



## **AGENDA**

**FOR FINANCE AND CORPORATE SERVICES COMMITTEE MEETING TO BE HELD ON**

**16 SEPTEMBER 2024 AT THE CONCLUSION OF THE POLICY AND PLANNING COMMITTEE**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Cr B Brug (Chairman)  
Mayor G Aldridge  
Cr L Brug (Deputy Chairman)  
Deputy Mayor, Cr C Buchanan  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk  
Cr S Reardon

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
A/General Manager City Infrastructure, Mr C Haskas  
General Manager Community Development, Mrs A Pokoney Cramey  
A/General Manager City Development, Ms S Klein  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms M Prasad

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**APOLOGIES**

**LEAVE OF ABSENCE**

**PRESENTATION OF MINUTES**

Presentation of the Minutes of the Finance and Corporate Services Committee Meeting held on 19 August 2024.

**REPORTS**

*For Decision*

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*For Information*

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**QUESTIONS ON NOTICE**

There are no Questions on Notice.

**MOTIONS ON NOTICE**

There are no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

**CLOSE**



**MINUTES OF FINANCE AND CORPORATE SERVICES COMMITTEE MEETING  
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON**

**19 AUGUST 2024**

**MEMBERS PRESENT**

Cr B Brug (Chairman)  
Mayor G Aldridge  
Cr L Brug (Deputy Chairman)  
Deputy Mayor, Cr C Buchanan  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk  
Cr S Reardon

**STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
A/General Manager City Development, Mr L Lopez Digon  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms M Prasad  
Manager Field Services, Mr M Purdie  
Manager Infrastructure Design & Delivery, Mr J Collins  
Manager Urban, Recreation & Natural Assets, Mr J Foong  
Manager Community Experience, Ms C Kroepsch  
Manager People & Performance, Ms K Logan  
Manager Strategic Development Projects, Ms S Klein  
Manager Environmental Health & Community Compliance, Mr J Darzanos

The meeting commenced at 6.32pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

An apology has been received from Cr P Jensen.

**LEAVE OF ABSENCE**

Nil.

**PRESENTATION OF MINUTES**

Moved Mayor G Aldridge  
Seconded Cr A Graham

The Minutes of the Finance and Corporate Services Committee Meeting held on 15 July 2024, be taken as read and confirmed.

**CARRIED**

**REPORTS**

*For Information*

**2.2.1 Independent Living Units and Lifestyle SA Villages**

Moved Cr C Buchanan  
Seconded Cr A Graham

That Council:

- 1. Notes the report.
- 2. Request a further information report to be presented to Council with costings to provide a 10% and 15% rebate to all independent living units.

**CARRIED**

**QUESTIONS ON NOTICE**

There were no Questions on Notice.

**MOTIONS ON NOTICE**

There were no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business Items.

The meeting closed at 6.36pm.

CHAIRMAN.....

DATE.....

**ITEM** 2.1.1  
**FINANCE AND CORPORATE SERVICES COMMITTEE**

**DATE** 16 September 2024

**HEADING** Budget Timetable 2025/26

**AUTHOR** Kate George, Manager Financial Services, Business Excellence

**CITY PLAN LINKS** 4.2 We deliver quality outcomes that meet the needs of our community

**SUMMARY** To enable appropriate diary management, the budget workshops and meetings are being planned now. This report details proposed meeting and workshop dates, and associated draft agendas required to ensure the 2025/26 Budget is adopted at the June 2025 Council meeting.

### **RECOMMENDATION**

#### That Council:

1. Approves the draft timetable for the preparation and presentation of the 2025/26 Budget, as included in this report (Item no. 2.1.1, Finance and Corporate Services Committee, 16 September 2024)

### **ATTACHMENTS**

There are no attachments to this report.

### **1. BACKGROUND**

- 1.1 To enable administration to plan for and prioritise budget meetings, a proposed meeting and workshop schedule for the 2025/26 Budget process has been prepared.

### **2. CONSULTATION / COMMUNICATION**

- 2.1 Nil.

### **3. REPORT**

- 3.1 The 2025/26 budget planning process has commenced and it is anticipated that the formal adoption of the budget and declaration of rates for 2025/26 will occur at the June 2025 Council meeting. To ensure this timeframe is met a series of meetings with Council are required between February and June 2025.

- 3.1 The Elected Member Workshop Forum in February will normally include a discussion of strategic direction, key projects, and long-term financial sustainability concepts and impacts. The information considered at the relevant sessions of this weekend workshop will help to inform the budget and the information that is presented to Council during the budget process. Further details on the structure and content of the Elected Member Workshop Forum will be provided closer to the event.
- 3.2 A series of Council workshops and meetings are proposed between February and June. Public consultation of the Long-Term Financial Plan and Annual Business Plan and Budget is planned for May, with time set aside for any verbal representations at the May Council Meeting. Consultation feedback will be reported to Council at the June Finance and Corporate Services meeting. The dates of the meetings and workshops and the associated draft agendas are detailed in the table below:

<b>Meeting Date</b>	<b>Meeting Time</b>	<b>Purpose</b>
2 February 2025 To be confirmed	Times to be confirmed	Elected Member Workshop Forum <ul style="list-style-type: none"> <li>• Long Term Financial Plan Concepts and sustainability indicators</li> <li>• Strategic Initiatives</li> </ul>
Wednesday, 5 March 2025	First Budget Workshop 6.30pm - 9.30pm Council Chambers (CEO Briefing Session)	<ul style="list-style-type: none"> <li>• Capital New &amp; Renewal Bids</li> <li>• Plant Furniture &amp; Equipment Bids</li> </ul>
Wednesday, 12 March 2025	Second Budget Workshop 6.30pm - 9.30pm Council Chambers (CEO Briefing Session)	<ul style="list-style-type: none"> <li>• Recap Elected Member Workshop Outcomes</li> <li>• Base Operating Budget</li> <li>• Operating New Initiatives</li> <li>• IT New Initiatives</li> <li>• Recreation Fees &amp; Charges</li> </ul>
Monday, 17 March 2025	Finance and Corporate Services Committee	<ul style="list-style-type: none"> <li>• Business Units report on current year and overview of next year Budget</li> <li>• Update from first budget workshop</li> <li>• Budget Bids Report</li> </ul>
Wednesday, 26 March 2025	Third Budget Workshop 6.30pm – 9.30pm Council Chambers (CEO Briefing Session)	<ul style="list-style-type: none"> <li>• Long Term Financial Plan</li> <li>• NAWMA Presentation</li> <li>• Recreation Services Presentation</li> <li>• Any other matters required to complete budget discussions prior to finalising the draft budget for public consultation</li> </ul>
Wednesday, 16 April 2025	Audit and Risk Committee 6.30pm	<ul style="list-style-type: none"> <li>• S126(4)(AB) <i>Local Government Act 1999</i> review of the draft annual plan</li> </ul>

ITEM 2.1.1

<b>Meeting Date</b>	<b>Meeting Time</b>	<b>Purpose</b>
Monday, 21 April 2025	Finance and Corporate Services Committee	<ul style="list-style-type: none"> <li>• Updated Consolidated Summary</li> <li>• Update on Budget Workshop Actions</li> <li>• Other Budget Refinements</li> <li>• Finalise Draft Budget</li> <li>• Draft Annual Plan and Budget</li> <li>• Recreation Services Fees and Charges</li> </ul>
Monday, 28 April 2025	Council Meeting 6:30pm	<ul style="list-style-type: none"> <li>• Adoption of draft Annual Business Plan for consultation</li> </ul>
Monday, 19 May 2025	Finance and Corporate Services Committee	<ul style="list-style-type: none"> <li>• Updated Consolidated Summary</li> <li>• Rating Updated</li> <li>• Update on any other outstanding items</li> </ul>
Monday, 26 May 2025	Council Meeting 6.30pm	<ul style="list-style-type: none"> <li>• Verbal representations on the draft Annual Business Plan</li> </ul>
Tuesday, 10 June 2025*	Finance and Corporate Services Committee	<ul style="list-style-type: none"> <li>• Feedback from Public Consultation</li> <li>• Update Consolidated Summary</li> <li>• Rating Update</li> <li>• Final changes</li> </ul>
Monday, 23 June 2025	Council Meeting 6.30pm	<ul style="list-style-type: none"> <li>• Formal Adoption of the Budget and Declaration of Rates</li> </ul>

\* June Finance and Corporate Services Committee meeting brought forward

3.3 The timetable above is consistent with the prior year's timetable.

**4. CONCLUSION / PROPOSAL**

4.1 The proposed budget meeting and workshop dates are provided for consideration. The timing of these meetings is required to ensure smooth passage of the budget to enable its adoption at the June 2025 Council meeting.





<b>ITEM</b>	2.1.2
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	16 September 2024
<b>HEADING</b>	2023-2024 Carried Forward Funds and Budget Adjustments
<b>AUTHORS</b>	Joe Scordo, Senior Management Accountant, Business Excellence Christy Martin, Team Leader Project Support, City Infrastructure Brayden French, Assistant Accountant, Business Excellence
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This report and the associated attachments summarise the operating and infrastructure budgets that are required to be carried forward from the 2023/24 Financial Year to the 2024/25 Financial Year and other budget adjustments for 2023/24.

**RECOMMENDATION**That Council:

1. Approves the 2024/25 budget be increased with \$37,369,704 funds carried forward to be applied as detailed in the Schedule of Funds Carried Forward from 2023/2024 to 2024/2025 in Attachment 1 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
2. Approves the 2023/2024 project expenditure budgets be reduced to reflect returned funds totalling \$9,617,728, and the total includes a return to the developer reserve of \$199,462 as per the Schedule of Funds Returned to Council 2023/24 in Attachment 2 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
3. Approves the 2023/24 project expenditure budgets be increased to reflect additional actual expenditure of \$967,874, as per the Schedule of Budget Adjustments 2023/24 in Attachment 3 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
4. Approves transfers of \$236,217 Capital to Operating and \$298,397 Operating to Capital to balance completed programs and projects, and \$91,000 Operating to Operating to consolidate operational budgets, and align to planned 2024/25 expenditure, as per the Schedule of Budget Transfers 2023/24 in Attachment 4 to this report (Item No. 2.1.2 Finance and Corporate Services 16 September 2024).
5. Approves the 2023/24 project budgets be adjusted for unsuccessful grant applications totalling \$594,813 income, and \$690,852 expenditure, as detailed in Attachment 5 to this report Schedule of Grant Funding Adjustments (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).

6. Approves the 2023/24 Budget be adjusted for grants and other funding adjustments of \$162,627 Capital income, and \$161,252 Capital expenditure, with expenditure budgets carried forward, as detailed in Attachment 5 to this report Schedule of Grant Funding Adjustments (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
7. Approves budget allocation in 2023/24 of \$116,335 for PR27564 Montague Road Stormwater Failure to align with actual expenditure, and remove this project from non-discretionary funding at the 2024/25 First Quarter Budget Review (Council Resolution 0698/2024).
8. Approves operating funding included within the Schedule of Funds Carried Forward from 2023/2024 to 2024/2025 in Attachment 1 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024), PR26294 Managed Service – Telephone System 21/22 & PR26295 Expand Call Centre Functionality 21/22, totalling \$62,700 be repurposed to fund PR27895 Additional Confirm Licences within PR94997 Organisational Information Technology for the 2024/25 financial year, at a value of \$62,700.
9. Approves the program inclusion of building renewal and ergonomic upgrades at the Polaris Centre within PR18097 SAMP Building Service Continuity Program, with \$300,000 budget funding included within Schedule of Funds Carried Forward from 2023/2024 to 2024/2025 in Attachment 1 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024) and approves an additional budget allocation of \$200,000 in 2024/25 to provide the balance of the \$500,000 in total funding required for the Polaris Centre.
10. Approves the removal of 2024/25 operating expenditure budget for kerb and gutter replacement of \$870k, as this has also been included in PR12000 Road Reseal/Reconstruction Program.
11. Approves the 2023/24 project expenditure budgets be increased to reflect additional actual expenditure of \$82,014 for Minor Capital Works itemised in the table below, to reflect operating expenditure and associate budget transferred to capital (PR27784) as part of the end of financial year review of expenditure.

Work Detail	Total Cost
Supply and Install of Bollards to Watershed Wetlands	\$9,310
Campus Picnic Settings Park F - remove and install new	\$34,420
Para Hills Oval Coaches Boxes	\$14,500
Aerator Isla Circuit Mawson Lakes	\$16,880
CCTV Sysetm St Kilda Community Hall	\$6,904
<b>Total Cost to be Capitalised</b>	<b>\$82,014</b>

12. Approves the transfer of 2024/25 expenditure budgets relating to the Salisbury Aquatic Centre (SAC) maintenance to reflect service delivery responsibilities in City Infrastructure, per paragraph 3.20 (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
13. Approves the transfer of the following amounts to the Business Transformation Future Fund (BTFF) for the 2023/24 financial year, in accordance with the Business Transformation Future Fund Policy:

<b>Expenditure / Income Category</b>	<b>Savings / Gains</b>
Interest Expense	1,478,000
<b>Total</b>	<b>1,478,000</b>

- 14. Notes the transfer of \$100k from Business Transformation Future Fund to Project Connect operating budget for fourth quarter of 2023/24 in accordance with CEO delegation provided by resolution 0724/2024.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

- 1. Schedule of Funds Carried Forward from 2023/24 to 2024/25
- 2. Schedule of Funds Returned to Council 2023/24
- 3. Schedule of Budget Adjustments 2023/24
- 4. Schedule of Budget Transfers 2023/24
- 5. Schedule of Grants and Other Funding Adjustments 2023/24
- 6. Capital Carry Forward Report 2023/24

**1. BACKGROUND**

1.1 Each year as part of the End of Financial Year process there is a need to review budgets to identify funds to be carried forward, to provide budgets in the following year for completion of projects in progress or delayed due to unforeseen circumstances.

**2. CONSULTATION / COMMUNICATION**

**2.1 Internal**

2.1.1 As part of the 2023/24 end of financial year processes Financial Services called for, and received from staff, requests outlining any funds to be carried forward from the 2023/24 Financial Year into the 2024/25 Financial Year. Financial Services met with the relevant managers as appropriate and reviewed requests in line with the guidelines for carry forward funds.

2.1.2 The Team Leader Project Support has liaised extensively across the City Infrastructure Department, with other departments as appropriate and with Financial Services in supporting the carry forward process.

**3. REPORT**

3.1 The schedule of funds carried forward from 2023/24 into 2024/25 is contained in Attachment 1. The schedule details the nature of the budgets and the extent of external funding. The total level of capital carry forwards from 2023/24 of \$33,581M (circled in yellow in the table below) is an increase of \$11.169M when compared with the prior year of \$22.349M, with the more significant items being within transport and strategic projects. The overall capital program for 2023/24 ended at a revised budget of \$103.6M compared with \$91.9M for the prior year, effectively these additional project funds were unable to be delivered in the year and resulted in the increased level of carry forward.

**Total Capital**

3.2 The 2023/24 financial year original infrastructure budget (inclusive of Information Technology and Plant, Office Furniture and Equipment) was \$41M, which was increased because of carry forwards of \$22M from 2022/23. At the 2022/23 Third Quarter Budget Review, \$23M of budget was retimed from 2022/23 into 2023/24 budgets. As a result of this, and other endorsed 2023/24 Budget Review Bids the Revised Capital Budget position at the conclusion of the 2023/24 financial year was \$97.8M, as shown in the table below circled in red, and \$103.6M Total Revised Budget inclusive of operating associated funding as detailed within the Operating Components of Capital in the table below, with this total circled in purple.

**2023/24 Project Delivery & Carry Forward Summary**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud		% Rev Bud
<b>Infrastructure Capital</b>												
Drainage & Waterways	4,657,359	2,360,078	3,036,561	65%	1,591,115	34%	370,000	8%	676,483	15%	778,453	17%
Plant & Fleet	5,888,659	2,368,663	5,498,693	93%	3,488,190	59%	-	0%	3,130,031	53%	32,081	1%
Parks & Streetscapes	8,101,452	4,294,373	7,746,618	96%	3,002,397	37%	-	0%	3,452,246	43%	938,127	12%
Property & Buildings	7,796,576	3,118,755	5,277,454	68%	4,188,065	54%	300,000	4%	2,158,699	28%	527,230	7%
Transportation	29,174,137	18,340,687	25,269,847	87%	7,178,338	25%	-	0%	6,929,160	24%	3,487,935	12%
Salisbury Water	4,736,640	1,153,709	1,511,808	32%	2,656,082	56%	-	0%	358,100	8%	1,004,044	21%
Strategic Projects	32,081,227	24,190,793	25,914,608	81%	7,902,223	25%	5,873,725	18%	1,723,815	5%	288,479	1%
<b>Capital Infrastructure Total</b>	<b>92,436,048</b>	<b>55,827,058</b>	<b>74,255,591</b>	<b>80%</b>	<b>30,006,411</b>	<b>32.5%</b>	<b>6,543,725</b>	<b>7%</b>	<b>18,428,533</b>	<b>20%</b>	<b>7,056,348</b>	<b>8%</b>
<b>Other Capital</b>												
Strategic Property	3,900,154	450,530	924,698	24%	3,443,501	88%	-	0%	474,167	12%	-	0%
Information Technology	1,456,537	561,657	673,380	46%	130,978	9%	-	0%	111,723	8%	697,902	48%
<b>Other Total Capital</b>	<b>5,356,691</b>	<b>1,012,187</b>	<b>1,598,078</b>	<b>30%</b>	<b>3,574,479</b>	<b>66.7%</b>	<b>-</b>	<b>0%</b>	<b>585,891</b>	<b>11%</b>	<b>697,902</b>	<b>13%</b>

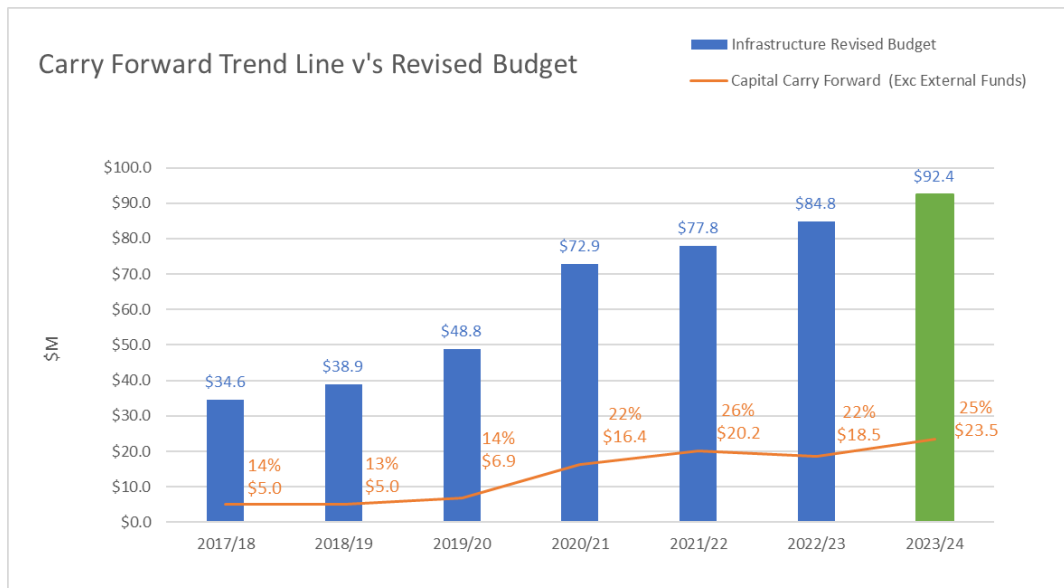
<b>Total of Capital</b>	<b>97,792,739</b>	<b>56,839,245</b>	<b>75,853,669</b>	<b>78%</b>	<b>33,580,890</b>	<b>34.3%</b>	<b>6,543,725</b>	<b>7%</b>	<b>19,014,424</b>	<b>19%</b>	<b>7,754,251</b>	<b>8%</b>
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Operating Components of Capital												
Drainage & Waterways	419,071	257,348	257,348	61%	129,573	31%	-	0%	5,304	1%	171,184	41%
Plant & Fleet	-	-	-	0%	-	0%	-	0%	-	0%	-	0%
Parks & Streetscapes	119,480	40,652	40,652	34%	81,269	68%	-	0%	56,202	47%	-	0%
Property & Buildings	353,428	181,935	181,935	51%	42,600	12%	-	0%	40,730	12%	159,895	45%
Transportation	1,798,360	365,459	365,459	20%	22,000	1%	-	0%	20,838	1%	1,196,101	67%
Salisbury Water	-	-	-	0%	-	0%	-	0%	-	0%	-	0%
Strategic Projects	2,549,669	2,341,319	2,341,319	92%	201,864	8%	-	0%	805,659	32%	33,700	1%
Strategic Property	353,412	482,905	482,905	137%	36,951	10%	-	0%	171,863	49%	125,901	36%
Information Technology	208,997	35,600	35,600	17%	62,700	30%	-	0%	-	0%	176,697	85%
<b>Total Operating</b>	<b>5,802,417</b>	<b>3,705,217</b>	<b>3,705,217</b>	<b>64%</b>	<b>576,957</b>	<b>9.9%</b>	<b>-</b>	<b>0%</b>	<b>1,100,595</b>	<b>19%</b>	<b>1,863,478</b>	<b>32%</b>

<b>GRAND TOTAL</b>	<b>103,595,156</b>	<b>60,544,462</b>	<b>79,558,885</b>	<b>77%</b>	<b>34,157,847</b>	<b>33.0%</b>	<b>6,543,725</b>	<b>6%</b>	<b>20,115,019</b>	<b>19%</b>	<b>9,617,728</b>	<b>9%</b>
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**Infrastructure Capital**

- 3.3 The revised capital budget at year end was \$97.8M (circled in red in the above table) which at this value exceeds each of the previous five financial years. The Salisbury Aquatic Centre formed part of this significant budget, however there were other factors such as a high level of external grant funding and the additional \$3.4M allocated in May 2024 via the third quarter budget review. These late funds have been flowed into the carry forward presented within this report.
- 3.4 The requested carry forward amount for Total Capital is \$33.6M or 34.3% (circled in yellow in the table above), with committed funds at year end totalling \$19M or 19% (circled in orange in the table above). This level of carry forward is reflective of a program with an increased revised budget, particularly when adjusted late in the year, and high value of external funding operating in a constrained and challenged construction industry.
- 3.5 There were many noteworthy achievements which resulted the provision of new and improved infrastructure for the community. The successful completion and opening of the Salisbury Aquatic Centre remains a highlight for the year, together with the new outdoor community sporting facilities at Baltimore Reserve, Parafield Gardens, and the opening of the new sporting clubrooms at the Paddocks, Para Hills West. Whilst these strategic projects are key highlights, the completion of routine programs such as road reseal is not to be forgotten. These annual renewal programs ensure the community has the infrastructure to live and enjoy the City and the many landscapes it has to offer.
- 3.6 Despite the \$7.6M increase from last financial year, the 2023/24 Capital Infrastructure Program revised budget of \$92.4M ended with a carry forward value of \$30M, 32.5%. The following graph demonstrates the continuous increase in the revised budget over recent years together with the level of carry forward as a line across the years.



- 3.7 It is important to note that the Capital Infrastructure Program continued to be challenged by the construction industry with restricted contractor and consultancy availability, and supply of materials and goods. These limited resources have had to be carefully managed and monitored in an effort to mitigate the impact upon the Capital Infrastructure Program. Further information regarding the capital program can be found in Attachment 6, Capital Carry Forward Report, where details of achievements, requested budget adjustments, and works with funding continuing in 2024/25 can be found.

### **Operating**

- 3.8 Carry forwards total \$3,789k comprised of \$3,212k of operational budget carry forward (2022/23 \$2,874k) and \$577k of operating components of capital carry forward (2022/23 \$2,960k).
- 3.9 Operating Expenditure Carry Forward (excluding operating components related to the Capital Program) is \$3,212k, which is 2.1% of the revised operating budget (2023/24 2%).
- 3.10 Elected Member Training budget of \$53k (2022/23 \$28k) has been carried forward in line with Council's policy, being that the balance of Individual Elected Member Development training budget (Item 5.1(c)) not expended in the immediate preceding year be carried forward for one year.
- 3.11 Further information regarding each operating Carry Forward is detailed in Attachment 1.

### **Returned Funds (Recommendation 2)**

- 3.12 This financial year funds of \$9.6M are being returned, which is greater than the typical level of returned funds being \$3M-\$4M. Further details are contained in Attachment 2.

### **Budget Adjustments (Recommendation 3)**

- 3.13 Budget adjustments of \$968k are required to balance specific projects and provide funds for over expenditure across several projects, with most amounts being relatively minor. Further details are contained in Attachment 3.

### **Budget Transfers (Recommendation 4)**

- 3.14 Budget transfers of \$236,217 Capital to Operating and \$298,397 Operating to Capital are required to move funds between projects and balance project actuals to the budgets provided, and transfers between operating budgets totalling \$91k repurpose unspent operating funds as detailed in Attachment 4.

### **Grant Funding and Other Income Adjustments (Recommendations 5 and 6)**

- 3.15 Grant and other income funding adjustments for unsuccessful 2023/24 grants and other income (Recommendation 5) of capital income \$594,813 and capital expenditure \$690,852 require the 2023/24 budget to be revised to remove these amounts.
- 3.16 Additional grants and other income amounts received or adjusted in 2023/24 totalling \$114,589 income and \$113,214 expenditure (Recommendation 6) necessitates the creation of income and expenditure budgets, with the expenditure budgets carried forward into 2024/25 to enable these projects to be delivered.

**Other Adjustments (Recommendations 7 - 13)**

- 3.17 Retimed funds of \$116,335 are recommended (Recommendation 7) to provide funding for actual expenditure in 2023/24 for PR27564 Montague Road Stormwater Failure. This item is endorsed as a non-discretionary budget bid for the 2024/25 First Quarter Budget Review, (Council Resolution 0698/2024), which will be reduced by \$116,335 to reflect this retimed amount.
- 3.18 Additional Confirm (asset management application) licences, within PR94997 Organisational Information Technology for the 2024/25 financial year are estimated to cost \$62,700. Recommendation 8 proposes carrying forward and repurposing unspent budget from PR26294 Managed Service – Telephone System 21/22 & PR26295 Expand Call Centre Functionality 21/22, totalling \$62,700 to provide funds for this purpose.
- 3.19 Building renewal and ergonomic upgrades at the Polaris Centre costing \$500,000 in total are proposed to be funded from \$300,000 within PR18097 SAMP Building Service Continuity Program within Schedule of Funds Carried Forward from 2023/2024 to 2024/2025 in Attachment 1 to this report (Item No. 2.1.2 Finance and Corporate Services 16 September 2024), with the remaining balance of \$200,000 recommended to be funded from an additional 2024/25 budget allocation (Recommendation 9).
- 3.20 During the 2023/24 end of financial year review of operating expenditure it was found that \$82,014 of Minor Capital Works should have been allocated to infrastructure capital projects. As the asset value take up process had been completed at this time it was not considered practical to revise project budgets, and instead Recommendation 11 provides associated budget transferred to capital (PR27784) to compensate for this expenditure. Details are provided in the table below:

Work Detail	Total Cost
Supply and Install of Bollards to Watershed Wetlands	\$9,310
Campus Picnic Settings Park F - remove and install new	\$34,420
Para Hills Oval Coaches Boxes	\$14,500
Aerator Isla Circuit Mawson Lakes	\$16,880
CCTV Systeem St Kilda Community Hall	\$6,904
<b>Total Cost to be Capitalised</b>	<b>\$82,014</b>

- 3.21 Salisbury Aquatic Centre Maintenance Budget was endorsed per CONFIDENTIAL OPN001240 for inclusion in the 2024/25 Budget. The maintenance budget was initially incorrectly allocated, and Recommendation 12 proposes to transfer the budget to reflect service delivery responsibilities in City Infrastructure. Details are provided in the table below:

Operations & Maintenance Elements	Amount	Transfer From	Transfer To
Utilities	\$ 16,000	Park Maintenance - Field Services	Maintenance SAC - Field Services
ICT & Security Services & Hardware	\$ 10,000	Park Maintenance - Field Services	Maintenance SAC - Field Services
Lawn Mowing, Landscape Maintenance & Irrigation	\$ 99,000	Park Maintenance - Field Services	Park Maintenance SAC - Field Services
Building Maintenance	\$ 83,500	Park Maintenance - Field Services	Maintenance SAC - Field Services
Aquatic Systems & Infrastructure Maintenance	\$ 20,000	Park Maintenance - Field Services	Maintenance SAC - Field Services
Site Precinct Maintenance	\$ 82,500	Park Maintenance - Field Services	Maintenance SAC - Field Services
<b>Total</b>	<b>\$ 311,000</b>		

### **Business Transformation Future Fund (Recommendations 13)**

3.22 In accordance with the Business Transformation Future Fund (BTFF) Policy the following expenditure savings are proposed to be transferred to the BTFF Provision:

Expenditure / Income Category	Savings / Gains
Interest Expense	1,478,000
<b>Total</b>	<b>1,478,000</b>

3.23 At the time of preparing this report the end of financial year process is underway, and this may result in the need to update these figures so that actual expenditure / income on each category aligns to budget. The recommendation allows that administration be authorised to update these figures to reflect changes necessitated through end of financial year process and reported back to Council through end of year reporting.

#### **4. CONCLUSION / PROPOSAL**

- 4.1 The level of carry forward funds at the completion of 2023/24 is \$37.4M which is an increase on the prior year carry forward amount of \$28.2M.
- 4.2 Following approval of the recommendation in this report these amounts will be included into the revised budget for 2024/25 and be included in the 2023/24 Financial Statements as a Reserve.



## RECOMMENDATION 1. SCHEDULE OF FUNDS CARRIED FORWARD FROM 2023/24 to 2024/25

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2024/25		
		COUNCIL	EXTERNAL	TOTAL
<b>WORKS IN PROGRESS</b>				
<b>INFRASTRUCTURE CAPITAL WORKS</b>				
<b>Transportation</b>				
13725	Major Traffic Improvements Service Continuity Program	1,240,411	-	1,240,411
13952	School Zones and Pedestrian Crossings Service Continuity Program	45,459	-	45,459
14498	New Footpath and Kerb Ramps Service Continuity Program	364,108	-	364,108
14804	Bicycle Network Improvements Service Continuity Program	7,412	-	7,412
17190	City Wide Trails Service Continuity Program	150,000	-	150,000
17754	SAMP: Sport Lighting Service Continuity Program	1,615,751	-	1,615,751
20548	SAMP: Bridge Service Continuity Program	1,853,637	-	1,853,637
21413	SAMP: Carpark Renewal / Upgrade Service Continuity Program	63,466	-	63,466
21478	SAMP: Public Lighting Service Continuity Program	325,037	-	325,037
22118	SAMP: Bituminous Footpaths Service Continuity Program	213,057	-	213,057
27117	New Community Bus Stops	150,000	-	150,000
27670	Road Safety Project Plan	100,000	-	100,000
27671	Road Safety Initiatives	50,000	-	50,000
27700	Carisbrooke Park, Salisbury Park, Park Entrance	1,000,000	-	1,000,000
	<b>Sub-Total</b>	<b>7,178,338</b>	<b>-</b>	<b>7,178,338</b>
<b>Property &amp; Buildings</b>				
17598	Clubs/Sporting Facilities Service Continuity Program	31,193	-	31,193
18097	SAMP: Building Service Continuity Program	2,807,426	-	2,807,426
22518	SAMP: Buildings Planning Program	199,492	-	199,492
23282	SAMP: CCTV Upgrade Renewal Program	109,939	-	109,939
25077	Public & Community Art Program	58,959	-	58,959
27209	Animal Pound Facility, Pooraka	61,966	-	61,966
27869	Yalumba Drive Reserve, Paralowie, Sports Clubrooms	13,413	-	13,413
30248	Hausler Reserve, Paralowie, Change Facility	253,714	-	253,714
27292	NAWMA Research Recovery Park	149,239	-	149,239
27539	Carisbrooke Park Changing Places Facility	147,800	300,000	447,800
30234	Salisbury Community Hub Customer Pods	54,925	-	54,925
	<b>Sub-Total</b>	<b>3,888,065</b>	<b>300,000</b>	<b>4,188,065</b>
<b>Drainage &amp; Waterways</b>				
17205	SAMP: Watercourse Management Service Continuity Program	50,068	55,000	105,068
22229	Major Flooding Mitigation Service Continuity Projects	828,814	-	828,814
22512	SAMP: Drainage and Waterways Planning Program	56,533	315,000	371,533
25419	Environmental Open Space Management	115,756	-	115,756
25611	SAMP: Dam Service Continuity & Rectification Program	67,003	-	67,003
27077	Minor Drainage Networks	102,943	-	102,943
	<b>Sub-Total</b>	<b>1,221,115</b>	<b>370,000</b>	<b>1,591,115</b>
<b>Parks &amp; Streetscapes</b>				
17040	SAMP: Irrigation Service Continuity Program	159,905	-	159,905
17080	New Parks & Reserve Signage	20,056	-	20,056
20018	SAMP: Playground Service Continuity Program	817,203	-	817,203
21409	SAMP: Outdoor Sports Court Service Continuity Program	361,984	-	361,984
21456	Reserve Upgrade Program	97,277	-	97,277
25140	SAMP: Parks & Streetscape Planning Program	44,398	-	44,398
25861	Additional Playgrounds	371,919	-	371,919
26657	SAMP: Dog Park Service Continuity Program	129,166	-	129,166
26661	SAMP: Outdoor Furniture Service Continuity Program	50,000	-	50,000
27096	Irrigation Controller Renewal	730,347	-	730,347
27211	Fairbanks Drive Reserve, Paralowie, Development	19,572	-	19,572
30140	Yalumba Drive Reserve, Paralowie, Reserve Upgrade	14,366	-	14,366
27542	Animal Pound, Pooraka, Exercise Yard	24,372	-	24,372
27673	Lake Windermere, Salisbury North, Lake Fountain	91,857	-	91,857
31122	Jacaranda Grove, Mawson Lakes, Lighting	69,976	-	69,976
	<b>Sub-Total</b>	<b>3,002,397</b>	<b>-</b>	<b>3,002,397</b>

Item 2.1.2 - Attachment 1 - Schedule of Funds Carried Forward from 2023/24 to 2024/25

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2024/25		
		COUNCIL	EXTERNAL	TOTAL
<b>Salisbury Water Business</b>				
20874	Salisbury Water Asset Renewal Program	322,022	-	322,022
21191	Salisbury Water Planning Program	49,773	-	49,773
23447	Salisbury Water Sustainable Schools Program	900,738	-	900,738
25171	Recycled Water Supply to Reactivated Reserves	189,906	-	189,906
25173	Regulatory Groundwater Monitoring and Reporting	55,088	-	55,088
25174	Pump Station Upgrade Program	512,575	-	512,575
25933	Salisbury Water Solar Head Tanks	100,000	-	100,000
25943	Dry Creek Weirs & Harvesting	525,981	-	525,981
	<b>Sub-Total</b>	<b>2,656,082</b>	<b>-</b>	<b>2,656,082</b>
<b>Strategic Projects</b>				
25035	City Centre Revitalisation	50,000	-	50,000
25058	Paddocks Master Plan Implementation	45,208	-	45,208
25878	Feature Entry	9,870	-	9,870
26708	Community Infrastructure Grants Program	-	2,029,460	2,029,460
26709	2021/22 Special Purpose Grants	1,401,138	1,300,000	2,701,138
26727	Salisbury Aquatic Centre	-	940,368	940,368
27145	Burton Community Hub, Door Modifications and Signage	14,732	-	14,732
27163	Local Roads & Community Infrastructure Program - Phase 4	-	1,603,897	1,603,897
31127	Confidential	402,163	-	402,163
31143	Confidential	105,388	-	105,388
	<b>Sub-Total</b>	<b>2,028,499</b>	<b>5,873,725</b>	<b>7,902,223</b>
<b>STRATEGIC PROPERTY</b>				
25980	Hoyle Green, Para Hills	87,743	-	87,743
25999	The Boardwalk, Paralowie	245,956	-	245,956
26066	Strategic Property Feasibility Program	13,179	-	13,179
25978	Lake Windemere, Salisbury North	2,723,247	-	2,723,247
25979	Walkleys Road Corridor Development	373,375	-	373,375
	<b>TOTAL - STRATEGIC PROPERTY</b>	<b>3,443,501</b>	<b>-</b>	<b>3,443,501</b>
<b>INFORMATION TECHNOLOGY</b>				
94997	Information Technology Program	130,978	-	130,978
	<b>TOTAL - INFORMATION TECHNOLOGY</b>	<b>130,978</b>	<b>-</b>	<b>130,978</b>
<b>FLEET</b>				
22843	SAMP: Plant & Fleet Replacement Program	3,178,190	-	3,178,190
94999	New Major Fleet & Plant	310,000	-	310,000
	<b>TOTAL - FLEET</b>	<b>3,488,190</b>	<b>-</b>	<b>3,488,190</b>
	<b>Sub-total Capital Projects Capital Component</b>	<b>27,037,165</b>	<b>6,543,725</b>	<b>33,580,890</b>

Item 2.1.2 - Attachment 1 - Schedule of Funds Carried Forward from 2023/24 to 2024/25

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2024/25		
		COUNCIL	EXTERNAL	TOTAL
WORKS IN PROGRESS				
OPERATING	<b>Capital Projects Operating Component</b>			
	<b>Transportation</b>			
14498	New Footpath and Kerb Ramps Service Continuity Program	22,000	-	22,000
	<b>Property &amp; Buildings</b>			
25077	Public & Community Art Program	22,600	-	22,600
30248	Hausler Reserve, Paratowie, Change Facility	20,000	-	20,000
	<b>Drainage &amp; Waterways</b>			
22512	SAMP: Drainage and Waterways Planning Program	46,940	-	46,940
25415	Jones Road, Bolivar - Site Rehabilitatn	12,000	-	12,000
25419	Environmental Open Space Management	70,633	-	70,633
	<b>Parks &amp; Streetscapes</b>			
26279	Street Tree Litter Assistance	49,230	-	49,230
26282	Maintenance & Monoriting of High Risk Reserve Trees	32,039	-	32,039
	<b>Strategic Projects</b>			
31000	Project Connect	201,864	-	201,864
	<b>Strategic Property</b>			
26066	Strategic Property Feasibility Program	36,951	-	36,951
	<b>Information Technology</b>			
94997	Information Technology Program	62,700	-	62,700
	<b>Sub-total Capital Projects Operating Component</b>	<b>576,957</b>	<b>-</b>	<b>576,957</b>

Item 2.1.2 - Attachment 1 - Schedule of Funds Carried Forward from 2023/24 to 2024/25

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2024/25		
		COUNCIL	EXTERNAL	TOTAL
WORKS IN PROGRESS				
OPERATING	<b>Operating Carry Forwards 2023/2024</b>			
	<b>Business Transformation Contractual Services</b>			
	Unspent 2023/24 Business Transformation Contractual Services budget required for project delivery.	195,367	-	195,367
	<b>PLS Innovation Funding - Social Worker in Libraries Pilot</b>			
	This relates to the \$50k funding Council received from the Libraries Board for the Social Worker in Libraries pilot, which will be delivered in the 24/25 financial year.	-	50,000	50,000
	<b>Words Grow Minds Funding</b>			
	This relates to the \$10k funding Council received from the Libraries Board in 23/24 to deliver the Words Grow Minds event in September 2024.	-	10,000	10,000
	<b>Writer's Week - Nagi Event</b>			
	This relates to the funding allocated to delivering the Nagi event at the Hub in March 2024, which was cancelled. Nagi has now re-confirmed with a new date scheduled for October 2024 and as such the funds will be required to cover this event, which will be in event mode.	10,000	-	10,000
	<b>Strategic Urban Planning Consulting</b>			
	This relates to a number of projects that have already been started and require the budget to be carried forward to be finalised in the new financial year. These include City Plan, Salisbury North Oval precinct plan, Climate Change Risk, Strategic Growth Framework and investigations for Council and private-led Code Amendments.	375,000	-	375,000
	<b>CEO Consulting Funds</b>			
	Unspent 23/24 CEO Consulting budget.	445,000	-	445,000
	<b>Cultural Plan</b>			
	Carry forward of funds committed for an Art Consultant to deliver the Cultural Plan.	15,000	-	15,000
	<b>Art and Cultural Activation</b>			
	Carry forward of funds committed to Art and Cultural Activations at the Salisbury Community Hub such as ASO and Patch Theatre.	30,000	-	30,000
	<b>Paralowie Mural</b>			
	Carry forward of funds committed to a public mural in Paralowie.	10,000	-	10,000
	<b>Community Grants</b>			
	Carry forward of successful Community Grants that have been approved but are yet to be processed for payment.	37,500	-	37,500
	<b>Strategic &amp; International Partnerships</b>			
	Unspent 23/24 Strategic & International Partnerships budget.	38,000	-	38,000
	<b>Communication Access Accreditation</b>			
	This relates to the Communication Access Accreditation which has not progressed due to factors out of Council's control. The accreditation is expected to be completed in the 2024-25 financial year.	10,000	-	10,000
	<b>Diversitours Project</b>			
	This relates to the Diversitours Project budget which was included to budget at 2023/24 third quarter budget review. The Project is planned for delivery in 2024-25 financial year.	75,000	-	75,000
	<b>Kitchen Caddies Program</b>			
	Grant funding received for Kitchen Caddy program still being used for ongoing provision of caddies, liners and education.	133,000	-	133,000
	<b>Ability Inclusion Strategic Plan</b>			
	This relates to the Ability Inclusion Strategic Plan which is planned for completion during 2024-25 financial year.	18,700	-	18,700
	<b>People Strategy</b>			
	Carry forward of unspent Organisational Development Initiatives & Training budget for People Strategy.	240,314	-	240,314
	<b>Library Materials</b>			
	This relates to the funding to purchase library materials for our collection. These materials already have purchase orders attached to them, but the supplier cannot supply the materials until the new financial year.	-	25,000	25,000
	<b>Department of Human Services (DHS) - Community Centre Funding</b>			
	This relates to external grant funding we received this year from DHS. The underspend is related to the timing of the project rollout and funds will be used in next financial year.	-	60,000	60,000
	<b>Library Out and About Program</b>			
	This relates to the budget for the Library Out and About program and other associated contractor costs. This will continue the programs offerings and offset costs related to other contractor fees such as Study Hub.	10,000	-	10,000

Item 2.1.2 - Attachment 1 - Schedule of Funds Carried Forward from 2023/24 to 2024/25

ACC NO	DESCRIPTION	FUNDS C/FWD TO 2024/25		
		COUNCIL	EXTERNAL	TOTAL
	<b>Elected Member Training</b>			
	Training allowance over 2 years as per policy.	52,829	-	52,829
	<b>Supplementary Election Provision</b>			
	Provision for supplementary election if called (unknown contingency).	101,771	-	101,771
	<b>Thrive - Wellbeing Strategy</b>			
	Relates to the delivery of the Thrive wellbeing strategy which is underway however will require the remaining funds to ensure delivery in the 2024/25 financial year.	65,100	-	65,100
	<b>Reconciliation Action Plan</b>			
	Ongoing work to re-structure the Reconciliation Action Plan to the First Nations Strategic Group.	50,000	-	50,000
	<b>Salisbury Bowling Club - Sponsorship</b>			
	Continuation of the arrangement to sponsor the Salisbury Bowling Club's Pairs event.	10,000	-	10,000
	<b>Planet Youth Grant</b>			
	Grant funds required for ongoing delivery of Planet Youth initiatives.	-	50,000	50,000
	Delivery relies on alignment between CoS team and external providers which has not been possible during FY 2023/24.			
	<b>Northern Collaborative Project (NCP) - Sector Support and Development (SSD) Program</b>			
	This relates to unspent Commonwealth CHSP Grant Funding for the expansion of the NCP SSD Project. The funder will need to inform if the funds can be carried forward to 2024-25 FY or returned.	-	1,095	1,095
	<b>Community Engagement Consulting Services</b>			
	Carry forward unspent Contractual Services budget for Community Engagement.	20,000	-	20,000
	<b>Tourism and Marketing Strategy</b>			
	Carry forward unspent Contractual Service budget for CoS Tourism and Marketing Strategy.	2,300	-	2,300
	<b>Organisational Marketing Support</b>			
	Carry forward unspent Contractual Services budget for Organisational Marketing Support.	76,766	-	76,766
	<b>Shaping the Future</b>			
	Carry forward unspent Contractual Services budget for Shaping the Future.	77,082	-	77,082
	<b>Environmental Data Monitoring System</b>			
	Scoping/delivery has taken longer than anticipated and following an open tender process the procurement team are in final stages of appointing a supplier. This will be delivered in the first half of 24/25.	50,000	-	50,000
	<b>CEO Staff Organisational Development</b>			
	Unspent 23/24 Staff Christmas Break Up budget repurposed to CEO Staff Organisational Development.	7,500	-	7,500
	<b>CEO Civic Catering</b>			
	Unspent 23/24 CEO Civic Catering budget required for 24/25 programs.	16,234	-	16,234
	<b>Volunteer Management System</b>			
	Unspent 23/24 budget allocation from the Business Transformation Future Fund Reserve to facilitate the transfer of Council's Volunteer Management System to a new platform. Project to be delivered in 24/25 financial year.	75,000	-	75,000
	<b>Decommissioned Systems Data Management</b>			
	Unspent 23/24 budget allocation from the Business Transformation Future Fund Reserve to facilitate Data Management for Decommissioned Systems. Project to be delivered in 24/25 financial year.	250,000	-	250,000
	<b>Cyber Security</b>			
	Carry forward unspent budget to facilitate the ongoing improvement and management of Council's Cyber Security systems.	279,134	-	279,134
	<b>Consulting Services - Business Excellence</b>			
	Carry Forward unspent Consulting Services budget.	8,700	-	8,700
	<b>Property Management Contractual and Legal Expense Carry Forward</b>			
	Property Management Contractual and Legal Expense Carry Forward and transfer to PR25448 Salisbury City Centre Legal Expenses.	41,000	-	41,000
	<b>Green Adelaide</b>			
	Grant Funding with unspent expenditure and wages to be carried forward.	-	189,465	189,465
	<b>Other Miscellaneous Items</b>			
	<b>Sub-Total Operating (not associated with Infrastructure)</b>	<b>2,826,297</b>	<b>385,560</b>	<b>3,211,857</b>
	Capital Projects Operating Components	576,957	-	576,957
	<b>Total Operating</b>	<b>3,403,254</b>	<b>385,560</b>	<b>3,788,814</b>
	<b>Recommendation 1 - Total Carried Forward Funds</b>	<b>30,440,419</b>	<b>6,929,285</b>	<b>37,369,704</b>

Item 2.1.2 - Attachment 1 - Schedule of Funds Carried Forward from 2023/24 to 2024/25



RECOMMENDATION 2. SCHEDULE OF RETURNED FUNDS 2023/24

ACC NO	DESCRIPTION	FUNDS RETURNED TO COUNCIL 2023/24			
		COUNCIL - 001	EXTERNAL	OPERATING - 750	TOTAL
<b>CAPITAL WORKS</b>					
<b>INFRASTRUCTURE CAPITAL WORKS</b>					
<b>Transportation</b>					
12000	SAMP: Road Reseal Service Continuity Program	223,538	-	1,187,785	1,411,323
13600	Minor Traffic Improvements Service Continuity Program	15,494	-	-	15,494
14804	Bicycle Network Improvements Service Continuity Program	211,101	-	-	211,101
17190	City Wide Trails Service Continuity Program	461,706	-	-	461,706
20548	SAMP: Bridge Service Continuity Program	510,500	-	-	510,500
21412	SAMP: Footpath and Kerb Service Continuity Program	13,590	-	-	13,590
21413	SAMP: Carpark Renewal / Upgrade Service Continuity Program	85,861	-	-	85,861
21478	SAMP: Public Lighting Service Continuity Program	40,657	-	-	40,657
22515	SAMP: Transportation Service Continuity Planning Program	24,152	-	-	24,152
22852	SAMP: Bus Shelter and Bus Stop Improvement Service Continuity Program	15,709	-	8,315	24,024
25437	Footpath Trading Pedestrian Service Continuity Protection	13,000	-	-	13,000
26228	Council Funded Footpath Renewal Program	649,197	-	-	649,197
26280	Capitalisation of Staff	857,031	-	-	857,031
27111	SAMP: Footpath and Kerb Service Continuity Program	149,063	-	-	149,063
27117	New Community Bus Stops	216,907	-	-	216,907
30262	Greentree, Boardwalk Carpark	431	-	-	431
	<b>Sub-Total</b>	<b>3,487,935</b>	<b>-</b>	<b>1,196,101</b>	<b>4,684,036</b>
<b>Property &amp; Buildings</b>					
17598	Clubs/Sporting Facilities Service Continuity Program	326,819	-	5,828	332,647
18097	SAMP: Building Service Continuity Program	-	-	85,845	85,845
19799	Miscellaneous Land Acquisition Service Continuity Program	48,566	-	-	48,566
20017	Building Upgrade Program	9,035	-	-	9,035
20772	SAMP: Building Furniture and Equipment Service Continuity Program	38,561	-	-	38,561
20795	Land Acquisition Program	5,818	-	-	5,818
22518	SAMP: Buildings Planning Program	59,204	-	-	59,204
23282	SAMP: CCTV Upgrade Renewal Program	39,227	-	-	39,227
26963	RCD Installations	-	-	68,223	68,223
	<b>Sub-Total</b>	<b>527,230</b>	<b>-</b>	<b>159,895</b>	<b>687,125</b>
<b>Drainage &amp; Waterways</b>					
16999	Local Flooding Service Continuity Program	26,073	-	105,188	131,261
17205	SAMP: Watercourse Management Service Continuity Program	220,647	-	-	220,647
22229	Major Flooding Mitigation Service Continuity Projects	52,103	-	-	52,103
22820	SAMP: St Kilda Breakwaters Service Continuity Program	50,000	-	-	50,000
25415	Jones Road, Bolivar - Site Rehabilitation	95,992	-	50,000	145,992
25417	Greater Edinburgh Parks Regional Drainage	230,000	-	-	230,000
25419	Environmental Open Space Management	-	-	15,996	15,996
25611	SAMP: Dam Service Continuity & Rectification Program	29,619	-	-	29,619
27050	Mawson Lakes Wall Remediation Works	49,391	-	-	49,391
27077	Minor Drainage Networks	1,439	-	-	1,439
27085	Major Drainage Service Continuity	23,189	-	-	23,189
	<b>Sub-Total</b>	<b>778,453</b>	<b>-</b>	<b>171,184</b>	<b>949,637</b>
<b>Parks &amp; Streetscapes</b>					
17040	SAMP: Irrigation Service Continuity Program	76,000	-	-	76,000
17055	New Reserve Furniture	719	-	-	719
20018	SAMP: Playground Service Continuity Program	3,955	-	-	3,955
21515	SAMP: Streetscape Service Continuity Program	429,062	-	-	429,062
22120	Fences & Bollards Renewal Program	12,363	-	-	12,363
22225	Developer Funded Service Continuity Program	-	199,462	-	199,462
23473	Renewal Sound Attenuation Walls- Parent	5,031	-	-	5,031
25026	Dog Parks for Small Dogs	11,472	-	-	11,472
25861	Additional Playgrounds	27,000	-	-	27,000
26656	Community Use Sports Court Lighting Service Continuity Program	18,595	-	-	18,595
26657	SAMP: Dog Park Service Continuity Program	30,935	-	-	30,935
26662	SAMP: Reserve Signage Service Continuity Program	12,250	-	-	12,250
30162	Kingswood Crescent Reserve, Paralowie, Playground	33,568	-	-	33,568
30242	Camelot Drive Reserve, Paralowie, Playground	9,426	-	-	9,426
27535	Yalumba Drive Reserve, Paralowie, Pitch Fencing	68,289	-	-	68,289
	<b>Sub-Total</b>	<b>738,665</b>	<b>199,462</b>	<b>-</b>	<b>938,127</b>

Item 2.1.2 - Attachment 2 - Schedule of Funds Returned to Council 2023/24

ACC NO	DESCRIPTION	FUNDS RETURNED TO COUNCIL 2023/24			
		COUNCIL - 001	EXTERNAL	OPERATING - 750	TOTAL
<b>Salisbury Water Business</b>					
20874	Salisbury Water Asset Renewal Program	314,854	-	-	314,854
25171	Recycled Water Supply to Reactivated Reserves	139,237	-	-	139,237
25174	Pump Station Upgrade Program	221,585	-	-	221,585
25933	Salisbury Water Solar Head Tanks	328,368	-	-	328,368
	<b>Sub-Total</b>	<b>1,004,044</b>	<b>-</b>	<b>-</b>	<b>1,004,044</b>
<b>Strategic Projects</b>					
21461	Strategic Projects Area Planning Program	38,587	-	33,700	72,287
25035	City Centre Revitalisation	106,874	-	-	106,874
25058	Paddocks Master Plan Implementation	34,950	-	-	34,950
25878	Feature Entry	36,182	-	-	36,182
30249	Baltimore Reserve Practice Cricket Wicket & Off-street Parking	71,887	-	-	71,887
	<b>Sub-Total</b>	<b>288,479</b>	<b>-</b>	<b>33,700</b>	<b>322,179</b>
<b>Strategic Property</b>					
25445	Salisbury City Centre Redevelopment	-	-	51,000	51,000
26066	Strategic Property Feasibility Program	-	-	74,901	74,901
	<b>Sub-Total</b>	<b>-</b>	<b>-</b>	<b>125,901</b>	<b>125,901</b>
<b>Information Technology</b>					
25017	Smart City Projects - IS Capital Program	215,157	-	-	215,157
94997	Information Technology Program	482,746	-	176,697	659,443
	<b>Sub-Total</b>	<b>697,902</b>	<b>-</b>	<b>176,697</b>	<b>874,599</b>
<b>Fleet</b>					
22843	SAMP: Plant & Fleet Replacement Program	30,263	-	-	30,263
94999	New Major Fleet & Plant	1,818	-	-	1,818
	<b>Sub-Total</b>	<b>32,081</b>	<b>-</b>	<b>-</b>	<b>32,081</b>
<b>Recommendation 2 - Total Returned Funds</b>		<b>7,554,789</b>	<b>199,462</b>	<b>1,863,478</b>	<b>9,617,728</b>



RECOMMENDATION 3. SCHEDULE OF BUDGET ADJUSTMENTS 2023/24

ACC NO	DESCRIPTION	Budget Adjustments 2023/24			TOTAL
		COUNCIL - 001	EXTERNAL	OPERATING - 750	
<b>CAPITAL WORKS</b>					
<b>INFRASTRUCTURE CAPITAL WORKS</b>					
<b>Transportation</b>					
26681	SAMP: Signalised Pedestrian Crossing Service Continuity Program	706	-	-	706
31154	Transportation Project Administration & Planning	41,368	-	-	41,368
	<b>Sub-Total</b>	<b>42,074</b>	<b>-</b>	<b>-</b>	<b>42,074</b>
<b>Property &amp; Buildings</b>					
13725	Major Traffic Improvements Service Continuity Program	13,078	-	-	13,078
20467	Land Disposal	11,676	-	-	11,676
21389	Public Amenity, The Paddocks	47,662	-	-	47,662
27528	GCTV Network Expansion	11,233	-	-	11,233
27869	Yalumba Drive Reserve, Paralowie, Sports Clubrooms	23,530	-	-	23,530
26949	Salisbury Community Hub Post Occupancy	1,968	-	-	1,968
31155	Property & Buildings Project Administration & Planning	18,937	-	-	18,937
	<b>Sub-Total</b>	<b>128,084</b>	<b>-</b>	<b>-</b>	<b>128,084</b>
<b>Drainage &amp; Waterways</b>					
22512	SAMP: Drainage and Waterways Planning Program	47,432	-	720	48,152
24871	Dry Creek Stormwater Master Plan	18,415	-	-	18,415
27742	SAMP: Investigation, Planning & Design for Future Works not elsewhere covered	3,010	-	-	3,010
31152	Drainage & Waterways Project Administration & Planning	20,410	-	-	20,410
	<b>Sub-Total</b>	<b>89,267</b>	<b>-</b>	<b>720</b>	<b>89,987</b>
<b>Parks &amp; Streetscapes</b>					
17147	SAMP: Tree Screen Renewal Service Continuity Program	145	-	-	145
17300	Developer Funded Street Tree Program	117	-	-	117
21409	SAMP: Outdoor Sports Court Service Continuity Program	4,496	-	-	4,496
26615	Little Para Native Forest Stage 2	-	-	2,474	2,474
27049	Deuter Rd, Paralowie - Post & Rail Fence	943	-	-	943
27542	Animal Pound, Pooraka, Exercise Yard	6,000	-	-	6,000
31153	Parks & Streetscape Project Administration & Planning	12,720	-	-	12,720
	<b>Sub-Total</b>	<b>24,420</b>	<b>-</b>	<b>2,474</b>	<b>26,894</b>
<b>Salisbury Water Business</b>					
25943	Dry Creek Weirs & Harvesting	77,195	-	-	77,195
	<b>Sub-Total</b>	<b>77,195</b>	<b>-</b>	<b>-</b>	<b>77,195</b>
<b>Strategic Projects</b>					
25058	Paddocks Master Plan Implementation	35,000	-	-	35,000
25878	Unity Park Feature Entry	108,134	-	-	108,134
26183	CITB Annual Levy Payment	141,645	-	-	141,645
26709	2021/22 Special Purpose Grants	6,500	-	-	6,500
27145	Burton Community Hub, Door Modifications and Signage	25,509	-	-	25,509
26074	Linblom Park Master Plan	355	-	-	355
	<b>Sub-Total</b>	<b>317,143</b>	<b>-</b>	<b>-</b>	<b>317,143</b>
<b>Strategic Property</b>					
21567	Ryans Road Reserve Land Disposal	336	-	-	336
25445	Salisbury City Centre Development	-	-	285,886	285,886
	<b>Sub-Total</b>	<b>336</b>	<b>-</b>	<b>285,886</b>	<b>286,222</b>
<b>Fleet</b>					
94999	New Major Fleet & Plant	275	-	-	275
	<b>Sub-Total</b>	<b>275</b>	<b>-</b>	<b>-</b>	<b>275</b>
<b>Recommendation 3 - Total Budget Adjustments</b>		<b>678,794</b>	<b>-</b>	<b>289,080</b>	<b>967,874</b>



## RECOMMENDATION 4. SCHEDULE OF BUDGET TRANSFERS 2023/24

ACC NO	DESCRIPTION	BUDGET TRANSFERS	
		CAPITAL	OPERATING
	<b>Transportation</b>		
12000	SAMP: Road Reseal Service Continuity Program	261,392	(261,392)
13600	Minor Traffic Improvements Service Continuity Program	(35,506)	35,506
13952	School Zones and Pedestrian Crossings Service Continuity Program	(550)	550
17754	SAMP: Sport Lighting Service Continuity Program	49,688	0
21478	SAMP: Public Lighting Service Continuity Program	(60,224)	10,536
	<b>Sub-Total</b>	<b>214,801</b>	<b>(214,801)</b>
	<b>Property &amp; Buildings</b>		
17598	Clubs/Sporting Facilities Service Continuity Program	(35,000)	35,000
26963	Residual-Current Device (RCD) Installations	5,854	(5,854)
27869	Yalumba Drive Reserve, Paralowie, Sports Clubrooms	(1,857)	1,857
	<b>Sub-Total</b>	<b>(31,002)</b>	<b>31,002</b>
	<b>Drainage &amp; Waterways</b>		
16999	Local Flooding Service Continuity Program	10,000	(10,000)
17205	SAMP: Watercourse Management Service Continuity Program	(17,965)	17,965
22512	SAMP: Drainage and Waterways Planning Program	(15,470)	15,470
25419	SAMP: Environmental Open Space Land Management Service Continuity Program	2,390	(2,390)
27050	Mawson Lakes Wall Remediation Works	(935)	935
	<b>Sub-Total</b>	<b>(21,979)</b>	<b>21,979</b>
	<b>Parks &amp; Streetscapes</b>		
21515	SAMP: Streetscape Service Continuity Program	33	(33)
	<b>Sub-Total</b>	<b>33</b>	<b>(33)</b>
	<b>Strategic Projects</b>		
26709	2021/22 Special Purpose Grants	(1,634)	1,634
26727	Salisbury Aquatic Centre	(3,949)	3,949
30249	Baltimore Reserve Practice Cricket Wicket & Off-street Parking	(21,631)	21,631
	<b>Sub-Total</b>	<b>(27,214)</b>	<b>27,214</b>
	<b>Strategic Property</b>		
25445	Salisbury City Centre Redevelopment	18,760	(18,760)
25999	The Boardwalk, Paralowie	(400)	400
25978	Lake Windemere, Salisbury North	(18,291)	18,291
25979	Walkleys Road Corridor Development	(6,527)	6,527
	<b>Sub-Total</b>	<b>(6,458)</b>	<b>6,458</b>
	<b>Information Technology</b>		
94997	Information Technology Program	(66,000)	66,000
	<b>Sub-Total</b>	<b>(66,000)</b>	<b>66,000</b>
	<b>Recommendation 4 - Total Budget Transfers</b>	<b>62,180</b>	<b>(62,180)</b>
	<b>Total of Transfers from Capital to Operating</b>	<b>(236,217)</b>	<b>236,217</b>
	<b>Total of Transfers from Operating to Capital</b>	<b>298,397</b>	<b>(298,397)</b>

**OPERATING BUDGET TRANSFERS**

BUDGET AREA	DESCRIPTION	FROM	TO
540-237	From Property Management Administration (Contractual Services)	(41,000)	
523-396	To City Development Administration (Contractual Services)		41,000
388-989	From Social Planning Planet Youth (Contractual Services)	(50,000)	
377-100	To Youth Enterprise "Twelve25" (Contractual Services)		50,000
<b>Total of Transfers from Operating to Operating</b>		<b>(91,000)</b>	<b>91,000</b>

## RECOMMENDATIONS 5 &amp; 6. SCHEDULE OF GRANT AND OTHER INCOME ADJUSTMENTS 2023/24

DESCRIPTION	GRANT FUNDING ADJUSTMENTS	
	CAPITAL INCOME	CAPITAL EXPENDITURE
<b>Transportation</b>		
25437 Footpath Trading Pedestrian Service Continuity Protection	12,000	(12,000)
25679 City Wide Trails, Little Para River, Salisbury Park	67,834	(67,834)
27523 Major Traffic Improvements Service Continuity Program	42,257	(42,257)
30256 Bicycle Network Improvements, Gawler Green Lighting & Path	50,000	(50,000)
30257 Bicycle Network Improvements, Wilkinson Rd to Paddocks	4,458	0
31133 City Wide Trails, Dry Creek, Valley View	300,000	(300,000)
<b>Property &amp; Buildings</b>		
31115 Greenfields Education Centre Upgrade	100,000	(200,000)
<b>Strategic Projects</b>		
26710 Community Infrastructure Grants Program	632	(632)
26718 Special Purpose Grants, Synthetic Green, Para Hills Bowling	12,632	(13,129)
26721 Special Purpose Grants, Scoreboard, Salisbury Football	5,000	(5,000)
<b>Recommendation 5 - Unsuccessful Grant and Other Income Applications</b>	<b>594,813</b>	<b>(690,852)</b>
<b>Transportation</b>		
21478 SAMP: Sportsfield Lighting Continuity Program	(38,600)	38,600
27659 Bus Stop 46 Nelson Road - Insurance	(9,438)	9,438
<b>Property &amp; Buildings</b>		
17598 Clubs/Sporting Facilities Service Continuity Program	(9,236)	9,236
27268 Pooraka Farm Men's Shed Airconditioning	(7,160)	7,160
27551 Pooraka Farm Acoustic Panels & Smart TV	(35,739)	35,739
<b>Drainage &amp; Waterways</b>		
17205 SAMP: Watercourse Management Service Continuity Program	(5,000)	5,000
<b>Parks &amp; Streetscapes</b>		
21409 SAMP: Outdoor Sports Court Service Continuity Program	(4,496)	4,496
26662 SAMP: Reserve Signage Service Continuity Program	(1,375)	0
27211 Fairbanks Drive Reserve, Paralowie, Development	(2,483)	2,483
27542 Animal Pound, Pooraka, Exercise Yard	(20,000)	20,000
<b>Strategic Projects</b>		
26709 Special Purpose Grants, Cricket Nets, Para Hills	(29,100)	29,100
<b>Recommendation 6 - Successful Grant and Other Income Applications</b>	<b>(162,627)</b>	<b>161,252</b>





# Capital Carry Forward Report 2023/24



### Program Overview

The opening of the new Salisbury Aquatic Centre was a key achievement this year providing the community with an array of indoor and outdoor recreational facilities. This project was funded by the City of Salisbury together with the Government of South Australia, with the official opening occurring on Saturday 22<sup>nd</sup> June 2024. This major project contributed towards the substantial year of Capital Works, with the year of 2023/24 ending with a total revised budget of \$97.8M. This value is a significant leap from the previous years, including those of when the Salisbury Community Hub was being constructed as per the following graph;



In addition to the Salisbury Aquatic Centre, grant funding is a contributing factor towards the high value of the 2023/24 program. With successful grant funding awarded from both the State and Federal Governments, this funding supported the delivery of a variety of projects and new infrastructure throughout the City, with some of these projects continuing into 2024/25.

Despite the large size of the Capital Program, there were many achievements which did occur in a fluctuating construction environment. Some other noteworthy projects include the Wildwood Reserve, Salisbury Park, sporting clubroom canteen and building renewal works, completion of the road reseal program in various locations within the City, new outdoor community sporting facilities at Baltimore Reserve, Parafield Gardens, and the opening of the new community sporting clubrooms at the Paddocks, Para Hills West.





Whilst managing this significant value of works, it is important to note that material availability and supply times continued to evolve and change within the construction industry. Similarly, resourcing of construction and professional personnel has remained tight and at times in short supply. This environment continued to add complexity to the scheduling of works, pricing and resources, and is evident within the flow on effects of the carry forward value.

For the 2023/24 Infrastructure Program, the end of year resulted in a revised budget of \$92.4M (circled in red) with a carry forward value of \$30M (circled in green), 32.5%. Of the \$30M carry forward, 61.4%, \$18.4M (circled in orange), is committed with works in progress.

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud.		% Rev Bud.		% Rev Bud.		% Rev Bud.		% Rev Bud.
<b>Infrastructure Capital</b>												
Drainage & Waterways	4,657,359	2,360,078	3,036,561	65%	1,591,115	34%	370,000	8%	676,483	15%	778,453	17%
Plant & Fleet	5,888,659	2,368,663	5,498,693	93%	3,488,190	59%	-	0%	3,130,031	53%	32,081	1%
Parks & Streetscapes	8,101,452	4,254,373	7,746,618	96%	3,002,397	37%	-	0%	3,452,246	43%	938,127	12%
Property & Buildings	7,796,576	3,118,755	5,277,454	68%	4,188,065	54%	300,000	4%	2,158,699	28%	527,230	7%
Transportation	29,174,137	18,340,687	25,269,847	87%	7,178,338	25%	-	0%	6,929,160	24%	3,487,935	12%
Salisbury Water	4,736,640	1,153,709	1,511,808	32%	2,656,082	56%	-	0%	358,100	8%	1,004,044	21%
Strategic Projects	32,081,227	24,190,793	25,914,608	81%	7,902,223	25%	5,873,725	18%	1,723,815	5%	288,479	1%
<b>Capital Infrastructure Total</b>	<b>92,436,048</b>	<b>55,827,058</b>	<b>74,255,591</b>	<b>80%</b>	<b>30,006,411</b>	<b>32.5%</b>	<b>6,543,725</b>	<b>7%</b>	<b>18,428,533</b>	<b>20%</b>	<b>7,056,348</b>	<b>8%</b>

Whilst the carry forward value of \$30M appears high, it is reflective of the high revised budget, which is \$7.6M higher than the previous financial year. The following table demonstrates that whilst an 8.3% increase in the revised budget occurred, the carry forward only increased by 7.9% which is a respectable outcome:

Revised Budget			Carry Forward		
2022/23	Increase	2023/24	2022/23	Increase	2023/24
\$84.8	\$7.6	\$92.4	\$20.8	\$9.2	\$30.0
	↑			↑	
	8.3%			7.9%	
% of Revised Budget:			24.6%		32.5%

With the inclusion of Strategic Property and Information Technology capital programs, the revised budget increases to \$97.8M (circled in red) with \$33.6M (circled in yellow), 34.3%, carrying forward into 2024/25. To be noted, the total commitments of \$19M (circled in orange) equates to 56.6% of the \$33.6M carry forward with works already in progress and continuing into 2024/25 as follows;

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Bud.		% Rev Bud.		% Rev Bud.		% Rev Bud.		% Rev Bud.
<b>Other Capital</b>												
Strategic Property	3,900,154	450,530	924,698	24%	3,443,501	88%	-	0%	474,167	12%	-	0%
Information Technology	1,456,537	561,657	673,380	46%	130,978	9%	-	0%	111,723	8%	607,902	48%
<b>Other Total Capital</b>	<b>5,356,691</b>	<b>1,012,187</b>	<b>1,598,078</b>	<b>30%</b>	<b>3,574,479</b>	<b>66.7%</b>	<b>-</b>	<b>0%</b>	<b>585,891</b>	<b>11%</b>	<b>607,902</b>	<b>12%</b>
<b>Total of Capital</b>	<b>97,792,739</b>	<b>56,839,245</b>	<b>75,853,669</b>	<b>78%</b>	<b>33,580,890</b>	<b>34.1%</b>	<b>6,543,725</b>	<b>7%</b>	<b>19,014,424</b>	<b>19%</b>	<b>7,754,251</b>	<b>8%</b>

For the entire capital program, the level of carry forward has remained relatively consist across the last four years following the pandemic, with each of these years heavily committed and work in progress as depicted in the following graph;



In addition to the Capital, there are operating components attached to the program of works at a value of \$5.8M for 2023/24, bringing the Grand Total Revised Budget to \$103.6M (circled in purple). Of this Revised Budget, \$34.2M, 33% (circled in grey) has been included within the carry forward as follows;

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
				% Rev Budf		% Rev Budf		% Rev Budf		% Rev Budf		% Rev Budf
<b>Operating Components of Capital</b>												
Drainage & Waterways	419,071	257,348	257,348	61%	129,573	31%	-	0%	5,304	1%	171,184	41%
Plant & Fleet	119,480	40,652	40,652	34%	81,269	68%	-	0%	56,202	47%	-	0%
Parks & Streetscapes	353,428	181,935	181,935	51%	42,600	12%	-	0%	40,730	12%	159,895	45%
Property & Buildings	1,798,360	365,459	365,459	20%	22,000	1%	-	0%	20,838	1%	1,196,101	67%
Salisbury Water	-	-	-	0%	-	0%	-	0%	-	0%	-	0%
Strategic Projects	2,549,669	2,341,319	2,341,319	92%	201,864	8%	-	0%	805,659	32%	33,700	1%
Strategic Property	353,412	482,905	482,905	137%	36,951	10%	-	0%	171,863	49%	125,901	36%
Information Technology	208,997	35,600	35,600	17%	62,700	30%	-	0%	-	0%	176,697	85%
<b>Total Operating</b>	<b>5,802,417</b>	<b>3,705,217</b>	<b>3,705,217</b>	<b>64%</b>	<b>576,957</b>	<b>9.9%</b>	<b>-</b>	<b>0%</b>	<b>1,100,595</b>	<b>19%</b>	<b>1,863,478</b>	<b>32%</b>
<b>GRAND TOTAL</b>	<b>103,595,156</b>	<b>60,544,462</b>	<b>79,558,885</b>	<b>77%</b>	<b>34,157,847</b>	<b>33.0%</b>	<b>6,543,725</b>	<b>6%</b>	<b>20,115,019</b>	<b>19%</b>	<b>9,617,728</b>	<b>9%</b>

In order to effectively manage the program of works and associated resources, each year there are projects which are scheduled to cross financial years to provide continuity of work. Similarly, there are programs and projects which are scheduled for delivery during the drier climate, such as those which occur in waterways, therefore carry forward over the wet winter season. Collectively these types of activities contribute towards the scheduled carry forward requested each year. In addition, the \$3.4M allocated late in the financial year via the third quarter budget review in May 2024 also attributed to this final carry forward value.

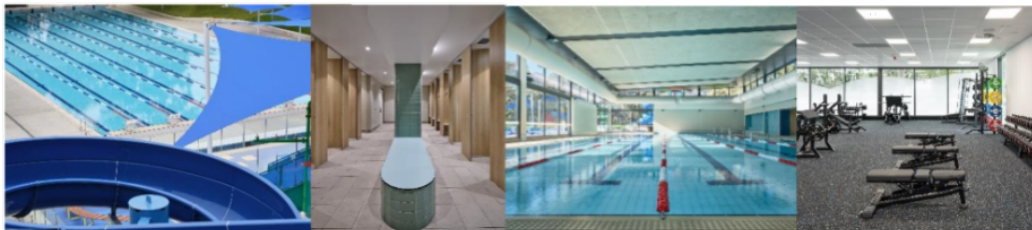
As a way to assist the recovery from the pandemic, both State and Federal levels of Government increased their level of grant funding to Councils in an effort to stimulate the economy and employment. These grants supported a variety of new and improved infrastructure within the community from small scale projects such as electronic score boards to larger scale new buildings such as the Paddocks sporting clubrooms. The following image shows the clear uplift in external funding for the City of Salisbury which aligns with the uplift in carry forward;



\$6.5M of external funding contributes towards the increased value of carry forward which can be attributed to the following key income streams;

- \$2M of State Government grant funding for the delivery of footpath improvements in Pooraka and Ingle Farm where time has been required to undertake effect consultation
- \$1.3M of State Government grant funding for the construction of a new change facility at Lindlbom Park, Pooraka, and change room and building improvements at Rowe Park Lower, change rooms, Ingle Farm, occurring in 2024/25.
- Whilst the Salisbury Aquatic Centre successfully opened in June 2024, \$940k will be received in the first quarter of 2024/25 with the finalisation of the grant administration.
- The fourth phase of the Federal Government, Local Roads and Community Infrastructure program has resulted in \$1.6M required to be carry forward been included to carry forward into 2024/25 to see the delivery of school transport improvement projects and works at the Happy Homes precinct, Salisbury North.

This end of financial year report provides a summary across each asset category to highlight key achievements and also provide context regarding carry forward, return of funds and any other adjustments required. Despite the program remaining at a record level high and still operating within a challenged and changing construction and supplies industry, there were many successfully completed projects and programs of works which delivered exciting new amenities and infrastructure for the community.




**Transportation**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
			% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud		
Transportation - Capital	29,174,137	18,340,687	25,269,847	87%	7,178,338	25%	-	0%	6,929,160	24%	3,487,935	12%
Transportation - Operating	1,798,360	365,459	365,459	20%	22,000	1%	-	0%	20,838	1%	1,196,101	67%
<b>Total</b>	<b>30,972,497</b>	<b>18,706,146</b>	<b>25,635,306</b>	<b>83%</b>	<b>193,678</b>	<b>1%</b>	<b>-</b>	<b>0%</b>	<b>6,949,998</b>	<b>22%</b>	<b>4,684,036</b>	<b>15%</b>




**Key Achievements**




**SAMP Bridge Service Continuity Program**

Within the City, nine bridges and or bridge decks were renewed. Two viewing decks at Springbank Bank, Burton, provide scenic viewing points for the community. Whilst a bridge at Greenfields was carefully reconstructed creating a safe new path of travel for pedestrians.




**SAMP Bus Shelter and Bus Stop Improvement Service Continuity Program**

As part of the 2023/24 Bus Shelter and Bus Stop Improvement Program, 11 sites within the City were renewed and upgraded. In addition to these renewals, State Government grant funding supported the installation of four new shelters at existing stops within the City including new shelters adjacent Springbank Plaza Shopping Centre and Saint Road Shopping Centre.




**SAMP Road Reseal Service Continuity Program**

Following the success of night works in the previous year, this occurred in key locations again this year to minimise the impact to the community. Reseal works occurred in various locations within the City from South Terrace, Pooraka, to Whites Road in Salisbury North.



**Transportation** *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

	<p><u>SAMP Bridge Service Continuity Program</u></p> <p>The Pratt Avenue bridge replacement at Pooraka, is currently in construction. This includes relocation and modification to services and adjacent infrastructure. This significant project forms the basis of this carry forward.</p>	\$1.9M
<p><u>SAMP Sport Lighting Service Continuity Program</u></p> <p>The carry forward associated with this sports lighting program is a combination of works across sites including Burton Park which was progressed late in the year due to the outcome of the applied grant funding program.</p>		\$1.6M
<p><u>Major Traffic Improvements Service Continuity Program</u></p> <p>With the late allocation of the required project funding to deliver the improvement entrance at the Salisbury Recreation Precinct to the Salisbury Aquatic Centre, this has resulted in a carry forward. This work is being developed collaboratively with Department of Infrastructure and Transport with Waterloo Corner Road being a State Government roadway.</p>		\$1.2M
<p>Other – Refer Attachment 1</p>		\$2.5M

**Returned Funds** *(Recommendation 2, Refer Attachment 2)*

<p>The primary item within the operating returns of the Transportation Asset Category is the \$1.1M associated with the SAMP Road Reseal Service Continuity Program where maintenance works were kept to a minimum. Within the capital returns, \$857k of funding for capitalisation of staff time is able to be returned, as with \$649k of footpath renewal funding due to this program moving to an increase in maintenance faults and repairs as approved when review the level of service. With no successful grant funding and program works completed, \$510k from the City Wide Trails Service Continuity Program has been included for return. Attachment 2 provides further details of other returns associated with this category.</p>	\$3.5M
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**Additional Budget Funding** *(Recommendation 3, Refer Attachment 3)*

<p>As detailed within Attachment 3, a series of minor allocations are required to cover program overspends with main item being \$41k associated with planning and project administration for the Transportation program of works.</p>	\$42k
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**Transportation** *Continued..*

**Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

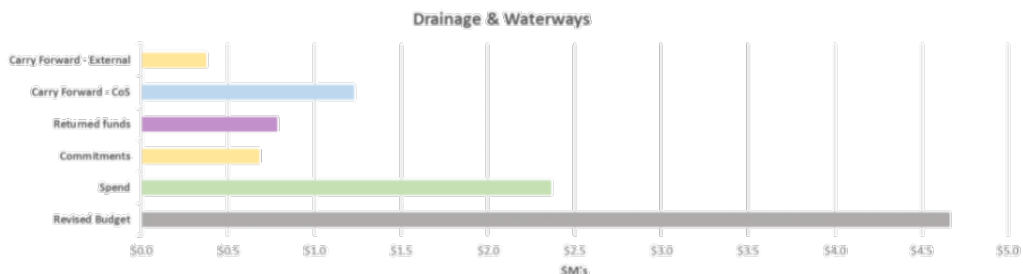
As detailed within Attachment 4, to align with the nature of expenditure, collectively there is a net value of \$214k of operating budget funding has been included to be converted to capital budget, with no impact to project delivery.	\$214k
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**Grant Funding & Other Income Adjustments** *(Recommendation 5 & 6, Refer Attachment 5)*

<p>Due to unsuccessful grant funding \$300k associated with City Wide Trails and \$50k associated with the Bicycle Network Improvement Program has been included for adjustment. Whilst a previous stages of City Wide Trails within Salisbury Park and Bicycle Network Improvement Program within Para Hills and major traffic improvement at Ingle Farm were all delivered below budget and therefore included as an adjustment for the funds returned.</p> <p>A minor adjustment has been included to reflect that no footpath trading applications were approved this financial year.</p>	\$429k
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**Drainage & Waterways**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
			% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf		
Drainage & Waterways - Capital	4,657,359	2,360,078	3,036,561	65%	1,591,115	34%	370,000	8%	676,483	15%	778,453	17%
Drainage & Waterways - Operating	419,071	257,348	257,348	61%	129,573	31%	-	0%	5,304	1%	171,184	41%
<b>Total</b>	<b>5,076,429</b>	<b>2,617,426</b>	<b>3,293,909</b>	<b>65%</b>	<b>1,720,688</b>	<b>34%</b>	<b>370,000</b>	<b>7%</b>	<b>681,786</b>	<b>13%</b>	<b>949,637</b>	<b>19%</b>



**Key Achievements**

SAMP Watercourse Management Service Continuity Program



With the City having multiple waterways traversing through it, each of these require renewal to ensure the water can flow but also to manage occurrences of erosion. In 2023/24, these works occurred in Edinburgh Drain to clear and reform the waterway and in the Little Para to address erosion control.



Flood Mitigation



To assist with the management of stormwater and mitigate areas of flooding, localised and major flood projects are scheduled to be constructed each year. For example, a further stage of stormwater management was delivered at Waterloo Corner Road, Paralowie. On a larger scale, flood mitigation works were completed at Catterall Avenue, Salisbury Heights.



New Drainage

A new program commenced in 2023/24 to investigate, design and install new drainage infrastructure in the areas of Paralowie, Parafield Gardens, Burton, Salisbury Downs and Salisbury Park, where predominately the locations are hydraulically flat and can encounter areas of flooding. New drainage infrastructure was completed adjacent Henry Street, Paralowie, as part of this program in 2023/24.



**Drainage & Waterways** *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

<u>Major Flooding Mitigation Service Continuity Projects</u> As part of this major flood mitigation program, Brickwork Place, Walkley Heights, remains a work in progress and forms the main component of this carry forward. Whilst this work is committed, it will continue through to the drier climate of the pending second quarter.	\$829k
<u>Other – Refer Attachment 1</u>	\$392k

**Returned Funds** *(Recommendation 2, Refer Attachment 2)*

As detailed within Attachment 2, the primary returns include the uncommitted component of program works associated with the SAMP Watercourse Management Service Continuity Program and the SAMP St Kilda Breakwaters Service Continuity Program have been included for return.	\$778k
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**Additional Budget Funding** *(Recommendation 3, Refer Attachment 3)*

Additional funding is required to address a series of minor overspends including an additional \$47k for expenditure incurred within SAMP: Drainage and Waterways Planning Program which support the preparation of future years program of works. Other minor adjustment are as outlined in Attachment 3.	\$89k
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**Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

To align with the nature of expenditure, collectively there is a net balance of \$22k of capital budget funding included to be converted to operating budget, with no impact to project delivery.	\$22k
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**Grant Funding & Other Income Adjustments** *(Recommendation 5 & 6, Refer Attachment 5)*

Minor adjustment included due to unsuccessful grant funding.	\$5k
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**Property & Buildings**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
			% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud		
Property & Buildings - Capital	7,796,576	3,118,755	5,277,454	68%	4,188,065	54%	300,000	4%	2,158,699	28%	527,230	7%
Property & Buildings - Operating	353,428	181,935	181,935	51%	42,600	12%	-	0%	40,730	12%	159,895	45%
<b>Total</b>	<b>8,150,004</b>	<b>3,300,690</b>	<b>5,459,389</b>	<b>67%</b>	<b>4,230,665</b>	<b>52%</b>	<b>300,000</b>	<b>4%</b>	<b>2,199,429</b>	<b>27%</b>	<b>687,125</b>	<b>8%</b>



**Key Achievements**



**SAMP Building Service Continuity Program**

At Wildwood Reserve, Salisbury Park, the sporting clubrooms were renewed to provide a compliant kitchen and canteen area for the local soccer club. In addition, the front verandah was extended to provide coverage from the weather. The toilets were renewed including an accessible unisex toilet.

Within this program, the renewal of air conditioners occurs annually. Units at Bagster Road Community Centre, Ingle Farm Recreation Centre and Library were renewed this year.





**Clubs/Sporting Facilities Service Continuity Program**


This program supports community groups within the City, through a variety of new infrastructure and upgrades. This year's allocations included club grants to support the delivery of State Government grant projects at Para Hills Oval, Salisbury Oval and Brahma Lodge Oval. This enabled new sporting associated infrastructure to be installed.



**Residual Current Devices (RCD) Building Safety**

As a safety and compliance initiative, this year saw the program completion of the installation of residual current devices within all Council owned buildings. These devices are designed to switch off electricity to minimise the risk of electrocution impact when an electrical fault occurs.

**Property & Buildings** *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

<p><u>SAMP Building Service Continuity Program</u></p> <p>The Building Service Continuity Program delivers a range of renewal works across the City and the many building assets within its portfolio. Whilst the renewal works at Wildwood Reserve, Salisbury Park, were completed the proposed renewal at Salisbury Downs Oval, Salisbury Bowling Club and septic replacement at Harry Bowey, Salisbury Park, remained in progress at year end, therefore are included within this requested carry forward.</p>	\$2.8M
 <p><u>Hausler Reserve, Parafield Gardens, Change Facility</u></p> <p>The construction of the new change facility at Hausler Reserve is currently on schedule for completion November 2024. With walls and roofing complete, first fix services is underway.</p> <p>The base prep for the carpark upgrade has now also commenced and expected to be completed in September with this work to follow by kerbing, bitumen and concrete ramp pours.</p>	\$254k
<p><u>Other – Refer Attachment 1</u></p>	\$1.1M

**Returned Funds** *(Recommendation 2, Refer Attachment 2)*

<p>A series of program savings is able to be returned associated with the Property and Building Program due to projects delivered within budget, noting a key item is \$327k associated with the Clubs/Sporting Facilities Service Continuity Program (Minor Capital Works Grants) where a new program allocation is provided in 2045/25. Refer Attachment 2 for further details.</p>	\$0.5M
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**Additional Budget Funding** *(Recommendation 3, Refer Attachment 3)*

<p>Additional funding for the Property and Buildings Asset Category is due to a series overspends as per attachment 3. The primary request for adjustment is \$48k associated with the construction of a new accessible public amenity completed together with the Paddocks Master Plan Implementation. Other additional funding requests are detailed within Attachment 3.</p>	\$128k
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**Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

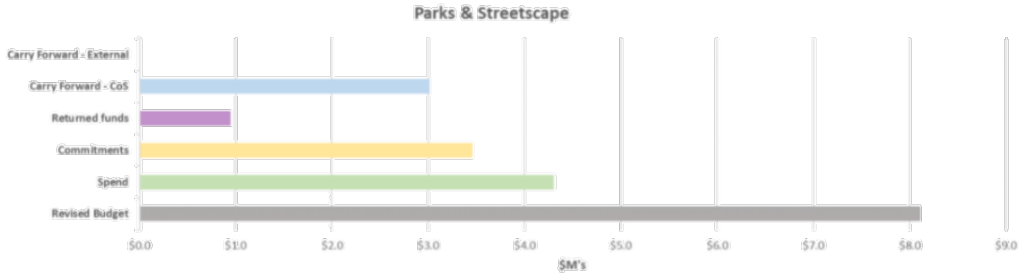
<p>To align with the nature of expenditure, collectively there is a net value of \$31k of capital budget which has been included to transfer to operating, with no impact to project delivery.</p>	\$31k
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**Grant Funding & Other Income Adjustments** *(Recommendation 5 & 6, Refer Attachment 5)*


<p>The Pooraka Farm Community Centre successfully attained \$36k of grant funding towards the supply and installation of acoustic panels and a smart TV together with other funding adjustments such as \$100k unsuccessful grant funding for Greenfields Education Centre resulted in a collectively adjustment of \$48k for this category.</p>	\$48k
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**Parks & Streetscapes**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
			% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf	% Rev Budf		
Parks & Streetscapes - Capital	8,101,452	4,294,373	7,746,618	96%	3,002,397	37%	-	0%	3,452,246	43%	938,127	12%
Parks & Streetscapes - Operating	119,480	40,652	40,652	34%	81,269	68%	-	0%	56,202	47%	-	0%
<b>Total</b>	<b>8,220,932</b>	<b>4,335,025</b>	<b>7,787,270</b>	<b>93%</b>	<b>3,083,666</b>	<b>38%</b>	<b>-</b>	<b>0%</b>	<b>3,508,448</b>	<b>43%</b>	<b>938,127</b>	<b>11%</b>




**Key Achievements**




**Baltimore Reserve, Parafield Gardens, Reserve Upgrade**

Baltimore Reserve, Parafield Gardens, located on Oleander Drive, received an upgrade which included new publicly available cricket practice nets, multipurpose sports court, together with the construction of additional parking bays.



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**SAMP Playground Service Continuity Program**

As part of the 2023/24 Play Space Program the rubber soft fall was renewed at both Unity Park, Pooraka, and the Town Hub Square, Salisbury, play spaces, restoring these sites with vibrant colours


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**Dog Park for Small Dogs**

The last dog park for small dogs was constructed this financial year at Unity Park, Pooraka. This space is located adjacent the existing dog park and play space. This new location for small dogs comprises of paths, turfed areas, picnic table and shelter, water point and fencing.



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**Camelot Drive Reserve, Paralowie, New Play Space**

The construction of a new play space and sports court at Camelot Drive Reserve, Paralowie, was completed in time for the summer 2023/24 school holidays. Play elements installed included a play tower, swing set, springer, climbing logs and natural play elements. A picnic shelter and drink fountain were also installed to provide additional comfort and convenience for the community.

**Parks & Streetscape** *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

<p><u>SAMP Playground Service Continuity Program</u></p> <p>The SAMP Playground Service Continuity Program encountered delays this year with the key site of St Kilda requiring engineering investigation and design due to soil and foundation conditions. Other sites required compliance evaluations and considerations prior to the scheduling of element renewals late in the financial year.</p>	\$817k
<p><u>Irrigation Controller Renewal</u></p> <p>With the disbanding of 3G, irrigation controllers within the City required replacement and upgrading to 4G. This program of works was scheduled to occur across the financial years of 2023/24 and 2024/25 to minimise the impact upon the budget. The initial allocation of funding for the two years was based upon an estimate at the time however has resulted in a \$730k carry forward to complete the works.</p>	\$730k
<p><u>Additional Playgrounds</u></p> <p>Due to a late start in construction, \$372k is required to carry forward to support the delivery of a new playground within St Albans Drive Reserve, Salisbury Heights. Pending weather conditions, it is anticipated that this project will be completed in the first quarter of 2024/25.</p>	\$372k
<p><u>Other – Refer Attachment 1</u></p>	\$1.1M

**Returned Funds** *(Recommendation 2, Refer Attachment 2)*

<p>There is a series of minor returns noted within Attachment 2 associated with the Parks and Streetscape Asset Category, noting the main return of \$429k is linked to the Street Tree Program which receives a new allocation in 2024/25 and is anticipated to be impacted by the change in legislation regarding tree removals. Details of all returns has been provided within Attachment 2.</p>	\$938k
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**Additional Budget Funding** *(Recommendation 3, Refer Attachment 3)*

<p>Due to a series of minor program overspends \$24k is required to offset the expenditure incurred as outlined in Attachment 3.</p>	\$24k
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**Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

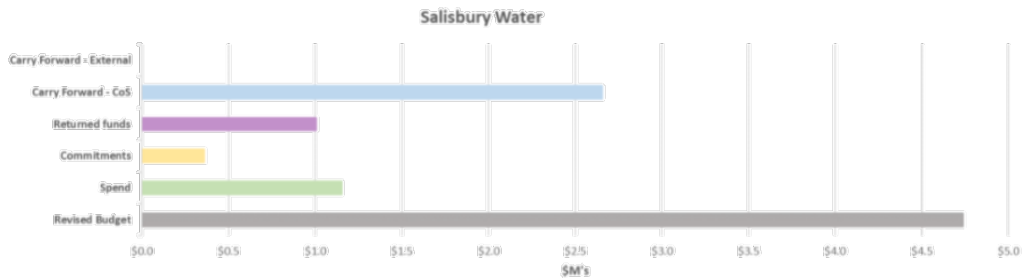
<p>To align with the nature of expenditure, a minor \$33 adjustment has been included which occurred as part of works for the SAMP: Streetscape Service Continuity Program.</p>	\$33
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**Grant Funding & Other Income Adjustments** *(Recommendation 5 & 6, Refer Attachment 5)*

<p>New funding was received within this financial year to deliver outdoor space for animals at the Pooraka Pound, and replacement of artificial turf at the Paddocks. These form the primary requests associated with income funding adjustments requested within Attachment 5.</p>	\$28k
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**Salisbury Water**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
			% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud		
Salisbury Water - Capital	4,736,640	1,153,709	1,511,808	32%	2,656,082	56%	-	0%	358,100	8%	1,004,044	21%
Salisbury Water - Operating	-	-	-	0%	-	0%	-	0%	-	0%	-	0%
<b>Total</b>	<b>4,736,640</b>	<b>1,153,709</b>	<b>1,511,808</b>	<b>32%</b>	<b>2,656,082</b>	<b>56%</b>	<b>-</b>	<b>0%</b>	<b>358,100</b>	<b>8%</b>	<b>1,004,044</b>	<b>21%</b>

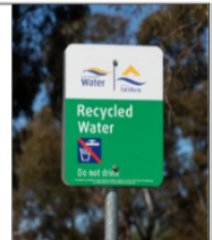


**Key Achievements**

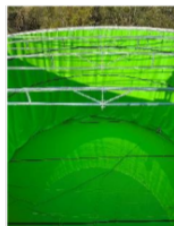
Council Reserve Upgrades – Recycled Water Connections

Recycled water connections completed at 7 reserves including Strathpine Reserve, Buyna Reserve and Fern Grove in Salisbury East, Camelot Reserve and Venturi Reserve in Paralowie and a new irrigation connection at the Salisbury Aquatic Centre.

Connecting these community spaces to Council’s recycled water service reduces Council’s reliance on mains water supply and is key step towards a sustainable city.



Salisbury Water Asset Renewal Program



Renewal works progressed during 2023/24 focused on netting replacement at Edinburgh Railway Triangle and repairs at Parafield Wetlands, completion of the rollout of Supervisory Control and Data Acquisition (SCADA) systems across all Community Groundwater wells, pump replacement and repairs, along with the replacement of tank lining and roof structure Daniel MAR.

**Salisbury Water** *Continued..*

**Carry Forward Funds** (Recommendation 1, Refer Attachment 1)

<p><u>Distribution Main Linkages</u></p> <p>Construction of a new distribution main linkages was delayed pending securing additional supply volumes from Walkley Heights and roll out of remaining Department for Education school connections. It is anticipated that this will be progressed during 2024/25.</p>	<p>\$901k</p>
<p><u>Dry Creek Weirs and Harvesting</u></p> <p>Stage 1, raising the height of the existing Walkley Heights Weir on Dry Creek, is complete and is continuing to perform well during the winter harvesting season.</p> <p>Stage 2, construction of a large-scale detention basin in the Pooraka Railway Corridor is complete. Landscaping of the basin and railway corridor was completed during 2023/24.</p>  <p>Stage 3, pending a viable solar pumping option, will see the remaining 3 Montague Road MAR wells equipped with power and commissioned for extraction in 2024/25.</p>	<p>\$525k</p>
<p><u>Pump Station Upgrade Program</u></p> <p>Additional capacity has been completed at Walkley Heights Booster Pump Station and Edinburgh Parks South MAR. Upgrade and capacity expansions at other MAR sites has been delayed pending sourcing of a suitable tank solution and site constraints. Works will be progressed in 2024/25.</p> 	<p>\$512k</p>
<p><u>Salisbury Water Solar PV Head Tanks</u></p> <p>The Salisbury Water Solar PV project did not meet business case criteria. Work is continuing in conjunction with City Infrastructure to evaluate solutions to achieve larger economies of scale for the City. The business case for solar will be revisited in mid 2024/25 with a pilot site selected for implementation.</p>	<p>\$100k</p>
<p><u>Other – Refer Attachment 1</u></p>	<p>\$617k</p>

**Salisbury Water** *Continued..*

**Returned Funds** *(Recommendation 2, Refer Attachment 2)*

Returned funds for the Salisbury Water Business Unit are a combination of budget savings across a series of programs, with no impact to the delivery of the program of works. Main return is \$314k associated with asset renewal of which timing of assets requiring replacement is based on run to fail methodology.	\$1M
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**Additional Budget Funding** *(Recommendation 3, Refer Attachment 3)*

An adjusting allocation is required to address an overspend associated with construction works for Dry Creek weir and harvesting.	\$77k
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**Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

Nil requested	\$0k
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**Grant Funding & Other Income Adjustments** *(Recommendation 5 & 6, Refer Attachment 5)*

Nil Requests	\$0k
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**Plant & Fleet**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
			% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud		
Plant & Fleet - Capital	5,888,659	2,368,663	5,498,693	93%	3,488,190	59%	-	0%	3,130,031	53%	32,081	1%
Plant & Fleet - Operating	-	-	-	0%	-	0%	-	0%	-	0%	-	0%
<b>Total</b>	<b>5,888,659</b>	<b>2,368,663</b>	<b>5,498,693</b>	<b>93%</b>	<b>3,488,190</b>	<b>59%</b>	<b>-</b>	<b>0%</b>	<b>3,130,031</b>	<b>53%</b>	<b>32,081</b>	<b>1%</b>



**Key Achievements**

SAMP Plant & Fleet Replacement Program

The SAMP Plant and Fleet Replacement Program is crucial to support the delivery of services to the community. Each year a variety of items are replaced from mowers to trucks, of these some also require retrofitting of equipment to support program delivery and safe operating procedures.



Salisbury Aquatic Centre Mower



Electric Pool Car



EWP Tow Truck

**Carry Forward Funds** (Recommendation 1, Refer Attachment 1)

SAMP Plant & Fleet Replacement Program

The sourcing and supply of plant and fleet items continues to be impacted by supply chain associated issues with most items reliant upon shipment from overseas. Best endeavours are made to minimise the impact however market conditions continue to evolve and change.

\$3.5M

**Returned Funds** (Recommendation 2, Refer Attachment 2)

Balance of program funds are nominated for return as per Attachment 2.

\$32k



**Plant, Furniture & Equipment Program, Continued..****Additional Budget Funding** (Recommendation 3, Refer Attachment 3)

A minor overspend of \$275 has been included for funding this reporting period.	\$275
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**Budget Transfers** (Recommendation 4, Refer Attachment 4)

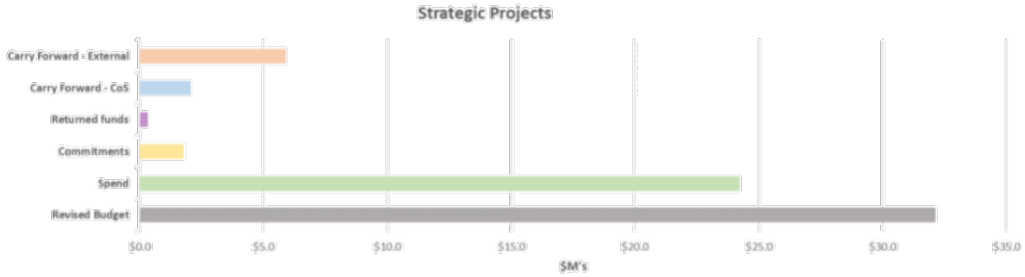
Nil requested	\$0
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**Grant Funding & Other Income Adjustments** (Recommendation 5 & 6, Refer Attachment 5)

Nil requested	\$0
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**Strategic Projects**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
			% Rev Buft	% Rev Buft	% Rev Buft	% Rev Buft	% Rev Buft	% Rev Buft	% Rev Buft			
Strategic Projects - Capital	32,081,227	24,190,793	25,914,608	81%	7,902,223	25%	5,873,725	18%	1,723,815	5%	288,479	1%
Strategic Projects - Operating	2,549,669	2,341,319	2,341,319	92%	201,864	8%	-	0%	805,659	32%	33,700	1%
<b>Total</b>	<b>34,630,896</b>	<b>26,532,112</b>	<b>28,255,927</b>	<b>82%</b>	<b>8,104,087</b>	<b>23%</b>	<b>5,873,725</b>	<b>17%</b>	<b>2,529,474</b>	<b>7%</b>	<b>322,179</b>	<b>1%</b>



**Key Achievements**

Salisbury Aquatic Centre

The completion and opening of the Salisbury Aquatic Centre is a significant achievement and outstanding outcome for the community. With the combination of indoor and outdoor swimming and water activities, together with an indoor gym and canteen facilities, the result is a centre which the community can be proud of and utilise for years to come. To note, this project was part funded by the State Government.



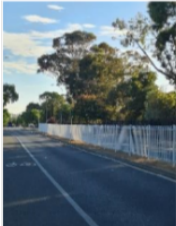
State Government Grant Funding



A series of State Government grant funding was awarded to the City of Salisbury via the Special Purpose Grants Program and the Community Infrastructure Grants Program. Some of the projects delivered with this funding included new sports lighting at Manor Farm, Salisbury East; installation of a new electronic scoreboard at Salisbury Oval, together with new CCTV at Henderson Square, Pooraka.



**Strategic Projects** *Continued..***Carry Forward Funds** *(Recommendation 1, Refer Attachment 1)*

<p><u>Special Purpose Grants Program</u></p> <p>Via the Office for Recreation Sport and Racing, the City of Salisbury were awarded a series of grants to deliver new infrastructure and amenities for the community. There are two key projects which will carry across into 2024/25, these being a new change facility at Lindblom Park, Pooraka and changeroom improvements at Rowe Park Lower, Ingle Farm. The carry forward encompasses \$1.4M of Council funding together with \$1.3M of State funding.</p>	\$2.7M
<p><u>Community Infrastructure Grants Program</u></p> <p>There is a \$2M carry forward this financial year due to grant funding by the State Government via the Department of Infrastructure and Transport to deliver footpath improvements in Pooraka and Ingle Farm. This is the final project within this grant funding stream which will move into construction in the first quarter of 2024/25. Time was required to determine priorities, consult with State Government and investigate and design appropriate solutions.</p>	\$2M
<div style="display: flex; align-items: flex-start;">  <div style="flex-grow: 1;"> <p><u>Local Roads and Community Infrastructure Program</u></p> <p>The Federal Government released a phase 4 of the Local Roads and Community Infrastructure Program, with the City of Salisbury approved to deliver the Salisbury Recreation Precinct a new playground and a variety of traffic and safety initiatives for local schools. This program will continue into 2024/25, noting some work was delivered this year such as the fencing safety at Bagster Road, Salisbury North.</p> </div> </div>	\$1.6M
<p><u>Salisbury Aquatic Centre</u></p> <p>Whilst the Salisbury Aquatic Centre opening in June 2024, the program of works and associated grant funding is being finalised in 2024/25 therefore included within this year's carry forward.</p>	\$940k
<p><u>Other – Refer Attachment 1</u></p>	\$0.6M

**Returned Funds** *(Recommendation 2, Refer Attachment 2)*

<p>Minor program balances and savings achieved are nominated for return and included within Attachment 2.</p>	\$288k
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**Additional Budget Funding** *(Recommendation 3, Refer Attachment 3)*

<p>An allocation of \$142k is required to cover the legislative Construction Industry Training Board levy for expenditure incurred as part of the 2023/24 Capital Program. This payment is currently administered in arrears following completion of the financial year project payments. Refer Attachment 3 for other adjustments.</p>	\$317k
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**Strategic Projects** *Continued..*

**Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

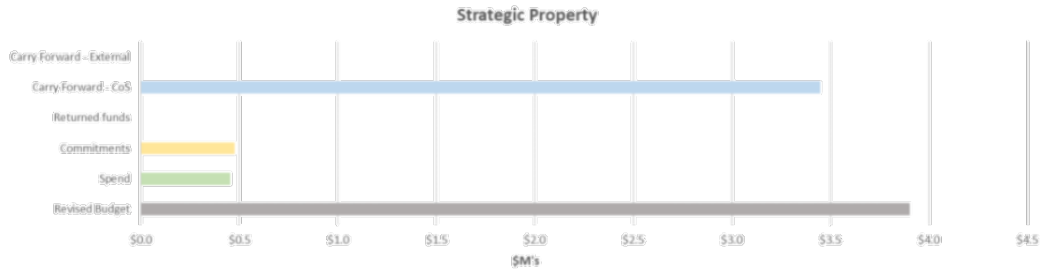
To align with the nature of expenditure, collectively there is a net balance of \$27k of capital budget funding across a series of programs which has been included for conversion to operating, with no impact to project delivery	\$27k
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**Grant Funding & Other Income Adjustments** *(Recommendation 5 & 6, Refer Attachment 5)*

Within the Special Purpose Grants Program, there are a series of adjustment included to reflect grant completion values, similarly there is also a minor adjustment within the Community Infrastructure Grants Program, as detailed within Attachment 5.	\$10k
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**Strategic Property**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
			% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud	% Rev Bud		
Strategic Property - Capital	3,900,154	450,530	924,698	24%	3,443,501	88%	-	0%	474,167	12%	-	0%
Strategic Property - Operating	353,412	482,905	482,905	137%	36,951	10%	-	0%	171,863	49%	125,901	36%
<b>Total</b>	<b>4,253,566</b>	<b>933,435</b>	<b>1,407,602</b>	<b>33%</b>	<b>3,480,452</b>	<b>82%</b>	<b>-</b>	<b>0%</b>	<b>646,030</b>	<b>15%</b>	<b>125,901</b>	<b>3%</b>



**Key Achievements**



Civil and landscape construction is complete on the first of the Tranche 2 projects, Boardwalk at Greentree with 99% of the project site now sold. Final completion has been reached for civil works, public lighting and landscape at Hoyle Green (Irving Place). All thirteen allotments have been sold; with twelve now occupied with the final allotment due to commence construction. Civil construction of 35 residential allotments at Lake Windemere is well underway and expected to be completed in September. The Walkley’s Road Corridor community land revocation and road closure process has been finalised. The planning for application for planning has been lodged and civil construction as well as construction of the Baloo Street playground is due to commence early in 2025.

**Carry Forward Funds** (Recommendation 1, Refer Attachment 1)

The nature and complexity of Strategic Property projects results in timelines extending over multiple financial years from initial feasibility through to full project completion. \$2.7M of the carry forward is associated with the development of Lake Windemere, Salisbury North, which is currently in construction.	<b>\$3.4M</b>
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**Returned Funds** (Recommendation 2, Refer Attachment 2)

Nil	<b>\$0</b>
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**Strategic Property** *Continued..***Additional Budget Funding** *(Recommendation 3, Refer Attachment 3)*

A minor adjustment is required in relation to the disposal of Ryans Road Reserve land disposal. Noting there is also an adjustment required within the operating budget of \$286k associated with the City Centre Redevelopment.	\$336k
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**Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

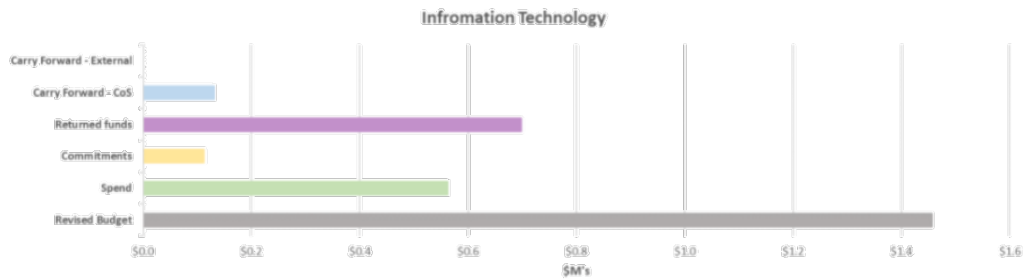
To align with the nature of expenditure, collectively there is a request to transfer \$6.5k of capital budget funding to operating with have no impact to project delivery.	\$6.5k
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**Grant Funding & Other Income Adjustments** *(Recommendation 5 & 6, Refer Attachment 5)*

Nil Requested	\$0
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**Information Technology**

Asset Category	Revised Budget	Actuals	Total Actuals/Comm		Carry Forward		External Funds		Commitments		Returned funds	
			\$M's	% Rev Bud	\$M's	% Rev Bud	\$M's	% Rev Bud	\$M's	% Rev Bud	\$M's	% Rev Bud
Information Technology - Capital	1,456,537	561,657	673,380	46%	130,978	9%	-	0%	111,723	8%	697,902	48%
Information Technology - Operating	208,997	35,600	35,600	17%	62,700	30%	-	0%	-	0%	176,697	85%
<b>Total</b>	<b>1,665,534</b>	<b>597,257</b>	<b>708,980</b>	<b>43%</b>	<b>193,678</b>	<b>12%</b>	<b>-</b>	<b>0%</b>	<b>111,723</b>	<b>7%</b>	<b>874,599</b>	<b>53%</b>



**Key Achievements**

To enhance the connectivity for community members the Wi-Fi networks have been upgraded to a centrally managed service at Bagsters Road Community Centre, Salisbury East Neighbourhood Centre, Para Hills Community Hub and Jack Young Centre. The service enhancements allow diverse community members to engage more fully and equitably with available services and opportunities while also supporting educational programs, social events, and access to online resources. All remaining centres will be upgraded by December 2024.

From a facilities perspective, the completion and transition to full operations of the Salisbury Aquatic Centre was successfully completed this year. Noting this new community facility encompasses a variety of technology solutions to provide the optimum experience for the customer whilst supporting the business to provide the new services to the community.

Continuation on system upgrades and improvements has occurred as part of Project Connect. This process embraces not only system solutions but explores business processes and avenues for improvements which can benefit the community and streamline administration.

**Carry Forward Funds (Recommendation 1, Refer Attachment 1)**

As detailed within Attachment 1, there is a minor carry forward required associated with Information Technology Program.	\$130k
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**Returned Funds (Recommendation 2, Refer Attachment 2)**

Declared this period is the balance of funds associated with renewal as a new allocation is provided in 2024/25. The other return is linked to previous smart city initiatives which are no longer required.	\$698k
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**Additional Budget Funding (Recommendation 3, Refer Attachment 3)**

Nil Adjustments	\$0
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**Information Technology** *Continued..***Budget Transfers** *(Recommendation 4, Refer Attachment 4)*

To align with the nature of expenditure, \$66k of capital budget funding has been included to be converted to operating budget, with no impact to project delivery.	\$66k
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**Grant Funding & Other Income Adjustments** *(Recommendation 5 & 6, Refer Attachment 5)*

Nil requested	\$0
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<b>ITEM</b>	2.1.3
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	16 September 2024
<b>HEADING</b>	Loan Borrowings 2023/24 and 2024/25
<b>AUTHOR</b>	Kate George, Manager Financial Services, Business Excellence
<b>CITY PLAN LINKS</b>	4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	This report, required in accordance with the Treasury Management Policy, provides Council with information regarding proposed borrowings required to fund the 2023/24 revised budget, and to establish borrowings to enable the delivery of the 2024/25 budget.

**RECOMMENDATION**

That Council:

1. Approves the balance of the Property Disposal Reserve be retained to support working capital requirements.
2. Approves the establishment of 10 Year Cash Advance Debenture Facilities to a total of \$19.6 million to enable the delivery of the 2024/25 Budget.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

1.1 This report has been prepared in accordance with the City of Salisbury’s Treasury Management Policy.

**2. CONSULTATION / COMMUNICATION**

2.1 Internal

2.1.1 Loan Borrowing requirements are assessed and reviewed quarterly as part of each Budget Review process.

**3. REPORT**

Current Loan Portfolio Position

3.1 The current loan portfolio is comprised of Debenture Loans and Cash Advance Debentures (CAD’s). The outstanding principal on Debenture Loans as at the 30 June 2024 was \$2,359k and Variable Rate Cash Advance Debenture facilities totaled \$44,337k as at 30 June 2023, with \$10,650k drawn down leaving an available balance of \$34,657k at that time and noting that the CAD has been fully repaid at the time of preparing this report. During the 2023/24 financial year we had a CAD in the amount of \$2,130k expire which is reflected in the CAD facility balance of \$44,337k.

2023/24 Borrowing Requirements

3.2 The loan borrowings for 2023/24 were last revised at the Third Quarter Budget review with borrowing requirement at that time being \$2,740k.

	\$
<b>Original Budget 1 July 2023</b>	
Net Borrowings / (Investment)	3,045,000
Reinstate Timing Adjustments Projects	22,910,000
Surplus Facilities 2022/23 (Finance and Corporate Services - September 2023)	(21,620,000)
Property Disposal Reserve (Finance and Corporate Services - September 2023)	(4,335,000)
<b>Net Borrowings / (Investment) at September 2023</b>	<b>-</b>
<b>First Quarter Budget Review 2023/24</b>	
Variation to General Borrowing Requirements resolved 0523/2023	(1,925,407)
<b>Second Quarter Budget Review 2023/24</b>	
Variation to General Borrowing Requirements resolved 0596/2024	2,114,200
<b>Third Quarter Budget Review 2023/24</b>	
Variation to General Borrowing Requirements recommended	2,551,500
<b>Revised Increase / (Decrease) in Borrowing Requirements</b>	<b>2,740,293</b>
<b>Net Borrowings / (Investment) at conclusion of Third Quarter</b>	<b>2,740,293</b>

Item 2.1.3

2024/25 Borrowing Requirements

- 3.3 The Adoption of the Annual Plan, Budget and Declaration of Rates included new borrowing requirements of \$16,874k for 2024/25.
- 3.4 In accordance with Surplus Community Land Policy we have reviewed the balance of the Property Disposal Reserve (PDR), to determine what funds will be available to apply to the reduction of new borrowings. The balance of the PDR is \$3,828k at 30 June 2024, noting that there are two confidential projects resolved to be funded from reserve, leaving a balance of \$223k which is appropriate to retain in the reserve as it is minor in nature.
- 3.5 Given the level of facilities available for draw down are virtually fully committed to funding the level of carry forwards, and the quantum of the 2023/24 revised borrowings together with the 2024/25 budgeted borrowing requirements totals \$19,614k it is appropriate to enable the establishment of new facilities at this time.
- 3.6 Actual required borrowings for 2024/25 will be refined through the quarterly reviews during the 2024/25 financial year. These adjustments will be reflected in the Loan Borrowings Report at the end of the 2024/25 financial year, to ensure that adequate facilities continue to be provided, unless it is necessary for this to occur sooner.

**4. CONCLUSION / PROPOSAL**

- 4.1 To ensure the delivery of the 2024/25 budget it is appropriate to establish further Cash Advance Debentures facilities.
- 4.2 The Loan Borrowings report for 2024/25 and 2025/26 is planned for September 2025 and will refine the 2024/25 borrowing requirements and this adjustment will form part of the recommendations to Council at that time.

<b>ITEM</b>	2.2.1
	<b>FINANCE AND CORPORATE SERVICES COMMITTEE</b>
<b>DATE</b>	16 September 2024
<b>PREV REFS</b>	Urban Services Committee 4.1.10 20/06/2022
<b>HEADING</b>	2022 State Government Grant Funding
<b>AUTHOR</b>	Christy Martin, Team Leader Project Support, City Infrastructure
<b>CITY PLAN LINKS</b>	1.1 Our City is attractive and well maintained 4.4 We plan effectively to address community needs and identify new opportunities

**SUMMARY** With the City of Salisbury successfully awarded new grant funding in June 2022 via the 2021/22 Special Purpose Grants (Office for Recreation, Sport & Racing) and Community Infrastructure Grant Program (Dept for Infrastructure & Transport), Council supported these initiatives with an additional \$1,100,000 of Council contribution in order to deliver the required scope of works. With this allocation, the Chief Executive Officer was authorised to distribute the funds as required. This report has been prepared to advise the distribution of funds across the two programs.

## RECOMMENDATION

### That Council:

1. Notes in accordance with Resolution 1375/2022, the Council contribution associated with the new grant funding opportunities awarded in June 2022 were effectively distributed under the Chief Executive Officer delegation to support the associated projects within the 2021/22 Special Purpose Grants (Office for Recreation, Sport & Racing) and Community Infrastructure Grant Program (Dept for Infrastructure & Transport), with these delegations closed out within the 2024/25 First Quarter Budget Review.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

- 1.1 Council was approached by both the Department for Infrastructure and Transport (DIT) and Office for Recreation, Sport and Racing (ORSR), in 2022, in relation to new grant funding opportunities which arose following the state election. These grant funding opportunities were presented to Council in June 2022 resulting in a variety of new projects and associated funding being approved, noting part Council contribution of \$1,100,000 was required to deliver the scope of works.

- 1.1 As part of this, at its meeting held on Monday 20 June 2022, it was resolved that Council (Item 4.1.10 New Grant Funding for Infrastructure Projects):

*“5. Authorises the Chief Executive Officer to distribute the \$1.1M across the grant related projects stated in paragraphs 4.2.2 and 4.2.4 of the report (Item 4.1.10 – New Grant Funding for Infrastructure Projects – Urban Services Committee, 20 June 2022) with these allocations to be summarised within the following Quarterly Budget Review.....*

*Resolution: 1375/2022”*

## 2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Nil.

## 3. DISCUSSION

- 1.2 In June 2022, the City of Salisbury was successfully awarded a series of new grant funded projects following the then State election via the Office for Recreation, Sport and Racing (ORSR) and Department for Infrastructure and Transport (DIT). These grants were as follows;

### **2021/22 Special Purpose Grants (ORSR)**

- 1.2.1 Lindblom Park, Pooraka, New Change Facilities \$650,000
- 1.2.2 Rowe Park Lower, Ingle Farm, Changeroom Upgrade \$650,00
- 1.2.3 Paddocks, Para Hills West, New Synthetic Bowling Green \$300,000
- 1.2.4 Manor Farm, Salisbury East, New Pitch Lighting \$250,000
- 1.2.5 Para Hills Oval, Para Hills, New Cricket Nets \$80,000
- 1.2.6 Brahma Lodge Oval, Brahma Lodge, New Cricket Nets \$50,000
- 1.2.7 Salisbury Oval, Salisbury, New Scoreboard \$45,000

### **Community Infrastructure Grant Program (DIT)**

- 1.2.8 Pooraka & Ingle Farm, Footpath Improvements \$2,000,000
- 1.2.9 Yalumba Drive Reserve, Paralowie, Sports Lighting \$150,000
- 1.2.10 RM Williams Drive, Walkley Heights, Playground \$125,000
- 1.2.11 Rains Drive Reserve, Pooraka, Reserve Improvements \$100,000
- 1.2.12 Henderson Square, Pooraka, CCTV, \$100,000
- 1.2.13 Pledger Wetlands, Mawson Lakes, Irrigation Upgrade \$100,000

- 1.3 In order to deliver the required scope of works and outcome for the community, Council approved a capital non-discretionary 2022/23 Second Quarter Budget Review Bid of \$1,100,000 of Council funding to support the delivery of the above projects. The distribution of this allocation was authorised to the Chief Executive Officer.

- 1.4 With the two programs of grant funding now nearing completion, the authorised distribution of Council funding can now be advised;

<b>2021/22 Special Purpose Grants (ORSR)</b>	<b>ORSR</b>	<b>CoS</b>	<b>Total</b>
Lindblom Park, Pooraka, New Change Facilities * <i>Status: Work in Progress</i>	\$650,000	\$887,619	\$1,537,619
Rowe Park Lower, Ingle Farm, Changeroom Upgrade * <i>Status: Work in Progress</i>	\$650,000	\$0	\$650,000
Paddocks, Para Hills West, New Synthetic Bowling Green <i>Status: Complete</i>	\$300,000	\$0	\$300,000
Manor Farm, Salisbury East, New Pitch Lighting <i>Status: Complete</i>	\$250,000	\$53,095	\$303,095
Para Hills Oval, Para Hills, New Cricket Nets ** <i>Status: Complete</i>	\$80,000	\$15,013	\$95,013
Brahma Lodge Oval, Brahma Lodge, New Cricket Nets ** <i>Status: Complete</i>	\$50,000	\$0	\$50,000
Salisbury Oval, Salisbury, New Scoreboard ** <i>Status: Complete</i>	\$45,000	\$0	\$45,000
<b>Sub Total</b>	<b>\$2,025,000</b>	<b>\$955,727</b>	<b>\$2,980,727</b>

\* Additional Council project funding has been awarded outside of the above reported value of \$1,850,000 towards the delivery of the change facilities at Lindblom Park, Pooraka, and Rowe Park Lower, Ingle Farm.

\*\* Additional Council funding via Minor Capital Works Grants Program was awarded at the value of \$330,000 which is in addition to the above values

<b>Community Infrastructure Grant Program (DIT)</b>	<b>ORSR</b>	<b>CoS</b>	<b>Total</b>
Pledger Wetlands, Mawson Lakes, Irrigation Upgrade <i>Status: Complete</i>	\$100,000	\$0	\$100,000
Henderson Square, Pooraka, CCTV <i>Status: Complete</i>	\$100,000	\$0	\$100,000
Rains Drive Reserve, Pooraka, Reserve Improvements <i>Status: Complete</i>	\$100,000	\$340	\$100,340
RM Williams Drive, Walkley Heights, Playground <i>Status: Complete</i>	\$125,000	\$118,607	\$243,607
Yalumba Drive Reserve, Paralowie, Sports Lighting <i>Status: Complete</i>	\$150,000	\$25,326	\$175,326
Pooraka & Ingle Farm, Footpath Improvements <i>Status: Work in Progress</i>	\$2,000,000	\$0	\$2,000,000
<b>Sub Total</b>	<b>\$2,575,000</b>	<b>\$144,273</b>	<b>\$2,719,273</b>

1.4.1 The distribution of funds will be formally included within the first quarter budget review of this financial year to close out the administration of these adjustments, in accordance with resolution 1375/2022.

#### 4. FINANCIAL OVERVIEW

- 4.1 In June 2022, Council approved a \$1,100,000 contribution towards the \$2,025,000 2021/22 Special Purpose Grants (ORSR) and the \$2,575,000 Community Infrastructure Grant Program (DIT), therefore providing the required total \$5,700,000 of project funding.
- 4.2 The \$1,100,000 of Council contribution was distributed across the two programs in accordance with the authorisation of the Chief Executive Officer. There is no balance of Council funding to be returned.

**5. CONCLUSION**

- 5.1 With the City of Salisbury successfully awarded new grant funding in June 2022 via the 2021/22 Special Purpose Grants (Office for Recreation, Sport & Racing) and Community Infrastructure Grant Program (Dept for Infrastructure & Transport), Council supported these initiatives with an additional \$1,100,000 of Council contribution in order to deliver the required scope of works.
- 5.2 The Chief Executive Officer was authorised to distribute the \$1,100,000 across the two programs as required, with this report presented to advise where these funds were allocated as follows;
  - 5.2.1 Lindblom Park, Pooraka, New Change Facilities \$887,619
  - 5.2.2 Manor Farm, Salisbury East, New Pitch Lighting \$53,095
  - 5.2.3 Para Hills Oval, Para Hills, New Cricket Nets \$15,013
  - 5.2.4 RM Williams Drive, Walkley Heights, Playground \$118,607
  - 5.2.5 Yalumba Drive Reserve, Paralowie, Sports Lighting \$25,326
- 5.3 In accordance with resolution 1375/2022, the distribution of Council funds across the 2021/22 Special Purpose Grants (Office for Recreation, Sport & Racing) and Community Infrastructure Grant Program (Dept for Infrastructure & Transport), will be included within the first quarter budget review for 2024/25.