



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

17 JUNE 2024

MEMBERS PRESENT

Cr S Ouk (Chairman)
Mayor G Aldridge (ex officio) (*from 6.58 pm*)
Cr B Brug
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr S Reardon

OBSERVERS

Cr S McKell
Cr D Hood

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Trainee, Ms M Prasad
Manager People & Performance, Ms K Logan
Manager Urban, Recreation and Natural Assets, Mr J Foong
Manager Engineering Assets & Systems, Mr M Purdie
Manager Strategic Development Projects, Ms S Klein
Manager Community Experience, Ms C Kroepsch
Team Leader Project Delivery, Mr J Bower
A/Manager Sport, Recreation and Community Planning, Mr B Hopkins

The meeting commenced at 6.51pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology was received from Cr M Mazzeo.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr S Ouk
Seconded Cr A Graham

The Minutes of the Urban Services Committee Meeting held on 20 May 2024, be taken as read and confirmed.

CARRIED

REPORTS

Administration

4.0.1 Future Reports for the Urban Services Committee

Moved Cr A Graham
Seconded Cr B Brug

That Council:

1. Notes the report.

CARRIED

For Decision

4.1.1 Capital Works - May 2024

Moved Cr C Buchanan
Seconded Cr A Graham

That Council:

1. Approves the additional locations to be added to the 2023/24 PR20548 Bridge Renewal Program as detailed within paragraph 3.8 of this report (Item 4.1.1, Urban Services Committee, 17 June 2024) with no impact to the program budget.
2. Approves the proposed Road Reseal Program for 2024/25 as detailed within paragraph 3.8 of this report (Item 4.1.1, Urban Services Committee, 17 June 2024) with no impact to the program budget.

CARRIED

4.1.2 Re-use and Recycle Hubs in our Community Centres

Moved Cr B Brug
Seconded Cr C Buchanan

That Council:

1. Notes the report.
2. Requests a further report after discussions with NAWMA on a potential model partnership with City of Salisbury in relation to developing a recycling Hub.
3. Request administration to update information on the City of Salisbury website of current recycling options in the Council area.
4. Requests administration to write to NAWMA asking them to give consideration on improvements to education, community and business outreach on recycling options.

CARRIED

Mayor Aldridge entered the meeting at 6.58 pm.

4.1.3 NAWMA Collection Contract - Letter to the NAWMA Board

Moved Cr A Graham
Seconded Cr B Brug

Cr C Buchanan declared a general conflict of interest on the basis of being a Board member of NAWMA, noting the conflict of interest exemption under s75A (2)(e) of the Local Government Act 1999. Cr Buchanan stated that he would manage the conflict by leaving the meeting. Cr C Buchanan left the meeting at 7:27 pm.

Recommendation

That Council:

1. Authorises the Chief Executive Officer to send the attached letter to the NAWMA Board (Attachment 1, Item 4.1.3, Urban Services Committee 17 June 2024).

CARRIED

Cr C Buchanan returned to the meeting at 07:27 pm.

For Information

4.2.1 Lake Windemere Children's Centre - Playground petition

Moved Cr C Buchanan

Seconded Cr B Brug

That Council:

1. Notes that the proposed budget bid of \$750,000 prepared for consideration in the 2024/25 financial year for further upgrades to Lake Windemere is fully committed to deliver on the upgrade elements set out in the resolution adopted at the Council meeting held 15 May 2023; this upgrade did not include a playspace upgrade.
2. Requests Administration to meet with the Ward Councillor to consult on consideration of location for additional play equipment and types of play equipment and report back to the Urban Services Committee in July 2024 with costs for consideration.

CARRIED

QUESTIONS ON NOTICE

US-QON1 Question on Notice: Cr B Brug: Spa and Sauna at Aquatic Centre

A Question on Notice was received from Cr B Brug:

Questions:

1. Is there scope and space for a future upgrade of the Salisbury Aquatic Centre to include a spa and sauna facilities?
2. What would be indicative costs to do so?

Administration Response:

1. There is no room within the existing building envelope.
2. It is difficult to give an estimated cost due to the amount of building work and electrical network augmentation that could be required in addition to installing a spa and sauna.

US-QON2 Question on Notice: Trees corner Wright Road and Beovich Road

A Question on Notice was received from Cr B Brug:

Question:

1. Could the Administration advise whether there are any plans to remove or plant trees on the corner of Wright Road and Beovich Road?

Administration response:

1. There are no current plans to add to the existing landscape treatment at that junction or along Wright Road.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business Items.

ORDERS TO EXCLUDE THE PUBLIC

4.4.1 St Kilda Tramway Interface Agreement

Moved Cr A Graham
Seconded Mayor G Aldridge

The Urban Services Committee orders:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, it is necessary and appropriate to exclude the public for consideration of Agenda Item 4.4.1 St Kilda Tramway Interface Agreement, with the exception of the following persons:*

- Chief Executive Officer
- Deputy Chief Executive Officer
- General Manager City Infrastructure
- General Manager Community Development
- General Manager City Development
- Manager Governance
- Governance Trainee
- Manager People & Performance
- Manager Urban, Recreation and Natural Assets
- Manager Engineering Assets & Systems
- Manager Strategic Development Projects
- Manager Community Experience
- Team Leader Project Delivery
- A/Manager Sport, Recreation and Community Planning

On the basis that:

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations regarding Council's commercial position.

*On that basis the public's interest is best served by not disclosing the **St Kilda Tramway Interface Agreement** item and discussion at this point in time.*

CARRIED

4.4.2 Access Improvements - Carisbrooke Park to Harry Bowey

Moved Cr A Graham
Seconded Mayor G Aldridge

The Urban Services Committee Orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, it is necessary and appropriate to exclude the public for the consideration of Agenda Item 4.4.2 Access Improvements – Carisbrook Park to Harry Bowey, with the exception of the following persons:*

- Chief Executive Officer
- Deputy Chief Executive Officer
- General Manager City Infrastructure
- General Manager Community Development
- General Manager City Development
- Manager Governance
- Governance Trainee
- Manager People & Performance
- Manager Urban, Recreation and Natural Assets
- Manager Engineering Assets & Systems
- Manager Strategic Development Projects
- Manager Community Experience
- Team Leader Project Delivery
- A/Manager Sport, Recreation and Community Planning

On the basis that:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to proposed commercial negotiations regarding Council's commercial position.

On that basis the public's interest is best served by not disclosing the Access Improvements - Carisbrooke Park to Harry Bowey item and discussion at this point in time.

CARRIED

4.4.3 St Kilda Tackle and Tucker - Further Five Year Lease Extension

Moved Cr A Graham
Seconded Mayor G Aldridge

The Urban Services Committee orders:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, it is necessary and appropriate to exclude the public for the consideration of Agenda Item 4.4.3 St Kilda Tackle and Tucker – Further Five Year Lease Extension, with the exception of the following persons:*

- Chief Executive Officer
- Deputy Chief Executive Officer
- General Manager City Infrastructure
- General Manager Community Development
- General Manager City Development
- Manager Governance
- Governance Trainee
- Manager People & Performance
- Manager Urban, Recreation and Natural Assets
- Manager Engineering Assets & Systems
- Manager Strategic Development Projects
- Manager Community Experience
- Team Leader Project Delivery
- A/Manager Sport, Recreation and Community Planning

On the basis that:

- it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

- commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

2. *In weighing up the factors related to disclosure,*

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

- Non-disclosure of the matter and discussion of this item in confidence would protect confidential information provided by St Kilda Tackle and Tucker relating to proposed commercial negotiations regarding extending the lease and Council's commercial position.

*On that basis the public's interest is best served by not disclosing the **St Kilda Tackle and Tucker - Further Five Year Lease Extension** item and discussion at this point in time.*

CARRIED

The meeting moved into confidence at 7.39pm.

The meeting moved out of confidence and closed at 8.57pm.

CHAIRMAN.....

DATE.....