



AGENDA

FOR INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE MEETING TO BE HELD ON

20 AUGUST 2024 AT 6.30 PM

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr S Reardon (Chairman)
Mayor G Aldridge (ex officio)
Cr L Brug
Deputy Mayor, Cr C Buchanan
Cr K Grenfell (Deputy Chairman)
Cr M Mazzeo
Cr S McKell

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
General Manager Community Development, Mrs A Pokoney Cramey
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Innovation and Business Development Committee Meeting held on 16 April 2024.

REPORTS

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee 11

QUESTIONS ON NOTICE

There are no Questions on Notice.

MOTIONS ON NOTICE

There are no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

ORDERS TO EXCLUDE THE PUBLIC

**6.4.1 Project Connect - Update
Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and

- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations

On that basis the public's interest is best served by not disclosing the **6.4.1 Project Connect - Update** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

CLOSE

Confidential Item 6.4.1



**MINUTES OF INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE
MEETING HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY
COMMUNITY HUB, 34 CHURCH STREET, SALISBURY ON**

16 APRIL 2024

MEMBERS PRESENT

Cr S Reardon (Chairman)
Mayor G Aldridge (ex officio)
Cr L Brug (*via Video Conferencing – MS Teams*)
Cr C Buchanan
Cr K Grenfell (Deputy Chairman)
Cr M Mazzeo

OBSERVERS

Cr A Graham (*via Video Conferencing – MS Teams*)
Cr P Jensen (*via Video Conferencing – MS Teams*)

STAFF

Chief Executive Officer, Mr J Harry
Deputy Chief Executive Officer, Mr C Mansueto
A/General Manager Community Development, Ms C Giles
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms K Boyd
Manager Strategic Development Projects, Ms S Klein
A/Manager Sport, Recreation and Community Planning, Mr B Hopkins
Manager Community Health and Wellbeing, Ms V Haracic
Manager Engineering Assets and Systems, Mr M Purdie
Director Business Transformation, Ms J Emerson
Product Owner – Employee Lifecycle, Ms S Jones
Project Administrator Business Transformation, Mr D Cortvriend

The meeting commenced at 6.31 pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology has been received from Cr S McKell.

LEAVE OF ABSENCE

Nil

PRESENTATION OF MINUTES

Moved Mayor G Aldridge
Seconded Cr K Grenfell

The Minutes of the Innovation and Business Development Committee Meeting held on 19 March 2024, be taken as read and confirmed.

CARRIED

REPORTS

Administration

6.0.1 Future Reports for the Innovation and Business Development Committee

Moved Cr K Grenfell
Seconded Cr M Mazzeo

That Council:

1. Notes the report.

CARRIED

For Decision

6.1.1 Streetscape Renewal Tree Planting Service Delivery

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Notes the delivery of the tree planting and establishment components of the capital Street Tree Renewal Program from contract delivery to internal teams commencing in the 2025 planting season.
2. Approves a staffing headcount increase of 2 FTE ongoing positions in the Field Services Division for 2024/25, with a capital budget of \$183k, which will be funded through the Street Tree Renewal Capital funding.

-
3. Approves a non-discretionary budget bid for the 2024/25 budget process for the purchase of two (2) additional planting/watering trucks, one (1) utility, and (1) skid steer and trailer, with a capital budget of \$625k. The ongoing costs of \$126.5k (excluding depreciation) for these plant items will also be funded through the Street Tree Renewal Capital program funding.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business items.

ORDERS TO EXCLUDE THE PUBLIC

6.4.1 Project Connect Quarterly Status Update

Moved Cr M Mazzeo
Seconded Cr K Grenfell

The Innovation and Business Development Committee orders:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, it is necessary and appropriate to exclude the public for the consideration of Agenda Item 6.4.1 Project Connect Quarterly Status Update with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *A/General Manager Community Development*
- *General Manager City Infrastructure*
- *General Manager City Development*
- *Manager Governance*
- *Governance Support Officer*
- *Manager Strategic Development Projects*
- *A/Manager Sport, Recreation and Community Planning*
- *Manager Community Health and Wellbeing*
- *Manager Engineering Assets and Systems*
- *Director Business Transformation*
- *Product Owner – Employee Lifecycle*
- *Project Administrator Business Transformation*

On the basis that:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest; and*
- *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
- *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*

-
2. *In weighing up the factors related to disclosure,
- disclosure of this matter to the public would demonstrate
accountability and transparency of the Council's operations*
- On that basis the public's interest is best served by not disclosing
the **Project Connect Quarterly Status Update** item and discussion
at this point in time.*

CARRIED

The meeting moved into confidence at 6.40pm.

The meeting moved out of confidence and closed at 6.53pm.

CHAIRMAN.....

DATE.....

| | |
|------------------------|--|
| ITEM | 6.0.1 |
| | INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE |
| DATE | 20 August 2024 |
| HEADING | Future Reports for the Innovation and Business Development Committee |
| AUTHOR | Mercedes Healy, Personal Assistant Executive Office, CEO and Governance |
| CITY PLAN LINKS | 4.2 We deliver quality outcomes that meet the needs of our community |
| SUMMARY | This item details reports to be presented to the Innovation and Business Development Committee as a result of a previous Council resolution. |

RECOMMENDATION

That Council:

1. Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 A list of resolutions requiring a future report to Council is presented to each committee for noting.
- 1.2 If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 No External consultation was required in the development of this report.

3. REPORT

3.1 The table below outlines the reports to be presented to the Innovation and Business Development Committee as a result of a Council resolution.

| Meeting - Item | Heading and Resolution | Officer |
|------------------|---|---------------------|
| 23 October 2023 | Motion on Notice: Business Awards | Leandro Lopez Digon |
| MON3 | 4. Requests the Administration to present a report to the relevant Committee to investigate the feasibility of running a proposed Citywide business awards event in late 2024 / 2025, similar to the City of Onkaparinga and some other councils. | |
| Due: | March 2024 | |
| Deferred: | September 2024 | |
| Reason: | Continuing to gather information to prepare the report. | |
| 26 February 2024 | Road Reseal Update | Jarred Collins |
| 6.2.1 | 2. Requests administration to provide a status update every two years and a further report at the completion of the four year term review before the contract is extended. | |
| Due: | February 2026 | |

4. CONCLUSION / PROPOSAL

4.1 Future reports for the Innovation and Business Development Committee have been reviewed and are presented to Council for noting.