



**MINUTES OF COUNCIL ASSESSMENT PANEL MEETING HELD IN THE WITTBER
ROOM, SALISBURY COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

27 AUGUST 2024

MEMBERS PRESENT

Mr T Mosel (Presiding Member)
Mr R Bateup
Ms C Gill
Mr B Brug
Mr J Botten

STAFF

Assessment Manager, Mr C Zafirooulos
Development Officer Planning, Mr B Ferguson
Team Leader Business Services, Ms H Crossley

The meeting commenced at 6.30pm.

The Presiding Member welcomed the members, staff and the gallery to the meeting.

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

ADOPTED MINUTES FROM PREVIOUS MEETING

The Minutes of the Council Assessment Panel Meeting held on 23 April 2024, be taken as read and confirmed.

DECLARATIONS OF CONFLICTS OF INTEREST

Nil

REPORTS

Nil

8.2.1 Assessment Manager Quarterly Report - April to June 2024

Mr B Brug moved, and the Council Assessment Panel resolved that the information is received and noted.

8.2.2 Status of Current Appeal Matters and Deferred Items

Mr R Bateup moved, and the Council Assessment Panel resolved that the information is received.

8.2.3 Annual Report of the Council Assessment Panel for 2023/24

Mr B Brug moved, and the Council Assessment Panel resolved that the draft Council Assessment Panel Annual Report for 2023/24 be adopted with the following changes:

Paragraph 1.4

Remove Panel Members full first names and replace with initials only.

Paragraph 1.30

Replace “While the Panel may continue to exercise its professional judgement and potentially reject proposals, this may not address the current community expectations for non-residential development proposals in residential area.” with “While the Panel will continue to exercise its professional judgement, the outcome may not be consistent with the current community expectations.”

8.2.4 Planning System Implementation Review

Mr J Botten moved, and the Council Assessment Panel resolved to note the Final Report and State Government response to the Expert Panel on the Planning System Implementation Review.

8.2.5 Delegations

Mr R Bateup moved, and the Council Assessment Panel resolved that:

1. Revokes, in accordance with Section 100(2)(d) of the *Planning, Development and Infrastructure Act 2016* its previous delegations to the Assessment Manager and General Manager City Development of those powers and functions under the *Planning Development and Infrastructure Act 2016* as included in Attachment 1 (CAP meeting 26 September 2023, Item no. 8.2.1).
2. Delegates in exercise of the power contained in Section 100 of the *Planning, Development and Infrastructure Act 2016* the powers and functions under the *Planning, Development and Infrastructure Act 2016* and statutory instruments made thereunder contained in the proposed Instrument of Delegation as Attachment 1 to this report (CAP, 27 August 2024, Item 8.2.5) to the positions identified in the third column of the proposed Instrument of Delegation subject to the conditions and/or limitations, if any, specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
3. Notes the delegated powers and functions may be exercised individually by each delegate in respect of any particular matter where the delegate is required or proposing to act in the course of their duties.
4. Notes that such powers and functions may be further delegated by the Assessment Manager in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the Assessment Manager sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation as included in Attachment 1(CAP, 27 August 2024, Item 8.2.5).
5. Notes the power in Sections 119(9) and (14) of the *Planning, Development and Infrastructure Act 2016* and Regulation 7 of the *Planning, Development and Infrastructure (Fees, Charges and Contributions) Regulations 2019* may be further delegated by the General Manager City Development in accordance with Section 100(2)(c) of the *Planning, Development and Infrastructure Act 2016* as the General Manager City Development sees fit, unless otherwise indicated in the Schedule of Conditions contained in the proposed Instrument of Delegation as included in Attachment 1(CAP, 27 August 2024, Item 8.2.5).
6. Notes that the delegations be reviewed in September 2025.

8.2.6 Appeal Matter ERD-23-000053 for a Childcare Centre at 61 Stanford Road, Salisbury Heights (Development Application 23002678)

Mr R Bateup moved, and the Council Assessment Panel resolved that:

1. Report is noted.
2. Copy of report be presented to Council to consider the current Code policy expression and how it aligns with current community expectations for non-residential development proposals in residential areas.

8.2.7 Policy Issues Arising from Consideration of Development Applications

Nil

8.2.8 Future Meetings & Agenda Items

Next meeting scheduled for Tuesday 24 September 2024.

ADOPTION OF MINUTES

Ms C Gill moved, and the Council Assessment Panel resolved that the Minutes of the Council Assessment Panel Meeting be taken and read as confirmed.

The meeting closed at 7.46 pm.

PRESIDING MEMBER: Mr T Mosel

DATE: 27 August 2024
(refer to email approving minutes registered in the City of Salisbury's Record Management System - Document Number 82772366)