



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA  
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**20 MAY 2024**

**MEMBERS PRESENT**

Cr S Ouk (Chairman)  
Mayor G Aldridge (ex officio)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr A Graham  
Cr M Mazzeo  
Cr S Reardon

**OBSERVERS**

Cr P Jensen (*from 7.25 pm*) (*via MS Teams videoconference*)  
Cr S McKell (*from 8.02 pm*)

**STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd  
Manager Infrastructure Design and Delivery, Mr J Collins  
Manager Community Health and Wellbeing, Ms V Haracic  
Manager Urban, Recreation and Natural Assets, Mr J Foong  
Manager Community Participation and Partnerships, Ms C Giles  
Manager Strategic Development Projects, Ms S Klein  
Manager Community Experience, Ms C Kroepsch  
Manager People and Performance, Ms K Logan  
Manager Engineering Assets and Systems, Mr M Purdie

The meeting commenced at 7.19 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

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## APOLOGIES

Nil.

## LEAVE OF ABSENCE

Nil.

## PRESENTATION OF MINUTES

Moved Cr B Brug  
Seconded Cr S Reardon

The Minutes of the Urban Services Committee Meeting held on 15 April 2024, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 13 May 2024**

Moved Cr M Mazzeo  
Seconded Cr C Buchanan

#### That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee of the meeting held on 13 May 2024 with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

#### **AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr M Mazzeo  
Seconded Cr C Buchanan

#### That Council:

1. Notes the report.

**CARRIED**

#### **AMSC2 Ilberry Green - Valley View Tennis Club Lighting and Expansion**

Moved Cr M Mazzeo  
Seconded Cr C Buchanan

#### That Council:

1. Notes the report.

2. Notes that the upgrade to Valley View Tennis Club is not supported by Administration nor funded within the Long Term Financial Plan.
3. Approves that the Administration write to the Valley View Tennis Club advising them that Council has no plans to upgrade the existing club facilities (2 new tennis courts and lighting and new carpark) and that there is no funding available for upgrade works in Council's long term financial plan.

**CARRIED**

**AMSC3 Pooraka Tennis Club Precinct Plan**

Moved Cr M Mazzeo  
Seconded Cr C Buchanan

That Council:

1. Notes the report.
2. Notes that the Administration will assist the club with regard to a minor capital works application.
3. Approves the Administration to write to the Club advising that Council has no further plans in relation to the precinct.

**CARRIED**

**4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 13 May 2024**

Moved Cr A Graham  
Seconded Cr S Reardon

That Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 13 May 2024 with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

**ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee**

Moved Cr A Graham  
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED**

**ESATS2 Tree Removal Requests - March 2024**

Moved Cr A Graham  
Seconded Cr S Reardon

That Council:

1. Notes the items within this report.
2. Notes that for Item 28 & 29 the Resident is to be advised that they can appeal the decision made by the Assessment Manager to the Environment Resources and Development Court (ERD).
3. Notes that the template for the Tree Appeals Outcome letter be updated to inform the Resident of their appeal rights through the ERD Court.

With leave of the meeting and consent of the Mover and Seconder, Cr C Buchanan VARIED the MOTION as follows:

That Council:

1. Notes the items within this report.

**CARRIED**

**ESATS3 Appeals Report - Tree Removal Requests - Various Locations for February and March 2024**

Moved Cr A Graham  
Seconded Cr S Reardon

That Council:

1. Notes that, as part of the appeal process, the refused tree removal requests appealed during February and March 2024, as outlined in the report (Item ESATS3 Environmental Sustainability and Trees Sub Committee, 13 May 2024), are now presented to the Environmental Sustainability and Trees Sub Committee for consideration and/or recommendation to Council as per the Environmental Sustainability and Trees Sub Committee's Terms of Reference.

That the Environmental Sustainability and Trees Sub Committee, using its delegated authority under its adopted Terms of Reference:

2. Approves the removal of the one (1) *Non-regulated or significant* tree located at 3 Bearing Road, Salisbury North applying tree removal criteria 6.1.12 of the Tree Removal Procedure in context of the specific health implications advised by the resident

3. Approves the removal of the one (1) *Non-regulated or significant* tree located at 13 Cavendish Terrace, Burton applying tree removal criteria 6.1.12 of the Tree Removal Procedure
4. Refuses the removal of the one (1) *Non regulated or significant* tree located at 7 Goldthorn Road, Salisbury Park
5. Refuses the removal of the one (1) *Non regulated or significant* tree located at 15 Dutton Drive, Para Hills.

**CARRIED**

#### **4.0.3 Future Reports for the Urban Services Committee**

Moved Cr B Brug  
 Seconded Cr A Graham

That Council:

1. Notes the report.

**CARRIED**

*For Decision*

#### **4.1.1 Capital Works - April 2024**

Moved Cr C Buchanan  
 Seconded Cr B Brug

That Council:

1. Approves a transfer of \$54,655 available capital funding from PR21478 Public Lighting Program, to PR17754 Sport Lighting Renewal Program to provide the required funding to enable the completion of the Sports Lighting Audit within the city and will be administered as a Non-discretionary 2024/25 First Quarter Budget transfer.
2. Approves the inclusion of a 2024/25 First Quarter Non-discretionary Budget Review Bid to the value of \$200,000, which is in addition to the current budget of \$353,000, to deliver the upgrade of the Brahma Lodge Oval Sports Lighting, within the PR17754 Sports Lighting Program.
3. Approves a Non-discretionary 2024/25 First Quarter Budget Review Bid of \$116,334.58 for the completion of urgent works at Montague Road, Ingle Farm / Para Vista, following Council owned drainage infrastructure failures.

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4. Approves the 2023/24 PR26661 Outdoor Furniture Renewal Program as detailed within Item 4.1.1, Urban Services Committee, 20 May 2024, with no impact to the program budget.

**CARRIED**

#### **4.1.2 Road Safety Project Plan**

Moved Cr A Graham

Seconded Cr C Buchanan

That Council:

1. Approves pole mounted Speed Indication Units across selected school zones, and the listed sites in section 3.12 of this report (Item 4.1.2, Road Safety Project Plan, Urban Services Committee, 20 May 2024), over a two (2) year period, with a progress report on the outcome of the trials presented to Council after six (6) months.

**CARRIED**

#### **4.1.3 Revocation of Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh**

Moved Cr C Buchanan

Seconded Cr S Reardon

That Council:

1. Approves the revocation of the Community Land Classification of Allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 measuring approximately 172sqm, pursuant to the provisions of Section 194(3) (b) of the *Local Government Act 1999* having complied with all the requirements.
2. Authorises the Chief Executive Officer or delegate to remove Allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of Allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 as Community Land and transfer ownership to the adjoining property owner as approved by Council in November 2023, (Item 4.1.5 Resolution Number 0525/2023).

**CARRIED**

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#### 4.1.4 Road Closure Portion of Port Wakefield Road, Globe Derby Park

Moved Cr C Buchanan  
Seconded Cr B Brug

That Council:

1. Defers this item and requests the Administration to bring back a confidential further information report to the next Council meeting on 27 May 2024, advising Council of its options under the *Road Traffic Act 1961* and *Local Government Act 1999*, to facilitate the duplication and extension of Elder Smith Drive to Mawson Lakes.

**CARRIED**

#### 4.1.5 Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East

Moved Mayor G Aldridge  
Seconded Cr C Buchanan

That Council:

1. Approves the Revocation of the Community Land Classification of portion of Allotment 410 in Deposited Plan 67910, as described in Certificate of Title Volume 6109 Folio 846, also known as Cedarwood Avenue Reserve, Salisbury East and measuring approximately 11sqm, and that a portion of this land measuring approximately 8.96sqm be sold to Estia Investments as the adjoining land owner.
2. Authorises the Chief Executive Officer or delegate to remove the abovementioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and transfer ownership to the adjoining property owner as approved by Council in November 2023, (Item 4.1.4 Resolution Number 0525/2023, Council Meeting, 27 November 2023).

**CARRIED**

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*For Information*

**4.2.1 Verge Maintenance Update - Caltrop Spraying**

Moved Cr C Buchanan  
Seconded Cr M Mazzeo

That Council:

1. Approves Option 1, paragraph 3.4 of this report (Item 4.2.1, Urban Services Committee, 20 May 2024) and approves to increase contractual budget (GL 866-537) for the spraying of Caltrop by \$60,000 to facilitate spraying of all verge hot spot locations across the city on an annual basis.
2. Requests Administration provide further information and draft proposed budget to the next Council meeting to increase the proactive spraying of known and previously reported verges and reserves with known Caltrop outbreaks.

**CARRIED**

**QUESTIONS ON NOTICE**

**QON1 Question on Notice: Cr B Brug - Doggie Dunnies**

*Cr B Brug submitted the following Question on Notice.*

1. Will the Administration include consideration of the rollout of green waste bins in reserves and open spaces, including possibly installing 'doggie dunnies' at dog parks and where dog waste bag dispenser units are located, as part of the Waste Management Strategy?

**Administration Comment:**

The Waste Management Strategy (expected to be prepared by mid-2025) will incorporate consideration of green waste organic bins in reserves and open spaces (including dog parks) for disposal of dog waste.



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**QON2 Question on Notice Cr B Brug: Electric Vehicles**

*Cr B Brug submitted the following Questions on Notice.*

What is the City's strategy to support the transition to Electric Vehicles as a climate control measure?

The City of Salisbury Sustainability Strategy outlines the commitment to “continue progressively transitioning to low emissions and electric vehicles as products become available and cost effective in the Australian market”.

Low emission vehicles are procured at the time of renewal where they are fit for purpose and total cost of ownership represents best value. There are currently twelve (12) Hybrid Electric Vehicles (HEV's) in Council's fleet, with a further three (3) currently on order. In addition, there are two (2) Battery Electric Vehicles (BEV's) procured for use in the 'vehicle pool' for staff use.

A further report, including the findings from a recent Low Carbon Emission Vehicle Feasibility Study, is scheduled for the June 2024 round of Council meetings.

Is the Council investing in charging stations?

Preliminary analysis has been undertaken on potential charging infrastructure requirements at the Operations Centre and Salisbury Community Hub, as part of the abovementioned Low Carbon Emission Vehicle Feasibility Study for Council's fleet.

There are currently no future plans to invest Council funds into public charging stations for electric vehicles, as it is envisaged that private investment will address market requirements.

Administration are advocating and liaising with relevant market providers with respect to planning or project initiatives for public charging infrastructure. An example of this was administration worked with the Royal Automobile Association with regards to the potential to install rapid charging in Mawson Lakes at Mobarra Park, however this project was not feasible as there was insufficient capacity in the electricity grid network.

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## MOTIONS ON NOTICE

### MON1 Motion on Notice Cr B Brug: CCTV Mobara Statue

Moved Cr B Brug  
Seconded Cr C Buchanan

That Council:

1. Requests the Administration to investigate the feasibility of the installation of CCTV focusing on the Mobara Statue.

**CARRIED**

## OTHER BUSINESS

*(Questions Without Notice, Motions Without Notice, CEO Update)*

### US-MWON1 Significant and Regulated Trees

Moved Cr C Buchanan  
Seconded Cr A Graham

That Council:

1. Notes the substantial changes to the regulations regarding regulated and significant trees.
2. Requests the administration to provide a report on the cost implications from both a planning and our tree removal policy.
3. Requests the Administration prepare a separate advisory notice advising of the significant changes made by the State Government on significant and regulated trees to be sent to all constituents who lodge a tree removal request that is relating to either a regulated or significant tree.
4. Requests for this advisory notice to also include Planning SA FAQ and contact details of the State Member of Parliament to raise any concerns or further questions relating to the State Government's recent changes to the management of significant and regulated trees.

**CARRIED**

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**US-MWON2 Pooraka Sports and Community Club, Lindblom Park, Pooraka**

*The Chairman, Cr S Ouk, vacated the Chair and withdrew from the meeting at 8.19pm.*

*Cr C Buchanan assumed the Chair at 8.19 pm.*

*Cr S Ouk re-entered the meeting and assumed the Chair at 8.23 pm.*

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes that discussions between Pooraka Sports and Community Club, administration and elected members regarding the Lindblom Park Master Plan and the construction of the proposed changerooms for the Club at Lindblom Park, Pooraka, have resulted in mutual agreement that the delivery of the proposed changerooms should be staged commencing with a facility consisting of two changerooms with the possibility of extension to include an additional two changerooms, which will be brought to Council for consideration in the future if required.
2. Noting part 1, Council approves the following design and construction of the two changerooms and associated infrastructure within a budget of up to \$2.5M (noting the entire project budget is currently \$4.05M).
  - a. The amended location of the proposed two changeroom facilities, to be located in the vicinity of the existing shed/canteen will include a kiosk with appropriate space created for kiosk patrons. Staff to consult with the Club on final design of the new changeroom/kiosk facilities.
  - b. Construction of a replacement storage shed (like for like, i.e same size, concrete) to be included in the project scope for the proposed Club changerooms at Lindblom Park and staff to consult with the Club on the exact location and design of the storage shed.
  - c. Requests the Administration to incorporate energy efficiency measures into the design of the new club changerooms at Lindblom Park, Pooraka, which includes energy management measures and solar to offset cost of oval lighting. Design to give consideration to the inclusion of battery storage infrastructure.
3. Request that Administration write to the Pooraka Sports and Community Club to inform them of the scope and details of the project that will be delivered in this project for new changerooms at Lindblom Park, Pooraka.

4. Requests that Administration prepare a report for Council to provide information on the provision of a loan or grant up to the amount of \$300K to the Club and any implications that need to be considered by Council. As part of the report, the administration undertake discussions with the Club to understand the required works the Club proposes to undertake to its clubrooms – noting that the Clubrooms are owned by the Pooraka Sport and Community Club.
5. Requests the Administration to bring back a further report on options to support soccer at Lindblom Park Reserve including consideration of new clubroom facilities or changeroom facilities using the remainder of the budget with the Football Federation and State and Federal Government funding opportunities.

**CARRIED**

**ORDERS TO EXCLUDE THE PUBLIC**

**4.4.1 Temporary Lease Arrangements - Pooraka**

Moved Cr M Mazzeo  
Seconded Cr A Graham

The Urban Services Committee orders:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, it is necessary and appropriate to exclude the public for the consideration of Agenda Item 4.4.1 Temporary Lease Arrangements – Pooraka, with the exception of the following persons:

- Chief Executive Officer
- Deputy Chief Executive Officer
- General Manager City Infrastructure
- General Manager Community Development
- General Manager City Development
- Manager Governance
- Governance Support Officer
- Manager Infrastructure Design and Delivery
- Manager Community Health and Wellbeing
- Manager Urban, Recreation and Natural Assets
- Manager Community Participation and Partnerships
- Manager Strategic Development Projects
- Manager Community Experience
- Manager People and Performance
- Manager Engineering Assets and Systems

*On the basis that:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure:*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non-disclosure of the matter and discussion of this item in confidence would protect information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Temporary Lease Arrangements - Pooraka** item and discussion at this point in time.*

**CARRIED**

The meeting moved into confidence at 8.36 pm.

The meeting moved out of confidence and closed at 8.38 pm.

CHAIRMAN.....

DATE.....