



## **AGENDA**

**FOR URBAN SERVICES COMMITTEE MEETING TO BE HELD ON  
17 JUNE 2024 AT THE CONCLUSION OF THE POLICY AND PLANNING  
COMMITTEE**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Cr S Ouk (Chairman)  
Mayor G Aldridge (ex officio)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr A Graham  
Cr M Mazzeo  
Cr S Reardon

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd

### **APOLOGIES**

### **LEAVE OF ABSENCE**

### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Urban Services Committee Meeting held on 20 May 2024.

**REPORTS**

*Administration*

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*For Decision*

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**QUESTIONS ON NOTICE**

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 US-QON2 Question on Notice: Trees corner Wright Road and Beovich Road ..... 57

**MOTIONS ON NOTICE**

*There are no Motions on Notice*

**OTHER BUSINESS**

*(Motions without Notice, Questions Without Notice, CEO Updates)*

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## ORDERS TO EXCLUDE THE PUBLIC

### 4.4.1 St Kilda Tramway Interface Agreement Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations regarding Council's commercial position.

*On that basis the public's interest is best served by not disclosing the **St Kilda Tramway Interface Agreement** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

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#### 4.4.2 Access Improvements - Carisbrooke Park to Harry Bowey Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations regarding Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Access Improvements - Carisbrooke Park to Harry Bowey** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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#### 4.4.3 St Kilda Tackle and Tucker - Further Five Year Lease Extension Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by St Kilda Tackle and Tucker relating to proposed commercial negotiations regarding extending the lease and Council's commercial position.

*On that basis the public's interest is best served by not disclosing the **St Kilda Tackle and Tucker - Further Five Year Lease Extension** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE





**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA  
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY ON**

**20 MAY 2024**

**MEMBERS PRESENT**

Cr S Ouk (Chairman)  
Mayor G Aldridge (ex officio)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr A Graham  
Cr M Mazzeo  
Cr S Reardon

**OBSERVERS**

Cr P Jensen (*from 7.25 pm*) (*via MS Teams videoconference*)  
Cr S McKell (*from 8.02 pm*)

**STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms K Boyd  
Manager Infrastructure Design and Delivery, Mr J Collins  
Manager Community Health and Wellbeing, Ms V Haracic  
Manager Urban, Recreation and Natural Assets, Mr J Foong  
Manager Community Participation and Partnerships, Ms C Giles  
Manager Strategic Development Projects, Ms S Klein  
Manager Community Experience, Ms C Kroepsch  
Manager People and Performance, Ms K Logan  
Manager Engineering Assets and Systems, Mr M Purdie

The meeting commenced at 7.19 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Nil.

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## LEAVE OF ABSENCE

Nil.

## PRESENTATION OF MINUTES

Moved Cr B Brug  
Seconded Cr S Reardon

The Minutes of the Urban Services Committee Meeting held on 15 April 2024, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 13 May 2024**

Moved Cr M Mazzeo  
Seconded Cr C Buchanan

##### That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee of the meeting held on 13 May 2024 with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

#### **AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr M Mazzeo  
Seconded Cr C Buchanan

##### That Council:

1. Notes the report.

**CARRIED**

#### **AMSC2 Ilberry Green - Valley View Tennis Club Lighting and Expansion**

Moved Cr M Mazzeo  
Seconded Cr C Buchanan

##### That Council:

1. Notes the report.
2. Notes that the upgrade to Valley View Tennis Club is not supported by Administration nor funded within the Long Term Financial Plan.
3. Approves that the Administration write to the Valley



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View Tennis Club advising them that Council has no plans to upgrade the existing club facilities (2 new tennis courts and lighting and new carpark) and that there is no funding available for upgrade works in Council's long term financial plan.

**CARRIED**

**AMSC3 Pooraka Tennis Club Precinct Plan**

Moved Cr M Mazzeo  
Seconded Cr C Buchanan

That Council:

1. Notes the report.
2. Notes that the Administration will assist the club with regard to a minor capital works application.
3. Approves the Administration to write to the Club advising that Council has no further plans in relation to the precinct.

**CARRIED**

**4.0.2 Recommendations of the Environmental Sustainability and Trees Sub Committee meeting held on Monday 13 May 2024**

Moved Cr A Graham  
Seconded Cr S Reardon

That Council:

1. Receives and notes the information contained in the Environmental Sustainability and Trees Sub Committee of the meeting held on 13 May 2024 with respect to the following recommendations contained therein to be adopted by Council:

**CARRIED**

**ESATS1 Future Reports for the Environmental Sustainability and Trees Sub Committee**

Moved Cr A Graham  
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED**

**ESATS2 Tree Removal Requests - March 2024**

Moved Cr A Graham  
Seconded Cr S Reardon

That Council;

1. Notes the items within this report.
2. Notes that for Item 28 & 29 the Resident is to be advised that they can appeal the decision made by the Assessment Manager to the Environment Resources and Development Court (ERD).
3. Notes that the template for the Tree Appeals Outcome letter be updated to inform the Resident of their appeal rights through the ERD Court.

With leave of the meeting and consent of the Mover and Seconder, Cr C Buchanan VARIED the MOTION as follows:

That Council:

1. Notes the items within this report.

**CARRIED**

**ESATS3 Appeals Report - Tree Removal Requests - Various Locations for February and March 2024**

Moved Cr A Graham  
Seconded Cr S Reardon

That Council:

1. Notes that, as part of the appeal process, the refused tree removal requests appealed during February and March 2024, as outlined in the report (Item ESATS3 Environmental Sustainability and Trees Sub Committee, 13 May 2024), are now presented to the Environmental Sustainability and Trees Sub Committee for consideration and/or recommendation to Council as per the Environmental Sustainability and Trees Sub Committee's Terms of Reference.

That the Environmental Sustainability and Trees Sub Committee, using its delegated authority under its adopted Terms of Reference:

2. Approves the removal of the one (1) *Non-regulated or significant* tree located at 3 Bearing Road, Salisbury North applying tree removal criteria 6.1.12 of the Tree Removal Procedure in context of the specific health implications advised by the resident
3. Approves the removal of the one (1) *Non-regulated or significant* tree located at 13 Cavendish Terrace, Burton applying tree removal criteria 6.1.12 of the Tree Removal

Procedure

4. Refuses the removal of the one (1) *Non regulated or significant* tree located at 7 Goldthorn Road, Salisbury Park
5. Refuses the removal of the one (1) *Non regulated or significant* tree located at 15 Dutton Drive, Para Hills.

**CARRIED**

**4.0.3 Future Reports for the Urban Services Committee**

Moved Cr B Brug  
 Seconded Cr A Graham

That Council:

1. Notes the report.

**CARRIED**

*For Decision*

**4.1.1 Capital Works - April 2024**

Moved Cr C Buchanan  
 Seconded Cr B Brug

That Council:

1. Approves a transfer of \$54,655 available capital funding from PR21478 Public Lighting Program, to PR17754 Sport Lighting Renewal Program to provide the required funding to enable the completion of the Sports Lighting Audit within the city and will be administered as a Non-discretionary 2024/25 First Quarter Budget transfer.
2. Approves the inclusion of a 2024/25 First Quarter Non-discretionary Budget Review Bid to the value of \$200,000, which is in addition to the current budget of \$353,000, to deliver the upgrade of the Brahma Lodge Oval Sports Lighting, within the PR17754 Sports Lighting Program.
3. Approves a Non-discretionary 2024/25 First Quarter Budget Review Bid of \$116,334.58 for the completion of urgent works at Montague Road, Ingle Farm / Para Vista, following Council owned drainage infrastructure failures.
4. Approves the 2023/24 PR26661 Outdoor Furniture Renewal Program as detailed within Item 4.1.1, Urban Services Committee, 20 May 2024, with no impact to the program budget.

**CARRIED**

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#### 4.1.2 Road Safety Project Plan

Moved Cr A Graham  
Seconded Cr C Buchanan

That Council:

1. Approves pole mounted Speed Indication Units across selected school zones, and the listed sites in section 3.12 of this report (Item 4.1.2, Road Safety Project Plan, Urban Services Committee, 20 May 2024), over a two (2) year period, with a progress report on the outcome of the trials presented to Council after six (6) months.

**CARRIED**

#### 4.1.3 Revocation of Community Land Classification and Disposal - West Avenue Buffer Reserve, Edinburgh

Moved Cr C Buchanan  
Seconded Cr S Reardon

That Council:

1. Approves the revocation of the Community Land Classification of Allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 measuring approximately 172sqm, pursuant to the provisions of Section 194(3) (b) of the *Local Government Act 1999* having complied with all the requirements.
2. Authorises the Chief Executive Officer or delegate to remove Allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of Allotment 51 in Deposited Plan 81170 as described in Certificate of Title Volume 6050 Folio 965 as Community Land and transfer ownership to the adjoining property owner as approved by Council in November 2023, (Item 4.1.5 Resolution Number 0525/2023).

**CARRIED**

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#### 4.1.4 Road Closure Portion of Port Wakefield Road, Globe Derby Park

Moved Cr C Buchanan  
Seconded Cr B Brug

That Council:

1. Defers this item and requests the Administration to bring back a confidential further information report to the next Council meeting on 27 May 2024, advising Council of its options under the *Road Traffic Act 1961* and *Local Government Act 1999*, to facilitate the duplication and extension of Elder Smith Drive to Mawson Lakes.

**CARRIED**

#### 4.1.5 Revocation of Community Land Classification and Disposal of Cedarwood Avenue Reserve, Salisbury East

Moved Mayor G Aldridge  
Seconded Cr C Buchanan

That Council:

1. Approves the Revocation of the Community Land Classification of portion of Allotment 410 in Deposited Plan 67910, as described in Certificate of Title Volume 6109 Folio 846, also known as Cedarwood Avenue Reserve, Salisbury East and measuring approximately 11sqm, and that a portion of this land measuring approximately 8.96sqm be sold to Estia Investments as the adjoining land owner.
2. Authorises the Chief Executive Officer or delegate to remove the abovementioned portion of land from the City of Salisbury's Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of this portion of land as Community Land and transfer ownership to the adjoining property owner as approved by Council in November 2023, (Item 4.1.4 Resolution Number 0525/2023, Council Meeting, 27 November 2023).

**CARRIED**

**4.2.1 Verge Maintenance Update - Caltrop Spraying**

Moved Cr C Buchanan  
Seconded Cr M Mazzeo

That Council:

1. Approves Option 1, paragraph 3.4 of this report (Item 4.2.1, Urban Services Committee, 20 May 2024) and approves to increase contractual budget (GL 866-537) for the spraying of Caltrop by \$60,000 to facilitate spraying of all verge hot spot locations across the city on an annual basis.
2. Requests Administration provide further information and draft proposed budget to the next Council meeting to increase the proactive spraying of known and previously reported verges and reserves with known Caltrop outbreaks.

**CARRIED**

**QUESTIONS ON NOTICE**

**QON1 Question on Notice: Cr B Brug - Doggie Dunnies**

*Cr B Brug submitted the following Question on Notice.*

1. Will the Administration include consideration of the rollout of green waste bins in reserves and open spaces, including possibly installing ‘doggie dunnies’ at dog parks and where dog waste bag dispenser units are located, as part of the Waste Management Strategy?

**Administration Comment:**

The Waste Management Strategy (expected to be prepared by mid-2025) will incorporate consideration of green waste organic bins in reserves and open spaces (including dog parks) for disposal of dog waste.

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**QON2 Question on Notice Cr B Brug: Electric Vehicles**

*Cr B Brug submitted the following Questions on Notice.*

What is the City's strategy to support the transition to Electric Vehicles as a climate control measure?

The City of Salisbury Sustainability Strategy outlines the commitment to “continue progressively transitioning to low emissions and electric vehicles as products become available and cost effective in the Australian market”.

Low emission vehicles are procured at the time of renewal where they are fit for purpose and total cost of ownership represents best value. There are currently twelve (12) Hybrid Electric Vehicles (HEV's) in Council's fleet, with a further three (3) currently on order. In addition, there are two (2) Battery Electric Vehicles (BEV's) procured for use in the 'vehicle pool' for staff use.

A further report, including the findings from a recent Low Carbon Emission Vehicle Feasibility Study, is scheduled for the June 2024 round of Council meetings.

Is the Council investing in charging stations?

Preliminary analysis has been undertaken on potential charging infrastructure requirements at the Operations Centre and Salisbury Community Hub, as part of the abovementioned Low Carbon Emission Vehicle Feasibility Study for Council's fleet.

There are currently no future plans to invest Council funds into public charging stations for electric vehicles, as it is envisaged that private investment will address market requirements.

Administration are advocating and liaising with relevant market providers with respect to planning or project initiatives for public charging infrastructure. An example of this was administration worked with the Royal Automobile Association with regards to the potential to install rapid charging in Mawson Lakes at Mobara Park, however this project was not feasible as there was insufficient capacity in the electricity grid network.

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## MOTIONS ON NOTICE

### MON1 Motion on Notice Cr B Brug: CCTV Mobara Statue

Moved Cr B Brug  
Seconded Cr C Buchanan

That Council:

1. Requests the Administration to investigate the feasibility of the installation of CCTV focusing on the Mobara Statue.

**CARRIED**

## OTHER BUSINESS

*(Questions Without Notice, Motions Without Notice, CEO Update)*

### US-MWON1 Significant and Regulated Trees

Moved Cr C Buchanan  
Seconded Cr A Graham

That Council:

1. Notes the substantial changes to the regulations regarding regulated and significant trees.
2. Requests the administration to provide a report on the cost implications from both a planning and our tree removal policy.
3. Requests the Administration prepare a separate advisory notice advising of the significant changes made by the State Government on significant and regulated trees to be sent to all constituents who lodge a tree removal request that is relating to either a regulated or significant tree.
4. Requests for this advisory notice to also include Planning SA FAQ and contact details of the State Member of Parliament to raise any concerns or further questions relating to the State Government's recent changes to the management of significant and regulated trees.

**CARRIED**



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**US-MWON2 Pooraka Sports and Community Club, Lindblom Park, Pooraka**

*The Chairman, Cr S Ouk, vacated the Chair and withdrew from the meeting at 8.19pm.*

*Cr C Buchanan assumed the Chair at 8.19 pm.*

*Cr S Ouk re-entered the meeting and assumed the Chair at 8.23 pm.*

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes that discussions between Pooraka Sports and Community Club, administration and elected members regarding the Lindblom Park Master Plan and the construction of the proposed changerooms for the Club at Lindblom Park, Pooraka, have resulted in mutual agreement that the delivery of the proposed changerooms should be staged commencing with a facility consisting of two changerooms with the possibility of extension to include an additional two changerooms, which will be brought to Council for consideration in the future if required.
2. Noting part 1, Council approves the following design and construction of the two changerooms and associated infrastructure within a budget of up to \$2.5M (noting the entire project budget is currently \$4.05M).
  - a. The amended location of the proposed two changeroom facilities, to be located in the vicinity of the existing shed/canteen will include a kiosk with appropriate space created for kiosk patrons. Staff to consult with the Club on final design of the new changeroom/kiosk facilities.
  - b. Construction of a replacement storage shed (like for like, i.e same size, concrete) to be included in the project scope for the proposed Club changerooms at Lindblom Park and staff to consult with the Club on the exact location and design of the storage shed.
  - c. Requests the Administration to incorporate energy efficiency measures into the design of the new club changerooms at Lindblom Park, Pooraka, which includes energy management measures and solar to offset cost of oval lighting. Design to give consideration to the inclusion of battery storage infrastructure.
3. Request that Administration write to the Pooraka Sports and Community Club to inform them of the scope and details of the project that will be delivered in this project for new changerooms at Lindblom Park, Pooraka.

- 
4. Requests that Administration prepare a report for Council to provide information on the provision of a loan or grant up to the amount of \$300K to the Club and any implications that need to be considered by Council. As part of the report, the administration undertake discussions with the Club to understand the required works the Club proposes to undertake to its clubrooms – noting that the Clubrooms are owned by the Pooraka Sport and Community Club.
  5. Requests the Administration to bring back a further report on options to support soccer at Lindblom Park Reserve including consideration of new clubroom facilities or changeroom facilities using the remainder of the budget with the Football Federation and State and Federal Government funding opportunities.

**CARRIED**

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**ORDERS TO EXCLUDE THE PUBLIC**

**4.4.1 Temporary Lease Arrangements - Pooraka**

Moved Cr M Mazzeo  
Seconded Cr A Graham

The Urban Services Committee orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, it is necessary and appropriate to exclude the public for the consideration of Agenda Item 4.4.1 Temporary Lease Arrangements – Pooraka, with the exception of the following persons:*

- Chief Executive Officer
- Deputy Chief Executive Officer
- General Manager City Infrastructure
- General Manager Community Development
- General Manager City Development
- Manager Governance
- Governance Support Officer
- Manager Infrastructure Design and Delivery
- Manager Community Health and Wellbeing
- Manager Urban, Recreation and Natural Assets
- Manager Community Participation and Partnerships
- Manager Strategic Development Projects
- Manager Community Experience
- Manager People and Performance
- Manager Engineering Assets and Systems

*On the basis that:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure:*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non-disclosure of the matter and discussion of this item in confidence would protect information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Temporary Lease Arrangements - Pooraka** item and discussion at this point in time.*

**CARRIED**

The meeting moved into confidence at 8.36 pm.

The meeting moved out of confidence and closed at 8.38 pm.

CHAIRMAN.....

DATE.....



<b>ITEM</b>	4.0.1
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	17 June 2024
<b>HEADING</b>	Future Reports for the Urban Services Committee
<b>AUTHOR</b>	Corina Allen, City Infrastructure Administration Coordinator, City Infrastructure
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This item details reports to be presented to the Urban Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**That Council:

- Notes the report.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. EXTERNAL CONSULTATION / COMMUNICATION**

- Nil.

**3. DISCUSSION**

The table below outlines the reports to be presented to the Urban Services Committee as a result of a Council resolution:

Meeting - Item	Heading and Resolution	Officer
25/05/2020 6.0.3-IBDSC2	<b>Update on the Proposed Dry Creek Project</b> 2. A Dry Creek project business case be presented to Council, following successful completion of the Dry Creek Stormwater Management Plan (SMP) and a community/ stakeholder engagement process.	Bruce Naumann
<b>Due:</b>	June 2024	
<b>Deferred:</b>	November 2024	
<b>Reason:</b>	The creation of this business case is dependent on the finalisation of the Stormwater Management Plans, administration is currently finalising the stormwater management plans and community consultation at which time a report will be provided to council on the business case and community consultation plan.	

Meeting - Item	Heading and Resolution	Officer
24/05/2021 4.1.2	<b>Clayson Road and Frost Road Speed Limit Increase</b> 3. Council consider speed limits across the road network, particularly with respect to arterial and sub-arterial roads as part of a review of the Integrated Transport Plan to be undertaken by the end of 2023.	John Devine
<b>Due:</b>	June 2025	
22/11/2021 MON1	<b>Motion on Notice: Traffic Management Study (Mawson Lakes)</b> 2. Prepare a report to investigate similar parking solutions for other streets in Mawson Lakes (limited to proximity of the train station car park) including painted and indented car parking bays. 4. That the report be presented to the Urban Services Committee by May 2022.	John Devine
<b>Due:</b>	June 2024	
<b>Deferred:</b>	September 2024	
<b>Reason:</b>	This report has been deferred as the Department for Infrastructure and Transport are undertaking the Traffic Management Study	
20/12/2021 4.1.7	<b>Salisbury Heights Traffic Management Concept Plans</b> 4. Notes that a further report, outlining local area traffic issues highlighted in this report, will be presented for consideration by the Urban Services Committee and Council for future budget considerations and actions.	John Devine
<b>Due:</b>	September 2024	
22/08/2022 C2	<b>Transfer of Land and Buildings</b> Council previously resolved that this matter be kept in confidence.	Jon Foong
<b>Due:</b>	June 2024	
<b>Deferred:</b>	August 2024	
<b>Reason:</b>	Council previously resolved that this matter be kept in confidence.	
27/02/2023 MWON2	<b>Motion Without Notice: Ingle Farm Soccer Club</b> 2. That staff provide a report to the Urban Services Committee no later than April 2023.	Jon Foong
<b>Due:</b>	June 2024	
<b>Deferred:</b>	July 2024	
<b>Reason:</b>	Administration are seeking to meet with the School to further investigate options in collaboration with the Club and will report back in July 2024.	
22/5/23 US-OB2	<b>Bridgestone Park Licence Review Working Group</b> 2. Requests that the Working Group reviews all aspects of the licence agreement and provides a recommendation to the Urban Services Committee, by no later than September 2023, on proposed amendments to the licence agreement. 3. Requests that the Working Group reviews the management model of the canteen.	Ben Hopkins

Meeting - Item	Heading and Resolution	Officer
<b>Due:</b> <b>Deferred:</b> <b>Reason:</b>	June 2024 August 2024 Management model still under review and administration will report back when complete.	
<b>26/6/23</b>  US-MWON3  <b>Due:</b> <b>Deferred:</b> <b>Reason:</b>	<b>Motion Without Notice: Lighting up the Salisbury Community Hub</b> 1. Requests the Administration to bring back a report to the Urban Services Committee by August 2023 on the current lighting capabilities of the City of Salisbury Community Hub. 2. Requests that this report also includes options and cost estimates on improved lighting capability to light up the entire Community Hub building in specific colours for special occasions and events. June 2024 August 2024 Administration are continuing to review options and will report back to USC when complete	Michael Pavlovich
<b>28/08/2023</b>  4.1.7  <b>Due:</b> <b>Deferred:</b> <b>Reason:</b>	<b>Street Tree Inspections and Pruning Program 2023/24</b> 2. Requests the Administration to undertake a review of the service level and service methodology of tree services and pruning services and provide a further report by March 2024; this report to include costs and options of an annual, bi-annual and five yearly program. June 2024 July 2024 Administration continue to finalise options and will report back when complete	Mark Purdie
<b>25/09/2023</b>  4.1.4  <b>Due:</b>	<b>Proposed Road Closure - Portion of Glenarborn Court, Para Hills</b> 3. Notes that a further report be presented to Council after the statutory notice period has elapsed for consideration of any objections received and whether to proceed with a Road Process Order under Section 15 of the Roads (Opening and Closing) Act 1991. September 2024	Emma Robinson
<b>27/11/2023</b>  MON2  <b>Due:</b> <b>Deferred:</b> <b>Reason:</b>	<b>Returning Cockburn Green to Irrigated Greenspace</b> 2. Requests the Administration to provide a report to the February 2024 Urban Services Committee on the findings and associated budget requirements for consideration as part of the 2024/2025 budget bid process. June 2024 July 2024 Administration continue to consider options and a report will be presented to USC when complete.	Jon Foong

Meeting - Item	Heading and Resolution	Officer
26/2/24 4.4.1 <b>Due:</b>	<b>Department for Energy and Mining Request for Information - Community Battery Sites</b> Council previously resolved that this matter be kept in confidence. July 2024	Lara Daddow
26/2/24 MON1 <b>Due:</b> <b>Deferred:</b> <b>Reason:</b>	<b>Motion on Notice: Facility Upgrade Cockburn Green Soccer Facility</b> 1. Requests Administration to engage with the following Clubs: Cockburn Green Soccer Facility Brahma Lodge; and Licensed Club Darts, 36 Goddard Dr, Salisbury Park; and relevant Ward Councillors to understand their respective infrastructure requirements; and 2. Requests that Administration presents a report to the June 2024 Urban Services Committee on the cost estimates to deliver the desired improvements, as well as information relating to the current condition, maintenance schedule, recently completed works and any planned future upgrades to the facilities. June 2024 July 2024 Administration are engaging with Ward Councillors and will report back in July 2024.	Peter Young
25/3/24 4.1.1 <b>Due:</b> <b>Deferred:</b> <b>Reason:</b>	<b>Mawson Lakes Yacht Club – Terrace Area Access</b> 2. Requests Administration to: a. investigate a viable location (within the vicinity of the Mawson Lakes Model Yacht Club), costing and design options for the installation of a viewing area and public toilet facility on Sir Douglas Mawson Lake for use of the Mawson Lakes Model Yacht Club and other users of the facility and the general public. b. liaise with the State Member for Florey to determine potential grant funding opportunities for the delivery of the works; and report back to the Urban Services Committee by June 2024. June 2024 July 2024 Administration are continuing to investigate options and investigate funding opportunities	Craig Johansen
25/3/24 4.2.1	<b>Office for Recreation, Sport and Racing - Community Recreation and Sports Facilities Program - Application Update</b> 5. Requests that Administration progress the Burton Park lighting upgrade works as a matter of priority and liaise with Salisbury United Football Club on the preferred delivery timeframes by the end of March 2024, and Paralowee provide a further report on proposed timeline to complete lighting upgrade commencing no later than September 2024.	Jon Foong



Meeting - Item	Heading and Resolution	Officer
<b>Due:</b>	June 2024	
<b>Deferred:</b>	July 2024	
<b>Reason:</b>	Following consultation with SUFC administration are finalising timeframes and will report back to Urban Services Committee in July 2024	
<b>25/3/24</b>	<b>Motion on Notice: Free Organic Waste Drop Off Scheme</b>	Elizabeth MacGillivray
AMSC4	1. Requests the Administration to present a report to the Urban Services Committee by August 2024, on a proposed free residential organic green waste drop off scheme for members of the Community, with this report to include estimated establishment and ongoing operating cost, resources and information about similar schemes by other councils including City of Tea Tree Gully and Adelaide Hills Council	
<b>Due:</b>	August 2024	
<b>25/3/24</b>	<b>Motion on Notice: Reserve Upgrade Paralowie and Salisbury Downs</b>	Peter Young
AMSC4	1. Requests the Administration to present a report to the Urban Services Committee with options on the upgrade of the Woodfield Drive Reserve and Playground at Salisbury Downs and the Dignam Drive Reserve at Paralowie, including design options and costings, with the intention to give consideration to its funding in the 2024/25 First Quarter Budget Review.	
<b>Due:</b>	June 2024	
<b>Deferred:</b>	July 2024	
<b>Reason:</b>	Administration are continuing discussions regarding upgrading these playspaces and will report back to USC when complete.	
<b>25/3/24</b>	<b>Motion on Notice: Traffic Management Prescott Primary Northern</b>	Mark Purdie
MON1	1. Requests the Administration to: <ul style="list-style-type: none"> <li>a. Organise a consultative discussion with relevant Ward Councillors and school representatives on traffic management experiences near Prescott Primary Northern, 354 Wright Road, Para Vista;</li> <li>b. Undertake a traffic management study for Prescott Primary Northern; and</li> <li>c. Present a report with traffic management options and associated costings to the Urban Services Committee for further consideration.</li> </ul>	
<b>Due:</b>	July 2024	
<b>25/3/24</b>	<b>Motion on Notice: BMX Upgrade Parafield Gardens</b>	Peter Young
MON2	1. Requests the Administration to present a report to the Urban Services Committee in August 2024 with options and associated costs on the upgrade of the BMX track at Parafield Gardens.	
<b>Due:</b>	August 2024	

<b>Meeting - Item</b>	<b>Heading and Resolution</b>	<b>Officer</b>
<b>22/4/24</b>	<b>Drink Container Deposit Refund Scheme</b>	Elizabeth MacGillivray
4.1.4	1. Approves a 6-month trial of Direct Collect at Bagster Community Centre, with available funds from the collected container deposits going to Puddle Jumpers, as a partnered charity/community group with an existing connection to the site. A report on the trial is to be provided to the Urban Services Committee at the end of the six months trial to include potentially extending the service to other community centres and other appropriate sites.	
<b>Due:</b>	November 2024	
<b>22/4/24</b>	<b>Motion on Notice: Para Hills Oval Facilities</b>	Jon Foong
CNL-MON1	1. Requests the Administration to present a report with a concept design and costing estimates on a joint club room and change room facility at Para Hills Oval (off Nelson/Murell Road), including opportunities for applicable state/federal grant funding opportunities.	
<b>Due:</b>	November 2024	
<b>27/5/2024</b>	<b>Road Safety Project Plan</b>	Mark Purdie
4.1.2	1. Approves pole mounted Speed Indication Units across selected school zones, and the listed sites in section 3.12 of this report (Item 4.1.2, Road Safety Project Plan, Urban Services Committee, 20 May 2024), over a two (2) year period, with a progress report on the outcome of the trials presented to Council after six (6) months.	
<b>Due:</b>	November 2024	
<b>27/5/2024</b>	<b>Pooraka Sports and Community Club, Lindblom Park, Pooraka</b>	Jon Foong
US-MWON2	4. Requests that Administration prepare a report for Council to provide information on the provision of a loan or grant up to the amount of \$300K to the Club and any implications that need to be considered by Council. As part of the report, the administration undertake discussions with the Club to understand the required works the Club proposes to undertake to its clubrooms – noting that the Clubrooms are owned by the Pooraka Sport and Community Club. 5. Requests the Administration to bring back a further report on options to support soccer at Lindblom Park Reserve including consideration of new clubroom facilities or changeroom facilities using the remainder of the budget with the Football Federation and State and Federal Government funding opportunities.	
<b>Due:</b>	September 2024	

<b>Meeting - Item</b>	<b>Heading and Resolution</b>	<b>Officer</b>
<b>27/5/2024</b>	<b>Road Closure Portion of Port Wakefield Road, Globe Derby Park</b>	Tim Starr
<b>MWON2</b>	5. Notes that in the event objections are made on the road closure, a further report will be presented to Council following the public consultation period for consideration of any objections.	
<b>Due:</b>	November 2024	
<b>27/5/2024</b>	<b>Reduction of Speed limit on Shepherdson Road</b>	Tony Calandro
<b>MWON2</b>	1. Bring back a report to Urban Services Committee by September 24 regarding: <input type="checkbox"/> Reduction of speed limit from 50km/h to 40km/h on Shepherdson Road, Parafield Gardens, for the section Salisbury Highway to Martins Road	
<b>Due:</b>	September 2024	
<b>27/5/2024</b>	<b>Wiltshire Street Pedestrian Access</b>	Tony Calandro
<b>MWON3</b>	1. Authorises the Administration to investigate options and associated costings for the installation of pedestrian crossings on Wiltshire Street, Salisbury between Church Street and Ann Street and report back to the July 2024 Urban Services Committee meeting.	
<b>Due:</b>	July 2024	

#### 4. CONCLUSION

- 4.1 Future reports for the Urban Services Committee have been reviewed and are presented to Council for noting.



<b>ITEM</b>	4.1.1
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	17 June 2024
<b>HEADING</b>	Capital Works - May 2024
<b>AUTHORS</b>	Jarred Collins, Manager Infrastructure Delivery, City Infrastructure Michelle Glover, Financial Project Administrator, City Infrastructure Jamie Shaw, Financial Project Administrator, City Infrastructure
<b>CITY PLAN LINKS</b>	1.1 Our City is attractive and well maintained 4.2 We deliver quality outcomes that meet the needs of our community 3.3 Our infrastructure supports investment and business activity
<b>SUMMARY</b>	The following monthly status report and requests for amendments are presented to effectively manage the City Infrastructure Capital Works Program.

## RECOMMENDATION

### That Council:

1. Approves the additional locations to be added to the 2023/24 PR20548 Bridge Renewal Program as detailed within paragraph 3.8 of this report (Item 4.1.1, Urban Services Committee, 17 June 2024) with no impact to the program budget.
2. Approves the proposed Road Reseal Program for 2024/25 as detailed within paragraph 3.8 of this report (Item 4.1.1, Urban Services Committee, 17 June 2024) with no impact to the program budget.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

### 2. EXTERNAL CONSULTATION / COMMUNICATION

2.1 As part of the management of the City Infrastructure Capital Works Program, updates on the program occur on a monthly basis via the Urban Services Committee, with highlights included on the City of Salisbury internet site, social media and in the periodic publication Salisbury Aware.

### 3. DISCUSSION

- 3.1 As we approach the highly anticipated official opening of the Salisbury Aquatic Centre on the 24<sup>th</sup> of June, the team have been busy with the finishing touches and coordinating hand over to the operator. The outdoor pool and slides look impressive, complimented by the natural landscape design the recreational area will provide the community with a place to enjoy a picnic lunch after enjoying a refreshing swim, a perfect harmony of relaxation and fun.

*Salisbury Aquatic Centre*



- 3.2 The Road Reseal Service Continuity Program continued delivery with 78% of the roads completed or near completion throughout April and May. The majority of works were carried out at night which reduced the disruption to peak hour traffic. The remainder of roads are on schedule to be completed in June.

As we move into the new financial year, the 2024/25 the priorities for the new year ahead have been identified with the sites detailed in the Amendments to Program section of this report.

*Night works at Maxwell Road, Pooraka*



- 3.3 The renewal of the Southern Carisbrooke Car Park was completed in May. All existing treated pine fencing was removed and replaced with recycled plastic bollards and galvanized rails. These bollards are a benefit to the community as they are virtually maintenance free and will not rot, rust, crack or split, providing an attractive and well-maintained reserve carpark.

*New Recycled Fencing at Southern Carisbrooke Car Park*



- 3.4 The Bridge Renewal program has continued to progress with the recent completion of Bridge 186 located at the Cascades in Mawson Lakes. The timber decking has been replaced with recycled composite decking providing the community with a long-lasting, environmentally friendly bridge that can be enjoyed for the many years to come.

*New decking at Bridge 186 Cascades, Mawson Lakes*



- 3.5 The acoustic panels on the walls and ceiling have now been installed at the Pooraka Farm Memorial Hall. The panels will help to reduce the noise levels and echoes, creating a soft and peaceful ambience improving the functionality of the hall so that it can be enjoyed by all that use it.

*Acoustic Panels at Pooraka Farm Memorial Hall*





3.6 As the part of the Minor Flood Mitigation Program the existing retaining wall at 9 Wilson Road, Para Hills was extended to direct the water flow away from the residents dwelling and into existing storm water infrastructure. This has provided the residents with peace of mind knowing that their homes will be better protected as we approach the winter season.

*Retaining wall at 9 Wilson Road*



3.7 The building renewal works at Wildwood Reserve, Salisbury Park were completed this month and the club is now enjoying a new canteen and freshened up wet areas. The outside of the building has been enhanced by a renewed painted finish, a verandah and LED lighting upgrade with timers and motion sensors. This has provided the Club with a compliant functional space, that has a fresh and modern aesthetic whilst also improving the lighting efficiency and security of the building.

*Wildwood Reserve, Salisbury Park Building Renewal*



- 3.8 There are a series of program amendments and / or changes being sought this reporting period, as outlined below.

### Program Amendments

#### *Amendment to Program*

#### **PR20548 Bridge Renewal Program**

With the 2023/24 Bridge Program successfully progressing through the scheduled program of works, there is now funding availability to undertake further works. Therefore, approval is being sought to add the following Bridges to the 2023/24 Bridge Program with no impact to the budget;

- Bridge 1029 St Kilda Mangrove Trail - Deck Renewal.
- Bridge 85 Greenfields Wetlands (Stage 1), Mawson Lakes – Deck & Kickboard Renewal.
- Bridge 120 Greenfields Wetlands (Stage 1), Mawson Lakes – Deck & Kickboard Renewal.

Recommendation: Approves the additional locations to be added to the 2023/24 PR20548 Bridge Renewal Program as detailed within Item 4.1.1, Urban Services Committee, 17 June 2024, with no impact to the program budget.

Impact: Due to program funding availability, inclusion of further works

#### **PR12000 Road Reseal Service Continuity Program**

The program for 2024/25 will include asphalt works on major and industrial roads, with preservation treatments on local roads to maintain the endorsed levels of service, as per the hierarchies approved by Council in March 2022 resolution 1292/2022.

The following list of 80 sites have been identified a priority for 2024/25:

- Mortess Street, Brahma Lodge
- Suffolk Avenue Brahma Lodge
- Gordonstown Road, Brahma Lodge
- Holloick Road, Brahma Lodge
- Karong Avenue, Brahma Lodge
- Banff Street, Burton
- Neil Street, Burton
- Woomera Avenue, Edinburgh
- Cadiz Court, Gulfview Heights
- Wynn Vale Street, Gulfview Heights
- Bayview Parade, Gulfview Heights
- Mulna Road, Ingle Farm
- Warubi Avenue, Ingle Farm
- Ravel Avenue, Ingle Farm
- Prosser Street, Ingle Farm

- Yanego Road, Ingle Farm
- Alawara Road, Ingle Farm
- Lara street, Ingle Farm
- Malbaru Avenue, Ingle Farm
- Clarke Street, Ingle Farm
- Dulkara Road, Ingle Farm
- Culbara Avenue, Ingle Farm
- Sloan Road, Ingle Farm
- Sabre Avenue, Ingle Farm
- Beachwood Avenue, Mawson Lakes
- Martins Rd, Parafield Gardens
- Raner Avenue, Parafield Gardens
- Sinclair Crescent, Para Hills
- River Drive, Para Hills
- Stevens Avenue, Para Hills
- Yulinda Terrace, Para Hills
- McMahon Avenue, Para Hills
- Welsh Crescent, Para Hills
- Frank Street, Para Hills
- Keith Street, Para Hills
- Graham Street, Para Hills
- Martindale Street, Para Hills
- Valda Road Para Hills
- Windsor Avenue (side) Para Hills
- Bermudez Crescent, Paralowie
- Burdett Drive, Paralowie
- Belmar Street, Paralowie
- Teresa Court, Paralowie
- Heston Court, Paralowie
- Rodney Court, Paralowie
- Holden Court, Paralowie
- Shaw Street, Paralowie
- Burton Road, Paralowie
- Heritage Drive, Paralowie
- Samuel Street, Paralowie
- Ningana Avenue, Para Vista
- Volare Avenue, Para Vista
- Claudia Street, Para Vista
- Pintara Avenue, Para Vista
- Armona Avenue, Para Vista
- Marni Street, Pooraka
- Violet Drive, Pooraka
- Cynthia Road, Salisbury
- Margaret Avenue, Salisbury
- Clarence Street, Salisbury
- Evan Street, Salisbury
- Devon drive, Salisbury

- Kirby Avenue Salisbury
- Murray Street, Salisbury
- Winzor Street, Salisbury
- John Street, Salisbury
- Amsterdam Crescent, Salisbury Downs
- Spains Road, Salisbury Downs
- Jeffries Road, Salisbury East
- Cheltenham Crescent, Salisbury East
- Tower Drive, Salisbury East
- David Street, Salisbury East
- Charlton Drive, Salisbury East
- Gem Street, Salisbury East
- Warwick Street, Salisbury East
- Shelton Drive, Salisbury East
- Damian Drive, Salisbury Heights
- Ilya Road, Salisbury North
- Nelson (Service) Road, Valley View
- RM Williams Drive, Walkley Heights

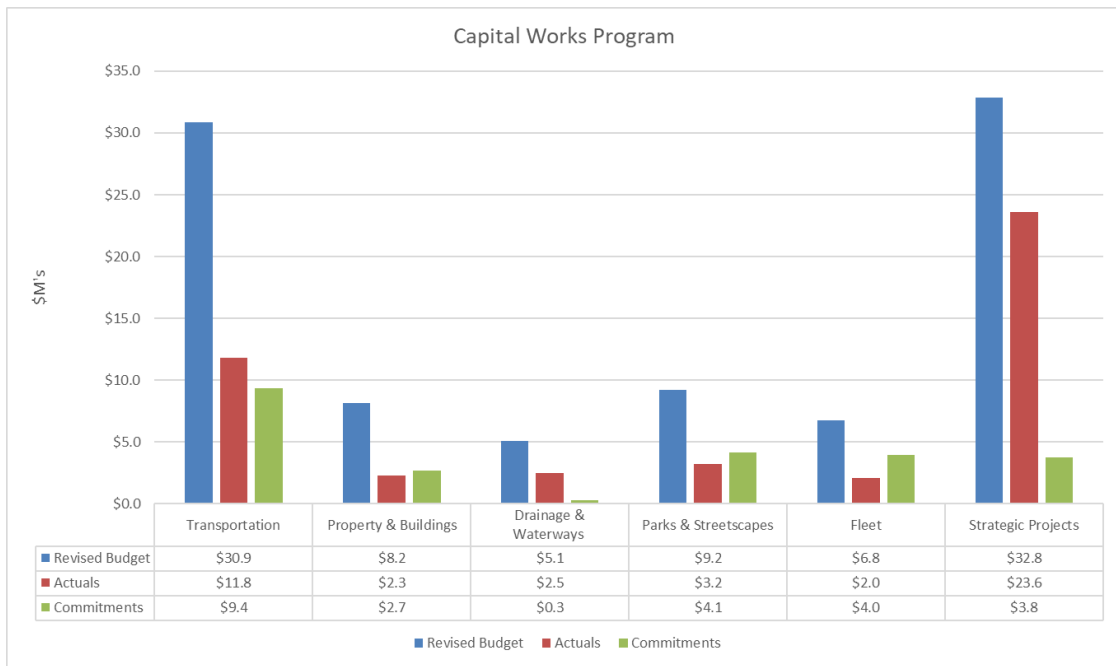
Noting of the above, sites are subject to change pending the completion of the design and investigation stage.

Recommendation: Approves the proposed Road Reseal Program for 2024/25 as detailed within Item 4.1.1, Urban Services Committee, 17 June 2024, with no impact to the program budget.

Impact: Nomination of program of works

#### 4. FINANCIAL OVERVIEW

- 4.1 As at the end of May 2024, the City Infrastructure Capital Works Program is \$45.4M or, 49%, expended together with \$24.2M of commitment. Collectively, the spend and commitments are \$69.6M or, 75% of the \$92.9M Revised Budget. These figures exclude Salisbury Water, Information Technology and Strategic Property capital works.
- 4.2 The following table displays the financial status by asset category which are covered within this report:



**5. CONCLUSION**

5.1 As we draw closer to the end of the financial year the Capital Works program is continuing to deliver projects across the city. The Salisbury Aquatic Centre is only a few weeks away from opening and 78% of the Road Reseal Continuity program has been delivered with the remaining program on schedule to be completed in June. Other highlights for this reporting period include the delivery of the recycled fencing at Carisbrooke South carpark, completion of the deck renewal at Bridge 186, flood mitigation works at Wilson Road and the completion of the building renewal works at Pooraka Farm Memorial Hall and the Wildwood Reserve club rooms.

5.2 The following requests have been included this reporting period to address funding changes:

5.2.1 As the 2023/24 Bridge Program has been able to progress through the scheduled program of works, there has been identified program funds available which enable additional works to now be completed, therefore a request to amend the program has been included this reporting period.

5.2.2 The 2024/25 Road Reseal Program has been developed which will see 80 street locations completed in 2024/25.



<b>ITEM</b>	4.1.2
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	17 June 2024
<b>HEADING</b>	Re-use and Recycle Hubs in our Community Centres
<b>AUTHORS</b>	Tamika Cook, Senior Natural Assets Officer, City Infrastructure Elizabeth MacGillivray, Senior Engineer, City Infrastructure
<b>CITY PLAN LINKS</b>	2.2 We make the most of our resources including water, waste and energy
<b>SUMMARY</b>	There are challenges involved in setting up recycling hubs such as resourcing and on-going funding. There are currently convenient locations within the Council area where items can be recycled such as batteries and mobile phones. A Waste Management Strategy is proposed for development in the 2024/25 financial year which will guide the direction of waste management within the City of Salisbury.

## RECOMMENDATION

### That Council:

1. Approves that the installation of a recycle hub not proceed at this point in time.
2. Notes that it may be considered through the development of the Waste Management Strategy, given there is currently a wide range of items and locations available for the community to drop off items for recycling.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

- 1.1 At its meeting held on Monday, 18 December 2023, it was resolved that Council:
  - “1. Notes that the City of Adelaide have installed Re-use and Recycle Hubs in their Community Centres.
  2. Notes that due to their success, they are expanding the program.
  3. Requests that Administration prepare a report in next six months for Urban Services Committee’s consideration in relation to replicating this program or similar at City of Salisbury.”
- 1.2 Recycling Hubs are a modular resource recovery system, which can be customised to each location to optimise resource recovery. Recycling Hubs can be a tool to assist with the diversion of waste from landfill and having a central collection point for the community to dispose of recyclable items that cannot go in yellow-lid kerbside recycling bins.

## 2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 NAWMA
- 2.2 City of Adelaide

## 3. DISCUSSION

- 3.1 City of Salisbury staff met with City of Adelaide staff who were responsible for the delivery of the reuse and recycle hubs at four locations in the City of Adelaide to seek further information about the process, costings, etc. of installing a recycling hub.
- 3.2 City of Adelaide spent a significant amount of time co-designing the first two recycle hubs with Master of Design students at the University of South Australia.
- 3.3 The City of Adelaide accepts the following items in its recycle hubs;
- Blister packs
  - Batteries
  - Printer cartridges
  - Small e-waste (eg. Chargers, hard drives, etc.)
  - X-rays
  - Light globes
  - Fluorescent tubes
  - Eye glasses
  - Mobile phones & tablets
  - Plastic bread tags
- 3.4 There are a number of key issues to consider when installing a recycling hub:
- 3.4.1 Council should consider its role in the space of waste management. Within the waste management sector, Council could perform one of three roles. It could facilitate, advocate or be a service provider. Setting up recycling hubs is a new service and Council could consider whether it is best placed to deliver the service taking into consideration the number of existing service providers in the city.
- 3.4.2 Existing service providers – there are already convenient locations where many items can currently be dropped off to be recycled throughout the City of Salisbury Council area. The list below outlines the items that can be easily recycled and where they can be dropped off within the Council area (or just outside Council boundary).

Recyclable Item	Location of Existing Recycling Hub
Batteries	<ul style="list-style-type: none"> <li>• Bunnings - Parafield</li> <li>• Aldi – Salisbury, Parafield Gardens, Mawson Lakes, Ingle Farm</li> <li>• Woolworths – Parabanks (Salisbury), Springbank Plaza (Burton), Hollywood Plaza (Salisbury Downs), Paralowie, Mawson Lakes, Para Hills</li> </ul>



Recyclable Item	Location of Existing Recycling Hub
	<ul style="list-style-type: none"> <li>• Drakes – Salisbury North, Walkley Heights, Para Hills</li> <li>• Coles – Paralowie, Parabanks (Salisbury), Hollywood Plaza (Salisbury Downs), Ingle Farm</li> <li>• Big W – Parabanks (Salisbury)</li> <li>• Foodland – Parafield Gardens, Mawson Lakes, Salisbury East, Saints (Salisbury Plain)</li> <li>• IGA – Para Vista</li> </ul>
Printer Cartridges	<ul style="list-style-type: none"> <li>• Officeworks – Parafield &amp; Elizabeth</li> <li>• Australia Post – Burton, Salisbury North, Parabanks (Salisbury), Hollywood Plaza (Salisbury Downs), Ingle Farm, Salisbury East, Paralowie</li> </ul>
Mobile Phones	<ul style="list-style-type: none"> <li>• Officeworks – Parafield &amp; Elizabeth</li> <li>• Telstra – Hollywood Plaza (Salisbury Downs), Parabanks (Salisbury)</li> <li>• Salvos – Salisbury Downs, Salisbury, Parafield Gardens</li> <li>• Optus – Parabanks (Salisbury)</li> <li>• Vodafone – Parabanks (Salisbury), Mawson Lakes</li> <li>• MobileMuster by ordering or collecting a free satchel from MobileMuster or Australia Post and posting back</li> </ul>
Small E-waste (hard drives, cables etc)	<ul style="list-style-type: none"> <li>• Bunnings - Parafield</li> <li>• Officeworks – Parafield &amp; Elizabeth</li> </ul>
Stationary	<ul style="list-style-type: none"> <li>• Officeworks – Parafield &amp; Elizabeth</li> </ul>
Blister packs (medication /tablets)	<ul style="list-style-type: none"> <li>• National Pharmacies – Salisbury, Elizabeth, Ingle Farm, Clovercrest</li> </ul>
Toys	<ul style="list-style-type: none"> <li>• Big W – Parabanks (Salisbury) &amp; Elizabeth</li> </ul>
Eye glasses	<ul style="list-style-type: none"> <li>• Specsavers – Parabanks (Salisbury), Hollywood Plaza (Salisbury Downs), Ingle Farm &amp; Elizabeth</li> </ul>

3.4.3 In addition to the above convenient locations, the following can also be disposed of for free at the Pooraka and Edinburgh Resource Recovery Centres:

- Metal
- Car batteries
- E-waste (eg. Televisions, computers, etc.)
- Cardboard
- Paint
- Gas cylinders
- Fluorescent tubes
- Household batteries
- X-rays

3.4.4 Resourcing – Resourcing is an important consideration for the safe management of recyclable materials. There are some recyclables such as mobile phones, batteries, light globes and fluorescent tubes that require higher levels of supervision due to privacy issues and work health and safety risk.

- Batteries have risk of electrical fires.
- One of the risks associated with mobile phones is theft of phones to obtain private information. There have been reports of bulk thefts from mobile phone recycling hubs.
- Florescent tubes and light globes present a WHS risk and require additional safety measures and are not suitable for collection at community centres.

Resourcing is required for supervision and the manual aspects of operating the recycling hub such as the transferring and distribution of recycling streams to the respective recycling collection centres.

The City of Adelaide advised staff members that they spent a third of their work time for the first three months getting the recycling hub up and running. They then spent one day per week sorting, emptying and distributing items to respective recycling companies. This does not include on-going supervision and education of the recycling hubs by staff members to ensure the right thing is being done by the community. It is estimated that a minimum of 0.25 FTE will be required to operate each recycling hub. At present, Council is not resourced to manage recycling hubs at community centres.

- 3.5 Taking the above into consideration, administration recommends that the role of Council in recycling at this time is to facilitate and advocate rather than direct provision of recycling services because the distribution of recycling services across the City of Salisbury is deemed adequate for its community. There are a number of tried methods to facilitate and advocate recycling such as targeted education programs, social media engagements or engaging businesses who are well placed to receive recyclable materials and provision of in-kind support to establish. Administration have been in discussion with NAWMA Education & Community Projects staff to consider how it can add value to the community through its education programs in partnership with Council. NAWMA have stated that they could partner with Council on a recycle hub and could look at contributing to a portion of the recycle unit itself, however do not have the resources to service the recycled items on an on-going basis.
- 3.6 In addition to the challenges above, preparation of a Waste Management Strategy has been included as a bid in the FY24/25 budget, as an action in line with the Sustainability Strategy. The broader picture of waste management within the City of Salisbury to improve accessibility of recycling services and waste education for the community.

#### 4. FINANCIAL OVERVIEW

- 4.1 Staff sought quotes from Source Separation Systems who supply pre-made recycling hubs. The cost of a medium sized (5 waste streams/compartments) recycling hub is \$4,615 (including freight and GST) and the size of a large sized (6 waste streams/compartments) is \$5,615 (including freight and GST).
- 4.2 Additional costs will include staff time to service the recycling hub, for example, emptying tubs once full, taking items to the Resource Recovery Centres and other recycling outlets. It is difficult to predict the time required for this as it will depend on community uptake and demand. However, a conservative estimate is a minimum of 0.25 FTE to operate each recycling hub.
- 4.3 Depending on which items are selected for inclusion in the recycling hub, there may also be other on-going costs to consider. An example would be, if blister packs were an item in the recycle hub, it would cost \$110 to set up the Pharmacycle bulk bag and signage, then an additional \$2,574 to arrange collection of the bulk bag each time it is filled with blister packs to be recycled by Pharmacycle. The capacity of a Pharmacycle bulk bag (1100L) is approximately 40,000 blister packs. Administration estimate that it would be approximately 2 collections per year, which equates to \$5,148/year.
- 4.4 The establishment cost is estimated to be \$37,000 (includes staff time and materials to establish the recycling hubs and distribution and collection network), and the ongoing operating cost is estimated to be \$120,000 per year (salaries and collection cost).

**5. CONCLUSION**

- 5.1 Given the wide range of current options and locations available for the community to recycle, as well as the challenges posed by the installation and operation of a recycling hub, it is recommended the establishment of a recycling hub not proceed at this time.
- 5.2 The Waste Management Strategy will guide the direction of waste management within the City and will allow for waste audits and community consultation to understand the needs of the community in relation to recycling practices.
- 5.3 As an interim step, Administration will update information on the City of Salisbury website to provide residents with information on current recycling options within the Council area and work with NAWMA to improve education and community and business outreach regarding recycling.

**INFORMATION ONLY**

<b>ITEM</b>	4.1.3
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	17 June 2024
<b>HEADING</b>	NAWMA Collection Contract - Letter to the NAWMA Board
<b>AUTHOR</b>	Elizabeth MacGillivray, Senior Engineer, City Infrastructure
<b>CITY PLAN LINKS</b>	2.2 We make the most of our resources including water, waste and energy
<b>SUMMARY</b>	The Northern Adelaide Waste Management Authority (NAWMA) is considering tenders for the kerbside collection contract, following closure of the tender period on 20 May 2024. Council administration has prepared a letter to be sent to the NAWMA Board outlining elements to be considered in the contract in order to support services for Salisbury residents.

**RECOMMENDATION**That Council:

1. Authorises the Chief Executive Officer to send the attached letter to the NAWMA Board (Attachment 1, Item 4.1.3, Urban Services Committee 17 June 2024).

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Letter to NAWMA re Collection Contract

**1. BACKGROUND**

- 1.1 The Northern Adelaide Waste Management Authority (NAWMA) provides waste management services for the City of Salisbury.
- 1.2 NAWMA manages multiple contracts for the provision of the different services required for the operation of the business. The current contract for the waste collection service expires in March 2025.
- 1.3 Following a request from Council staff, NAWMA provided a copy of the tender documentation.
- 1.4 The tender process for the collection contract closed on Monday 20 May 2024.

**2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 NAWMA Operational Staff

**3. DISCUSSION**

- 3.1 Waste management and the kerbside collection of waste takes up a significant portion of the budget for the City of Salisbury.

- 3.2 The contractor undertaking collection services has a significant impact on the delivery of services to the community. Reduction in service levels will impact our community and should not occur without Council's endorsement.
- 3.3 The contract period for the collection contract is 7 years.
- 3.4 The commencement of a new contract provides an opportunity for potential changes and the Council administration wishes to highlight elements to be considered as part of the contract negotiations and NAWMA decision.
- 3.5 The points below are set out in attachment 1, letter to be sent to NAWMA.
  - 3.5.1 Determination and provision of presentation rates for each bin type. Presentation rates are not currently provided in the existing collection contract. This information is helpful for reviewing collection data and planning for any future initiatives. Council expect this information to be reported monthly.
  - 3.5.2 Capability to obtain information about specific bins. Use of RFID and in-vehicle management system.
  - 3.5.3 Flexibility and the ability for collection trucks to be adaptable and able to provide additional data that may be required in coming years to adjust to changes to waste management practises that may occur.
  - 3.5.4 The ability to apply theme artwork to the trucks to encourage waste education and awareness.

#### **4. FINANCIAL OVERVIEW**

- 4.1 Council's FY24/25 budget includes a figure for waste management provided by NAWMA as these have already been determined as part of NAWMA's FY24/25 budget.
- 4.2 The new collection contract is likely to impact costs and charges however these will be incorporated into the FY25/26 budget and figures are not known at this time.

#### **5. CONCLUSION**

- 5.1 NAWMA recently received tenders for the kerbside waste collection contract and is currently considering the submissions.
- 5.2 The Council administration wishes to outline elements to be considered as part of collection services via a letter to the Chair of the NAWMA Board.



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4 June 2024

Mr Graham Dooley  
Chair,  
NAWMA Board

Via email

Dear Mr Dooley

Re: Collection Contract

The City of Salisbury understands that the NAWMA Collection Contract was recently put out for tender and closed on Monday 20 May 2024. Council staff were aware of the intention to tender the contract however were not aware of the specific timeframe and did not have the opportunity to discuss options prior to the tender being put to the market. In addition, the City of Salisbury has not signed a new Service Level Agreement with NAWMA so it is unclear whether the service levels assumed as the basis for the collection contract meet the needs of Council.

Entering into a new contract provides an opportunity to consider what information, services or options could be incorporated by service providers.

Following a discussion with NAWMA Operations staff, the City of Salisbury would appreciate the points below be considered during determination of a new collection contract.

- Determination and provision of presentation rates for each bin type. Presentation rates are not currently provided in the existing collection contract. This information is helpful for reviewing collection data and planning for any future initiatives.
- Capability to obtain information about specific bins. Use of RFID and in-vehicle management system.
- Flexibility and the ability for collection trucks to be adaptable and able to provide additional data that may be required in coming years to adjust to changes to waste management practises that may occur.

We trust these concerns are included in consideration of the tenders and look forward to a positive ongoing relationship, with a collection contract that serves the needs of our community and our Council area.

Yours faithfully,

John Harry  
CEO, City of Salisbury





<b>ITEM</b>	4.2.1
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	17 June 2024
<b>HEADING</b>	Lake Windemere Children's Centre - Playground petition
<b>AUTHOR</b>	Craig Johansen, Team Leader Natural Assets, City Infrastructure
<b>CITY PLAN LINKS</b>	1.1 Our City is attractive and well maintained 1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected
<b>SUMMARY</b>	The report provides information for consideration in response to the petition received from Lake Windemere Children's Centre for replacement and upgrade to the playspace located at Lake Windemere reserve.

## RECOMMENDATION

### That Council:

1. Notes that the proposed budget bid of \$750,000 prepared for consideration in the 2024/25 financial year for further upgrades to Lake Windemere is fully committed to deliver on the upgrade elements set out in the resolution adopted at the Council meeting held 15 May 2023; this upgrade did not include a playspace upgrade.
2. Notes that the expansion of the existing playspace in its current location is not recommended because of site constraints that would limit the type and number of play elements and reduce the value of the community outcome. In addition, the investment will unlikely meet the intended outcomes set out in the petition.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

1.1 At the Council meeting held 15 May 2023, Council resolved the following:

#### That Council

1. Approves that a budget bid of \$750,000, be prepared for consideration in the 2024/25 financial year for further upgrades to Lake Windermere including;
  1. Sealing of the path around the lake
  2. Installation of exercise equipment around the lake
  3. Installation of barbeque facilities
  4. Installation of toilet facilities
  5. Installation of a dog park
2. Requests Administration to bring back a further report with costings for installation of a water fountain in the ornamental lake for consideration as part of the Quarter 1 Budget Review for the 2023/24 financial year.

- 1.2 In March 2024, Council received a petition regarding the playground at Lake Windemere Reserve from the Lake Windemere Children's Centre with 71 signatories. Council subsequently resolved;

That Council:

1. *Receives the petition provided in (Item PET1, Council Meeting, 25 March 2024) in relation to the playground at Lake Windemere Park, Salisbury North.*
  2. *Notes the status of the playground repair works.*
  3. *Notes Cr Hood previous motion in relation to works at Lake Windemere and that there is a 2024/25 budget bid for upgrade works at Lake Windemere being considered as part of the Annual Business Plan and Budget process.*
  4. *Requests that Administration include additional play equipment as part of the design and subsequent consultation process in-line with the approved budget allocation, should the budget bid be adopted as part of the 2024/25 Annual Business Plan and Budget.*
- 1.3 Administration has spoken to the Principal of the Lake Windemere Children's Centre following the resolution of Council at the Council meeting held 15 May 2024 to inform them that:
- 1.3.1 The petition was received by Council; and
  - 1.3.2 Council had considered the matter and requested for administration to investigate the playground expansion for this playspace.
- 1.4 The playspace located within Lake Windemere was completed in 2015 as part of the upgrading of the capacity and improving the visual amenity of the lake.
- The existing playspace within Lake Windemere was vandalised and burnt on the 23<sup>rd</sup> July 2023. The insurer has assessed Council's claim and the settlement was achieved with Council's insurer in December 2023. The replacement playground equipment was ordered in January 2024 and is estimated to take 20 weeks to arrive.
- 1.5 The playspace in its current location has had limited surveillance due to the existing trees and reserve mounding (local flood protection) obscuring view of the playspace from neighbouring properties, which is likely a contributing factor to multiple cases of vandalism at this location.

## **2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 Nil

## **3. DISCUSSION**

- 3.1 In accordance to the resolution noted shown in Item 1.1 regarding proposed upgrades at Lake Windemere, a New Initiative Budget Bid (NIB) was prepared for the consideration of Council for the 2024/25 Financial Year. Administration has undertaken preliminary assessment of estimated cost based on current market and concept design. Based on estimated cost for the proposed upgrades, the \$750,000 budget for the upgrades is fully allocated and there are insufficient funds for more playground equipment at this site. As outlined in the following table;

Item	Cost	Comment
<i>Sealing of the path around the lake</i>	\$180,000	Approx. 700m of existing path 2m wide asphalt path, re-use existing base material, trim and compact.
<i>Installation of exercise equipment around the lake</i>	\$70,000	Based on recently completed works at the Paddocks, complete with edging and soft fall (3 stations around the lake)
<i>Installation of barbeque facilities</i>	\$60,000	Based on recently completed works at Fairbanks Reserve, complete with BBQ, picnic setting, structure and concrete slab.
<i>Installation of a water fountain in the ornamental lake</i>	\$40,000	Based on recent installation at Cascades, Mawson Lakes 2 x aerators (costs may increase if changes to SAPN network required)
<i>Installation of a dog park</i>	\$200,000	Based on recent projects, includes fencing, irrigation, lighting, air-lock gates, drinking fountain and furniture.
<i>Installation of public toilet</i>	\$200,000	Based on recent installation at Fairbanks Reserve, complete with service connections.
<b>Total</b>	<b>\$750,000</b>	

3.2 The following figure shows the map of the existing playspace at Lake Windemere.



Figure 1. Map showing the existing playspace at Lake Windemere.

3.3 From the above figure, the existing playspace is constrained by the new development to the east, stormwater detention basin to the north and established woodlands to the south and west of the play space. The following are key considerations for this proposal to expand the playspace.

- 3.3.1 Significant expansion to the south and west of the existing playspace will encroach into the wooded area, which will result in the lost of some established trees that are regarded as healthy. The wooded area provides some elements of nature play which is increasingly popular to children.
- 3.3.2 Significant expansion of the playspace to the east will bring the playspace closer to the development site and also reduce the tree screen separating the reserve from the new dwellings. This will be a lost of amenity for the new development.
- 3.3.3 Expansion in the northward direction will affect the flood handling capacity of the detention basin. There will need to be significant earthworks to modify the existing embankments to ensure that flood risk is maintained.
- 3.3.4 There is a small area approximately 83sqm adjacent to the existing playspace that could accommodate expansion of the playspace. However, due to the limited space and required separation between play elements and fencing, it would feasible to include at the most 2 additional smaller play elements, such as a swing or trampoline.
- 3.4 The principal of the kindergarten indicated that the playspace is often used by the kindergarten for activities and recommended that the play elements should cater to a diverse range of ages. However, the site was designed to be a local playspace which has a relatively small footprint insufficient to provide meaningful play for a diverse range of ages. Although a complete redevelopment of the site could increase the diversity of play, it would be at the expense of an established wooded area on the eastern side of the existing playspace.
- 3.5 The expansion of the playground is not recommended in its current location because of site constraints that would limit the type and number of play elements and reduce the value of the community outcome. In addition, the investment will unlikely meet the intended outcomes set out in the petition.

#### 4. FINANCIAL OVERVIEW

- 4.1 The NIB for the proposed upgrades of the open space at Lake Windermere has been prepared for Council's consideration in the 2024/25 Financial year. The budget of \$750,000 is fully committed to deliver on the following elements as set out in the resolution adopted at Council meeting held 15 May 2024.
  - 4.1.1 Sealing of the path around the lake
  - 4.1.2 Installation of exercise equipment around the lake
  - 4.1.3 Installation of barbeque facilities
  - 4.1.4 Installation of toilet facilities
  - 4.1.5 Installation of a dog park
- 4.2 Cost estimates for minor play elements such as trampoline and swings cost between \$17,000 to \$25,000 each. Due to site constraints, it would not be possible to accommodate more than 2 play elements at this location. The estimated total cost of installing two new elements and expansion of the soft fall area is \$78,000.

**5. CONCLUSION**

- 5.1 The expansion of the existing playspace is constrained by site features which includes a established wooded area to the south and west, development to the east and stormwater management infrastructure required to reduce flood risk to the north. Expansion of the playground in its current location is not recommended because meaningful expansion cannot be achieved without loss of established native trees and affecting flood management for the local stormwater catchment.
- 5.2 The proposed budget bid of \$750,000 prepared for consideration in the 2024/25 financial year for further upgrades to Lake Windemere is fully committed to deliver on the upgrade elements set out in the resolution made by Council at its meeting held 15 May 2023.



<b>ITEM</b>	US-QON1
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	17 June 2024
<b>HEADING</b>	Question on Notice: Cr B Brug: Spa and Sauna at Aquatic Centre

**A Question on Notice was received from Cr B Brug:**

**Questions:**

1. Is there scope and space for a future upgrade of the Salisbury Aquatic Centre to include a spa and sauna facilities?
2. What would be indicative costs to do so?

**Administration Response:**

1. There is no room within the existing building envelope.
2. It is difficult to give an estimated cost due to the amount of building work and electrical network augmentation that could be required in addition to installing a spa and sauna.





<b>ITEM</b>	US-QON2
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	17 June 2024
<b>HEADING</b>	Question on Notice: Cr B Brug: Trees corner Wright Road and Beovich Road

**A Question On Notice Was Received From Cr B Brug:**

**Question:**

1. Could the Administration advise whether there are any plans to remove or plant trees on the corner of Wright Road and Beovich Road?

**Administration response:**

1. There are no current plans to add to the existing landscape treatment at that junction or along Wright Road.