



AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

22 JUNE 2021 AT CONCLUSION OF INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr A Duncan (Chairman)
Mayor G Aldridge (ex officio)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr J Woodman

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community & Org. Development, Ms G Page
Governance Support Officer, Ms K Boyd
Manager Governance, Mr R Deco

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 18 May 2021.

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**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY ON**

18 MAY 2021

MEMBERS PRESENT

Cr A Duncan (Chairman)
Cr C Buchanan (Deputy Chairman)
Cr D Hood
Cr P Jensen
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager Community & Org. Development, Ms G Page
Manager Governance, Mr M Petrovski
Governance Support Officer, Ms K Boyd

The meeting commenced at 8.26 pm.

The Chairman welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Apologies were received from Mayor G Aldridge, Cr B Brug and Cr S Ouk.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr J Woodman

The Minutes of the Community Wellbeing and Sport Committee meeting held on 20 April 2021, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr P Jensen
Seconded Cr D Hood

1. The information is received.

CARRIED

5.0.2 Community Wellbeing & Sport Project Update Report

Moved Cr A Duncan
Seconded Cr C Buchanan

1. The information is received.

CARRIED

For Decision

5.1.1 Community Grants Program Applications for May 2021

Moved Cr J Woodman
Seconded Cr P Jensen

1. The information is received and noted.

CARRIED

5.1.2 11/2021: Good Shepherd Social Club (Good Shepherd Lutheran Church, Para Vista Inc.) - Community Grants Program Application

Moved Cr J Woodman
Seconded Cr D Hood

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee assessed and allocated funding for the May 2021 round of Community Grants as follows:
 - a. Grant No. 11/2021: Good Shepherd Social Club (Good Shepherd Lutheran Church, Para Vista Inc.) be awarded the amount of **\$1,360.00** to assist with the purchase of **indoor carpet bowls** for ongoing use as outlined in the Community Grant Application.

CARRIED

5.1.3 Place Activation Strategy - Formal Recreation

Cr C Buchanan sought leave of the meeting to speak for a further two minutes and leave was granted.

Moved Cr C Buchanan
Seconded Cr P Jensen

1. The report is noted.
2. That the Place Activation Strategy – Formal Recreation classification principles, as endorsed in May 2020 (0545/2020)), be amended to include:
 - a. Regional facility level: ‘Lighting provided for training and competition and in line with relevant sporting facility standards’;
 - b. that a minimum of 150m² for a multi-purpose community room for local and district facilities and 150-200m² multi-purpose room for regional facilities.
3. That the Place Activation Strategy – Formal Recreation Framework, as detailed in Attachment 1 to this report (Community Wellbeing and Sport 18/05/2021, Item No. 5.1.3), be endorsed as the facility standards to guide future upgrades and development at formal recreation locations.
4. A further report be provided on the consideration and inclusion in the Place Activation Strategy female friendly change rooms at local district and regional facilities.

CARRIED

5.1.4 State Sports Park Master Plan

Moved Cr J Woodman
Seconded Cr A Duncan

1. That the Mayor write to the Minister for Recreation Sport and Racing and the Office of Recreation, Sports and Racing advising that Council provides its in-principle support for the State Sports Park Master Plan and welcomes the opportunity for the City of Salisbury to be involved in the future development of the Park.

CARRIED

5.1.5 Minor Capital Works Grant Program - Military Vehicle Preservation Society of South Australia Inc.

Moved Cr C Buchanan
Seconded Cr D Hood

1. The report be received.
2. In accordance with the delegated power set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee allocate funding from the 2020/21 Minor Capital Works Grant Program budget as follows:
 - a. The Military Vehicle Preservation Society of South Australia Inc: an amount of \$25,000 for the supply and installation of a solar power system to offset electricity costs, noting that any additional costs are to be funded by the Military Vehicle Preservation Society of South Australia Inc or external grant programs, as per the funding agreement.

CARRIED

OTHER BUSINESS

Nil

The meeting closed at 8.44 pm.

CHAIRMAN.....

DATE.....

ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	Michelle Woods, Projects Officer Governance, CEO and Governance
CITY PLAN LINKS	4.2 We deliver quality outcomes that meet the needs of our community
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

1. The information is received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Report authors and General Managers.
- 2.2 External
 - 2.2.1 Nil.

3. REPORT

3.1 The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
24/06/2019 12.1 Due:	Motion without Notice: Upgrades to Current Sporting Facilities That staff provide a report for costings for upgrades to our current major sporting centres, excluding Ingle Farm Recreation Centre, to support our community over the coming 40+ years. September 2021	Andrew Hamilton
28/01/2020 1.1.2 Due:	Bridgestone Athletics Centre – Management Model Options a. A Council managed approach for Bridgestone Athletics Centre for an initial period up to three (3) years, subject to annual review through the Works and Services Committee; April 2022	Andrew Hamilton
24/02/2020 2.5.1 Due:	Indoor Sporting Facilities 1. A further report be brought back to the Works and Services Committee upon completion of the condition and fit for purpose audit, patron feedback surveys, and the Sport and Recreation Infrastructure Plan being developed by the Office for Recreation, Sport and Racing. October 2021	Andrew Hamilton
27/07/2020 1.1.2 Due:	Place Activation Strategy – Community Facilities 2. Staff prepare a further report to the Asset Management Sub-Committee regarding a condition and fit for purpose audit of Council owned community facilities with consideration to the hierarchy. September 2021	Jo Cooper
27/07/2020 2.0.2-AMSC2 Due: Deferred to: Reason:	Place Activation Strategy Update 2. Council notes that a report on the Linkages category of PAS will be presented to the sub committee in coming months for consideration. June 2021 July 2021 Staff are undergoing further analysis into the linkages associated with the Place Activation Strategy and will report following completion of analysis.	David Boothway
21/12/2020 2.4.1 Due:	Operating Savings Initiatives – Library Services Council has previously resolved this resolution to be confidential. August 2022	Jo Cooper

25/01/2021	Bridgestone Athletics Centre – Construction Update	Andrew Hamilton
5.2.1	2. A periodic report be provided on a six (6) monthly basis to the Community Wellbeing and Sport Committee regarding the performance of, and recommendations for, the management of Bridgestone Athletics Centre, commencing 6 months from the opening of the Centre. Due: October 2021	
22/02/2021	Petition: Cement Cricket Pitch and Tennis Courts, Baltimore Reserve, Parafield Gardens	Jamie Hosking
PET3.1	2. Staff undertake further consultation regarding the suitability for an informal cricket pitch at the reserve and report back to the Community Wellbeing and Sport Committee on the outcomes and possible future budget implications in June 2021. Due: June 2021 Deferred to: August 2021 Reason: To coordinate consultation with construction activity on the reserve.	
24/05/2021	Place Activation Strategy – Formal Recreation	Andrew Hamilton
5.1.3	4. A further report be provided on the consideration and inclusion in the Place Activation Strategy female friendly change rooms at local district and regional facilities. Due: July 2021	
24/05/2021	Motion Without Notice: Council Support of Volunteer Organisations	Vesna Haracic
MWON12.1	1. That a report be prepared for the appropriate committee, providing advice about how Council can better support volunteer organisations (especially those located in the City of Salisbury area) when they wish to hold their “special days” that signify their cause. Due: July 2021	

4. CONCLUSION / PROPOSAL

- 4.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to Council for noting.

CO-ORDINATION

Officer: Executive Group
Date: 15/06/2021

ITEM	5.1.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	Community Grants Program Applications for June 2021
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	This report outlines the Community Grants Program Applications submitted for the June 2021 round. Six applications are submitted for consideration by the Community Wellbeing and Sport Committee in an individual report.

RECOMMENDATION

1. The information is received and noted.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Community Grants Program Guidelines and Eligibility Criteria

1. BACKGROUND

- 1.1 One (1) application was received for the April 2021 round of Community Grants required further information. The further information has been received and the application is submitted for consideration.
- 1.2 Five (5) applications have been received for the June 2021 round of Community Grants and the applications are submitted for consideration.

2. REPORT

- 2.1 Six (6) applications are presented for the June 2021 round of Community Grants for consideration, are deemed compliant and listed below:
 - 2.1.1 09/2021: World Harvest Christian Centre Inc, [Providence Ministries] Community Grant Program Application
Agenda item 5.1.2; Community Wellbeing and Sport Committee; 22/06/2021
 - 2.1.2 12/2021: Para Hills Bowling Club – Community Grants Program Application

- Agenda item 5.1.3; Community Wellbeing and Sport Committee; 22/06/2021*
- 2.1.3 13/2021: Salisbury Villa Sports and Social Club – Community Grants Program Application
Agenda item 5.1.4; Community Wellbeing and Sport Committee; 22/06/2021
- 2.1.4 14/2021: Hands of Hope Foundation Incorporation – Community Grants Program Application
Agenda item 5.1.5; Community Wellbeing and Sport Committee; 22/06/2021
- 2.1.5 15/2021: Salisbury East Church of Christ Inc – Community Grants Program Application
Agenda item 5.1.6; Community Wellbeing and Sport Committee; 22/06/2021
- 2.1.6 20/2021: Kesari Association of Australia – Community Grants Program Application
Agenda Item 5.1.7; Community Wellbeing and Sport Committee; 22/06/2021
- 2.2 The Community Grants Program funding budget allocation for 2020/2021 is **\$60,000**, noting the standing budget allocation is \$120,000 of which 50% has been repurposed to the Sports and Community Clubs COVID-19 Recovery Support Package.
- 2.3 In reviewing the budget for the Community Grants Program funding, staff have become aware that the revised budget allocation for 2020/2021 was **\$89,000** (including the recent \$10,000 bid) and therefore the remaining balance has been updated to reflect this detail.
- 2.4 The money committed to the six (6) compliant applications for the June 2021 round, if approved, is **\$22,794.00**.
- 2.5 The remaining balance of the grant funding if the six (6) applications are approved is **\$25,126**.

3. CONCLUSION / PROPOSAL

- 3.1 Six (6) Community Grants Program applications are presented for funding consideration at the Community Wellbeing and Sport Committee meeting in June 2021.

CO-ORDINATION

Officer: Executive Group
Date: 15/06/2021

ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	09/2021: World Harvest Christian Centre Inc. [Providence Ministries] - Community Grants Program Application
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The World Harvest Christian Centre Inc [Providence Ministries] Community Grants Program Application is submitted for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee assessed and allocated funding for the June 2021 round of Community Grants as follows:
 - a. Grant No. 09/2021: World Harvest Christian Centre Inc. [Providence Ministries] be awarded the amount of **\$4,715.00** to assist with the costs associated with the **Providence Conference – Catering, Mini golf hire, Jumping castle hire, Marquee hire, Skip bin hire, napery and fabric wall** as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 09/2021: World Harvest Christian Centre Inc [Providence Ministries] - Application
2. 09/2021: World Harvest Christian Centre Inc [Providence Ministries] - Further Information

1. BACKGROUND

- 1.1 The World Harvest Christian Centre [Providence Ministries] Application was received for the April 2021 round of Community Grants. The Application was incomplete and required further information.
- 1.2 World Harvest Christian Centre Inc [Providence Ministries] received \$1,500 Community Grants Program funding in May 2019 to assist with catering costs for the Providence Conference.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal

2.1.1 General Manager Business Excellence

2.2 External

2.2.1 Applicant

3. REPORT

3.1 The World Harvest Christian Centre Inc. [Providence Ministries] Application was originally received for the April 2021 round of Community Grants Program funding however the application was incomplete and required further information as follows:

- Evidence that the Board has endorsed and signed the application submission; and
- Quotations for the items that funding is requested for.

3.2 The additional information has been received and the World Harvest Christian Centre [Providence Ministries] application meets the eligibility criteria for the upper limit Community Grants Program funding.

4. CONCLUSION / PROPOSAL

4.1 The World Harvest Christian Centre [Providence Ministries] Application is submitted for consideration by the Community Wellbeing and Sport Committee

CO-ORDINATION

Officer: Executive Group
Date: 15/06/2021

ITEM	5.1.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	12/2021: Para Hills Bowling Club - Community Grants Program Application
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Para Hills Bowling Club Community Grants Program Application is submitted for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee assessed and allocated funding for the June 2021 round of Community Grants as follows:
 - a. Grant No. 12/2021: Para Hills Bowling Club (**Community Grant**) be awarded the amount of:

\$3,656.00 to assist with the purchase of **Hand dryers, Sanitiser and Dispensers and a Food & Drink Chiller** for ongoing use as outlined in the Community Grant Application.
 - b. Grant No. 12/2021: Para Hills Bowling Club (**Community Grant – Defibrillator**) is deemed ineligible for Community Grant Program funding in accordance with Section 8.4 of the Guidelines and Eligibility Criteria.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 12/2021: Para Hills Bowling Club - Application

1. BACKGROUND

- 1.1 Para Hills Bowling Club received \$2,500 Community Grants Program funding in August 2018 to assist with the purchase of lawn bowls for ongoing use by the Club.

2. REPORT

- 2.1 The Para Hills Bowling Club Application requests funding under two categories - **Community Grant** and **Community Grant – Defibrillator** and therefore will be considered as separate requests as follows:

- c. **Community Grant** – to assist in purchase of Hand dryers, sanitizer and dispensers and Food and Drink Chiller.
 - d. **Community Grant – Defibrillator** – to assist in the purchase of a Defibrillator.
- 2.2 The Para Hills Bowling Club **Community Grant** Application meets the eligibility criteria for the upper limit Community Grants Program funding.
 - 2.3 Funding through The Office of Recreation, Sport and Racing’s Active Club Program is currently closed, however, the Para Hills Bowling Club have advised that they have not applied for Defibrillator funding through the Office and Recreation, Sport and Racing’s Active Club Program.
 - 2.4 The Para Hills Bowling Club **Community Grant – Defibrillator** Application is deemed ineligible for funding in accordance with Section 8.4 of the Guidelines and Eligibility Criteria:
 - *Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia must apply for defibrillator funding through The Office of Recreation, Sport and Racing’s Active Club Program – Program and Equipment funding category;*
 - *Applications that are unsuccessful through the Active Club Program may be considered by the City of Salisbury Community Grants Program. Evidence that the application was unsuccessful with the Active Club Program must be provided with the Application;*
 - *Applications that do not meet the Active Club Program criteria may be considered by the City of Salisbury Community Grants Program providing the Application meets the Community Grants Program Guidelines and Eligibility Criteria. Information must be provided in the Application advising the reason(s) that the organisation does not meet the criteria for funding through the Active Club Program.*

3. CONCLUSION / PROPOSAL

- 3.1 The Para Hills Bowling Club Application is submitted to the Community Wellbeing and Sport Committee for consideration.

CO-ORDINATION

Officer: GMCOD
Date: 11/06/2021

ITEM	5.1.4
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	13/2021: Salisbury Villa Sports and Social Club - Community Grants Program Application
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury Villa Sports and Social Club Community Grants Program Application is submitted for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee assessed and allocated funding for the June 2021 round of Community Grants as follows:

Grant No. 13/2021: Salisbury Villa Sports and Social Club be awarded the amount of **\$5,000.00** to assist with the purchase of **Jerseys, shorts, tops and training balls** for ongoing use as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 13/2021: Salisbury Villa Sports and Social Club - Application

1. BACKGROUND

- 1.1 Salisbury Villa Sports and Social Club received \$5,000 Community Grants Program funding in April 2020 to assist with the purchase of soccer jersey sets and training balls for ongoing use by the Club.

2. REPORT

- 2.1 The Salisbury Villa Sports and Social Club Application meets the eligibility criteria for the requested Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Salisbury Villa Sports and Social Club Application is submitted to the Community Wellbeing and Sport Committee for consideration.

CO-ORDINATION

Officer: GMCOD
Date: 02/06/2021

ITEM	5.1.5 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	14/2021: Hands of Hope Foundation Incorporation - Community Grants Program Application
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Hands of Hope Foundation Incorporation Community Grants Program Application is submitted for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee assessed and allocated funding for the June 2021 round of Community Grants as follows:
 - a. Grant No. 14/2021: Hands of Hope Foundation Incorporation be awarded the amount of **\$2,423.00** to assist with the costs associated with the **Friday Drop-in Program – Coffee Machine, freezer and laptop** as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Hands of Hope Foundation Incorporation - Application

1. BACKGROUND

- 1.1 The Hands of Hope Foundation Incorporation Application was received for the June 2021 Community Grants round.
- 1.2 The Hands of Hope Foundation Incorporation has not received prior Community Grants Program funding.

2. REPORT

- 2.1 The Hands of Hope Foundation Incorporation Application meets the eligibility criteria for the requested Community Grants Program funding.

3. CONCLUSION / PROPOSAL

- 3.1 The Hands of Hope Foundation Incorporation -Application is submitted to the Community Wellbeing and Sport Committee for consideration.

CO-ORDINATION

Officer: Executive Group
Date: 15/06/2021

ITEM	5.1.6
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	15/2021: Salisbury East Church of Christ Inc - Community Grants Program Application
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Salisbury East Church of Christ Inc Community Grants Program Application is submitted for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee assessed and allocated funding for the June 2021 round of Community Grants as follows:
 - a. Grant No. 15/2021: Salisbury East Church of Christ Inc. be awarded the amount of **\$2,000.00** to assist with the purchase of a **Defibrillator** for ongoing use as outlined in the Community Grant Application.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 15/2021: Salisbury East Church of Christ Inc - Application

1. BACKGROUND

- 1.1 The Salisbury East Church of Christ has not previously received Community Grants Program funding.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 General Manager Community & Organisational Development
- 2.1.2 Senior Social Planner

2.2 External

- 2.2.1 Applicant

3. REPORT

- 3.1 The Salisbury East Church of Christ Inc. Application meets the eligibility criteria for the upper limit defibrillator category Community Grants Program funding.

- 3.2 Funding through The Office of Recreation, Sport and Racing's Active Club Program is currently closed, however, the organization would not meet the criteria for funding through the Active Club Program as they are not an active recreation or sport club or community organisation whose purpose is the delivery of active recreation or sport programs.

4. CONCLUSION / PROPOSAL

- 4.1 The Salisbury East Church of Christ Inc. Application is submitted to the Community Wellbeing and Sport Committee for consideration.

CO-ORDINATION

Officer: Executive Group
Date: 15/06/2021

ITEM	5.1.7 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	20/2021: Kesari Association of Australia - Community Grants Program Application
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Kesari Association of Australia Community Grants Program Application is submitted for consideration.

RECOMMENDATION

1. In accordance with delegated powers set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee assessed and allocated funding for the June 2021 round of Community Grants as follows:
 - a. Grant No. 20/2021: Kesari Association of Australia be awarded the amount of **\$5,000.00** to assist with the costs associated with the **Vehra Trinjan da Event to be held on 17 July 2021 – Hall hire, Marquee, Chair and Table hire** as outlined in the Community Grant Application, subject to the provision of Public Liability Insurance evidence.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Kesari Association of Australia - Application
2. Kesari Association of Australia - Further Information

1. BACKGROUND

- 1.1 The Kesari Association of Australia Application was received for the June 2021 Community Grants round.
- 1.2 The Kesari Association of Australia has not received prior Community Grants Program funding.

2. REPORT

- 2.1 The Kesari Association of Australia Application meets the eligibility criteria for the requested Community Grants Program funding, pending provision of Public Liability insurance evidence.

3. CONCLUSION / PROPOSAL

- 3.1 The Kesari Association of Australia Application is submitted to the Community Wellbeing and Sport Committee for consideration.

CO-ORDINATION

Officer: GMBE
Date: 17/06/2021

ITEM	5.1.8
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	Community Event Sponsorship Grant Applications - Round 7
AUTHOR	Michelle Dagger, Facilities Promotion and Activation Coordinator, Business Excellence
CITY PLAN LINKS	3.2 Have interesting places where people want to be. 3.3 Be a connected city where all people have opportunities to participate. 3.4 Be a proud, accessible and welcoming community.
SUMMARY	This report outlines the Community Event Sponsorship Program (CESP) Applications for Round Seven (7). Four (4) applications are submitted for consideration by the Community Wellbeing and Sport Committee.

RECOMMENDATION

1. It be noted that, in accordance with the delegated powers set out in the endorsed Terms of Reference, the Community Wellbeing and Sport Committee, the following applications are approved through Round Seven (7) of the Community Events Sponsorship Program as follows:
 - a. Grant No. 1/2021: Tongan Association of South Australia Incorporated, application for \$3,931.07 for the Heilala Cultural Fundraiser.
 - b. Grant No. 2/2021: ONE Life Community Assist, application for \$5,000 for their Community Christmas Carols
 - c. Grant No. 3/2021: Lions Club of Paralowie Inc, application for \$5,000 for a Northern Community Family Fun Day

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Tongan Submission
2. One Life Submission
3. Lions Submission

1. BACKGROUND

- 1.1 Three (3) applications have been received for Round Seven (7) of the Community Event Sponsorship Program for consideration. This round is for events that are due to occur in the 2021/22 financial year.
- 1.2 Round Seven (7) closed on Monday 10th May; therefore, these will be the only applications to consider for this round.

1.3 Events form an important part of the community, cultural and economic fabric of the City of Salisbury. They are designed to stimulate activity, provide interesting places for people to engage, and provide learning and healthy lifestyle opportunities. The City Plan 2035 contains the following commitment that we will:

- Provide experiences that make our places lively and interesting;
- Celebrate our community's diversity.

2. GRANTS PURPOSE

2.1 The purpose of the Community Event Sponsorship Program (CESP) is to deliver outcomes in alignment with the Salisbury City Plan 2035. The program will assist in achieving the vision of "*A progressive, sustainable and connected community*".

2.2 Furthermore, the CESP contributes to the critical action of "*from operational and site-specific projects that will have immediate impact, to strategic objectives that will guide how and what Council achieves in the longer term*".

2.3 The CESP aims to complement the City of Salisbury's existing events calendar, whilst increasing the capacity of community organisations to deliver events thereby increasing participation and attendances.

3. ASSESSMENT CRITERIA

3.1 To secure funding, the organisation conducting the event will need to demonstrate:

- Maturity around risk and organisation management
- Significant community impact
- Attraction to the broader community (not limited to membership of an organisation)
- The event will be hosted in the City of Salisbury
- Positive promotion of the City of Salisbury

3.2 All eligible applications will be assessed against the following criteria:

- *Completion of the application in full;*
- *Demonstrated need for the event;*
- *Stakeholder endorsement and support for the event;*
- *Consideration of, and with, existing events calendar and events;*
- *Demonstrated multiple community, organisations or associations benefits;*
- *Extent to which the project addresses strategic objectives and community needs;*
- *Extent to which alternative, complementary sponsorship and funding sources have been explored or secured;*
- *Adequate, comprehensive and value for money of event budget;*
- *Extent to which the event meets the needs of the CESP;*
- *Alignment with the priorities of the CESP;*
- *Risk management considerations;*

- *Extent to which the organisation has the financial capacity to meet its financial obligations with the City of Salisbury (e.g. does the organisation have any bad debt with the City of Salisbury); and*
 - *The number of other events that have been funded for the financial year (noting only eight (8) events will be sponsored for an amount up to \$5,000 each financial year).*
- 3.3 Due diligence is also undertaken in relation to the financial and governance credibility of the applicant organisations in line with the Community Grants Program.

4. REPORT

- 4.1 The applications that are presented for Round Seven (7) of the Community Event Sponsorship Program for consideration for up to \$5,000 is:

- 4.1.1 Applicant: **Tongan Association of South Australia.**
 Event: **Heilala Cultural Fundraiser**
 Amount Requested: **\$3,931.07**

The Tongan Association of SA has identified the need to reinvigorate their event calendar so that they may give back to the community. This event will assist the organisation to raise funds for the establishment of cultural programs that will actively involve seniors and youth participants and more widely spread information about the services that the Association provides. It will also assist in retaining cultural values, provide activities to assist with isolation and boredom and help participants lead an active and healthy lifestyle, all whilst promoting cultural diversity.

- 4.1.2 Applicant: **ONE Life Community Church**
 Event: **Community Christmas Carols**
 Amount Requested: **\$5,000.00**

ONE Life Church wants to stage a community celebration to encourage togetherness for the community and to celebrate the Christmas festivities. Local African singers and Choir performances, featuring Santa handing out 10 hampers to families. The event features food stalls, which are being donated from local traders in order to provide free food to the community at the end of the evening.

- 4.1.3 Applicant: **Lions Club of Paralowie Inc.**
 Event: **Northern Community Family Fun Day**
 Amount Requested: **\$5,000.00**

The purpose of this event is to provide families with an opportunity to have fun together at the Salisbury North Football Club Oval in order to bring the wider community together from various cultural and socio-economic backgrounds. At the event there will be entertainment plus health checks such as Skin Cancer Screening and Eye Health checks, information stalls, market and food stalls.

4.2 It is considered the above applicants have demonstrated:

- Maturity around risk and organisation management
- Significant community impact
- Attraction to the broader community (not limited to membership of an organisation)
- The event will be hosted in the City of Salisbury
- Positive promotion of the City of Salisbury

5. BUDGET

5.1 The budget for the 2020/21 financial year for CESP Round 6 had been repurposed into the COVID-19 Recovery Program, as endorsed by Council on 25 May 2020.

5.2 Available budget after the COVID redistribution was \$30,000.

5.3 Three (3) applications have been received with the total amount requested of \$13,931.07.

6. CONCLUSION / PROPOSAL

6.1 Three (3) applications were received for the seventh (7th) round of the Community Events Sponsorship Program. These applications are deemed eligible for funding.

6.2 The applications received are:

6.2.1 Applicant: **Tongan Association of SA**
Event: **Heilala Cultural Fundraiser**
Amount Requested: **\$3,931.07**

6.2.2 Applicant: **ONE Life Community Church**
Event: **Community Christmas Carols**
Amount Requested: **\$5,000.00**

6.2.3 Applicant: **Lions Club of Paralowie Inc.**
Event: **Northern Community Fun Day**
Amount Requested: **\$5,000.00**

6.3 These are the final applications to be considered for Round Seven (7) which has now closed.

6.4 The remaining balance of Round Seven (7), is being carried over to the next round which opens on September 1st. Balance remaining after these events have taken place is \$16,068.93.

6.5 The organisations listed in Section 4 of this report, have demonstrated their ability to meet the eligibility and assessment criteria of the Community Event Sponsorship Program and is recommended for funding.

CO-ORDINATION

Officer: EXECUTIVE GROUP
Date: 15/06/2021

ITEM	5.1.9
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	Minor Capital Works Grant Program - Eligibility Criteria Review
AUTHOR	Chelsee Crawford, Community Planner: Sport & Recreation, Community & Org. Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 1.2 The health and wellbeing of our community is a priority 1.5 Our community is resilient and adaptive to change
SUMMARY	<p>The Minor Capital Works Grant Program (MCWGP) provides an opportunity for not-for-profit sport and community clubs to undertake facility improvements.</p> <p>The Community Wellbeing and Sport Committee has delegated financial authority to approve MCWGP applications. At its April 2021 meeting, a further motion (0923/2021) regarding the Programs contingency requirement was carried for further consideration.</p> <p>The current Guidelines and Eligibility stipulate that a 20% contingency be applied to each individual project, limiting the total grant money available for an individual applicant. This report recommends the Guidelines and Eligibility be expanded to enable payment of any contingency through total MCWGP budget, as opposed to the application to individual projects.</p>
RECOMMENDATION	<p>1. The ‘Minor Capital Works Grant Program Guidelines and Eligibility’ be expanded to enable payment of reasonable and unexpected project contingencies up to 20% over and above the value of the approved Minor Capital Works Grant.</p>
ATTACHMENTS	There are no attachments to this report.
1. BACKGROUND	<p>1.1 This report responds to the following resolution (0923/2021) inter alia:</p> <p>1.1.1 <i>That a report be provided at the next meeting of the Community Wellbeing and Sport Committee to review the minor capital works eligibility criteria regarding the 20% contingency that is currently applied to quoted projects.</i></p> <p>1.2 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.</p>

- 1.3 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club viability.
- 1.4 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria including:
 - are an incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.

2. CONSULTATION / COMMUNICATION

2.1 Internal

2.1.1 City Infrastructure

2.1.2 Community & Organisational Development

3. REPORT

- 3.1 The current Minor Capital Works Grant Program Guidelines and Eligibility offers Category A (up to \$50,000) and Category B (up to \$25,000) funding to eligible sport and recreation organisations within the City of Salisbury.
- 3.2 Eligible Category A organisations have:
 - 3.2.1 A current lease or sub-lease of a Council owned building; or
 - 3.2.2 A license or sub-license over Council owned land; or
 - 3.2.3 A current hire agreement to use Council managed facilities such as an indoor recreation centre or community centre; or
 - 3.2.4 A currently executed lease/license or other use agreement with the City of Salisbury, or Council will have a contracted first right of refusal to purchase the property
- 3.3 Eligible Category B organisation are:
 - 3.3.1 Not-for-profit groups that own their own facilities which are used to deliver sport and recreation outcomes to the community.
- 3.4 Funding for both categories is awarded to the asset owner. In this case, Category A grant funding remains with City of Salisbury, Infrastructure Delivery to coordinate and undertake all works and pay contractors. Category B applicants are required to invoice Council for the value of the grant.
- 3.5 Currently, the MCWGP Guidelines and Eligibility stipulates a 20% contingency must be applied to the quoted project/works costs in case of unforeseen additional works to be undertaken as part of the agreed project scope of works. Where the application of 20% takes the grant request over the Program's upper limit,

application approval amounts will be set at \$50,000 for Category A and \$25,000 for Category B.

- 3.6 In the event that Category A applicants maximise the grant offering, it has meant that the Clubs have been required to carry cash reserves to accommodate the contingency. It is understood that the capacity for clubs to cater for potential unexpected contingency costs may create financial difficulty.
- 3.7 As the large proportion of funded projects relate to Council assets – it is within Council’s interest that the projects are delivered appropriately. Whilst there is a risk that a project contingency could be significant, it is not typical and often the projects are well considered.
- 3.8 Table 1 shows projects from FY 2018/19 to current that have been funded through the Minor Capital Works Grant Program. It provides visibility on the type of liability that has been experienced with projects to date.

Table 1: Completed MCWGP Funding FY18/19 - current

Project date	Grant funding (excluding contingency)	Total grant expenditure	Contingency required	Contingency %
March 2018	\$26,000	\$29,931	\$3,931	15.1%
May 2018	\$12,300	\$12,334	\$34	0.27%
June 2019	\$50,000	\$50,000	\$0	0%
Sept 2019	\$35,800	\$36,021	\$221	0.62%
Sept 2019	\$47,756	\$30,734	\$0	0%
Oct 2019	\$11,814	\$17,037	\$5,223	44%
Nov 2019	\$35,000	\$51,784	\$16,784	47%
Nov 2019	\$50,000	\$59,184	\$9,184	18%
June 2020	\$13,042	\$18,475	\$5,433	41%
Dec 2020	\$25,000	\$25,000	\$0	0%
Average Contingency				16.5%

- 3.9 It is suggested that moving forward, a 20% contingency be allocated within the total grant budget, rather than applied to individual projects. This will eliminate the requirement for grant recipients to carry the liability of contingency.

- 3.10 This approach will initially mean that grant allocations will need to be phased to cover potential liabilities. However, as projects are completed, funds set aside for contingency can be made available to other initiatives.
- 3.11 Whilst this approach will potentially reduce the net amount available for projects, it will likely mean that the MCWGP budget will be spent more fully than it has in previous years.

4. CONCLUSION / PROPOSAL

- 4.1 The administration expands the Minor Capital Works Grant Program Guidelines to enable payment of reasonable and unexpected project contingencies up to 20% over and above the value of the approved Minor Capital Grant.

CO-ORDINATION

Officer: Executive Group
Date: 15/06/2021

ITEM	5.1.10 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	Minor Capital Works Grant Program - Licensed Club Darts Association
AUTHOR	Chelsee Crawford, Community Planner: Sport & Recreation, Community & Org. Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 1.3 People are valued and they feel safe, included and connected 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	An application from the Licensed Clubs Darts Association Incorporated for the supply and installation of a cool room with associated works has been received. An amount of \$50,000.00 is recommended for funding under the 2020/21 MCWGP budget available for grant allocation.

RECOMMENDATION

1. The report is received and noted.
2. Council assess and allocate funding from the 2020/21 Minor Capital Works Grant Program budget as follows:
 - a. The Licensed Clubs Darts Association Incorporated in the amount of \$50,000.00 for the supply and installation of a cool room with associated works to the building at Sussex Court Reserve, Sussex Court, Salisbury Park, noting that the quoted amount exceeds the maximum grant allocation, therefore any additional costs are to be funded by the Licensed Clubs Darts Association Incorporated as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. MCWGP 2020-21_LCDA Grant Application_REDACTED
2. MCWGP 2020-21_LCDA_Quote 1
3. MCWGP 2020-21_LCDA_Quote 2
4. MCWGP 2020-21_LCDA Certificate of Incorporation
5. MCWGP 2020-21_LCDA Proposed Scope

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.

- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club viability.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria document including:
 - are an incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.
- 1.4 An application has been received from the Licensed Clubs Darts Association Incorporated, for \$50,000.00 through the Minor Capital Works Grants Program for the supply and installation of a cool room with associated works to the building at Sussex Court Reserve, Salisbury Park.
- 1.5 The Licensed Clubs Darts Association Incorporated has not received MCWGP funding in the past 24 months.
- 1.6 The Minor Capital Works Grant Program allocated \$125,000.00 from the 2020/21 budget in the first three quarters of this financial year (between July 20 – March 21). This equates to 43.4% of the total MCWGP 2020/21 Budget (\$288,000).
- 1.7 If the Licensed Clubs Darts Association Incorporated application is approved, the total allocation amount for the 2020/21 MCWGP Budget would be \$225,000 (noting that there is one additional application for decision in the June 2021 Community Wellbeing and Sport Committee). Should both applications be successful, this would result in \$63,000 remaining in the 2020/21 MCWGP Budget available for grant allocation.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Community Planning and Vitality, Community & Org. Development
- 2.1.2 Property and Buildings, City Infrastructure
- 2.1.3 Infrastructure Delivery, City Infrastructure
- 2.1.4 Design, City Infrastructure
- 2.1.5 Financial Services, Business Excellence

2.2 External

- 2.2.1 The Licensed Clubs Darts Association Incorporated

3. REPORT

- 3.1 The Licensed Clubs Darts Association Incorporated (LCDA), located at Sussex Court Reserve, Salisbury Park has a total membership of 260. The sporting club

- has an executed lease with the City of Salisbury for the use of the building at the reserve.
- 3.2 LCDA provides senior sporting and leisure opportunities to male and female participants, and operates in both league and competition format. Membership at the club is inclusive of sport participants, volunteers, committee members and club patrons.
 - 3.3 The Association currently utilises 2 aged individual refrigerators to keep glasses and drinks cool. The aged fridges are currently the second highest power consumption cost to the club with these fridges currently operating 24 hours, 7 day per week drawing substantial power.
 - 3.4 Repair or replacement of the fridges does not provide value for money against the proposed lifetime of the fridges. Rather than repair their existing assets or purchase new individual refrigerators, the installation of a cool room will significantly decrease energy consumption given that new cool rooms are designed to be energy efficient with new technology to facilitate this.
 - 3.5 The cost savings from reduced energy bills can be channeled back into sports development and club development opportunities such as equipment, programs, fundraising, training or promotion to foster sustainable growth of the club.
 - 3.6 This project will allow the club to provide high standard facilities for the members and community as well as provide the opportunity to better ensure that glasses and drinks are able to be safely stored at the club.
 - 3.7 The upgrade of the cool room will allow for a potential increase in revenue through the increased ability to host fundraisers, cater for functions and events, and increase bar and canteen sales. This increased revenue, in addition to the cost savings, will have a positive impact on the club's financial capacity.
 - 3.8 By sustainably generating income through these revenue streams, the club can keep the costs of membership low in order to be accessible, affordable, and viable for the local community and the club. This will support the club to retain and recruit club members and volunteers into the future.
 - 3.9 This project will provide benefit and risk reduction for volunteers and members through the limitation of manual handling processes. The current process for filling fridges is difficult for club volunteers and is potentially an occupational health and safety risk. The upgrade will enable best practice processes through stocking the cool room fridges from the rear.
 - 3.10 The Licensed Clubs Darts Association Incorporated is seeking to address these concerns through the Minor Capital Works Grant Program – with grant allocation for the supply and installation of a cool room with associated works to the building at Sussex Court Reserve, Salisbury Park.
 - 3.11 A draft scope of works for the purposes of quotes has been prepared, including:
 - 3.11.1 Demolition of existing structures to allow for new cool room
 - 3.11.2 Installation of new cool room, including shelving, trap alarm and condensate drain
 - 3.11.3 Repair of flooring, ceiling, walls and joinery in associated bar space
 - 3.11.4 Alter light fittings to accommodate changes to the room space

- 3.12 A full scope will be prepared by City Infrastructure in collaboration with LCDA and relevant contractors, contingent on success of the grant application. Licensed Clubs Darts Association Incorporated will require final approval from City Infrastructure prior to work commencing.
- 3.13 The Minor Capital Works Grant Program if approved can contribute a maximum of \$50,000 funding towards the project. Licensed Clubs Darts Association Incorporated has agreed to cover any costs above the \$50,000 grant funding from either applicant contribution or from external funding programs.
- 3.14 It is anticipated that the project costs will be above \$50,000 grant funding, and an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, it is anticipated that the Club will be able to meet its obligations and not be in financial hardship as a result of undertaking this project.
- 3.15 Staff have sighted full financial details of the Licensed Clubs Darts Association Incorporated however have removed details within the attachments to this report for confidentiality.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the Minor Capital Works Grant Program is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the Licensed Clubs Darts Association Incorporated meets the guidelines for the Minor Capital Works Grant Program and can be completed within the allocated budget. The total grant amount proposed is \$50,000 and the club has agreed to cover any costs above the \$50,000 grant funding from either applicant contribution or from external funding programs.
- 4.3 The Licensed Clubs Darts Association Incorporated will require approval from City Infrastructure through a Major Club Initiated Works Form prior to work commencing. City of Salisbury staff will be project managing the works and will work collaboratively with the Licensed Clubs Darts Association Incorporated to ensure the project is completed in a timely manner.
- 4.4 It is recommended that the application to the 2020/21 Minor Capital Works Grant Program by the Licensed Clubs Darts Association Incorporated be approved and an amount of \$50,000.00 be allocated for the supply and installation of a cool room with associated works to the building at Sussex Court Reserve, Salisbury Park.

CO-ORDINATION

Officer: Executive Group
Date: 15/06/2021

ITEM	5.1.11 COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	Minor Capital Works Grant Program - Northern Districts Baseball Club
AUTHOR	Chelsee Crawford, Community Planner: Sport & Recreation, Community & Org. Development
CITY PLAN LINKS	1.1 Our City is attractive and well maintained 1.3 People are valued and they feel safe, included and connected 4.4 We plan effectively to address community needs and identify new opportunities
SUMMARY	An application from Northern Districts Baseball Club Incorporated for the installation of an external storage shed has been received. An amount of \$50,000.00 is recommended for funding under the 2020/21 MCWGP budget available for grant allocation.

RECOMMENDATION

1. The report is received and noted.
2. Council assess and allocate funding from the 2020/21 Minor Capital Works Grant Program budget as follows:
 - a. The Northern Districts Baseball Club Incorporated in the amount of \$50,000.00 for the installation of an external storage shed to the facility at Walkleys Park, Fairfax Road, Ingle Farm noting that any additional costs are to be funded by the Northern Districts Baseball Club Incorporated as per the funding agreement.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. MCWGP 2020-21 NDBC_Application - Redacted
2. MCWGP 2020-21 NDBC_Certificate of Incorporation
3. MCWGP 2020-21 NDBC_Scope of Works
4. MCWGP 2020-21 NDBC_Quote 1
5. MCWGP 2020-21 NDBC_Quote 2
6. MCWGP 2020-21 NDBC_Quote 3

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.

- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club viability.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria document including:
 - are an incorporated not-for-profit community organisation;
 - are physically located in the City of Salisbury;
 - provide sporting, recreation and leisure services to the City of Salisbury;
 - are significantly free of Council debt;
 - have not received MCWGP funding in the past 24 months;
 - have completed all relevant sections of the application form; and
 - have supplied all essential documentation.
- 1.4 An application has been received from Northern Districts Baseball Club Incorporated, for \$50,000.00 through the Minor Capital Works Grants Program for the installation of an external storage shed at the grounds of Walkleys Park, Ingle Farm.
- 1.5 Northern Districts Baseball Club Incorporated has not received MCWGP funding in the past 24 months.
- 1.6 The Minor Capital Works Grant Program allocated \$125,000.00 from the 2020/21 budget in the first three quarters of this financial year (between July 20 – March 21). This equates to 43.4% of the total MCWGP 2020/21 Budget (\$288,000).
- 1.7 If the Northern Districts Baseball Club Incorporated application is approved, the total allocation amount for the 2020/21 MCWGP Budget would be \$225,000 (noting that there is one additional application for decision in the June 2021 Community Wellbeing and Sport Committee). Should both applications be successful, this would result in \$63,000 remaining in the 2020/21 MCWGP Budget available for grant allocation.

2. CONSULTATION / COMMUNICATION

2.1 Internal

- 2.1.1 Community Planning and Vitality, Community & Org. Development
- 2.1.2 Property and Buildings, City Infrastructure
- 2.1.3 Infrastructure Delivery, City Infrastructure
- 2.1.4 Design, City Infrastructure
- 2.1.5 Financial Services, Business Excellence

2.2 External

- 2.2.1 Northern Districts Baseball Club Incorporated

3. REPORT

- 3.1 Northern Districts Baseball Club Incorporated, located at Walkleys Park, Fairfax Road, Ingle Farm has a total membership of 127. The sporting club has an

- executed lease and license with the City of Salisbury for the use of the building and playing areas (baseball diamond – senior and junior) located at the reserve.
- 3.2 Northern Districts Baseball Club Incorporated provides junior and senior sporting and leisure opportunities to male and female participants, and operates in the Baseball South Australia Division 1 through 7 competitions. Membership at the club is inclusive of sport participants, volunteers, coaches, committees and club patrons.
 - 3.3 The Club is currently experiencing a shortage of external storage for training equipment such as netting, bases and pitching machine. The equipment is stored where the club has spare room, in hallways and social space. This presents significant safety issues, both as trip hazards and the lifting and transportation of heavy equipment by club members to the designated training area.
 - 3.4 The installation of a new external storage area will provide opportunity for a permanent storage solution for training equipment. This seeks to improve the longevity of volunteer involvement, by alleviating safety concerns and the number of volunteers required to set up the training area. Further, moving all training equipment to a permanent location will free up critical space within the club room that should be used to socialize, or for committee meetings.
 - 3.5 The Northern Districts Baseball Club provides free ‘come and try’ sessions to schools, and the broader community. Having quality infrastructure will help to support the Club to grow and thrive in the community. The Club has identified that the addition of the storage shed, in a location that adjoins the training area would be an attractive feature to securing State or elite team trainings such as Adelaide Marlins Charters baseball club.
 - 3.6 Overall, the project will allow the Club to provide a safe, equitable facility for current and future members as well as provide the opportunity to increase participation through maximum utilization of the playing areas.
 - 3.7 Northern Districts Baseball Club Incorporated is seeking to address these concerns through the Minor Capital Works Grant Program – with grant allocation for the installation of an external storage shed at the grounds of Walkleys Park, Fairfax Road, Ingle Farm.
 - 3.8 A draft scope of works for the purposes of quotes has been prepared, including:
 - 3.8.1 Site preparations, including providing temporary fencing
 - 3.8.2 Installation of new galvanized steel shed with associated roofing, roller doors and PA door
 - 3.8.3 Concrete to shed and viewing area
 - 3.8.4 Storm water considerations, including soakage pit, ag-drain and retaining wall
 - 3.8.5 Installation of required electrical components
 - 3.9 A full scope will be prepared by City Infrastructure in collaboration with the Northern Districts Baseball Club Incorporated and relevant contractors, contingent on success of the grant application. Northern Districts Baseball Club Incorporated will require final approval from City Infrastructure prior to work commencing.

- 3.10 The Minor Capital Works Grant Program if approved can contribute a maximum of \$50,000 funding towards the project. The Northern Districts Baseball Club Incorporated has agreed to cover any costs above the \$50,000 grant funding from either applicant contribution or from external funding programs.
- 3.11 It is anticipated that the project costs will not be above \$50,000 grant funding, and an assessment of the financial capacity of the applicant should there be a requirement to meet additional costs, has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, there is not expected to be an inability to meet its obligations or be in financial hardship as a result of undertaking this project.
- 3.12 Staff have sighted full financial details of the Northern Districts Baseball Club Incorporated however have removed details within the attachments to this report for confidentiality.

4. CONCLUSION / PROPOSAL

- 4.1 The purpose of the Minor Capital Works Grant Program is to support clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements in order to increase community participation and enhance club viability.
- 4.2 The application by the Northern Districts Baseball Club Incorporated meets the guidelines for the Minor Capital Works Grant Program and can be completed within the allocated budget.
- 4.3 The Northern Districts Baseball Club Incorporated will require approval from City Infrastructure through a Major Club Initiated Works Form prior to work commencing. City of Salisbury staff will be project managing the works and will work collaboratively with the Northern Districts Baseball Club Incorporated to ensure the project is completed in a timely manner.
- 4.4 It is recommended that the application to the 2020/21 Minor Capital Works Grant Program by the Northern Districts Baseball Club Incorporated be approved and an amount of \$50,000.00 be allocated for the installation of an external storage shed to the grounds of Walkleys Park, Fairfax Road, Ingle Farm.

CO-ORDINATION

Officer: Executive Group
Date: 15/06/2021

ITEM	5.2.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	22 June 2021
HEADING	Youth Sponsorship Applications - May 2021
AUTHOR	Mechelle Potter, Administrative Coordinator - Business Excellence, Business Excellence
CITY PLAN LINKS	1.3 People are valued and they feel safe, included and connected 4.1 Members of our community receive an exceptional experience when interacting with Council 4.5 We engage meaningfully and our community is aware of Council initiatives
SUMMARY	This report outlines the Youth Sponsorship Applications assessed in May 2021.

RECOMMENDATION

1. The information be received.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 Internal
 - 2.1.1 Elected Members
- 2.2 External
 - 2.2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee in May 2021.

Funding per application	Event	Total Funding
5 @ \$250	Five applications have been received to represent South Australia at the President's Junior Interstate Shield Tenpin Bowling Tournament to be held in Hobart, Tasmania in July 2021.	\$1,250.00
4 @ \$250	Four applications have been received to represent South Australia at the Australian Gymnastics Championships to be held in the Gold Coast, Queensland in May 2021.	\$1,000.00
1 @ \$125	One application has been received to represent South Australia at the Australia Junior League Baseball Championships to be held at West Beach, Adelaide in May 2021.	\$125.00
2 @ \$250	Two applications have been received to represent South Australia at the Australian Little League Baseball Championships to be held in Lismore, New South Wales in June 2021.	\$500
1 @ \$250	One application has been received to represent South Australia at the National Judo Titles to be held in the Gold Coast, Queensland in June 2021.	\$250.00
Total Funding for May 2021 :		\$3,125.00

4. CONCLUSION / PROPOSAL

- 4.1 The Youth Sponsorship Program funding current budget balance for 2020/2021 is **\$15,488** (including May applications), noting that a portion of the original budget (\$45,000) was repurposed to the Sports and Community Clubs COVID-19 Recovery Support Package.

CO-ORDINATION

Officer: Executive Group
Date: 15/06/2021

ATTACHMENTS TO AGENDA ITEMS

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Attachment 2	09/2021: World Harvest Christian Centre Inc [Providence Ministries] - Further Information.....	93
5.1.3	12/2021: Para Hills Bowling Club - Community Grants Program Application	
Attachment 1	12/2021: Para Hills Bowling Club - Application.....	105
5.1.4	13/2021: Salisbury Villa Sports and Social Club - Community Grants Program Application	
Attachment 1	13/2021: Salisbury Villa Sports and Social Club - Application	125
5.1.5	14/2021: Hands of Hope Foundation Incorporation - Community Grants Program Application	
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5.1.6	15/2021: Salisbury East Church of Christ Inc - Community Grants Program Application	
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Community Grants Program

Guidelines and Eligibility Criteria



Live it up

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City of Salisbury Community Grants Program Guidelines and Eligibility Criteria

This document sets out the application process for organisations and groups wanting to apply for a Community Grant with the City of Salisbury. Applicants should review these Guidelines and Eligibility Criteria document carefully before submitting the organisation or group's application form. By submitting an Application Form your organisation or group agrees and acknowledges that it is bound by these Guidelines and Eligibility Criteria.

Applications must not be lodged unless all the eligibility criteria are met. The organisation or group must notify the Community Grants Program if it becomes aware that any of the criteria will not be met subsequent to the application being lodged.

If the organisation or group becomes aware that the application form is incorrect or requires updating the application form must be resubmitted with the correct and updated information.

The organisation or group acknowledges that it places no reliance on, and the Community Grants Program have not made any promise or statement, in association with the organisation or group's chances of receiving a Community Grant.

If you require any assistance in completing your application, please phone 8406 8352 and a City of Salisbury staff member will be happy to help you.

1. Introduction

- 1.1. The City of Salisbury, through its Community Grants Program, aims to encourage, develop and support community projects and events that provide a service to residents of the City of Salisbury, which foster opportunities for community participation and development.
- 1.2. The guidelines contained within this document outline the types of projects and events that will be considered for community grant funding. Eligible organisations or groups are invited to apply for up to \$5,000 to assist with projects and events:
 - Community Grants are bound to an upper limit of **\$5,000.00**;
 - For new groups an establishment grant may be available which is limited to a maximum of \$2,500 for an unincorporated (not-for-profit) group and \$5,000 for an incorporated group.
 - Up to \$2,000 funding towards the purchase of a Defibrillator.
- 1.3. The Community Wellbeing and Sport Committee may choose to allocate funding at an amount less than the maximum at its absolute discretion.
- 1.4. The Community Grants Program is open for applications year round and applications are submitted monthly.

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2. Submitting an Application

- 2.1. A new application form is required every funding round and the **current Community Grant Application Form** must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website:
www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 2.2. The application form can be completed by:
 - Downloading the *Current Community Grant Application Form - Print & Complete [Handwriting Version]* form, print the form and complete by hand; or
 - Downloading the *Current Community Grant Application - Fillable PDF Form [Electronic Version]* form, save to your computer, complete electronically and print the completed form for submission or email direct using the email button.
- 2.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 2.4. Applicants are encouraged to submit their completed application via email to:
city@salisbury.sa.gov.au.
- 2.5. Where email is not possible applications can be:

Faxed to:	8281 5466
Posted to:	City of Salisbury Community Grants Program PO Box 8 SALISBURY SA 5108
Delivered in Person to:	City of Salisbury 34 Church Street SALISBURY SA 5108
- 2.6. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.
- 2.7. If assistance is required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you.

3. Community Grants Program Aim and Objectives

Aim

- 3.1. The Community Grants Program aims to uphold and improve community participation and development by providing financial assistance for activities, services and projects that support activities and services that sustain and/or enhance health and wellbeing, community participation and sport and recreation.

Objectives

- 3.2. The objectives of the Community Grants Program are to:
- Increase opportunities for social activity and community participation: *increases in engagement, trust, respectfulness or collaboration; capacity to get involved in community groups or networks;*
 - Improve health behaviours and support healthy choices: *increases in improved mental health, physical activity, resilience and optimism and nutrition;*
 - Provide funds for one off projects or events that have a benefit for residents of the City of Salisbury: *better connected community, safer community, resourcefulness and interaction.*

4. Funding Rounds Opening and Closing Dates

- 4.1. The Community Grants Program funding rounds are open on an ongoing, rolling basis and are assessed monthly. Applications can be submitted at any time and will be processed in the next funding round.
- 4.2. Application forms must be properly completed and successfully received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Due to the timing and assessment process applications will take a minimum of five (5) weeks. It is the responsibility of the Applicant to ensure the application form is properly completed and successfully submitted before the deadline.

5. Community Grants Program Categories

Community Grants Program funding is available under the following categories:

- Community Grant
- Community Grant – Establishment of a new group
- Community Grant - Event (*applicants must organise public liability insurance*)
- Community Grant - Project
- Community Grant Event - Christmas Carols
- Community Grant - Defibrillator

Community Grants Program Guidelines and Eligibility Criteria - Page 5 of 18

6. Types of Community Grants and Amount of Funding

Different levels of funding are available to eligible organisations under the following categories:

- Community Grant – Event: up to \$5,000 per year
- Community Grant Event – Christmas Carols: up to \$5,000 per year
- Community Grant – Project: up to \$5,000 per year
- Community Grant – Defibrillator: one-off funding up to \$2,000 (*conditions apply*)
- Community Grant: up to \$5,000 per year
- New Establishment Grant for Non-incorporated, Not for Profit, organisations: up to \$2,500
- New Establishment Grant for Incorporated organisations: up to \$5,000

7. Eligible Areas

- Health
- Establishment of a new group
- Education and Training
- Sport / Recreation
- Environment
- Culture / Arts
- Disability
- Youth
- Crime Prevention
- Aged
- Event

Community Grants Program Guidelines and Eligibility Criteria - Page 6 of 18

8. Eligibility to Apply

Eligible Organisations

- 8.1. The Community Grants Program will only provide funds to eligible organisations and groups that have not-for-profit objectives:
- Non-Government, Incorporated community organisation or group;
 - Non-incorporated organisations endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission. DGR status must be maintained until such time as the community grant is acquitted and evidence must be provided with the community grant application.
 - The group/organisation must be established as a legally constituted incorporated organisation or can demonstrate they are auspiced by an Incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury*.
 - The group/organisation has a satisfactory management structure (e.g. President, Secretary, Treasurer). Evidence must be provided by way of meeting minutes that the group/organisation's committee has endorsed submission of the Community Grant Application.
 - Where applicable, the group/organisation has not received a Community Grant from the City of Salisbury within twelve months of submitting this application.
 - The organisation or group must hold a current bank account in South Australia in its name (i.e. the name of the organisation or group applying for the Community Grant must have their bank account in the same name).

* *Legal entity details are checked with the Australian Business Register (ABR) website. If the organisation or group's legal entity is not clearly listed on the ABR website the Community Grants Program will request a copy of the legal entity's Certificate of Incorporation or Registration.*

Non-Eligible Organisations

- 8.2. Funding will not be considered for the following:
- An organisation trading as a Sole Trader or Individual including applications placed by organisations on behalf of individuals;
 - An organisation that is a non-incorporated body and is not auspiced by a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission;
 - Organisations that are seeking commercial gain from the project (either directly or indirectly);
 - Organisations that have any outstanding acquittals and associated documents for any previous Community Grants Program funding;
 - Money already spent or funding of existing debts or shortfalls;
 - Salaries (initial or on-going);

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- Recurrent administration or ongoing costs;
 - Capital development (e.g. renovations or building changes, which will be permanently part of the structure);
 - Upgrading facilities which belong to Local, State or Commonwealth Governments;
 - Educational programs in schools and other formal educational institutions;
 - Employment and training programs which are the core responsibility of State and Commonwealth Governments;
 - Applications from Public or Private Schools (unless the application is for assistance with a Community event);
 - Organisations receiving Local, State or Federal Government funding either directly or indirectly via a third party for the same purpose;
 - Organisations located outside of South Australia.
- 8.3. An organisation is assessed as a whole business entity when determining eligibility, rather than broken down into different locations or operations - for example, an organisation that receives Community Grants Program funding for the provision of services, a project or event may not receive a second source of Community Grants Program funding for similar services, project or event, regardless of its operation or location, within twelve (12) months of receipt of their previous Community Grant.
- 8.4. An eligible organisation may apply for one-off Community Grants Program funding for up to \$2,000 to assist with the purchase of a defibrillator. Organisations may apply for defibrillator funding regardless of any Community Grants Program funding received within twelve (12) months however the previous funding must have been acquitted in full. The following conditions apply for Defibrillator funding:
- Active recreation or sport clubs or community organisations whose purpose is the delivery of active recreation or sport programs and services in South Australia must apply for defibrillator funding through The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding category;
 - Applications that are unsuccessful through the Active Club Program may be considered by the City of Salisbury Community Grants Program. Evidence that the application was unsuccessful with the Active Club Program must be provided with the Application;
 - Applications that do not meet the Active Club Program criteria may be considered by the City of Salisbury Community Grants Program providing the Application meets the Community Grants Program Guidelines and Eligibility Criteria. Information must be provided in the Application advising the reason(s) that the organisation does not meet the criteria for funding through the Active Club Program.

Applicants are encouraged to contact the Community Grants Program to discuss the process for defibrillator funding prior to submitting an application.

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9. Eligible Items

Funding will be considered for the following:

9.1. *Equipment*

- 9.1.1. Funding may be considered for equipment purchases that are integral to a project or event providing the application demonstrates how the equipment will support delivery of the program or event. All items must be justified and be relevant to the project/event.

9.2. *Administration and Organisational Costs*

- 9.2.1. An organisation or group's start-up administration costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools, sport equipment etc.);
- consumables;

All items must be justified and be relevant to starting up the organisation or group.

9.3. *Replacement Items*

- 9.3.1. Consideration will be given to replacing items previously funded through the Community Grants Program after a reasonable period of time has elapsed and where sufficient justification for replacement is provided.

9.4. *Public Events and Tournaments*

- 9.4.1. Funding may be considered for eligible items related to the costs associated with exhibitions, fairs, festivals, entertainment, sport and leisure events. Eligible items include costumes and accessories, sport uniforms and equipment, hall hire, bus hire, marquee & furniture hire, trophies, medals, musical instruments, public address equipment.
- 9.4.2. Applicants must organise public liability insurance and provide evidence of insurance with the grant application.

9.5. *New Establishment Grant*

- 9.5.1. Applications to establish a new organisation or group must address the sustainability of the service or program and must include evidence that the program and the organisation will have sufficient resources or foundation to maintain the program once the Community Grants Program funds have been expended.

9.6. *Defibrillator*

- 9.6.1. Funding may be considered to assist with the purchase of a defibrillator. All other eligibility criteria applies, with the exception that eligible organisations may apply for Defibrillator Funding if they have received Community Grants Program funding for a project or event within twelve (12) months, providing the funding has been acquitted in full.

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10. Ineligible Items

Funding will not be considered for the following:

10.1. *Projects or items not deemed consistent with the Community Grants Program Aim and Objectives*

- 10.1.1. Funding for projects that support activities that are not consistent with the City of Salisbury's Aim and Objectives will not be considered.

10.2. *Existing Projects*

- 10.2.1. Projects or events that have already commenced with the exception of those considered to be a significant new direction or enhancement of an existing project.

10.3. *Expenses*

- Accommodation costs;
- Personal transportation costs such as fuel expenses and maintenance;
- Vehicle acquisition.

10.4. *Administration and Organisational Costs*

- 10.4.1. An organisation's **ongoing business**, administration or **day-to-day** running costs, including:

- capital equipment (e.g. computers, office furniture, machinery, tools etc.);
- vehicles (used for business or administration purposes);
- fundraising activities (for commercial, competition and/or event door prizes);
- consumables (e.g. paper, toner, stationery, equipment etc.);
- maintenance and repairs;
- service charges (including additional warranties, service agreements and maintenance).

However, some administrative costs may be considered if directly and exclusively associated with the establishment of the project.

10.5. *Wages and Salaries*

- 10.5.1. Wages, salary payments or consideration of any type (e.g. payment to presenters/trainers/instructors including gifts for services/guest speakers etc.).

10.6. *Memberships and Fees*

- 10.6.1. Memberships and fees (e.g. physical fitness centre memberships, club memberships, entrance fees).

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10.7. Existing Debts and Shortfalls

- 10.7.1. Reimbursement of expenses incurred by the organisation prior to grant funds being approved.

10.8. Other Exclusions

- 10.8.1. Equipment and services that are not supported by a program of activities and services.
- 10.8.2. Public Liability Insurance.

10.9. Prior Funding Received for Defibrillators

- 10.9.1. Defibrillator Applications will not be considered for organisations that have already received prior (one-off) Community Grants Program funding for the purchase of a defibrillator, nor, for organisations that are eligible for The Office of Recreation, Sport and Racing's Active Club Program – Program and Equipment funding (unless unsuccessful).

11. Application Process

- 11.1. An acknowledgement letter will be posted within ten (10) working days of receiving the application. Community Grants Program Staff may contact you via post or email to seek further information. Community Grants Program Staff will contact both signatories to verify the application (application will not proceed until verification has occurred).
- 11.2. Applications that are incomplete or do not contain all essential documentation may be considered ineligible or result in deferral to a subsequent round to enable an assessment to be made pending receipt of the incomplete/additional information. Applicants are requested to submit additional information within the timeframe for submission to the next round. Should the additional information not be received within three (3) months of receipt of the original application the application will be deemed ineligible and the organisation or group must submit a new application should it wish to proceed with applying for Community Grant funding.
- 11.3. Any changes in circumstances with regard to the Application must be made in writing; such as: resignation of the person responsible for the Grant, contact person details, change of address, change of ABN or any other variation to that listed on the Application. Receipt of the variation will be acknowledged in writing and the organisation or group may be asked for further information or to resubmit their Application.

Assessment of Applications

- 11.4. All applications are submitted to and assessed by the Community Wellbeing and Sport Committee at their monthly meeting.
- 11.5. A copy of Community Grant applications and any other relevant document(s) are presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report. This means that all information contained within the application forms part of a public document and as such can be inspected by anyone. Reports presented to the Community Wellbeing and Sport Committee is also accessible via the City of Salisbury website.

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- 11.6. Applications received that are identified ineligible against the funding guidelines are submitted to the Community Wellbeing and Sport Committee for information. A copy of the application and any other relevant document(s) is presented to the Community Wellbeing and Sport Committee in its entirety as an attachment to the Committee Report as outlined in paragraph 11.4.
- 11.7. Applications are assessed on merit and a comparative assessment made of all applications to establish priority for funding. Funding should not be anticipated or believed to be automatic.
- 11.8. Final decisions on all applications are at the discretion of Community Wellbeing and Sport Committee.
- 11.9. Applications in excess of available grant funds may result in some applications not being approved, being approved for a reduced amount or being deferred to a subsequent funding round even though they meet the eligibility requirements.

12. Funding Criteria

The following criteria are examined when assessing applications:

12.1. *Aim and Objectives*

- 12.1.1. The project must meet the Aim and Objectives of the Community Grants Program.

12.2. *Target Group*

- 12.2.1. The primary target group for projects and events must be the City of Salisbury community.

12.3. *Project Outcomes*

- 12.3.1. The project must provide one or more of the following outcomes for the City of Salisbury community:
 - promote and enhance healthy lifestyles, particularly nutrition, physical activity and mental wellbeing;
 - encourage involvement in community activities;
 - reduce social isolation;
 - encourage supportive and safe communities;
 - address gaps in local services;
 - Social Connectedness; and
 - Mental Wellness.

12.4. *Contribution*

- 12.4.1. Organisations and groups are expected to contribute towards the project. This can be financial or in-kind (such as the provision of volunteer labour costs).

12.5. *Value for Money*

- 12.5.1. Grant funds requested must be proportional to the benefits provided and the number of members/residents targeted by the project.

Community Grants Program Guidelines and Eligibility Criteria - Page 12 of 18

13. Community Grant Application

- 13.1. Applicants must address the following points in their application for Community Grants Program funding:

Target Group

- 13.2. Applications must identify the target group in the City of Salisbury that is the subject of the project. Where possible it is advantageous to provide evidence that the target group:
- is the focus of the project or event;
 - has been consulted about and is involved in the project or event;
 - is committed to actively participating in the project or event in significant numbers; and
 - has expressed support for the project or event.
- 13.3. The application must outline details of the relationship of the applicant to the target group.

Project or Event Plan

- 13.4. Provide a Project/Event Plan which details the activities and services that will be facilitated. The Project/Event Plan should include:
- details of the proposed program of activities and services including frequency and duration (this refers to the activities that will be supported by the project, or the items or services to be purchased with grant funds);
 - timeframes and how the project will be implemented, facilitated, and monitored;
 - details of the benefits/outcomes that the target group will derive from the project; and
 - details of how the project will meet any of the Community Grants Program Aim and Objectives.

Budget Plan

- 13.5. Provide a Budget Plan with details of the items/services to be purchased or works to be undertaken for the project. The Budget Plan must be reasonably costed and include:
- total cost of the project or event;
 - the amount of grant funds requested;
 - funds committed to the project by the applicant (this contribution can be financial or in-kind);
 - funds committed to the project from other sources, such as donations, funding from other stakeholders, funding from other grant sources; and
 - one quotation for each item requested.
- 13.6. Note that quotations must include GST and be sufficiently formal to clearly identify the proposed supplier and the items requested.

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Evaluation Plan

- 13.7. Provide an Evaluation Plan appropriate to the complexity of the project and the level of funding requested. This must include details of:
- measures that will be taken to gather information to evaluate the project;
 - criteria that will be used to measure the success of the project; and
 - how information gathered for evaluation will be used to enhance/direct the project.
- 13.8. The Evaluation Plan is essential to the application and will form the basis of the Project Evaluation that must be provided as part of the grant acquittal at the conclusion of the project.

Other Requirements

- 13.9. In addressing the above points, applications must provide a level of detail that is in proportion to the amount of funds requested and the complexity of the project. Organisations applying for funding must demonstrate, where applicable:
- a capacity to provide infrastructure, administrative and operating costs;
 - an ability to support the project beyond the grant period; and
 - the availability of volunteer support for the ongoing viability of the project.

14. Referees

- 14.1. Referees listed on the application may be contacted regarding their support and should be informed of their inclusion prior to the application being submitted. Members of the Management Committee cannot be a referee. Written evidence is not required of the referees support.

15. Financial Information

- 15.1. The organisation or group must hold a current bank account in South Australia in its name. The account name (the organisation or group, not the type of account – i.e. savings, cheque), financial institution name (the name of the bank or credit union) and the location (city/suburb of where the account is held) is the only information required. BSB and account numbers are not required to be submitted on the application.

16. Application Outcome

- 16.1. All applicants will receive written notification via post regarding the outcome of their application.

Unsuccessful Applicants

- 16.2. If applicants are unsuccessful they are encouraged to phone or request an appointment with the Community Grants Program staff to receive feedback about the decision and where applicable aspects of the application that may be improved should the applicant wish to resubmit.

17. Expenditure of Community Grants Program Funds

Successful Applicants - Contractual Obligations

- 17.1. Successful applicants will receive a notification letter and Acceptance of Community Grant – Form 1 which is a legally binding agreement detailing the terms and conditions of funding. The Acceptance letter contains obligations which include agreed project or event outcomes and timeframes, acquittal, reporting and evaluation requirements. Agreements will be in place for a six (6) month period.
- 17.2. Organisations or groups that are awarded a community grant must only use their community grant to implement their project or event as outlined in their application form and spent in accordance with the conditions of the agreement.
- 17.3. Any proposed change to the project or expenditure of grant funds must be requested in writing to the Community Grants Program.
- 17.4. Organisations or groups must spend their Community Grant within six (6) months of receipt of Community Grant funding or they may be asked to return all or part of the funding. Unspent Community Grant funds must be returned to the City of Salisbury at the end of the project/event period. An unspent amount less than \$10.00 is not required to be returned.
- 17.5. Checks are undertaken to ensure that all information provided can be substantiated and that the Community Grant funding was spent on eligible items. All tax invoices and/or receipts submitted with the acquittal documentation must contain the business name, date of transaction, contact details and ABN number listed (where applicable) of the supplier. All items must be clearly identifiable and listed separately.
- 17.6. Where valid tax invoices or receipts cannot be produced the organisation or group will be requested to complete a statutory declaration, declaring that the Community Grant funding was used to purchase eligible items. Failure to provide valid tax invoices or receipts may result in the organisation or group's ineligibility for any future Community Grants regardless of completion of a statutory declaration. Failure to complete a statutory declaration will result in the organisation or group being requested to return the applicable Community Grant funding.

18. Goods and Services Tax (GST)

- 18.1. If the organisation or group is registered for GST and the application for Community Grant funding is successful, a tax invoice must be provided with the Acceptance of Community Grant Form before payment can be made. Furthermore, the Grant will be subject to GST and the organisation or group will be liable to remit the GST component to the Australian Taxation Office.
- 18.2. The Tax Invoice must clearly state the words **TAX INVOICE, Business Name, ABN and the approved Grant funding amount including GST.**

ABN Declaration

- 18.3. If the organisation or group does not have an ABN, an ABN Declaration must be completed as part of the application process.
- 18.4. Furthermore, if the organisation or group does not have an ABN, the City of Salisbury may be obliged to withhold tax from Grant payments at the highest marginal tax rate (currently 48.5%) unless a "Statement by a Supplier" is completed to justify the City of Salisbury not withholding from the payment. This document is contained within the Community Grants Program Application Form "Declaration Where No Australian Business Number is Required".
- 18.5. For more details, contact the Australian Tax Office on **132 866**.

19. Presentation of Community Grants Program Cheques

- 19.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and December. Successful applicants are invited to attend a Community Grants Program Cheque Presentation Ceremony on the 4th Wednesday of the relevant quarter at the City of Salisbury Municipal Offices.
- 19.2. Requests for early disbursement of funds must be made in writing. Approval is at the discretion of the Chairman of the Community Wellbeing and Sport Committee and the relevant General Manager.

20. Accountability and Reporting Requirements

- 20.1. The reporting and acquittal requirements are specified in the Acceptance of Community Grant Letter. This legally binding agreement must be signed and returned within seven (7) days of receipt of the Acceptance Letter.
- 20.2. All organisations and groups approved for Community Grants Program funding will be required to:
 - Measure the impact of the project or event and report the results in a Project/Event Evaluation;
 - Acknowledge the City of Salisbury as the funding body where applicable;
 - Provide valid tax invoices/receipts (*the organisation or group should maintain financial records in accordance with the generally accepted accounting principles and comply with the relevant laws in force in South Australia*);
- 20.3. These documents are due within six (6) months of receiving the grant funding and is detailed in the Acceptance of Community Grant Offer letter.
- 20.4. The Community Grants Program requires organisations and groups to comply with reporting requirements for past completed projects and events to be eligible to receive future community grants funding for another project or event. Failure to comply will result in the organisation or group being ineligible for future community grant funding.

Recognition of Community Grants Program Funding

- 20.5. Organisations must acknowledge the City of Salisbury's financial contribution to the project or activity where appropriate, e.g. through recognition of the grant in publicity and/or marketing material (use of the City of Salisbury Corporate Logo is prohibited without consent from the City of Salisbury Marketing Department).

21. Repayment of Community Grant

- 21.1. The City of Salisbury may take action to recover the Community Grant paid to the organisation or group if:
 - The organisation or group does not use the Community Grant as set out in the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria and/or the Acceptance of Community Grant Agreement;
 - If applicable, the organisation or group does not have Deductible Gift Recipient (DGR) status at the time of acquittal;
 - The organisation or group does not provide documentation as required under these guidelines by the times specified.

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ATTACHMENT A – Community Grants Program Documents

- 1. Documents relating to the Community Grants Program**
 - 1.1. Application form for the City of Salisbury Community Grants Program;
 - 1.2. A Guide to completing the City of Salisbury Community Grant Application;
 - 1.3. The Acceptance of Community Grant Offer – Form 1 letter
- 2. Documents relating to the Acquittal of successful Community Grant funding**
 - 2.1. Acquittal – Form 2
 - 2.2. Tax Invoice/Receipt
 - 2.3. Project Evaluation Report (refer to Attachment D).

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment A
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ATTACHMENT B – Likely Funded Project and Event Examples

Project/Event examples likely to be funded through the Community Grants Program

Project/Event	Grant funds can assist to:
Community Christmas Carols	Purchase of candles, booklets, stage hire, children's entertainment (i.e. face painting, jumping castle); fireworks, catering, advertising).
New Group	Purchases to establish the group such as computer equipment, launch catering, costs associated with inaugural Annual General Meeting, forums and workshops – i.e. seal, venue hire, stationery, promotional materials, letterhead, envelopes and stamps.
Volunteer Lawn Mowing Service	Purchase of mowing equipment and garden tools appropriate to the project.
Fitness classes	Purchase equipment appropriate to the project (<i>a fitness trainer is not eligible as this is deemed a salary</i>).
Dance Club Competition	Purchase uniforms, material, costumes and related accessories.
Craft Groups	Purchase equipment and supplies appropriate to the project (<i>i.e. purchase of wool and knitting needles to knit knee rugs for the needy</i>).
Men's Shed	Purchase equipment and furniture for woodworking, metalworking and social activities.
Sporting Club	Purchase training equipment and uniforms; bus hire to transport team to an event.
History Group	Purchase computer and scanning equipment for scanning of books.

*Community Grants Program Application Guidelines and Eligibility Criteria – Attachment B
Page 19*

ATTACHMENT C – Unlikely Funded Project and Event Examples

Examples of projects/events and items unlikely to be funded through the Community Grants Program

Project/Event	Items
<ul style="list-style-type: none"> Projects or events held outside the City of Salisbury region. 	<ul style="list-style-type: none"> Gifts for any purpose (i.e. judges, MC's, presenters).
<ul style="list-style-type: none"> Capital equipment that is stored at a residential address (e.g. computers, office furniture, machinery, tools etc.). 	<ul style="list-style-type: none"> Capital equipment (e.g. computers, office furniture, machinery, tools etc.) unless for the establishment of a new group.
<ul style="list-style-type: none"> Project that requests the purchase of a vehicle. 	<ul style="list-style-type: none"> Website Development.

Examples of items ineligible for funding through the Community Grants Program

<ul style="list-style-type: none"> Salaries, wages or compensation – i.e. payment for competition judges, trainers, presenters, umpires including gifts for service. 	<ul style="list-style-type: none"> Vehicle acquisition.
<ul style="list-style-type: none"> Payments to volunteers. 	<ul style="list-style-type: none"> Consumables.
<ul style="list-style-type: none"> Payments for fuel expenses/vehicle maintenance. 	<ul style="list-style-type: none"> Maintenance and repairs.

Community Grants Program Application Guidelines and Eligibility Criteria – Attachment C
Page 20

ATTACHMENT D - Project Evaluation Requirements

1. An evaluation of the project must be undertaken at the completion of the grant period as detailed in the Acceptance of Community Grant letter.
2. Where applicable, the Project Evaluation must detail the following:
 - 2.1. Introduction – *outline the project, its purpose and overall achievements.*
 - 2.2. People assisted (target group) – *provide details about the people assisted by the project. This could include families, individuals, age groups, type and level of needs/issues.*
 - 2.3. Number of people assisted by the project (*and outlining the number of residents of the City of Salisbury*).
 - 2.4. Assistance provided – *describe what was provided for the target group in terms of programs, activities, other actions or strategies, such as:*
 - 2.4.1. *Assistance to meet general and basic needs;*
 - 2.4.2. *Group programs, courses, activities and training;*
 - 2.4.3. *Improving resources/facilities/equipment or other initiatives.*
 - 2.5. Outcomes achieved by target group – *describe what the target group achieved through participation in the project, such as:*
 - 2.5.1. *Improvement in knowledge, skills, self-esteem, social contacts/networks, motivation, confidence, community participation, quality of life, empowerment and personal development;*
 - 2.5.2. *Enhanced healthy lifestyles, particularly physical activity and mental well-being;*
 - 2.5.3. *Reduction in social isolation.*
 - 2.6. Other achievements – *describe other achievements of the project, such as:*
 - 2.6.1. *Existing programs expanded or enhanced;*
 - 2.6.2. *Improvement in facilities or services;*
 - 2.6.3. *New programs or services established;*
 - 2.7. Any other comments or information relevant to the project or event, such as *newspaper articles, media releases, internal newsletters, etc.*

ATTACHMENT E – Frequently Asked Questions

About applying for a City of Salisbury Community Grant

1. Will late applications be accepted?

1.1. Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (i.e. an application received by the 15th of February will be assessed at the March Meeting). Applications received after the 15th of the month will be submitted for the following round, without exception (i.e. an application received on the 16th of February will be assessed at the April meeting as it has missed the March deadline).

2. When will organisations or groups know if their application is successful?

2.1. All applicants will be advised in writing about the outcome of their application within ten (10) days of the relevant Community Wellbeing and Sport Committee meeting.

3. How do organisations and groups apply for Community Grants?

Applications can be submitted in the following ways:

- 3.1. A new application form is required every funding round and the current Community Grant Application Form must be accessed from the City of Salisbury website. The form can be downloaded from the City of Salisbury website: www.salisbury.sa.gov.au/Council/Grants_and_Awards/Grants/Community_Grants.
- 3.2. The form can be saved to a computer, completed electronically and then printed for submission or printed and completed by hand for submission.
- 3.3. Organisations or groups may request a hard copy application form to be posted by telephoning the Community Grants Program on 8406 8352.
- 3.4. Applicants are encouraged to submit their completed application via email to: city@salisbury.sa.gov.au.

4. What if our organisation or group doesn't have access to the internet or email?

4.1. Where email is not possible applications can be:

Faxed to: 8281 5466
Posted to: City of Salisbury
Community Grants Program
PO Box 8
SALISBURY SA 5108

Delivered in
Person to: City of Salisbury
34 Church Street
SALISBURY SA 5108

5. Can I speak to someone about our organisation or group's Community Grant Application if I deliver it in person?

5.1. While City of Salisbury staff endeavour to make themselves available at short notice this is not always possible and therefore Applicants are encouraged to phone the Community Grants Program to make an appointment should they wish to speak to staff when submitting their Application.

6. Can our organisation or group get assistance to complete the Community Grant application?

6.1. To assist applicants a *Guide to completing the City of Salisbury Community Grant Application* is also available from the City of Salisbury website.

6.2. If assistance is still required with completing your application, please call the Community Grants Program on 8406 8352 and a City of Salisbury staff member will be happy to help you. Staff are unable to provide personal advice however will guide you as to the information required in the application.

7. Do documents need to be included with the application?

7.1. Yes. All relevant documents requested must be provided with your Application. Failure to provide the documents required will result in a delay with processing your application to the Community Wellbeing and Sport Committee; or the Application may be deemed ineligible.

8. Can organisations and groups submit more than one application per round?

- 8.1. No. Organisations and groups that receive community grant funding will not be eligible to apply for funding for a period of twelve (12) months from the date of funding receipt. Furthermore community grant funding already provided for a project/event is not eligible to apply for further funding to assist with that same project/event regardless of when the funding was received.
- 8.2. Organisations may apply for one-off Defibrillator Funding regardless of having received Community Grants Program funding within twelve (12) months, providing the funding has been acquitted in full (*subject to conditions outlined in section 8.4*).

9. Who assesses the Community Grants Program Applications?

- 9.1. The Applications are assessed initially by the Community Grants Program Team and the General Manager Community Development who make recommendations to the Community Wellbeing and Sport Committee based on the Community Grants Program Eligibility Criteria.
- 9.2. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on offering grants.

10. How are the Community Grants Program Applications assessed?

10.1. Applications are assessed on merit based on the following criteria:

- The level and type of need, evidence of the need provided and geographic area;
- The benefit to the target group, specifically residents of the City of Salisbury;
- Proposals that represent value for money;
- Relevance to Community Grants Program Aims and Objectives and/or the City of Salisbury Strategic Plan;
- New organisations or groups that can demonstrate sustainability and do not require ongoing funding to succeed;
- Proposals that have secured in-kind support to reduce the project or event cost;
- Proposals that demonstrate a level of community engagement;
- The extent to which the applicant has the infrastructure, support or resources to successfully carry out the project or event;
- The extent to which the application estimates, and proposes to measure, the impact of the project or event.

*Community Grants Program Application Guidelines and Eligibility Criteria – Attachment E
Page 24*

11. Can organisations and groups apply for another round if they are unsuccessful in a previous round?

11.1. Yes. Organisations and groups that are unsuccessful in a round can apply for another round providing the eligibility criteria has been met. An organisation or group that has been declined funding for a project or event can submit an application for a separate project or event (i.e. another application cannot be made for the same project or event that was declined). The application can be made at any time (the organisation or group doesn't need to wait twelve (12) months).

12. Our organisation/group's name on the application is different from our ABN and/or that registered with ASIC, are we eligible to apply?

12.1. No. The organisation or group applying for the Community Grant must have the same name registered with ASIC and the ASIC registration must be in the same name as the ABN registration. The only exception is where an organisation or group is auspiced by an incorporated organisation who will take legal and financial responsibility for any grant monies received from the City of Salisbury.

13. If successful, when will our organisation receive the Community Grant cheque?

13.1. Successful applicants will receive payment by bank cheque made out to the organisation submitting the application form. The presentation of Community Grant cheques will take place at a quarterly Ceremony held on the fourth Wednesday of the month in March, June, September and the second Wednesday of the month in December, commencing at 6.30 pm. The table below outlines the cheque presentation schedule:

Application Received:	Application submitted to the Community Wellbeing and Sport Committee held in:	Successful Applicants - Community Grants Program Cheque Presentation Ceremony to be held in:
16 November to 15 December	January	March
16 December to 15 January	February	March
16 January to 15 February	March	June
16 February to 15 March	April	June
16 March to 15 April	May	June
16 April to 15 May	June	September
16 May to 15 June	July	September
16 June to 15 July	August	September
16 July to 15 August	September	December
16 August to 15 September	October	December
16 September to 15 October	November	December
16 October to 15 November	December	March

This form can be completed, printed, signed and posted; OR completed, signed (p12/13 by hand) then submitted via the email button along with the signed, scanned page(s) & relevant attachments.



check the application before printing or submitting

Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	<i>World Harvest Christian Centre Inc</i>		
Address:	<i>61 Baloo Street</i>		
Suburb:	<i>Ingle Farm</i> Postcode: <i>5098</i>		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	<i>Ms Isabel Coleman</i>		
Title (your role with the group/organisation):	<i>Admin Assistant</i>		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	<i>Other: Karen Vander Veen</i>		
Title (role with the group/organisation):	<i>Founder and Leader</i>		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	<i>By a board</i>		
Is your organisation:			
a) Incorporated:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes <input checked="" type="checkbox"/> <small>(go to question c)</small> </td> <td style="width: 50%;"> No <input type="checkbox"/> <small>(go to question b)</small> </td> </tr> </table>	Yes <input checked="" type="checkbox"/> <small>(go to question c)</small>	No <input type="checkbox"/> <small>(go to question b)</small>
Yes <input checked="" type="checkbox"/> <small>(go to question c)</small>	No <input type="checkbox"/> <small>(go to question b)</small>		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes <input type="checkbox"/> <small>(go to question c)</small> </td> <td style="width: 50%;"> No <input checked="" type="checkbox"/> <small>(go to question c)</small> </td> </tr> </table>	Yes <input type="checkbox"/> <small>(go to question c)</small>	No <input checked="" type="checkbox"/> <small>(go to question c)</small>
Yes <input type="checkbox"/> <small>(go to question c)</small>	No <input checked="" type="checkbox"/> <small>(go to question c)</small>		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar:</i>		
Full Account Name: <i>Providence Chick</i> <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: <i>Bank SA</i> Branch Location: <i>Ingle Farm</i>	
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	<i>Belinda Theav</i>	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes, Please Quote ABN)</i> 8 4 2 1 5 2 9 6 6 5 7 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 6670
Organisation's contribution:	0
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	0
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	0
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	6250
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Our team will contribute many hours in set up, administration and preparing for this conference. Our church community also donates food to feed our attendees and volunteers. A lot of our team take unpaid days off of work to serve and help at our conference.</i>
EXPENSES <small>(specify the proposed expense budget by item):</small>	\$ AMOUNT
Admin & promotion	140
Hospitality & Catering (meals and snacks)	\$ 3213
Opening Night (costumes, stage design etc)	\$ 670
Merch	\$ 1525
Gifts for attendees	\$ 450
Design & decorations	500
Cleaning (skip bins, general bins)	\$ 283
Entertainment (jumping castle, workshops et)	\$ 1956
TOTAL (including GST):	7750

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Providence Conference</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>13th and 14th of July, 2021</i>
Total cost of Project/Event	<i>7750</i>
Amount of Community Grant Funding Requested	<i>4715</i>
Is there any other information that you may feel is relevant to your application?	<p><i>I have attached our 2021 Conference Budget - as for some reason, the totalling was not working for previous page. Our final expenses come to \$8712, not \$7750 (what it says).</i></p> <p><i>I have also included a document where we describe why we are needing each expense item and their importance to our event and community.</i></p>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>2021 Conference Budget</i> 2. <i>Grant Expense Reasons</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes - when, amount granted and what the grant was for.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	<i>March, 2019</i>
What amount of Grant funding was provided:	<i>1500</i>
When was the previous Grant acquitted (month & year):	<i>October, 2019</i>
Group/Organisation Information	
Group/Organisation Name	<i>Providence Movement (under World Harvest Christian Centre)</i>
Group/Organisation Description	<i>We aim to encourage girls to recognise their value & self-worth.</i>
Group/Organisation Registered Address	<i>Number/Street: 61 Baloo Street</i> <i>Suburb: Ingle Farm</i> <i>Postcode: 5098</i>
Is the Club Incorporated?:	<i>Yes</i>
Number of Members	<i>7</i>
% of Membership that reside in the City of Salisbury	<i>80 %</i>
Project/Event Details	
Project/Event Name	<i>Providence</i>
Project/Event Summary	<i>An event held to build up and encourage teenage girls</i>
Date(s) of Project/Event	<i>13th and 14th of July 2021</i>
Location of Project/Event:	<i>Number/Street: 61 Baloo Street</i> <i>Suburb: Ingle Farm</i> <i>Postcode: 5098</i>
How will the Project/Event benefit the residents of the City of Salisbury?	<i>We aim to grow girls' confidence, self-esteem and relationships through finding a safe, welcoming community.</i>
How many individuals will benefit from the Project/Event?	<i>150</i>
% of project/event participants that reside in the City of Salisbury	<i>70 %</i>
If it is an Event, is it open to the public?	<i>Yes</i>
How will the Project/Event be promoted?	<i>Social media, schools, website, churches, shopping centres, youth groups</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested:	\$0
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Catering for all meals	\$2460
Mini golf hire	\$450
Jumping castle hire	\$460
Marquee hire	\$796
Skip bin hire	\$280
Extra food and napery (from coles)	\$73
Fabric Wall	\$196
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$0
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p><i>Providence includes an opening night on the 13th of July, which is open to people of all ages. This includes supper and an encouraging & inspiring performance which will tell true stories of young girls who have struggled with life's challenges, including mental illness, family struggles, eating disorders and more.</i></p> <p><i>The next day is just for 12-18 year old girls. This includes encouraging messages, a jumping castle, mini golf, workshops, interactive games, pampering, all meals and more. It goes from 11am-10pm held at a local church.</i></p>
<p>Attachments:</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none">1.2.3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p><i>The opening night performance always has a powerful impact on the community that watch this, as it aims to uplift and encourage people that they too can overcome challenges and become stronger.</i></p> <p><i>The event aims to create a safe and welcoming space for teenage girls to feel loved, encouraged and empowered by their community.</i></p> <p><i>We really want girls to leave this event with greater confidence, self-esteem, mental and emotional wellbeing and greater social relationships.</i></p> <p><i>We also create opportunities for girls to interact with other people, play games, get pampered, play on the jumping castle & mini golf, in order for them to build in social skills, interact with people of diverse races and ages and build relationship with their community. We believe these opportunities (such as group games, pampering them, playing and hanging out together) allow girls to have fun with their community while growing closer and building trust with people they wouldn't normally interact with, which is critical in teenagers' wellbeing and growth.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event
<p>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>As our opening night is open to people of all ages, we love extending invitations out to important people in our community, including school principals, local politicians, church pastors, leaders and counsellors. We believe it is important to come together as a community to support the girls in the performance, and show our support to our community as a whole. Salisbury mayor, Gillian Aldridge, is a great supporter of providence and attends our opening nights. Our MP, member for makin, Tony Zappia attends our opening nights also, as well as many other valued leaders and influencers.</i></p> <p><i>We also love collaborating with local businesses to use their resources and skills, to support their business as well as promote them at our event. For example, organic ministry does the make up and hair of all our performers for free and we promote them at our event. Australian T-Shirt promotions have done the printing on our t-shirts for merch and we promote them at our event. We love to collaborate with, promote and support many local businesses.</i></p> <p>Attachments:</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future: (outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed: (outline how you will achieve outcomes for the project or activity)</i></p> <p><i>We always debrief and evaluate how our events go through team meetings, growth charts and financial evaluation. This helps us grow as an organisation, and grow in our reach, impact and effectiveness. We will then create action points and changes in our team, processes and structures to improve for the future of our organisation.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i>	
Please read, tick the S1 and S2 boxes and sign:	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
On behalf of Providence, World Harvest <small>(Group/Organisation)</small>	
Isabel / Admin Assistant <small>(Name/Position)</small>	and
	Karen / Founder <small>(Name/Position)</small>
_____ <small>(Signature 1)</small>	_____ <small>(Signature 2)</small>
24/3/2021 <small>(Date)</small>	24/3/2021 <small>(Date)</small>
<small>Contact (phone number)</small> [REDACTED]	<small>Contact (phone number)</small> [REDACTED]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer).

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.


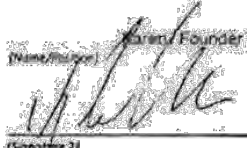
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Providence, World Harvest (Group/Organisation)

Isabel/ Admin Assistant and Aera/ Founder
(Name/Position) (Name/Position)

 
(Signature 1) (Signature 2)

23/06/2021 24/06/2021
(Date) (Date)

Contact (phone number): 0431 567 511 Contact (phone number): 0413 190 121

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

To avoid delays, please ensure that your application form is completed in its entirety - all questions must be answered.

	EXPENSE	INCOME
ADMIN		
Stationery (pens, tape, folders etc.)	\$ 50.00	
Miscellaneous	\$ 50.00	
TOTAL	\$ 100.00	
HOSPITALITY		
VIP Lounge Supper	\$ 200.00	
Supper on Tuesday night	\$ 200.00	
Extra food & napery	\$ 73.00	
Snacks for Creative team	\$ 50.00	
Snacks for Guest lounge	\$ 100.00	
Dinner for working bee	\$ 130.00	
TOTAL	\$ 753.00	
CATERING		
All meals - lunch, afternoon tea, dinner & supper (catering comp)	\$ 2,460.00	
TOTAL	\$ 2,460.00	
OPENING NIGHT		
Costumes	\$ 150.00	
Props	\$ 30.00	
Hair (ties, bobbi pins, accessories)	\$ 20.00	
Gift to hair stylist & make up artist	\$ 80.00	
Make up (any new make up/face paint/brushes)	\$ 40.00	
Meals for rehearsals (2 hot chips)	\$ 50.00	
Spotlight hire	\$ 150.00	
Stage design	\$ 150.00	
TOTAL	\$ 670.00	
MERCH		
50 x \$25 t-shirts (sell for \$35)	\$ 1,250.00	\$ 1,750.00
Dolls (fabric & gift to Yvette)	\$ 225.00	\$ 420.00
Visual Merchandise stand	\$ 50.00	
TOTAL	\$ 1,525.00	
GIVEAWAYS		
Girls big giveaways (8 x big gifts)	\$ 300.00	
Single gift to all girls (100 x small gifts)	\$ 150.00	
TOTAL	\$ 450.00	
DESIGN & DECORATIONS		
Foyer & alfresco decorations (including fabric wall)	\$ 500.00	
TOTAL	\$ 500.00	

CLEANING		
Skip bin	\$	280.00
Bin liners	\$	3.00
King's cleaning (free)	\$	-
TOTAL	\$	283.00
SOCIAL MEDIA		
Ads on facebook	\$	20.00
Ads on instagram	\$	20.00
TOTAL	\$	40.00
ENTERTAINMENT		
Electives/workshops	\$	150.00
Gifts for elective/workshop leaders	\$	100.00
Jumping castle & mini golf	\$	910.00
Marquee hire	\$	796.00
TOTAL	\$	1,956.00
TOTAL CONFERENCE BUDGET =		\$ 8,737.00
INCOME		
100 x \$40 registrations	\$	4,000.00
50 X \$10 opening night	\$	500.00
TOTAL EXPECTED INCOME =	\$	6,670.00
TOTAL LOSS/PROFIT =		-\$ 2,067.00

Salisbury Community Grant Application
Providence 2021 Event

Expense:	Why it is important:
Catering (\$2460)	<p>As these girls are spending 14 hours with us in total, and they are purchasing a registration, we want to treat them well by providing meals for them.</p> <p>Many of our attendees come from low socioeconomic areas and therefore don't have enough money to buy extra food as well as the conference registration. So, we like to provide all meals to our attendees.</p> <p>When sitting around eating food with the other girls, this also creates a sense of community and belonging which is what this conference aims to do.</p>
Jumping Castle & Mini Golf (\$910)	<p>We are aiming that this conference will be a time which brings joy and laughter to our community. We want girls to feel comfortable and apart of a community. We're hoping that our entertainment, including jumping castle and mini golf, plus other workshops and electives, will do this.</p> <p>After a hard 2020 full of isolation, uncertainty and worsening mental health in teenagers. We are believing this conference can re-build community relationships, build up the girls' self-esteem and confidence again.</p> <p>We want to create 4 hours of free time for the girls to connect with each other and have fun. But we want activities and entertainment options available for the girls, so they don't get bored. This is why we really want to have a jumping castle and mini golf at our event.</p>
Skip bin (\$280)	A big event includes a lot of rubbish from our opening

	<p>night, decoration left overs, food left overs, dirty paper cups/plates/serviettes etc</p> <p>This means we require a general waste skip bin over the event.</p> <p>This skip bin helps us have a spot for all of the rubbish to go during the event.</p>
Marquee hire (\$769.90)	<p>We would love to create a welcoming and comfortable space for all the girls to sit, relax, connect with each other, build relationships and encourage each other. We are creating this space outside in fresh air under a marquee, in case it rains.</p> <p>This marquee and space will be used for eating their meals together, and a 'hang out' space during free time with couches, rugs, bean bags etc</p> <p>We believe it is so important for healthy, encouraging, positive relationships to be formed and believe this space will have a big part in creating them.</p>
Fabric Wall (\$196.33)	<p>Something a lot of teenage girls love doing is taking selfies. We want to create a photobooth area where they can take photos with their current and new friends they've made, in front of a cool backdrop and flowers around it.</p> <p>Taking photos with each other is a great way to connect with their friends, but also build confidence and empower them in their self-esteem and body image. We want to encourage these girls that they are beautiful and made unique, and they should celebrate that! That's what this photobooth is for.</p> <p>The fabric wall will be a great backdrop for our photobooth as we can put a cool design on it with flowers hanging around it, looking appealing to take photos in front of it.</p>

<p>Extra food and napery (\$73.05)</p>	<p>In order to eat food and drink together, we are needing a bit extra napery, including serviettes, cups and cutlery.</p> <p>We are also needing bin liners to fill the bins to help us keep clean and tidy.</p> <p>These will help us serve the girls better and keep our space clean.</p>
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Association

WORLD HARVEST CHRISTIAN CENTRE INCORPORATED

Extracted from ASIC's database at AEST 11:01:57 on 19/05/2021

Association Summary	
Name:	WORLD HARVEST CHRISTIAN CENTRE INCORPORATED
ABN:	
Registration Number:	A5414
Registered State:	South Australia
Registration Date:	12/09/2002
Status:	Registered
Type:	Associations
Regulator:	Office of Consumer & Business Affairs, South Australia

19/05/2021 AEST 11:01:57

1



Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 84 215 296 657

ABN details

Entity name:	WORLD HARVEST CHRISTIAN CENTRE INC
ABN status:	Active from 01 Nov 1999
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Registered from 01 Jul 2000
Main business location:	SA 5098

Australian Charities and Not-for-profits Commission (ACNC)

WORLD HARVEST CHRISTIAN CENTRE INC is registered with the [Australian Charities and Not-for-profits Commission \(ACNC\)](#) as follows:

ACNC registration	From
Registered as a charity view ACNC registration	03 Dec 2012

Trading name(s)

From 1 November 2023, ABN Lookup will not display trading names and will only display registered business names. For more information, click [help](#)

Trading name	From
WORLD HARVEST CHRISTIAN CENTRE	08 May 2000

Charity tax concession status

WORLD HARVEST CHRISTIAN CENTRE INC is a [Charity](#) endorsed to access the following tax concession:

Tax concession	From
GST Concession	01 Jul 2005
FBT Rebate	01 Jul 2005
Income Tax Exemption	01 Jul 2000

Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 09 Apr 2019

Page 1 of 1

Record extracted: 19 May 2021

Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#)

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read tick the S1 and S2 boxes and sign.

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant - Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of World Harvest Christian Centre (insert Organisation)

<p><i>Anna Bouch</i> <i>Simon Bouch</i> and</p> <p><i>[Signature]</i> _____</p> <p><i>[Signature]</i> _____</p> <p>_____</p>	<p>BELINDA HEAL / ASSISTANT PASTOR</p> <p>(Name/Position)</p> <p><i>[Signature]</i> _____</p> <p>_____</p> <p>20/5/21</p> <p>(Date)</p>
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Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered.

QUOTES – PROVIDENCE GRANT



ABN 299 60776374

24 March, 2021

I am pleased to provide a quote to cater your Providence Conference on Wednesday 14 July, 2021, for 100 teenage girls and 20 staff.

Catering Quote - Providence Conference

11am snack:

- 120 x Muffins – large sweet muffin, various flavours including blueberry, choc chip \$2 per muffin (\$240)

1pm lunch

- 120 x Make your own Hot dogs – crockpots filled with hot dog sausages, will heat over several hours. The kids can then grab a pre-cut hot dog roll and put the sausage in, and then add their own mustard, cheese slices, tomato/BBQ sauce. Eaten on a paper plate with a serviette. \$5 per hot dog. (vegetarian and gluten free can be supplied on request – add \$1 for each of these) (\$600)

Afternoon tea

- 120 x Cookie – a variety of flavours including choc chip, ANZAC etc \$1.50 per cookie (\$180)

Dinner (dietary restrictions can be accommodated)

- 120 x Lasagne plus salads and garlic bread – to be heated in the ovens on-site. Paper plates, serviettes and disposable cutlery included. \$10 per person (\$1200)

Supper

- 120 x Chocolate Brownies \$2 each (\$240)

Total cost for the day \$2460

Please let me know if you would like to go ahead with this quote, final numbers due 7 days in advance.

Regards

Heidi Perrins - Ph 0412 850 044

QUOTES – PROVIDENCE GRANT



QUOTE

Isabel Coleman

Date
31 Mar 2021

Expiry
30 Apr 2021

Quote Number
QU-0002

ABN
70 782 696 627

Castle Capers
8/93 Research Road
Pooraka SA 5095

Description	Quantity	Unit Price	GST	Amount AUD
U18 C4 Module	1.00	460.00		460.00
			TOTAL AUD	460.00

QUOTES – PROVIDENCE GRANT



QUOTE

Isabel Coleman

Date
24 Mar 2021
Expiry
30 Apr 2021
Quote Number
QU-0001
ABN
70 782 696 627

Castle Capers
8/93 Research Road
Pooraka SA 5095

Description	Quantity	Unit Price	GST	Amount AUD
Mini Golf	1.00	450.00	10%	450.00
		INCLUDES GST 10%		40.91
		TOTAL AUD		450.00


QUOTES – PROVIDENCE GRANT



☎ 1300 972 077

YOUR PERSONAL QUOTATION

Quote # 02523

ITEM	PRICE												
 <p>Stretch Fabric Media Walls</p> <ul style="list-style-type: none"> • Quantity: 1 • Frame Type: Straight • Components: Replacement Fabric Only • Fabric Size: 1.5m W x 2.2m H • Printing: Double Sided Banner 	<p>\$165.75 +GST</p>												
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">ITEMS SUBTOTAL</td> <td style="text-align: right;">\$165.75</td> </tr> <tr> <td style="padding-left: 100px;">DESIGN PACKAGE</td> <td style="text-align: right;">\$TBA</td> </tr> <tr> <td style="padding-left: 100px;">TOTAL GST 10%</td> <td style="text-align: right;">\$16.58</td> </tr> <tr> <td style="padding-left: 100px;">DELIVERY (EX GST)</td> <td style="text-align: right;">\$12.73</td> </tr> <tr> <td style="text-align: right; padding-right: 20px;">TOTAL</td> <td style="text-align: right;">\$196.33</td> </tr> <tr> <td></td> <td style="text-align: right;"><small>inc GST</small></td> </tr> </table>		ITEMS SUBTOTAL	\$165.75	DESIGN PACKAGE	\$TBA	TOTAL GST 10%	\$16.58	DELIVERY (EX GST)	\$12.73	TOTAL	\$196.33		<small>inc GST</small>
ITEMS SUBTOTAL	\$165.75												
DESIGN PACKAGE	\$TBA												
TOTAL GST 10%	\$16.58												
DELIVERY (EX GST)	\$12.73												
TOTAL	\$196.33												
	<small>inc GST</small>												
<p>PRODUCTION TIME 24 HOURS</p> <p>Note: Delivery time is in addition to production time and will depend on your location</p>													

Item 5.1.2 - Attachment 2 - 09/2021: World Harvest Christian Centre Inc [Providence Ministries] - Further Information

QUOTES – PROVIDENCE GRANT

Order Summary

Copy & Paste from Coles Online Shop

Your trolley summary

22 items

\$73.05

Savings \$5.70



Extra Tough Garbage Bags 20 pack

Coles Extra Tough Garbage Bags 20 pack everyday product

1 for \$2.70



Modo

Timber Cutlery 24packModo Timber Cutlery 24pack

5 for \$15.00

QUOTES – PROVIDENCE GRANT



Coles

White Serviettes 100 pack

Coles White Serviettes 100 pack everyday product

3 for \$2.85



Cook & Dine

Large Plastic Tumblers 450mL 24 pack

Cook & Dine Large Plastic Tumblers 450mL 24 pack

10 for \$30.00

QUOTES – PROVIDENCE GRANT



Peters

Gluten Free Original Vanilla Ice Cream Tub 4L

Peters Gluten Free Original Vanilla Ice Cream Tub 4L on special

3 for \$22.50

On special

You save **\$5.70**

Trolley total

\$73.05

Credits and Promos

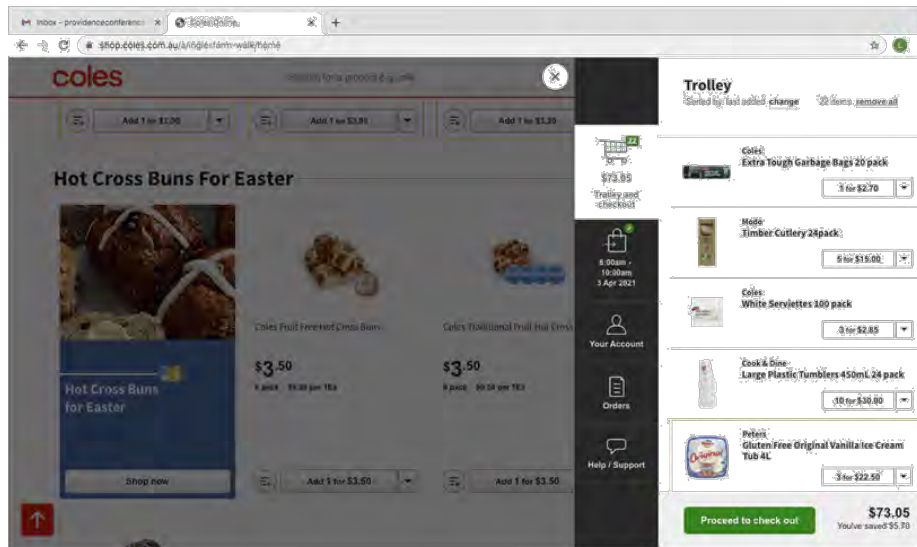
Add a promo code

Order total

\$73.05*

Screenshot of coles shopping cart:

QUOTES – PROVIDENCE GRANT



Item 5.1.2 - Attachment 2 - 09/2021: World Harvest Christian Centre Inc [Providence Ministries] - Further Information

QUOTES – PROVIDENCE GRANT

Wed Mar 24, 4:57 PM



George Pietrosanti <budgetminibins@gmail.com>

To: me

Hi,
A 4 cm skip bin will cost \$280.00 for general waste for a 4 day hire.

Regards,

George

Budget Mini Bins



QUOTES – PROVIDENCE GRANT

Atlas Event & Party Hire
156 Edward Street, Clarence Gardens SA 5039
Ph: (08) 82972366 Fax: (08) 82973858
 Email: sales@atlasevents.com.au
 Website: www.atlasevents.com.au
 Adelaide Consolidated Trading Pty Ltd
 ABN: 48 108 743 291 ACN: 108 743 291

Date: Wed 24/Mar/2021 03:16 PM Page 1 of 1

Last Updated: 24/03/2021 3:10:00 PM

Quote No: Q89456 Invoice No:

Bill To: LIFE CHURCH
 61 BALOO STREET
 INGLE FARM SA 5098

P/O No:

Delivery To: 61 BALOO STREET
 INGLE FARM SA 5098

Quote

Contact: ISABEL COLEMAN

BH Ph: 0431567511

Fax:

Consultant: KRISTEN

Operator: KRISTEN

Delivery: Tue 13-Jul-2021

Site Contact: ISABEL COLEMAN

AH Ph:

Mobile No: 0431567511

Stand/Site No:

Use Date: Wed 14-Jul-2021

Collect Thu 15-Jul-2021

Instructions:

Event: WINTER DISCOUNT

Payment Terms:

Qty	Description	Unit Price	Total Price
Pavilion 4m			
1	Hoecker 4m x 9m	\$576.00	\$576.00
Weights			
8	Water Weights	\$5.00	\$40.00
8	Water weight covers	\$5.00	\$40.00
Hoecker & Roder Walls			
6	3m Clear Walls Pavilion B/Out	\$0.00	\$0.00
2	4m Clear Walls Pavilion	\$0.00	\$0.00

Sub Total: \$656.00

Discount: \$65.60

Damage Waiver: \$52.48

GST on Hire Surcharge & Damage: \$4.77

Delivery: \$77.00

Collection: \$77.00

TOTAL AMOUNT: \$796.88

QUOTED AMOUNT: \$796.90

GST Component: \$72.44

EFT PAYMENT :

BSB: 035048 Account number: 187855

AFTER HOURS EMERGENCY - 0417 819 237

**PLEASE NOTE: Our tents are specified as
 TEMPORARY STRUCTURES. For the safety of all
 occupants, evacuation is recommended if threatening
 WEATHER occurs.**

LIFE BOARD MEETING

Thursday 20 May 2021

A. PRESENT via email:

Mick Smith, Alan Stewart, Peter King, Paul Hesselschward, Ps Mark Baker, Ps Sharon Coleman

Michelle Baker,

B. APOLOGIES: None

B. Providence association with LIFE (World Harvest Christian Centre)

The Board of World Harvest Christian Centre endorses the submission of the Community Grant Application, completed by Providence staff. Providence is auspiced by World Harvest Christian Centre Incorporated and uses the ABN (84215296657) of this organisation. The motion for item B to be endorsed was motioned by Peter King and seconded by Ps Michelle Baker.

C. World Harvest Christian Centre Inc. will take legal and financial responsibility for any grant monies received by the City of Salisbury. World Harvest Christian Centre Inc. is responsible for the receipt, banking and administration of all monies; project monitoring and completing; ensuring the acquittal is completed by the deadline and must sign the acquittal documentation. This motion for item C to be endorsed was motioned by Ps Michelle Baker and seconded by Sharon Coleman.

H. NEXT BOARD MEETING

Next Board Meeting: To be advised.

I. Closing prayer

NOTES:

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Item 5.1.2 - Attachment 2 - 09/2021: World Harvest Christian Centre Inc [Providence Ministries] - Further Information

This form can be completed, printed, signed and posted; OR completed, signed (p12/13 by hand) then submitted via the email button along with the signed, scanned page(s) & relevant attachments.



check the application before printing or submitting

Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



City of Salisbury
The Living City



Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	Para Hills Bowling Club		
Address:	390 Bridge Road		
Suburb:	Para Hills West Postcode: 5096		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr Martin Galbreath		
Title (your role with the group/organisation):	Committee Member		
Address:	PO Box 205 Para Hills 5096		
Phone:	Landline: Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Other: Martin Galbreath		
Title (role with the group/organisation):	Committee Member		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <i>(return Committee/Board Meeting Minutes are attached)</i>	Committee		
Is your organisation:			
a) Incorporated:	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="width: 50%;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	[REDACTED]		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="width: 50%;"> No <input type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(if Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: [REDACTED]	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
<i>*do not provide account or BSB numbers*</i>		
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Tony Zappia MP	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN)</i> [REDACTED] <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>if your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$0
Organisation's contribution:	\$1500
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$0
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$0
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$1500
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Labour in kind with assistance of local tradesmen to facilitate installation</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
<i>Hand dryers</i>	<i>\$966</i>
<i>Defibrillator</i>	<i>\$2395</i>
<i>Sanitiser & Dispensers</i>	<i>380</i>
<i>Food & Drink Chiller</i>	<i>2310</i>
TOTAL (including GST):	\$6051

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input checked="" type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Washroom, Kitchen and health equipment upgrade</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>One off</i>
Total cost of Project/Event	<i>\$7500</i>
Amount of Community Grant Funding Requested	<i>\$5,000</i>
Is there any other information that you may feel is relevant to your application?	<i>The Defibrillator is an urgent purchase as existing unit is not operational - we recognised that the State Government round of grants for defibrillators is closed.</i>
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Hand dryer quote, Defibrillator costing</i> 2. <i>Sanitiser & dispenser costing, Chiller costing</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input checked="" type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(if Yes - when, amount granted and what the grant was for.)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	December 2018
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	October 2018
Group/Organisation Information	
Group/Organisation Name	Para Hills Bowling Club
Group/Organisation Description	Sporting Club
Group/Organisation Registered Address	Number/Street: 390 Bridge Road Suburb: Para Hills West Postcode: 5096
Is the Club Incorporated?	Yes
Number of Members	75
% of Membership that reside in the City of Salisbury	98 %
Project/Event Details	
Project/Event Name	Washroom, Kitchen and health equipment upgrade
Project/Event Summary	
Date(s) of Project/Event	May 2021
Location of Project/Event:	Number/Street: 390 Bridge Road Suburb: Para Hills West Postcode: 5096
How will the Project/Event benefit the residents of the City of Salisbury?	Provide modern clean and healthy enviroment for local community to meet socialise and play bowls
How many individuals will benefit from the Project/Event?	1500
% of project/event participants that reside in the City of Salisbury	98 %
If it is an Event, is it open to the public?	No
How will the Project/Event be promoted?	Through club announcements at meetings, website and Facebook page

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
DEFIBRILLATOR	\$ 2,395
HAND DRYERS	\$ 966
SANITISER + DISPENSERS	\$ 380
FOOD + DRINK CHILLER	\$ 2,310
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
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	\$
	\$
	\$
TOTAL (including GST):	\$ 0
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No <small>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</small>

NO QUOTES HAVE BEEN OBTAINED AS YET FOR INSTALLATION.
COSTINGS FOR ITEMS HAVE BEEN ATTACHED

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i> Installation of hand dryers, sanitisers and dispensers, food and drink chiller facilitates a more Covid safe environment and gives the ability to assist our members and patrons in the event of a sudden cardiac event.</p>
<p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none">1. <i>Quotes and costings of project components</i>2.3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i> Suppling and upgrading this equipment means a more Covid safe facility as well as upgrading a device which may save the life of a member or visitor to the facility.</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:
(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.
The program is 100% supported by our members who predominantly live in the City of Salisbury

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

1. *Hand dryer quote, Defibrillator costing*
2. *Sanitiser & dispenser costing, Chiller costing*
- 3.

Project or Event Management

Ongoing Projects or Events
*Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)*

One-off Projects or Events
*Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)*

Items will be purchased and installed by licenced tradesmen. All ongoing cleaning and maintenance will be completed by volunteers appointed by the committee.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of _____ (Group/Organisation)

(Name/Position) / and (Name/Position)

DARYL BONNEY / PRESIDENT [Redacted Signature]

(Signature 1) [Redacted Signature]

Gerard Tancred / Secretary [Redacted Signature]

(Date) **21/4/2021**

Contact (phone number): [Redacted] Contact (phone number): [Redacted]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input checked="" type="checkbox"/>	<input type="checkbox"/>
As an Individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

[Click Here to Complete Application](#)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Hi Daryl;

Thank you for your interest in our products. Please find attached quotation as requested, see links for product info.

<https://www.ozwashroom.com.au/vortex-vx2100-hand-dryer-oz2100s>

<https://www.ozwashroom.com.au/hand-dryer-285>

Please don't hesitate to contact us if you have any questions.

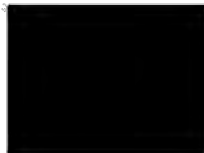
Regards
Ian Thrussell



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R&R DAWOOD TRADING PTY LTD
Trading As Ozwashroom
ABN: 70 125 374 736
5 Enterprise Crt
MULGRAVE VIC 3170
Australia
Tel: 1300652715

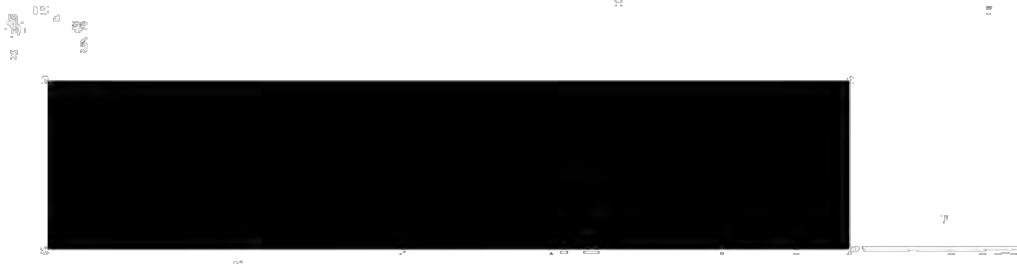


Sale Order

Invoice # 282692
PO # Q1000030806
Issued 21 Jan 21

Qty	Code	Description	Unit Price (Exc GST)	Line Total (Exc GST)
2	VX2100	Vortex VX2100 (OZ2100S) Super Quiet Automatic S'Steel Hand Dryer	271.8182	543.64
2	OZ2100	Vortex OZ2100 Hand Dryer, Super Quiet motor, 3 Years Warranty	167.2727	334.55
1	Freight	Freight	0.00	0.00
			Sub-Total Exc GST (AUD)	878.19
			Plus GST (AUD)	87.81
			Total Inc GST (AUD)	966.00
			Amount Paid (AUD)	0.00
			Balance Due (AUD)	966.00

Notes:



Morning

The 2 Door fridges are the Exquisite DC1000P Double Door Chiller \$2105.00 + GST

Available ex Melbourne

Can be picked up or delivered to you (\$150.00 inc GST)

Thank You

Magda



Virus-free. www.avast.com





10:41 am Mon 23 Nov starkmed.com.au 54%

LIFEPAK CR2 Essential AED

by Physio-Control

Save 4% ~~\$2,425.00~~ **\$2,395.00**

Type: Fully-Automatic / Semi-Automatic

Share this:    

Add to cart

The LIFEPAK CR2 is a professional and public access Automatic External Defibrillator (AED) backed by an 8 year warranty. The device has a simple and intuitive user interface constructed with a layered design allowing the user to calmly follow the appropriate steps towards CPR and delivering a shock, only if required. The pads can be used on both adults and children. Once applied the CR2 will monitor the heart rhythm and only shock the patient if appropriate which enables continuous CPR to maintain oxygen delivery. If a shock is required the CR2 can deliver an escalating energy up to 360K as needed. As the first responder is performing CRP the device will provide a metronome and CPR coaching which audibly guides users. Once Emergency services arrive the Lifepak CR2 electrodes provide an easy hand-over as the electrodes are compatible with Lifepak

Touch to zoom

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I Accept

Item 5.1.3 - Attachment 1 - 12/2021: Para Hills Bowling Club - Application

AURORA PRODUCTS
 Chemical Manufacturer & Distributor
 CHEST QUALITY CLEANING CHEMICALS
 Search...
 (https://auroraproducts.net.au)
 CALL (08) 8347 0040 (TEL:(08) 8347 0040)

CART CHECKOUT

\$346.00

Cart

✔ Cart updated.

Product	Price	Quantity
 Hand Sanl Gel - 5 Litres (https://auroraproducts.net.au/product/hand-sanl-gel/?attribute_litres=5+Litres)	\$68.00	2
 Portable Automatic Dispenser Touch less (https://auroraproducts.net.au/product/portable-automatic-dispenser-touch-less/)	\$35.00	8

Apply coupon

Cart totals

Subtotal	\$346.00
Shipping	Please contact us for shipping cost details Shipping to South Australia . Change address
Tax	\$34.60
Total	\$380.60

Proceed to checkout
 (https://auroraproducts.net.au/checkout/)

https://auroraproducts.net.au/cart/ 19/3/21, 11:52 am
Page 1 of 2

Item 5.1.3 - Attachment 1 - 12/2021: Para Hills Bowling Club - Application

**Para Hills Bowling Club
Management meeting held 15th March 2021**

Present: D Bonney (chair) V Fox G Tancred T Wade T Steele
M Galbreath R Williams P Farrow

Apologies - T White B Moore T Bonney

Meeting declared open at 4:00pm with the Daryl Bonney reading to the assembly the minutes from last month's meeting.

Business arising from previous meeting:

Discussions arising with local Councillor Peter Jensen, Tony Zappia MP and M Galbreath regarding possible grants for equipment upgrades are progressing. Peter Jensen is assisting in our application to Salisbury Council for a \$5,000 Community Grant.



- 2 -

Mention made to round up bar pricing.

That if and when we share premises with the Net Ball Club perhaps a form of partition should be erected when the room is to be utilised by both groups.

Have a removal of unwanted hangings on our walls and windows.

The date of the AGM is 2nd of May.

Meeting finished at 5.15pm
The next meeting is set for April 19th at 4.00pm


Daryl Bonney (President)

19/4/2021



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (<i>with the exception of Defibrillator funding</i>).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	<i>Salisbury Villa Sports and Social Club</i>		
Address:	<i>Cnr Martins and Kings Road</i>		
Suburb:	<i>Parafield Gardens SA</i> Postcode: <i>5107</i>		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	<i>Mr Pasquale Varapodio</i>		
Title (your role with the group/organisation):	<i>Treasurer</i>		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	<i>Other: Pasquale Varapodio</i>		
Title (role with the group/organisation):	<i>Treasurer</i>		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <small>(ensure Committee/Board Meeting Minutes are attached)</small>	<i>Committee</i>		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes <input checked="" type="checkbox"/> (go to question c)</td> <td style="width: 50%;">No <input type="checkbox"/> (go to question b)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0" style="width: 100%; text-align: center;"> <tr> <td style="width: 50%;">Yes <input type="checkbox"/> (go to question c)</td> <td style="width: 50%;">No <input type="checkbox"/> (go to question c)</td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: [REDACTED] <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Belgravia Sports Apparel Pty Ltd - Joe	
Referee's Contact Information:	(08) 8281 7155	

to avoid delays please ensure that your application form is completed in its entirety – all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(if Yes - Please Quote ABN:)</i> 7 9 9 9 6 6 9 4 0 3 5 <i>(if No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 0
Organisation's contribution:	\$ 0
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$ 0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$ 0
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$ 0
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Labour from Volunteers</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
<i>Soccer Jersey set for Seniors and Juniors</i>	\$ 4,780
<i>Training & match balls</i>	\$ 220
TOTAL (including GST):	\$ 5,000

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>Junior and Senior kits</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>ongoing</i>
Total cost of Project/Event	<i>\$ 5,000</i>
Amount of Community Grant Funding Requested	<i>\$ 5,000</i>
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>quotes for jersey</i> 2. <i>quotes for balls</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input checked="" type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(if Yes – when, amount granted and what the grant was for:)</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	<i>april 2020</i>
What amount of Grant funding was provided:	<i>\$ 5,000</i>
When was the previous Grant acquitted (month & year):	<i>october 2020</i>
Group/Organisation Information	
Group/Organisation Name	<i>salisbury villa sports and social club</i>
Group/Organisation Description	<i>sporting</i>
Group/Organisation Registered Address	Number/Street: <i>martins & kings Road</i> Suburb: <i>Salisbury Downs SA</i> Postcode: <i>5107</i>
Is the Club Incorporated?	<i>yes</i>
Number of Members	<i>120</i>
% of Membership that reside in the City of Salisbury	<i>98 %</i>
Project/Event Details	
Project/Event Name	<i>2021 football season</i>
Project/Event Summary	<i>Junior and Senior Amature Soccer Competition</i>
Date(s) of Project/Event	<i>1/4/21</i>
Location of Project/Event:	Number/Street: <i>martins & kings Road</i> Suburb: <i>Salisbury Downs SA</i> Postcode: <i>5107</i>
How will the Project/Event benefit the residents of the City of Salisbury?	<i>we will provide a safe and positive venue for the community to participate in the Elizabeth and Districts soccer competition for 2021</i>
How many individuals will benefit from the Project/Event?	<i>175</i>
% of project/event participants that reside in the City of Salisbury	<i>95 %</i>
If it is an Event, is it open to the public?	<i>Yes</i> <input type="checkbox"/>
How will the Project/Event be promoted?	<i>Social media - E&D Soccer League</i>

to avoid delays please ensure that your application form is completed in its entirety – all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 5,000
Itemised Breakdown of Costs: <i>An Itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Junior Playing Jerseys and Shorts	\$ 1,282
Senior tops and shorts	\$ 2,147
training balls	\$ 220
Junior Playing tops and socks	\$ 1,938
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
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	\$
	\$
TOTAL (including GST):	\$ 5,587
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes
	<input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 9 of 13

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i> <i>Salisbury Villa Sports and Social Club wish to continue submitting teams into the Elizabeth and districts Soccer competition</i></p> <p><i>we offer young children of the district the opportunity to join a multicultural soccer club with mentoring from our Coaches and Committees.</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none">1.2.3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i> <i>our 5 year plan is to grow our Junior division and introduce a womens competition to Salisbury villa</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.</i></p> <p><i>During the 2021 season we can expect up to 600 spectators during a Saturday home game for both seniors and juniors</i></p>
<p>Attachments</p> <p><input checked="" type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none">1.2.3.

Project or Event Management
<p><u>Ongoing Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed into the future:</i> <i>(outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u>One-off Projects or Events</u></p> <p><i>Describe how the proposed project or event will be managed:</i> <i>(outline how you will achieve outcomes for the project or activity)</i></p> <p><i>Salisbury Villa Sports and social Club would like to work towards a womens team in the senior competition and grow our junior squad as well.</i></p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
<p>S1 S2</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that I am authorised to make this application on behalf of the Organisation.</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that the information provided in this application is true and correct.</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.</p>	
<p><input checked="" type="checkbox"/> <input checked="" type="checkbox"/> I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.</p>	
<p>On behalf of <u>Salisbury Villa Sports & Social</u>: <i>(Group/Organisation)</i></p>	
<p>Pasquale Varapodio / Treasurer <i>(Name/Position)</i></p>	<p>and</p> <p>Joe Varapodio / Vice President <i>(Name/Position)</i></p>
<p>_____</p> <p><i>(Signature 1)</i></p>	<p>_____</p> <p><i>(Signature 2)</i></p>
<p>_____</p> <p><i>(Date)</i></p>	<p>_____</p> <p><i>(Date)</i></p>
<p>Contact (phone number):</p>	<p>Contact (phone number):</p>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will **not** be submitted until contact and verification has occurred, **no exception**.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

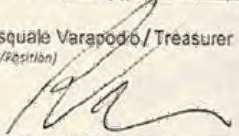
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

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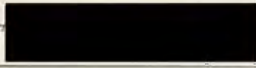
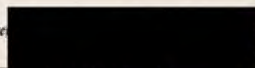
On behalf of Salisbury Villa Sports & Social (Group/Organisation)

Pasquale Varapodio / Treasurer and Joe Varapodio / Vice President
(Name/Position) (Name/Position)



(Signature 1) (Signature 2)

23/4/21 23-4-2021
(Date) (Date)

Contact (phone number)  Contact (phone number) 

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Incorporating JS Sports, Tripleplay and Body Torque


Belgravia Sports Apparel Pty Ltd

A.B.N. 14 635 241 913
 98 Rundle Road
 Salisbury South SA 5106

Invoice No.:	00013511
Date:	31/03/2021
Your Ref:	Quote
Terms:	Net 30

Quote

Salisbury Villa Sports & Social Club 

Delivery Address: Salisbury Villa Sports & Social Club 
--

QUANTITY	ITEM CODE	DESCRIPTION	DISC %	UNIT PRICE INC GST	INC AMOUNT
20	Assort	Junior Jersey - Various Sizes		\$35.20	\$704.00
16	Assort	Junior Shorts - Various Sizes		\$19.80	\$316.80
16	Assort	Socks		\$11.00	\$176.00
50	Assort	Senior Socks		\$11.00	\$550.00
16	Assort	Senior Jersey - Various Sizes		\$35.20	\$563.20
50	Assort	Senior Shorts - Various Sizes		\$19.80	\$990.00
5	Assort	Senior GK Shirts - Various Sizes		\$44.00	\$220.00
60	Assort	Senior Polo Tops - Various Sizes		\$35.20	\$2,112.00

Delivery via:
Delivery Date:
Salesperson: Joe Siciliano

Subtotal:	\$5,120.00
Freight (ex-GST):	\$0.00
Total (inc-GST):	\$5,632.00
Paid to Date:	\$0.00
Balance Due:	\$5,632.00

We appreciate your business.

How to Pay

by credit card

To pay via MasterCard or VISA

by PHONE: 08 8281 7155

EFT Details:

Name: Belgravia Sports Apparel Pty Ltd
 Bank: Bank of Melbourne
 BSB: 333-030
 ACC: 555-406-557

Please quote your invoice number in transfer

Please email remittance to
 accounts@belgraviaports.com.au

by mail

Detach this section and mail your cheque
 Belgravia Sports Apparel Pty Ltd

Invoice 00013511 Amount \$5,632.00

This form can be completed, printed, signed and posted; OR completed, signed (p12/13 by hand) then submitted via the email button along with the signed, scanned page(s) & relevant attachments.



check the application before printing or submitting

Community Grants Program Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application – Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	HANDS OF HOPE FOUNDATION INCORPORATION		
Address:	261 Start Street		
Suburb:	Adelaide Postcode: 5000		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr GARY MARTIN		
Title (your role with the group/organisation):	EXECUTIVE OFFICER		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	gary.martin@handsofhope.asn.au		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr Gary Martin		
Title (role with the group/organisation):	Executive Officer		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	Committee members		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:			
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input checked="" type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not- for-profits Commission?	Yes <input checked="" type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> (go to question e & f)	No <input checked="" type="checkbox"/>
e) Funding source/s:	<i>Donations, fund raising</i>	
f) Purpose:	<i>To provide crisis assistance for vulnerable people in the local community</i>	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: [REDACTED]	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
<i>*do not provide account or BSB numbers*</i>		
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	Terry Williams	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN <i>(If Yes - Please Quote ABN:)</i> 3 0 3 6 2 9 4 9 8 1 9 <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	
Organisation's contribution:	
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	<i>Perishable and non perishable food, time and labour of volunteers, coffee, tea, bakery items, premises, tables, chairs</i>
EXPENSES <small>(specify the proposed expense budget by item:)</small>	\$ AMOUNT
<i>Coffee Machine (Breville)</i>	\$ 899
<i>Freezer (Hisense 280L)</i>	\$ 795
<i>Laptop (Acer)</i>	\$ 729
TOTAL (including GST):	\$ 2,423

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	<i>'Friday Drop-In'</i>
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	<i>Ongoing</i>
Total cost of Project/Event	<i>\$ 2,423</i>
Amount of Community Grant Funding Requested	<i>\$ 2,423</i>
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. <i>Flyer for 'Friday Drop-In'</i> 2. <i>Benefits and outcomes of the project</i>
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input checked="" type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input checked="" type="checkbox"/>

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Community Grant Application - Page 7 of 13

Project/Event Details		
Previous Community Grants Program Funding		
Has your Organisation previously received a Community Grant? <i>(if Yes – when, amount granted and what the grant was for:)</i>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):		
What amount of Grant funding was provided:		
When was the previous Grant acquitted (month & year):		
Group/Organisation Information		
Group/Organisation Name	<i>Hands of Hope Foundation Incorporation</i>	
Group/Organisation Description	<i>Established to provide crisis relief services to vulnerable people</i>	
Group/Organisation Registered Address	<i>Number/Street: 261 Sturt Street Suburb: Adelaide Postcode: 5000</i>	
Is the Club Incorporated?	<i>Yes</i>	
Number of Members	<i>21</i>	
% of Membership that reside in the City of Salisbury	<i>55 %</i>	
Project/Event Details		
Project/Event Name	<i>'Friday Drop-In'</i>	
Project/Event Summary	<i>Fortnightly provision of food, safe environment to meet others, courses</i>	
Date(s) of Project/Event	<i>Ongoing</i>	
Location of Project/Event:	<i>Number/Street: 58 Beovich Road, Suburb: Ingle Farm Postcode: 5098</i>	
How will the Project/Event benefit the residents of the City of Salisbury?	<i>Food relief to people in need, building community through coffee and chat, life skills and literacy programs, opportunities to volunteer</i>	
How many individuals will benefit from the Project/Event?	<i>55 This is a fortnightly estimate of individuals assisted. We already have 45+ people attending the 'drop-in' every fortnight.</i>	
% of project/event participants that reside in the City of Salisbury	<i>90 %</i>	
If it is an Event, is it open to the public?	<i>Yes</i>	
How will the Project/Event be promoted?	<i>Word of mouth, Facebook, Instagram, website, referrals</i>	

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Community Grant Application – Page 8 of 13

Grant Money Requested	
Amount Requested	\$ 2,423
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
see 'expenses' above for the breakdown	\$ 2,423
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TOTAL (including GST):	\$ 2,423
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope

Provide a description of the proposed project or event:

Hands of Hope Foundation Incorporation was formed in late 2019 to provide practical support to vulnerable people in the northern suburbs, with a particular focus on the provision of food, clothing, furniture and accommodation. It has now organised a 'drop-in' service, known as the 'Friday drop-in', running from 12-2pm fortnightly on a Friday, at the Ingle Farm Recreation Centre. Vulnerable, isolated and homeless people in the local community can come and make up their own food parcels by choosing from the selection of perishable and non-perishable food items. Tea, coffee and snacks are also provided as part of an encouragement to stay at the Centre for conversations with other people from the local community, as well as conversations with Hands of Hope volunteers.

Up to 45 people are attending the 'drop-in' each Friday. As a result we have had with attendees, we are starting to offer a range of programs to empower our clients to achieve an increased degree of independence and purpose. Courses we are holding already are 'Empowering Women Workshops', 'Valiant Man', and 'Writing Your Life Story'. We will also be 'rolling out' a budgeting course, and courses aimed at increasing literacy (written, computer etc).

We believe this project is in line with the aims of the Community Grants Programme (see page 32, paragraph 2 of Guidelines) by offering access to healthy food, and a safe environment where the marginalised and vulnerable in the community can come to chat and discuss issues that are affecting them in their life journeys. The programs which we offer will enable them to learn new skills and embark on a 'Journey of Hope' which leads to a sense of identity and purpose within our community.

To assist us in this endeavour, we would like to apply for a grant to buy:

- (a) a coffee machine so that we can efficiently serve our growing number of clients;*
- (b) a freezer to store perishable food (including pre-made meals);*
- ((c) a computer for teaching purposes and for use by our clients. (See page 6 of application).*

Attachments

- There are no attachments relating to the Project or Event Scope.
- The following documents are attached relating to the Project or Event Scope:
1. *Project flyer*
 2. *Benefits and outcomes*
 - 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

See attachment 2

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.

Hands of Hope Foundation partners with Ingle Farm Baptist Church in operating the 'Friday drop-in'. The church provides access to a large Recreation Centre room on every second Friday, as well as providing a smaller room where the courses are held.

Support for the 'drop in' by local residents is demonstrated by the number of attendees to the 'drop in' by people from the local community. Vulnerable people are being referred to the 'drop in' by mainstream organisations/departments such as the Salvation Army, Centrelink, Eastern Domestic Violence Unit, Housing SA and locally based schools. The Foundation also partners with Foodbank and Pathway Community Centre who provide perishable food for the drop-in .

Attachments

- There are no attachments relating to Support for the Project or Event.
- The following documents are attached relating to Support for the Project or Event:
- 1.
 - 2.
 - 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future:
(outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed:
(outline how you will achieve outcomes for the project or activity)

The 'Friday drop-in' is an ongoing project which has been operating since late 2020. It will continue to be overseen by Gary Martin (Executive Officer, Hands of Hope Foundation), Adam Johnson (Chairman of the Hands of Hope Foundation Committee), and by other Committee Members (Brenton Kelly, Jayne Smith, Annette Latham, Brett Thompson (Treasurer), and Deb Martin (Administrator)). The project is supported by a growing number of volunteers from Hands of Hope Foundation, local churches, and beyond.

The philosophy of the 'drop in' will be based on the Hands of Hope Foundation's four core values, namely: empowerment of marginalised and vulnerable people; respect for all people; belief in the human spirit and a person's ability to overcome; the importance to connect with people and enable them to access the services they need.

Programmes are/will be led by:-

Budgeting: Jenny Renna (authorised facilitator for CAP Money, Hands of Hope member)

Empowering Women Workshops: Kylie Rogash (Hands of Hope member)

'Valiant Man': Gary Martin (Hands of Hope Executive Officer, authorised facilitator for 'Valiant Man')

Writing your life story: Beth Peters (Hands of Hope member)

Literacy and resume writing: Beth Peters (Hands of Hope member)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Application Declaration	
<p><i>Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)</i></p>	
<p>Please read, tick the S1 and S2 boxes and sign:</p>	
S1	S2
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that I am authorised to make this application on behalf of the Organisation.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that the information provided in this application is true and correct.	
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.	
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<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.	
<p>On behalf of <u>Hands of Hope Foundation Inc</u> <small><i>(Group/Organisation)</i></small></p>	
<p>Gary Martin / Executive Officer <small><i>(Name/Position)</i></small></p>	<p>Adam Johnson / Chairperson <small><i>(Name/Position)</i></small></p>
<p>_____</p> <p><small><i>(Signature 1)</i></small></p>	<p>_____</p> <p><small><i>(Signature 2)</i></small></p>
<p>11 May 2021</p> <p>_____</p> <p><small><i>(Date)</i></small></p>	<p>12 May 2021</p> <p>_____</p> <p><small><i>(Date)</i></small></p>
<div style="background-color: black; width: 100px; height: 15px; margin: 0 auto;"></div>	<div style="background-color: black; width: 100px; height: 15px; margin: 0 auto;"></div>

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

[Click Here to Complete Application](#)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

Attachment 2**BENEFITS AND OUTCOMES OF THE PROJECT**

A number of benefits and outcomes are derived from this project:

1. **Access to healthy food:** the 'drop in' provides perishable and non perishable food to vulnerable people in the local community. This is a particularly important benefit and service, given the growing homeless community in the Salisbury Council area.
2. **Provision of a secure and friendly environment:** the 'drop in' is a place for vulnerable and marginalised (including homeless) people in the community to come together and, if desired, discuss with volunteers their situations, problems, health issues and needs. This may also provide some relief to those suffering loneliness. In Nooreena Hertz's book, *The Lonely Century* (2020), she states that those who are lonely have a '29% higher risk of coronary heart disease, a 32% higher risk of stroke and a 64% higher risk of developing clinical dementia' (p 17).
3. **Additional services:** Hands of Hope volunteers can assess the needs of people who are struggling, and seek to provide assistance beyond the provision of food parcels. Hands of Hope Foundation can also:
 - ❖ assist people in finding accommodation;
 - ❖ assist with the provision of clothing and furniture;
 - ❖ assist people in relocating; and
 - ❖ assist in providing referrals to other services.
4. **Life skills courses:** these courses seek to empower clients to take appropriate steps to improve their sense of independence and purpose. Mentoring/tutoring in topics such as budgeting, life story writing, life after domestic violence, literacy skills, resume writing, and computer skills, are/will be available through courses operating at the 'drop in'. These courses have particular relevance, given that (having spoken to the Council's Community Learning Coordinator, Kathryn Brady), we are aware that 56% of the Salisbury Community population lack the necessary literacy skills to successfully obtain work, and this functional literacy gap is growing.
5. **Opportunities to volunteer:** Hands of Hope is an organisation that believes in the journey of... 'hand out, hand up, hands on'. In other words, we believe in helping people with the basic necessities of life ('hand out'). We also want to empower people to 'do life differently', through equipping people with relevant life skills ('hand up'). Ultimately, we want people to get to a place in life where they want to 'give back' to the local community ('hands on'). Hands of Hope will always be an organisation that seeks to offer opportunities to volunteer in the programs that we run, and the services that we provide. This in turn can provide relevant skills for volunteers to transition from volunteer into paid roles in the wider community.



FRIDAY
drop-in

“PROVIDING PATHWAYS TO HOPE”

Fortnightly
12-2PM
Ingle Farm
Recreation Centre

Food parcels
comprising perishable and non
perishable food.

Conversations
over coffee/tea and snacks.

Life skills courses
such as budgeting, resume writing and
using computers.

Opportunities to volunteer
including helping with any of
the above.

handsofhope.asn.au



0423 174 221
enquiries@handsofhope.asn.au







We provide crisis assistance and emergency relief for vulnerable people experiencing life challenging events.

HOW WE HELP

- | | |
|---------------------------|-----------------------------|
| Community Pantry (Friday) | Homeless Packs |
| Food Parcels | Support & Referral Networks |
| Food Vouchers | Furniture |
| Fresh Food & Meals | Other tailored support |

handsofhope.asn.au



0423 174 221

enquiries@handsofhope.asn.au

ABN: 30 262 947 519



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Sport, Recreation and Grants Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months.	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application is NOT eligible for grant funding.





to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered.

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	SALISBURY EAST CHURCH OF CHRIST INC		
Address:	PO BOX 35		
Suburb:	SALISBURY SA Postcode: 5108		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> ROBERT DODD		
Title (your role with the group/organisation):	CHAIRPERSON		
Address:	PO BOX 35, SALISBURY SA 5108		
Phone:	Landline: — Mobile: [REDACTED]		
Email:	[REDACTED]		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Mr <input type="checkbox"/> Mrs <input checked="" type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> BEVERLEY KEEP		
Title (role with the group/organisation):	TREASURER		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed:	By a Board elected by members of the organisation		
Is your organisation:			
a) Incorporated:	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input checked="" type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question b) </td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	—		
b) Operated under a Parent Organisation: <small>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</small>	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> Yes <input type="checkbox"/> (go to question c) </td> <td style="text-align: center;"> No <input type="checkbox"/> (go to question c) </td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question c)		
Parent Organisation			
Name:	—		
ASIC Registration Number:	—		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(If Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:	Donations from members.	
f) Purpose:	Christian service, education & worship.	
g) Other (please specify):	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name:  <i>*do not provide account or BSB numbers*</i>	Financial Institution Name: 	Branch Location: 
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee – preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	DOUG WALLAGE	
Referee's Contact Information:		

to avoid delays please ensure that your application form is completed in its entirety – all questions must be answered

Community Grant Application - Page 4 of 13

GST Declaration		
<p>I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.</p>		
<p>Does your group/organisation have an ABN <small>(If Yes - Please Quote ABN:)</small></p> <p>90 085 546 359 <small>(If No, the ABN Declaration Form attached must be signed)</small></p>	<p>Yes <input checked="" type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
<p>Is your group/organisation registered for GST</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>
<p>NB: GST Registration</p> <p><i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i></p>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<i>If Yes, provide details:</i>	
INCOME	\$ AMOUNT
Project or event generated income:	\$
Organisation's contribution:	\$
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	\$
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	\$
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$
Have you sought any other funding for the project: <small>(please specify the source and amount of funding requested)</small>	\$
TOTAL (including GST):	\$
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	TRAINED OPERATORS COST OF INSTALLATION BALANCE OF PURCHASE
EXPENSES	\$ AMOUNT
<small>(specify the proposed expense budget by item.)</small>	
INSTALLATION	\$ 100.00
UNIT COST	\$ 2500.00
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 2600.00

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input type="checkbox"/> Event <input checked="" type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group
Name of Project/Event Requiring Funding	Installation of a Defibrillator
Date(s) of Project/Event: <i>(if ongoing please state "ongoing")</i>	Ongoing
Total cost of Project/Event	\$ 2600.00
Amount of Community Grant Funding Requested	\$ 2000.00
Is there any other information that you may feel is relevant to your application?	This project will not only benefit our group, but also the three other groups which use our building. It will also be available to customers in our Thrift Shop.
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. ST JOHN'S AMBULANCE 2. PRODUCT PAGE
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input checked="" type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

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Community Grant Application - Page 7 of 13

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(if Yes - when, amount granted and what the grant was for)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	\$
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	SALISBURY EAST CHURCH OF CHRIST INC.
Group/Organisation Description	A Christian church.
Group/Organisation Registered Address	Number/Street: 88 Smith Rd Suburb: Salisbury East Postcode: 5109
Is the Club Incorporated?	YES
Number of Members	40
% of Membership that reside in the City of Salisbury	82%
Project/Event Details	
Project/Event Name	Installation of a Defibrillator
Project/Event Summary	Provision of a defibrillator in our building for users.
Date(s) of Project/Event	
Location of Project/Event:	Number/Street: 88 Smith Road Suburb: Salisbury East Postcode: 5109
How will the Project/Event benefit the residents of the City of Salisbury?	The defibrillator will allow quick response to anyone who has a medical episode on our premises.
How many individuals will benefit from the Project/Event?	100
% of project/event participants that reside in the City of Salisbury	75%
If it is an Event, is it open to the public?	n.a.
How will the Project/Event be promoted?	Direct correspondence with groups using our building

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Project or Event Scope

Provide a description of the proposed project or event:

A DEFIBILLATOR WITH CABINET TO BE MOUNTED ON A WALL WITHIN OUR CHURCH BUILDING. TRAINED OPERATORS WILL BE PROVIDED TO ENSURE THIS DEVICE IS USED CORRECTLY. OTHERS WILL BE SIMILARLY TRAINED THROUGH ONLINE COURSES.

Attachments

There are no attachments relating to the Project or Event Scope.

The following documents are attached relating to the Project or Event Scope:

- 1.
- 2.
- 3.

Benefits and Outcomes of the Project or Event

Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:

THIS DEVICE WILL ASSIST WITH THE ONGOING GOOD HEALTH OF OUR ABBIING CONGREGATION.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event

Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:

(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support)

N/A

Attachments

There are no attachments relating to Support for the Project or Event.

The following documents are attached relating to Support for the Project or Event:

- 1.
- 2.
- 3.

Project or Event Management

Ongoing Projects or Events

Describe how the proposed project or event will be managed into the future: (outline how you will ensure sustainability and achieve outcomes for the project or activity)

One-off Projects or Events

Describe how the proposed project or event will be managed: (outline how you will achieve outcomes for the project or activity)

A CORE OF FULLY TRAINED FIRST AID PEOPLE WILL ENSURE THAT THE DEVICE IS PROPERLY MAINTAINED AND THAT ADEQUATELY TRAINED PEOPLE ARE PRESENT AT ALL FUNCTIONS HELD IN THE BUILDING

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer)

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.

I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

SALISBURY EAST
On behalf of **CHURCH OF CHRIST INC** (Group/Organisation)

<p>ROBERT GOOD / CHAIRMAN <small>(Name/Position)</small> OF THE BOARD</p> <p style="text-align: center;"><i>R Good</i></p> <p>_____ <small>(Signature 1)</small></p> <p style="text-align: center;"><u>9/5/21</u></p> <p>_____ <small>(Date)</small></p> <p>_____ <small>Contact (phone number)</small></p>	and	<p>BEVERLEY KEEP / TREASURER <small>(Name/Position)</small></p> <p style="text-align: center;"><i>B Keep</i></p> <p>_____ <small>(Signature 2)</small></p> <p style="text-align: center;"><u>9/5/2021</u></p> <p>_____ <small>(Date)</small></p> <p>_____ <small>Contact (phone number)</small></p>
--	-----	--

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your application will not be submitted for consideration until contact and verification has occurred, **no exception**.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

(Group/Organisation)

(Name/Position)

(Signature)

(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13



Item 5.1.6 - Attachment 1 - 15/2021: Salisbury East Church of Christ Inc - Application



Community Grants Program

Application Form

Applications for Community Grants must be received by the 15th of each month to be assessed by the Community Wellbeing and Sport Committee the following month (providing the eligibility criteria is met).

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an Application.



City of Salisbury
The Living City

Live it up

Application Eligibility Checklist		
Is the Funding For:	Yes	No
• Money already spent?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Salaries (initial or ongoing)? <i>Payment of facilitator or contractor engaged specifically to deliver program / activity under the grant may be considered.</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Recurrent administration costs or Public Liability Insurance?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Capital development (e.g. renovations or building changes that will be permanently part of the structure)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Upgrading facilities which belong to Local, State or Commonwealth Governments?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Application from Public / Private Schools?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• An organisation trading as a sole trader/individual?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• A group that is a non-incorporated body and does not have a parent incorporated body or is not endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have previously received funding and NOT fulfilled reporting obligations, including provision of post event evaluation/report and financial acquittal?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Groups/organisations that have received Community Grants Program funding from the City of Salisbury within the past twelve (12) months (with the exception of Defibrillator funding).	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If you have answered YES to any of these questions, this application may NOT be eligible for grant funding.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 2 of 13

Applicant Organisation Information			
1. GROUP / ORGANISATION DETAILS			
Name:	KESARI ASSOCIATION OF AUSTRALIA		
Address:	186-188 PROSPECT ROAD		
Suburb:	PROSPECT Postcode: 5082		
2. CONTACT PERSON DETAILS (this is the address that all correspondence will be sent)			
Name:	Mr Prabhjot Singh Khattria		
Title (your role with the group/organisation):	Treasurer		
Address:	[REDACTED]		
Phone:	Landline: [REDACTED] Mobile: [REDACTED]		
Email:	info@kesari Association.com.au		
3. COMMUNITY GRANT RESPONSIBILITY			
Name of Person Responsible for the Grant:	Other: AMANDEEP KAUR		
Title (role with the group/organisation):	PRESIDENT		
4. GROUP / ORGANISATION MANAGEMENT DETAILS			
How is your group/organisation managed: <i>(ensure Committee/Board Meeting Minutes are attached)</i>	MEETING		
Is your organisation:			
a) Incorporated:	<table border="0"> <tr> <td style="text-align: center;">Yes <input checked="" type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input type="checkbox"/> (go to question b)</td> </tr> </table>	Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)
Yes <input checked="" type="checkbox"/> (go to question c)	No <input type="checkbox"/> (go to question b)		
ASIC Registration Number:	A43897		
b) Operated under a Parent Organisation: <i>(please state which parent organisation you operate under below AND attach a supporting letter from the organisation)</i>	<table border="0"> <tr> <td style="text-align: center;">Yes <input type="checkbox"/> (go to question c)</td> <td style="text-align: center;">No <input checked="" type="checkbox"/> (go to question c)</td> </tr> </table>	Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)
Yes <input type="checkbox"/> (go to question c)	No <input checked="" type="checkbox"/> (go to question c)		
Parent Organisation			
Name:			
ASIC Registration Number:			

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 3 of 13

Organisation Information (continued)		
c) Community/Non-Profit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your organisation endorsed with Deductible Gift Recipient (DGR) status by the Australian Taxation Office or Australian Charities and Not-for-profits Commission?	Yes <input type="checkbox"/> <i>(evidence must be attached to this application)</i>	No <input checked="" type="checkbox"/>
d) Government Funded: <i>(if Yes, please list funding source/s and purpose in part e & f)</i>	Yes <input type="checkbox"/> <i>(go to question e & f)</i>	No <input checked="" type="checkbox"/>
e) Funding source/s:		
f) Purpose:		
g) Other (please specify):	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
5. BANKING INFORMATION		
<i>Your organisation must have its own Bank/Credit Union Account or similar</i>		
Full Account Name: [REDACTED]	Financial Institution Name: [REDACTED]	Branch Location: [REDACTED]
<i>do not provide account or BSB numbers</i>		
6. REFEREE INFORMATION		
<i>Please provide the name and contact details of a referee - preferably someone who can verify the bona fide status of your group/organisation (NOT Members of the Committee)</i>		
Referee's Name:	AMARJIT GREWAL (President IAASA)	
Referee's Contact Information:	[REDACTED]	

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

GST Declaration		
I agree upon signing of this document that I will provide Council with the following information in regards to my Australian Business Number and Goods and Services Tax registration status.		
Does your group/organisation have an ABN? <i>(If Yes, Please Quote ABN)</i> <div style="text-align: center; font-size: 1.2em; margin: 5px 0;">24965889455</div> <i>(If No, the ABN Declaration Form attached must be signed)</i>	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Is your group/organisation registered for GST?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
NB: GST Registration <i>If your group IS registered for GST you are required to provide a Tax Invoice to Council before an approved grant amount can be provided to your organisation. The invoice must clearly state the words TAX INVOICE, Business Name, ABN and the approved grant amount including GST.</i>		

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 5 of 13

Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <small>(enter '0' dollar amounts below)</small>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 1755
Organisation's contribution:	\$ 1,977
Income received from other Grants: <small>(list organisation(s) providing Grant funding and their contribution)</small>	0
Income received from sponsors: <small>(list sponsor(s) and their contribution)</small>	4900
Donations: <small>(please specify the source, product or service and estimated amount of funding requested)</small>	\$0
Have you sought any other funding for the project/event: <small>(please specify the source and amount of funding requested)</small>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	
EXPENSES <small>(specify the proposed expense budget by item):</small>	\$ AMOUNT
HALL	\$3,350
DJ & LIGHTS	\$4000
MARQUEES, TABLES, CHAIRS	\$3,848
SECURITY (8)	\$2,400
DECORATION	\$2,500
TROPHIES & CERTIFICATES	\$4000
PHOTOGRAPHER	\$700
PRINTING & ADVERTISEMENT	\$1000
TOTAL (including GST):	\$21,798

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 6 of 13

Summary of Project/Event Information	
Is the funding for: <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	VEHRA TRINJAN DA
Date(s) of Project/Event <i>(if ongoing or one-off please state "ongoing"/"one-off")</i>	17th JULY, 2021
Total cost of Project/Event	\$ 21,798
Amount of Community Grant Funding Requested	
Is there any other information that you may feel is relevant to your application?	
<input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. QUOTATIONS 2. INCORPORATION CERTIFICATE
Which category best describes your project/event? <i>(please check all that apply)</i>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project/Event Details	
Previous Community Grants Program Funding	
Has your Organisation previously received a Community Grant? <i>(If Yes - when, amount granted and what the grant was for)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(go to Group/Organisation Information)</i>
When was the Grant funding received (month & year):	
What amount of Grant funding was provided:	
When was the previous Grant acquitted (month & year):	
Group/Organisation Information	
Group/Organisation Name	KESARI ASSOCIATION OF AUSTRALIA
Group/Organisation Description	PROMOTE CULTURAL ACTIVITIES
Group/Organisation Registered Address	Number/Street: 186-188 PROSPECT ROAD Suburb: PROSPECT Postcode: 5082
Is the Club Incorporated?	YES
Number of Members	6
% of Membership that reside in the City of Salisbury	50%
Project/Event Details	
Project/Event Name	VEHRA TRINJAN DA
Project/Event Summary	CULTURAL ACTIVITIES (Qidra, Bhangra, folk dance Etc)
Date(s) of Project/Event	17/07/2021
Location of Project/Event:	Number/Street: 376 Salisbury Highway Suburb: Parafield Gardens Postcode: 5107
How will the Project/Event benefit the residents of the City of Salisbury?	It is only ladies event where all the ladies and kids enjoy together and teach tradition.
How many individuals will benefit from the Project/Event?	150
% of project/event participants that reside in the City of Salisbury	50%
If it is an Event, is it open to the public?	No Yes
How will the Project/Event be promoted?	social Media, Posters, Academies

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 8 of 13

Grant Money Requested	
Amount Requested:	\$ 0
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
HALL	\$ 3,350
DJ & LIGHTS	\$ 4,000
MARQUEES, TABLES, CHAIRS	\$ 3,848
SECURITY (8 Guards)	\$ 2,400
DECORATION	\$ 2,500
TROPICS & CERTIFICATES	\$ 4,000
PHOTOGRAPHER	\$ 700
PRINTING & ADVERTISEMENTS	\$ 1,000
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$ 21,798
Quote Attached:	<input checked="" type="checkbox"/> Yes
<i>A detailed, current quote must be provided with the application.</i>	<input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Project or Event Scope
<p><i>Provide a description of the proposed project or event:</i></p> <p>We have been hosting this event for last 3 years and working hard for this event for quite a while. We believe that our hard work will help to promote our culture. The event 'Vehra Trinjan Da' represents our one of the Indian festivals. This is ladies only festival which welcomes the monsoon season. In this festival, women and girls visit their families and perform gidda with their friends, sisters, cousins. Our event provides a platform to all the girls and ladies who cannot visit their maternal family house and they dance and enjoy together with each other.</p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to the Project or Event Scope.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to the Project or Event Scope:</p> <ol style="list-style-type: none"> 1. highlights from the last event. 2. 3.

Benefits and Outcomes of the Project or Event
<p><i>Provide a description of the benefits and outcomes of the proposed project or event to the residents of the City of Salisbury and/or the wider community:</i></p> <p>The biggest benefit of this event is to provide a platform to the young kids to show their talent to the public. It helps to boost their confidence and improve their skills. All parents meet new people and make new friends. It helps the local community to know each other.</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 10 of 13

Support for the Project or Event
<p><i>Demonstrate how the proposed project or event is supported by residents of the City of Salisbury and/or the wider community:</i></p> <p><i>(include a list of key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the project or event and any other information that demonstrates support.)</i></p> <p>Six local Indian dance academies are going to bring their students to perform live in different activities. The ladies from all over the Adelaide are coming to our event. We have a management team to look after and organise everything for the event.</p> <p>Attachments</p> <p><input type="checkbox"/> There are no attachments relating to Support for the Project or Event.</p> <p><input checked="" type="checkbox"/> The following documents are attached relating to Support for the Project or Event:</p> <ol style="list-style-type: none"> 1. 2. 3.

Project or Event Management
<p><u><i>Ongoing Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed into the future: (outline how you will ensure sustainability and achieve outcomes for the project or activity)</i></p> <p><u><i>One-off Projects or Events</i></u></p> <p><i>Describe how the proposed project or event will be managed: (outline how you will achieve outcomes for the project or activity)</i></p> <p>We started this event in 2018 from small event and we really got a positive response from the people. This helped us to bring that event again in 2019 as well. All the people really appreciated for our successful event. Due to the covid circumstances last year, we didn't organise that. Now this time we are going to bring that event again on 17th July 2021. We are taking care of all the covid safe plans.</p>

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 11 of 13

Application Declaration

Please note that this declaration must be signed by two current senior office holders of the group/organisation (ie President, Secretary, Treasurer).

Please read, tick the S1 and S2 boxes and sign:

S1 S2

I acknowledge that I am authorised to make this application on behalf of the Organisation.

I acknowledge that the information provided in this application is true and correct.



I acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.

I acknowledge that, should this Application be successful in obtaining Community Grant funding, our Organisation must complete the acquittal and reporting requirements as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria.

I acknowledge that any changes in circumstances with regard to this Application must be notified in writing and the City of Salisbury Community Grants Program may request further information.

On behalf of Kesari Association of Australia (Group/Organisation)

Amandeep Kaur, President and PRABHJOT SINGH KHATTA (TREASURER)
(Name/Position) (Name/Position)

 
(Signature 1) (Signature 2)

15/06/2021 15/06/2021
(Date) (Date)

Contact (phone number) [REDACTED] Contact (phone number) [REDACTED]

Both signatories will be contacted to verify the application - a contact phone number must be provided for each. Your Application will not be submitted until contact and verification has occurred, no exception.

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered



Item 5.1.7 - Attachment 1 - Kesari Association of Australia - Application



Party Hire

QUOTE

ABN: 32167600697
 63-65 South Road
 Thebarton South Australia 5031
 Phone: 08 8346 5545
 Email: info@olympichire.com.au
 Website: olympicpartyhire.com.au

TO:
Kesari Association of Australia
 12 Lillian Street
 FINDON SA 5023
 Ph: 0432342104

Quote No.: 44958
Quote Date: 17/07/2021

Event Date:
Reference: QUOTE // ANY // PARAFIELD GARDENS

VENUE:
Kesari Association of Australia
 Angkor Hall - 376 Sailsbury Highway
 PARAFIELD GARDENS SA 5107
 Contact: Jot Khattra
 Ph: 0432342104

DESCRIPTION	QTY	UNIT	EACH	TOTAL
LuLu Flower Wall	2	Each	\$149.00	\$298.00
3X3 Pop up Marquee - White	20	Each	\$65.00	\$1,300.00
3x3 Pop Up Marquee - Navy	10	Each	\$65.00	\$650.00
Bistro Chair White	600	Each	\$2.00	\$1,200.00
Banquet Table	40	Each	\$14.00	\$560.00
Delivery - Weekday - 3 Trucks	3	Each	\$50.00	\$150.00
Collection - Weekday - 3 Trucks	3	Each	\$50.00	\$150.00
QUOTE ONLY: Items aren't secured until confirmation via email and deposit is paid	1			
Damage Waiver - Optional	1	Each	\$280.56	\$280.56
Payment Terms:				
COD				
Date Due: 12/07/2021				
			Subtotal:	\$4,171.42
			Total GST:	\$417.14
			Total Amount:	\$4,588.56

QUOTE - This is a quote only and valid for 30 days. To confirm your booking please respond via email. Confirmation is subject to availability. For orders over \$200, a 30% deposit will be required to secure items.

Page 1 of 5

Olympic Party Hire**Terms and Conditions****1. DEFINITIONS**

1.1 For the purposes of these terms and conditions the hirer of the Equipment shall be referred to as the "Client" and Olympic Party Hire, the Owner and supplier of the Equipment shall be referred to as the "Owner". "Equipment" means all items that are hired and collected by the Client or delivered by the Owner to the Client whether the items have been paid for or not. The Equipment shall always remain the property of the Owner whilst on hire.

2. DISCLAIMER

2.1 The Client accepts full responsibility for the use and or operation of the hire Equipment and hereby agrees to release and fully indemnify the Owner against any third-party claims, actions, demands, suits, costs and expenses for damage or injury or death to person or persons or property arising directly or indirectly out of the hire or use of the Equipment by the Client or persons associated with the Client.

3. GENERAL OBLIGATIONS

3.1 The Client accepts full responsibility for the correct use and or operation of the hired Equipment. The Client agrees not to modify or permanently attach anything to the Equipment for their own purposes whilst on hire and shall return the Equipment in the same condition as he or she received it. All Equipment or part thereof and associated packaging (including boxes, crates, tubs, bags, and containers) that are lost, damaged, broken or stolen whilst on hire will be charged to the client at full present day replacement value.

3.1.1 Once the Owner has delivered the Equipment or the Client has collected the Equipment, it is the responsibility of the Client to handle and operate the Equipment in a proper, safe and careful manner and only for the purpose and capacity for which it was designed. If on the rare occasion the Equipment develops an electrical, mechanical or structural fault during the correct manner of use whilst on hire then it is the Clients responsibility, in the interest of safety, to shut down, switch off or cease to operate or handle the Equipment until it is made safe and the Owner is contacted or the Equipment is collected whereupon an assessment will be made of its condition.

4. COLLECTION OF EQUIPMENT

4.1 If the equipment is collected by the Client from the Owners warehouse location (63-65 South Road, Thebarton SA 5031), the Client is required to provide valid photo identification. If an individual is picking up the equipment on behalf of the Client, they are required to provide valid photo identification in place of the Client.

4.1.1 The Client accepts full responsibility to check that the correct items, colours, and quantities of Equipment are displayed on the invoice/collection docket and are thus provided to the Client.

4.1.2 The Client is required to sign a hirer's agreement which includes reading, acknowledging, and accepting these terms & conditions

4.2 The Client accepts full responsibility to return all Equipment at the end of the hire period specified in the hire agreement. If the Client does not return Equipment at the end of this period, the charged amount will continue to accrue at the same hire rate as stated on the invoice (minus 50%), until the day on which the equipment is returned complete and undamaged with all the accessories.

4.2.1 If the Client requires the Owner to collect the items, a last-minute collection fee will be charged and must be paid for immediately.

5. DELIVERY OF EQUIPMENT

5.1 All deliveries are to be made at street level. Ground or floors must be clear and level and free of any barriers. No responsibility will be taken by the Owner or employees of the owner for any damage caused during delivery or placement of Equipment. An extra charge will be made for any deliveries outside of the aforementioned conditions.

5.1.1 If the Equipment is being delivered or collected by the Owner to or from the place of delivery or an agreed pick up location the Equipment must be readily accessible. If the Owner needs to return because they were unable to collect or deliver the Equipment at the agreed time and date then an extra delivery/collection fee will be incurred.

5.2 The Owner is not responsible for the set-up of the Equipment once it has been delivered unless an agreement in writing has been made between the Client and the Owner. The Client accepts full responsibility for the safety and security of the Equipment for the duration of the hire period except when a Security Person has been employed by the Client to keep watch over the Equipment during a designated time.

5.2.1 Any additional labour that is required for set-up or pack down of Equipment that has not been agreed to in writing between the Client and Owner, is subject to additional fees at the discretion of the Owner.

5.3 The Owner will not be liable for damage incurred to any hidden underground obstruction unless an exact location is marked by the Client.

5.3.1 If a marquee or structure or Equipment has been ordered for erection or delivered by the Client and in the course of constructing or delivering the temporary structure or Equipment, the vegetation or building or property owned by the Client is damaged then the Owner will take no responsibility for such damages and the Client releases the Owner of any liability or responsibility for the damage. All care is taken to minimize any damage to the Clients' property however, unforeseen circumstances can occur beyond the Owners control during the course of attempting to complete the work for the Client (please refer to section 11.1 for more information regarding force majeure).

Page 2 of 5

6. MARQUEES, PAVILIONS, PAGODAS & STRUCTURE

6.1 Please note, all marquees, pavilions, pagodas & structures are specified as temporary structures. If threatening weather occurs, we advise all occupants to evacuate for their own safety.

7. LINEN/GLASSWARE/CUTLERY AND CROCKERY CONDITIONS**7.1 Linen**

7.1.1 Linen can be returned by the Client soiled but it must be dry.

7.1.2 The Owner shall not be liable for any slight mark, imperfection or creases that may be found when the linen is unpacked.

7.1.3 Any linen items returned with burns, tears, holes, staple marks or any other abnormalities will be charged to the Client at the full present day replacement cost.

7.2 Glassware

7.2.1 Glassware is to be returned in the designated carton, rinsed and standing upright in the box.

7.3 Cutlery

7.3.1 All cutlery is to be returned washed and free of any food. A fee of 20 cents per piece will be charged for unclean returns. All cutlery is sanitised on return.

7.4 Crockery

7.4.1 All crockery is to be returned washed and free of any food. Please place all crockery in the same container they were received. A fee of .20 cents per piece will be charged for unclean returns. All crockery is sanitised on return.

8. PROPERTY ACCESS TO HIRED EQUIPMENT

8.1 The Client acknowledges that all property in and title to the Equipment at all times remains with the Owner, the Client does not acquire any property in or title to the Equipment and the clients interest in the Equipment is as Bailee of the Owner only.

8.1.1 The Owner also reserves the right to terminate the Hire Contract at any given time and is entitled to take possession of the Equipment immediately. Equipment that has not been returned by the Client or access to collect Equipment at the end of the hire has been denied causes the Equipment to be deemed stolen the relevant authorities will be notified to facilitate in the retrieval of the Equipment.

9. DEPOSITS, PAYMENTS, CANCELLATIONS AND REFUNDS**9.1 Deposits**

9.1.1 All bookings that meet or exceed a value of \$200.00 require a 30% **non-refundable** deposit within 14 days in order to secure the Equipment and the booking.

9.1.2 Please refer to section 8.3.1 for information regarding deposits in the event of Government restrictions in South Australia.

9.2 Payment Terms

9.2.1 The client agrees to pay the Owners hire charge at the rate specified listed or as agreed on the contract, from the commencement date of the hire until the Equipment is returned to the Owner or collected by the Owner or the Owners employees. Occasionally some items, as determined by the Owner, may be excluded from a weekend hire, and may be collected earlier or delivered later, at an agreed time.

9.2.2 Hire rates that are stated on the price list, contract or invoice are based on a weekend period, or part thereof and in any case for one event or function only within the weekend period. The Owner reserves the right to amend or revise its rates or prices without notice.

9.2.3 At the end of the hire period, the Owner may allow the Client to hold the Equipment for a longer period than was previously agreed - this is at the discretion of the Owner only.

9.2.4 Payment of Equipment can be in the form of bank transfer, EFTPOS, credit card, Amex and debit card, cash. Cash payments may only be made at the Owners warehouse location (63-65 South Road, Thebarton SA 5031) either on collection of goods (as per section) or 7 days before delivery is scheduled. Drivers are unable to take payments in any way. Cheques, in any form are not accepted. Payment for the hire of Equipment must be made prior to the function and may include a refundable bond, unless otherwise arranged with the Owner. Unless otherwise stated the payment of any outstanding balance for the Equipment hired, lost or damaged is strictly 7 days from the date of the invoice.

9.2.5 If full payment is not received and cleared prior to the scheduled delivery the Owner may withhold delivery and a further delivery cost may be incurred if rescheduled.

Page 3 of 5

9.2.6 Quotes are valid for 30 days only, bookings confirmed after this time are subject to the Owners discretion. A quote does not guarantee the availability of the Equipment; this will be confirmed once a request for the booking has been received by the Owner.

9.3 Cancellations

9.3.1 If the Client is forced to cancel their event due to Government restrictions, the 30% deposit remains non-refundable, but will be transferred as a store credit note to the Client. The remaining balance paid over the required deposit amount may be refunded or turned into credit, at the clients request.

9.3.2 Unless otherwise stated, marquees, staging, all types of flooring, lighting and any sub hired Equipment cancelled less than 10 days before the delivery date (not the function date) of the Equipment mentioned above will be charged to the Client at the full hire rate as stated on the invoice, i.e. non-refundable bond, and shall be paid within 7 days of the cancellation. If no delivery date is specified, it is assumed delivery date is 2 days prior event date. Cancellations must in writing to the Owner.

9.3.2.1 All other orders and equipment cancelled less than 5 working days before the hire date will be charged at full rate plus the transport costs, if applicable. Changes to the Clients order requested less than 48 hours before delivery or collection will be limited to additions only and will not be guaranteed. Additional delivery fees may be incurred.

9.4 Refunds and Bonds

9.4.1 The Owner, at their discretion, may require a refundable bond to be paid before the hire period commences. This bond will be refunded to the Client once all the Equipment is returned undamaged and in the same condition as it was received by the Client. Any damage or losses will incur a fee to the value of the full replacement cost of the Equipment. This cost will be added to the total cost of the hire contract or deducted from the refundable bond. If the refundable bond is not sufficient to cover the total of the additional charges, then the balance will be paid by the Client to the Owner.

9.4.2 Refunds to the client can take the form of a payment by the Owner, or a credit on the next Client Equipment hire, set at the discretion of the Owner.

10. DAMAGE WAIVER

10.1 The damage waiver (DW) is an optional product offered by the Owner that waives the Client's financial responsibility for any damaged incurred to the Equipment hired, provided you have not violated the hire terms & conditions in other manner.

10.1.1 The DW is calculated as 7% of the total hire fee, excluding delivery/collection charges.

10.1.2 If any equipment is damaged during the hire period, the Client must still return the items to the Owner, otherwise they will be charged at full replacement cost.

10.2 The damage waiver does not cover the following items:

- • • More than 20 pieces of glassware or 5 pieces of crockery in total per order
- • • The cost of any damage or loss due to theft or vandalism
- • • Any items that have been sub-hired (pavilions, cool rooms, toilets etc.)
- • • Photobooths
- • • Audio equipment

11. PRIVACY & CONFIDENTIALITY

11.1 The security of your personal information is important to us. Information collected via telephone, email, on our website, or in person, is respected and used only for the purposes of providing a better service to you, our Client. At no time will any personal information be shared, sold or rented to a third party and we guarantee to keep your identity and Client details strictly confidential unless we suspect you are in breach of our Terms and Conditions policy and have been engaged in unlawful activities requiring disclosure to the relevant authorities.

11.1.1 Any details supplied may be used in an overall no names attached statistic for marketing purposes and financial reasons.

11.2 We may provide links to other websites; however this is only done for the ease of the Client navigation and in no way causes Olympic Party Hire to be responsible for any images, graphics or content displayed on these websites as they are not under the control of Olympic Party Hire. The inclusion of the link does not necessarily imply any endorsement of the company or organization we are linked to but purely gives rise to our recommendation to browse the linked site for relevant information and interest.

12. FORCE MAJEURE

12.1 If the Owner is unable at any time to perform any of its obligations whether wholly or partly by reason of any cause beyond its control (including without limitation, acts of God, inclement weather, strikes, lockouts, fires, riots, civil commotion or unrest, interference by civil or military authorities or act of war) the Owner may give written notice to that effect to the Client, giving full particulars of such force majeure in which case the obligations of the Owner under these terms shall, to the extent that they are affected by the force majeure, be suspended during the term of the force majeure. The Owner shall not be liable for any loss or damage suffered by the Client as a result of any delays caused by such force majeure events.

13. ACCEPTANCE OF TERMS AND CONDITIONS

13.1 The Client accepts the Terms and Conditions once a booking has been made and confirmation has been made via email and an attached invoice.

13.2 By accessing and/or using this website you agree to comply with the Terms and Conditions of this company. Every effort is made to keep the website operating correctly; however, Olympic Party Hire takes no responsibility for, and will not be liable for the website being temporarily unavailable due to technical problems beyond

Page 4 of 5

its control. The terms and conditions at any time can be modified to suit the changing business needs and as soon as the changes are posted and visible the amended terms and conditions are effective.

13.3 The Client hereby unconditionally accepts these terms and conditions and acknowledges that the acceptance is a conditional procedure that is fully understood and confirmed by the Client once possession of the Equipment is taken from the Owner.

V Chhabra and P Monga
ABN: 56119880497

Vivek Chhabra
Coolvivek33@gmail.com
[REDACTED]

Quotation

Kesari association of Australia
Date – 01.06.21

Description	Amount
Sound, Lighting and DJ for Vehra Trinjan Da On 17/07/21	\$4000
Total	\$4000

Not Registered for GST purposes.
Bank Details
Bank: Bendigo And Adelaide Bank
Name: V Chhabra and P Monga
BSB: 633000
Account No.: 156838518
Address: 11A, Parsons grove, Park Holme,
South Australia. 5043
Vivek Chhabra
Coolvivek33@gmail.com
0414 542 389

Vehra Trinjan da 2019 Highlights

KESARI ASSOCIATION OF AUSTRALIA & DURBAN INTERNATIONAL COLLEGE PRESENTS

VEHRA TRINJAN DA 2019

TICKET \$10

LADIES ONLY

(KIDS UNDER 5 FREE)

ACTIVITIES: GIDHA | BHANGRA | GAMES | COMPETITIONS
FOLK DANCE | KIDS ACTIVITIES | FOOD STALLS

1 PM - 6 PM

13 JULY 2019

VENUE
675-677 PORT ROAD,
WOODVILLE PARK

FOR MORE INFORMATION

MANPREET 0406207464
AMAN 0490481899
AVNEET 0469057697

EVENT SPONSORED BY:

SPECIAL THANKS: [Logos of special thanks partners]

MEDIA PARTNERS: [Logos of media partners]

GRAPHICS PARTNER: [Logo of graphics partner]











Item 5.1.7 - Attachment 1 - Kesari Association of Australia - Application







Project/Event Budget Information	
Will the project or event generate income (e.g. ticket sales, entry fee etc.)?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>(enter '0' dollar amounts below)</i>
If Yes, provide details:	
INCOME	\$ AMOUNT
Project or event generated income:	\$ 1,755
Organisation's contribution:	\$ 1,977
Income received from other Grants: <i>(list organisation(s) providing Grant funding and their contribution)</i>	0
Income received from sponsors: <i>(list sponsor(s) and their contribution)</i>	4900
Donations: <i>(please specify the source, product or service and estimated amount of funding requested)</i>	\$0
Have you sought any other funding for the project/event: <i>(please specify the source and amount of funding requested)</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
TOTAL (including GST):	\$ 0
What resources will you and your group contribute to the project e.g. in-kind donations, labour, time etc.?	IN THIS EVENT, WE ARE GOING TO PROVIDE FREE REFRESHMENT & GIFTS TO ALL THE PARTICIPANTS, AND \$500 TO THE WINNER OF CONTEST. ALL MEMBERS WILL WORK AS VOLUNTEER IN THIS EVENT.
EXPENSES <i>(specify the proposed expense budget by item:)</i>	\$ AMOUNT
HALL	\$3,350
DJ & LIGHTS	\$4000
MARQUEES, TABLES, CHAIRS	\$ 3,848
SECURITY (8)	\$ 2,400
DECORATION	\$ 2,500
TROPHIES & CERTIFICATES	\$ 4000
PHOTOGRAPHER	\$ 700
PRINTING & ADVERTISEMENT	\$1000
TOTAL (including GST):	\$ 21,798

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Summary of Project/Event Information	
Is the funding for: <small>(please tick which is applicable)</small>	<input checked="" type="checkbox"/> Event <input type="checkbox"/> Project <input type="checkbox"/> Ongoing <input type="checkbox"/> New Group <input type="checkbox"/> Defibrillator
Name of Project/Event Requiring Funding	VEHRA TRINJAN DA
Date(s) of Project/Event <small>(if ongoing or one-off please state "ongoing"/"one-off")</small>	17th JULY, 2021
Total cost of Project/Event	\$ 21,798
Amount of Community Grant Funding Requested	\$5000 OR HALL & MARQUEES, TABLES, CHAIRS EXPANSES
Is there any other information that you may feel is relevant to your application? <input type="checkbox"/> There are no relevant attachments.	<input checked="" type="checkbox"/> There are relevant attachments and the following documents are attached: 1. QUOTATIONS 2. INCORPORATION CERTIFICATE
Which category best describes your project/event? <small>(please check all that apply)</small>	
Health	<input type="checkbox"/>
Establishment of a new group	<input type="checkbox"/>
Education and Training	<input type="checkbox"/>
Culture / Arts	<input checked="" type="checkbox"/>
Sport / Recreation	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Youth	<input type="checkbox"/>
Crime Prevention	<input type="checkbox"/>
Aged	<input type="checkbox"/>
to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered	

Item 5.1.7 - Attachment 2 - Kesari Association of Australia - Further Information

Grant Money Requested	
Amount Requested	\$ 5000 OR HALL & CHAIRS, MARQUEES & TABLES EXPANSE
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
HALL	\$ 3,350
DS & LIGHTS	\$ 4 000
MARQUEES, TABLES, CHAIRS	\$ 3,848
SECURITY (8 Guards)	\$ 2,400
DECORATION	\$ 2,500
TROPIES & CERTIFICATES	\$ 4 000
PHOTOGRAPHER	\$ 700
PRINTING & ADVERTISEMENTS	\$ 1 000
	\$
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	\$
TOTAL (including GST):	\$ 21,798
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>(please refer to the City of Salisbury Guide to completing the Community Grants Program Application Form)</i>

Item 5.1.7 - Attachment 2 - Kesari Association of Australia - Further Information

KESARI ASSOCIATION OF AUSTRALIA

186-188 Prospect Road
Prospect 5082

To whom may concern

This is to satisfy that Kesari Association of Australia is going to organise the event 'Vehra Trinjan Da' on 17th July 2021 at Angkor Hall 376 Salisbury Hwy, Parafield Gardens SA 5107. We had a meeting and appointed Prabhjot Singh Khattrra to apply community cultural grant to the local council of Salisbury. Minutes of the meeting has been attached.

AMANDEEP KAUR (President)

Amandeep Kaur
16/06/2021

PRABHJOT SINGH KHATTRA

Prabhjot Singh
16/06/21

MINUTES OF THE KESARI ASSOCIATION OF AUSTRALIA, MEETING
HELD AT 2A MARIA STREET, FINDON SA ON 28TH APRIL
2021.

PRESENT :-

- 1) Amandeep Kaur (President) [Chairing]
- 2) Avneet Kaur (Vice President)
- 3) Prabhjot S. Khattri (Treasurer) [Minuting]
- 4) Ravinder S. Jassal (Member)
- 5) Manpreet Kaur (Secretary) [attended online meeting]
- 6) Sukhwinder S. (Member)

DISCUSSION OF MEETING :-

Amandeep Kaur, The President, discussed with everyone to do the event 'Vehra Trinjan Da' once again in this year. We all discussed the final date and decided to hire the hall. We decided to apply for the grant application for this event as well. So, Prabhjot Singh was appointed to do the paper work for grant. All were agreed in the meeting and started their work.

- The event is going to be held on 17th July, 2021.
- Anghor Hall has been finalised by the community.
- Avneet Kaur has been appointed to look after the cultural activities.
- Prabhjot Singh was appointed to do grant application work.
- We finalised Manpreet kaur to organise gifts and refreshment for the participants.
- Ravinder and Sukhwinder will do all the sponsorship work.

After allocating all the duties to the members, we closed our meeting.



ESTIMATE

Rohit Kumar
 27 Angle Road
 Angle Park, South Australia 5010
 Australia

Mobile: [REDACTED]

BILL TO
 Kesari Association Of Australia
 Jot Khatra
 0432342104

Estimate Number: 11032
Estimate Date: June 16, 2021
Expires On: June 16, 2021
Grand Total (AUD): \$700.00

Items	Quantity	Price	Amount
Photography Vehra Trinjana da 17/7/2021	1	\$700.00	\$700.00
		Total:	\$700.00
		Grand Total (AUD):	\$700.00

Item 5.1.7 - Attachment 2 - Kesari Association of Australia - Further Information

Community Event Sponsorship Form - Round 7



Submission date: 19 May 2021, 8:04AM
 Receipt number: 4
 Related form version: 2

Application Form

Name of the organisation:	Tongan Association of South Australia Incorporated
ABN:	[REDACTED]
Facility Name/Address:	Denison Centre
Postal Address:	Garden Terrace
Suburb:	Mawson Lakes
Person Responsible for the Sponsorship:	Mr
Name:	Mike Fungalei
Title/Office:	Chairperson
Phone:	[REDACTED]
Email:	[REDACTED]
Target Age?	Open
What percentage (%) of your target population reside in City of Salisbury?	80%
What events has your organisation held before?	Similar events from 1996 - 2017 circa 400 attendees
Sponsorship category (please select one only):	up to \$5,000
Have you sought, or intend to seek funds from another source for this project?	No

Source/s:

1 of 4

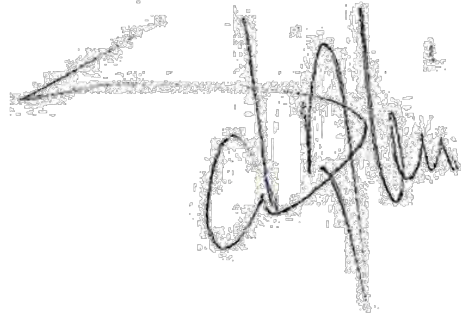
Amount/s:	3931
Name of Event:	Heilala Cultural Fundraiser
Date of Event:	11/09/2021
Location of Event:	Denison Centre, Mawson Lakes
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	Annually 1996 - 2017
Brief description of your Event:	Dinner Gala traditional dishes with entertainment, Polynesian cultural performances
Why is the event needed?	The Association has been dormant since early 2018, hence lack of fund. This event is one of several measures put in place to revive and re-launch the organisation and to raise fund for establishment of cultural programs that will actively involve senior generation and youth. It helps retain cultural values, provide activities to assist with isolation and boredom helping participants lead an active and healthy lifestyle whilst promoting cultural diversity. It is also aligned with Salisbury City's 2020 Plan of creating a "Vibrant City". A key focus of the "Living City Strategy" is to provide opportunity and space for all community members to engage in cultural activities, community events, recreation and sport, multicultural festivals, events and community celebrations. This will project cultural diversity and Salisbury City living in harmony.
How will your event increase participation opportunities for community and economic development?	Since beginning of Covid-19, there has been a lack of similar events for cultural sharing and networking apart from online facilities. Event will be open to the public and anticipated income will go into maintaining the organisation, capacity building and to support longterm goalsnd of seeking sustainable economic opportunities in terms of temporary housing, training & job creation projects
How will you promote and advertise the Event?	Word of mouth, social media & eventbrite

2 of 4

<p>Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?</p>	<p>Other ethnic groups and South Australians will benefit as the Tongan Association is a non-discriminatory & non-denominational organisation</p>
<p>Community Group / Business</p>	<p>Other ethnic group such as the Cook Island Council, Australian Refugee Association, Local Supermarket and other ethnic supermarket such as Best Indian Supermarket on Ann St, Salisbury.</p>
<p>How they will benefit</p>	<p>Local business benefit from event purchasing expenses, opportunity for members of other communities to meet, greet & network. Through networking, we may find common goals therefore promote working together with other groups to pool resources and capacity</p>
<p>Attach letters of support where applicable</p>	<p>brij_support_letter.pdf Rob_Letter_of_Support.pdf</p>
<p>**Events seeking \$10,000** What is the regional or state-wide significance of this event?:</p>	<p>n/a</p>
<p>**Events seeking \$10,000** What is the long term vision and sustainability of the event in the City of Salisbury:</p>	<p>n/a</p>
<p>Please upload your budget spreadsheet from the template provided.</p>	<p>tasa_event_budget_20210510.xlsx</p>
<p>Please upload any additional documents that you want to include.</p>	
<p>Position:</p>	<p>Chairperson</p>

9. APPLICATION DECLARATION

Name of signatory: Michael Fungalei



Uploaded signature image: [mike_sig.jpg](#)

We agree to abide by the terms and conditions of sponsorship.	Yes
On behalf of (Group/Organisation)	Tongan Association of South Australia Incorporated
Name:	Michael Fungalei
Date:	19/05/2021
	Community Event Sponsorship Program



Designed by G. J. HARRIS
www.gjharris.com.au

5/10/2021

Budget Spit Roast Buffet Adelaide Spit Roast Catering

Adelaide Spit Roast Catering



BUDGET SPIT ROAST BUFFET

Choice of 1 meats

Lamb*

Marinated in rosemary, garlic & lemon zest

Pork*

Marinated in orange zest & sage

Beef*

Rosemary, garlic and red wine

Chicken - wings and thighs

BBQ, lemon pepper or hot & spicy sauce

BBQ

Minute steaks, traditional sausages & onions

Snapper (optional extra at \$5pp)

in Spanish flavours


www.adelaidespitroastcatering.com/wp/budget-spit-roast-buffet/#page-content



5/10/2021 Whole Suckling Pig | Valley Butchers
(08) 8264 1316 getitexpress@valleybutchers.com.au

Select Page

Home / PORK / Whole Suckling Pig



Whole Suckling Pig

\$260.00 ea (inc. GST)

Add to cart

SKU: vb0134 Category: PORK

Description

Description

Whole Suckling Pig spit roasted over a pit of charcoal is the highlight of any barbecue or banquet.
Approx. 20 kilograms.

Related products

<https://www.valleybutchers.com.au/product/whole-suckling-pig/> 1/3

Item 5.1.8 - Attachment 1 - Tongan Submission

From: [REDACTED]
Subject: Tongan Association's cultural night
Date: 10 May 2021 at 4:35:00 pm
To: [REDACTED]

To whom it may concern

My name is [REDACTED] and I live with my family at [REDACTED]
[REDACTED]

I am writing in support of the Tongan Association's planned cultural night event on September 11, 2021. I have attended similar events several times before and it has always been a warm welcoming environment with a variety of tasty dishes and vibrant cultural performances.

It is highly recommended for people to attend especially those who have never been to the Pacific Islands. This is a great chance to learn about their culture and experience a taste of Polynesia right here in the City of Salisbury.

With thanks,

Brijesh Panchal

Nehansh Associates

(The Ultimate Solution of your Accounts)

[REDACTED]

Page 1

TONGAN ASSOCIATION OF SOUTH AUSTRALIA

Compilation Report to TONGAN ASSOCIATION OF SOUTH AUSTRALIA

We have compiled the accompanying special purpose financial statements of TONGAN ASSOCIATION OF SOUTH AUSTRALIA, which comprise the balance sheet as at 30 June 2020, the Statement of Profit and Loss for the year then ended, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1 to the financial statements.

The Responsibility of the Chairperson

The Chairperson of TONGAN ASSOCIATION OF SOUTH AUSTRALIA is solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the significant accounting policies used are appropriate to meet their needs and for the purpose that the financial statements were prepared.

Our Responsibility

On the basis of information provided by the Chairperson, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies as described in Note 1 to the financial statements and APES 315 Compilation of Financial Information.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the significant accounting policies described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants (including Independence Standards).

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the director who is responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, these special purpose financial statements may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial statements.

Tax Accounting Adelaide



29 October 2020

TONGAN ASSOCIATION OF SOUTH AUSTRALIA

Chairperson's Declaration

The Chairperson has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies prescribed in Note 1 to the financial statements.

The Chairperson of the Association declares that:

1. the financial statements and notes, present fairly the company's financial position as at 30 June 2020 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements;
2. in the Chairperson's opinion, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Chairperson.



Michael Fungalei
Chairperson

Dated: 29/10/2020

TONGAN ASSOCIATION OF SOUTH AUSTRALIA

**Detailed Profit and Loss Statement
For the year ended 30 June 2020**

	2020	2019
	\$	\$
Income		
Interest received	104	626
Subsidies received		385.00
Total income	<u>104</u>	<u>391.26</u>
Expenses		
Bank fees & charges	0.06	
Depreciation - Other	3300.00	
Entertainment	600.00	1300.00
Hire/Rent of plant & equipment		461.50
Total expenses	<u>4100.06</u>	<u>1761.50</u>
Profit (Loss) from Ordinary Activities before income tax	<u>(4,099.02)</u>	<u>(1,370.24)</u>

These financial statements are unaudited. They must be read in conjunction with the attached Accountant's
Compilation Report and Notes which form part of these financial statements.

TONGAN ASSOCIATION OF SOUTH AUSTRALIA

Detailed Balance Sheet as at 30 June 2020

	Note	2020 \$	2019 \$
Current Assets			
Cash Assets			
Cash at bank		366	403.72
St George Bank Account		824.92	1,020.22
		<u>824.92</u>	<u>1,423.94</u>
Total Current Assets		<u>824.92</u>	<u>1,423.94</u>
Non-Current Assets			
Property, Plant and Equipment			
Plant & equipment - At cost		3,500.00	3,500.00
Less: Accumulated depreciation		(3,500.00)	-
		<u>3,500.00</u>	<u>3,500.00</u>
Total Non-Current Assets		<u>3,500.00</u>	<u>3,500.00</u>
Total Assets		<u>824.92</u>	<u>4,923.94</u>
Net Assets		<u>824.92</u>	<u>4,923.94</u>
Equity			
Issued Capital			
Issued & paid up capital		200	200
Reserves			
General reserve		6,561.81	6,561.81
Retained profits / (accumulated losses)		(5,738.89)	(1,639.87)
Total Equity		<u>824.92</u>	<u>4,923.94</u>

These financial statements are unaudited. They must be read in conjunction with the attached Accountant's Compilation Report and Notes which form part of these financial statements.

**TONGAN ASSOCIATION OF SOUTH AUSTRALIA INC.
MANAGEMENT COMMITTEE MEETING MINUTES**

Purpose: Management Committee Meeting
Date: April 25, 2021
Time: 15:00HRS
Venue: Malupo Residence

Attendees:

1. Mike Fungalei (Chairperson)
2. Vilisoni Malupo (Vice Chair)
3. Savi McClory (Public Officer)
4. Tau Ma'ake (Secretary)
5. Mellame Afeaki (Treasurer)
6. Lopasi Malupo (Assistant Treasurer)

Apologies:

Hala-ki-Taua Afeaki (Assistant Secretary)

Resolutions:

It was resolved by consensus that the following events be approved to take place, members of the Office Bearers will be allocated responsibilities ahead of schedule:

1. To secure the hall at North East Community House for TASA's regular activities every Saturday from 09:00 to 17:00 beginning on May 22, 2021
2. Soni, Tau & Mike to construct drums for Ma'ulu'ulu dance.
3. Calendar of Events to be as follows:
 - a. Heilala Cultural Night at Denison Centre on September 11, 2021
 - b. TASA AGM for 2021 at North East Community House on September 18 2021
 - c. Tongan National Day & Christmas Party at Bonython Park on November 6, 2021
4. Amendment of Constitution approved
 - a. Amend sub-clause 4.14 of the Constitution to read "No Office Bearer shall hold office for more than 3 consecutive terms" One term is defined as "3 successive years"
5. Due to COVID-19, TASA Committee Meeting to be on "as required" basis

Other Business:

1. Tau to arrange appropriate time with Seasonal Workers for official welcoming to South Australia

Meeting closed at 16:00 hrs

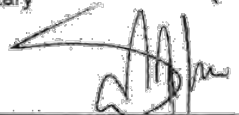
Next Meeting:

Date, time & venue for next Committee meeting TBA

Ratified on: 25/04/2021



Tau Ma'ake
Secretary



Mike Fungalei
President & Chairperson



Item 5.1.8 - Attachment 1 - Tongan Submission

 Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 39 525 349 401

ABN details

Entity name:	TONGAN ASSOCIATION OF SOUTH AUSTRALIA INC.
ABN status:	Active from 01 Nov 1999
Entity type:	Other Incorporated Entity
Goods & Services Tax (GST):	Not currently registered for GST
Main business location:	SA 5094

Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 14 Oct 2005 Page 1 of 1 Record extracted: 14 May 2021

Disclaimer
The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#)

Item 5.1.8 - Attachment 1 - Tongan Submission



Association

TONGAN ASSOCIATION OF SOUTH AUSTRALIA INCORPORATED

Extracted from ASIC's database at AEST 16:26:02 on 14/05/2021

Association Summary	
Name:	TONGAN ASSOCIATION OF SOUTH AUSTRALIA INCORPORATED
ABN:	
Registration Number:	A23120
Registered State:	South Australia
Registration Date:	12/03/2010
Status:	Registered
Type:	Associations
Regulator:	Office of Consumer & Business Affairs, South Australia

14/05/2021 AEST 16:26:02

Mike Fungalei

From: [Redacted]
Sent: Monday, 10 May 2021 08:23
To: [Redacted]
Subject: Local Community Insurance Quote Number: [Redacted]



Your Local Community Insurance Quote Number: [Redacted]

Dear Mike Fungalei,

Please find below the details of your insurance quote.

Quote Number: [Redacted]
Organisation Name: Tongan Association of South Australia Incorporated
Location: Postcode: 5905 State: SA
Policy List: One-off Event Public & Products Liability – Arts and Culture, Event-Cultural Festival
Liability Limit: \$10,000,000
Excess: \$500 applies to property damage claims only
Attendance: 225
Stallholders: N/A
Individual Performers: N/A
Bands: N/A
Event Length: N/A
Festival: \$236.07 (inclusive of all fees and charges)
Premium Total: \$236.07 (inclusive of all fees and charges)
Address: [Redacted]

Finish and pay now

Retrieve your quote

How to Complete Your Quote:

How to Modify Your Quote:

Online Payment: You can pay online by entering your quote number, it's fast, simple and secure. [Click here](#)

Remittance Statement: If you wish to pay by cheque, money order or by direct deposit, please select payment method on our website.

If you wish to vary your quote you can do this by amending this quote rather than doing a new quote. You can update your quote by entering the quote number above in the Quote number box on our Home page and clicking continue. Save your new quote and you will receive a new email with the updated details.

Mike Fungalei

To: Rob
Subject: RE: Note of Support for Heilala Night

From: [REDACTED]
Sent: Sunday, 9 May 2021 19:18
To: [REDACTED]
Subject: RE: Note of Support for Heilala Night

TO WHOM IT MAY CONCERN

From 1996 until 2000 I was the Australian Deputy High Commissioner in Tonga. It was a very pleasant 4 year posting, during which time I enjoyed the friendship & culture of Tonga. It came as no surprise to learn that when Tonga was discovered by Captain Cook he dubbed it 'The Friendly Islands'. Australia has special ties with Tonga. The Tongan Armed Forces trained with and fought alongside the ANZACS in both world wars, & in more recent times with Australian Troops in Iraq. In addition to Australia & New Zealand, Tonga is the only other country which celebrates ANZAC Day on 25 April, with a public holiday, dawn service etc. This began in 1923.

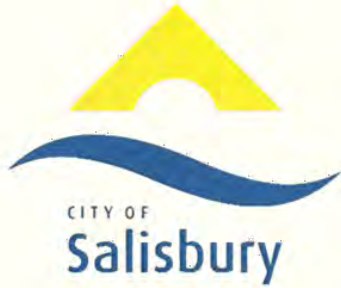
Upon retirement in 2001, I returned to Adelaide & my wife & I were pleased to discover an active Tongan group in the form of the 'Tongan Association of South Australia' (TASA), & we became members. TASA was formed & registered in 1986.

The Heilala is a flower native to Tonga. Heilala Night gives TASA the opportunity to present it's culture, including national dress, singing, dancing & food to the general community. TASA welcomes & indeed encourages Australians & other ethnic communities to join with them for this celebration.

Any support which can be given to TASA will be well used & much appreciated.

'Malo' (Thank You)

Robert McClory



Declaration Where No Australian Business Number is Required

I hereby certify that I am not required under the New Taxation System to hold an Australian Business Number (ABN), as I am not carrying out an enterprise under the New Tax System definition.

I am providing my services as:

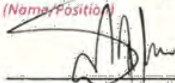
	Yes	No
A private recreational pursuit or hobby	<input type="checkbox"/>	<input checked="" type="checkbox"/>
As an individual without a reasonable expectation of profit or gain	<input type="checkbox"/>	<input checked="" type="checkbox"/>

As such the Council is not obliged to withhold 48.5% from payments made to me.

I confirm that the above declaration is valid for all payments made by Council to our organisation. Should the situation change and I am required to hold an Australian Business Number, I will notify Council immediately.

Tongan Association of South Australia
(Group/Organisation)

Mike Fungalei
(Name/Position)


(Signature)

10 May 2021
(Date)

to avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Community Grant Application - Page 13 of 13

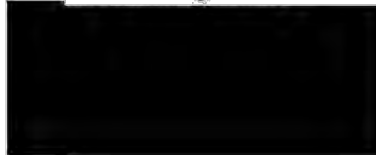
**TONGAN ASSOCIATION OF
SOUTH AUSTRALIA**



Financial Statements
For the year ended 30 June 2020



Tax Accounting Adelaide



Mike Fungalei

To: Rob
Subject: RE: Note of Support for Heilala Night

From: [REDACTED]
Sent: Sunday, 9 May 2021 19:18
To: [REDACTED]
Subject: RE: Note of Support for Heilala Night

TO WHOM IT MAY CONCERN

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Any support which can be given to TASA will be well used & much appreciated.

'Malo' (Thank You)

Robert McClory



TASA HEILALA CULTURAL NIGHT

OUTLINE THE COST OF YOUR EVENT – ALL AMOUNTS ARE TO BE GST INCLUSIVE	AMOUNT	QUOTE USED
Item		
<i>Dennison Centre Hire</i>	\$ 300.00	DENISON CENTRE 2021 BOOKING SHEET
<i>Centre Hire Bond</i>	\$ 550.00	DENISON CENTRE 2021 BOOKING SHEET
<i>Suckling Pigs x 2 (20-25kg ea) for Spit</i>	\$ 520.00	Valley Butchers - https://www.valleybutchers.com.au/product/whole-suckling-pig/
<i>Full cowhide x 2 for traditional drum skin</i>	\$ 560.00	African Drumming - https://www.africandrumming.com.au/product/aussie-cow-hides/
<i>One-off Liability Insurance - 10 million</i>	\$ 236.07	Local Community Insurance Services Quote
<i>One bag (20kg) Taro @ \$5.50/kg</i>	\$ 110.00	Estimated from personal purchase at Best Indian Supermarket on Ann St Salisbury
<i>One Bag (20kg) Cassava @ \$5.50/kg</i>	\$ 110.00	Estimated from personal purchase at Best Indian Supermarket on Ann St Salisbury
<i>Other meat & food products x 100 heads (Adelaide Spit Roast pricing used as guideline only)</i>	\$ 2,495.00	Estimated from Adelaide Spit Roast Budget Buffet pricing for 100 heads
a. Total event cost	\$ 4,881.07	
b. Your contribution	\$ 950.00	
c. Other funds used		
TOTAL SPONSORSHIP REQUESTED	\$ 3,931.07	

Community Event Sponsorship Form - Round 7



Submission date: 5 May 2021, 12:17PM
 Receipt number: 2
 Related form version: 2

Application Form

Name of the organisation:	ONE Life Community Assist
ABN:	92138770626
Facility Name/Address:	ONE Life Church / Community Assist
Postal Address:	13 - 15 Ormsby Ave
Suburb:	Parafield Gardens
Person Responsible for the Sponsorship:	Mr
Name:	Jeff Marshall
Title/Office:	Director
Phone:	[REDACTED]
Email:	jeffm@communityassist.org.au
Target Age?	families
What percentage (%) of your target population reside in City of Salisbury?	90%
What events has your organisation held before?	Community Carols 2017 - 250, 2018 - 300, 2019 - 350, 2020 - 850
Sponsorship category (please select one only):	up to \$10,000
Have you sought, or intend to seek funds from another source for this project?	Yes

1 of 5

Source/s:	ONE Life Church, Parafield Gardens Uniting Church and some local businesses
Amount/s:	1200
Name of Event:	Community Christmas Carols
Date of Event:	12/12/2021
Location of Event:	1 Globe Derby Dr, Globe Derby Park (SA Harness Racing Stadium)
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	Annually in December for the past four years
Brief description of your Event:	Community Christmas Carols using the Chicago Showband to play the carols, with couple other support acts. African Choir doing some itmes and local Choir singing along with the carols. Mayor Greeting and Santa assisting with handing out 10 Christmas hampers to individual families. Food stalls which we try to get from initially from local providers. Also a free food give away at the end of the night
Why is the event needed?	Christmas time is a great opportunity for the community to celebrate the good will of the season. This event gives the stall holders and the Globe Derby Harness venue an opportunity to bring additional revenue. We endeavour to do all we can to promote across the community this free event, for the community to come and celebrate the festive season. We also do a donation on the night towards a local charity.

<p>How will your event increase participation opportunities for community and economic development?</p>	<p>We see many of the supporting organisations such as local churches, mainly the Uniting Church and ONE Life Church in Parafield Gardens provide a good number of people from the local community to participate in all aspects of running the event. Each year see more and more opportunities for more stalls and other groups to participate.</p>
---	---

<p>How will you promote and advertise the Event?</p>	<p>We promote the event through social media, word of mouth in the community and local advertising through flyers, banners etc</p>
--	--

<p>Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?</p>	<p>The Churches that get involved benefit around this significant time of the year, the stall holders which are mainly food stalls and some Christmas gift stalls. The Globe Derby Harness racing venue also support the event. We also have the City of Salisbury recognised at the event and benefit greatly by Mayor Gillian's Christmas greeting. We also donate by collection to a Charity on the night that benefits the community, for example Novita the community disability assistance organisation which have an office on Salisbury Highway, Parafield Gardens.</p>
--	---

<p>Community Group / Business</p>	<p>ONE Life Community Assist</p>
-----------------------------------	----------------------------------

<p>How they will benefit</p>	<p>By awareness in the community and being able to assist the community coming together for this free event</p>
------------------------------	---

Attach letters of support where applicable

<p>**Events seeking \$10,000** What is the regional or state-wide significance of this event?:</p>	<p>Asa we see some of the items such as the African Choir who come from Port Adelaide, the charity we donate often serve the greater Adelaide SA, such as the Mobile Shower Truck we did a collection for in 2020</p>
---	---

****Events seeking \$10,000**** What is the long term vision and sustainability of the event in the City of Salisbury: We endeavour to do this Community Carols event annually. As our numbers grow we envision that we will be able to acquire larger sponsors to offset the ongoing cost and sustain this annual community event

Please upload your budget spreadsheet from the template provided. [event_budget_template_2019_-_cesp_-_round_3\(2\).xlsx](#)

Please upload any additional documents that you want to include. [ONELC-00001Q-V001 PA Quote.pdf](#)
[Stage quote.pdf](#)
[One Life Church.pdf](#)
[6ddef4ea-38af-e811-a95e-000d3ad24c60-498fcec0-d836-45ba-b03d-ae917c6f567c-Financial Report-95484b4a-7f96-eb11-b1ac-000d3acc24ba-CA_ProfitandLoss_2020.pdf](#)
[ONE Life Community Assist Ltd. Australian Charities and Not-for-profits Commission.pdf](#)
[Board Signed agreement for the Carols.pdf](#)
[Draft One Life Community Carols 2021 Runsheet.pdf](#)
[Profit and Loss for current financial year 2020 and 2021.pdf](#)
[Balance Sheet for current financial year 2020 and 2021.pdf](#)

Position: Director

9. APPLICATION DECLARATION

Name of signatory: Jeffery Marshall



Uploaded signature image: signature (1).gif

We agree to abide by the terms and conditions of sponsorship Yes

On behalf of (Group/Organisation)	ONE Life Community Assist
Name:	Jeffery Marshall
Date:	04/05/2021
	Community Event Sponsorship Program

Board Meeting held at
One Life Church Inc/ One Life Community Assist Ltd
13-15 Ormsby Avenue, Parafield Gardens SA 5017
On the 10th Day of April 2021

Present: Ps Jeff Marshall, Carla Joy, Julius, John Ruddock, Mike Curtis

Apologies: Ken Luyt

Meeting Commenced at 10:15am

'Excerpt'

2. ONE Life Ministries International.

2.1 Parafield Gardens

2.1.7 Community Grants

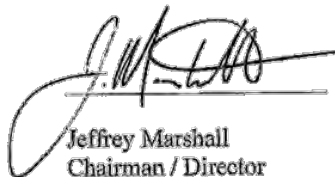
Ps Jeff advised that the City of Salisbury Community Event Grants are now available up to \$10,000. This is a new system which we need to apply for the Christmas Carols.

Christmas Carols Venue – Globe Derby Harness Racing

This venue is good for Covid-19 restrictions, the stadium and grassed area is a good solution for social distancing – free tickets online to cap numbers etc

We will be submitting an application for a Community Event Sponsorship – Round 7 to the City of Salisbury for \$10,000 to go towards the budget for staging/ lighting, sound, promotional material. - **Action Ps Jeff**

Meeting closed 11:45am


Jeffrey Marshall
Chairman / Director


John Ruddock
Board Member

One Life Community Assist

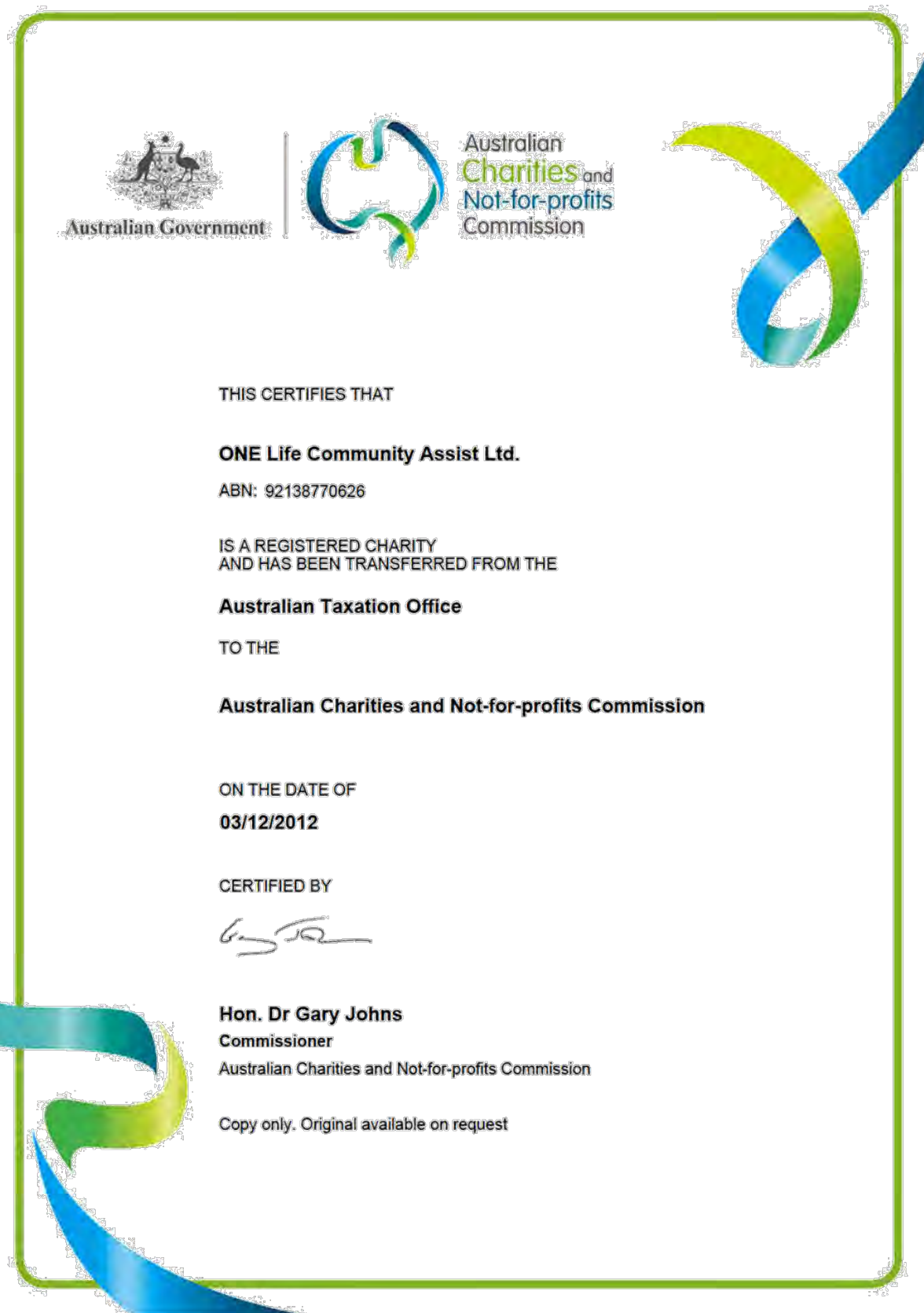
Profit and Loss

January - December 2020

	TOTAL
Income	
4-1000 Services	5,486.34
4-2000 Community Assist - Donations	12,690.92
4-3500 Cafe Sales of Product Income	7,390.45
4-3600 Carols Event/Op Shop etc	830.00
4-4020 Offering and Tithes	1,013.00
4-4030 Inter Entity Deposits - Offerings via EFT	-51.48
4-5000 Interest Received	13.27
4-9040 Unapplied Cash Payment Income	195.00
Total Income	A\$27,567.50
GROSS PROFIT	A\$27,567.50
Other Income	
8-1000 Expansion Offering	16,300.00
Total Other Income	A\$16,300.00
Expenses	
6-1010 Advertising	624.92
6-1025 Merchant Fees	382.50
6-1050 Gift	329.06
6-1075 Donations	569.68
6-2000 Computer - Hardware	276.00
6-2010 Computer - Software	195.00
6-2030 Office/General Administrative Expenses	36.15
6-2040 Cafe Expenses	5,532.06
6-2045 Vehicle Maintenance incl. Fuel	1,428.68
6-2050 Events/Carols	5,326.64
6-2055 Chaplaincy Expenses	585.12
6-2056 Mission Giving	4,035.12
6-2070 Purchases	540.00
6-2080 Repair and maintenance	593.73
Subscriptions/Membership	50.00
Total Expenses	A\$20,504.66
Other Expenses	
9-1000 BAS Roundoff Gain or Loss	-0.65
Total Other Expenses	A\$ -0.65
NET EARNINGS	A\$23,363.49

Cash Basis Tuesday, 6 April 2021 10:48 AM GMT+09:30

1/1





Australian Company

ONE LIFE COMMUNITY ASSIST. LTD
ACN 138 770 626

Extracted from ASIC's database at AEST 16:34:52 on 27/05/2021

Company Summary	
Name:	ONE LIFE COMMUNITY ASSIST. LTD
ACN:	138 770 626
ABN:	92 138 770 626
Registration Date:	10/08/2009
Next Review Date:	10/08/2013
Former Name(s):	THE GARDENS COMMUNITY WELFARE LTD.
Status:	Registered
Type:	Australian Public Company, Limited By Guarantee
Locality of Registered Office:	MODBURY SA 5092
Regulator:	Australian Securities & Investments Commission
Registered Charity	
<p>This company is registered as a charity with the Australian Charities and Not-for-Profits Commission (ACNC). For further information on the charity, including the address for service, details of responsible persons (for example company directors) and financial reports, search the Charities register at www.acnc.gov.au</p>	

Further information relating to this organisation may be purchased from ASIC.

One Life Community Assist

Balance Sheet
As of May 5, 2021

	TOTAL
Assets	
Current Assets	
1-1100 One Life Community Assist 470595	19,399.73
1-1500 Petty Cash	50.00
1-1600 Other Bank (OneLife Church)	0.00
1-1700 Cafe Trading	3,034.40
1-1800 Costco Card	0.00
ONE Life Community Assist 47-0595	16,414.36
1-1001 Heights Kids - Comm Assist	6,187.86
1-1002 Ingle Farm	-17,197.05
1-1003 Davoren Park	-5,605.17
Total ONE Life Community Assist 47-0595	-200.00
Total Current Assets	A\$22,284.13
Long-term assets	
1-3100 Furniture & fittings	7,505.78
1-3300 Property, plant & equipment	5,404.55
Total long-term assets	12,910.33
Total Assets	A\$35,194.46
Liabilities and shareholder's equity	
Current liabilities:	
2-1100 GST Liabilities Payable	-8.71
2-1200 ATO Clearing Account	-599.00
2-2010 Loan Payable for WFD gap	0.00
2-4050 PAYG Withholdings Payable	0.00
2-4100 Payroll clearing	0.00
2-4200 Superannuation payable	0.00
2-4300 Monies to be Transferred to ONE Life Church	0.00
Total current liabilities	A\$ -607.71
Shareholders' equity:	
Net Income	-5,005.88
3-1000 Retained Earnings	40,808.05
Total shareholders' equity	A\$35,802.17
Total liabilities and equity	A\$35,194.46

Cash Basis Wednesday, 5 May 2021 12:12 PM GMT+09:30

1/1

One Life Community Assist

Profit and Loss

1 July, 2020 - 5 May, 2021

	TOTAL
Income	
4-1000 Services	8,049.43
4-2000 Community Assist - Donations	10,688.85
4-2020 Shower Truck Donations	436.15
Total 4-2000 Community Assist - Donations	11,125.00
4-3500 Cafe Sales of Product Income	5,359.81
4-4020 Offering and Tithes	1,373.00
4-4030 Inter Entity Deposits - Offerings via EFT	0.00
4-5000 Interest Received	8.83
4-9040 Unapplied Cash Payment Income	0.00
Total Income	A\$25,916.17
GROSS PROFIT	A\$25,916.17
Other Income	
8-1000 Expansion Offering	9,700.00
Total Other Income	A\$9,700.00
Expenses	
6-1000 Accounting/Bookkeeping	200.00
6-1010 Advertising	180.00
6-1025 Merchant Fees	467.50
6-1050 Gift	249.06
6-1060 Community Assistance - Food Parcels	56.05
6-1075 Donations	969.68
6-2010 Computer - Software	150.00
6-2030 Office/General Administrative Expenses	36.15
6-2040 Cafe Expenses	4,875.92
6-2045 Vehicle Maintenance incl. Fuel	1,966.44
6-2050 Events/Carols	7,343.53
6-2055 Chaplaincy Expenses	1,698.06
6-2056 Mission Giving	4,035.12
6-2060 ONELife Church	39.78
6-2070 Purchases	540.00
6-2080 Repair and maintenance	3,079.53
6-3010 NDIS Expenses	62.45
Subscriptions/Membership	100.00
Total Expenses	A\$26,049.27
Other Expenses	
9-1000 BAS Roundoff Gain or Loss	-0.83
Total Other Expenses	A\$ -0.83
NET EARNINGS	A\$9,567.73

Cash Basis Wednesday, 5 May 2021 12:10 PM GMT+09:30

1/1



SOUTH AUSTRALIAN HARNES RACING CLUB Inc.

To whom it may concern,

This is a letter of support for one Life Community Assist Ltd (Director Jeff Marshall) to conduct Community Carols at the SAHRC Inc. property known as Globe Derby Park. Mr J. Marshall organised Community Carols in December 2020 & approached the committee shortly after, to conduct a similar event on 12th December 2021. The President of SAHRC Mrs A. Monday contacted Mr D. Thuen of Harness Racing SA asking for the said date to be isolated from programmed harness racing, with which he consented to do so.

The committee of SAHRC Inc. give their consent for Mr Marshall & his organisation to conduct Community Carols at Globe Derby Park on the 12th December 2021.

Christopher Haskett

Vice President SAHRC.

Postal Address: 2 Globe Derby Drive, Globe Derby Park 5110 Address: 21-77 Globe Derby Drive, Globe Derby Park
ABN: [REDACTED] Email: manager@sahrc.com.au Phone: [REDACTED]



To whom it may concern,

Over the last few years, we as a congregation have supported Jeff and the ONE Life Church congregation running the Community Christmas Carols. It has been a great initiative headed up by them to create a space for the Parafield Gardens and wider community to come together to celebrate Christmas.

Once again this year we will be involved supporting them in areas that they require and very much look forward to doing so.

Last year this event with meticulous planning from Jeff and his team was one of the only ones that was able to run due to the current Covid climate and was ran extremely well.

We fully support the event and the work done by ONE Life Church for this.

Blessings,

Elissa Inglis
Associate Pastor
Parafield Gardens Uniting Church

Inviting People. Growing Lives. Shining Christ.

Draft - COMMUNITY CAROLS 2021, SUN DEC 12

		Pre Event Music
0700	5 minutes	MC Jeff Marshall Welcome & Instructions for Night Intro Carol - Joy to the World - Page 3
0705	2 minutes	Community Carol – Joy to the World
0707	2 minutes	MC Jeff Marshall - Intro African Choir (City International Gospel Choir)
0709	8 minutes	City International Gospel Choir Song 1 Song 2 Intro Carol – Hark the Herald Angels Sing - Page 4 and 5
0717	3 minutes	Community Carol – Hark the Herald Angels Sing
0720	5 minutes	MC Jeff Marshall City of Salisbury Mayor – Gillian Aldridge Intro Chicago
0725	10 minutes	Chicago Medley 1 Intro Carol - Silent Night - page 6
0735	3 minutes	Community Carol – Silent Night
0738	2 minutes	MC Jeff Marshall – Intro Peter Lymberopoulos
0740	8 minutes	Peter Lymberopoulos Song Song Intro Carol – O Little Town of Bethlehem - Page 7 and 8
0748	4 minutes	Community Carol – O Little Town of Bethlehem
0752	8 minutes	MC Jeff Marshall Community Assist, Raffle/Giveaway 5 Hampers with the help of Santa Intro Chicago
0800	10 minutes	Chicago Medley 2 Intro Carol - O Come All Ye Faithful page 9
0810	3 minutes	Community Carol – O Come All Ye Faithful
0813	5 minutes	MC Jeff Marshall Shower Truck explanation & Collection Intro Carol – The First Noel page 10 and Away in a Manger – page 11
0818	3 minutes	Community Carol – The First Noel
0821	2 minutes	Community Carol – Away in a Manger
0823	2 minutes	MC Jeff Marshall Intro Message
0825	10 minutes	Message by Pastor Jeff Marshall
0835	2 minutes	MC Jeff Marshall – Intro City International Gospel Choir
0837	5 minutes	City International Gospel Choir Song 3 Song 4
0842	8minutes	Community Assist, Raffle/Giveaway 5 Hampers with the help of Santa
0850	2minutes	MC Jeff Marshall - Intro Carol – We Wish You a Merry Christmas - page 12
0852	2 minutes	Community Carol – We Wish You A Merry Christmas
0855	3 minutes	MC Jeff Marshall – Night Close, Final Instructions (FREE Food Give away)
0858	2 minutes	Choir and Chicago sing again We Wish You a Merry Christmas
0900		Post Event Music

Jeff Marshall Community Assist

From: [Redacted]
Sent: Thursday, 27 May 2021 4:10 PM
To: [Redacted]
Subject: Community Carols Event December 2021 Radio marketing quote from 1079 Life Community Radio

Hello Jeff,
Nice to speak to you again and 1079 Life is pleased to supply a Discounted Radio Package quote for your campaign to advertise the December 2021 Community Carols Event as follows:

\$1000 +gst for Christmas Package of ROS 30 sec spots including a scripted production.....Discounted from Rate Card value of \$1,250 +gst:

Thank you for thinking of allowing 1079 Life Community Radio to assist you with marketing this fine event.
Kind Regards
Syd



BUDGET COLOUR PRINTERS



FAX TRANSMISSION

ATTENTION: PS JEFF MARSHALL
COMPANY: ONE LIFE CHURCH
EMAIL: [REDACTED]
SENDER WALTER DOBROWOLSKI
NO. OF PAGES: 1 INCLUDING THIS PAGE
DATE: 5/5/21

IN RESPONSE TO YOUR ENQUIRY WE TAKE PLEASURE IN SUBMITTING THE FOLLOWING QUOTATION

TITLE: CORFLUTES
QUANTITY: 10
STOCK: 3MM PRINTED 1 SIDE 600mm X 900mm
TOTAL INC GST: \$170.00
ART: NOT INCLUDED

TITLE: BANNERS
QUANTITY: 3
STOCK: 510gsm VINYL PRINTED 1 SIDE ONLY WITH 6 EYELETS (3TOP & BOTTOM)
4.MTRS X 1.5MTR
TOTAL INC GST: \$420.00
ART: NOT INCLUDED

TITLE: BOOKLETS
DESCRIPTION: A5 FOLDED SIZE COLOUR COVER INSIDE & OUTSIDE REST B/W SADDLE STITCHED
20PP
QUANTITY: 500
STOCK: 80gsm BOND
TOTAL INC GST: \$280.00
ART: NOT INCLUDED

TITLE: DL FLYER
DESCRIPTION: PRINTED COLOUR 2 SIDES
QUANTITY: 5000
STOCK: 150gsm GLOSS
TOTAL INC GST: \$290.00
ART: NOT INCLUDED



ONE LIFE COMMUNITY ASSIST LTD.

- ✔ Charity is registered
- ✔ Charity reporting is up to date

Charity details

ABN:

92138770626

Address:

13-15 Ormsby Avenue
Parafield Gardens SA 5107
Australia

Email:

jeff@onelifechurch.com.au

Address For Service email:

jeffm@communityassist.org.au

Website:

www.communityassist.org.au

Phone:

0882583865

Charity Size:

Small

Who the charity helps:

Youth - 15 to under 25
 Victims of disaster
 Victims of crime (including family violence)
 Veterans and/or their families
 Unemployed persons
 Pre/post release offenders and/or their families
 People with disabilities
 People with chronic illness (including terminal illness)
 People in rural/regional/remote communities
 People from a culturally and linguistically diverse background
 People at risk of homelessness/ people experiencing homelessness
 Migrants, refugees or asylum seekers
 Males
 Gay, lesbian, bisexual, transgender or intersex persons
 Financially disadvantaged people
 Females
 Families
 Early childhood - aged under 6
 Children - aged 6 to under 15
 Adults - aged 65 and over
 Adults - aged 25 to under 65
 Aboriginal and Torres Strait Islander people

Date established:

2008

Last reported:

6 April 2021

Next report due:

31 December 2021

Financial Year End:

30/06

Summary of activities

Community engagements with those experiencing difficulties EG weekly free food giveaway to community members, shower Truck for the homeless, community cafe for people to come and connect with others

Charity programs

PROGRAM NAME	CLASSIFICATION	
Free Food Giveaway	Food aid	More information
Community Cafe	Community facilities	More information

Where the charity operates**States:**

SA

Using the information on the Register

Information on the Charity Register has been provided to the ACNC by charities. If information is not shown, this may be because it has not yet been provided. The ACNC may also approve information be withheld from the Charity Register in certain circumstances. [Read more about information on the Charity Register.](#)

Annual reporting

Financial information and financial reports voluntarily provided by charities that aren't required to do so may be temporarily unavailable. If the charity voluntarily provided the information or reports in its Annual Information Statement, it will be available soon.

TITLE	DUE DATE	DATE RECEIVED	DOWNLOAD
Financial Report 2022	31 December 2022	Pending	—
Annual Information Statement 2022	31 December 2022	Not yet submitted	—
Financial Report 2021	31 December 2021	Pending	—
Annual Information Statement 2021	31 December 2021	Not yet submitted	—
Financial Report 2020	31 January 2021	6 April 2021	Download
Annual Information Statement 2020	31 January 2021	6 April 2021	View AIS
Financial Report 2019	31 January 2020	21 January 2020	Download
Annual Information Statement 2019	31 January 2020	21 January 2020	View AIS
Financial Report 2018	31 March 2019	26 March 2019	Download
Annual Information Statement 2018	31 March 2019	26 March 2019	View AIS
Financial Report 2017	31 January 2018	16 March 2018	Download
Annual Information Statement 2017	31 January 2018	16 March 2018	View AIS
Annual Information Statement 2016	31 January 2017	22 February 2017	View AIS
Financial Report 2016	No due date	Not required	—
Annual Information Statement 2015	31 January 2016	18 February 2016	View AIS
Financial Report 2015	No due date	Not required	—
Annual Information Statement 2014	31 January 2015	31 January 2015	View AIS

TITLE	DUE DATE	DATE RECEIVED	DOWNLOAD
Financial Report 2014	No due date	Not required	—
Annual Information Statement 2013	31 March 2014	28 March 2014	View AIS
Financial Report 2013	No due date	Not required	—

Documents

TITLE	DATE	REPORTING YEAR	DOWNLOAD
Governing Document	14 February 2017		Download

Responsible People

The role of a 'Responsible Person' is an important one for registered charities. Generally, a charity's Responsible People are its board or committee members, or trustees.

Jeffery Marshall

Chairperson

[View profile →](#)

Kenneth Luyt

Board Member

[View profile →](#)

Susann Smith

Other

[View profile →](#)

The charity's subtype history

PURPOSE	START DATE	END DATE
---------	------------	----------

PURPOSE	START DATE	END DATE
Purposes beneficial to the general public that may reasonably be regarded as analogous to, or within the spirit of, any of the other charitable purposes	1 January 2015	1 March 2018
Advancing social or public welfare	1 January 2015	—
Advancing religion	1 January 2014	1 March 2018
Public Benevolent Institution (PBI)	1 January 2014	—
2012 Advancement of religion	3 December 2012	31 December 2013
2012 Another purpose beneficial to the community	3 December 2012	31 December 2013
2012 Public benevolent institution	3 December 2012	31 December 2013

Registration status history

EFFECTIVE DATE	STATUS
3 December 2012	Registered

Enforcement action history

There have been no enforcements for this charity.

Enforcement action refers to the exercise of powers under the ACNC Act.



Hire Quotation / Booking Details
Quotation only. Do not pay!

Reference Number ONELC00001

Customer: ONE Life Community Assist
Address: hire application required
Phone: [REDACTED]
Email: [REDACTED]
Contact: [REDACTED]

Dear Justin,

We are pleased to provide the accompanying quotation for PA, Audio, DJ, Lighting, Backline and/or Vision systems as requested. As an experienced production company we look forward to being most competitive and delivering a personal service. At times should equipment specified, delivery times, need for service or engineer attendance differ from original quotation, please note an appropriate charge or credit may apply. Equipment to be returned in the same condition as hired, within the dedicated return times.

Our quotation herewith is valid for 14 days, thereafter may change without notice...**an early decision and written confirmation will ensure price protection and availability of equipment. Our team is always pleased to assist.**

Detail	Notes/Brief:
Delivery via: Derringers	
<i>Deliver:</i> 1200 12th December 2021	
<i>Set up by:</i> 1600	
<i>Pick up:</i> 1100 12th December 2021	
<i>Venue:</i> Globe Derby Park	
<i>Artist:</i> Carols 2021	
Total \$5,500.00 (inc GST)	

**THIS HIRE WILL NOT BE BOOKED UNTIL...
 WE RECEIVE A CONFIRMATION PURCHASE ORDER OR EMAIL/FAX STATING THE FULL NAME, BILLING ADDRESS
 AND CONTACT DETAILS OF THE INDIVIDUAL OR COMPANY THAT WILL BE RESPONSIBLE FOR AND WILL BE
 PAYING FOR THE HIRE.**

[REDACTED]
 [REDACTED]

Derringers Hire PTY LTD. ABN [REDACTED]
 5 Maple Avenue, FORESTVILLE, S.A. 5035 | [REDACTED]
 E. & O.E. Prices held firm for 14 days, thereafter subject to change without notice.

Item 5.1.8 - Attachment 2 - One Life Submission

Quotation/Booking Details

Client: ONE Life Community Assist **Booking Ref#** ONELC00001

Equipment/Explanation	Qty
<u>INST/OPERATOR</u>	
Setup - 4 Hours	4
Sound Operator - Sound Check - 1700-1800	1
Sound Operator - Show - 1900-2100	1
Lighting Operator - Show - 1900-2100	1
Packdown - 3 Hours	4
<u>PA</u>	
PA - MAIN	
RCF HD32A Powered Speaker	4
RCF SUB9006AS 2500W Double 18" Active Sub	2
PA - FRONT FILL	
RCF TT 22A MK2 Powered Speaker	2
PA - DELAYS	
RCF HDL20A 700W Active Line Array Module	8
<u>FOH</u>	
Digico S21 Digital Mixing Console	1
Digico D-Rack Digital Stage Box (32/16)	1
75m CAT5E Cable for Digico D-Rack	1
<u>MONITORS</u>	
BAND	
Monitor System (8 Sends)	1
JBL SRX 712M	8
Monitor Amplifier Rack	1
QSC PLD4.5 4Ch Power Amp	2
DRUMFILL	
RCF HD 12A MK4 Powered Speaker	1
KV Audio EX2.2 Powered Sub 2x12"	1
CHOIR	
JBL EON 612 Powered Speaker	2
<u>MICS</u>	
WIRELESS - COMPERE	
Shure SLX4/B58A L4 HE Wireless System	1
Shure SLX2 B58A L4 Wireless Microphone	1
WIRELESS - Chicago Show Band x2 CIGQ x2, Peter Limbo x1	
Shure SLX4/B58A L4 HE Wireless System	4
Shure SLX2 B58A L4 Wireless Microphone	4
Shure UA844 Antenna Distribution System	1
Shure Active Directional WB Antenna Paddle	2
Microphone Stand - Tall Boom	4

Deringers Hire PTY LTD. [REDACTED]
 5 Mople Avenue, FORESTVILLE, S.A. 5035 | [REDACTED]
 E. & O.E. Prices held firm for 14 days, thereafter subject to change without notice.

WIRED - CIGQ, Community Choir	
Shure SM58 Microphone	8
Microphone Stand - Tall Boom	8
INSTRUMENTS - Chicago Street Band	
Rode M3 Condenser Microphone	4
Microphone Stand - Tall Boom	4
DI's - Chicago Show Band x6, CIGC x1, Peter Limbo x1	
BSS DI	8
LIGHTING	
LSC Mantra Lite 24Ch Lighting Console	1
Proshop LEDFRE110 Fresnel with Barndoor	4
Chauvet Eve F50Z Fresnel Light with Barndoor	2
Chauvet Slimpar Q12 LED USB Par Can	8
Chauvet Colourband Pix Strip	4
CLS Tri Truss 3mtr	2
CLS Tri Truss 2mtr	3
CABLING	
Maximum 15m 12 Way Stage Box	2
Production Cable Packer 1	1
Jands PDS12R 3 Phase Distro Board	2
3 Phase Extention - 20mtr	2
3 Phase Extention - 30mtr	1
TRANSPORT	
Truck - medium - 2 days	

*****All Cabling and Stands Supplied To Spec*****

Deringers Hire PTY LTD. [REDACTED]
 5 Mople Avenue, FORESTVILLE, S.A. 5035 | [REDACTED]
 E. & O.E. Prices held firm for 14 days, thereafter subject to change without notice.



Hire Quotation / Booking Details
Quotation only. Do not pay!

Reference Number [REDACTED]

Customer: ONE Life Community Assist
Address: hire application required
Phone: [REDACTED]
Email: [REDACTED]
Contact: [REDACTED]

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Our quotation herewith is valid for 14 days, thereafter may change without notice...**an early decision and written confirmation will ensure price protection and availability of equipment. Our team is always pleased to assist.**

Detail	Notes/Brief:
Delivery via: Derringers	
Deliver: 1200 12th December 2021	
Set up by: 1600	
Pick up: 1100 12th December 2021	
Venue: Globe Derby Park	
Artist: Carols 2021	
Total \$5,500.00 (inc GST)	

**THIS HIRE WILL NOT BE BOOKED UNTIL...
WE RECEIVE A CONFIRMATION PURCHASE ORDER OR EMAIL/FAX STATING THE FULL NAME, BILLING ADDRESS
AND CONTACT DETAILS OF THE INDIVIDUAL OR COMPANY THAT WILL BE RESPONSIBLE FOR AND WILL BE
PAYING FOR THE HIRE.**

[REDACTED]
[REDACTED]

Derringers Hire PTY LTD. [REDACTED]
5 Maple Avenue, FORESTVILLE, S.A. 5035 | P [REDACTED]
E. & O.E. Prices held firm for 14 days, thereafter subject to change without notice.

Quotation/Booking Details

Client: ONE Life Community Assist Booking Ref# ONELC00001

Equipment/Explanation	Qty
<u>INST/OPERATOR</u>	
Setup - 4 Hours	4
Sound Operator - Sound Check - 1700-1800	1
Sound Operator - Show - 1900-2100	1
Lighting Operator - Show - 1900-2100	1
Packdown - 3 Hours	4
<u>PA</u>	
<u>PA - MAIN</u>	
RCF HD32A Powered Speaker	4
RCF SUB9006AS 2500W Double 18" Active Sub	2
<u>PA - FRONT FILL</u>	
RCF TT 22A MK2 Powered Speaker	2
<u>PA - DELAYS</u>	
RCF HDL20A 700W Active Line Array Module	8
<u>FOH</u>	
Digico S21 Digital Mixing Console	1
Digico D-Rack Digital Stage Box (32/16)	1
75m CAT5E Cable for Digico D-Rack	1
<u>MONITORS</u>	
<u>BAND</u>	
Monitor System (8 Sends)	1
JBL SRX 712M	8
Monitor Amplifier Rack	1
QSC PLD4.5 4Ch Power Amp	2
<u>DRUMFILL</u>	
RCF HD 12A MK4 Powered Speaker	1
KV Audio EX2.2 Powered Sub 2x12"	1
<u>CHOIR</u>	
JBL 80N 612 Powered Speaker	2
<u>MICS</u>	
<u>WIRELESS - COMPERE</u>	
Shure SLX4/B58A L4 HH Wireless System	1
Shure SLX2 B58A L4 Wireless Microphone	1
<u>WIRELESS - Chicago Show Band x2 CIGQ x2, Peter Limbo x1</u>	
Shure SLX4/B58A L4 HH Wireless System	4
Shure SLX2 B58A L4 Wireless Microphone	4
Shure UA844 Antenna Distribution System	1
Shure Active Directional WB Antenna Paddle	2
Microphone Stand - Tall Boom	4

Deringers Hire PTY LTD.

5 Mople Avenue, FORESTVILLE, S.A. 5035 |

E. & O.E. Prices held firm for 14 days, thereafter subject to change without notice.

WIRED - CIGQ, Community Choir	
Shure SM58 Microphone	8
Microphone Stand - Tall Boom	8
INSTRUMENTS - Chicago Street Band	
Rode M3 Condenser Microphone	4
Microphone Stand - Tall Boom	4
DI's - Chicago Show Band x6, CIGC x1, Peter Limbo x1	
BSS DI	8
LIGHTING	
LSC Mantra Lite 24Ch Lighting Console	1
Freshop LEDFRE110 Fresnel with Barndoor	4
Chauvet Eve F50Z Fresnel Light with Barndoor	2
Chauvet Slimpar Q12 LED USB Par Can	8
Chauvet Colourband Pix Strip	4
CLS Tri Truss 3mtr	2
CLS Tri Truss 2mtr	3
CABLING	
Maximum 15m 12 Way Stage Box	2
Production Cable Packer 1	1
Jands PDS12R 3 Phase Distro Board	2
3 Phase Extention - 20mtr	2
3 Phase Extention - 50mtr	1
TRANSPORT	
Truck - medium - 2 days	

*****All Cabling and Stands Supplied To Spec*****

Deringers Hire PTY LTD. [REDACTED]
 5 Mople Avenue, FORESTVILLE, S.A. 5035 | [REDACTED]
 E. & O.E. Prices held firm for 14 days, thereafter subject to change without notice.

From: [REDACTED]
Date: Fri, 30 Apr 2021, 09:31
Subject: Re: Community Christmas Carols 2021
To: Justin Boxer [REDACTED]

Hi Justin,

Quote
Stage for Carols - One life church
14.64m x 4.88m x 70cm front row - 1.3m back row
Rear rails / side rails / 2 x step
Delivered Friday 10th December - am
Picked up Monday 13th December - am
Globe derby park
Total cost \$2600.00 + gst Kind Regards

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Community Event Sponsorship Form - Round 7



Submission date: 8 May 2021, 1:32PM
 Receipt number: 3
 Related form version: 2

Application Form

Name of the organisation:	Lions Club of Paralowie Inc
ABN:	[REDACTED]
Facility Name/Address:	Salisbury North Football Club
Postal Address:	39 - 41 Bagster Road
Suburb:	Salisbury North SA 5108
Person Responsible for the Sponsorship:	Mrs
Name	Julie Pickles
Title/Office:	President
Phone:	[REDACTED]
Email	[REDACTED]
Target Age?	all ages
What percentage (%) of your target population reside in City of Salisbury?	95
What events has your organisation held before?	Northern Community Family Fun Day 2018 and 2019
Sponsorship category (please select one only):	up to \$5,000
Have you sought, or intend to seek funds from another source for this project?	Yes
Source/s:	Local MP

1 of 3

Amount/£:	1000
Name of Event:	Northern Community Family Fun Day
Date of Event:	7th November, 2021
Location of Event:	Salisbury North Football Club Oval
Has this organisation held this event before?	Yes
If yes to the above, please provide dates of previous events:	1st Sunday in November 2018 and 2019
Brief description of your Event:	Entertainment, Lions Skin Cancer Screening, Lions Eye Health, Lions Hearing Dogs, Rotary 100 years, Lions Information Trailer, Market Stalls, Food Stalls.
Why is the event needed?	Working in collaboration with the Lions Club of Paralowie, Rotary Club of Salisbury, Salisbury North Football Club to provide opportunities for Junior Footballers, and families from Multicultural and low Socio Economic Back grounds within the Salisbury Council Area, a low cost enjoyable and fun and relaxing experience.
How will your event increase participation opportunities for community and economic development?	Families have had limited opportunities for "fun" over the last 18 months this even will bring together people from many cultural backgrounds /socio economic challenges in Salisbury North accentuated by COVID.
How will you promote and advertise the Event?	Social Media, Local Radio, Posters, Letter box Drops, LCD Screen / TV's screens at the Football Club.
Apart from your organisation and its members, are there any other groups / businesses that will benefit from the event?	Lions Club of Paralowie, Rotary Club of Salisbury, Salisbury North Football Club, City of Salisbury.
Community Group / Business	Salisbury Roteract, CFS, St John, Local Schools Performers, MFS, Local Police, Golden Grove Lions, Defence Forces and Military Museum, Local stall Holders, Food Stall Holders
How they will benefit	Fundraising, Promotion, SNFC Colts Fundraising, Roteract Fundraising.

2 of 3

Attach letters of support where applicable

- [footy club.pdf](#)
- [Lions.pdf](#)
- [Rotary.pdf](#)

****Events seeking \$10,000**** What is the regional or state-wide significance of this event?:

****Events seeking \$10,000**** What is the long term vision and sustainability of the event in the City of Salisbury:

Please upload your budget spreadsheet from the template provided.

[Lions Club of Paralowie Audited Statements.pdf](#)

Please upload any additional documents that you want to include.

- [Minutes.pdf](#)
- [account detail.doc](#)

Position:

Julie Pickles - President

9. APPLICATION DECLARATION

Name of signatory: Julie Pickles



[Link to signature](#)

We agree to abide by the terms and conditions of sponsorship

Yes

On behalf of (Group/Organisation)

Lions Club of Paralowie Inc, Rotary Club of Salisbury, Salisbury North Football Club

Name:

Julie

Date:

6/5/2021

Community Event Sponsorship Program

Bank Account Detail

[REDACTED]



Salisbury North Football Club
May 01/05/2021

To whom it may concern

Salisbury North Football Club is proud to be part of the 2021 Northern Community Family Fun Day along with the Rotary Club of Salisbury and the Lions Club of Paralowie that will be held on the Salisbury North Football Club oval on the 7th of November 21. We are all working together to ensure the best fun filled day is achieved for all who participate as well as come along for the day.

Yours Sincerely

Daniel Parry

General Manager: Daniel Parry – [REDACTED]
Salisbury North Football Club
39-41 Bagster Road – Salisbury North – PH: 08 82588153



Association

THE LIONS CLUB OF PARALOWIE INCORPORATED

Extracted from ASIC's database at AEST 15:21:11 on 25/05/2021

Association Summary	
Name:	THE LIONS CLUB OF PARALOWIE INCORPORATED
ABN:	
Registration Number:	A20038
Registered State:	South Australia
Registration Date:	12/09/2002
Status:	Registered
Type:	Associations
Regulator:	Office of Consumer & Business Affairs, South Australia

25/05/2021 AEST 15:21:11

1

**Northern Community Family Fun Day
November 7th 2021**

Held on the Salisbury North Football Club Oval.

Proposed Running sheet

6th November – after Cricket

Marquee's will be set up

7 am Oval opens for amusements, staging area, stalls and those with displays to set up.

9:30 All cars to be removed from the oval.

10 am Public admitted

10:15 am Official opening by Mayor of Salisbury

Speech by Zoe Bettison MP

Welcome by Presidents of Lions Club of Paralowie and
Salisbury Rotary

10:30 – 3:30 Entertainment on Stage

4pm Pack up commences

5:30pm Area cleaned up – everyone leaves

RP DUNK & Co.
Chartered Accountant



PRINCIPAL
RAOUL P. DUNK B.Bus (Acc) CA

INDEPENDENT AUDIT REPORT

To the members of The Lions Club of Paralowie.

Scope

We have audited the special purpose financial report, comprising the Income and Expenditure Statement for the period 1 July 2019 to 30 June 2020. The Committee of Management is responsible for the preparation and presentation of the financial report and the information contained therein, and have determined that the accounting policies used are consistent with the reporting requirements of the constitution and are appropriate to meet the needs of the members. We have conducted an independent audit of the financial report in order to express an opinion on its preparation and presentation. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the Club's constitution. We disclaim any assumption of responsibility for any reliance on the report or the financial report to which it relates to any person other than the members, or for any purpose other than for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial report is presented in accordance with the Australian Accounting Standards and statutory requirements so as to present a view which is consistent with our understanding of The Lions Club of Paralowie's income and expenditure.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report presents fairly the income and expenditure of The Lions Club of Paralowie for the period 1 July 2019 to 30 June 2020 and its financial position at that date.

Raoul Peter Dunk B.Bus (Acc) CA
Chartered Accountant
Signed at Salisbury this 25th day of August 2020

Liability limited by a scheme approved under Professional Standards Legislation

Account Statement



[REDACTED]

Customer Enquiries 13 13 76
7:30am-7:30pm, Mon-Sat
[REDACTED]
[REDACTED]
Statement Period 01/04/2021 to 30/04/2021
Statement No. 178(page 1 of 2)

LIONS CLUB OF PARALOWIE

Account Summary

Opening Balance		Total Credits		Total Debits		Closing Balance
9,827.30	+	460.35	-	2,651.08	=	7,636.57

Transaction Details

Date	Transaction Description	Debit	Credit	Balance \$
01 APR	OPENING BALANCE			9,827.30
03 APR	INTERNET WITHDRAWAL 03APR 20:12 High Tea - reversal	232.82		9,594.48
03 APR	OSKO WITHDRAWAL 03APR 20:16 Invoice 00063139 PATRICK AUSTRALIA PTY L	51.70		9,542.78
03 APR	TFR WDL BPAY INTERNET03APR 20:17 TO TELSTRA CORP LTD 2000556401410	45.00		9,497.78
06 APR	OSKO WITHDRAWAL 06APR 19:07 Raffle prizes Tracey Lepoidevin	23.00		9,474.78
12 APR	OSKO WITHDRAWAL 11APR 16:13 Attendance pins Invoice 00097203 MD 201	784.00		8,690.78
15 APR	CASH DEPOSIT		29.90	8,720.68
15 APR	CASH DEPOSIT		221.45	8,942.13
16 APR	OSKO WITHDRAWAL 16APR 21:48 Club 51366 indent 3702 LION'S INTERNATIO	479.86		8,462.27
16 APR	OSKO WITHDRAWAL 16APR 21:52 Lions Australia dues ad Invoice 5136620	774.00		7,688.27
19 APR	INTERNET DEPOSIT 19APR 16:24 SNFC BBQ 18/4/2021		50.00	7,738.27
20 APR	Tyro Settlement 17 Apr Terminal 2		159.00	7,897.27
23 APR	OSKO WITHDRAWAL 23APR 11:15 Invoice 63139 Member and partner badg PA	51.70		7,845.57
23 APR	INTERNET WITHDRAWAL 23APR 11:19 SNFC BBQ Reversal	209.00		7,636.57
30 APR	CLOSING BALANCE			7,636.57

Interest Details

9542697010/14
BankSA - A Division of Westpac Banking Corporation ABN 53 008 457 191 AFSL and Australian credit licence 233714

Statement No. 178(page 2 of 2)

	Credit Interest	Debit Interest
Year to Date	\$0.23	\$0.00
Previous Year	\$4.75	\$0.00

Information

- Please check all entries on this statement and inform the Bank promptly of any error or unauthorised transaction.
- If your card is lost or stolen, please call us immediately on 1800 028 208.
- This statement should be retained for taxation purposes.
- When enquiring about the "termination value" of your account, you can visit your nearest branch or "talk to us" on 1300 360 374 and say "existing account".
- To contact us to make suggestions, compliments or find out more about our products and services, please call the customer enquiries number on this statement. This service may also be used to address and resolve complaints.

Summary of Transaction Fees 01/04/2021 TO 30/04/2021

Transaction Type	Total Trans	Free	Charged	Rate \$	Total \$
Phone Banking	0	0	0	0.00	0.00
Internet/Business Banking Online	9	9	0	0.00	0.00
EFTPOS	0	0	0	0.00	0.00
Cheque	0	0	0	0.00	0.00
Over The Counter	0	0	0	0.00	0.00
St.George/BankSA/BankMelbourne ATM	0	0	0	0.00	0.00
Bank@Post	0	0	0	0.00	0.00
Agency	0	0	0	0.00	0.00
Direct Debits	0	0	0	0.00	0.00
Overseas Cash Withdrawal	0	0	0	0.00	0.00
VISA Debit	0	0	0	0.00	0.00
St.George/BankSA/BankMelb ATM Mini Trans. History	0	0	0	0.00	0.00
Periodical Payments	0	0	0	0.00	0.00
Account Service Fee					0.00
SUB TOTAL	9	9	0		0.00
FEE REBATE					0.00
TOTALS	9	9	0		0.00

The following information applies as at the closing date of this statement. This account is free of a monthly account service fee and withdrawal fees. Everyday transactions via phone and Internet banking transfers (including Bpay payments) are also free.

Remember, if you have a card, always keep your passcode (PIN) secret - don't tell anyone or let them see it. Never write your passcode on your card or on anything that could be lost or stolen. If you do need to record a reminder, you must make every effort to disguise it. You may be liable for losses if you don't protect your passcode.
To help you learn how you can protect your card against unauthorised transactions, you can find more information at banksa.com.au/dispute



**The Lions Club of Paralowie Inc.
PO Box 157, SALISBURY, SA 5108**

President: Julie Pickles Secretary: Judy Croucher Treasurer: Alison Lane

3rd May, 2021

To Whom It May Concern:

I write this letter in support of the Northern Community Family Fun Day to be held at the Salisbury North Football Club on Sunday 7th November, 2021.

We intend to create a day of fun for our local Community including: Multicultural Displays, local Schools, fun rides, craft stalls, Lions Skin Cancer Screening, and limited food outlets.

We will work collaboratively with the Rotary Club of Salisbury and the Salisbury North Football Club to ensure that the day goes ahead and is successful yet again.

Yours truly,

Julie Pickles

President – Lions Club of Paralowie



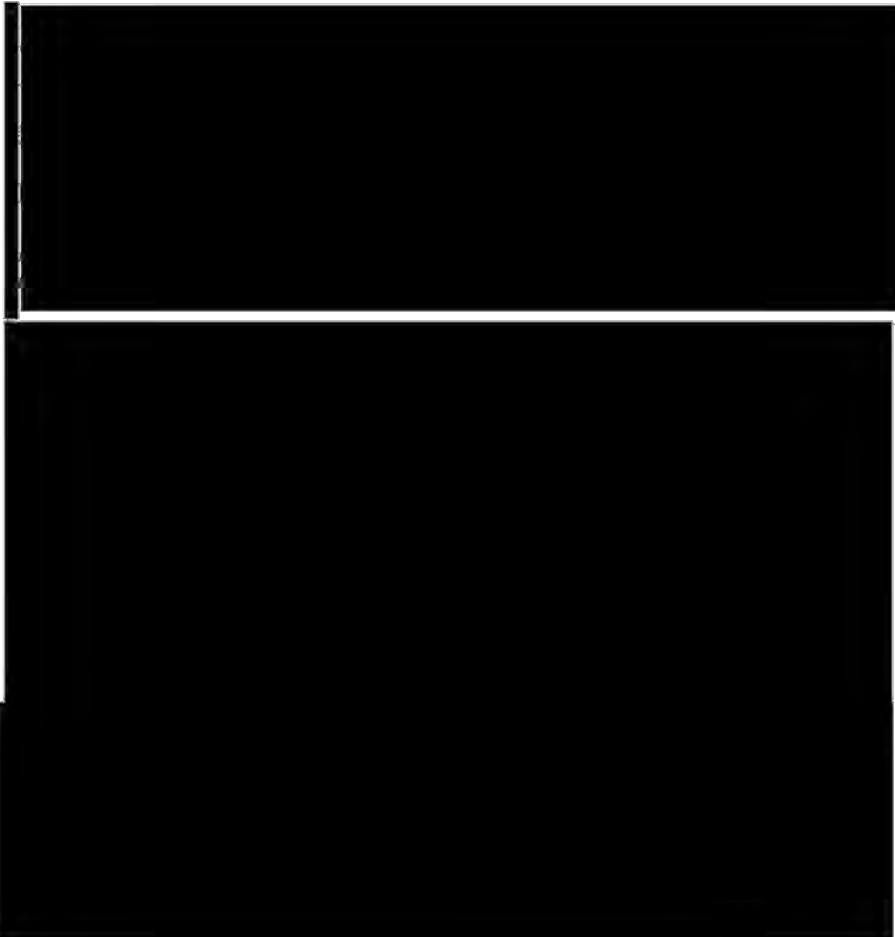


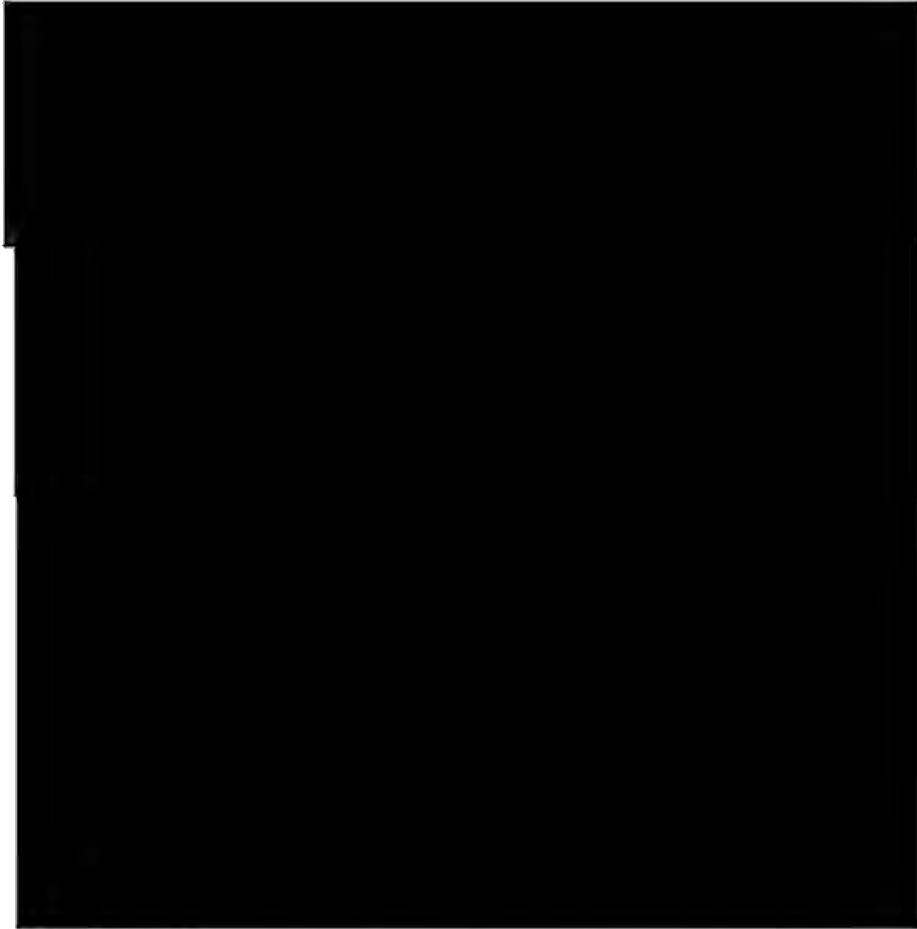
**Lions Club of Paralowie
Works Meeting
Held at Salisbury North Football Club
1st February 2021
6pm for 6:30pm start**

Present: President Julie Pickles, 1st V.P David Edwards, Lions Judy Croucher, Linda Fitzgerald, Graham Duffield, Alison Lane, Mary Jarrett, Robyn Allen, Heather Ortmann, I.P.P Frank McRae, Shirley McRae, Tracey LePoidevin, Tammy Suidgeest, Caroline Mathieson.

Apologies: Jenny Knowles, Kym Allen, Ian LeRaye, Ryan Pereira, Lions Lady Rita Pereira, Chad Buchannan, Chris Sideris.

Welcome , Ethics and Toast: 6:30pm





1st V.P Report:

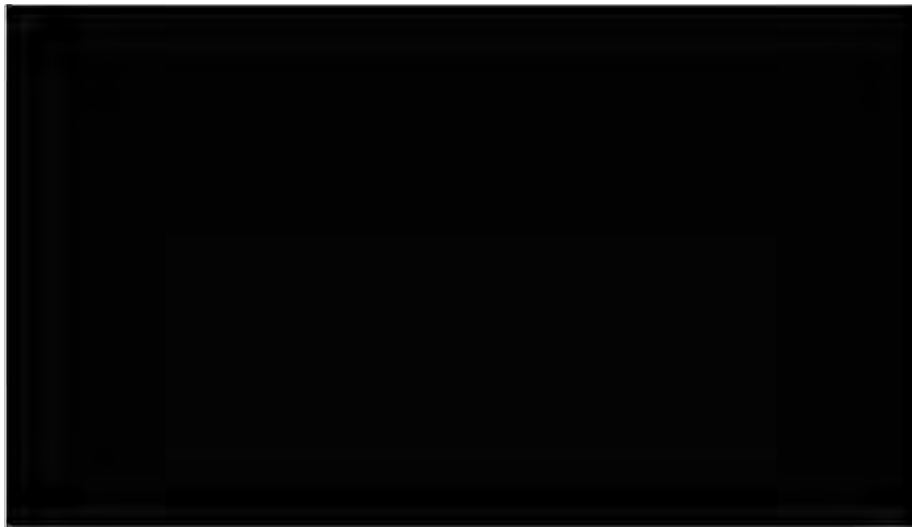
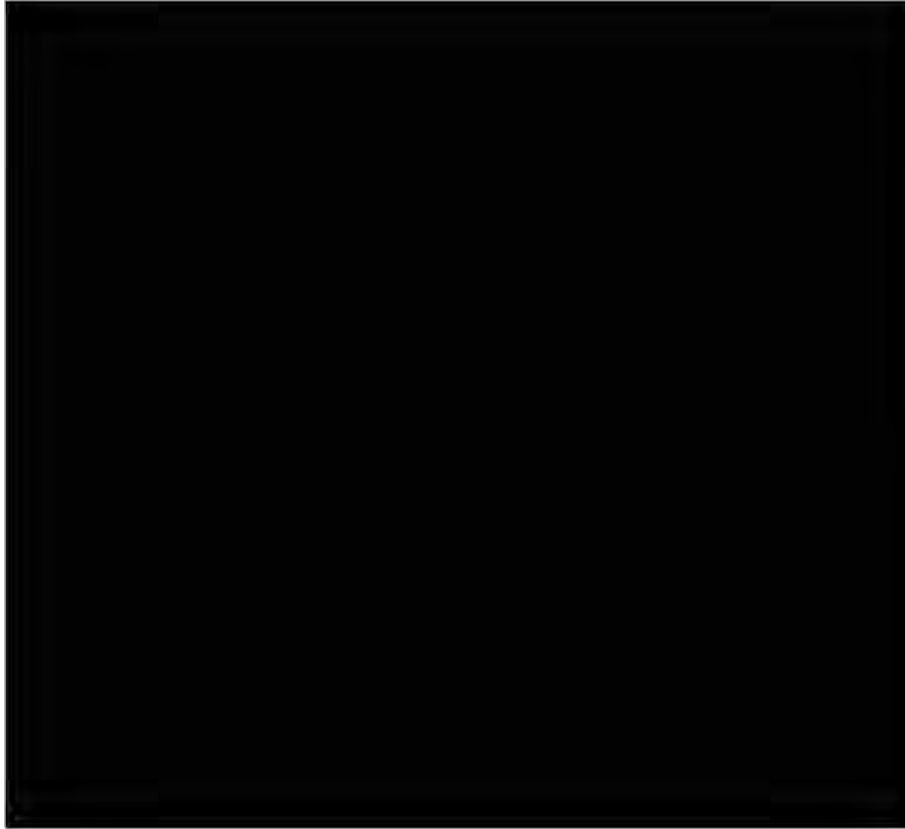
Fun Day - we need to set up sub committees to organize the day, It will be a Lions, Rotary function and bear in mind there may be more Rotarians than Lions. There could still be a possible chance of this not going ahead but that will all depend on the CoVid rules at the time but we still need to go through the steps of setting everything in place to ensure smooth running next year. Rick from Rotary want a (M.O.U) Memorandum of Understanding...

Fun Day Committee: Mary, Linda, Julie, Secretary, Alison and David have volunteered so far, Judy was going to forward a contact to Julie a Graham someone from Rotary.

The Fun Day will be November 7th 2021

David has returned all paperwork from previous fun days to Julie and these will need to be archived.





Meeting Closed @ 8:23pm

Minutes taken by Lion Heather.

God Bless

Next meeting is a dinner meeting on the 15th February 2021
See you all there
Stay safe



City of Salisbury
Salisbury, 5108

3/5/2021

Dear Sir / Madam,

Re: Northern Community Family Fun Day, November 2021.

The Rotary Club of Salisbury is excited to again co-deliver with Lions Club of Paralowie and Salisbury North Football Club the Northern Community Fun Day.

We are seeking council co-investment in this event which provides the Salisbury North community a free entry low-cost family friendly day out.

The Rotary club is conscious that Salisbury North is the most socio-economically challenged area of our council area and we want this event to support this area. We are seeking council's support.

The event will include:-

- Music and stage activities
- Low-cost kids' activities and rides
- Market stalls
- Food provision

All activities will be outdoors and managed in a COVID safe manner.

The event also provides an opportunity to showcase the Salisbury North Football Club to an audience who may not have been there before.

All three parties running the event are experienced event managers and are local not-for-profits.

In anticipation of council's support

Yours Sincerely

A handwritten signature in black ink, appearing to read "Rick Henke", written over a faint circular stamp.

Rick Henke

Rotary Club of Salisbury representative

Northern Community Family Fun Day Committee



2020/21 Minor Capital Works Grants Program - Application Form

Before you begin

Before completing this application form you should read the Minor Capital Works Grant Program – Guidelines and Eligibility Criteria booklet.

Making a valid application

- Use the form provided or the online Application Form
- Make sure you include all attachments and essential documentation where requested.
- Putting together a strong application takes time and energy, so it is important that you read the guidelines carefully, complete this application in full, and ensure that all of the information to be submitted with your application is provided.
- Applicants are encouraged to contact the Community Planner: Sport & Recreation prior to submitting an application to determine suitability for funding.
- Have the Declaration section of the Application Form signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson.
- Email, Post or personally deliver the completed application form with all of the essential supporting documentation to the City of Salisbury.

Address for submission of applications

Minor Capital Works Grant Program
City of Salisbury
PO Box 8
SALISBURY SA 5108
city@salisbury.sa.gov.au

Essential Contact Information

It is essential that all applicants confirm the eligibility of projects prior to commencing their application.

All applicants must contact the Community Planner: Sport & Recreation to assess the eligibility of projects.

Ph. 8406 8280 or Email sport@salisbury.sa.gov.au

In event delays please ensure that your application form is completed correctly. all questions must be answered

Information to be submitted with your pre-screening application	
	Attached
Your most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input type="checkbox"/>
A copy of building works drawings or concept plans for the project	<input type="checkbox"/>
Where applicable supply evidence of cash support (e.g. recent bank statement)	<input type="checkbox"/>
Provide photos that clearly demonstrate why the works are needed	<input type="checkbox"/>
Provide a Certificate of Incorporation demonstrating not-for profit status	<input type="checkbox"/>
Provide a signed copy of committee minutes <u>endorsing the project, authorising an application</u> to the MCW Grants Program and documenting the <u>authorised project contact</u>	<input type="checkbox"/>
Where applicable provide letters of support for the project from each of the user groups	<input type="checkbox"/>
Where applicable provide a letter/email from the head lessee supporting the application	<input type="checkbox"/>

Information to be submitted after approval of pre-screening application	
3 (three) valid quotes for the project works for all components of proposed work from qualified individuals or businesses including 1 (one) quote from a Council preferred contractor	<input type="checkbox"/>
Complete project works drawings included with quotes	<input type="checkbox"/>

IMPORTANT

Incomplete applications will be considered non-compliant and ineligible for funding.

The applicant will be provided advice and requested to supply any outstanding documentation. Once all documentation has been received, the application will be processed and presented for assessment.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Organisation Information

1. GROUP / ORGANISATION DETAILS

Name of the organisation: <small>As it appears on the Certificate of Incorporation</small>	Licensed Clubs Darts Association Incorporated
Club Incorporation Number or ASIC Registration Number:	A9103
ABN:	29 012 720 189
Facility Name/Address:	36 Goddard Drive and Sussex Street, Salisbury Park SA 5109
Postal Address: <small>Registered postal address of the organisation</small>	[REDACTED]
Suburb:	[REDACTED] [REDACTED]

2. CONTACT PERSON DETAILS

Person Responsible for the Grant: <small>(all communication will be directed to this person)</small>	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/> Bryn Jones
Role / Position within Organisation:	President
Phone:	Landline: Mobile: [REDACTED]
Email: <small>Please use an e-mail address that will be checked at least once a week.</small>	[REDACTED]

3. ABOUT YOUR MEMBERSHIP

	Junior	Senior / Master
Male		240
Female		20
Social		
Total membership	260	

Funding Category

4. FUNDING CATEGORY

Category A – up to \$50,000 <small>Clubs that meet one of the following may apply for Category A funding:</small> <ul style="list-style-type: none"> have a current lease or sub-lease of a Council owned building; or licence or sub-licence over Council owned land; or have a current hire agreement to use Council managed facilities such as an indoor recreation centre or community centre; or operate from facilities located on land where the City of Salisbury maintains an interest to purchase that land. 	<input checked="" type="checkbox"/>
Category B – up to \$25,000 <small>Not-for-profit associations that own their own facilities that are used to deliver sport and recreation outcomes to the community may apply for Category B funding.</small>	<input type="checkbox"/>
Have you sought, or intend to seek funds from another source for this project? <small>(If you are unsure, please tick the 'Other' box)</small>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

To avoid delays please ensure that your application form is completed in its entirety. All questions must be answered.

Item 5.1.10 - Attachment 1 - MCWGP 2020-21_LCDA Grant Application_REDACTED

Source/s:		Amount/s:	
About the Project			
5. PROJECT DETAILS			
Name of Project		Cool Room Installation	
What does your project involve? <small>Describe what you are planning to do</small>		Supply and install new Cool Room. Approximately 3200 x 3100. Supply and install 5 door display insert, LED vertical lighting, black powder coated finish to frames, doors and white shelving. Shelving to be adjustable to 4 tiers. New refrigeration system supplied and installed running temp 2-4 degrees. Cool room condensing unit will be installed on the roof of the building.	
Are there any time constraints for the project? <small>Please provide details about When the project is due to commence; Required completion time; or Whether there are any other works, events, or programs that may impact on the delivery of the project</small>		Two options were discussed. Either between June 16 and July 16 2021 or December 23 2021 to 21 January 2022.	
Why is the project needed? <small>Eg. Does the proposed works: - eliminate/reduce risk - increase safety of participants, spectators, officials - meet a required sport/building standard - address a gap in the current facility - increase participation opportunities - provide additional avenue for revenue (please include photographs)</small>		The current refrigeration available at the club to keep glasses/drinks cool is supplied by 2 fridge, one for glasses and the other for drinks. These fridges are old and were purchased second over 10 years ago. We have in the past spent money on the up keep of these fridges due to electrical issues. Having 2 spate fridges to cool glasses and drinks is causing our power bills to be quite high as they need to run 24/7. In researching power usage of current fridges and a replacement Coolroom, it has been evident that a Coolroom would be far more power energy efficient, more economical to run and would save the club a lot of money long-term. It would also allow us to store our stock in a cool environment. In addition it would make rotating the stock more efficiently and would reduce the build-up of heat in the back room currently being used. The heat generated in the current storeroom is affecting some of our stock and have had to discard items from time to time. The energy consumption will be greatly reduced once we get a cool room to replace these fridges. The cost savings from power bills can best to use to improve the overall appearance and functionality of the club and be more attractive to the general public looking to hold a function in our clubrooms.	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

<p>How will your project increase participation opportunities for sport and recreation?</p> <p>Eg. Does the proposed works:</p> <ul style="list-style-type: none"> - address a gap in participation - increase safety/reduce risk for participants, spectators, and officials - provide facilities to cater for participation growth - allow club to increase teams, programs, and/or officiating opportunities 	<p>The fridges are probably the highest power consumption cost to the club. Installation of a Coolroom will substantially reduce this cost. It will also allow us to better cater for future functions held at the club allowing us to store more cold drinks and food if required. The more functions we are able to hold will help to ensure the longevity of a sustainable club. With the increased savings with a new Coolroom, we will be able to keep our membership fees to a minimum and encouraging people to play darts at an affordable cost.</p>									
<p>How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?</p> <p>Diversity includes but is not limited to cultural, age, ability, religion, gender, and socio-economic status</p> <p>The Principles of Universal Design include:</p> <ul style="list-style-type: none"> • Equitable Use • Flexibility in Use • Simple and intuitive to use • Perceptible Information • Tolerance for Error • Low Physical Effort • Size and Space for Approach and Use <p>Further information can be found here: http://www.environmental.gov.au/indigenous/universal-design/</p>	<p>The project through cost reduction and good use of space will enable us to promote more players to join the club to play darts at no cost to this group of persons. In addition the Coolroom will allow us to be more readily stocked on any given night to be able to serve drinks to players without the fear of running out and when functions are held at the club. The design of the Coolroom will enable us to fill from the back rotating stock and helping to reduce stock losses. Currently we stock from the front of the front which causes a lot of handling to remove colder drinks from the back and replace with non-refrigerated drinks. Backfilling of fridge will stock will make it far simpler to restock the fridge area. The benefits of a Coolroom will help to make the management of pest and insect control more easily.</p>									
<p>Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?</p> <p>Attach letters of support where applicable</p> <p>Head Lease holders must provide support for the project and application</p>	<table border="1"> <thead> <tr> <th data-bbox="710 1238 885 1261">Community Group</th> <th data-bbox="1029 1238 1236 1261">How they will benefit</th> </tr> </thead> <tbody> <tr> <td data-bbox="638 1283 678 1317">N/A</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </tbody> </table>	Community Group	How they will benefit	N/A						
Community Group	How they will benefit									
N/A										

Completion of this document does not constitute a guarantee that your application form is completed in its entirety - all questions must be answered

Item 5.1.10 - Attachment 1 - MCWGP 2020-21_LCDA Grant Application_REDACTED

Budget Information

6. USING THE HEADINGS IN THE TABLE BELOW, OUTLINE THE COST OF YOUR PROJECT – ALL AMOUNTS ARE TO BE GST INCLUSIVE

Item	Amount	Quote Used
Demolition of wall from store room to bar, flooring and bar, including safe removal of the roller shutters for reuse.	\$ 2,000	
Make good of walls once demo has been complete	\$ 2,000	
Ceiling repairs including bulkhead around cool room	\$ 1,500	
New Cool Room with 5 glass door display fridges/shelving/personal trap alarm/internal lights	\$ 31,000	
Condensate drain, including trenching from current sink in concrete floor(2 days labour)	\$ 1,280	
New vinyl flooring including coving 150mm and coving up cupboard skirtings	\$ 2,500	
Reinstate Glycol system (club to arrange)		
Construction of new bulkhead and structural posts for reinstatement of roller shutters tied into roof structure (2 tradesmen / 2.5 days)	\$ 2,560	
Joinery (Complete Bar and storage alongside new display fridges 3 drawers and 3 cupboards and façade of Kitchen area)	\$ 9,000	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

a. Total Project Cost

\$

b. Your Contribution

\$ 8,674 – 14,541

c. Other grants / funds secured

\$ 0

To avoid delays please ensure that your application form is completed in its entirety. All questions must be answered.

Total Grant Requested (= a – b – c)

\$ 64,541

Can the proposed works proceed if the full amount requested is not provided?

 Yes No**Terms and Conditions of Funding**

All applications are administered according to the following conditions.

1. MCWGP funding will be used expressly for the purpose outlined in the application and as endorsed by Council. Requests to change the purpose of funding must be made in writing and is at the discretion of the Council.
2. City of Salisbury is not responsible for any budget shortfalls relating to inflation of costs and unanticipated works.
3. City of Salisbury is not responsible for any loss or expense endured during project implementation or in relation to the completed project.

Category A Applications

4. All applicants must, at the time of application have a currently executed lease/licence or other use agreement with the City of Salisbury, or Council will have a contracted right to first right of refusal to purchase the property.
5. City of Salisbury will make all reasonable efforts to complete projects to the standards and requirements as documented by the applicant within the MCWGP.
6. The City of Salisbury will project manage the implementation of funded projects.
7. All works will be carried out by licensed trades' people appointed by the City of Salisbury within the allocated financial year.
8. Any costs incurred resulting from interference with contractors by applicants will be passed on to the applicant in full.
9. The City of Salisbury reserves the right to appoint and utilise contractors where a contractual obligation is in effect.
10. The timing of the works will be programmed in accordance with all other capital works projects of the City, and where possible in sympathy with the operating timeframes of the applicant.
11. Grant funds are paid directly to the appointed contractor by the City of Salisbury on satisfactory completion of the works.
12. Unspent funds may be retained by the City of Salisbury for future projects.
13. All reasonable efforts will be made by the City of Salisbury to complete the project within the allocated budget and timeframe.
14. Where the value of works exceeds the value of the grant, monies of the Club, additional grants or any other external funds are being used in conjunction with MCWGP funding, applicants may be required to enter into a Capital Works Agreement prior to the commencement of works. Applicants will be invoiced for the balance of funds prior to the commencement of works.

Category B Applications

15. Applicants must be able to demonstrate, if requested, their ownership of the property.
16. It is strongly recommended that applicants seek independent legal and financial advice to determine all taxation obligations before submitting an application.
17. Please note that if your organisation's annual turnover is greater than \$150,000 (non-profit organisations) then you are required by the Australian Tax Office to be registered for the GST.
18. Successful applicants who are registered for GST will have their grant grossed up by 10% to offset the GST payable on the grant.
19. Organisations that are not registered for the GST will not have the grant grossed up.
20. If successful, organisations cannot have their Grant Agreement transferred to another body on the basis of GST registration.
21. A project acquittal must be submitted within twelve (12) months of project completion. Failure to supply proof of expenditure will result in ineligibility for future grant funding.
22. Unspent funds are to be returned to City of Salisbury.

In final delays please ensure that your application form is completed in its entirety. All questions must be answered.

We agree to abide by the terms and conditions of funding	Yes <input checked="" type="checkbox"/>
--	---

Application Declaration

Please note that this declaration must be signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson

On behalf of Licensed Clubs darts Association Incorporated

<p><u>Bryn Jones / President</u></p> <p><small>(Signature)</small></p> <hr/> <p><small>(Name)</small></p> <hr/> <p><small>(Title)</small></p>	<p><u>Bernard Davis / Treasurer</u></p> <p><small>(Signature)</small></p> <hr/> <p><small>(Name)</small></p> <hr/> <p><small>(Title)</small></p>
---	--

Declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the Salisbury Sport and Recreation Minor Capital Works Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Item 5.1.10 - Attachment 1 - MCWGP 2020-21_LCDA Grant Application_REDACTED



QUOTATION

ATTENTION: Robert Owen
 City of Salisbury
 34 Church Street
 Salisbury SA 5108

Friday 4 June 2021
 Quote No: **5804**
 Project:
36 Goddard Drive
Salisbury Park S109

Dear Robert,

RE: Licensed Darts Club Association - R1

Scope of Works

From our site visit and information provided by you, we have allowed for the following scope of works:

- Demo exiting wall that separates the bar from the store room to allow for the new cool room.
- Remove existing vinyl floor.
- Remove shelving from storage room and behind bar.
- Repair ceiling and wall where wall has been removed including additional bracing if required.
- Supply and install 1000kg rated Rack-It shelving as stated on the plans, (cost savings can be made if we lower this to the 400kg range)
- Install new vinyl flooring – Forbo Safestep Elephant
- Joinery next to the cool room in the bar area to be MDF laminate benchtop and to consist of 3 cupboards and 3 drawers (Soft close doors and draws)
- New cool room to have internal shelving with a Trap alarm and a condensate drain including display fridge and internal lighting. (We can provide a cost saving if we bring the cool room height down to 2.4m instead of 2.6m)
- Between the top of the cool room and the ceiling to be closed using appropriate flashing.
- Alter light fittings to accommodate changes to space. Supply and install weatherproof LED light fittings inside of cool room.
- PBSSA to manage the club and the reinstallation of the Glycol machine and its associated taps.
- CITB Levy has been allowed for.
- All works to be conducted within normal working hours
- All works to comply with Australian Standards and the NCC
- All works to be conducted using correct safety, SWMS/JSA's and appropriate supervision
- Leave the site clean and tidy

ITEM	TOTAL
Administration & Preliminaries	\$6,213.32
Site Establishment	\$2,158.32
Demolition	\$2,123.13

PREMIER BUILDING SOLUTIONS (SA) PTY LTD | ABN 80 615 631 715 | BLD 278 128
 PO BOX 128, UNLEY SA 5061 | P: 1300 010 638 | E: INFO@PBSSA.COM.AU
PBSSA.COM.AU

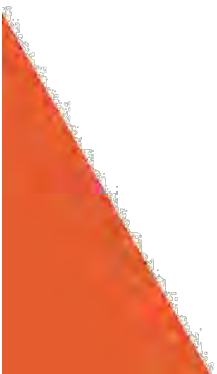


Carpentry / Linings	\$1,982.37
Racks	\$1,143.68
Joinery	\$3,043.94
Flooring	\$3,636.30
Mechanical/Coolroom	\$35,003.03
Electrical	\$1,787.65
Painting	\$997.05
COST FOR THIS PROJECT	
	\$58,088.79
	GST \$5,808.88
TOTAL COST INC GST	
	\$63,897.67

This quotation remains firm for 30 days from date of issue

Kind Regards,

James Hyndman | ACCOUNT MANAGER
Premier Building Solutions (SA) Pty Ltd
 james.hyndman@pbssa.com.au
 0429 647 977



Page 2 of 2

**PREMIER BUILDING SOLUTIONS (SA) PTY LTD | ABN 80 615 631 715 | BLD 278 128
 PO BOX 128, UNLEY SA 5061 | P: 1300 010 638 | E: INFO@PBSSA.COM.AU
 PBSSA.COM.AU**

Item 5.1.10 - Attachment 2 - MCWGP 2020-21_LCDA_Quote 1



3rd June 2020

Steven Sgoutas
City of Salisbury
Project Manager- Infrastructure Delivery
12 James St, Salisbury SA 5108

Dear Steve,

Re: Licensed Darts Club Association Cool Room Refurbishment
Revised Quotation

We are pleased to submit our quotation for the above project. Outlined below is information required to accurately evaluate our tender. If any items are unclear or requires further explanation, we would be pleased to offer clarification in this regard.

Documents/Activities

Please note the following documentation and/or activities we have used to prepare our quotation for this project:

1. Site visit dated 11th May 2020
2. RFQ Darts Club PDF

Scope of Works

- Create and provide appropriate JSA, SWMS and associated safety documentation

Demolition

- Cut back and remove wall that separates the bar from the storeroom to allow for new cool room installation
- Coordinate with City of Salisbury contractor for disconnection of glycol machine and any associated lines into front bar
- Remove existing vinyl floor
- Remove shelving from storage room

Joinery

- Supply and install new joinery next to cool room in the bar area with a laminate finish with 3 drawer units approx. 1800mm long x 900mm high x 450mm deep.

Flooring

- Allowance to diamond grind concrete subfloor to remove existing adhesive and surface and contaminates
- Allowance to skim coat (1mm screed) to concrete subfloor
- Supply and use a 2-part polyurethane adhesive in cool room
- To supply and install either Forbo Safestep or Forbo Eternal commercial vinyl sheeting dependant on what client choses, to bar, Cool room, and storeroom
- Allowance for 100mm cove skirting to bar area on all adjoining walls and joinery kickers
- To supply and install 100mm vinyl skirting to storeroom
- Remove all off-cuts and debris from site



Electrical

- Demo and make safe to electrical in bar area ready for new joinery and cool room relocate existing electrical where required
- To supply power supply to cool room compressor and install to AC isolator 32 amp single phase
- Test and commission new electrical

Shelving (Rack-It system)

- Supply and install a bunnings rack it 400kg system MDF shelving approx. 1800mm wide by 530 deep to storeroom

Wall & Linings/Plasterboard/Flushing Repairs

- Patch, flush and repair ceiling where wall has been removed
- Make good to any other affected surfaces

Painting

- Paint and tidy up affected areas during construction to existing surfaces

Coolroom (Alarm & shelving included)

- Supply and install a new cool room to location on plans provided approx. 3000mm long x 2400mm deep x 2400mm high with sliding access door, 5 door display insert with 1800x500 glass doors, black frames with heated facias, LED lighting and six rows black wire grid shelving
- Includes internal lighting, personnel trap alarm, drain to tundish and remote condensing unit.

Cool Room Detail/Specs

- Askin performance panels manufactured from a pre-painted steel, steel thickness 0.6mm, bonded to a core of fire retardant treated polystyrene foam, core grade SL.
- Thickness 75mm for cool room
- All extrusion to be aluminium powder coated
- One manually sliding door for access into cool room via storeroom
- Glass door inserts as shown on City of Salisbury drawings
- Supply and install new refrigeration equipment to cool room, condenser unit and evaporator
- Condenser unit to be installed on roof above in best suited location (to be confirmed on site)
- Condensate to a local point
- Supply and install Carel electronic temperature controller
- X1 LED 1200mm light to cool room
- Personnel trap alarm to be fitted to room
- Commission and test run new cool room



BREAKDOWN	SUBTOTAL EXCL GST	GST	TOTAL INCL GST
PRELIMINARIES	\$ 9,421.16	\$ 942.12	\$ 10,363.28
Demolition	\$ 2,474.03	\$ 247.40	\$ 2,721.44
Joinery	\$ 2,935.85	\$ 293.59	\$ 3,229.44
Electrical	\$ 1,649.36	\$ 164.94	\$ 1,814.29
Flooring	\$ 3,793.52	\$ 379.35	\$ 4,172.87
Plasterboard/Flushing Repairs	\$ 2,309.10	\$ 230.91	\$ 2,540.01
Shelving Rack It System	\$ 620.16	\$ 62.02	\$ 682.17
PC Sum As Builts Drawings	\$ 1,200.00	\$ 120.00	\$ 1,320.00
PC Sum Additional Power Points	\$ 1,200.00	\$ 120.00	\$ 1,320.00
Coolroom(Alarm & Shelving)	\$ 34,024.00	\$ 3,402.40	\$ 37,426.40
Painting	\$ 1,099.57	\$ 109.96	\$ 1,209.53
SUBTOTAL	\$ 60,726.74		
GST	\$ 6,072.67		
TOTAL	\$ 66,799.41		

Timeframes

3-4 weeks on site

- 15th June 2021-16th July 2021 we believe is still achievable to complete works pending timing approval by City of Salisbury and the current Covid 19 situation we cannot predict or guarantee any unforeseen delays or shutdowns regarding works and material shortage or freight delay times.
- 23rd December 2021- 23rd January 2021- Achievable to complete all works.

Clarifications and Assumptions

We have not allowed for the following:

1. Handling or removal of any contaminated materials.
2. No allowances for unexpected major floor preparation
3. Removal of any asbestos materials.
4. Labour costs have been calculated for work to be completed during normal business hours.

Pricing

Price for this project	\$60,726.74
GST	\$6,072.67
Total price including GST	\$66,799.41

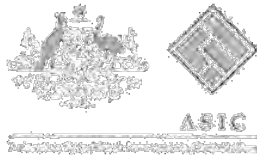
** This quotation remains firm for 60 days from date of issue **

Summary

Thank you for the opportunity to submit our offer and we look forward to discussing your project further should we be successful.

Yours sincerely
MYKRA PTY LTD

Tim Dimasi
Project Supervisor
timothy.dimasi@mykra.com.au
0439771420



Association

THE LICENCED CLUBS DARTS ASSOCIATION INCORPORATED

Extracted from ASIC's database at AEST 18:32:40 on 10/07/2020

Association Summary	
Name:	THE LICENCED CLUBS DARTS ASSOCIATION INCORPORATED
ABN:	
Registration Number:	A9103
Registered State:	South Australia
Registration Date:	12/09/2002
Status:	Registered
Type:	Associations
Regulator:	Office of Consumer & Business Affairs, South Australia

10/07/2020 AEST 18:32:40

1

City of Salisbury - Minor Capital Works Grant Program Application

City of Salisbury - Minor Capital Works Grant Program



Submission date: ██████████
 Receipt number: MCWGP32
 Related form version: 25

Organisation Information

Name of the Club / Organisation:	Northern District Baseball Club Incorporated
Club Incorporation Number OR ASIC Registration Number:	A3734
Australian Business Number (ABN):	23927680282
Facility Name:	Walkley Park
Facility Address:	Fairfax Road Ingle Farm
Postal Address:	██████████
Person Responsible for the Grant:	NATHAN SANDERS
Role/Position within Club:	President
Contact Email:	██████████
Contact Mobile:	██████████

Club Membership

Male - Junior	35
Female - Junior	10
Social - Junior	0
Male - Senior	60

1 of 6

City of Salisbury - Minor Capital Works Grant Program Application

Female - Senior 15

Social - Senior 7

Total Membership: 127

Please provide membership numbers for the previous 3 seasons: 2019/20 = 112 2018/19 = 120

Funding Category

Category A – up to \$50,000 Clubs that meet one of the following may apply for Category A funding: have a current lease or sub-lease of a Council owned building; or

Category B – up to \$25,000

Which category of funding is being applied for? Category A - up to \$50,000

Have you sought, or intend to seek funds from another source for this project? No

If yes, please list the source/s and amount/s requested.

About the Project

Name of Project: Storage Shed

What does the project involve? Building shedding facility to store training and ground maintenance items

Are there any time constraints for the project? no

Why is the project needed?

Resolve the current shortage of storage for our training netting, bases and other equipment. The shed will house a dedicated baseball pitching machine (existing investment) permanently that can then be used with existing netting to enhance senior and junior training capability. This also will improved safety by reducing transportation of ground keeping and training equipment to and from the playing and training areas up and down a steep incline where current storage exists. This will also free up current cluttered storage areas and access to changerooms via breezeway.

<p>How will the project increase participation opportunities for sport and recreation?</p>	<p>This will improve our training capability for all senior and junior team in our summer and winter competitions. With streamlined practice sessions by the reduction of setting-up and moving of equipment allow coaches to extend training program effectiveness and specialize training for individuals. We will market this investment with schools and others to show new and potential players and coaches we are continuing to improve our programs and facilities.</p>
--	---

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?

Baseball is a tier 3 sport and improved facilities and training programs gives us the ability to successfully promote baseball as a sport for all and with-in the community. We specifically need more junior participants/ teams and would also like to add a second Women's baseball team next season.

<p>Apart from your organisation and its members are there any other groups within the community that will benefit from the project?</p>	<p>Yes</p>
---	------------

Please indicate which group/s and how they will benefit:

The improved facility will make our ground appealing to hold state or elite team trainings such as Adelaide Marlins Charter baseball team and existing Winter teams.

City of Salisbury - Minor Capital Works Grant Program Application

Budget Information

Total Project Cost	46602
Club/Organisation's Contribution	0
Other grants / funds secured	0
MCWGP Amount Requested:	46602
Can the proposed works proceed if the full amount requested is not provided?	Yes
Please upload a copy of the completed MCWGP Project Budget Form:	NDBC storage facility.pdf
Quote 1	MCWGP 2020-21 NDBC_QUOTE 1_Camco_MQ2435 BOQ Rev A 190521.pdf
Quote 2	MCWGP 2020-21 NDBC_QUOTE 2_Mykra_Northern District Baseball Club Quote Letter - Rev 2.pdf
Quote 3	MCWGP 2020-21 NDBC_QUOTE 3_PBS_pbss Quote JN5704.pdf

Essential Documentation

Provide a Certificate of Incorporation demonstrating not-for-profit status	Certificate of Incorporation.pdf
Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact	Minutes 25 November 20.pdf
Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	178558 NORDB 2021 Report.pdf

Where applicable supply evidence of cash support (e.g. recent bank statement)

4 of 6

City of Salisbury - Minor Capital Works Grant Program Application

A copy of building works drawings or concept plans for the project [Northern Districts Baseball Club - MCWG Scope of Works - Concept Plan AW....pdf](#)

Provide photos that clearly demonstrate why the works are needed

Where applicable provide letters of support for the project from each of the user groups

Where applicable provide a letter/email from the head lessee supporting the application

Please upload any further information / documentation

Application Declaration

On behalf of (Club/Organisation) **Nathan Sanders**

Name & Position (President/Chairperson) **President**

Date of Signature **09/06/2021**

Signature 1



[Uploaded signature image: Nsanders.JPG](#)

Name & Position (Representative 2) **Peter Williams**

Date of application **09/06/2021**

Signature 2



[Uploaded signature image: Pwilliams.JPG](#)

5 of 6

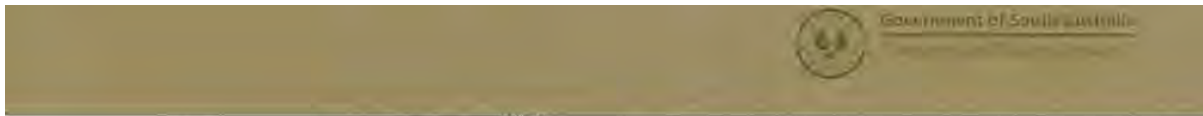
Item 5.1.11 - Attachment 1 - MCWGP 2020-21 NDBC_Application - Redacted

City of Salisbury - Minor Capital Works Grant Program Application

We agree to abide by the terms and conditions of funding

I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

6 of 6



SOUTH AUSTRALIA

Associations Incorporation Act 1985
Section 24(5)(b)

Incorporation Number: A3734

**Certified Copy of the Certificate of
Incorporation of an Association**

This is to certify that

**NORTHERN DISTRICTS BASEBALL CLUB
INCORPORATED**

was, on and from the fifth day of April 1971
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this tenth
day of April 2013

Commissioner of Corporate Affairs



Certificate



Client / Program
MINOR CAPITAL WORKS GRANT

Stage
FOR TENDER

Project
PR TBC

Building
STORAGE FACILITY
Walkley Park, Fairfax Rd., Ingle Farm 5098

Drawing Title
**Proposed Site Plan
Scope of Works**

Project Director: JARRED COLLINS

Project Designer: JOHN H. CLAR

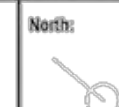
Revision: 2

Revision Description:
Issued for Tender

Revision History / Date:
2 - Issued for Tender / 12 May 2021
1 - Issued for internal review / 24 Feb 2021

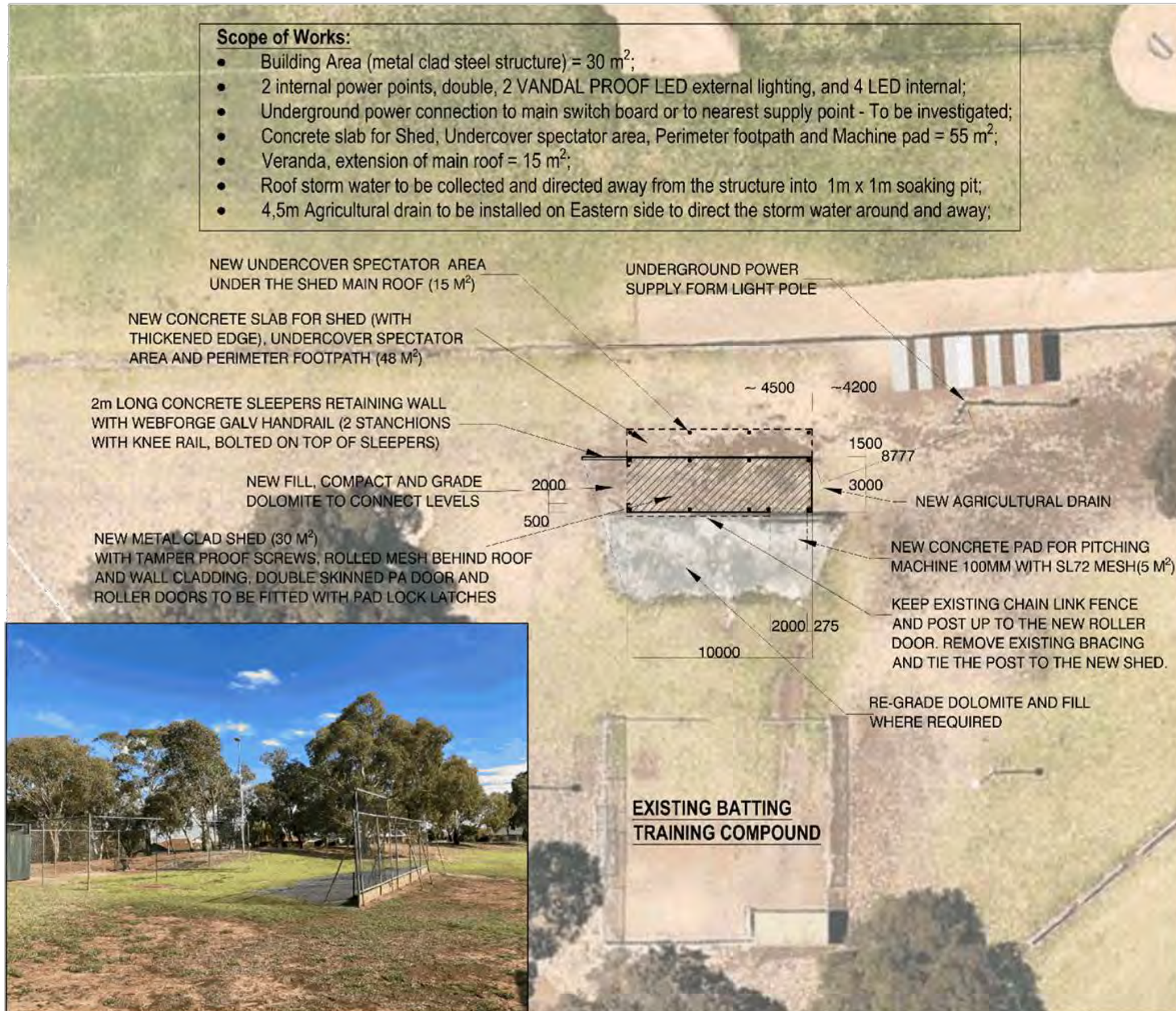
Date: 12/05/2021 Scale: 1:200

Drawing Number:
AWD-01



Scope of Works:

- Building Area (metal clad steel structure) = 30 m²;
- 2 internal power points, double, 2 VANDAL PROOF LED external lighting, and 4 LED internal;
- Underground power connection to main switch board or to nearest supply point - To be investigated;
- Concrete slab for Shed, Undercover spectator area, Perimeter footpath and Machine pad = 55 m²;
- Veranda, extension of main roof = 15 m²;
- Roof storm water to be collected and directed away from the structure into 1m x 1m soaking pit;
- 4,5m Agricultural drain to be installed on Eastern side to direct the storm water around and away;



Northern Districts Baseball Club
New storage shed
City of Salisbury
 MQ2435
 Date: 19/05/2021
 Revision: A
 Reference: Steven Spoutas
 Category: 6



Comco (SA) Pty Ltd
 6/219 Gwynne Road
 St Marys SA 5088
 P 084361199
 F 084361192
 E admin@comco.com.au
 ABN 47 625 249 926

Quotation

Line	Description	Amount
1	Preliminaries - establishment, services location etc.	\$ 3,575.00
2	Demolition and excavation	\$ 3,624.93
3	Concrete slab including base preparation ~53m2	\$ 11,477.31
4	Supply and install new shed	\$ 20,823.00
5	Electrical	\$ 4,546.48
6	Stormwater drainage to soakage pit	\$ 2,486.00
7	New concrete pad for pitching machine ~5m2	\$ 1,041.70
8	Concrete sleeper retaining wall and handrail	\$ 2,358.00
SUB-TOTAL		\$ 50,061.99
CIB Levy on nett quotation price incl GST (if applicable)		\$ 137.67
TOTAL GST		\$ 5,019.97
TOTAL INCLUSIVE GST		\$ 55,219.63

QUALIFICATIONS:

1. No allowance for rock excavation.
2. No allowance for dewatering.
3. No allowance for service authority fees & charges
4. No allowance for contaminated waste disposal.
5. No allowance for asbestos removal.
6. All bitumen pricing subject to review upon contract award due to fluctuating market conditions at time of tender.
7. Disposal costs included in the schedule of rates are as per the current EPA pricing at the time of tender. These may be subject to change.
8. No allowance for DA, or engineering, or associated fees.
9. Assume power can be fed from existing light pole adjacent proposed shed.
10. Stormwater as per revised drawings only.
11. Slab levels to match to existing.

NOTES:

- Electrical scope:**
- 2x internal power points fed from nearby existing apo on light pole
 - Allowance for 6x LED batten weatherproof light fittings (4 inside, 2 under pergola) fed from nearby existing light pole. To be switched by single gang switch on entry
 - Cable support systems within building, testing and commissioning all included

Comco (SA) Pty Ltd
 FRM-PM-027
 Date of Issue: 29/06/2018

MQ2435 BOQ Rev A 190521
 MQ2435 Rev A



21st of May, 2021

Steve Sgoutas
Team Leader - Projects
City of Salisbury
Salisbury SA 5106

Dear Steve

Northern Districts Baseball Club – Supply & Install Storage Facility

We are pleased to submit our quotation for the above project. Outlined below is information required to accurately evaluate our tender. If any items are unclear or requires further explanation, we would be pleased to offer clarification in this regard.

Documents/Activities

Please note the following documentation and/or activities we have used to prepare our quotation for this project:

- Northern Districts Baseball Club - MCWG Scope of Works - Concept Plan AWD01(2)
- Site visit dated 19/3/2021 & 20/5/2021

Scope of Works – Electrical

- Underground power supply from existing light post to new shed – Approx 7mt
- 2 x Internal Double GPO's
- 4 x Internal LED Lights
- 2 x External Vandal Proof security lights on a light sensor

Scope of Works – Plumbing

- Storm Water run off into 1000 x 1000mm soaking pit
- New agricultural drain approximately 4500mm at eastern end

Scope of Works – Shed

- Supply & install shed 10000L x 3000W x 2740H
- Supply & Install under cover spectator area – 10000L x 1500W lean attached to side of shed
- Galvanised steel C section purlins, beams & columns
- 12 Degree gable roof pitch
- 2 x Colourbond roller doors – 2800mm wide with lock latch
- Colourbond corrugated roof sheets
- Colourbond Lo-Rib wall sheets
- Colourbond gutters
- Security screws for shed cladding
- Mesh rolled underneath cladding for wall & roof – 100x100x4mm
- Council applications, plans, elevations and engineering

Scope of Works – Concrete

- Excavation & dolomite built up base
- Supply & lay compacted rubble base
- Supply & lay F72 mesh & 25mpa concrete slab at approximately 45m2
- Supply & lay F72 mesh & 25mpa concrete slab for pitching machine approx. 5m2.



- Supply and lay thickened edge approx. 16mt

Scope of Works – Retaining & Fencing

- 2000 x 400mm Concrete sleeper retaining wall
- Modify existing chain link fence to accommodate rear roller door.
- Ball Fence above concrete sleeper retaining wall.

Scope of Works – Locksmith

- Keyed to City of Salisbury key system

Clarifications and Assumptions

- We have not allowed for the following:
 - Handling or removal of any contaminated materials.
 - Removal of any asbestos materials.
 - Labour costs have been calculated for work to be completed during normal business hours.
 - Mykra has allowed for concrete truck to have complete access to the site
 - If the existing light post power supply is not compliant, there will be additional charges
 - No Allowance for removal of vegetation or cutting tree roots.

Breakdown

<u>BREAKDOWN</u>	SUBTOTAL EXCL GST	GST	TOTAL INCL GST
Electrical	\$ 5,238.00	\$ 523.80	\$ 5,761.80
Stormwater	\$ 3,129.00	\$ 312.90	\$ 3,441.90
Shed	\$ 23,071.00	\$ 2,307.10	\$ 25,378.10
Concrete & Retaining	\$ 15,102.00	\$ 1,510.20	\$ 16,612.20
Earthworks	\$ 2,781.00	\$ 278.10	\$ 3,059.10
Locksmith	\$ 695.00	\$ 69.50	\$ 764.50
Chain Link Fence	\$ 556.00	\$ 55.60	\$ 611.60
Ball Fence	\$ 821.00	\$ 82.10	\$ 903.10
SUBTOTAL	\$ 51,393.00		
GST	\$ 5,139.30		
TOTAL	\$ 56,532.30		

Pricing

Price for this project	\$	51,393.00
GST	\$	5,139.00
Total price including GST	\$	56,532.30

** This quotation remains firm for 60 days from date of issue **

Summary

Thank you for the opportunity to submit our offer and we look forward to discussing your project further should we be successful.



Yours sincerely
MYKRA PTY LTD

Daniel Grech
Project Supervisor
daniel.grech@mykra.com.au
0400 030 067



QUOTATION

ATTENTION: Steven Sgoutas
 City of Salisbury
 34 Church Street
 Salisbury SA 5108

Thursday 20 May 2021
 Quote No: **5704**
 Project:
Fairfax Road
Ingle Farm 5098

Dear Steven,

RE: Northern Districts Baseball Club - Rev 1

Scope of Works

From our site visit and information provided by you, we have allowed for the following scope of works:

- Set up site and provide temporary fencing for the building site.
- Prep site ready for shed installation.
- Remove and set aside some of the existing chain link fencing.
- Install new 10m x 3m galvanised steel shed with colorbond roof sheets and colorbond external cladding. (appropriate tamper proof screws to be used for roofing and cladding) (PA door to be double skinned)
- Install rolled mesh behind roofing and wall cladding.
- Install 10m x 1.5m lean-to attached to side of shed.
- Run in mixed power circuit from power located on adjacent light post. (Approx. 9m long x 600mm deep trench)
- Run in stormwater. Soakage pit 1m x 1m x 1m to be installed at low point 20m from new structure. Stormwater from shed to be trenched to this soakage pit.
- Install ag-drain on opposite side of shed to capture groundwater before it hits the new structure.
- Concrete internal floor of shed (including thick edge), under lean to area, perimeter paths and a pitching machine pad.
- Install 2m long retaining wall with hand/knee rail mounted to the top of it.
- Re-grade dolomite to create appropriate levels and fill areas where required.
- Supply and Install 2 x manual chain operated roller doors
- Second fix electrical including: 4 x internal LED light fittings, 2 x external LED vandal proof light fittings, 2 x double socket outlets inside new storage shed.
- Install existing chain link fence as show on site drawings.
- Provide locksmithing service to key doors to CoS master system
- CITB Levy has been allowed for.
- All works to be conducted with normal working hours
- All works to comply with Australian Standards and the NCC
- All works to be conducted using correct safety, SWMS/JSA's and appropriate supervision
- Leave the site clean and tidy

PREMIER BUILDING SOLUTIONS (SA) PTY LTD | ABN 80 615 631 715 | BLD 278 128
 PO BOX 128, UNLEY SA 5061 | P: 1300 010 638 | E: INFO@PBSSA.COM.AU
PBSSA.COM.AU

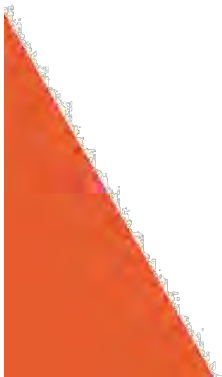


COST FOR THIS PROJECT	\$42,366.10
GST	\$4,236.62
TOTAL COST INC GST	\$46,602.72

This quotation remains firm for 30 days from date of issue

Kind Regards,

James Hyndman | ACCOUNT MANAGER
Premier Building Solutions (SA) Pty Ltd
james.hyndman@pbssa.com.au
0429 647 977



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