

MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY ON

19 DECEMBER 2022

MEMBERS PRESENT

Mayor G Aldridge

Cr G Bawden

Cr B Brug

Cr L Brug

Cr C Buchanan (Deputy Mayor)

Cr S Burner (from 6:36pm)

Cr J Chewparsad

Cr A Graham

Cr K Grenfell

Cr D Hood

Cr P Jensen

Cr M Mazzeo

Cr S McKell

Cr S Ouk

Cr S Reardon

STAFF

Chief Executive Officer, Mr J Harry

General Manager Business Excellence, Mr C Mansueto

General Manager City Infrastructure, Mr J Devine

General Manager Community Development, Mrs A Pokoney Cramey

Acting/General Manager City Development, Mr L Lopez Digon

Manager Governance, Mr R Deco

Team Leader Council Governance, Ms J O'Keefe-Craig

The meeting commenced at 6:30pm.

OPENING PRAYER AND WELCOME

The Mayor welcomed the Elected Members, Public and Staff to the meeting.

The Mayor read the Kaurna Acknowledgement.

The Chief Executive Officer read the Opening Prayer.

APOLOGIES

Nil.

LEAVE OF ABSENCE

Nil.

PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

DEPUTATIONS

Cr S Burner entered the meeting at 6:36pm.

DEP1 Deputation: Mr Jeff Pinney, National Military Museum

Mr Jeff Pinney from the National Military Museum addressed Council on the expansion of the Veterans' and Families' Hub network into Northern Adelaide.

MWON1 Motion Without Notice - Veterans and Families Hub Network

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

- 1. Notes the Deputation by Mr Jeff Pinney from the National Military Museum expressing concern about the potential location of the Veterans and Families Hub Network.
- 2. Thanks Mr Jeff Pinney for the Deputation and notes the City of Salisbury's commitment to Defence families, Servicemen and the number of veteran organisations located in the City of Salisbury.
- 3. Requests that the CEO organise a meeting with the Mayor, Deputy Mayor and Cr Hood to meet with representatives from the RSL and the National Military Museum with the Federal Member for Spence.

CARRIED 0044/2022 UNANIMOUSLY

DEP2 Deputation: Mr David Waylen, Salisbury Business Association

Mr David Waylen from the Salisbury Business Association addressed Council on the John Street/Church Street Revitalisation project.

Cr C Buchanan sought leave of the meeting to request that the Mayor bring forward report – GB9 City Centre Revitalisation – Church/John Street Project. Leave was granted.

The Mayor brought forward report Item GB9 City Centre Revitalisation – Church/John Street Project as the next Item of business.

GB9 City Centre Revitalisation - Church/John Street Project

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

- 1. Notes that the Judd Laneway is Council owned and commits the amount of \$345,000 for the upgrade.
- 2. Notes that the Sexton and Mobara Laneways are privately owned.
- 3. Notes that Council has entered into a long term Right of Way Agreement with the owner of Sexton Laneway to secure north/south public access through it, thereby improving the connectivity of the City Centre.
- 4. Notes the required \$80,000 for reinstatement works along the Sexton Laneway as part of the existing project budget.
- 5. Commits an additional amount of \$50,000 to upgrade the Sexton Laneway as part of the project with consideration of a special rate being introduced as part of the 2023/24 Budget to recoup that amount through a city centre business levy.
- 6. Defers the upgrade of the Mobara Laneway and requests Administration to negotiate an agreement with the owners of the Mobara Laneway, including the allowance for 24 hour access through the laneway to allow improved connectivity with the City Centre, and provide a report back to Council.
- 7. Approves a non-discretionary Capital budget bid for the second quarter 2022/23 budget review of \$900,000 to enable the completion of the additional project scope being:
 - a. Laneway enhancements (minus Mobara Laneway upgrades)- \$395,000
 - b. Lighting control \$55,000
 - c. Luminaire supply costs \$105,000
 - d. PM and Contractual fees \$155,000
 - e. Smart components \$190,000

Cr C Buchanan sought leave of the meeting to request an extension of time of 5 minutes to speak to Item GB9. Leave was granted. The Mayor allowed additional debating time.

AMENDMENT - Cr S Burner moved an Amendment that Council hold off and consult the Community on the Smart components of the Motion. The Mayor did not allow the Amendment due to the Amendment being a direct negative of the original motion.

Cr C Buchanan sought and was granted leave of the meeting to request Cr S Burner be allowed to speak for additional time to answer questions. Leave was granted. The Mayor granted additional speaking time.

CARRIED 0045/2022

A **DIVISION** was requested by Cr Jensen and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:

Crs G Bawden, B Brug, L Brug, C Buchanan, J Chewparsad, A Graham, K Grenfell, D Hood, P Jensen, M Mazzeo, S McKell, S Ouk and S Reardon

The following members responded to the Mayor's call as having voted against the **MOTION**:

Cr S Burner

The Mayor declared the MOTION was **CARRIED**.

PRESENTATION OF MINUTES

Moved Cr P Jensen Seconded Cr S Reardon

The Minutes of the Council Meeting held on 28 November 2022, be taken as read and confirmed.

CARRIED 0046/2022

PETITIONS

No Petitions have been received.

COMMITTEE REPORTS

1 Audit and Risk Committee Meeting

Moved Cr B Brug Seconded Cr K Grenfell

That Council:

Adopts the recommendations of the Audit and Risk Committee Meeting held on 8 November 2022, listed below.

CARRIED 0047/2022

Cr D Hood left the meeting at 7:47pm.

Administration

7.0.1 Future Reports for the Audit and Risk Committee

Moved Cr B Brug Seconded Cr K Grenfell

That Council:

1. Notes the report.

CARRIED 0048/2022

7.0.2 Actions List

Moved Cr B Brug Seconded Cr K Grenfell

That Council:

1. Notes the report.

CARRIED 0049/2022

For Decision

7.1.1 Audit & Risk Committee Annual Work Plan 2022/2023

Moved Cr B Brug Seconded Cr K Grenfell

That Council:

1. Approves the revised Audit & Risk Committee Annual Work Plan for the year 2022/2023 as set out in Attachment 1 to this report (Audit & Risk Committee, 8 November 2022, Item No. 7.1.1).

CARRIED 0050/2022

7.1.2 3-Year Internal Audit Plan 2022/23-2024/25

Moved Cr B Brug Seconded Cr K Grenfell

That Council:

- 1. Notes the updates made to the 3-year Internal Audit Plan 2022/2023 to 2024/2025 as set out in Attachment 1 to this report (Audit and Risk Committee, 8 November 2022, Item No. 7.1.2), incorporating the strategic risk register mapping of internal audits planned and completed.
- 2. Notes the accompanying high-level indicative draft scope for pending audits as set out in Attachment 2 of this report (Audit and Risk Committee, 8 November 2022, Item No. 7.1.2).

CARRIED 0051/2022

7.1.3 Risk Management and Internal Controls Activities

Moved Cr B Brug Seconded Cr K Grenfell

That Council:

- 1. Notes the update on Risk Management and Internal Control Activities for the 2022/2023 reporting period since the 12 July 2022 Audit & Risk Committee meeting, as set out in Attachment 1 to this report (Audit & Risk Committee, 8 November 2022, Item No. 7.1.3).
- 2. Notes the revised Enterprise Risk Management Framework as set out in Attachment 2 to this report (Audit & Risk Committee, 8 November 2022, Item No.7.1.3) and consider moving the section on risk appetite to a separate council approved document called Risk Appetite Statement.
- 3. Notes the Strategic Risk Register as set out in Attachment 3 to this report (Audit & Risk Committee, 8 November 2022, Item No. 7.1.3) with the inclusion of ERP as a separate risk in the strategic risk register.

CARRIED 0052/2022

For Information

7.2.1 Outstanding Actions Arising from Internal Audits

Moved Cr B Brug Seconded Cr K Grenfell

That Council:

1. Notes the update in this report and the full Internal Audit Log Actions Register in Attachment 1 to this report (Audit Committee, 8 November 2022, Item No. 7.2.1).

CARRIED 0053/2022

GENERAL BUSINESS

GB1 2023 Formal Meeting Schedule

Moved Cr K Grenfell Seconded Cr L Brug Cr D Hood returned to the meeting at 7:50pm.

That Council:

- 1. Adopts the Formal Meeting Schedule as set out in Attachment 1 to this report (Item GB1, Council, 19 December 2022) subject to the Chief Executive Officer's determination to set or vary the scheduling of Committee and Sub Committee meetings as required and in context of business needs, in consultation with the respective Presiding Member.
- 2. The Audit and Risk Committee meeting scheduled for 14 February 2023 is rescheduled to 15 February 2023.

CARRIED 0054/2022

GB2 Elected Member Training and Development Policy

Moved Cr C Buchanan Seconded Cr K Grenfell

That Council:

- 1. Defer Item GB2 to the February Governance and Compliance Committee.
- 2. Establish a working group to discuss and recommend a draft policy to the Governance and Compliance Committee consisting of the Mayor, Deputy Mayor, Cr Grenfell and Cr Graham.

CARRIED 0055/2022

GB3 Budget Timetable 2023/24

Moved Cr K Grenfell Seconded Cr B Brug

That Council:

1. Approves the draft timetable for the preparation and presentation of the 2023/24 Budget, as included in this report (Council, 19 December 2022, Item GB3).

CARRIED 0056/2022

GB4 Tree Removal Requests - Monthly Update for October and November 2022

Moved Cr C Buchanan Seconded Cr L Brug

That Council:

- 1. Notes the report.
- 2. All refusals for October and November be considered at the next Environmental Sustainability and Trees Sub Committee.

CARRIED 0057/2022

GB5 Lighting Costs - Para Hills Football Club, The Paddocks

Moved Cr P Jensen Seconded Cr C Buchanan

That Council:

1. That a report be brought back prior to the 2024/25 budget to allow consideration of bringing forward the replacement of the sporting ground lighting for the Para Hills Football Club at the Paddocks Reserve.

CARRIED 0058/2022

GB6 Capital Works - November 2022

Moved Cr C Buchanan Seconded Cr B Brug

That Council:

- 1. Approves the inclusion of Kaurna Park, Burton, and Carisbrooke Park, Salisbury Park, within PR22120 Fences and Bollards Renewal Program, replacing Kings Road, Parafield, due to reprioritisation of the program, with no impact to budget.
- 2. Approves the program inclusion of Boyara Crescent, Paralowie, within the 2022/23 Local Flooding Program.
- 3. Approves the program inclusions as identified within Council, Item GB6, 19 December 2022, within PR14498 New Footpath Program and PR21412 Kerb Ramp Construction / Upgrade Program, to be delivered progressively in accordance with funding availability.
- 4. Approves the 2022/23 Second Quarter Non-Discretionary Budget Review Bid to reflect the \$50,000 income gain and corresponding \$50,000 in costs within PR14804 Bicycle Network Improvement Program associated with the successful grant application for network improvements Wilkinson Road to the Paddocks, noting this location replacing the original location of Gawler Green, Parafield Gardens for 2022/23.
- 5. Approves the 2022/23 Second Quarter Non-Discretionary Budget Review Bid to reflect the \$400,000 income loss not to be received within PR17190 City Wide Trails Program, noting the \$400,000 Council contribution associated is being used to deliver trail network connections in Globe Derby.
- 6. Approves a \$60,000 operating 2022/23 Second Quarter Non-Discretionary Budget Review Bid to cover the current Residual Current Device installation works occurring across various sites within the City which was actioned as a safety initiative.
- 7. Approves the inclusion of Dam 18 Nelson and Kesters Road Para Hills, within PR25611 Dam Renewal and Rectification Works Program, due to reprioritisation of the program, with no impact to budget.

CARRIED 0059/2022

GB7 Review of Tree Removal Request - Various Locations

Moved Cr C Buchanan Seconded Cr A Graham

That Council:

- 1. Approves the lodgement of a development application seeking removal of:
 - a. The regulated *Eucalyptus sideroxylon* tree at the front of 10 Penong Crescent Salisbury North, noting that should the application be approved two replacement trees are required to be planted.
 - b. The significant *Eucalyptus camaldulensis* tree at the side of 20A Universal Road, Salisbury Downs, noting that should the application be approved three replacement trees are required to be planted.

in line with Council's adopted appeals process.

CARRIED 0060/2022

GB8 Revocation of Community Land Classification Costa Court Reserve, Salisbury Plain

Moved Cr B Brug Seconded Cr L Brug

That Council:

- 1. Approves the proposal to revoke the Community Land Classification of Allotment 15 in Deposited Plan 62879 as described in Certificate of Title Volume 5901 Folio 582 and delineated on the attached plan (Attachment 1 Item GB8 Council 19th December 2022) measuring approximately 1.445m2 and that this be rededicated as road.
- 2. Approves that the Section 194 report contained in (Attachment 2 Item GB8, Council 19th December 2022) for the purposes of Section 194 of the *Local Government Act 1999*, and the Manager of Property and Buildings be authorised to implement the public consultation process consisting of a public notice in the Advertiser and State Government Gazette, a notice on Councils public website, letters with the attached Section 194 Report posted to property owners in the immediate vicinity and a sign erected on site.
- 3. Notes that a further report will be presented to Council for consideration of any objections.
- 4. Authorises the Manager of Property and Buildings to prepare and submit the necessary documentation to the Minister for approval in the event that no objections received following the consultation.
- 5. Approves that upon compliance with all legislative requirements

necessary to facilitate the revocation of classification of the Community Land of Allotment 15 in Deposited Plan 62879 as described in Certificate of Title Volume 5901 Folio 582 and delineated on the attached plan (Attachment 1 Item GB8 Council 19th December 2022), that the subject land be rededicated as road with the applicant being responsible for all costs incurred.

CARRIED 0061/2022

GB10 Youth Sponsorship Applications - November 2022

Moved Cr K Grenfell Seconded Cr D Hood

That Council:

1. Notes the report.

Cr D Hood, with the consent of the mover, Cr K Grenfell, sought leave of the meeting to vary motion GB10. Leave was granted.

Motion as varied

That Council:

1. Approves the Youth Sponsorship Grants as listed at 3.1 (Council, 19 December 2022, Item no. GB10).

CARRIED 0062/2022

GB11 Salisbury Aquatic Centre Redevelopment - Project Update

Moved Cr C Buchanan Seconded Cr D Hood

That Council:

- 1. Notes and approves proposed approach to managing the project within the current project budget.
- 2. Notes six monthly progress reporting will be made to Council through the Project Control Group.
- 3. Notes that this project remains on schedule for completion mid-2024.

CARRIED 0063/2022

GB12 18/2022-23: Uniting In Care Salisbury Inc. Community Grant Application

Moved Cr L Brug Seconded Cr D Hood

That Council:

- 1. Approves funding for the December 2022 round of Community Grants as follows:
 - a. Grant No. 20/2022-23 Uniting In Care Salisbury Inc. to assist in providing their 'Parcel of Love' initiative to the value of \$5,000.

CARRIED 0064/2022

MAYOR'S DIARY

MD1 Mayor's Diary

Moved Cr K Grenfell Seconded Cr S McKell

That Council:

1. Notes this information.

CARRIED 0065/2022

REPORTS FROM COUNCIL REPRESENTATIVES

Nil.

QUESTIONS ON NOTICE

QON1 Question on Notice: Status of CCTV Camera Rollout for Hoon, Illegal Dumping and Graffiti Hot Spots

Cr Chad Buchanan has submitted the following question:

1. Can the General Manager please advise on the status of the portable and fixed CCTV camera rollout for hoon, illegal dumping and graffiti hot spots?

General Manager Community Development, Ms Amy Pokoney Cramey has provided the following response:

The Administration is finalising a review of available fixed and mobile CCTV technologies and will workshop CCTV locations and prioritisation at the February CEO Briefing.

QON2 Question on Notice: Pledger Wetlands

Cr Beau Brug has submitted the following questions:

- 1. What is the status of the Pledger Wetlands irrigation project and intended completion date?
- 2. Were the Friends of Pledger Wetlands (FoPW) involved in the irrigation project?

General Manager City Infrastructure, Mr John Devine has provided the following response:

The irrigation of the Pledger Wetlands has now been completed. Mulching will be completed early 2023.

The planting element will be undertaken in participation with the FoPW during 2023 planting season (currently scheduled for Sunday, 28 May 2023).

The FoPW continue to be consulted as part of this project.

QUESTIONS WITHOUT NOTICE

QWON1 Mobile CCTV

Cr Buchanan asked the following questions:

1. Have we sourced and procured CCTV?

General Manager City Infrastructure, Mr John Devine, provided the following response:

Mobile CCTV have not been procured. Administration have been seeking assistance on the availability of different technologies. There are a range of different technologies now available which are being reviewed for their suitability at the various locations.

2. Has the advice been external or internal advice?

General Manager City Infrastructure, Mr John Devine, provided the following response:

Administration are obtaining external expert advice in relation to CCTV cameras as well as Smart technologies from industries across the world.

3. Is the General Manager able to provide a report to the February Urban Services Committee, after the CEO Briefing to provide further advice?

General Manager City Infrastructure, Mr John Devine, provided the following response:

A report will be provided to the March Urban Services Committee.

QUESTION WITHOUT NOTICE

Cr C Buchanan moved that the questions and the answers provided by the General Manager, City Infrastructure, Mr John Devine be recorded in the minutes.

Seconded Cr P Jensen

CARRIED 0066/2022

MOTIONS ON NOTICE

MON1 Motion on Notice: Ascot Drive Reserve, Paralowie - Playground Renewal

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

1. Requests Administration present a report in the first quarter of the new year on Ascot Drive Reserve playground renewal options and new irrigation, to align with the Playspace Policy.

CARRIED 0067/2022

MON2 Motion on Notice: Lakes at Mawson Lakes

Moved Cr B Brug Seconded Cr C Buchanan

That Council:

1. Requests Administration present a report by April 2023 to the Urban Services Committee on algae growth in all lakes at Mawson Lakes (particularly, the Sir Douglas Mawson Lake, Cascades Lake, Shearwater Lake, and Sanctuary Lake), including short and longer-term mitigation options and associated costing.

CARRIED 0068/2022

MON3 Motion on Notice: Mosquito Control Program Funding

Moved Cr B Brug Seconded Cr C Buchanan

That Council:

- 1. acknowledge and thank the State Government for their ongoing support and funding provided to Council and the recent increase of funding for the local mosquito control measures.
- 2. bring a report back to the appropriate committee within three months considering opportunities for Council to investigate ongoing and increased mosquito control program investment, particularly in Globe Derby Park and St Kilda areas due to increased mosquito activity associated with significant rainfall associated with La Niña.

CARRIED 0069/2022

MON4 Motion on Notice: Behavioural Standards

Moved Cr C Buchanan Seconded Cr P Jensen

That Council:

- 1. Notes that the LGA Model Behavioural Management Policy applies to all councils until such time as Council adopts its own policy, and that Council must within 12 months after the conclusion of each periodic election review its behavioural management policy.
- 2. Notes that Council must within 6 months after the conclusion of the periodic election consider whether it adopts a Behavioural Support Policy.
- 3. Approves the establishment of a working group consisting of the Mayor, Deputy Mayor Cr Buchanan, Cr B Brug, the CEO and the Manager Governance to prepare recommendations to the Policy and Planning Committee for consideration on Behavioural Management Policy and Support Policy, with input from Norman Waterhouse Lawyers.

CARRIED 0070/2022

MOTIONS WITHOUT NOTICE

MWON2 Motion Without Notice: Train Safety at Greenfields and Parafield Gardens

Moved Cr P Jensen Seconded Cr C Buchanan

That Council:

- 1. Requests the CEO to write to the Chief Executive of the Department for Infrastructure and Transport requesting:
 - 1.1 that the Greenfields and Parafield Gardens Train Stations are investigated to ensure:
 - i. lighting is of a safe standard
 - ii. there are no drainage issues
 - iii. both stations are accessible to those with mobility issues
 - iv. CCTV coverage is reviewed to improve passenger safety;
 - 1.2 that Police emergency phones are installed at Greenfields and Parafield Gardens Train Stations;
 - 1.3 that the passenger crossing at Parafield Gardens is fixed and operationalised as a priority.

CARRIED 0071/2022

A **DIVISION** was requested by Cr Jensen

and the following members responded to the Mayor's call as having voted in favour of the **MOTION**:

Crs G Bawden, B Brug, L Brug, C Buchanan, S Burner, J Chewparsad, A Graham, K Grenfell, D Hood, P Jensen, M Mazzeo, S McKell, S Ouk and S Reardon

The following members responded to the Mayor's call as having voted against the MOTION:

Nil

The Chairman declared the MOTION was CARRIED UNANIMOUSLY.

Cr B Brug left the meeting at 8:28 pm.

Mayor G Aldridge left the meeting at 8:29 pm. Deputy Mayor, Cr C Buchanan assumed the Chair at 8:29pm.

Cr L Brug left the meeting at 8:29 pm.

MWON3 Honour Boards: Athletics Clubs

Moved Cr P Jensen Seconded Cr S Reardon

That Council:

- 1. Liaise with the three Athletics Clubs to seek advice on whether they wish to display honour boards at Bridgestone.
- 2. Pending additional availability, Council allows the display of additional honour boards, should other clubs not wish to display any.

CARRIED UNANIMOUSLY 0072/2022

OTHER BUSINESS

Nil.

ORDERS TO EXCLUDE THE PUBLIC

7.4.1 Cybersecurity Improvement Program (CIP) Audit Actions and Project Status Update

Moved Cr K Grenfell Seconded Cr P Jensen

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders this matter be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - information the disclosure of which would, on balance, be contrary to the public interest; and
 - matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.
- 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

On that basis the public's interest is best served by not disclosing the Cybersecurity Improvement Program (CIP) Audit Actions and Project Status Update item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Chief Executive Officer, General Manager Business Excellence, General Manager City Infrastructure, General Manager Community Development, Acting General Manager City Development, Manager Governance and Team Leader Council Governance be excluded from attendance at the meeting for this Agenda Item.

CARRIED 0073/2022

Cr B Brug returned to the meeting at 08:30 pm.

C1 Complaint from Member of the Public

Moved Cr P Jensen Seconded Cr D Hood

Pursuant to section 83(5) of the *Local Government Act 1999* the Council orders this matter be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

- 1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
 - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).
- 2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

On that basis the public's interest is best served by not disclosing the **Complaint from Member of the Public** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, Chief Executive Officer, Manager Governance and Team Leader Council Governance be excluded from attendance at the meeting for this Agenda Item.

CARRIED 0074/2022

The meeting moved into confidence at 8:30pm.

The meeting moved out of confidence at 8:39pm

The meeting closed at 8:39pm.

CHAIRMAN	
DATE	