	Covid 19 grant discussion minutes 28.08.2020.pdf
Please provide a copy of the previous years financial statements and the current financial statements showing any financial impact. Please upload here	Statement of Income Expenditure 2017-2018.pdf Statement of Income Expenditure 2018-2019.pdf Statement of Income Expenditure 2019-2020.pdf
Please provide the Annual revenue of your Group / Organisation	\$17341.82 (2018-2019); \$12603.93 (2019-2020)
Please provide evidence that the application for grant funding is associated with the club experiencing financial difficulties associated with the impact of COVID-19 through either increased expenditure, inability to reduce a cost, eg rental payments, loss of revenue, etc. Please upload here	Statement of Income Expenditure 2018-2019.pdf Statement of Income Expenditure 2019-2020.pdf Statement of Income and expenditure 2019-2020.pdf
Full Bank / Credit Union Account Name	[REDACTED]
Financial Institution Name	[REDACTED]
Financial Institution Branch Location	[REDACTED]
GST Declaration	
Is Your Group / Organisation Registered For GST?	No
Does The Group Organisation Have an ABN?	No - Please complete the declaration below
If Your Organisation Has an ABN Enter it Here	
I am providing my services as a private recreational pursuit or hobby	Yes
I am providing my services as an individual without a reasonable expectation of profit or gain	No
Group / Organisation	Salisbury Stitches Inc.
Name / Position	Christine Harwood / President
Declaration Where No ABN is Required Signature	 Uploaded signature image: Christine Harwood signature.png
Signature Date	14/09/2020
Why Funding is Required?	

3 of 5

Details of Why Funding is Required	Funds were spent on sanitiser to comply with Covid-19 regulations. \$64 Due to Covid-19 restrictions the secretary was unable access the club printer and was required to print documents, for the club's Annual General Meeting, on her personal printer, thus needing reimbursement for cost of printer ink. \$50 To comply with social distancing the club needs more tables to accommodate members at the recommended spacing when seated. \$400 Two sets of four table leg risers are needed to allow members to work on crafted items from a standing position, without causing back strain and at the recommended spacing from others. \$50
Amount Requested	
Amount of Grant Funding Requested	\$564
Upload Any Other Relevant Information to The Application	
Which Category Best Describes What You Are Applying For?	Equipment to improve hygiene practices Any other cost associated with the impact of COVID-19
Further Details	
Number of Members	59
Percent of Membership That Reside in The City of Salisbury	70%
Item Cost 1 - Name And Amount (\$)	Sanitisers \$64
Item Cost 2 - Name And Amount (\$)	Printer Ink \$50
Item Cost 3 - Name And Amount (\$)	Tables X 2 \$400
Item Cost 4 - Name And Amount (\$)	Table leg risers X 2 sets \$50
Item Cost 5 - Name And Amount (\$)	
Item Cost 6 - Name And Amount (\$)	
Item Cost 7 - Name And Amount (\$)	
Item Cost 8 - Name And Amount (\$)	
Item Cost 9 - Name And Amount (\$)	
Item Cost 10 - Name And Amount (\$)	
Item Cost 11 - Name And Amount (\$)	
Item Cost 12 - Name And Amount (\$)	
Item Cost 13 - Name And Amount (\$)	
Item Cost 14 - Name And Amount (\$)	
Item Cost 15 - Name And Amount (\$)	
Itemised Cost TOTAL (Including GST) (\$)	\$564
Quote Upload (If Applicable)	

4 of 5

Application Declaration	
I acknowledge that I am authorised to make this application on behalf of the Organisation.	Signer 1 Signer 2
I acknowledge that the information provided in this application is true and correct.	Signer 1 Signer 2
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury.	Signer 1 Signer 2
I acknowledge that, should this Application be successful in obtaining Sports & Community Clubs COVID-19 Recovery Support Package Grant funding, our Organisation will complete an acquittal if requested, as set out in the Acceptance of Sports & Community Grant.	Signer 1 Signer 2
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury may request further information.	Signer 1 Signer 2
On behalf of	Salisbury Stitches Inc.
Signer 1 Name / Position	Christine Harwood / President
Signer 1 Signature	 Uploaded signature image: Christine Harwood signature.png
Signer 1 Signature Date	14/09/2020
Signer 2 Name / Position	Alexa Little / Treasurer Phone XXXXXXXXXX
Signer 2 Signature	 Uploaded signature image: Hand written signature.jpg
Signer 2 Signature Date	14/09/2020

5 of 5

MINUTES

SALISBURY STITCHERS INC.

Time: 12.30 pm

Date: Friday 28th August 2020

Venue: Scout Hall

Meeting opened: 11.40am

Present: Christine, Denise, Cheryl, Pat, Julie, Alexa

Apologies: Lee

Confirmation of Previous minutes: Moved: Christine
2nd: Cheryl

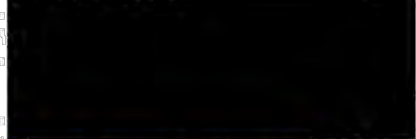
Matters arising from previous minutes:
None



Reports:

- President:** As attached
- Financial:** Paid Denise and Cheryl
- Library:** None
- Community:** None

General Business:



Discussed Council Covid Grant



Meeting closed: 12.12 pm

Next Meeting: 2.10.20 at 12.30 pm
13.11.20

*Christine
President*

SALISBURY STITCHERS INC

STATEMENT OF INCOME AND EXPENDITURE FOR YEAR ENDED 30 JUNE 2018			
EXPENDITURE		INCOME	
Hall Hire	\$ 3,356.55	Weekly subscriptions	\$ 7,182.00
Batting	\$ 407.56	Batting	\$ 540.80
Supplies	\$ -	Supplies	\$ 503.50
Consumables	365.02		
Bus trip	\$ 1,314.00	Bus Trip	\$ 540.00
Christmas Lunch	\$ 1,085.00	Christmas Lunch	\$ 610.00
Membership and Badges	\$ 386.65	Membership & Badges	\$ 1,035.00
Raffles	\$ -	Raffles	\$ 1,768.50
Donations	\$ 795.95	Donations / Fundraising	\$ 2,098.50
Equipment	\$ 1,254.90		
Fundraising	\$ 3,260.50		
Chocolates	\$ 1,407.97	Fundraising Chocolates	\$ 707.85
Stationery etc	\$ 44.00	Photocopying	\$ 52.20
Library	\$ 207.75	Workshops	\$ 547.00
PO Box rental	\$ 127.00	Bank Interest	\$ 121.32
Petty Cash	\$ 400.00	From Term Deposit 056 4037698360	\$ 1,896.11
		from Salisbury Stitches No 2 a/c closed	\$ 308.47
		Miscellaneous	\$ 326.20
	\$ 14,412.85		\$ 18,237.45
Surplus funds			\$ 3,824.60
Opening balance as at 1 July 2017			\$ 2,487.35
Closing bank balance as at 30 June 2018			\$ 6,311.95

Treasurer

.....

Auditor

From the records presented, I consider the accounts to be in good order and reconcile with the Club's bank account as at 30 June 2017.

..... 3 August 2018

SALISBURY STITCHERS INC

STATEMENT OF INCOME AND EXPENDITURE FOR YEAR ENDED 30 JUNE 2019			
EXPENDITURE		INCOME	
Hall Hire	\$ 3,336.30	Weekly subscriptions	\$ 6,578.00
Batting	\$ 318.56	Batting	\$ 508.50
Supplies	\$ 70.82	Supplies	\$ 584.00
Consumables	197.60		
Bus trip	\$ 1,500.00	Bus Trip	
Christmas Lunch	\$ 1,252.70	Christmas Lunch	
Membership and Badges	\$ 370.00	Membership & Badges	\$ 1,295.00
Raffles	\$ 80.00	Raffles	\$ 1,450.00
Donations	\$ 4,875.00	Donations / Fundraising	\$ 2,500.70
Equipment	\$ 3,796.18		
Fundraising	\$ 24.96		
Fundraising - Jenna Hansford	\$ 376.82	Fundraising Chocolates	\$ 746.70
Stationery etc	\$ 44.79	Photocopying	\$ 22.95
Library	\$ 292.25	Workshops	\$ 697.50
PO Box rental	\$ 130.00	Bank Interest	\$ 323.19
Petty Cash	\$ 400.00	From Term Deposit 056 4037698360	\$ 2,385.28
		Equipment	\$ 250.00
	\$ 17,065.98		\$ 17,341.82
Surplus funds			\$ 275.84
Opening balance as at 1 July 2018			\$ 6,311.95
Closing bank balance as at 30 June 2019			\$ 6,587.79

Treasurer

.....

Auditor

From the records presented, I consider the accounts to be in good order and reconcile with the Club's bank account as at 30 June 2017.

..... 25 July 2019

City of Salisbury - Minor Capital Works Grant Program Application

City of Salisbury - Minor Capital Works Grant Program



Submission date: 31 July 2020, 2:27PM

Receipt number: MCWGP23

Related form version: 24

Question	Response
Application Form	
Organisation Information	
Name of the Club / Organisation:	The Scout Association of Australia - SA Branch
Club Incorporation Number OR ASIC Registration Number:	A734
Australian Business Number (ABN):	36521021366
Facility Name:	Northridge Para Vista Scout Group
Facility Address:	Warren Road Para Vista SA 5093
Postal Address:	211 Glen Osmond Road Frewville SA 5063
Person Responsible for the Grant:	Kathrine Hastwell
Role/Position within Club:	Marketing and Grants Manager
Contact Email:	[REDACTED]
Contact Mobile:	[REDACTED]
Club Membership	
Male - Junior	43
Female - Junior	25
Social - Junior	0
Male - Senior	9
Female - Senior	12
Social - Senior	0
Total Membership:	89
Please provide membership numbers for the previous 3 seasons:	2018 - 96 - 2019 - 49
Funding Category	
Category A – up to \$50,000 Clubs that meet one of the following may apply for Category A funding:	
Category B – up to \$25,000	Not-for-profit associations that own their own facilities that are used to deliver sport and recreation outcomes to the community may apply for Category B funding.

1 of 7

City of Salisbury - Minor Capital Works Grant Program Application

Which category of funding is being applied for?	Category B - up to \$25,000
Have you sought, or intend to seek funds from another source for this project?	Yes
If yes, please list the source/s and amount/s requested:	Bunnings \$150.00 Harvey Norman \$343.00 Local Donation \$125.00
About the Project	
Name of Project:	Renovating into the 21st Century
What does the project involve?	<p>The Northridge Para Vista Scout Hall is in need of modernisation and has a number of improvement projects planned for this year.</p> <p>The projects that fall under this application include:</p> <ul style="list-style-type: none"> - Renovate existing kitchen - Replace non functioning air conditioner - Repairing cracked toilet bowls <p>Works in this application include professional:</p> <ul style="list-style-type: none"> - removal and disposal of old air conditioner - installation of new air conditioner - removal and disposal of old kitchen - remove old oven and replace - redesign of kitchen with an emphasis on flow and safety - relocation of gas and plumbing in kitchen - installation of extraction fan - modern kitchen cupboards - bench tops - installation of sink - installation of tapware - installation of oven - replacement of fridge and microwave - installation of splash back - installation of extraction fan - replacement of cracked toilet bowls <p>Northridge Para Vista Scout Group have already been gifted a kitchen sink from Bunnings Modbury, a committee member has supplied a mixer tap and Harvey Norman at Gepps Cross supplied a discounted quote for kitchen appliances (only company to respond from several contacted) See email letters attached.</p>
Are there any time constraints for the project?	Expected start date - October 2020 Any COVID19 restrictions.

2 of 7

Why is the project needed?

Northridge Para Vista Scout Group has been a successfully functioning group since 1971 and has enjoyed high attendance with a strong parent supported community who demonstrate active membership and commitment. Scouts develop both social and practical skills and participate in a number of indoor and outdoor activities. Scouting has been proven to benefit the mental health and wellbeing of its members.

The membership enjoys full groups of varying ages Joeys (5-7yrs), Cubs (8-11 years), Scouts (11-14 years) Venturers (15-17 years) and Rovers (18-25 years). The hall is used 4 - 6 times a week including weekends, before and after camps, sleepovers, camp fire nights, committee meetings, fundraising events and the AGM.

Air Conditioner:

The building is a log cabin style with no insulation. As a result of this it can be very uncomfortable in extreme temperatures. There is a significant drop in attendees on these extreme days and cancellation of nights has occurred in the past. A quote from on long term member is as follows.

" ...There is no air conditioning at all and we have had to cancel nights because of heat. The Joey's parents have to sit in the hall and wait for the Joeys, it is freezing in winter, and doesn't encourage people to join over the winter. Also for meetings etc. we tend to try and hold elsewhere which is not inclusive to all generally."

See images of inside of hall attached.

An Airconditioner will increase opportunities for more membership, securing participation and attendance in extreme weather.

Kitchen:

The kitchen is also essential, it assists the scout members to earn their badges, including various levels of cooking achievements.

The kitchen is also used prior to and after activities, meetings and camps, as catering equipment is washed up after events. The

3 of 7

City of Salisbury - Minor Capital Works Grant Program Application

	<p>oven and cooktop are currently both broken and the scout members are unable to use them at all. The current layout of the kitchen is a safety concern that will be addressed in the new kitchen design.</p> <p>Features of the new kitchen address:</p> <ul style="list-style-type: none"> - easy and safe cleaning through modernisation - health and safety - work flow - scout projects and increased participation - meet the standards for a safe hygienic and functioning kitchen in a hall
<p>How will the project increase participation opportunities for sport and recreation?</p>	<p>Please see images attached</p> <p>Air conditioner: The features of the air-conditioner will increase attendance rates and secure access for participants to protective climate control in extreme weather, allowing all parents and children to attend in a safer, more comfortable climate. In particular, those with extreme temperature health conditions, such as Asthma, to attend in climate controlled hall. It will end cancellations of events and meetings due to extreme weather conditions and addresses a gap in participation in the hall during extreme weather.</p> <p>Kitchen: Renovating the kitchen will increase use of the kitchen and increase ease of cleaning. The design will make the cooking environment safer and ensure the scouts can achieve their required cooking achievements in the presence of both leaders and their peers. It will increase parent attendance as a clean, safe, fresh kitchen will be accessible for tea, coffee and supper preparation and make camp preparation and clean up easier and more efficient.</p> <p>The air-conditioned hall and renovated kitchen will increase and sustain attendance, activities and improve the well-being of all attendees.</p>

City of Salisbury - Minor Capital Works Grant Program Application


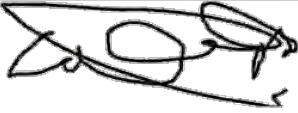
How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?	The Northridge Para Vista Scout Group is inclusive of all cultures, religion, genders and socioeconomic backgrounds. We currently support families that are experiencing hardship by subsidising fees. We have several children with disabilities attend and provide a modified program when needed. We also cater for children under the Guardianship of the Minister. Our Scout Promise has been altered in order to cater for all beliefs. We embrace different cultures and each section regularly hold cultural evenings. A new kitchen and air conditioning will allow us to provide a solid foundation for our community to enhance everyone's experience and encourage future memberships and additional use of the hall in times that it would have previously been avoided.
Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?	No
Please indicate which group/s and how they will benefit:	Currently due to the condition of the hall we are unable to hire the hall out for other groups to use. With these upgrades we could consider supporting other community groups.
Budget Information	
Total Project Cost	22452
Club/Organisation's Contribution	618
Other grants / funds secured	0
MCWGP Amount Requested:	21834
Can the proposed works proceed if the full amount requested is not provided?	No
Please upload a copy of the completed MCWGP Project Budget Form:	Northridge mcwgp_budget_template_2019-20.xlsx
Quote 1	Air Conditioning Quotation CLIMATE - Northridge Scout Hall Para Vista.pdf Climate IAir Con floor palndoc02207020200403142538.pdf air conditioning quote All Seasons North Ridge Scouts.pdf Mannix Air Con Wall Split.pdf

City of Salisbury - Minor Capital Works Grant Program Application

Quote 2	Harvey Norman quote oven.pdf kitchen floor plan Chris Cole NPV Scout Gp Hall.pdf Kitchen Chris Cole Quote.pdf Kitchen quote Paul Rakin Scouts - Northridge.pdf Pro Form Updated Quote Nothridge 21.6.20.pdf The Good Guys.pdf donated mixer tap.pdf Bunnings support SINK email discussion about scout hall.pdf
Quote 3	
Essential Documentation	
Provide a Certificate of Incorporation demonstrating not-for-profit status	CertificateofInc.pdf
Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact	Scouts Committee Minutes 20 July 2020 signed.pdf
Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	2019 Signed Audit Report and Financial Statements.pdf
Where applicable supply evidence of cash support (e.g. recent bank statement)	Northridge Bank Statement.pdf
A copy of building works drawings or concept plans for the project	air conditioning quote All Seasons North Ridge Scouts.pdf kitchen floor plan Chris Cole NPV Scout Gp Hall.pdf
Provide photos that clearly demonstrate why the works are needed	Pictures of kitchen and hall.pdf
Where applicable provide letters of support for the project from each of the user groups	Scout Section Submission.docx Venturers Submission.docx Committee Submission.docx Joey Scout Submission.docx
Where applicable provide a letter/email from the head lessee supporting the application	Letter of Support HQ.pdf
Please upload any further information / documentation	
Terms and Conditions of Funding	
Application Declaration	
On behalf of (Club/Organisation)	The Scout Association of Australia-SA Branch-Northridge Para Vista Scout group
Name & Position (President/Chairperson)	Mr Paul Dickson
Date of Signature	31/7/2020

6 of 7

City of Salisbury - Minor Capital Works Grant Program Application

Signature 1	 Link to signature
Name & Position (Representative 2)	Kathrine Hastwell - Marketing and Grants Manager
Date of application	31/7/2020
Signature 2	 Link to signature
	<p>We agree to abide by the terms and conditions of funding I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.</p>

Item 7.2.13 - Attachment 1 - Northridge Para Vista Scout Group - Application

IMAGES OF KITCHEN AND HALL PAGES 1A AND 1B 1C SINK DONATION



As you can see the oven is out of order the hinges on cupboards are worn and uneven the benchtop is old and broken and the tiles are old and need re-grouting

IMAGES OF KITCHEN AND HALL PAGES 1A AND 1B 1C SINK DONATION



The kitchen is second hand and dated. Draws, doors and hinges are wearing and losing their function. The bench top is wearing. The tiles are crooked and hard to clean.

IMAGES OF KITCHEN AND HALL PAGES 1A AND 1B 1C SINK DONATION



The hall has a wooden roof and dated external walls, providing little protection from extreme temperatures.



The internal walls are lined with wood panels and the floor is wood and on piers. It is hard to control heating and cooling for the participants.

IMAGES OF KITCHEN AND HALL PAGES 1A AND 1B 1C SINK DONATION



An image of the proposed new sink donated by Bunnings



To: Northridge Scout Group – Attn: Sylke Roberts **From:** Ryan McPherson
Email: craig.4@bigpond.com **Pages:** 1
Phone: 0484 606 839 **Date:** 29 / 06 / 20
Re: AC Quotation – Hi Wall Split Systems

Urgent For Review Please Comment Please Reply Please Recycle

Hi Sylke, as per our meeting back on Friday the 27th of April, please find enclosed below the updated Air Conditioning Quotation for:

Site Address: **Warren Rd, Para Vista.**

The Quotation is as follows:

Supply & Install 3 x Daikin L Series – 8.4Kw (FTXS85LVMA) – Single Phase – Hi Wall Reverse Cycle Split System Air Conditioners with the Outdoor Units to be roof mounted with all to be supplied by Climat Air Conditioning.

Total Combined Price = \$11,980.00 (Incl GST)

****Included is a full Electrical & Refrigeration installation per system.**

****A product/scissor lifter is to be supplied by Climat on the day of the installation.**

****Pricing is subject to a site inspection carried out by the Climat installer prior to the install.**

Nb: Exact Locations of the Indoor Units & Outdoor Units on the plan enclosed are nominal, they are to be confirmed on site by our Climat installer.

Thank you, Ryan McPherson.
 Senior Design Consultant
 Climat – Holden Hill.

Change your climate





94 GLYNBURN ROAD, HECTORVILLE SA 5073
PHONE: 8337 1624
FAX: 8365 0536
Email: sales@allseasonsair.com.au
Arctick: AU12588 ABN: 44008275349
Bld Lic: 51959

Quotation Number GP-22105

1 July 2020
NORTHRIDGE SCOUT GROUP
KENTISH GREEN – WARREN ROAD
PARA VISTA SA 5093

Dear Northridge Scout Group Committee
We have pleasure in submitting our Quotation for the supply and installation of two large capacity wall split air conditioners to service the main area of your scout hall.

SPECIAL NOTES

Quote includes

- Crane to install units on roof.
- Conduit and electrical cable from fuse box to outdoor units.
- Electrical isolators at outdoors and separate fuses in fuse box.
- Refrigeration piping and capping from indoor to outdoor units.
- Heavy duty Roof stands with iso mounts.

NOTE: quoted price is for two wallsplit airconditioners.

EQUIPMENT SELECTION

MAKE:	LG – WALL SPLITS x 2 off
MODEL:	WH34 - REVERSE CYCLE INVERTER
CAPACITY:	HEATING (10.3 Kw) / COOLING (9.4 Kw)

PRICE INCLUDING GST

Our quotation of the air conditioning system as detailed is:-

<p>QUOTE - \$9,850.00 Including GST LESS 5% DISCOUNT FOR SCOUT GROUPS QUOTED TOTAL - \$9,357.00 Including GST</p>

TERMS OF PAYMENT

An official order with payment due on completion of job.

Kind Regards



.....
Gary Powell

*****QUOTATION VALID FOR 30 DAYS*****

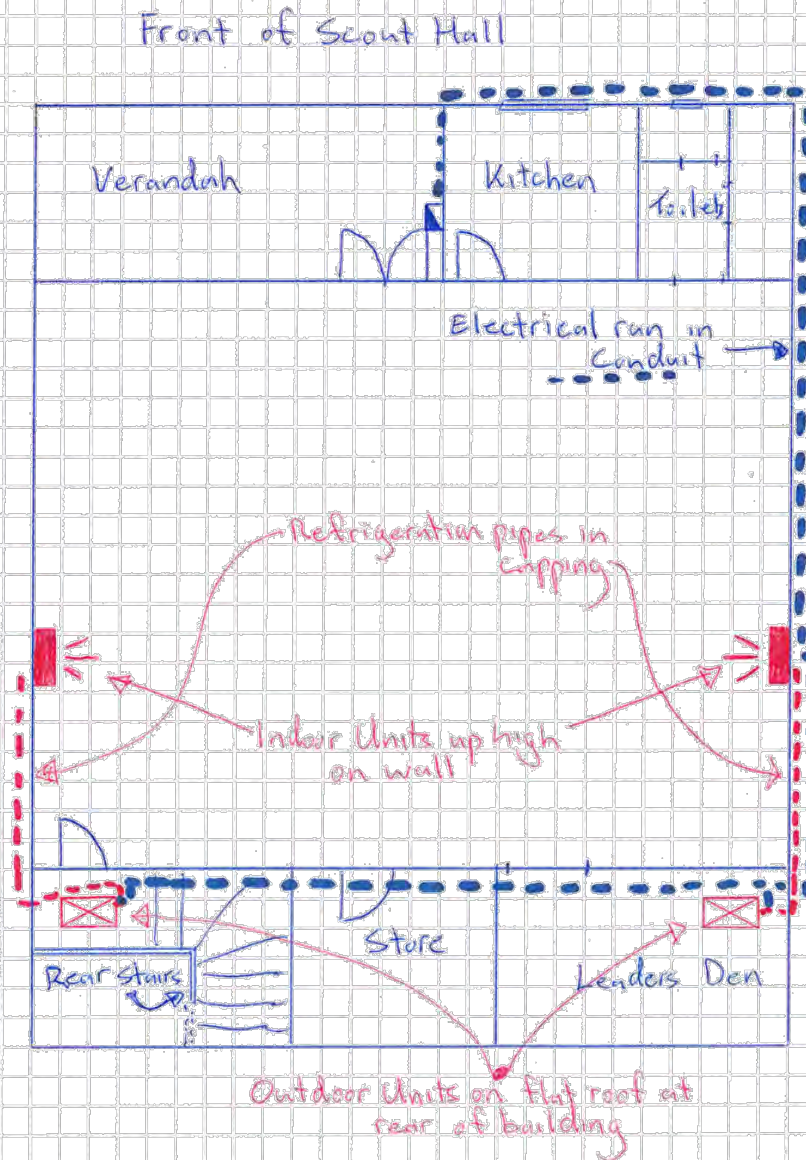
Item 7.2.13 - Attachment 1 - Northridge Para Vista Scout Group - Application



www.sigvaris.com

NORTHRIDGE SCOUT HALL

Kentish Green, Warren Road, Para Vista





94 GLYNBURN ROAD, HECTORVILLE SA 5073
PHONE: 8337 1624
FAX: 8365 0536
Email: admin@allseasonsair.com.au
Web: www.allseasonsair.com.au

The All Seasons Difference

- ✓ All Seasons air conditioning is a proud South Australian family owned business that has run in the same family for in excess of thirty years. We are a business that has grown on traditional family principles of treating our customers in the same way we want to be treated ourselves.
- ✓ Here at All Seasons we take pride in going the extra mile to ensure that you not only get a great system that really works, but that you will be happy to refer us to your own family and friends as countless other people have already done in the past.
- ✓ We have a reputation in the industry for being a reliable and honest business to deal with.
- ✓ We deal with all the good air conditioning brands, Mitsubishi Electric, Daikin, Actron Air, LG & Samsung
- ✓ We also use and recommend minimum R1 rated premium quality ducts and fittings
- ✓ All Seasons also has its own fully qualified service team, we don't just fix broken air conditioners but can service and maintain your system to keep it running the way it is meant to run
- ✓ At All Seasons Air there are no stupid questions, if you need to ask something we are always happy to explain how and why our systems are designed to work in a particular way

Thanks for taking the time to read the above, we hope to hear from you soon.



THE NAME YOU KNOW AND TRUST

Saturday, 14 March 2020

Dear Shaun,

Thanks for the opportunity to provide you with a quote on a Reverse Cycle *High Wall Split* systems for **Northridge Scout Group**, 41 Warren road Para Vista. Ph: 0411623841

Equipment & Prices

Make	Model	Total Cooling Capacity	Total Heating Capacity	Quoted Price
Kelvinator	KSV90 X 2	9.0kW	10.0kW	\$5,000
Hitachi	RAS-E80 X 2	8.0kW	9.0kW	\$5,400

Design Conditions

The system has been designed to provide comfortable conditions in the areas under consideration, during the time of operation.

1. That all ceilings are or will be fully insulated to R3.0 Minimum as per Australian standard AS 2627.1 – 1993
2. These systems have been designed in accordance with the manufacturer's specifications.



Warranties

Workmanship - 10 year installation warranty against faulty workmanship.

Equipment - 5 year Parts & Labour warranties as specified by the manufacturer.

Items not included in standard quotation

- Any upgrading required to electrical switchboard this includes single phase upgrades.
- Level slab or base adequate to accommodate outdoor condenser unit.

Special Notes

- Outdoor units to be installed on wall brackets.

A Division Of Mannix Electrical Pty Ltd.
ABN 24 007 965 758 G.B.L G3763





THE NAME YOU KNOW AND TRUST

Saturday, 14 March 2020

Terms & Conditions

- 10% deposit payable upon acceptance of quotation.
- Balance of payment 10 days from installation date (or as otherwise agreed).
- Interest free options available to approved applicants.
- Quoted price subject to site inspection.
- Quotation valid for 7 days

Summary

We trust that this quotation meets with your approval and look forward to making the necessary arrangements for the installation of the chosen equipment. Please feel free to contact me on the information listed below if you have any queries regarding the details contained in this proposal.

Please don't forget to visit our working display super stores to visit our friendly staff and see our range of products and equipment on display.

Open Monday – Friday 9 am to 5:30pm
Saturday - 9 am – 12 noon.

Damien Willats
Branch Manager



Mannix Air & Solar
582 North East Road
Holden Hill SA 5088

Ph: (08) 8369 2022
Mob: 0448 004 906
Fax: (08) 8369 2011
Email: dwillats@mannixair.com.au



www.mannixair.com.au

A Division Of Mannix Electrical Pty Ltd.
ABN 24 007 965 758 G.B.L 63763





02 June 2020

Chris Cole
On Behalf of "Northridge Scout Hall"
Para Vista, SA 5093

C/- ccole4@bigpond.com

Quote – Brand New Kitchen Cabinetry for "Northridge Scout Hall"

Thank you for the opportunity to provide a free quote and check measure for a brand new Kitchen cabinetry. Please find attached to this quote your joinery layout to enable you to see sizes and details.

We have quoted this Kitchen with Matt Melamine 16mm door/panels (non-profile), Matt Laminate Benchtops (Standard profile) and 19 standard range handles. This quote also includes a microwave provision in overhead cupboard, open shelf in floor unit next to freestanding cooker and 5 pot drawers.

NEW KITCHEN JOINERY TOTAL: \$5,615.71 Inc. GST & Installation

Please note that the above quote does not include the removal of your existing kitchen joinery, any appliances, sinkware, tapware or any plumbing, electrical or building work required.

We look forward to hearing from you if you are happy with this quote and would like to make an appointment to finalise your colour selections, or if you wish to discuss other options.

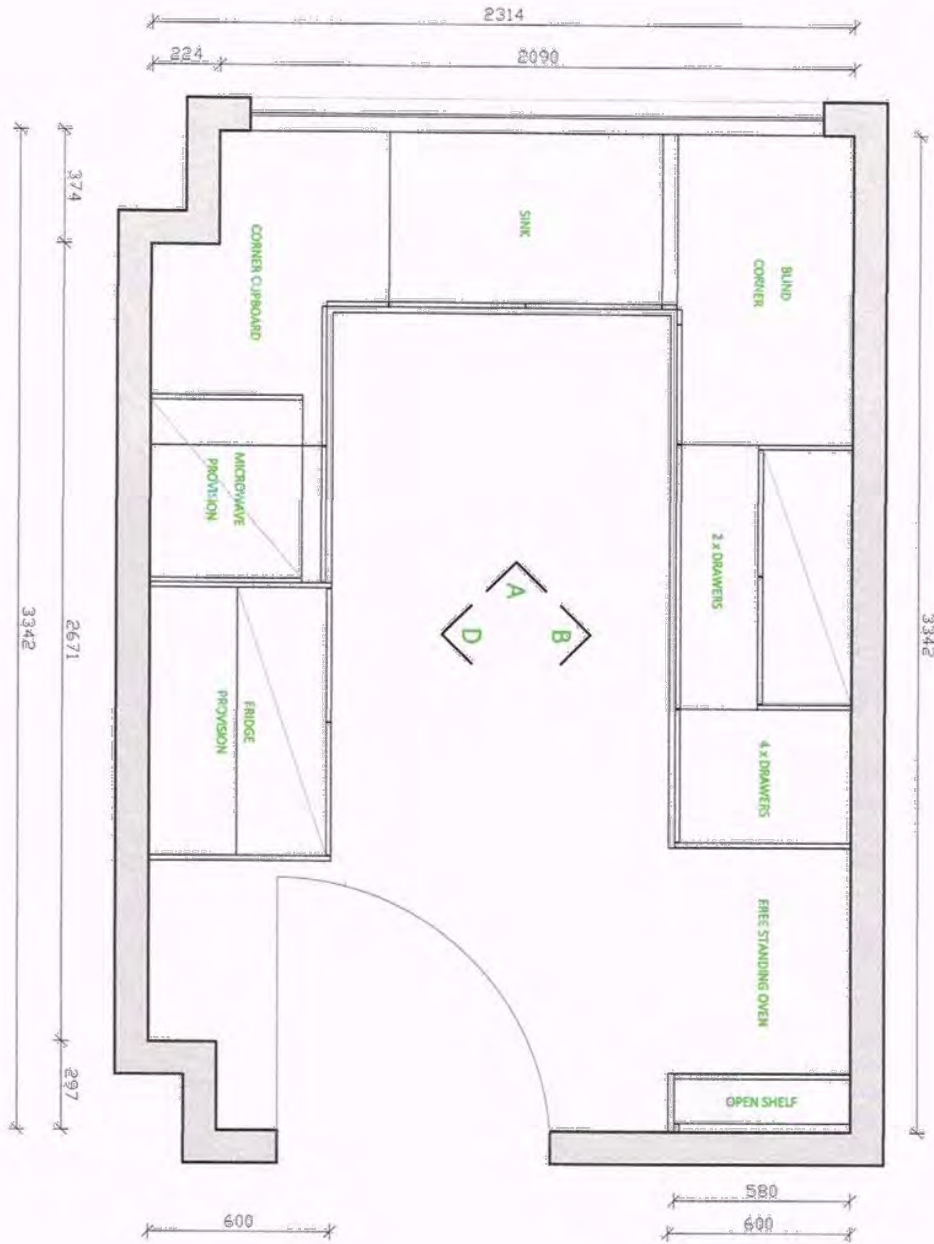
An approximate installation date will be provided after final signed off colour selections and deposit received. (Deposit is 30%).

We look forward to hearing from you.

A handwritten signature in black ink, appearing to read 'Travis & Amy Dunn', is written over a light blue horizontal line.

Yours faithfully
Winterfield Cabinets
Travis & Amy Dunn

KITCHEN - PLAN



Client: - CHRIS COLE
 Job Address: - NORTHRIDGE SCOUT HALL,
 PARA VISTA

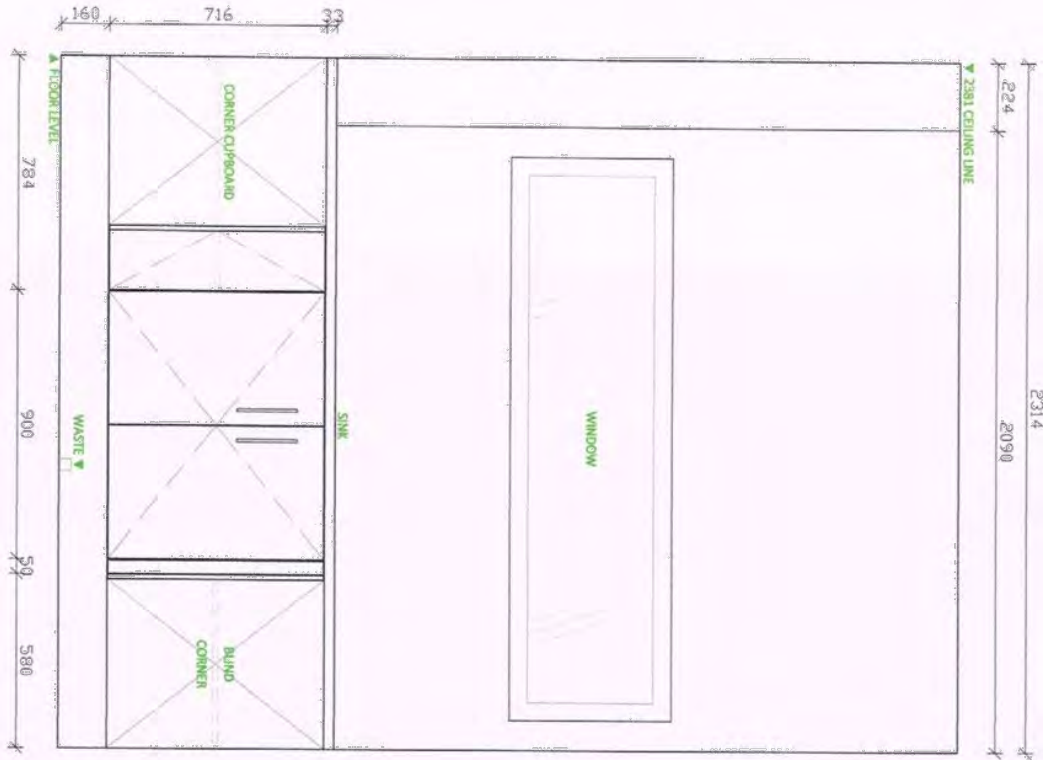
DATE: 27/05/2020 SCALE: 1 : 20

PAGE: 1/4

A4

PH: 088262236
 (E) winterfields@esc.net.au
 Unit 7/28 Maxwell Road
 Para Hills West SA 5096
 ABN: 23 136 006 963

KITCHEN - ELEVATION A



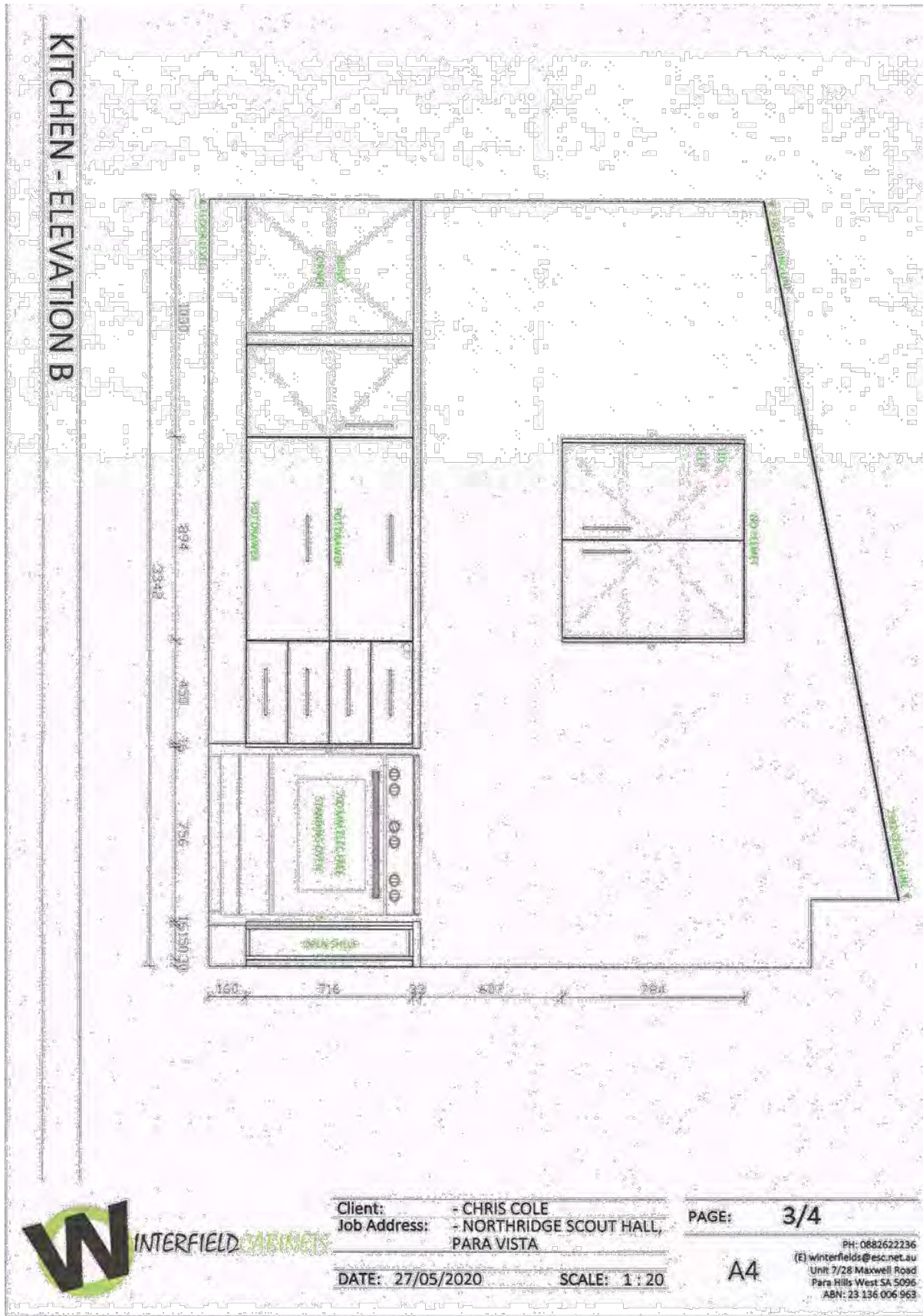
Client: - CHRIS COLE
 Job Address: - NORTHRIDGE SCOUT HALL,
 PARA VISTA

DATE: 27/05/2020 SCALE: 1 : 20

PAGE: 2/4

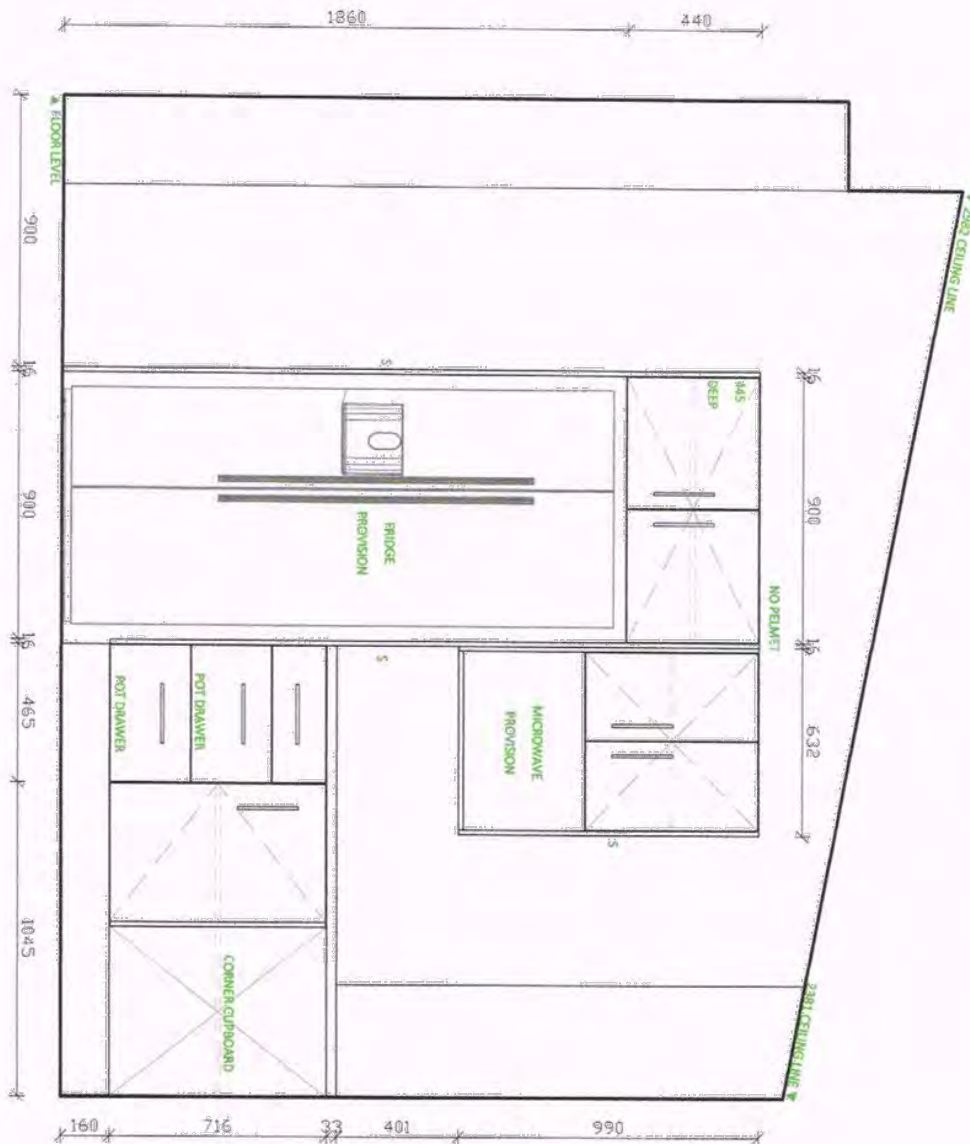
A4

PH: 088262236
 (E) winterfields@esc.net.au
 Unit 7/28 Maxwell Road
 Para Hills West SA 5096
 ABN: 23 136 006 963



Item 7.2.13 - Attachment 1 - Northridge Para Vista Scout Group - Application

KITCHEN - ELEVATION C



Client: - CHRIS COLE
 Job Address: - NORTHRIDGE SCOUT HALL,
 PARA VISTA

DATE: 27/05/2020 SCALE: 1 : 20

PAGE: 4/4

A4

PH: 0882622236
 (E) winterfields@esc.net.au
 Unit 7/28 Maxwell Road
 Para Hills West SA 5096
 ABN: 23 136 006 963

Kitchen proposal for Northridge scout group

Kitchen cabinets	Laminate matt smartchoice range
Kickers	Laminate matt smartchoice range
Carcase interior	White HMRPB with White matching edges
Drawers	Blum Intivo White with softclose runners
Handles	Standard range
Benchtop	35mm Laminate postform as per plan
Ovens-	Freestanding stove supply by Owner
Fridge-	Existing by client
Mixer tap	TBC - by client
Sink -	TBC - by client

Plumbing &
Electrical PC allowed
for in total

Total Cost \$9750.00 inc GST

Exclusions Painting
 Appliances
 Sink + Tap
 Tiling

	Payment
Deposit / 1st progress to order	\$1,000.00
2nd progress on delivery of cabinet	\$7,750.00
Final progress on completion	\$1,000.00

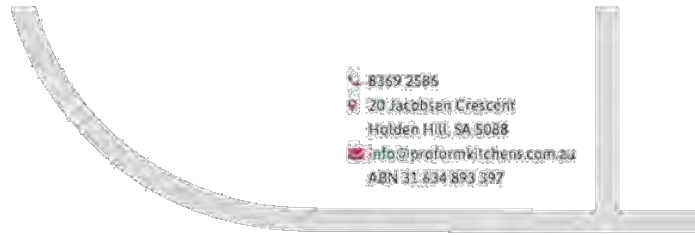
Bank details	BSB 805-050
Account	102395586

Price based on plan supplied, final plans required after deposit to confirm final prices

Retail upgrade to toilets PC \$1200.00

Regards

Paul Rankin
0414 531 600



☎ 8369 2586
 📍 20 Jacobsen Crescent
 Holden Hill, SA 5088
 📧 info@proformkitchens.com.au
 📄 ABN 31 634 893 397

11th June 2020
 Northridge Scout Group
 Warren Ave.
 Para Vista SA 5093

Please find below our quotation for the supply and installation of your job based on plans and specifications provided:

KITCHEN:

- Standard finish melamine to doors and panels
- Post form laminate bench tops
- Opening for upright cooker
- 2 x banks of 2 Hettich Atira pot drawers
- 1 x bank of 4 Hettich Atira soft closing drawers with cutlery tray to top drawer
- 1 x banks of 3 Hettich Atira pot drawers with small drawer to top
- 1 x corner cupboard cut around wall
- Provision for sink
- Overhead above fridge and microwave cabinet with 2 door cabinet above
- Removal and disposal of existing joinery including disconnection of electrical & plumbing
- Connection of electrical and plumbing of new kitchen joinery
- Supply and installation of ceiling exhaust fan

TOTAL COST INCLUDING GST \$9,895.00

SPLASH BACK COST OPTIONS BELOW:

- Standard colour lass splash back on opti glass \$2,190.00 inc. GST
- 1.2mm thick Grade 304 Satin stainless steel direct stuck to walls \$3200.00 inc GST

The above prices are in addition to the kitchen cost.

Not included in the above prices:

- Appliances
- Sinks
- stone bench tops or splash backs
- tiling or painting



0369 2586
20 Jacobien Crescent
Holden Hill, SA 5088
info@proformkitchens.com.au
ABN 31 634 893 397

I thank you for the opportunity to quote this project and look forward to receiving your order shortly. In the meantime should you have any queries please don't hesitate to contact me.

Yours sincerely,

DANNY DE PALMA
ESTIMATION MANAGER

QUOTE IS VALID FOR A PERIOD OF 60 DAYS FROM DATE OF ISSUE

PAYMENT TERMS:
30% deposit payed on contract signing
60% progress payment on Factory completion
10% final payment on installation