

*Please note that the audio of this public meeting will be recorded and published on Council's website where it will be available for one (1) month, in accordance with Council's decision.*



## **AGENDA**

**FOR COUNCIL MEETING TO BE HELD ON**

**23 SEPTEMBER 2024 AT 6.30PM**

**IN THE COUNCIL CHAMBER, 34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Mayor G Aldridge  
Cr B Brug  
Cr L Brug  
Deputy Mayor, Cr C Buchanan  
Cr J Chewparsad  
Cr A Graham  
Cr K Grenfell  
Cr D Hood  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk  
Cr S Reardon

### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Team Leader Council Governance, Ms J O'Keefe-Craig

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**Chair: Cr D Hood**

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**Innovation and Business Development Committee**

*No Innovation and Business Development Committee meeting was held in September 2024.*

**Audit and Risk Committee**

*No Audit and Risk Committee meeting was held in September 2024.*

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*No CEO Review Committee meeting was held in September 2024*

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4.4.2 Upgrade of Salisbury Downs Oval Clubroom

**\*\*See Further Information Report**

4.4.2FI Upgrade of Salisbury Downs Oval Clubroom

**Community Wellbeing and Sport Committee: 17 September 2024**

*Chair: Cr D Hood*

CWS-DEP1 Deputation: Lease and Licensing Matters

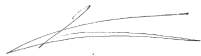
5.4.1 Management of Bridgestone Athletic Centre

5.4.2 Community Bus

**\*\*See Further Information Report**

5.4.2FI Community Bus

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**

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## KAURNA ACKNOWLEDGEMENT

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.*

## PRAYER

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community.*

*We thank you for the opportunity to now deliberate over how best to help our community.*

*Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper.*

*Bless our efforts this day in God's name.*

*Amen.*

## APOLOGIES

## LEAVE OF ABSENCE

### **LOA1 Leave of Absence Request: Cr B Brug**

A request for Leave of Absence for the 25 November 2024 and 16 December 2024 Council Meetings has been received from Councillor Beau Brug as he is expecting his second child in late November/early December.

## RECOMMENDATION

That Council:

1. Approve the leave of absence request for Cr B Brug for the 25 November 2024 and 16 December 2024 Council Meetings.

### **LOA2 Leave of Absence Request: Cr L Brug**

A request for Leave of Absence for the 25 November 2024 and 16 December 2024 Council Meetings has been received from Councillor Lauren Brug as she is expecting her second child in late November/early December.

## RECOMMENDATION

That Council:

1. Approve the leave of absence request for Cr L Brug for the 25 November 2024 and 16 December 2024 Council Meetings.

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## **PUBLIC QUESTION TIME**

## **DEPUTATIONS**

### **DEP1 Deputation: Single Use Dog Park**

Chloe Roberts from Walkley Heights will be in attendance at the Council Meeting to address Council in relation to a single use dog park in Walkley Heights. Ms Roberts has also submitted a petition on the same subject (refer page 8 of this agenda).

### **DEP2 Deputation: Salisbury Downs Sports and Community Club**

Amanda Rundle, Chairperson of the Salisbury Downs Sports and Community Club, will be in attendance at the Council Meeting to address Council in relation to the new direction of the Club.

## **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Council Meeting held on 26 August 2024.

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## PETITIONS

### PET1      **Petition: Single Use Dog Park at Walkley Heights**

#### **Petition Details**

Date Received	5 September 2024
Number of Signatories	941
Nature of Petition	The petitioners are requesting ‘ <i>the new dog park being built on Bushman Drive, Walkley Heights be both a single use and a shared dog park, alongside each other.</i> ’

#### **Action**

General Manager Responsible	Mr Chris Haskas, Acting General Manager City Infrastructure
Response	Council have not commenced community consultation for this project. Following consultation, a report will be provided to Council informing of responses and alignment of the petition request.
Report to Council Expected	February 2025

#### **RECOMMENDATION**

##### That Council:

1. Notes that a petition in relation to a single use and shared dog park in Walkley Heights has been received.
2. Notes that there is a Motion on Notice from Cr L Brug relating to Single Use Dog Parks in Walkley Heights to be considered at the meeting (Council Meeting, 23 September 2024).
3. Notes that the items raised in the petition will be included in a subsequent report to be presented as a result of the Motion on Notice, should it be approved.



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## COMMITTEE REPORTS

### 1 Policy and Planning Committee Meeting

#### *Chairman - Cr C Buchanan*

Consideration of the minutes of the Policy and Planning Committee Meeting - 16 September 2024 and adoption of recommendations in relation to item numbers:

#### *Administration*

##### **1.0.1 Future Reports for the Policy and Planning Committee**

It is recommended to Council:

#### That Council:

1. Notes the report.

#### *For Decision*

##### **1.1.1 Renascor Battery Anode Material Facility, Robinson Road, Bolivar - Environmental Impact Statement Consultation**

It is recommended to Council:

#### That Council:

1. Approves the draft submission to The Minister for Planning on the *Renascor Battery Anode Material Facility, Robinson Road, Bolivar - Environmental Impact Statement* provided in Attachment 1 (Item No. 1.1.1, Policy and Planning Committee, 16 September 2024).
2. Authorises the Chief Executive Officer or delegate to finalise the draft submission in accordance with Council deliberations.

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## **2 Finance and Corporate Services Committee Meeting**

### ***Chairman - Cr B Brug***

Consideration of the minutes of the Finance and Corporate Services Committee Meeting - 16 September 2024 and adoption of recommendations in relation to item numbers:

### ***For Decision***

#### **2.1.1 Budget Timetable 2025/26**

It is recommended to Council:

#### That Council:

1. Approves the draft timetable for the preparation and presentation of the 2025/26 Budget, as included in this report (Item no. 2.1.1, Finance and Corporate Services Committee, 16 September 2024).

#### **2.1.2 2023-2024 Carried Forward Funds and Budget Adjustments**

It is recommended to Council:

#### That Council:

1. Approves the 2024/25 budget be increased with \$37,369,704 funds carried forward to be applied as detailed in the Schedule of Funds Carried Forward from 2023/2024 to 2024/2025 in Attachment 1 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
2. Approves the 2023/2024 project expenditure budgets be reduced to reflect returned funds totalling \$9,617,728, and the total includes a return to the developer reserve of \$199,462 as per the Schedule of Funds Returned to Council 2023/24 in Attachment 2 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
3. Approves the 2023/24 project expenditure budgets be increased to reflect additional actual expenditure of \$967,874, as per the Schedule of Budget Adjustments 2023/24 in Attachment 3 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
4. Approves transfers of \$236,217 Capital to Operating and \$298,397 Operating to Capital to balance completed programs and projects, and \$91,000 Operating to Operating to consolidate operational budgets, and align to planned 2024/25 expenditure, as per the Schedule of Budget Transfers 2023/24 in Attachment 4 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
5. Approves the 2023/24 project budgets be adjusted for unsuccessful grant applications totalling \$594,813 income, and \$690,852 expenditure, as detailed in Attachment 5 to this report Schedule of Grant Funding Adjustments (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).

6. Approves the 2023/24 Budget be adjusted for grants and other funding adjustments of \$162,627 Capital income, and \$161,252 Capital expenditure, with expenditure budgets carried forward, as detailed in Attachment 5 to this report Schedule of Grant Funding Adjustments (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).
7. Approves budget allocation in 2023/24 of \$116,335 for PR27564 Montague Road Stormwater Failure to align with actual expenditure, and remove this project from non-discretionary funding at the 2024/25 First Quarter Budget Review (Council Resolution 0698/2024).
8. Approves operating funding included within the Schedule of Funds Carried Forward from 2023/2024 to 2024/2025 in Attachment 1 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024), PR26294 Managed Service – Telephone System 21/22 & PR26295 Expand Call Centre Functionality 21/22, totalling \$62,700 be repurposed to fund PR27895 Additional Confirm Licences within PR94997 Organisational Information Technology for the 2024/25 financial year, at a value of \$62,700.
9. Approves the program inclusion of building renewal and ergonomic upgrades at the Polaris Centre within PR18097 SAMP Building Service Continuity Program, with \$300,000 budget funding included within Schedule of Funds Carried Forward from 2023/2024 to 2024/2025 in Attachment 1 to this report (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024) and approves an additional budget allocation of \$200,000 in 2024/25 to provide the balance of the \$500,000 in total funding required for the Polaris Centre.
10. Approves the removal of 2024/25 operating expenditure budget for kerb and gutter replacement of \$870k, as this has also been included in PR12000 Road Reseal/Reconstruction Program.
11. Approves the 2023/24 project expenditure budgets be increased to reflect additional actual expenditure of \$82,014 for Minor Capital Works itemised in the table below, to reflect operating expenditure and associate budget transferred to capital (PR27784) as part of the end of financial year review of expenditure.

Work Detail	Total Cost
Supply and Install of Bollards to Watershed Wetlands	\$9,310
Campus Picnic Settings Park F - remove and install new	\$34,420
Para Hills Oval Coaches Boxes	\$14,500
Aerator Isla Circuit Mawson Lakes	\$16,880
CCTV Sysetm St Kilda Community Hall	\$6,904
<b>Total Cost to be Capitalised</b>	<b>\$82,014</b>

12. Approves the transfer of 2024/25 expenditure budgets relating to the Salisbury Aquatic Centre (SAC) maintenance to reflect service delivery responsibilities in City Infrastructure, per paragraph 3.20 (Item No. 2.1.2, Finance and Corporate Services Committee, 16 September 2024).

- 
13. Approves the transfer of the following amounts to the Business Transformation Future Fund (BTFF) for the 2023/24 financial year, in accordance with the Business Transformation Future Fund Policy:

<b>Expenditure / Income Category</b>	<b>Savings / Gains</b>
Interest Expense	1,478,000
<b>Total</b>	<b>1,478,000</b>

14. Notes the transfer of \$100k from Business Transformation Future Fund to Project Connect operating budget for fourth quarter of 2023/24 in accordance with CEO delegation provided by resolution 0724/2024.

### **2.1.3 Loan Borrowings 2023/24 and 2024/25**

It is recommended to Council:

That Council:

1. Approves the balance of the Property Disposal Reserve be retained to support working capital requirements.
2. Approves the establishment of 10 Year Cash Advance Debenture Facilities to a total of \$19.6 million to enable the delivery of the 2024/25 Budget.

### ***For Information***

#### **2.2.1 2022 State Government Grant Funding**

It is recommended to Council:

That Council:

1. Notes in accordance with Resolution 1375/2022, the Council contribution associated with the new grant funding opportunities awarded in June 2022 were effectively distributed under the Chief Executive Officer delegation to support the associated projects within the 2021/22 Special Purpose Grants (Office for Recreation, Sport & Racing) and Community Infrastructure Grant Program (Department for Infrastructure & Transport), with these delegations closed out within the 2024/25 First Quarter Budget Review.

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### **3 Governance and Compliance Committee Meeting**

#### ***Chairman - Cr P Jensen***

Consideration of the minutes of the Governance and Compliance Committee Meeting - 16 September 2024 and adoption of recommendations in relation to item numbers:

#### ***Administration***

##### **3.0.1 Future Reports for the Governance and Compliance Committee**

It is recommended to Council:

##### That Council:

1. Notes the report.

#### ***For Decision***

##### **3.1.1 Election for the Position of Local Government Association President**

It is recommended to Council:

##### That Council:

1. Approves for Lord Mayor Jane Lomax Smith to be selected on the Local Government Association (LGA) ballot paper for the position of LGA President and authorises the City of Salisbury LGA delegate, Deputy Mayor Cr Chad Buchanan, or in his absence Cr Peter Jensen, to complete the LGA ballot paper accordingly.

##### **3.1.2 Nominations Sought for the Local Government Finance Authority Board of Trustees (via the LGA)**

It is recommended to Council:

##### That Council:

1. Notes the City of Salisbury will not be putting forward a nomination for consideration as a Local Government representative on the Local Government Finance Authority of South Australia Board of Trustees via the Local Government Association call for nominations.

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**3.1.3 Election of Two Representative Members on the Local Government Finance Authority Board of Trustees (via the LGFA)**

It is recommended to Council:

That Council:

1. Notes the report.
2. Request a further information report be presented to the September 2024 Council meeting to provide further advice on the nominations process.

**See Further Information Item**

**3.1.3FI Election of Two Representative Members on the Local Government Finance Authority Board of Trustees (via the LGFA)..... 41**

It is recommended to Council:

That Council:

1. Authorises its delegate (Cr Peter Jensen, or in his absence Cr Kylie Grenfell) to complete the required ballot paper to vote for the following candidate/s for the position of representative member on the Board of Trustees for the Local Government Finance Authority:
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

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## 4 Urban Services Committee Meeting

### *Chairman - Cr S Ouk*

Consideration of the minutes of the Urban Services Committee Meeting - 16 September 2024 and adoption of recommendations in relation to item numbers:

### *Administration*

#### **4.0.1 Future Reports for the Urban Services Committee**

It is recommended to Council:

##### That Council:

1. Notes the report.

### *For Decision*

#### **4.1.1 Re-use and Recycle Hubs in our Community Centres**

It is recommended to Council:

##### That Council:

1. Approves the 6-month trial of establishing one recycling hub at Mawson Lakes Library, commencing in November 2024, to coincide with the National Recycling Week.
2. Notes that Administration will present a report to the Urban Services Committee in August 2025 with the findings of the 6-month recycle hub trial at Mawson Lakes Library.

#### **4.1.2 Capital Works Program - August 2024**

It is recommended to Council:

##### That Council:

1. Approves the program amendments for PR22852 SAMP: Bus Shelter and Bus Stop Improvement Service Continuity Program as outlined within paragraph 3.5 of the report (Item 4.1.2 – Capital Works Program – August 2024, Urban Services Committee, 16 September 2024) with no impact to the program budget.
2. Approves the removal of Ponton Street, Salisbury, and Lincoln Avenue, Salisbury East, from within PR13952 School Zones and Pedestrian Crossings Service Continuity Program with their associated budgets of \$84k being retained within the program to support the delivery of pedestrian crossing upgrades at Mortess Street, Brahma Lodge, and Casuarina Drive, Parafield Gardens.
3. Approves a non-discretionary 2024/25 first quarter budget review of \$500k to support traffic flow and improvements currently being developed for the Harry Bowey, Salisbury Park Precinct.

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### **4.1.3 Sub Committee Meeting Schedule Order**

It is recommended to Council:

That Council:

1. Approves for the Asset Management Sub Committee to be listed as the first meeting scheduled for Sub Committee weeks.

### ***For Information***

#### **4.2.1 Sportsfield Lighting - Decommissioning and replacement**

It is recommended to Council:

That Council:

1. Notes the immediate removal of the light poles at Creaser, Lindblom and Unity Parks, as they are at risk of imminent failure.
2. Approves a 2024/25 Second Quarter Non-Discretionary Budget Bid of \$300,000 to enable the replacement of a two-pole lighting system (poles, luminaires and wiring) at Creaser Reserve and the replacement of the single pole and luminaires at Lindblom Park Soccer as listed in the report (Item 4.2.1 – Sportsfield Lighting – Decommissioning and replacement – Urban Services Committee, 16 September 2024).

### ***Confidential***

*Refer to CONFIDENTIAL ITEMS section of Council Agenda*

#### **4.4.1 New Lease Agreement for existing Genus Services Lease - Research Road, Pooraka**

#### **4.4.2 Upgrade of Salisbury Downs Oval Clubroom**

*See Confidential Further Information Item*

#### **4.4.2FI Upgrade of Salisbury Downs Oval Clubroom**



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## **5 Community Wellbeing and Sport Committee Meeting**

### ***Chairman - Cr D Hood***

Consideration of the minutes of the Community Wellbeing and Sport Committee Meeting - 17 September 2024 and adoption of recommendations in relation to item numbers:

### ***Administration***

#### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

It is recommended to Council:

##### That Council:

1. Notes the report.

#### **5.0.2 Age Friendly Strategy Report: 2023-2024**

It is recommended to Council:

##### That Council:

1. Notes the report and that the implementation of the Age Friendly Strategy is on track.

### ***For Decision***

#### **5.2.1 St Kilda Community Hall Update**

It is recommended to Council:

##### That Council:

1. Approves the St Kilda Hall to continue to be managed and made available to the community as a Facility for Hire until such time that a strategic review of the precinct has been undertaken.

### ***For Information***

#### **5.1.1 Grant No. 6/2024-25: Ingle Farm Sporting Club Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 6/2024-25 Ingle Farm Sporting Club Community Grant application: to the value of \$7,000 for the Ingle Farm Sporting Club's Annual Christmas celebration (Item 5.1.1, Community Wellbeing and Sport Committee, 17 September 2024).

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**5.1.2 Grant No. 7/2024-25: Mawson Lakes Rotary Club of SA Inc. Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 7/2024-25 Mawson Lakes Rotary Club of SA Inc. Community Grant application: to the value of \$12,000 for one (1) event (Mawson Lakes Charity Car Show) and two (2) programs (Domestic & Family Violence Awareness campaign and Mental Health Resilience Training) (Item 5.1.2, Community Wellbeing and Sport Committee, 17 September 2024).

**5.1.3 Grant No. 8/2024-25: PowerTech Energy Sustainability Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 8/2024-25 PowerTech Energy Sustainability Community Grant application: to the value of \$5,250 for the trial of the FOODIE Rapid Waste Management Technology (Item 5.1.3, Community Wellbeing and Sport Committee, 17 September 2024).

**5.1.4 Grant No. 9/2024-25: Salisbury Inter Soccer Club Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 9/2024-25 Salisbury Inter Soccer Club Community Grant application: to the value of \$7,000 to purchase new portable soccer goals (Item 5.1.4, Community Wellbeing and Sport Committee, 17 September 2024).

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### **5.1.5 Grant No. 10/2024-25: United Way SA Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 10/2024-25 United Way SA Community Grant application: to the value of \$8,190 to continue with their imagination library program (Item 5.1.5, Community Wellbeing and Sport Committee, 17 September 2024).

### **5.1.6 Grant No. 11/2024-25: Woodworkers Shed Northern Districts (SA) Inc. Community Grant Application**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 11/2024-25 Woodworkers Shed Northern Districts (SA) Inc. Community Grant application: to the value of \$2,000 to assist with their 25<sup>th</sup> year celebration event and annual toy presentation to charity (Item 5.1.6, Community Wellbeing and Sport Committee, 17 September 2024).

*Confidential*

*Refer to CONFIDENTIAL ITEMS section of Council Agenda*

**CWS-DEP1 Lease and Licensing Matters**

#### **5.4.1 Management of Bridgestone Athletic Centre**

#### **5.4.2 Community Bus**

*See Confidential Further Information Item*

#### **5.4.2FI Community Bus**



**GENERAL BUSINESS****ITEM**

GB1

**COUNCIL****DATE**

23 September 2024

**HEADING**

Representation Review - Submissions Report

**AUTHOR**

Joy O’Keefe-Craig, Team Leader Council Governance, CEO and Governance

**CITY PLAN LINKS**

4.4 We plan effectively to address community needs and identify new opportunities  
 4.2 We deliver quality outcomes that meet the needs of our community

**SUMMARY**

The purpose of this report is to advise Council on the results of the community consultation and engagement process regarding the Representation Review. The report seeks Council’s final position on the Representation Review for submission to the Electoral Commissioner of South Australia pursuant to Section 12 of the *Local Government Act 1999 (the Act)*.

**RECOMMENDATION**That Council:

1. Notes the Submission Report, Attachment 1 to this report (Item GB1, Council meeting 23 September 2024).
2. Approves the future composition and structure as per Option (insert preferred Option) proposed in the Representation Report, Attachment 1 (Item GB1, Council meeting 22 July 2024).
3. Authorises Administration to prepare the necessary documentation to seek an exemption certificate from the Electoral Commissioner of South Australia subject to determination in recommendation 2 of this report (Item GB1, Council meeting, 23 September 2024).
4. Authorises Administration to prepare and forward the necessary report and documentation to the Electoral Commissioner of South Australia, pursuant to the provisions of section 12(11) and 12(12) of the *Local Government Act 1999*.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Submissions Report

## 1. BACKGROUND

- 1.1 Council commenced its current representation review on the 6 May 2024 with a briefing of the elected members with a second briefing session on 3 June 2024.
- 1.2 At its meeting on 24 June 2024 Council resolved to:
  1. *Notes the Discussion Paper, Attachment 1, Council meeting 24 June 2024.*
  2. *Approves, in principle, that its preferred future composition and structure be as per Option 1.*
  3. *Approves for C L Rowe and Associates Pty Ltd be instructed to prepare a draft Representation Report for consideration by Council at the Council meeting scheduled for July 2024.*
- 1.3 At its meeting on 22 July 2024 Council resolved to:
  - 1 *Approves the draft Representation Report as set out in attachment 1 to this report (Item No. GB1, Council meeting 22 July 2024) to go out to public consultation for 21 days in accordance with the public consultation process within section 50(4)(a) of the Local Government Act 1999.*
  2. *Delegates the Chief Executive Officer to finalise the report for public consultation in accordance with the resolution of Council, including any editorial amendments required.*
- 1.4 In accordance with Section 12(7) of the Act, members of the community were invited to make written submissions to Council in respect to the Representation Report, specifically the composition and structure that Council will retain at the next Local Government elections in November 2026.
- 1.5 The consultation period was opened from Monday 29 July to Friday 23 August 2024. It was promoted through the City of Salisbury Website page, *Have your Say* page, which provided information about the representation review, key dates and FAQ. Additionally, the consultation was communicated through social media posts, boosted Facebook ads and promoted on the digital screens at the Community Hub.
- 1.6 A public notice was published in the Advertiser on Monday 29 July 2024.
- 1.7 The Government Gazette Notice was published on Thursday 1 August 2024.

## 2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 The draft Representation Report was available for public consultation for 21 days, one submission was received.
- 2.2 Electoral Commission of South Australia.

## 3. DISCUSSION

- 3.1 The Submission Report is presented to Council for consideration of the community comments in relation to the future composition and structure of the Council.
- 3.2 If Council propose a composition which exceeds the member cap specified under Section 11A of the Act, it must seek an exemption certificate from the Electoral Commissioner.

- 3.3 Following formal certification by the Electoral Commission SA, Council will be required to publish an appropriate notice in the Government Gazette (on a date specified by the Electoral Commissioner) which will effectively provide for the implementation of the proposed future composition and structure of Council at the November 2026 Local Government elections.
- 3.4 The Electoral Commission of South Australia has confirmed that both the Representation Report and the exemption certificate can be submitted at the same time to streamline the process.

#### **4. FINANCIAL OVERVIEW**

- 4.1 A New Initiative Bid for the Representation Review project was included in the formal bid process for the 2024/2025 budget and was considered by Council as part of the adoption of the budget.
- 4.2 If the Electoral Commissioner denies an exemption, additional costs will be incurred as the review process must be restarted, including conducting a new public consultation.

#### **5. CONCLUSION**

- 5.1 Council consideration and approval is sought to initiate the next stage of the Representation Review.

**SUBMISSIONS REPORT**

**REPRESENTATION REVIEW**

**Public Consultation Submissions Report**

A Report to the

**CITY OF SALISBURY**

**September 2024**





## 1. INTRODUCTION

Section 12(3) of the Local Government Act 1999 (the Act) indicates that Council must undertake a "representation review" to determine whether the community would benefit from an alteration to Council's composition or ward structure (if applicable).

Section 12(4) of the Act states: *"A review may relate to a specific aspect of the composition of the council, or of the wards of the council, or may relate to those matters generally – but a council must ensure that all aspects of the composition of the council, and the issue of the division, or potential division, of the area of the council into wards, are comprehensively reviewed under this section at least once in each relevant period that is prescribed by the regulations"*.

The Minister for Local Government has specified that the City of Salisbury (Council) is required to undertake and complete a review during the period April 2024 – April 2025.

At its meeting on the 24<sup>th</sup> June 2024 Council agreed (in principle) that its preferred future composition and structure be as follows.

- The principal member of Council be a Mayor elected by the community (as per the requirements of Section 51 of the Act).
- The future elected body of Council comprise the Mayor and fourteen (14) ward councillors.
- The Council area continue to be divided into seven (7) wards, as per the current ward structure, with each ward being represented by two (2) councillors.

A Representation Report was subsequently prepared and, at a meeting on the 22<sup>nd</sup> July 2024, Council endorsed the report and resolved that public consultation be initiated.

Council has completed the required public consultation and must now consider the community response, and formally determine whether to finalise its representation review and forward the necessary documentation to the Electoral Commissioner, or reconsider its preferred future representation arrangements.

This report provides details pertaining to the public consultation undertaken and the submission received during the public consultation process.

## 2. PUBLIC CONSULTATION

The public consultation stage of the review process was conducted during the period Monday 29<sup>th</sup> July 2024 to Friday 23<sup>rd</sup> August 2024. The consultation period and consultation process were in accordance with the provisions of Section 12(7) of the Act and Council's Community Consultation Policy.

The public consultation process incorporated the following.

- A public notice in the Advertiser newspaper on Monday 29<sup>th</sup> July 2024.
- A notice in the Government Gazette on the 1<sup>st</sup> August 2024.
- Website page – Have your Say with information in relation to the representation review, key dates and FAQ.
- Social media posts – one opening consultation and one before the specified closing date.
- Boosted Facebook ad – on opening.
- Digital screens Community Hub.
- An advertisement in the Salisbury City Centre Business E-News (Wednesday 21<sup>st</sup> August 2024).

At the expiration of the public consultation period on Friday 23<sup>rd</sup> August 2024, Council had received only one (1) submission, this being via the on-line form provided on the Council website. The submission supported the election of a mayor; a reduction to twelve (12) ward councillors; and the division of the Council area into four (4) wards, with each ward being represented by three (3) councillors. In addition, the respondent suggested the ward boundaries could align with the Adelaide – Gawler railway line and McIntyre Road/Kings Road/Port Wakefield Road.

A copy of the public submission is provided in Attachment A. If required, details of the respondent can be obtained from Council administration.

### 3. REVIEW PROCESS

Having completed the prescribed public consultation, Council is required to consider the submission received from the community and either amend its proposal or “finalise its report (including in its report recommendations with respect to such related or ancillary matters as it thinks fit)”, pursuant to the provisions of Section 12(11) of the Act.

Should Council now prefer an alternative proposal, it will need to prepare another Representation Report and initiate another public consultation for a minimum period of twenty-one (21) days. This course of action will obviously take additional time (perhaps 4 – 6 weeks).

On the other hand, if Council resolves to proceed with the proposal presented to the community in the Representation Report, it will simply have to formalise its decisions in respect to its desired future composition and structure; and prepare a detailed report for presentation to the Electoral Commissioner (pursuant to Section 12(11) of the Act). The report will have to outline Council’s proposal, the rationale behind Council’s decisions, and the review process undertaken. In addition, the report will have to expressly advise the Electoral Commissioner that the document is being referred under Sections 12(11a) and 12(12), the latter relating to the need for the provision of an “exemption certificate” by the Electoral Commissioner.

On receipt of the report, the Electoral Commissioner will consider whether the requirements of Section 12 have been satisfied. If the Electoral Commissioner is of the opinion that the relevant requirements of the Act have been satisfied, a “certificate letter” will be issued to the Council’s chief executive and the qualified person conducting the review. Upon receipt of certification from the Electoral Commissioner, Council will be required to publish an appropriate notice in the Government Gazette (on a date specified by the Electoral Commissioner) which will effectively provide for the implementation of the proposed (certified) future composition and structure of Council at the November 2026 Local Government elections.

However, if the Electoral Commissioner is of the opinion that the requirements of Section 12 of the Act have not been satisfied, the report will be referred back to Council with a written explanation of the reasons for a certificate not being granted. If this occurs, Council will have to take appropriate action dependent on the circumstances, which can include altering the representation report. If Council determines to alter the report and the alteration is not of a minor nature, Council will have to repeat public consultation on the report. Ultimately, Council will have to forward another finalised report back to the Electoral Commissioner.

The validity of a determination of the Electoral Commissioner cannot be called into question (refer Section 12(14) of the Act).

#### 4. FUTURE COMPOSITION AND STRUCTURE

Council is now at the stage in the review process where it must either confirm (by formal resolution) its proposed future composition and/or structure, as presented in the Representation Report, or amend its proposal and initiate another public consultation for a minimum period of three (3) weeks.

When making its final decisions Council must be mindful that the primary purpose of the review is to determine whether the electors/community will benefit from an alteration to the current composition and/or structure of Council.

To finalise its review and initiate preparation of a comprehensive report to the Electoral Commissioner, Council must now make final decisions regarding the following.

- Whether the Council area should be divided into wards or whether wards should be abolished.
- If the Council area is to be divided into wards, which ward structure is favoured; whether there is a need for area councillors (and the required number thereof) in addition to ward councillors; the level of representation in each of the proposed wards; and the name of each of the proposed wards.
- The number of councillors (ward, area and/or both) that are required to provide fair and adequate representation of the electors within the Council area.

Information and advice pertaining to the aforementioned matters has previously been presented to Council in the Information Paper (April 2024), the Discussion Paper (May 2024) and the Representation Report.

##### 4.1 Wards/No Wards

In regard to the issue of wards/no wards, members are reminded that:

- the Council area has been divided into wards since the City of Salisbury was proclaimed in 1964;
- the sole respondent during the public consultation stage supported the retention of wards, albeit in a four ward configuration;
- currently only two (2) of the nineteen (19) metropolitan councils (i.e. the Towns of Gawler and Walkerville) have abolished wards;
- it is perceived that wards guarantee some form and level of direct representation to all parts of the Council area and/or existing communities of interest; and
- under the “no ward” alternative, electors are afforded the opportunity to vote for all members of Council; the most favoured candidates from across the Council area will likely be elected; and the elected members should be free of parochial local/ward attitudes.

#### 4.2 Number of Councillors

It is noted that the only public submission received proposed a reduction in the number of councillors to twelve (12).

Council must provide adequate and fair representation and generally adhere to the democratic principle of "one person, one vote, one value". In addition, there needs to be sufficient elected members to:

- manage and guide the affairs of Council;
- lead and form the core of the Council committees;
- share the demands placed upon them by their constituents;
- provide adequate lines of communication between the community and Council;
- achieve the desired diversity in member's skill sets, experience and backgrounds; and
- ensure a range of viewpoints that spurs innovation and creativity in Council planning and decision-making.

Sections 26(1)(c) and 33(1) of the Act express the need to ensure adequate and fair representation while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term). In addition, Section 12(6)(a)(i) specifically requires Council to examine the question of whether the number of members should be reduced.

Table 1 provides (for comparison purposes) recent elector data and elector ratios (i.e. the average number of electors represented by a councillor), as well as the size/area of the larger metropolitan councils. The data indicates that the City of Salisbury has the fourth highest number of elected members, and the second highest elector numbers and elector ratio.

Table 1: Elector representation – Larger metropolitan councils

Council	Councillors	Electors	Elector Ratio
West Torrens (37.07 km <sup>2</sup> )	14	43,198	1:3,085
Adelaide* (15.57 km <sup>2</sup> )	9	30,445	1:3,382
Campbelltown (24.35 km <sup>2</sup> )	10	37,148	1:3,714
Mitcham (75.55 km <sup>2</sup> )	12	49,608	1:4,134
Playford (344.9 km <sup>2</sup> )	15	72,103	1:4,806
Port Adelaide/Enfield (97.0 km <sup>2</sup> )	17	90,246	1:5,308
Charles Sturt (52.14 km <sup>2</sup> )	16	90,697	1:5,667
Marion (55.5km <sup>2</sup> )	12	68,346	1:5,695
Tea Tree Gully (95.2 km <sup>2</sup> )	12	74,774	1:6,231
<b>Salisbury (158.1 km<sup>2</sup>)</b>	<b>14</b>	<b>98,637</b>	<b>1:7,045</b>
Onkaparinga (518.4 km <sup>2</sup> )	12	133,861	1:11,155

Source: Electoral Commission SA (28<sup>th</sup> June 2024)

\* City of Adelaide also comprises two (2) "area councillors".

A reduction in the number of councillors will result in elector ratios of 1:7,587 (thirteen councillors) or 1:8,220 (twelve councillors), and a minimum cost saving of \$25,838 per annum per councillor (i.e. the annual allowance for a councillor). Obviously the aforementioned potential elector ratio alternatives are still considerably lower than the elector ratio within the City of Onkaparinga.

## 5. RECOMMENDATIONS

It is recommended that the City of Salisbury consider the following.

1. Council resolve to receive and note the one submission which was received from the community during the public consultation stage of the review process.
2. Council acknowledge that the principal member of Council will be a mayor elected by the community (as per Section 51 of the Act).
3. Council give further consideration to its future composition and structure, and either confirm its support for the future elector representation arrangements proposed in the Representation Report, or identify a preferred alternative option (i.e. number of councillors and/or a ward structure, including ward names) which will have to be the subject of further public consultation.
4. Should it be determined that the current composition and structure of Council be retained, Council authorise the Chief Executive Officer to prepare and forward the necessary report and documents to the Electoral Commissioner, pursuant to the provisions of Sections 12(11a) and 12(12) of the Act.

**ATTACHMENT A – SUBMISSION (COPY)**

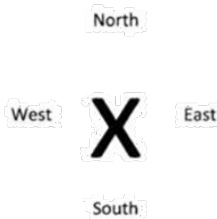
Hi,

This submission is as a resident and ratepayer and NOT as an employee of the City of Salisbury.

You may wish to also read my submission to the previous City of Salisbury Representation Review, which was more detailed and different to this submission, but some of the reasons provided in my previous submission remain valid.

I now propose a four ward structure with three members for each ward, or 12 members, plus Mayor equals 13 members in total.

Subject to an assessment of the number and forecast future number of electors per ward, I propose logical and easily understood "communities of interest" ward boundaries, perhaps using the Adelaide to Gawler Railway and McIntyre Road/Kings Road/Port Wakefield Road to divide the City into four 'quadrants', with the Kings Road Railway Level Crossing being the ward boundary 'intersection' point.



I propose the four wards be named North Ward, South Ward, East Ward and West Ward.

This will also overcome what is, in my view, a sometimes confusing issue with the location of the existing Central Ward and an issue with vacant positions using a two member per ward structure.

Kind regards,

---

**MAYOR'S DIARY****ITEM**

MD1

**COUNCIL****DATE**

23 September 2024

**HEADING**

Mayor's Diary

**RECOMMENDATION**That Council:

1. Notes this information.

<b>Date</b>	<b>Time</b>	<b>Function</b>
22/08/2024	11:30 AM	Discussion around Prefab Homes and Services for Disadvantaged
23/08/2024	03:00 PM	Meeting with Mayor
23/08/2024	07:00 PM	BU Fashion Show Event
25/08/2024	11:00 AM	Attending Church Service
26/08/2024	02:30 PM	Meeting re Turbans4Australia
26/08/2024	03:30 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
26/08/2024	04:00 PM	Pre-Council Meeting Briefing
26/08/2024	04:30 PM	Cultural Plan briefing meeting
26/08/2024	06:30 PM	Council Meeting
27/08/2024	03:00 PM	LGA Strategic Plan Information Session
28/08/2024	11:00 AM	Meeting with Councillor
28/08/2024	12:30 PM	Meeting with Residents
28/08/2024	01:00 PM	Media Issues - Regular Catch-up
28/08/2024	02:00 PM	Author Talk - Media personality Paula Nagel in conversation with Peter Goers
28/08/2024	03:30 PM	Mawson Lakes Hotel Visit with Mayor and Elected members
28/08/2024	05:45 PM	Salisbury City Centre Business Awards Presentation Ceremony
29/08/2024	11:00 AM	Coffee with Councillor
31/08/2024	05:00 PM	African Visual Arts Exhibition 2024
2/09/2024	02:00 PM	Coffee with Mayor/ Paula Nagel
2/09/2024	03:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
2/09/2024	03:30 PM	Regular catch-up re: Community Safety
2/09/2024	05:30 PM	Community Leases & Licences Status Update
2/09/2024	06:30 PM	CEO Briefing/Workshop Session
3/09/2024	09:45 AM	CoSi Staff Familiarisation Session
3/09/2024	12:30 PM	Mayor/CEO/EA - Regular Meeting
3/09/2024	01:30 PM	Review Foreword for Annual Report
3/09/2024	12 Noon	Media Issues - Regular Catch-up
4/09/2024	01:30 PM	Citizenship Ceremony - 1.30pm Session
4/09/2024	02:30 PM	Regular Catch-up to Discuss Current/Upcoming Planning/Building Issues
4/09/2024	03:30 PM	Citizenship Ceremony - 3.30pm Session



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4/09/2024	06:30 PM	Citizenship Ceremony - Evening Session
5/09/2024	09:30 AM	Meeting with Local Service Provider
7/09/2024	03:15 PM	Onam Celebrations - AMMA
9/09/2024	02:30 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
9/09/2024	03:00 PM	Media Issues - Regular Catch-up
9/09/2024	03:30 PM	Interview for Salisbury Early Years Discovery Day
9/09/2024	04:00 PM	Intercultural Strategies Meeting
10/09/2024	10:00 AM	Mayors Radio Show
11/09/2024	02:30 PM	Meeting with Business Owner
16/09/2024	02:30 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
16/09/2024	03:00 PM	Catch up Pre-Council meeting
16/09/2024	03:30 PM	Briefing ahead of Resident Meeting
16/09/2024	04:00 PM	Urban Services Committee Briefing
16/09/2024	04:30 PM	Public Art Panel meeting
16/09/2024	06:30 PM	Monday Committee Meetings
17/09/2024	10:00 AM	SPEECH - Words Grow Minds
17/09/2024	11:00 AM	Community Safety Committee Meeting
17/09/2024	12:30 PM	Meeting with Resident re VISA Application
17/09/2024	01:00 PM	Monthly Meeting with the Mayor & GM Community Development
17/09/2024	01:30 PM	Mayor/CEO/EA - Regular Meeting
17/09/2024	02:30 PM	Media Issues - Regular Catch-up
17/09/2024	03:30 PM	Filming of weather cross at Shanks Golf Course
17/09/2024	06:30 PM	Community Wellbeing and Sport Committee
18/09/2024	12:15 PM	Community Forum on Civic Participation, Compulsory Voting and Local Government hosted by the Rights Resource Network SA
18/09/2024	02:30 PM	Meeting with Resident

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**Events attended by Elected Members on behalf of the Mayor**

Nil.

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## REPORTS FROM COUNCIL REPRESENTATIVES

### QUESTIONS ON NOTICE

No Questions on Notice have been received.

### QUESTIONS WITHOUT NOTICE

### MOTIONS ON NOTICE

#### **MON1 Motion on Notice Cr L Brug: Single Use Dog Parks**

Cr L Brug has submitted the following Motion on Notice:

That Council:

1. Notes and thanks Ms Chloe Roberts for her work with the tabled petition and her deputation.
2. Requests Administration to present a report within five months to the Urban Services Committee examining the concept and viability of “single use and shared” Dog Parks. The report is to include information relating to how Council may control the use of the single use dog park focusing on rules on who may use it and for how long.
3. Requests that this report includes costings and evaluates which existing dog parks or planned dog parks in the City of Salisbury could have an additional section for “single and shared use”.

Administration Response:

Should this motion be supported Administration will submit a report for Councils consideration.

### MOTIONS WITHOUT NOTICE

### OTHER BUSINESS

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## ORDERS TO EXCLUDE THE PUBLIC

### 4.4.1 New Lease Agreement for existing Genus Services Lease - Research Road, Pooraka

#### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.

*On that basis the public's interest is best served by not disclosing the **New Lease Agreement for existing Genus Services Lease - Research Road, Pooraka** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

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#### **4.4.2FI Upgrade of Salisbury Downs Oval Clubroom Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Upgrade of Salisbury Downs Oval Clubroom** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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**CWS-DEP1 Lease and Licensing Matter  
Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.

*On that basis the public's interest is best served by not disclosing the***Deputation: Lease and Licensing Matter** *item and discussion at this point in time.*

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

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#### **5.4.1 Management of Bridgestone Athletic Centre Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Management of Bridgestone Athletic Centre** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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## **5.4.2FI Community Bus Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Community Bus** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*





<b>ITEM</b>	3.1.3FI
	<b>GOVERNANCE AND COMPLIANCE COMMITTEE</b>
<b>DATE</b>	16 September 2024
<b>HEADING</b>	Election of Two Representative Members on the Local Government Finance Authority Board of Trustees (via the LGFA)
<b>AUTHOR</b>	Michelle Woods, Governance Officer, CEO and Governance
<b>CITY PLAN LINKS</b>	4.5 We engage meaningfully and our community is aware of Council initiatives
<b>SUMMARY</b>	At the 16 September 2024 meeting of the Governance and Compliance Committee, further information was requested in relation to nominations for the election of two members to the Local Government Finance Authority (LGFA) Board of Trustees.

**RECOMMENDATION**

That Council:

1. Authorises its delegate (Cr Peter Jensen, or in his absence Cr Kylie Grenfell) to complete the required ballot paper to vote for the following candidate/s for the position of representative member on the Board of Trustees for the Local Government Finance Authority:
  - a. \_\_\_\_\_
  - b. \_\_\_\_\_

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. LGFA Candidate Profiles

**1. BACKGROUND**

- 1.1 At the 16 September 2024 meeting of the Governance and Compliance Committee, further information was requested as detailed below:

*Request a further information report be presented to the September 2024 Council meeting to provide further advice on the nominations.*

**2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 Administration have made contact with the Local Government Finance Authority to clarify the requirements of voting.

### 3. DISCUSSION

- 3.1 As a result of nominations being called for two vacant positions on the Local LGFA Board of Trustees, five candidates are available to vote for, as follows:
- Michael Phillips-Ryder; Councillor, Light Regional Council
  - Jonathan Pietzsch; Councillor, Coorong District Council
  - Grant Piggott; Councillor, City of Norwood, Payneham and St Peters
  - Michael Sedgman; CEO, City of Adelaide
  - John Smedley; Councillor, City of Holdfast Bay
- 3.2 At the 16 September 2024 Governance and Compliance Committee Meeting, the question was asked if Council was required to vote for two candidates in order to ensure the vote cast is valid.
- 3.3 The LGFA have advised, as per the Rules of the Authority, Council does have the option to vote for only one candidate, and this will not have any impact on the validity of the vote.
- 3.4 No more than two candidates can be selected on the ballot paper.
- 3.5 The following criteria are required for a member on the LGFA Board of Trustees:
- 3.5.1 *local government knowledge and experience*
  - 3.5.2 *demonstrated expertise in financial management, accounting, and/or banking*
  - 3.5.3 *strong understanding of the financial regulatory environment.*

### 4. CONCLUSION

- 4.1 Council is asked to determine the preferred candidate/s it wishes to vote for in the election for representative member positions on the Local Government Finance Authority Board of Trustees being run by the Local Government Finance Authority and authorises its delegate to complete the ballot paper accordingly.

## BOARD NOMINATION RESUMES 2024

<b>NAME</b>	<b>MICHAEL PHILLIPS-RYDER</b>
<b>OCCUPATION</b>	Operations Manager - Construction (SA/WA/NT)
<b>QUALIFICATIONS &amp; AWARDS</b>	Bachelor of Construction Management & Economics (Hons.) Bachelor of Laws Graduate Diploma in Legal Practice Barrister and Solicitor of the Supreme Court of South Australia
<b>CURRENT POSITION IN LOCAL GOVERNMENT</b>	Councillor Light Regional Council
<b>PERIOD IN LOCAL GOVERNMENT</b>	2 years
<b>OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT</b>	
	<b>Past</b>
	<b>Light Regional Council</b>
	• CEO Selection Committee
	<b>Present</b>
	<b>Light Regional Council</b>
	• Audit and Risk Committee
	<b>Gawler River Floodplan Management Authority</b>
	• Board Member

## BOARD NOMINATION RESUMES 2024

<b>NAME</b>	<b>JONATHAN PIETZSCH</b>
<b>OCCUPATION</b>	Primary Producer and Agricultural Contractor
<b>QUALIFICATIONS &amp; AWARDS</b>	Diploma in Agriculture
<b>CURRENT POSITION IN LOCAL GOVERNMENT</b>	Councillor Coorong District Council
<b>PERIOD IN LOCAL GOVERNMENT</b>	2 years
<b>OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT</b>	

**Past****Tilly Swamp CFS**

- Captain

**Coonalpyn Lutheran Parish**

- Chairman

**Culburra Tennis Club**

- President

**Tintinara Hall– Section 41 Committee**

- Community Member

**Present****Tintinara Regional Area Development Enterprises****Laneway Assets Pty Ltd**

- Chairman

**Colebatch CFS**

- 2nd Lieutenant

**Tintinara Golf Club**

- Treasurer

**Tintinara Hall - Section 41 Committee**

- Councillor

**Family Agricultural companies**

- Director

**Various Section 41 committees of council**

## BOARD NOMINATION RESUMES 2024



**NAME** GRANT PIGGOTT

**OCCUPATION** Business & Financial Management Consultant

**QUALIFICATIONS & AWARDS** Bachelor of Economics, University of Adelaide  
Qualified Chartered Accountant  
Graduate of Institute of Company Directors  
Graduate Diploma of Financial Planning

**CURRENT POSITION IN LOCAL GOVERNMENT** Councillor  
City of Norwood Payneham & St Peters

**PERIOD IN LOCAL GOVERNMENT** 14 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT**

*Past*

**Eastern Waste Services**

- Board Member, 2010 —2019

**City of Burnside**

- Council Member, 2010 — 2022
- Development Assessment Panel 2011-2014, 2016
- Audit & Risk Committee 2015-2016, 2021
- CEO Performance & Appraisal Committee 2013-2014, 2017, 2019

*Present*

**City of Norwood Payneham & St Peters**

- Council Member, 2022 - Current
- Audit & Risk Committee, 2022 — Current
- Business & Economic Development Advisory Committee, 2022 – Current

**ERA Water**

- Board Member, 2022- Current

**Highbury Landfill Authority**

- Present Board Member, 2022 - Current

## BOARD NOMINATION RESUMES 2024



<b>NAME</b>	<b>MICHAEL SEDGMAN</b>
<b>OCCUPATION</b>	Chief Executive Officer
<b>QUALIFICATIONS &amp; AWARDS</b>	Master of Commercial Law (Deakin) 2007 Master of Business Administration (Deakin) 2005 Bachelor of Commerce (Deakin) 1987 Fellow of CPA Australia - FCPA Fellow of Governance Institute of Australia - FGIA Fellow of Chartered Governance Institute - FCG
<b>CURRENT POSITION IN LOCAL GOVERNMENT</b>	Chief Executive Officer City of Adelaide
<b>PERIOD IN LOCAL GOVERNMENT</b>	25 years
<b>OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT</b>	

**Past**

- Local Government Professionals SA 2019-2023
- Local Government Association Workers Compensation Scheme 2011-15
- Local Government Association Mutual Liability Scheme 2009-2015
- Waste Care SA 2010-2013
- South Australian Local Government Consulting 2006-2009
- Inner Northern Group Training Limited 2000-2004
- Yarra-Melbourne Regional Library Corporation 1999-2004 and 2006

**Present****Local Government Finance Authority of South Australia**

- Board Trustee since January 2019
- Audit and Risk Committee member 2019-20
- Board/Chair/Presiding Member since February 2021

**Overview Committees of**

- LGFA Asset Mutual Fund since 2017, Chair since 2019
- LG Income Protection Fund since 2017

## BOARD NOMINATION RESUMES 2024

<b>NAME</b>	<b>JOHN SMEDLEY</b>
<b>OCCUPATION</b>	<p><b>Elected Member</b> Somerton Ward, City of Holdfast Bay</p> <p><b>Smedley Finance Solutions Pty Ltd</b> Self Employed Corporate/Property Finance Specialist Previously 40+ years in Senior Business/Corporate Banking and Finance roles with various Bank and Non-Bank institutions, including NAB, Westpac, Citibank and Bendigo Adelaide Bank, Angas Securities Ltd. &amp; Turner Securities Ltd.</p>
<b>QUALIFICATIONS &amp; AWARDS</b>	<p>Master of Business Administration (University of Adelaide) Fellow of Financial Services Institute of Australasia Diploma in Banking &amp; Finance Diploma in Accounting Diploma in Mortgage &amp; Finance Broking</p>
<b>CURRENT POSITION IN LOCAL GOVERNMENT</b>	Councillor Somerton Ward
<b>PERIOD IN LOCAL GOVERNMENT</b>	10 years
<b>OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT</b>	
	<b>Past</b>
	<p><b>Somerton Ward at City of Holdfast</b></p> <ul style="list-style-type: none"> <li>• Deputy Mayor &amp; Councillor</li> </ul> <p><b>Adelaide Airport Consultative Committee</b></p> <ul style="list-style-type: none"> <li>• Member</li> </ul> <p><b>Glennelg Oval Consultative Committee</b></p> <ul style="list-style-type: none"> <li>• Member</li> </ul>
	<b>Present</b>
	<p><b>Holdfast Bay Audit and Risk Committee</b></p> <ul style="list-style-type: none"> <li>• Presiding Member</li> </ul> <p><b>Southern Regional Waste Resource Authority</b></p> <ul style="list-style-type: none"> <li>• Board Member</li> </ul> <p><b>Executive Committee</b></p> <ul style="list-style-type: none"> <li>• Member</li> </ul> <p><b>Adelaide Coastal Councils Network</b></p> <ul style="list-style-type: none"> <li>• Member</li> </ul> <p><b>Transforming Jetty Road Committee</b></p> <ul style="list-style-type: none"> <li>• Member</li> </ul>