



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER, SALISBURY COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

**18 JULY 2022**

**MEMBERS PRESENT** Cr L Braun (Chairman)  
Cr M Blackmore  
Deputy Mayor, Cr C Buchanan  
Cr N Henningsen  
Cr P Jensen  
Cr S Ouk

**OBSERVERS** Cr K Grenfell (*from 7:56pm*)

**STAFF** Chief Executive Officer, Mr J Harry  
Acting General Manager City Infrastructure, Mr D Roy  
Manager Infrastructure Delivery, Mr J Collins  
Manager Governance, Mr R Deco  
PA to GM City Infrastructure, Ms H Prasad

The meeting commenced at 7:36 pm.

The Chairman welcomed the members, public and staff to the meeting.

**APOLOGIES**

Apologies were received from Cr D Hood (Deputy Chairman) and Mayor G Aldridge who was attending the Governance and Compliance Committee meeting which was being held concurrently.

**LEAVE OF ABSENCE**

Nil.

---

## PRESENTATION OF MINUTES

Moved Cr N Henningsen  
Seconded Cr M Blackmore

The Minutes of the Urban Services Committee Meeting held on  
20 June 2022, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **4.0.1 Future Reports for the Urban Services Committee**

Moved Cr S Ouk  
Seconded Cr N Henningsen

##### That Council:

1. Notes the report.

**CARRIED**

## FOR DECISION

#### **4.1.1 School Zones and Pedestrian Crossing Program**

Moved Cr C Buchanan  
Seconded Cr P Jensen

*Cr S Ouk left the meeting at 07:52 pm.*

##### That Council:

1. Defers this Item pending the tabling of a report on the School Transport Management Framework priorities to be considered at the August 2022 Urban Services Committee Meeting.
2. Requests Administration to provide a further information report to Council that details the expenditure across the School Traffic Management Framework associated with school zones compared to the expenditures relating to pedestrian crossings and ancillary traffic changes.

**CARRIED**

---

#### 4.1.2 Montague Farm Estate, Pooraka - Parking Study

Moved Cr L Braun  
Seconded Cr N Henningsen

*Cr S Ouk returned to the meeting at 07:55 pm.*

That Council:

1. Notes that the cost to undertake a comprehensive network wide parking review within the Montague Farm Residential Estate at Pooraka is estimated to be \$80k.
2. Notes that there are very limited opportunities in the Estate to increase the access to parking due to the limited verge widths.
3. Notes that there is currently no budget for this study to be completed.

**CARRIED**

#### 4.1.3 Capital Works Program Monthly Report - June 2022 Update

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Approves the collation of all projects associated with Kingswood Crescent Reserve, Paralowie, be brought into a single program which will sit within the Parks and Streetscape Projects Asset Category to aid in the management of the project and any associated contracts.
2. Approves the collation of all projects associated with Camelot Reserve, Paralowie, be brought into a single program which will sit within the Parks and Streetscape Projects Asset Category to aid in the management of the project and any associated contracts.
3. Approves the non-discretionary budget transfer of \$389k capital funding from PR30214 Paddocks New Clubrooms to PR25967 Yalumba Drive Reserve New Clubrooms, in alignment with the single contract awarded for the delivery of both projects, for inclusion within the Second Quarter 2022/23 Budget Review.
4. Approves the 2022/23 Bus Shelter and Stop Improvement Program as outlined within this report (Urban Services Committee, Item 4.1.3, 18<sup>th</sup> July 2022).
5. Approves the 2022/23 Road Reseal / Reconstruction Program as outlined within this report (Urban Services Committee, Item 4.1.3, 18<sup>th</sup> July 2022)

**CARRIED**

**4.1.4 Hedgerow Reserve - Stormwater Head Tanks**

Moved Cr M Blackmore  
Seconded Cr S Ouk

That Council:

1. Notes the report.

**CARRIED**

**4.1.5 Recommendations of the Asset Management Sub Committee meeting held on Monday 11 July 2022**

Moved Cr C Buchanan  
Seconded Cr P Jensen

The information contained in the Asset Management Sub Committee of the meeting held on 11 July 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

**4.1.5-AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Notes the report.

**CARRIED**

**4.1.5-AMSC2 Street Tree Renewal Program - Consultation Outcomes**

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Notes the outcomes of the 2021/22 Street Tree Program consultation.
2. Approves the recommended species selection as per Attachment A – Tree images and tree removal/planting plans (Item AMSC2 – Street Tree Renewal Program – Consultation Outcomes, Asset Management Sub Committee Meeting, 11 July 2022) and approves that the program proceeds to implementation.

**CARRIED**

**4.1.5-AMSC3 Interim Strategic Asset Management Plan (SAMP) - Consultation Outcomes and Adoption**

Moved Cr C Buchanan  
 Seconded Cr P Jensen

That Council:

1. Notes the Interim Strategic Asset Management Plan consultation outcomes.
2. Adopts the Interim Strategic Asset Management Plan, as included in Attachment 1 (Asset Management Sub Committee – 11 July 2022 – Item AMSC3 – Interim Strategic Asset Management Plan)
3. Notes that a revised Strategic Asset Management Plan will be submitted for Council’s consideration in early 2023.

**CARRIED**

**4.1.5-AMSC4 Strategic Asset Management Plan - Urban Built Assets - Playspaces**

Moved Cr C Buchanan  
 Seconded Cr P Jensen

That Council:

- 1.1 Approves the following Hierarchy for playspaces, which will be used to inform revisions to Asset Management Plan and review Community Level of Service:
  - Regional
  - District
  - Local
  - Landscaped Amenity
- 1.2 Approves the following Community Levels of Service Criteria for playspaces:
  - Usage Numbers
  - Length of Stay
  - Provision of Play – Demographics
  - Provision of Play - Accessibility
- 1.3 Approves consideration of Technical Service Level Criteria for playspaces:
  - Age
  - Condition
  - Compliance

**CARRIED**

---

**4.1.5-AMSC-MON1 Motion on Notice: Regulated and Significant Tree Removal Process**

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Requests the Mayor to meet with and write to the South Australian Minister for Planning as a matter of priority in relation to the ongoing issues with Significant and Regulated trees experienced by members of our community, and requests consideration of the introduction, and/or appropriate amendment, of relevant legislation to simplify the process to manage trees causing community nuisance and/or property damage.
2. Requesting staff to bring back a draft submission to be presented to the expert Planning, Development & Infrastructure Panel and suggested amendments to the relevant act and regulations in relation to Significant and Regulated Trees.

**CARRIED**

**4.1.5-AMSC-MON2 Motion on Notice: DIT and Council Joint Multi-Storey Car Park Proposal at Mawson Lakes**

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Notes the ongoing parking issues in Mawson Lakes; in particular the inadequate existing state government interchange car park, which overflow significantly affects local surrounding streets.
2. Notes the completion of the Gawler line electrification, which is expected to increase the amount of current users on the Gawler line and users of the Mawson Lakes bus and train interchange.
3. Notes the opportunity for quality development and the provision of additional carparking facilities including a modern park and ride facility at the current site of the Mawson Lakes interchange carpark (which is owned by the State Government) and over the drainage land parcel owned by the City of Salisbury.
4. The outcome of the Mawson Lakes Parking Study be brought back in a report to Council outlining the findings for further consideration as to the directions to be taken by the Council.

**CARRIED**

---

#### 4.1.6 Recommendations of the Tree Management Appeals Sub Committee meeting held on Monday 11 July 2022

Moved Cr C Buchanan  
Seconded Cr P Jensen

The information contained in the Tree Management Appeals Sub Committee of the meeting held on 11 July 2022 be received and noted with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

#### 4.1.6-TMASC2 Tree Removal Requests - Monthly Update for May 2022

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Notes the report.
2. Approves the removal of the trees on Lombard Avenue (Items 38 and 41 listed on Attachment 1, TMASC2 – Tree Removal Requests – Monthly Update for May 2022 - Tree Management Appeals Sub Committee Meeting, 11 July 2022).

**CARRIED**

#### 4.1.6-TMASC3 Review of Tree Removal Request - Various Locations

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Approves the lodgement of a development application seeking removal of:
  - a. The regulated *Eucalyptus camaldulensis* tree at the rear of 13 Batten Crescent Pooraka, noting that should the application be approved two replacement trees are required to be planted.
  - b. The regulated *Eucalyptus sideroxylon* tree at the front of 4 Addison Street Parafield Gardens, noting that should the application be approved two replacement trees are required to be planted.

**CARRIED**

---

#### 4.1.6-TMASC4 Tree Screen - Kings Road

Moved Cr C Buchanan  
Seconded Cr P Jensen

That Council:

1. Notes the engagement of Project Green to undertake an assessment and action plan for the trees along Kings Road from the expressway to Martins Road.
2. Notes that the action plan and the costs to remove the trees will be presented to the Tree Management Appeals Sub Committee in August 2022.

**CARRIED**

*For Information*

#### 4.2.1 Food Organics Green Organics Bin Program Update

Moved Cr C Buchanan  
Seconded Cr M Blackmore

That Council:

1. Notes the report.

**CARRIED**

#### QUESTIONS ON NOTICE

*There were no Questions On Notice.*



---

**MOTIONS ON NOTICE**

**USC-MON1 District Level Playground for Amsterdam Reserve**

Moved Cr S Ouk  
 Seconded Cr C Buchanan

That Council:

1. Notes the partnership with Thomas More College and Council to develop a Master Plan.
2. Requests Administration to include the upgrade of the playground to district level as part of the Master Plan.
3. Requests Administration to provide the draft Master Plan and associated costings to the Policy and Planning Committee.

With leave of the meeting and consent of the seconder, Cr S Ouk  
 VARIED the MOTION as follows:

That Council:

1. Notes the partnership with Thomas More College and Council to develop a Master Plan.
2. Requests Administration to include the upgrade of the playground to district level, carparking facilities and other appropriate amenity as part of its future consideration of the Master Plan being developed for the Amsterdam Reserve.
3. Requests Administration to provide the draft Master Plan and associated costings to the Policy and Planning Committee meeting in six months' time.

**CARRIED**

**OTHER BUSINESS** (*Questions Without Notice, Motions Without Notice, CEO Update*)

**USC-MWON1 Lighting Costs - Para Hills Football Club, The Paddocks**

Moved Cr P Jensen  
 Seconded Cr C Buchanan

1. That the Administration bring back a report on the costings to upgrade lighting at the Para Hills Football Club at The Paddocks in December 2022.

**CARRIED**

---

**ORDER TO EXCLUDE THE PUBLIC**
**4.4.1 NAWMA - Capital Upgrade Agreement - Pooraka Resource Recovery Centre - Research Road, Pooraka**

Moved Cr S Ouk

Seconded Cr N Henningsen

Pursuant to section 83(5) of the *Local Government Act 1999* the Urban Services Committee Orders, this matter be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*

*- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by NAWMA relating to proposed commercial negotiations regarding capital upgrade works at the Pooraka Resource Recovery Centre*

*On that basis the public's interest is best served by not disclosing the **NAWMA - Capital Upgrade Agreement - Pooraka Resource Recovery Centre - Research Road, Pooraka** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Chief Executive Officer, General Manager Business Excellence, General Manager City Development, General Manager Community Development, Acting General Manager City Infrastructure Manager Infrastructure Delivery, Manager Governance, Team Leader Council Governance and PA to GM City Infrastructure be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

---

The meeting moved into confidence at 8:24 pm

The meeting moved out of confidence at 8:25 pm.

The meeting closed at 8:25 pm.

CHAIRMAN.....

DATE.....