



## **AGENDA**

### **FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON**

**22 OCTOBER 2024 AT THE CONCLUSION OF THE INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE**

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY**

#### **MEMBERS**

Cr D Hood (Chairman)  
Mayor G Aldridge (ex officio)  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr A Graham  
Cr P Jensen  
Cr M Mazzeo  
Cr S McKell  
Cr S Ouk

#### **REQUIRED STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Community Development, Mrs A Pokoney Cramey  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco

#### **APOLOGIES**

#### **LEAVE OF ABSENCE**

#### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 17 September 2024.

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## REPORTS

### *Administration*

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## QUESTIONS ON NOTICE

There are no Questions on Notice.

## MOTIONS ON NOTICE

There are no Motions on Notice

## OTHER BUSINESS

*(Questions Without Notice, Motions Without Notice, CEO Update)*

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**ORDERS TO EXCLUDE THE PUBLIC**

**5.4.1 Salisbury Memorial Park and Mausoleum - Management Model Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
- information the disclosure of which would, on balance, be contrary to the public interest.

2. In weighing up the factors related to disclosure,

- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
- non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.

On that basis the public's interest is best served by not disclosing the **Salisbury Memorial Park and Mausoleum - Management Model** item and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

Confidential Item 5.4.1

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## 5.4.2 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 14 October 2024

### Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - information the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 14 October 2024** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

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### 5.4.3 Cost of Living Response Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations.*
  - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Cost of Living Response** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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#### **5.4.4 Community Transport Program – Western Suburbs Eligibility Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the Community Transport Program – Western Suburbs Eligibility item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CLOSE**



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING  
HELD IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON**

**17 SEPTEMBER 2024**

**MEMBERS PRESENT**

Cr D Hood (Chairman)  
Mayor G Aldridge (ex officio)  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr A Graham  
Cr P Jensen (*from 6.50pm*)  
Cr S McKell  
Cr S Ouk

**OBSERVERS**

Cr K Grenfell

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Community Development, Mrs A Pokoney Cramey  
Deputy Chief Executive Officer, Mr C Mansueto  
A/General Manager City Infrastructure, Mr C Haskas  
A/General Manager City Development, Ms S Klein  
Team Leader Council Governance, Ms J O'Keefe-Craig  
Governance Support Officer, Ms M Prasad  
Manager Sport and Recreation, Mr C Grocke  
Team Leader Neighbourhood Development, Ms J Laws  
Manager Community Diversity & Inclusion, Ms V Haracic  
Club Leasing Officer, Ms S McEwen  
Team Leader Open Space Assets & Urban, Mr C Johansen  
Team Leader Diversity & Inclusion, Ms M Mogford  
Manager People & Performance, Ms K Logan  
Social Policy and Sport Planner, Mr J Catterall  
Coordinator Strategic Sustainability, Ms L Daddow

The meeting commenced at 6.35pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

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**APOLOGIES**

An apology has been received from Cr M Mazzeo.

**LEAVE OF ABSENCE**

Nil.

**PRESENTATION OF MINUTES**

Moved Mayor G Aldridge  
Seconded Cr A Graham

The Minutes of the Community Wellbeing and Sport Committee Meeting held on 20 August 2024, be taken as read and confirmed.

**CARRIED**



**CWS-DEPI Deputation: Lease and Licensing Matter**

Moved Cr C Buchanan  
Seconded Cr A Graham

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the Community Wellbeing and Sport Committee orders that the public be excluded from attendance at the part of the meeting relating to the Deputation Item CWS-DEPI, with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *A/General Manager City Infrastructure*
- *General Manager Community Development*
- *A/ General Manager City Development*
- *Team Leader Council Governance*
- *Governance Support Officer*
- *Team Leader Open Space Assets & Urban Streetscape*
- *Club Leasing Officer*
- *Social Policy and Sport Planner*
- *Manager Sport and Recreation*
- *Cr Kylie Grenfell*
- *Ms Amanda Rundle, Chairperson Salisbury Downs Sporting and Community Club*
- *Ms Debbie Flynn, Salisbury Downs Sporting and Community Club*

*To enable the Committee to consider the Deputation Item CWS-DEPI in confidence on the basis that the Committee considers it necessary and appropriate to act in a meeting closed to the public (excepting those persons listed above) in order to receive, discuss or consider in confidence the following information relating to Item CWS-DEPI:*

*On the basis:*

*-Commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.*

*The disclosure of which would, on balance, be contrary to the public interest being, information relating to confidential commercial information of the Club, which if disclosed could reasonably be expected to prejudice the commercial position of the Club.*

2. *The disclosure of this information, would, on balance, be contrary to the public interest because the third party would be dissuaded from partnering with Council if their confidential commercial information were disclosed.*
3. *Accordingly, on this basis, the principle that meetings of the Committee should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.*

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CARRIED

*The meeting moved into confidence at 6.37pm.*

*In accordance with the Code of Practice for Meeting Procedures a break was provided to all present. The meeting moved out of confidence and was suspended at 7.29pm.*

*The meeting reconvened at 7.41pm.*

## REPORTS

### *Administration*

#### **5.0.1 Future Reports for the Community Wellbeing and Sport Committee**

Moved Cr P Jensen  
Seconded Cr A Graham  
That Council:

1. Notes the report.

CARRIED

#### **5.0.2 Age Friendly Strategy Report: 2023-2024**

Moved Mayor G Aldridge  
Seconded Cr A Graham

That Council:

1. Notes the report and that the implementation of the Age Friendly Strategy is on track.

CARRIED

### *For Decision*

#### **5.1.1 Grant No. 6/2024-25: Ingle Farm Sporting Club Community Grant Application**

Moved Cr A Graham  
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 6/2024-25 Ingle Farm Sporting Club Community Grant application: to the value of \$7,000 for the Ingle Farm Sporting Club's Annual Christmas celebration (Item 5.1.1, Community Wellbeing and Sport Committee, 17 September 2024).

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**CARRIED**

**5.1.2 Grant No. 7/2024-25: Mawson Lakes Rotary Club of SA Inc. Community Grant Application**

Moved Cr S McKell  
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 7/2024-25 Mawson Lakes Rotary Club of SA Inc. Community Grant application: to the value of \$12,000 for one (1) event (Mawson Lakes Charity Car Show) and two (2) programs (Domestic & Family Violence Awareness campaign and Mental Health Resilience Training) (Item 5.1.2, Community Wellbeing and Sport Committee, 17 September 2024).

**CARRIED**

**5.1.3 Grant No. 8/2024-25: PowerTech Energy Sustainability Community Grant Application**

Moved Mayor G Aldridge  
Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 8/2024-25 PowerTech Energy Sustainability Community Grant application: to the value of \$5,250 for the trial of the FOODIE Rapid Waste Management Technology (Item 5.1.3, Community Wellbeing and Sport Committee, 17 September 2024).

**CARRIED**

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**5.1.4 Grant No. 9/2024-25: Salisbury Inter Soccer Club Community Grant Application**

Moved Cr A Graham  
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 9/2024-25 Salisbury Inter Soccer Club Community Grant application: to the value of \$7,000 to purchase new portable soccer goals (Item 5.1.4, Community Wellbeing and Sport Committee, 17 September 2024).

**CARRIED**

**5.1.5 Grant No. 10/2024-25: United Way SA Community Grant Application**

Moved Mayor G Aldridge  
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 10/2024-25 United Way SA Community Grant application: to the value of \$8,190 to continue with their imagination library program (Item 5.1.5, Community Wellbeing and Sport Committee, 17 September 2024).

**CARRIED**

**5.1.6 Grant No. 11/2024-25: Woodworkers Shed Northern Districts (SA) Inc. Community Grant Application**

Moved Cr D Hood  
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the August 2024 round of Community Grants as follows:
  - a. Grant No. 11/2024-25 Woodworkers Shed Northern Districts (SA) Inc. Community Grant application: to the value of \$2,000 to assist with their 25<sup>th</sup> year celebration event and annual toy presentation to charity (Item 5.1.6, Community Wellbeing and Sport Committee, 17 September 2024).

**CARRIED**

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*For Information*

**5.2.1 St Kilda Community Hall Update**

Moved Cr P Jensen

Seconded Cr S Ouk

That Council:

1. Approves the St Kilda Hall to continue to be managed and made available to the community as a Facility for Hire until such time that a strategic review of the precinct has been undertaken.

**CARRIED**

**QUESTIONS ON NOTICE**

There were no Questions on Notice.

**MOTIONS ON NOTICE**

There were no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business Items.

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## ORDERS TO EXCLUDE THE PUBLIC

### 5.4.1 Management of Bridgestone Athletic Centre

Moved Mayor G Aldridge  
Seconded Cr S McKell

*That the Community Wellbeing and Sport Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.1 Management of Bridgestone Athletic Centre with the exception of the following persons:*
  - *Chief Executive Officer*
  - *Deputy Chief Executive Officer*
  - *A/General Manager City Infrastructure*
  - *General Manager Community Development*
  - *A/ General Manager City Development*
  - *Team Leader Council Governance*
  - *Governance Support Officer*
  - *Manager Sport and Recreation*
  - *Club Leasing Officer*
  - *Social Policy and Sport Planner*
  - *Team Leader Open Space Assets & Urban Streetscape*
  - *Team Leader Neighbourhood Development*

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
    - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
    - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Management of Bridgestone Athletic Centre** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

#### **5.4.2 Community Bus**

Moved Mayor G Aldridge  
Seconded Cr S McKell

*That the Community Wellbeing and Sport Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.2 Community Bus with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *A/General Manager City Infrastructure*
- *General Manager Community Development*
- *A/ General Manager City Development*
- *Team Leader Council Governance*
- *Governance Support Officer*
- *Manager Sport and Recreation*
- *Club Leasing Officer*
- *Social Policy and Sport Planner*
- *Team Leader Open Space Assets & Urban Streetscape*
- *Team Leader Neighbourhood Development*

*On the basis:*

- *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
    - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
    - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing*

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*the **Community Bus** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 7.52pm.

The meeting moved out of confidence and closed at 8.25pm.

CHAIRMAN.....

DATE.....



<b>ITEM</b>	5.0.1
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>HEADING</b>	Recommendations of the Salisbury Living Sub Committee meeting held on Monday 14 October 2024
<b>AUTHOR</b>	Sharee Klein, Manager Strategic Development Projects, City Development
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	The minutes and recommendations of the Salisbury Living Sub Committee meeting held on Monday 14 October 2024 are presented for Community Wellbeing and Sport Committee's consideration.

#### **RECOMMENDATION**

##### That Council:

1. Receives and notes the information contained in the Salisbury Living Sub Committee Minutes of the meeting held on 14 October 2024 and that the following recommendations contained therein be adopted by Council:

##### **SLSC1 Future Reports for the Salisbury Living Sub Committee**

##### That Council:

1. Notes the report.

#### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Minutes Salisbury Living Sub Committee - 14 October 2024





**MINUTES OF SALISBURY LIVING SUB COMMITTEE MEETING HELD IN WITTBER  
& DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON**

**14 OCTOBER 2024**

**MEMBERS PRESENT**

Cr M Mazzeo (Chairman)  
Mayor G Aldridge (ex officio) (*from 6:56pm*)  
Cr C Buchanan  
Cr K Grenfell (Deputy Chairman)  
Cr D Hood

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Development, Ms M English  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms M Prasad  
Manager Strategic Development Projects, Ms S Klein  
Development Manager, Ms J Owen  
Manager Community Experience, Ms C Kroepsch  
Manager People & Performance, Ms K Logan  
Team Leader Open Space Assets & Urban Streetscape, Mr C Johansen

The meeting commenced at 6:54pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Apologies have been received from Cr B Brug and Cr P Jensen.

## **LEAVE OF ABSENCE**

Nil.

## **PRESENTATION OF MINUTES**

Moved Cr K Grenfell  
Seconded Cr D Hood

The Minutes of the Salisbury Living Sub Committee Meeting held on 12 August 2024, be taken as read and confirmed.

**CARRIED**

## **REPORTS**

### **SLSC1 Future Reports for the Salisbury Living Sub Committee**

Moved Cr K Grenfell  
Seconded Cr C Buchanan

That Council:

1. Notes the report.

**CARRIED**

## **QUESTIONS ON NOTICE**

There were no Questions on Notice.

## **MOTIONS ON NOTICE**

There were no Motions on Notice.

## **OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update).*

There were no Other Business Items.

## ORDERS TO EXCLUDE THE PUBLIC

### SLSC2 Strategic Development Projects - Status Report

Moved Cr K Grenfell  
Seconded Cr D Hood

*That the Salisbury Living Sub Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to excluded the public for consideration of Agenda Item SLSC2 Strategic Development Projects – Status Report with the exceptions of the following person:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *General Manager City Infrastructure*
- *General Manager Community Development*
- *General Manager City Development*
- *Manager Governance*
- *Manager Strategic Development Projects*
- *Development Manager*
- *Manager Community Experience*
- *Manager People & Performance*
- *Team Leader Open Space Assets & Urban Streetscape*

*On the basis:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Strategic Development Projects - Status Report** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**SLSC3 Walkleys Road Corridor Development Project Status Update**

Moved Cr K Grenfell  
 Seconded Cr D Hood

*That the Salisbury Living Sub Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC3 Walkleys Road Corridor Development Project Status Update with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *General Manager City Infrastructure*
- *General Manager Community Development*
- *General Manager City Development*
- *Manager Governance*
- *Manager Strategic Development Projects*
- *Development Manager*
- *Manager Community Experience*
- *Manager People & Performance*
- *Team Leader Open Space Assets & Urban Streetscape*

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Walkleys Road Corridor Development Project Status Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

## SLSC4 Affordable Housing and Short Term Accommodation Opportunities

Moved Cr K Grenfell  
Seconded Cr D Hood

*That the Salisbury Living Sub Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC4 Affordable Housing and Short Term Accommodation Opportunities with the exception of the following persons:*
  - *Chief Executive Officer*
  - *Deputy Chief Executive Officer*
  - *General Manager City Infrastructure*
  - *General Manager Community Development*
  - *General Manager City Development*
  - *Manager Governance*
  - *Manager Strategic Development Projects*
  - *Development Manager*
  - *Manager Community Experience*
  - *Manager People & Performance*
  - *Team Leader Open Space Assets & Urban Streetscape*

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
    - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
    - *Non-disclosure of the matter and discussion of this item in confidence would protect Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Affordable Housing and Short Term Accommodation Opportunities** item and discussion at this point in time.*
  3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

## SLSC5 Salisbury City Centre Development Update

Moved Cr K Grenfell

Seconded Cr D Hood

*That the Salisbury Living Sub Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC5 Salisbury City Centre Development Update with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *General Manager City Infrastructure*
- *General Manager Community Development*
- *General Manager City Development*
- *Manager Governance*
- *Manager Strategic Development Projects*
- *Development Manager*
- *Manager Community Experience*
- *Manager People & Performance*
- *Team Leader Open Space Assets & Urban Streetscape*

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
    - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
    - *Non-disclosure of the matter and discussion of this item in confidence would protect Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Salisbury City Centre Development Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**



## SLSC6 Salisbury North Expression of Interest

Moved Cr K Grenfell

Seconded Cr D Hood

*That the Salisbury Living Sub Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC6 Salisbury North Expression of Interest with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *General Manager City Infrastructure*
- *General Manager Community Development*
- *General Manager City Development*
- *Manager Governance*
- *Manager Strategic Development Projects*
- *Development Manager*
- *Manager Community Experience*
- *Manager People & Performance*
- *Team Leader Open Space Assets & Urban Streetscape*

*On the basis:*

*- it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*

*- information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non-disclosure of the matter and discussion of the item in confidence will protect commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Salisbury North Expression of Interest** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**CARRIED**

The meeting moved into confidence at 6:56pm.

The meeting moved out of confidence and closed at 7:10pm.

**CLOSE**

CHAIRMAN.....

DATE.....

<b>ITEM</b>	5.0.2
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Future Reports for the Community Wellbeing and Sport Committee
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**That Council:

- Notes the report.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. REPORT**

- The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

<b>Meeting Item</b>	<b>Heading and Resolution</b>	<b>Officer</b>
25/07/2022 5.1.1	<b>Bridgestone Athletics Centre Advisory Group</b> Requests that the minutes of each Bridgestone Coordination Group meeting will be reported to the Community Wellbeing & Sport Committee.	Craig Grocke
<b>Due:</b>	November 2024	
26/05/2024 SLSC3	<b>Walkleys Road Corridor Demonstration Houses</b> 2. This resolution is confidential.	Sharee Klein
<b>Due:</b>	December 2024	

27/05/2024	<b>Australian Alliance to End Homelessness, Advance to Zero Campaign</b>	Vesna Haracic
5.2.2	Notes the establishment of a housing and haplessness crisis working group to provide recommendations to the Community Wellbeing and Sport Committee in relation to the housing crisis, homelessness and rough sleeping and that the working group will also provide a further recommendation on establishing Advance to Zero after further discussions about collaborating with SAHA, ANWHA, SAAEHA and other local service providers. <b>Due:</b> October 2024 *Note this report will be closed out following October Council meeting and support for agenda item (SLSC item)	
27/05/2024	<b>Update on Homelessness Responses and Housing Opportunities in the City of Salisbury</b>	Vesna Haracic
5.4.3	3. Approves the administration to further develop models for vulnerable people in the priority cohorts below in consultation with the working group and requests a report on the opportunities for action back to Council in September 2024, noting that the working group will make recommendations to the relevant committee during this period. a. Aboriginal families b. Vulnerable families with young children c. Older vulnerable or at-risk women d. Men 5. Approves administration undertaking further detailed investigation on suitable parcels for 'meanwhile uses' of sites for modular or portable housing in consultation with the working group and report back to Council in September. <b>Due:</b> September 2024 <b>Deferred to:</b> October 2024 <b>Reason:</b> Administration are continuing work and developing models for consideration in October. *Note this report will be closed out following October Council meeting and support for agenda item (SLSC item)	
22/07/2024	<b>Suburban Study Hub Funding Opportunity</b>	Chandler Giles
5.4.1	2. This resolution is confidential. <b>Due:</b> September 2024 <b>Deferred to:</b> November 2024 <b>Reason:</b> Awaiting outcome of application	
26/08/2024	<b>Salisbury Fringe Carnival 2024 Evaluation and recommendations for 2025 event</b>	Raitchel Graves
5.1.1a	6. Notes a report finalising the Program for the 2025 event will be presented to Council by October 2024. <b>Due:</b> October 2024 <b>Deferred to:</b> November 2024 <b>Reason:</b> Awaiting final confirmation for program.	

26/08/2024	<b>Salisbury Fringe Carnival 2024 Evaluation and recommendations for 2025 event</b>	Raitchel Graves
5.1.1a	7. Notes additional event infrastructure at Carisbrooke Park will improve the overall event experience for attendees and a report considering this will be presented to Council in September 2024. <b>Due:</b> September 2024 <b>Deferred to:</b> November 2024 <b>Reason:</b> Administration undertaking further investigations on this.	
26/08/2024	<b>Salisbury Fringe Carnival 2024 Dry Zone</b>	John Darzanos
5.1.1b	1. Approves that a report be submitted to declare the entirety of Carisbrooke Park a 'Dry Zone' for this event, with the exception of designated licensed area/s, to enhance security and crowd management. <b>Due:</b> October 2024 <b>Deferred to:</b> November 2024 <b>Reason:</b> Administration are undertaking further investigations on this matter.	

### 3. CONCLUSION / PROPOSAL

- 3.1 Future reports for the community wellbeing and sport committee have been reviewed and are presented to council for noting.



<b>ITEM</b>	5.1.1
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Grant No. 12/2024-25: Mawson Lakes Golf Club Community Grant Application
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	Mawson Lakes Golf Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
  - a. Grant No. 12/2024-25 Mawson Lakes Golf Club Community Grant application: to the value of \$3,500 to install new Tee Block signs (Item 5.1.1, Community Wellbeing and Sport Committee, 22 October 2024).

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Active and Connected Community Grant Guidelines
2. Mawson Lakes Golf Club Community Grant Application\_redacted

**1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalized groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
  - 1.2.6 Increase physical activity in our community;
  - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
  - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

## 3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Mawson Lakes Golf Club
Purpose:	Installation of new Tee Block signs
Size of Grant:	Small
Amount requested:	\$7,000
<b>Amount Recommended:</b>	<b>\$3,500</b>

- 3.2 Following the assessment of this grant the Administration recommends the grant be approved for partial funding of \$3,500.
- 3.3 The grant application for the installation of new tee signage, aimed at enhancing the user experience for both club members and visitors demonstrates a clear intent to increase participation, however, the brief nature of the responses in the application posed a challenge to fully assess the projects need and further impact, which led to a recommendation for partial funding.
- 3.4 A more comprehensive explanation and focus on assessment criteria would have strengthened the application in demonstrating how the project aligns to both Councils, and the clubs broader strategic objectives, particularly in growing memberships and the wider benefit to the community.
- 3.5 To increase the community benefit of this project Administration also recommends that the design of the signage incorporate best practice Universal Design guidelines and principles to promote inclusivity. This may include the use of Easy English, pictograms, icons and QR codes linked to audio based and multilingual descriptions of each hole.
- 3.6 Mawson Lakes Golf Club is situated only 12kms from the CBD of Adelaide in the grounds of the University of SA Mawson Lakes campus. The 9 hole, par 70 course offers a wide range of memberships from a 7 day membership to the use of the practice facility. Public/casual players are also welcomed.



- 3.7 This application is seeking assistance for the purchase and installation of new Tee Block signs which will allow players to identify which hole they are playing, as well as the par number of strokes and meterage to the green.

**4. FINANCIAL OVERVIEW**

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$3,500.
- 4.3 Based on Administrations recommendations, the money committed to all grant applications for the September round (7 in total) is \$30,381.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (7 in total) is \$145,979.

**5. CONCLUSION**

- 5.1 It is recommended that this application for the September 2024 round of Community Grant applications for the Mawson Lakes Golf Club for the value of \$3,500 is approved.





# City of Salisbury Community Grant Program Active & Connected Community Grant Guidelines



# Acknowledgement of Country

The City of Salisbury acknowledges the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kurna people living today.

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## About the program

The City of Salisbury Community Grants program aligns directly to Council's City Plan 2035. [Council's City Plan 2035](#) has three directions that capture the social, environmental and economic influences on the City of Salisbury.

The Community Grants Program exists to provide financial support to eligible clubs, groups, organisations and residents to help deliver the below outcomes as per Council's Strategic objectives. The Community Grants are open and assessed year-round.

The Community Grants Program is separated into three priority areas - Active and Connected, Sustainability and Economic Growth. The below information relates to the the Active and Connected Community Grant stream.

If you're unsure which area your application sits in or if you have any questions, please don't hesitate to reach out to Council on **8460 8340**, via email: [CommunityGrants@salisbury.sa.gov.au](mailto:CommunityGrants@salisbury.sa.gov.au) or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.

## What the Active & Connected Community Grants aim to achieve:

### A Welcoming and Liveable City:

- Increase the liveability of the City of Salisbury
- Improve the health and wellbeing of residents
- Increase social connections
- Increase physical activity
- Support community aspirations
- Celebrate Council's diverse community
- Promote and empower community self-development and upskilling

## Priority Areas

Applications for an Active and Connected Grant should include the below desired outcomes.

Priority Areas	Desired Outcomes
<b>Active and Connected</b>	<ul style="list-style-type: none"> <li>• Create opportunities for people to connect with each other</li> <li>• Celebration of diverse community and collaborations</li> <li>• Deliver inclusive responses to meet the needs of isolated and marginalised groups</li> <li>• Develop and strengthen Reconciliation* practices</li> <li>• Encourage residents and community groups to actively participate in their local city community and neighbourhood</li> <li>• Increase physical activity in our community</li> <li>• Decrease social isolation and reduce loneliness in our community</li> <li>• Empower the community's means of self-development and achievements</li> </ul> <p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non- Indigenous peoples, for the benefit of all Australians."</p> <p>Reconciliation events and activities are ideas that promote nationwide harmony by teaching Australia's history, achievements, and diverse cultures."</p>

## Grant sizes available

### Mini Grant: Up to \$2k

- Mini Grants are to the value of \$2,000 (incl. GST)
- Youth Sponsorships are included in Mini Grants (value ranges from \$250 - \$1,250 depending on level of representation [listed below]).
- Residents, Community Groups, Incorporated Groups, Entrepreneurs and Local Business are all eligible to apply.
- Eligible residents/groups may be eligible to apply for a Mini Grant and a Small Grant in the same year\*
- Mini grants are able to be applied for every year.

### Small Grant: \$2k - \$7k •

- Applicants are required to showcase how they could partner with Council, what this looks like can be diverse based on each application.
- Small Grants are able to be applied for every year\*.

### Medium Grant: \$7k - \$12k •

- Applicants are required to showcase how they could partner with Council to provide a 'broad community benefit', what this looks like can be diverse based on each application. Broad community benefit means that the application will positively impact persons other than the target population or group.
- Medium Grants are able to be applied for every year.

\*Eligible groups are able to apply for a Mini and Small Grant in the same year, up to a maximum value of \$7k.



## Who can apply

The below table identifies who is eligible to apply for an Active and Connected Grant. Further information about eligible groups can be found below.

Active and Connected Community Grant		
What's Included:	Desired Outcomes	Grant Sizes Available
Sport and Recreation Activities and Equipment  <i>*Equipment refers to item/s that can be used over several years, which are integral and relevant to the project or event. Does not include Equipment for personal use.</i>	<ul style="list-style-type: none"> <li>Community Groups</li> <li>Sporting Clubs</li> </ul>	<ul style="list-style-type: none"> <li>Mini Grant</li> <li>Small Grant</li> <li>Medium Grant</li> </ul>
Activities that are inclusive of diverse communities from different backgrounds, cultures, age groups and abilities (i.e. Seniors Groups, Culturally and Linguistically Diverse Groups, Disability and Inclusion Groups)	<ul style="list-style-type: none"> <li>Residents</li> <li>Community Groups</li> <li>Sporting Clubs</li> <li>Not for Profit</li> <li>Organisations</li> <li>Businesses</li> </ul>	<ul style="list-style-type: none"> <li>✓ Mini Grant</li> <li>✓ Small Grant</li> <li>✓ Medium Grant</li> </ul>
Multi-cultural events and festivals		
Celebrating Art and Culture		
Reconciliation Events		
Programs or Activities that encourage residents to participate in their local community		
Deliver inclusive responses to meet the needs of isolated and marginalised groups/residents		

## Who can apply *cont'd*

Active and Connected Community Grant		
What's Included:	Desired Outcomes	Grant Sizes Available
Neighbourhood Development/Activation	<ul style="list-style-type: none"> <li>Residents</li> <li>Community Groups</li> </ul>	✓ Mini Grant (max limit \$500).
Defibrillators	<ul style="list-style-type: none"> <li>Sporting Clubs</li> <li>Community Groups (that have a building)</li> </ul>	✓ Mini Grant
Youth Sponsorship	<ul style="list-style-type: none"> <li>Residents under 25 years old</li> </ul>	✓ Mini Grant (max limit \$1,250) <ul style="list-style-type: none"> <li>Representing South Australia at a National Level in SA - \$250</li> <li>Representing South Australia at a National Level in Australia - \$350</li> <li>Representing Australia at an International Level in Australia - \$750</li> <li>Representing Australia at an International Level Overseas - \$1,250"</li> </ul>

## Example of eligible activities for Mini to Medium Grants

### What can be funded ✓

- Activities, events or programs that encourage residents and community groups to actively participate in their local community, celebrate diversity and increase neighbourhood connections
- Multi-cultural festivals
- Reconciliation events and programs First Nations programs (e.g. Closing the Gap events or programs, programs that increase/celebrate First Nations Peoples participation)
- Sport and recreation participation opportunities
- Equipment (e.g. musical instruments, machinery, tools, sporting equipment)
- Uniforms for sporting clubs or costumes for performance groups
- Funding to create public art works across the City (including art created from recycled materials). Please also refer to Council's [Create a Place Program](#) and [Poles ApART Program](#) for some other options relating to art works
- Activities, events or programs targeting a specific population such as a women's running program
- Community gardens
- Reimbursement for costs for performers (e.g. cultural performers, face painters)
- Reimbursement for costs to hold a Welcome to Country Ceremony
- Reimbursement of costs for leases and licencing fees (e.g. hall hire or fees to host event)
- Costs for food as part of an event (e.g. Sausage Sizzle)
- Applications from Community/not-for-profit organisations including child care centres
- Events that promote and raise the profile of the City of Salisbury

**What can't be funded X**

- Activities, events or programs occurring outside of the [City of Salisbury boundary](#)
  - Activities, events or programs that form part of core service delivery or business as usual for organisations
  - Activities, programs or events that duplicate existing services
  - Events or expenses where the majority of participants are professional athletes or prize money is awarded (unless applying for a Youth Sponsorship)
  - Maintenance costs
  - Travel or accommodation costs
  - Equipment for personal use (e.g. laptop, mobile phone)
  - General or routine maintenance of Council owned facilities and infrastructure
  - Reimbursement of costs for Council leases and licencing fees
  - Requests for reimbursement of funds already spent
  - Payment of any kind for individual speakers/special guests (unless performing a Welcome to Country Ceremony)
  - Events that aren't open to the public (depending on grant size)
  - Commercial activities that are aimed at making a profit or fundraising activities
  - Applications from organisations who have outstanding debt with Council or have not submitted required acquittal documentation
  - Staff wages (wages paid to an employee of the organisation)
  - Educational programs in schools or other formal educational institutions
  - Applications from Schools
  - Events that do not comply with the State Government's 'Sustainable Event Guidelines'
  - Membership fees
  - Public Liability Insurance
  - Quotes that do not clearly identify a proposed supplier and the items requested
  - Organisations located outside of South Australia
-

## How will my application be assessed?

Each application will be assessed by the Community Wellbeing and Sport Committee, who meet on the third Tuesday of every month. In order to give the Administration time to review your grant application, you will need to submit your application on the 15th day of the month prior.

Prior to submitting your application to the Community Wellbeing and Sport Committee, the Administration will review your application and it will be weighed against the below criteria.

The Community Wellbeing and Sport Committee will then be able to review your documentation and the recommendation provided by the Administration, prior to considering your grant application. As your application and the recommendation will be in the public agenda (able to be accessed on Council's website), it is important that any information provided is able to be released to the public. Personal information (names and contact details) and all quotes provided in your application will be withheld from the public agenda.

The Community Grants Program has a limited budget; therefore, your application may be deferred to a subsequent funding round, even if eligible. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on all grant funding.

<b>Mini Grants</b>		
<b>Criteria</b>	<b>Consideration</b>	<b>Weighting</b>
<b>Community Benefit</b>	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	60%
	The application demonstrates evidence and /or clear reason for why the project was developed.	
	A clear plan for identifying the target group is outlined.	
<b>Strategic Alignment</b>	<p>This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's:</p> <ul style="list-style-type: none"> <li>• Regional Public Health Plan</li> <li>• Intercultural Strategic Plan</li> <li>• Ability Inclusion Strategic Plan</li> <li>• Thrive Strategy</li> <li>• Reconciliation Action Plan</li> <li>• Age Friendly Strategy.</li> </ul>	20%
<b>Impact</b>	The application responds to the Community Grant Priority area of Active and Connected.	20%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
<b>Youth Sponsorships</b>	<p><b>Eligibility:</b></p> <ul style="list-style-type: none"> <li>• A resident of the City of Salisbury, under 25.</li> <li>• Selected to participate in a sporting competition or a cultural/ recreational event at a local, national or international level.</li> <li>• Provision of a letter (on official letterhead) from the relevant organiser, peak sporting body etc. to confirm selection to participate in the event and at the level.</li> <li>• Applicants who are undertaking activity that may result in earning an income are not eligible to receive funds from the grants program.</li> <li>• Provide the completed acquittal document within one month of payment. Failure to do so may result in ineligibility for future applications.</li> </ul>	100%

Small Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	45%
	The application demonstrates evidence and /or clear reason for why the project was developed.	
	A clear plan for identifying the target group is outlined.	
Strategic Alignment	This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's: <ul style="list-style-type: none"> <li>• <a href="#">Regional Public Health Plan</a></li> <li>• <a href="#">Intercultural Strategic Plan</a></li> <li>• <a href="#">Ability Inclusion Strategic Plan</a></li> <li>• Thrive Strategy</li> <li>• <a href="#">Reconciliation Action Plan</a></li> <li>• <a href="#">Age Friendly Strategy</a></li> </ul>	25%
	Demonstrates the organisation's ability and capacity to successfully deliver on the partnership with Council.	
Impact	The application responds to desired outcomes of	30%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
	The application has a clear strategic aim and goal.	

Medium Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	35%
Strategic Alignment	This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's: <ul style="list-style-type: none"> <li>• <a href="#">Regional Public Health Plan</a></li> <li>• <a href="#">Intercultural Strategic Plan</a></li> <li>• <a href="#">Ability Inclusion Strategic Plan</a></li> <li>• Thrive Strategy</li> <li>• <a href="#">Reconciliation Action Plan</a></li> <li>• <a href="#">Age Friendly Strategy</a></li> </ul>	30%
	Demonstrates the organisation's ability and capacity to successfully deliver on the partnership with Council.	
Impact	The application responds to desired outcomes of	35%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
	The application has a clear strategic aim and goal.	



## What does 'Partnering with Council' look like?

Successful applicants of Small-Medium Community Grants are required to partner with Council. Depending on the size of the grant you've applied for, will depend on the level of partnership required. Partnering with Council can include, but is not limited to:

- Providing support at Council's Events including Australia Day, Fringe Carnival, Community Days
- Running a program or event at your facility or ground
- Assisting Council achieve various strategic objectives as outlined in the City Plan 2035 and other strategic documents
- Supporting Council to engage with a specific target audience.

Partnering with Council can take a variety of shapes and sizes and Council would be interested in hearing if you or your organisation has partnership ideas. However, the final agreement of what the partnership will look like is determined by Council and will need to be agreed to prior to the funds being released.

## Funding Conditions and Acquittal Reporting

Successful applicants will be required to:

- Sign a funding agreement detailing the grant terms and conditions
- Where relevant, provide financial records, relevant insurance and any other key documentation
- Provide to Council relevant details for Electronic Funds Transfer of grant monies.
- Provide a detailed written report on all outcomes of the project funded by Council in the form of an acquittal report document (a template will be provided)
- Submit an acquittal report within 6 weeks from the conclusion of each project, providing all tax invoices and receipts – if these are not provided, the outstanding grant funding are required to be returned to Council.
- Applicants are required to spend the community grant funds within 6 months of receiving the grant funding. Any outstanding funds are required to be returned to Council.
- If the acquittal documentation is not provided, your group or organisation will be deemed ineligible for any future funding.
- Applicants may also be required to present, promote, and share their successful grant projects with the local community/other grant recipients.

Partnering with Council can take a variety of shapes and sizes and Council would be interested in hearing if you or your organisation has partnership ideas. However, the final agreement of what the partnership will look like is determined by Council and will need to be agreed to prior to the funds being released.

### More information

Council is here to support you through this process. For more information or assistance with your grant application, visit our [website](#) or please contact the Coordinator, Grants Program on **8406 8340**, via email at [CommunityGrants@salisbury.sa.gov.au](mailto:CommunityGrants@salisbury.sa.gov.au) or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.



**Item 5.1.1 - Attachment 1 - Active and Connected Community Grant Guidelines**



Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information	
<b>CONTACT DETAILS</b>	
Name:	Shaun Ryan
Title (your role with the group/organisation):	Grants Officer
Address:	PO Box 4 Salisbury South 5106
Phone:	[REDACTED]
Email:	[REDACTED]
<b>GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS</b>	
Name:	Mawson Lakes Golf Club
Registered Address:	Mawson Lakes Blvd
Suburb:	Mawson Lakes Postcode: 5095
Phone:	82626 1628
Website:	https://mawsonlakesgolfclub.com.au/
<b>GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS</b>	
ABN:	88101900191
Registered for GST:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: December 2021, \$5,000, New Tractor
<b>5. BANKING INFORMATION</b>	
Account Name:	Mawson Lakes Golf Club
BSB:	[REDACTED]
Account Number:	[REDACTED]
<b>Program Priorities</b>	
What program priorities does your application best align to? <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input type="checkbox"/> Celebration of diverse community and collaborations <input type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input checked="" type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements <p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</p>

Part 2 - Application Summary	
<p><b>What is the funding for?(please tick which is applicable)</b></p>	<p><input type="checkbox"/> Youth Sponsorship</p> <p><input type="checkbox"/> Defibrillator</p> <p><input checked="" type="checkbox"/> <b>Sporting Equipment</b></p> <p><input type="checkbox"/> Small to medium Event</p> <p><input type="checkbox"/> Program</p> <p><input type="checkbox"/> New Community Group</p> <p><input type="checkbox"/> Neighbourhood Activation</p> <p><input type="checkbox"/> Other: please describe</p>
<p><b>Name of the Application</b></p>	<p>Signage for Tee Blokes</p>
<p><b>Proposed date(s)</b> <i>(commencement to completion)</i></p>	<p>From 1<sup>st</sup> October 2024 to 31<sup>st</sup> October</p>
<p><b>Location of activity/event</b> <i>(Activities and Events must occur within the City of Salisbury)</i></p>	<p>Mawson Lakes Golf Club</p>
<p><b>Provide a brief description of the proposed activity/event</b> <i>(Please refer to supporting documents including quotes and list them in Part 5)</i></p>	<p><i>(max 100 words)</i> To install new Tee Blocks signs which allows players to identify which hole they are playing as well as the par number of strokes and meterage to the green</p>
<p><b>Describe how the activity/event will align with the program priorities as outlined on previous page.</b></p>	<p><i>(max 100 words)</i> The new tee blocks will further increase the club's updated approach, which will attract new members and retain current ones. Golf helps bring together all ages and all abilities to increase fitness and helps the more isolated members of the community a sense of belonging.</p>
<p><b>Which grant size are you applying for?</b></p>	<p><input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below</p> <p><input checked="" type="checkbox"/> <b>Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3</b></p> <p><input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3</p>
<p><b>Mini Grants - Amount of Funding Requested and for what purpose</b> <i>(e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</i></p>	<p>Funding requested \$</p> <p>Total activity/event budget \$</p> <p>Purpose of funding:</p>

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If successful, please describe how the support from the City of Salisbury will be acknowledged.	<i>(max 100 words)</i>
<b>NEXT STEPS:</b>	
<input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <a href="#">Declaration form</a> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration <input type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5 <input type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b>	

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<b>Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)</b>	
<p><b>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</b></p>	<p>(max 200 words) The Project aligns with the Public Health Plan and age friendly strategy via golf being an inclusive sport for all ages and all abilities.</p> <p>The new signs will enhance users experience by clearly identifying each hole on the course from the tee block.</p>
<p><b>Please describe the community benefit of your activity/event.</b> (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words) The Club currently has approx. 200 members, whom 90% reside in the City of Salisbury. The Club also has approx. 1,500 visitors or social players that use the course, which 85% reside in the City of Salisbury</p>
<p><b>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</b></p>	<p>(max 200 words) The new signs aim to give all users a more accurate description of holes, which in turns creates a more professional course outlook, which is aimed at retaining current members and attracting social users into becoming members.</p>
<p><b>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</b> If you have letters of support please attach them to your application as evidence.</p>	<p>(max 150 words) Current members:</p>
<p><b>How will the activity/event be promoted?</b> If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>(max 200 words) Promotion will be thru updating photos of tee blocks on website as well as the signs themselves If appropriate council logos could be incorporated into each sign</p>

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<p><b>Please summarise the major risks and mitigation strategies associated with this activity/event.</b></p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>(max 200 words) Nil</p>
<p><b>Part 4 - Medium Grants ONLY (\$7k - \$12k)</b></p>	
<p><b>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</b> (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p>
<p><b>Please describe how your activity/event is accessible and inclusive for the community.</b> (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>
<p><b>How will you deliver a sustainable activity/event?</b></p> <p>Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	<p>(max 150 words)</p>

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<b>Part 5 – Supporting Documentation</b>	
<b>Please list and attach any relevant and supporting documentation including but not limited to:</b>	
<ul style="list-style-type: none"><li>- Quotes</li><li>- Event Plan/Checklist</li><li>- Risk Management Plan</li><li>- Traffic Management Plan</li><li>- Venue permit/Hire Agreement</li><li>- Project Plan/Timeline</li><li>- Letters of Support</li></ul>	
<b>1.</b>	<b>Quote</b>
<b>2.</b>	
<b>3.</b>	
<b>4.</b>	
<b>5.</b>	
<b>6.</b>	
<b>7.</b>	
<b>8.</b>	
<b>9.</b>	
<b>10.</b>	
<b>11.</b>	

Item 5.1.1 - Attachment 2 - Mawson Lakes Golf Club Community Grant Application\_redacted

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Part 6 - Budget Breakdown	
Amount Requested	\$7,000
Total Budget	\$7,920
<b>Itemised Breakdown of Costs:</b>	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
18 x steel tee block signs	\$7,920
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$7,920</b>
Quote Attached:	<input checked="checked" type="checkbox"/> Yes
<i>A detailed, current quote must be provided with the application.</i>	<input type="checkbox"/> No

Item 5.1.1 - Attachment 2 - Mawson Lakes Golf Club Community Grant Application\_redacted

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Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- I/We acknowledge that the information provided in this application is true and correct.
- I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Mawson Lakes Golf Club (Group/Organisation)

Shaun Ryan

(Name)

Linda Kotz

(Name)

Grants Officer

(Position)

President

(Position)



21/8/24

(Date)

21/8/24

(Date)

<b>ITEM</b>	5.1.2
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Grant No. 13/2024-25: The One Box Community Grant Application
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	The One Box Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
  - a. Grant No. 13/2024-25 The One Box Community Grant application: to the value of \$9,000 for assistance with their program providing fresh fruit and vegetable boxes to 120 recipient families in the City of Salisbury area (Item 5.1.2, Community Wellbeing and Sport Committee, 22 October 2024).

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. The One Box Community Grant Application\_redacted

**1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalized groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
  - 1.2.6 Increase physical activity in our community;
  - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
  - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

## 3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	The One Box
Purpose:	Assistance with their program of provision of fresh fruit and vegetables to 120 recipient families
Size of Grant:	Medium
Amount requested:	\$11,984
<b>Amount Recommended:</b>	<b>\$9,000</b>

- 3.2 Following the assessment of this grant Administration recommends the grant be approved for partial funding of \$9,000.
- 3.3 The grant application has considerable merit and clearly outlines the benefits to the community members with the connection to schools in the local area.
- 3.4 The application did not score as highly against the criteria to outline a strategy for supporting participants to continue their program participation beyond the next year of funding as The One Box strongly requires grant funding and sponsors to assist with the delivery throughout the State.
- 3.5 Partial Funding is recommended noting the benefit to families receiving the produce ends after one year and no plan is outlined beyond that. CoS would welcome the evaluation findings at a local level from this program to understand the wider benefits to those families involved. Administration strongly recommends the schools The One Box liaise with are provided connection to further opportunities through The One Box and similar food services for any families not serviced by this organisation or needing extra support during or beyond this application.

- 3.6 The One Box program is an initiative that provides Australian families in need with a free weekly box full of fresh fruit, vegies and bread throughout the school year. They work to alleviate food insecurity in communities by providing fresh produce to families and communities in need through a streamlined and sustainable food relief initiative. The One Box aim to create positive societal change by providing regular access to seasonal produce, fostering dignity and building a foundation for long-term resilience and wellbeing.
- 3.7 Through the program, 120 families will receive a weekly donation of fruit and veg and bread. Based on an average number of 4 members per household, this equates to 480 people. 95% of these families are residents of the City of Salisbury. The One Box partner with 6 schools within the City of Sailsbury to identify the families in need (Paralowie R-12, Burton Primary School, Brahma Lodge Primary School, Salisbury Primary School, Karrendi Primary School and St Augustine's Parish School).

#### **4. FINANCIAL OVERVIEW**

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$9,000.
- 4.3 Based on Administrations recommendations, the money committed to all grant applications for the September round (7 in total) is \$30,381.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (7 in total) is \$145,979.

#### **5. CONCLUSION**

- 5.1 It is recommended that this application for the September 2024 round of Community Grant applications for The One Box for the value of \$9,000 is approved.







# City of Salisbury Community Grant Program Active & Connected Community Grant Application Form



Please ensure you have read and understood the [City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document](#) prior to completing an application.

Part 1 - Applicant Information	
<b>CONTACT DETAILS</b>	
Name:	Emily Wild
Title (your role with the group/organisation):	Corporate Social Responsibility Manager
Address:	56-62 Bakehouse Rd, Kensington VIC 3031
Phone:	[REDACTED]
Email:	<a href="mailto:ewild@theonebox.org.au">ewild@theonebox.org.au</a>
<b>GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS</b>	
Name:	The One Box
Registered Address:	56-62 Bakehouse Rd
Suburb:	Kensington Postcode: 3031
Phone:	0429432048
Website:	<a href="http://www.theonebox.org.au">www.theonebox.org.au</a>
<b>GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS</b>	
ABN:	88 624 792 052
Registered for GST:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please advise when, amount granted and what it was for:
<b>5. BANKING INFORMATION</b>	
Account Name:	The One Box Group Limited
BSB:	[REDACTED]
Account Number:	[REDACTED]
<b>Program Priorities</b>	
What program priorities does your application best align to? <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community

	<input type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements *Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.
<b>Part 2 - Application Summary</b>	
What is the funding for? <i>(please tick which is applicable)</i>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input type="checkbox"/> Small to medium Event <input checked="" type="checkbox"/> X Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
<b>Name of the Application</b>	The One Box ~ Foundation for long-term resilience and wellbeing
<b>Proposed date(s)</b> <i>(commencement to completion)</i>	From February 2025 to December 2025
<b>Location of activity/event</b> <i>(Activities and Events must occur within the City of Salisbury)</i>	Paralowie School 168-186 Whites Road, PARALOWIE South
<b>Provide a brief description of the proposed activity/event</b> <i>(Please refer to supporting documents including quotes and list them in Part 5)</i>	<p><i>(max 100 words)</i></p> <p>Through the program, 120 recipient families are identified through Paralowie R-12 School, Burton Primary School, Brahma Lodge Primary School, Salisbury Primary School, Karrendi Primary School Hub, and St Augustine's Parish School Hub. The boxes have a retail value of \$25.</p> <p>Each week, our team hand packs boxes of fresh fruit and veggies from Aussie farmers along with fresh wholemeal bread. The families receive ongoing weekly boxes of fresh fruit, vegetables, and bread during school term for 40 weeks per year.</p> <p>We are seeking a grant of \$11,984. This supports 28 families every school week.</p>
<b>Describe how the activity/event will align with the program priorities as outlined on previous page.</b>	<p><i>(max 100 words)</i></p> <p><i>Create opportunities for people to connect with each other &amp; deliver inclusive responses to meet the needs of isolated and marginalised groups.</i></p> <p>Through our research, we discovered both beneficiaries and the coordinators comment benefits of The One Box go far beyond providing food. More meaningful aspects include establishing social connections and enabling various community-based assistance to be better implemented. Many beneficiaries stated that being recipients of The One Box was their first step in establishing a</p>

Item 5.1.2 - Attachment 1 - The One Box Community Grant Application\_redacted

	connection with the school community. Beneficiaries mentioned that although they knew about various school activities before, they rarely chose to participate. Receiving The One Box distributed by the school made them aware of the school's willingness to help. Through the interactions during the weekly collection of the boxes, beneficiaries gradually developed trust in the school's wellbeing officer and community hub leaders.
<b>Which grant size are you applying for?</b>	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below. <input type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3 <input checked="" type="checkbox"/> <b>X Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3</b>
<b>Mini Grants - Amount of Funding Requested and for what purpose.</b> <small>(e.g., equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</small>	Funding requested \$ 12,000. Total activity/event budget \$72,000 Purpose of funding: Contribute towards the cost of supporting the schools in City of Salisbury
If successful, please describe how the support from the City of Salisbury will be acknowledged.	<small>(max 100 words)</small> The City of Salisbury would be acknowledged in our annual report, as well as on our supporter page on the Website.  We would also be able to do social media, via Facebook and LinkedIn, featuring a school and the benefit the food boxes have on their families.
<b>NEXT STEPS:</b>	
<input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <a href="#">Declaration form</a> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration <input type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5 <input checked="" type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b>	

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<b>Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)</b>	
<p><b>Please describe how your proposal demonstrates a clear alignment with and outcomes based on <a href="#">Council's City Plan</a>.</b></p>	<p>(max 200 words)</p> <p>The council’s vision for Salisbury to be a progressive, sustainable, and connected community aligns with The One Box’s Vision and mission.</p> <p>Our mission is to alleviate food insecurity by providing fresh produce to families and communities in need through a streamlined and sustainable food relief initiative. We aim to create positive societal change by providing regular access to seasonal produce, fostering dignity, and building a foundation for long-term resilience and wellbeing.</p> <p>Beyond the financial impacts and increasing practical access to fresh and nutritious staples, The One Box also plays a critical role in bridging barriers and building stronger connections between recipients and their communities.</p> <p><i>“The One Box has made a huge difference to our families. Not only for the food it provides but also for the social capital. It helps us to show our families that we care and has helped greatly with building working relationships with them so that they feel more comfortable with coming to the school and seeking support in other areas of need. I let staff know which fruit and vegetables come in the boxes each week, and they teach the students recipes that they can then also make at home. We greatly appreciate it” Primary School.</i></p>
<p><b>Please describe the community benefit of your activity/event.</b> (e.g., participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words)</p> <p>Through the program, 120 recipient families will receive a weekly donation of fruit, veg and bread. Based on an average of 4 members per household, this equates to 480 people. 95% of these families would be residents of the City of Salisbury.</p> <p>We partner with 6 schools within the city of Salisbury, as noted above.</p> <p>In their latest research, Monash Business School carried out a South Australian primary school survey, identifying that almost two-thirds of households with primary school-aged children are experiencing varying levels of food insecurity. The impact on physical health, social and emotional wellbeing, and behavioral and academic outcomes are all impacted, irrespective of the level of food insecurity.</p> <p>Expected Outcomes of the program are:</p> <ul style="list-style-type: none"> <li>• Impacts on nutrition and family wellbeing.</li> <li>• Improvements to the social connections and independence of families.</li> <li>• Financial benefits to families.</li> </ul> <p>The future legacy Our vision it to build a foundation for long-term individual, familial and communal wellbeing. Together with our research partners, we are committed to building a more complete understanding of the ways that</p>

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	<p>The One Box impacts the diverse, resilient and resourceful families and communities that access our programs.</p>
<p><b>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</b></p>	<p>With the weekly box of freshly purchased fruit, vegetables and bread, parents can send their children to school with fruit and lunch - with one recipient stating, 'Since receiving the boxes, the kids haven't gone to school without lunch or needed emergency lunch from the school, so that's a big help.' Families also state cooking more nutritious meals, with a wider diversity of foods, and less junk and processed foods being consumed.</p> <p>School attendance, participation in school activities, social and emotional wellbeing, behavioural and academic outcomes are all impacted by food insecurity. What makes The One Box program so unique and unlike any other food relief charity is by collaborating with the schools, staff make the most informed decisions on families in greatest need. They best understand their community and families, identifying the most vulnerable but also using the weekly boxes as a positive way to engage with the families on a regular basis, connecting families with any additional support.</p> <p>We measure the results of The One Box program with comprehensive monitoring and evaluation conducted in partnership with Monash Business School. In 2023, The One Box released our second research report, Connecting Australian.</p>
<p><b>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support.</b></p> <p><small>If you have letters of support, please attach them to your application as evidence.</small></p>	<p>(max 150 words)</p> <p>We partner with the following 6 schools:                  Paralowie R-12 School, Burton Primary School, Brahma Lodge Primary School, Salisbury Primary School, Karrendi Primary School Hub, and St Augustine's Parish School Hub.</p> <p>Monash Business School                  The One Box established a research partnership with the Department of Accounting, Monash Business School in 2020. We have released two research reports, with a third due in October 2024.</p> <p>The Fruit Box Group                  Our unique model harnesses The Fruit Box Group's national infrastructure, purchasing power, and supply chain, enabling us to operate efficient food</p>

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	<p>programs. The Fruit Box Group commenced its workplace offering in Melbourne. Over the last 20 plus years the business has grown to become Australia’s leading workplace fruit and milk delivery service, delivering to over 10,000 customers each week.</p>
<p><b>How will the activity/event be promoted?</b> If successful, applicants will be required to acknowledge and promote the City of Salisbury’s contributions.</p>	<p>(max 200 words) The City of Salisbury will be included as a supporter in our annual report. Featured on our supporter’s page on the website. Promoted through social media, such as Facebook and Instagram, with the school’s approval.</p>
<p><b>Please summarise the major risks and mitigation strategies associated with this activity/event.</b> Note: this does not replace the need to conduct a full risk assessment process</p>	<p>(max 200 words) Sponsorship by The Fruit Box Group ends. Risk - The Fruit Box Group is no longer able to support The One Box program. Mitigation Strategy: The One Box could continue to operate in a scaled back capacity for a period based on the corpus of funds it has built up whilst it secured alternative support. The One Box launched the Social Enterprise "The Fresh Food Project" in 2021. All profits from the Fresh Food Project assist with ongoing funding of The One Box</p> <p>Poor quality produce. Risk: Food provided to families is damaged, contaminated, or poor quality therefore possibly raises the risk of a health concern and tarnishing the image of The One Box. Mitigation Strategy: Based on the HACCP procedures in place through The Fruit Box Group (which includes a rigorous quality control checking process), the risk of such an event happening is very low due to the regulations in place.</p> <p>Reliance on school program partners. Risk: Reliance on program partners, such as the schools and community partners to distribute the boxes Mitigation Strategy: The One Box provides detailed onboarding documents that includes a thorough induction and answers any questions. The One Box provides ongoing support to the schools.</p>
<p><b>Part 4 - Medium Grants ONLY (\$7k - \$12k)</b></p>	

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<p><b>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</b></p> <p>(e.g., Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p> <p>The social connections between families, the school, and the broader community, initiated by The One Box, are not one-sided by the school. Many parents, grateful for receiving the boxes, are eager to give back to the school in various forms. For instance, they spontaneously brought surplus food from home to the school's food pantry to help other families and volunteer during other social programs organised by teachers. Meanwhile, teachers and community hub leaders can also take these opportunities to grasp an updated understanding of families' status and the assistance they may need.</p> <p>Another crucial aspect is that by receiving The One Box's assistance, which fostered participation in school and community activities, families in distress realised they were not isolated individuals. They gradually established new personal connections with others in similar situations (e.g., other refugee families suffering from similar social disadvantages such as language obstacles, visa issues, and a lack of job opportunities), finding a sense of recognition, belonging, and mutual support. Different families occasionally exchanged food, shared information, and provided emotional support. Additionally, having companions motivated them to maintain connections with the community.</p>
<p><b>Please describe how your activity/event is accessible and inclusive for the community.</b></p> <p>(e.g., no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p> <p>We provide schools with guidance and support when inviting families to participate in the program. Factors to consider when making the initial invitation to The One Box include: a) offering the program to families in a way that clearly emphasises that participation is their choice that they can 'own' and accept, or turn down, on their own terms - appreciating that an offer to receive TOB may not always be enthusiastically received. b) strong existing relationships between the staff member(s) inviting potential participants to the program.</p> <p>The coordinators of schools noted that some parents successfully found jobs through connections built at school. Moreover, a school's wellbeing officer also highlighted mothers continuously improving their literacy skills by regularly attending school activities, thereby enhancing their confidence in independently educating their children.</p>
<p><b>How will you deliver a sustainable activity/event?</b></p> <p>Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	<p>(max 150 words)</p> <p>Through The Fruit Box Group, we have strong connections to agriculture. We take pride in collaborating with local farmers and suppliers to support sustainable farming practices, support local economies, reduce our carbon footprint, and minimise food miles with every delivery.</p> <p>Our fruit and vegetables are sourced fresh from the markets and carefully selected to ensure the highest quality. Our fruit suppliers are all 100% Australian-owned, and where possible we endeavor to partner with suppliers who prioritise Australian-produced and manufactured food</p>

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	<p>supplies. Similarly, many of these brands have built sustainability commitments and goals around the United Nations' Sustainable Development Goals.</p>
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<b>Part 5 – Supporting Documentation</b>	
<p><b>Please list and attach any relevant and supporting documentation including but not limited to:</b></p> <ul style="list-style-type: none"> <li>- Quotes</li> <li>- Event Plan/Checklist</li> <li>- Risk Management Plan</li> <li>- Traffic Management Plan</li> <li>- Venue permit/Hire Agreement</li> <li>- Project Plan/Timeline</li> <li>- Letters of Support</li> </ul>	
<b>1.</b>	The Fruit Box Group Quote
<b>2.</b>	Project Plan
<b>3.</b>	Letter of support ~ Paralowie School
<b>4.</b>	Letter of support ~ Karrendi Primary School
<b>5.</b>	Research Report
<b>6.</b>	Public Liability Insurance - renewed Oct 2024
<b>7.</b>	
<b>8.</b>	
<b>9.</b>	
<b>10.</b>	
<b>11.</b>	

Item 5.1.2 - Attachment 1 - The One Box Community Grant Application\_redacted

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Part 6 - Budget Breakdown	
Amount Requested	\$11,984
Total Budget	\$72,000
<b>Itemised Breakdown of Costs:</b> The breakdown is based on the total grant of \$12,000. This supports 20 families every school week.  <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Purchase of food	\$11,200
Cardboard boxes	\$784
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$11,984</b>
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Item 5.1.2 - Attachment 1 - The One Box Community Grant Application\_redacted

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**Part 7 - APPLICATION DECLARATION**

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

**For groups or organisations, 2 signatories from senior office holders will be required.**

*Please read, tick the boxes and sign below*

- We acknowledge that I am authorised to make this application on behalf of the Organisation.
- We acknowledge that the information provided in this application is true and correct.
- We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of The One Box *(Group/Organisation)*

Emily Wild  
 \_\_\_\_\_  
*(Name)*

Brendan Shaw  
 \_\_\_\_\_  
*(Name)*

Corporate Social Responsibility Manager  
 \_\_\_\_\_  
*(Position)*

Secretary  
 \_\_\_\_\_  
*(Position)*

  
 \_\_\_\_\_  
*(Signature 1)*

  
 \_\_\_\_\_  
*(Signature 2)*

16.9.24  
 \_\_\_\_\_  
*(Date)*

16.9.24  
 \_\_\_\_\_  
*(Date)*

<b>ITEM</b>	5.1.3 <b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Grant No. 14/2024-25: Para Hills Songsters Community Grant Application
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	The Para Hills Songsters Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
  - a. Grant No. 14/2024-25 Para Hills Songsters Community Grant application: to the value of \$500 for assistance to purchase musical equipment and consumables (Item 5.1.3, Community Wellbeing and Sport Committee, 22 October 2024).

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Para Hills Songsters Community Grant Application

**1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalized groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
  - 1.2.6 Increase physical activity in our community;
  - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
  - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

## 3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Para Hills Songsters
Purpose:	Assistance to purchase musical equipment and consumables
Size of Grant:	Mini
Amount requested:	\$500
<b>Amount Recommended:</b>	<b>\$500</b>

- 3.2 Following the assessment of this grant Administration recommends the grant be approved for full funding of \$500.
- 3.3 Full funding is recommended noting the benefit of funding for the wider community through the group.
- 3.4 The Para Hills Songsters are a group of enthusiastic retired volunteers who sing for pure enjoyment every Thursday between 8.30am – 10.00am.
- 3.5 The Songsters are based out of the Para Hills Hub but regularly spread their joy of singing to Aged Care Facilities throughout the Salisbury Council Area as well as a number of Salisbury events. As such they are seeking to purchase a number of items to support their endeavours.

## 4. FINANCIAL OVERVIEW

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$500.
- 4.3 Based on Administrations recommendations, the money committed to all grant applications for the September round (7 in total) is \$30,381.

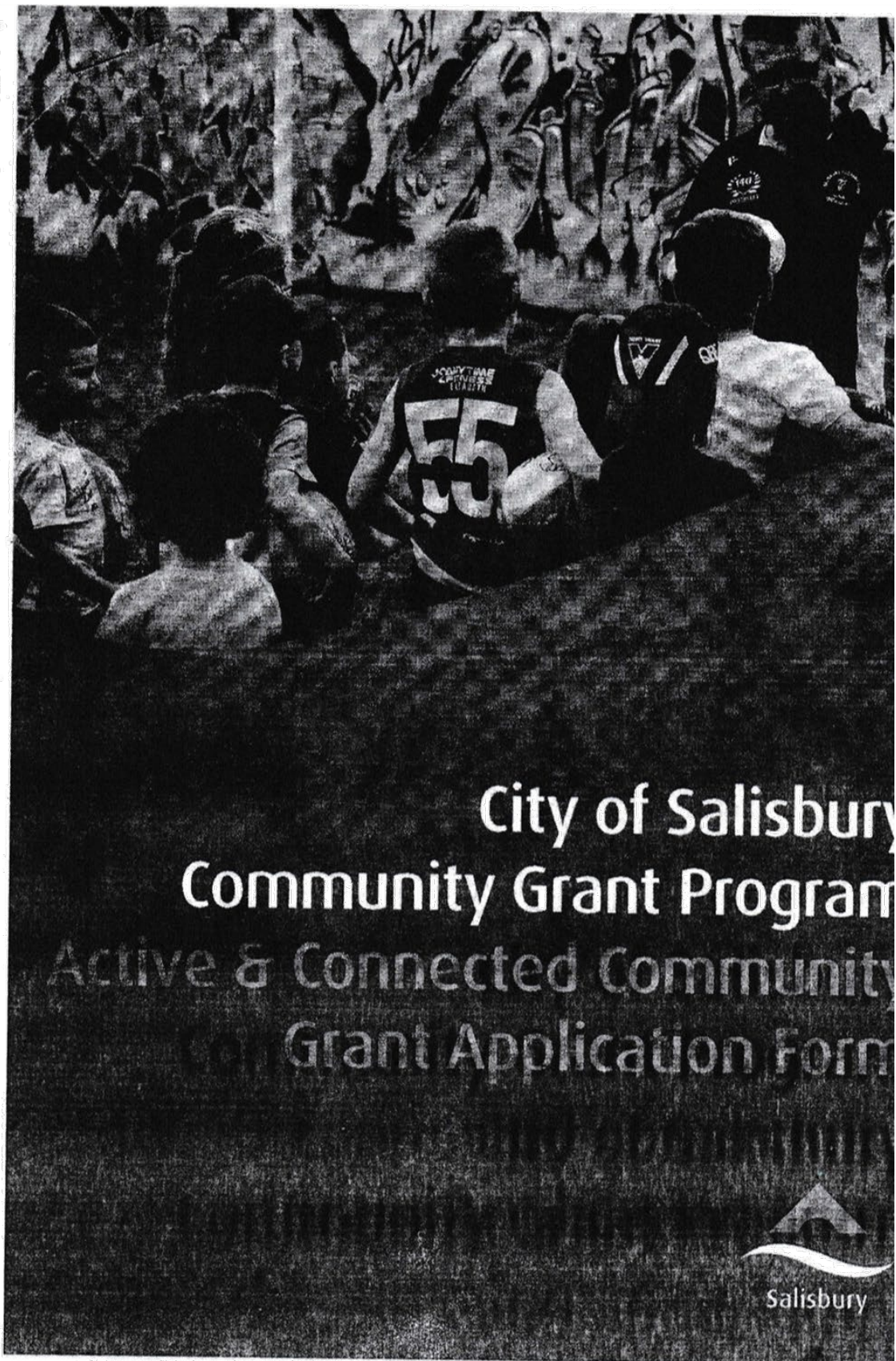
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (7 in total) is \$145,979.

**5. CONCLUSION**

- 5.1 It is recommended that this application for the September 2024 round of Community Grant applications for The Para Hills Songsters for the value of \$500 is approved.







Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

**Part 1 - Applicant Information**

**CONTACT DETAILS**

Name:	Marcel Ellis and Tineta Ellis
Title (your role with the group/organisation):	Volunteer organizers/facilitators
Address:	[Redacted]
Phone:	[Redacted]
Email:	[Redacted]

**GROUP/ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS**

Name:	Para Hills "The Songsters"	
Registered Address:	The Hub: Wilkinson Road	
Suburb:	Para Hills	Postcode:
Phone:		
Website:		

**GROUP/ORGANISATION / BUSINESS / MANAGEMENT DETAILS**

ABN:	N/A
Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please advise when, amount granted and what it was for:

**5. BANKING INFORMATION**

Account Name:	MARCEL and TINETA ELLIS
BSB:	[Redacted]
Account Number:	[Redacted]

**Program Priorities**

<p>What program priorities does your application best align to? (please tick which is applicable)</p>	<p><input checked="" type="checkbox"/> Create opportunities for people to connect with each other</p> <p><input checked="" type="checkbox"/> Celebration of diverse community and collaborations</p> <p><input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups</p> <p><input type="checkbox"/> Develop and strengthen Reconciliation* practices</p> <p><input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood</p> <p><input type="checkbox"/> Increase physical activity in our community</p> <p><input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community</p> <p><input checked="" type="checkbox"/> Empower the community's means of self-development and achievements</p> <p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</p>
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Version 1.21

Part 2 - Application Summary	
<p><b>What is the funding for? (please tick which is applicable)</b></p>	<p><input type="checkbox"/> Youth Sponsorship</p> <p><input type="checkbox"/> Defibrillator</p> <p><input type="checkbox"/> Sporting Equipment</p> <p><input type="checkbox"/> Small to medium Event</p> <p><input checked="" type="checkbox"/> Program</p> <p><input type="checkbox"/> New Community Group</p> <p><input type="checkbox"/> Neighbourhood Activation</p> <p><input type="checkbox"/> Other: please describe</p>
<p><b>Name of the Application</b></p>	<p>"The Songsters"</p>
<p><b>Proposed date(s)</b> <i>(commencement to completion)</i></p>	<p>From Ongoing - no end date to</p>
<p><b>Location of activity/event</b> <i>(Activities and Events must occur within the City of Salisbury)</i></p>	<p>PARA HILLS HUB / AGED CARE FACILITIES / Events / Salis. Q</p>
<p><b>Provide a brief description of the proposed activity/event</b> <i>(Please refer to supporting documents including quotes and list them in Part 5)</i></p>	<p>Please see Attached Pamphlet</p>
<p><b>Describe how the activity/event will align with the program priorities as outlined on previous page.</b></p>	<p><i>(max 100 words)</i></p> <ul style="list-style-type: none"> <li>• Get together every Thursday 8:30-10:00</li> <li>• All welcoming within the Paramatta Salisbury Council for seniors.</li> <li>• Perform in Residential Villages, Care for support groups in various locations.</li> <li>• Support Council fully eg COTA Conference shopping centre performances council eg Christmas celebrations at Para Hills Hub</li> <li>• Provide training for singing group using mobiles and computers.</li> </ul>
<p><b>Which grant size are you applying for?</b></p>	<p><input checked="" type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below</p> <p><input type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3</p> <p><input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3</p>
<p><b>Mini Grants - Amount of Funding Requested and for what purpose</b> <i>(e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</i></p>	<p>Funding requested \$ 2,000</p> <p>Total activity/event budget \$ We have no money other application.</p> <p>Purpose of funding: Equipment/supply of a consum Business cards.</p>

Version 1

successful, please describe how the support from the City of Salisbury will be acknowledged.	<i>written</i> (max 100 words) Acknowledgement on all documentation, pamphlets, business cards, signage and verbally at all performances.
<b>NEXT STEPS:</b>	
<input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <u>Declaration form</u> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration	
<input checked="" type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5	
<input type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b>	

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<b>Part 6 - Budget Breakdown</b>	
Amount Requested	<b>\$ 500</b>
Total Budget	<b>We have no budget. (See note below)</b>
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
<b>HDMI/Audi splitter cable</b>	<b>\$ 18</b>
<b>One TB portable HDD</b>	<b>\$ 109</b>
<b>2 only 9 piece MANO percussions sets with bag</b>	<b>\$ 178 (\$89 per set in carry bag)</b>
<b>Consumable items:</b> <ul style="list-style-type: none"> <li>• <b>Box of printer paper</b></li> <li>• <b>B/W Toner for laser printer</b></li> <li>• <b>Colour printer cartridges</b></li> <li>• <b>Email data to keep group informed</b></li> <li>• <b>Incidental consumable items</b></li> </ul>	<b>\$ 195 (Residue up to \$500 allowable funding)</b>
<b>TOTAL (including GST):</b>	<b>\$ 500</b>
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input type="checkbox"/> <b>YES, already in your possession for musical instruments</b> <input type="checkbox"/> <b>HDD last values at Office Works online</b>
	<b>Can not provide quote for consumable items as we search around for cheapest (value for money)</b>

**We are a volunteer group of singers who do not charge anyone for anything. We are all pensioners but give freely our time to any organization who would like to hear us sing. We get together every Thursday, at the Hub, not only for the friendship and camaraderie but also to work on the songs we perform at venues; song items are tailored to each visit.**

**In fact, by volunteering our members are out of pocket as we use our cars and fuel to attend the various functions freely. Even given all our performances at the Hub, our members are each charged \$3/\$4 per week entry! I have also asked other councils to provide us with some money to give members appropriate 'fuel vouchers' which we would give out on a needs basis, with full accountability; however at this stage, months down the track; no response. The small amount of \$500 would show a little appreciation from Council proper.**

**We can not speak highly enough of the support we receive from Jenna and her team each and everyone one of them.**

**It is because of them and our members that we have passion and 'fight' in us!**

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- I/We acknowledge that the information provided in this application is true and correct.
- I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds set out in the Acceptance of Community Grant - Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

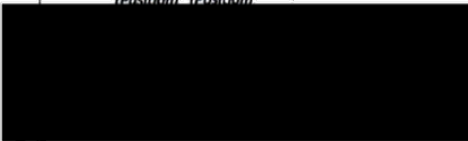
On behalf of Para Hills Songsters (Group/Organisation)

Marcel Ellis  
(Name) (Name)

Tineta Ellis

Co-ordinator  
(Position) (Position)

Musical Director



24/8/24  
(Date)

24/8/24  
(Date)

<b>ITEM</b>	5.1.4
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Grant No. 15/2024-25: Brahma Lodge Sports Club Community Grant Application
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	The Brahma Lodge Sports Club Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
  - a. Grant No. 15/2024-25 Brahma Lodge Sports Club Community Grant application: to the value of \$3,500 for assistance to purchase sporting equipment and medical supplies to support three (3) cricket and football teams (Item 5.1.4, Community Wellbeing and Sport Committee, 22 October 2024).

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Brahma Lodge Sports Club Community Grant Application

**1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalized groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
  - 1.2.6 Increase physical activity in our community;
  - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
  - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

## 3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Brahma Lodge Sports Club
Purpose:	Assistance to purchase sporting equipment and medical supplies
Size of Grant:	Small
Amount requested:	\$7,000
<b>Amount Recommended:</b>	<b>\$3,500</b>

- 3.2 Following the assessment of this grant Administration recommends the grant be approved for partial funding of \$3,500.
- 3.3 The grant application for assistance with the purchase of sporting equipment and medical supplies to support three (3) cricket and football teams only provided minimal detail / information in all criteria on the application form.
- 3.4 Whilst the benefit to the club was outlined, the immediate benefit to club members was not apparent as it was not clear that players would receive a reduced membership / season fee as a result of the grant being approved for the full funding amount requested.
- 3.5 A more comprehensive overview of how the grant would benefit the community and all its current and future members would have been beneficial. The Administration would like to see commitment from the club of reduced fees for its players as part of the acquittal process.
- 3.6 The Brahma Lodge Sports club is located on Francis Road, Brahma Lodge and has approximately 148 members currently.



- 3.7 The application is seeking a grant to assist in the purchase of new sporting equipment and medical supplies to support three (3) cricket and football teams. The purchase of new equipment will assist the club's approach to attracting new members and retaining its current ones.


**4. FINANCIAL OVERVIEW**

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$3,500.
- 4.3 Based on Administrations recommendations, the money committed to all grant applications for the September round (7 in total) is \$30,381.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (7 in total) is \$145,979.

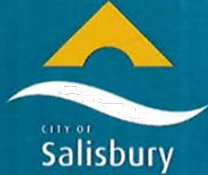
**5. CONCLUSION**

- 5.1 It is recommended that this application for the September 2024 round of Community Grant applications for the Brahma Lodge Sports Club for the value of \$3,500 is approved.





**City of Salisbury**  
**Community Grant Program**  
**Active & Connected Community**  
**Grant Application Form**



Item 5.1.4 - Attachment 1 - Brahma Lodge Sports Club Community Grant Application

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information	
<b>CONTACT DETAILS</b>	
Name:	Shaun Ryan
Title (your role with the group/organisation):	Treasurer
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]
<b>GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS</b>	
Name:	Brahma Lodge Sports Club
Registered Address:	Francis Street,
Suburb:	Brahma Lodge Postcode: 5109
Phone:	
Website:	
<b>GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS</b>	
ABN:	30283629036
Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: March 2023, \$5,000, Playing Guernseys
<b>5. BANKING INFORMATION</b>	
Account Name:	Brahma Lodge Sports Club
BSB:	[REDACTED]
Account Number:	[REDACTED]
Program Priorities	
What program priorities does your application best align to? <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input type="checkbox"/> Celebration of diverse community and collaborations <input type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input checked="" type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements *Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.

Item 5.1.4 - Attachment 1 - Brahma Lodge Sports Club Community Grant Application

Part 2 - Application Summary	
<p>What is the funding for?<i>(please tick which is applicable)</i></p>	<p><input type="checkbox"/> Youth Sponsorship</p> <p><input type="checkbox"/> Defibrillator</p> <p><input checked="" type="checkbox"/> <b>Sporting Equipment</b></p> <p><input type="checkbox"/> Small to medium Event</p> <p><input type="checkbox"/> Program</p> <p><input type="checkbox"/> New Community Group</p> <p><input type="checkbox"/> Neighbourhood Activation</p> <p><input type="checkbox"/> Other: please describe</p>
<p><b>Name of the Application</b></p>	<p>Sporting Equipment for Cricket &amp; Football</p>
<p><b>Proposed date(s)</b> <i>(commencement to completion)</i></p>	<p>From 1<sup>st</sup> November 2024 to 31<sup>st</sup> November 2024</p>
<p><b>Location of activity/event</b> <i>(Activities and Events must occur within the City of Salisbury)</i></p>	<p>Brahma Lodge Sports Club</p>
<p><b>Provide a brief description of the proposed activity/event</b> <i>(Please refer to supporting documents including quotes and list them in Part 5)</i></p>	<p><i>(max 100 words)</i> To purchase sporting equipment required to run three cricket and football teams.</p>
<p><b>Describe how the activity/event will align with the program priorities as outlined on previous page.</b></p>	<p><i>(max 100 words)</i> The sporting equipment will further increase the club's updated approach, which will attract new members and retain current ones as these costs will not be passed onto participants, allowing access to play more affordable. Our club brings together all ages and all abilities to increase fitness and helps the more isolated members of the community a sense of belonging.</p>
<p><b>Which grant size are you applying for?</b></p>	<p><input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below</p> <p><input checked="" type="checkbox"/> <b>Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3</b></p> <p><input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3</p>
<p><b>Mini Grants - Amount of Funding Requested and for what purpose</b> <i>(e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</i></p>	<p>Funding requested \$</p> <p>Total activity/event budget \$</p> <p>Purpose of funding:</p>

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If successful, please describe how the support from the City of Salisbury will be acknowledged.	<i>(max 100 words)</i>
<b>NEXT STEPS:</b>	
<input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <a href="#">Declaration form</a> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration	
<input type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5	
<input type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b>	

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<b>Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)</b>	
<p><b>Please describe how your proposal demonstrates a clear alignment with and outcomes based on <a href="#">Council's City Plan</a>.</b></p>	<p>(max 200 words)                      The Project aligns with the Public Health Plan and age friendly strategy via cricket and football being an inclusive sport for all ages and all abilities.</p> <p>The sporting equipment will provide additional financial support for players as this will help reduce fees paid.</p>
<p><b>Please describe the community benefit of your activity/event.</b>                      (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words)                      The Club currently has approx. 148 members, whom 90% reside in the City of Salisbury.</p>
<p><b>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</b></p>	<p>(max 200 words)                      The sporting equipment will help the club reduce participants fees, which we have identified as barrier towards retention and recruitment of new players.</p> <p>It is hoped that with a reduction in fees that the club will establish an over 50's cricket team this season and the club is also looking at reestablishing the football third team along with the possibility of starting a new junior program (Auskick in 2024) and a women's team</p>
<p><b>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</b>                      If you have letters of support please attach them to your application as evidence.</p>	<p>(max 150 words)                      Current members:</p>
<p><b>How will the activity/event be promoted?</b>                      If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>(max 200 words)                      Promotion will be a sign in the clubrooms thanking the council for their support if appropriate</p>

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<p><b>Please summarise the major risks and mitigation strategies associated with this activity/event.</b></p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>(max 200 words) Nil</p>
<p><b>Part 4 - Medium Grants ONLY (\$7k - \$12k)</b></p>	
<p><b>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</b></p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p>
<p><b>Please describe how your activity/event is accessible and inclusive for the community.</b></p> <p>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>
<p><b>How will you deliver a sustainable activity/event?</b></p> <p>Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	<p>(max 150 words)</p>

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<b>Part 5 – Supporting Documentation</b>	
<b>Please list and attach any relevant and supporting documentation including but not limited to:</b>	
<ul style="list-style-type: none"><li>- Quotes</li><li>- Event Plan/Checklist</li><li>- Risk Management Plan</li><li>- Traffic Management Plan</li><li>- Venue permit/Hire Agreement</li><li>- Project Plan/Timeline</li><li>- Letters of Support</li></ul>	
<b>1.</b>	<b>Quote</b>
<b>2.</b>	
<b>3.</b>	
<b>4.</b>	
<b>5.</b>	
<b>6.</b>	
<b>7.</b>	
<b>8.</b>	
<b>9.</b>	
<b>10.</b>	
<b>11.</b>	

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Part 6 - Budget Breakdown	
Amount Requested	\$7,000
Total Budget	\$7,403
<b>Itemised Breakdown of Costs:</b>	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Match & Training Balls	\$2,250
Cricket Balls	\$2,808
Medical Supplies	\$2,345
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$7,403</b>
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Item 5.1.4 - Attachment 1 - Brahma Lodge Sports Club Community Grant Application

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**Part 7 - APPLICATION DECLARATION**

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).



The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

**For groups or organisations, 2 signatories from senior office holders will be required.**

*Please read, tick the boxes and sign below*

- I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- I/We acknowledge that the information provided in this application is true and correct.
- I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Brahma Lodge Sports Club *(Group/Organisation)*

Shaun Ryan _____ <i>(Name)</i>	Dave Bevan _____ <i>(Name)</i>
Treasurer _____ <i>(Position)</i>	President _____ <i>(Position)</i>
 _____ 14/9/24 <i>(Date)</i>	 _____ 14/9/24 <i>(Date)</i>



<b>ITEM</b>	5.1.5
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Grant No. 16/2024-25: Uniting In Care Salisbury Community Grant Application
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	Uniting In Care Salisbury Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

### **RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
  - a. Grant No. 16/2024-25 Uniting In Care Salisbury Community Grant application: to the value of \$4,931 for assistance in purchasing items as part of their 'Parcel of Love' items and consumables (Item 5.1.5, Community Wellbeing and Sport Committee, 22 October 2024).

### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Uniting in Care Salisbury Community Grant Application

#### **1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalized groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
  - 1.2.6 Increase physical activity in our community;
  - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
  - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

## 3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Uniting In Care Salisbury
Purpose:	Assistance in purchasing items as part of their 'Parcel of Love' items and consumables
Size of Grant:	Small
Amount requested:	\$4,931
<b>Amount Recommended:</b>	<b>\$4,931</b>

- 3.2 Following the assessment of this grant Administration recommends the grant be approved for full funding of \$4,931.
- 3.3 The grant application identified benefits that some City of Salisbury residents who currently access services of Uniting In Care Salisbury, to receive support during the festive season, reducing some of the financial stress and food relief during this time.
- 3.4 The Administration would recommend that Uniting In Salisbury connect to the City of Salisbury's Neighbourhood Development team to promote their services as well as ensuring their members have access or are aware of ongoing support and connection to other services beyond the festive season.
- 3.5 Uniting In Care Salisbury is a non profit charitable community organisation who provides emergency relief services. Uniting In Care Salisbury is run by volunteers across their various programs to assist the community.
- 3.6 A 'Parcel of Love' includes items especially for the Christmas table to those in need in the City of Salisbury Council area.

**4. FINANCIAL OVERVIEW**

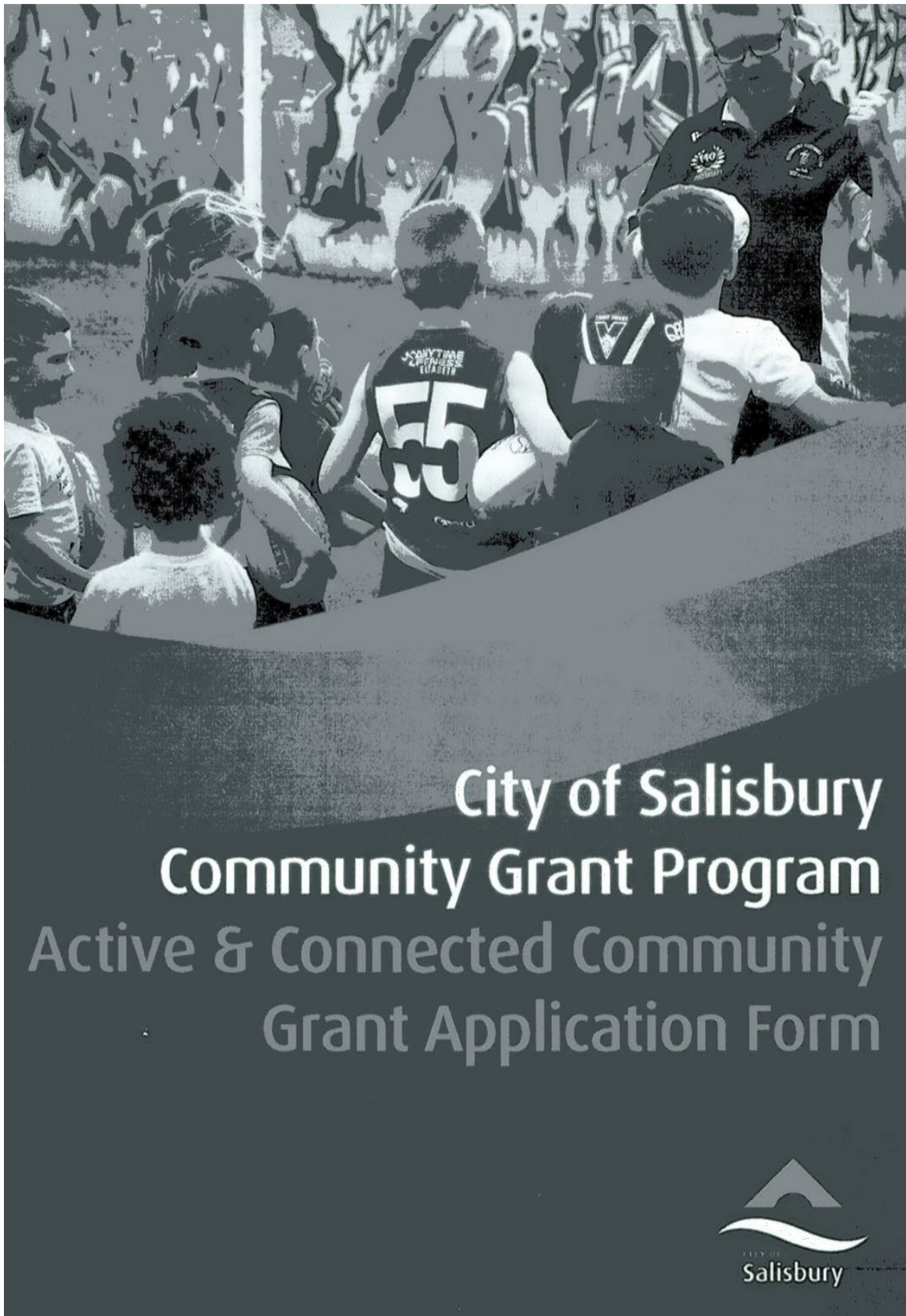
- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$4,931.
- 4.3 Based on Administrations recommendations, the money committed to all grant applications for the September round (7 in total) is \$30,381.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (7 in total) is \$145,979.

**5. CONCLUSION**

- 5.1 It is recommended that this application for the September 2024 round of Community Grant applications for Uniting In Care Salisbury for the value of \$4,931 is approved.







Item 5.1.5 - Attachment 1 - Uniting in Care Salisbury Community Grant Application

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

**Part 1 - Applicant Information**

**CONTACT DETAILS**

Name:	Cheryl Sachse
Title (your role with the group/organisation):	Chairperson
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]

**GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS**

Name:	Uniting In Care Salisbury Inc.
Registered Address:	59-61 Park Terrace
Suburb:	Salisbury Postcode:5108
Phone:	08 82582675
Website:	uic Salisbury.org

**GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS**

ABN:	14016479500
Registered for GST:	Yes
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	Yes
Have you or your organisation previously received funding from the City of Salisbury?	Yes Please advise when, amount granted and what it was for: 'A Parcel of Love' in December 2023

**5. BANKING INFORMATION**

Account Name:	Uniting In Care Salisbury Inc.
BSB:	[REDACTED]
Account Number:	[REDACTED]

**Program Priorities**

<p>What program priorities does your application best align to? <i>(please tick which is applicable)</i></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Create opportunities for people to connect with each other</li> <li><input type="checkbox"/> Celebration of diverse community and collaborations</li> <li><input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups</li> <li><input type="checkbox"/> Develop and strengthen Reconciliation* practices</li> <li><input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood</li> <li><input type="checkbox"/> Increase physical activity in our community</li> <li><input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community</li> <li><input type="checkbox"/> Empower the community's means of self-development and achievements</li> </ul> <p><small>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait</small></p>
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Item 5.1.5 - Attachment 1 - Uniting in Care Salisbury Community Grant Application

	islander peoples and non-Indigenous peoples, for the benefit of all Australians.
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<b>Part 2 - Application Summary</b>	
<b>What is the funding for?(please tick which is applicable)</b>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input checked="" type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
<b>Name of the Application</b>	'A Parcel of Love'
<b>Proposed date(s)</b> <small>(commencement to completion)</small>	From 1/12/2024 to 18/12/2024
<b>Location of activity/event</b> <small>(Activities and Events must occur within the City of Salisbury)</small>	Salisbury Uniting Church
<b>Provide a brief description of the proposed activity/event</b> <small>(Please refer to supporting documents including quotes and list them in Part 5)</small>	<i>A parcel of Love includes items especially for the Christmas table to those in need in the Salisbury city Council area. If we are successful with the Grant it would also include \$30 Essential card to provide meat and vegetables for the Christmas meal.</i>
<b>Describe how the activity/event will align with the program priorities as outlined on previous page.</b>	<i>The Parcel of Love will assist those who are isolated and in need in our local community. The local community, schools, clubs and members of the local churches participate in this wonderful event to join together to show compassion and care to those in our local community that are vulnerable.</i>
<b>Which grant size are you applying for?</b>	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below <input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3. <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
<b>Mini Grants - Amount of Funding Requested and for what purpose</b> <small>(e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</small>	Funding requested \$ Total activity/event budget \$ Purpose of funding:

Item 5.1.5 - Attachment 1 - Uniting in Care Salisbury Community Grant Application

<p>If successful, please describe how the support from the City of Salisbury will be acknowledged.</p>	<p><i>We will distribute Christmas cards in each parcel with acknowledgement of the Salisbury City Council Grant and posters displayed at our Christmas Lunch with verbal acknowledgement prior to the lunch.</i></p>
<p><b>NEXT STEPS:</b></p>	
<p><input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <u>Declaration form</u> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration</p> <p><input type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b></p>	

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<b>Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)</b>	
<p><b>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</b></p>	<p>'A parcel of Love' will be distributed at the Uniting In Care Salisbury Free Christmas lunch. It is an opportunity for the lonely isolated and those struggling with financial pressure to come together and enjoy a time of fellowship and be served a delicious Christmas lunch. Afterwards they will receive 'A parcel of Love' filled with Christmas items to support them over the Christmas season. The grant from Salisbury City council will enable us to include \$30 Essential card so that they may purchase meat &amp; vegetables.</p>
<p><b>Please describe the community benefit of your activity/event.</b> <small>(e.g. participation numbers, % of City of Salisbury residents; expected outcomes, community needs; future legacy)</small></p>	<p>Clients that visit our Agency in need of financial help during December will be invited to the free lunch and receive 'A Parcel of Love'. 100 % of clients will reside in the Salisbury City Council. We expect to distribute over 170 'Parcels of Love' during December. Our assistance to those in need during 2024 has increased considerably. I believe the assistance that Uniting In Care Salisbury has provided since it began in 1993 has been a very important outreach program for the vulnerable in Salisbury City Council area and we hope to continue our outreach program of 'Caring for the local community' into the future.</p>
<p><b>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</b></p>	<p>We have always had good responses to the 'A parcel of Love' program. The parcel includes items that are usually not available in food hampers or in Emergency Relief eg: puddings; custard; sweets, gravy, stuffing, drinks, bon-bons. Items that feature on most family Christmas tables. The program assists over 150 families each year to enjoy the Christmas trimmings. We hope that the gift of the parcel and Essential card will assist those struggling financially and able to enjoy a special time with family or their neighbor at Christmas. We keep accurate records of all those we assist and evaluate each year to see what improvements are needed to assist with the distribution.</p>
<p><b>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</b> <small>If you have letters of support please attach them to your application as evidence.</small></p>	<p>We work closely with the Salisbury Uniting Church congregation who assist us each year by providing us over 100 parcels. Lions Club Paralowie assisted us in 2023 and plan to do so again. Pedare Christian College collected for us last year and Salisbury Primary School also assisted us.</p> <p>Woodworkers shed assist us with wooden toys to provide with the Christmas parcels for families with children.</p> <p>Lions Club Paralowie have worked hard for us in the past. In appreciation of their assistance we encouraged the purchase of Lions Club puddings and Cakes for inclusion in the Christmas parcels.</p> <p>'A Parcel of Love' is a great way for the community to gift in a very personal way by collecting and sharing to those in need.</p>
<p><b>How will the activity/event be promoted?</b> <small>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</small></p>	<p>'A parcel of Love' is an event that has been going for many years. We will be promoting the Christmas lunch by posters displayed in our Uniting In Care Agency and will have a response sheet for those to respond to the invitation for Christmas lunch. After the lunch 'A parcel of Love' will be distributed to those that attend the lunch. 'A parcel of Love' will also be available at our Agency during December until supplies are exhausted.</p>

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<p><b>Please summarise the major risks and mitigation strategies associated with this activity/event.</b></p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>The distribution of the 'Parcel of Love' will be managed by Uniting In Care Volunteers during December. A special team will be formed for the distribution of the Parcels at the Free Christmas Lunch. All parcels are recorded in our data system to assist us with reporting and evaluation of the program.</p>
<p><b>Part 4 - Medium Grants ONLY (\$7k - \$12k)</b></p>	
<p><b>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</b></p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	
<p><b>Please describe how your activity/event is accessible and inclusive for the community.</b></p> <p>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	
<p><b>How will you deliver a sustainable activity/event?</b></p> <p>Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	

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Part 5 – Supporting Documentation	
Please list and attach any relevant and supporting documentation including but not limited to:	
	<ul style="list-style-type: none"><li>Quotes</li><li>Event Plan/Checklist</li><li>Risk Management Plan</li><li>Traffic Management Plan</li><li>Venue permit/Hire Agreement</li><li>Project Plan/Timeline</li><li>Letters of Support</li></ul>
1.	Quote for Essential Cards
2.	
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10.	
11.	

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<b>Part 6 - Budget Breakdown</b>		
Amount Requested	\$ 4,930.50	
Total Budget	\$4,930.50	
<b>Itemised Breakdown of Costs:</b> <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		
173x\$10 Essential Cards	\$3460.00	
173x\$20 Essential Cards	\$1730.00	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Discount	\$-\$259.50	
<b>TOTAL (including GST):</b>	<b>\$\$4,930.50</b>	
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="checked" type="checkbox"/> Yes	<input type="checkbox"/> No

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### Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation):

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- I/We acknowledge that the information provided in this application is true and correct.
- I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Uniting In Care Salisbury Inc. (Group/Organisation)

CHERYL SACHSE  
(Name)

Deirdre MYLES  
(Name)

CHAIR PERSON  
(Position)

SECRETARY  
(Position)



13/9/2024  
(Date)

13-9-2024  
(Date)



<b>ITEM</b>	5.1.6
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Grant No. 17/2024-25: Morella Community Centre Community Grant Application
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	Morella Community Centre Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
  - a. Grant No. 17/2024-25 Morella Community Centre Community Grant application: to the value of \$6,950 for assistance with a free community event as part of its 40<sup>th</sup> birthday celebration in November (Item 5.1.6, Community Wellbeing and Sport Committee, 22 October 2024).

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Morella Community Centre Community Grant Application

**1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
  - 1.2.6 Increase physical activity in our community;
  - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
  - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

## 3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	Morella Community Centre
Purpose:	Assistance with a free community event as part of its 40 <sup>th</sup> birthday celebration
Size of Grant:	Small
Amount requested:	\$6,950
<b>Amount Recommended:</b>	<b>\$6,950</b>

- 3.2 Following the assessment of this grant the Administration recommends the grant be approved for full funding of \$6,950.
- 3.3 This grant application was very strong and provided very comprehensive supporting documentation and evidence of the benefit to the community as well as clear community participation and planning for the event.
- 3.4 It is also acknowledged that the Morella Community Centre Incorporated Management Committee and staff work in very close collaboration with Council to manage and operate the centre on a daily basis having a proven history of providing excellent goals and outcomes for the community.
- 3.5 This application also outlined strong reconciliation practices confirming the event will start with a Welcome to Country and Smoking Ceremony.
- 3.6 Morella Community Centre officially opened in 1984 and is an integral part of the Parafield Gardens and Salisbury Downs communities. They are independently run by their own Management Committee which is made up of staff, volunteers and community members.
- 3.7 Morealla Community Centre will be celebrating its 40<sup>th</sup> birthday in November 2024 and the Management Committee will be putting on a free community event to celebrate this.

**4. FINANCIAL OVERVIEW**

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$6,950.
- 4.3 Based on Administrations recommendations, the money committed to all grant applications for the September round (7 in total) is \$30,381.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (7 in total) is \$145,979.

**5. CONCLUSION**

- 5.1 It is recommended that this application for the September 2024 round of Community Grant applications for Morella Community Centre for the value of \$6,950 is approved.





# City of Salisbury Community Grant Program Active & Connected Community Grant Application Form



Please ensure you have read and understood the [City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document](#) prior to completing an application.

Part 1 - Applicant Information	
<b>CONTACT DETAILS</b>	
Name:	Ina Kusumaningrum
Title (your role with the group/organisation):	Project Manager – Community and Neighbourhood Development Program
Address:	90 Kings Road, Parafield Gardens
Phone:	[REDACTED]
Email:	[REDACTED]
<b>GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS</b>	
Name:	Morella Community Centre Incorporated
Registered Address:	90 Kings Road
Suburb:	Parafield Gardens Postcode: 5107
Phone:	08 84068484
Website:	<a href="https://morella.org.au/">https://morella.org.au/</a>
<b>GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS</b>	
ABN:	79020077552
Registered for GST:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please advise when, amount granted and what it was for: 2019 -Event Program, 2023-2024 Community Gardening Program
<b>5. BANKING INFORMATION</b>	
Account Name:	Morella Community Centre Inc.
BSB:	[REDACTED]
Account Number:	[REDACTED]
Program Priorities	
What program priorities does your application best align to? <i>(please tick which is applicable)</i>	<input checked="" type="checkbox"/> Create opportunities for people to connect with each other <input checked="" type="checkbox"/> Celebration of diverse community and collaborations <input type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input checked="" type="checkbox"/> Develop and strengthen Reconciliation* practices <input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input type="checkbox"/> Empower the community's means of self-development and achievements *Reconciliation is about strengthening relationships between Aboriginal and Torres Strait



	Islander peoples and non-Indigenous peoples, for the benefit of all Australians.
<b>Part 2 - Application Summary</b>	
<b>What is the funding for?(please tick which is applicable)</b>	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
<b>Name of the Application</b>	Morella Community Centre 40 <sup>th</sup> – Community Celebration Day
<b>Proposed date(s)</b> <i>(commencement to completion)</i>	16 November 2024
<b>Location of activity/event</b> <i>(Activities and Events must occur within the City of Salisbury)</i>	Morella Community Centre 90 Kings Rd, Parafield Gardens 5107
<b>Provide a brief description of the proposed activity/event</b> <i>(Please refer to supporting documents including quotes and list them in Part 5)</i>	<i>(max 100 words)</i> <p>A free community event to celebrate Morella Community Centre in its 40<sup>th</sup> year of service and achievements to the community. This event is inclusive for all community members, including all ages, cultural diversity and abilities in a culturally space environment.</p> <p>This event will start with Welcome to Country and Smoking Ceremony by KumaKaaru. Information stalls from service providers and partner organisations work connected to Morella and serves the local community.</p> <p>Free activities for children and family including Henna and Face painting.</p> <p>Free lunch served from the outdoor cultural kitchen.</p> <p>Entertainment from local musicians/artists, including from diverse cultural groups.</p>
<b>Describe how the activity/event will align with the program priorities as outlined on previous page.</b>	<i>(max 100 words)</i> <p>The event will:</p> <ul style="list-style-type: none"> <li>- Provide localised opportunities for our community to participate and connect together, showcase and celebrate diversity and undertake activities that promote inclusion in a culturally safe space.</li> <li>- Build connection to the centre, City of Salisbury and other service providers in attendance.</li> <li>- Ensure that Aboriginal and Torres Strait Islanders culture and history is incorporated as part of an exploration of diversity.</li> <li>- Provide opportunities for the community to suggest future programs and activities they would like to see at the center.</li> </ul>
<b>Which grant size are you applying for?</b>	<input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below <input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3 <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
<b>Mini Grants - Amount of Funding Requested</b>	Funding requested \$

<p><b>and for what purpose</b> (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</p>	<p>Total activity/event budget \$ Purpose of funding:</p>
<p>If successful, please describe how the support from the City of Salisbury will be acknowledged.</p>	<p><i>(max 100 words)</i></p>
<p><b>NEXT STEPS:</b></p>	
<p><input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <a href="#">Declaration form</a> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration</p> <p><input type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b></p>	

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<b>Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)</b>	
<p><b>Please describe how your proposal demonstrates a clear alignment with and outcomes based on <a href="#">Council's City Plan</a>.</b></p>	<p>(max 200 words)</p> <p>Morella Community Centre has been an integral part of the Salisbury Community for 40 years, the longevity of which clearly demonstrates the values outlined in the City Plan 'a progressive, sustainable and connected community'. The values of the Morella Community Centre reflect those of 'a welcoming and liveable city' where people are made to feel welcome, diversity is celebrated, social connections are made and learning opportunities abound.</p> <p>Providing the community with opportunities to empower and enrich their own lives, make meaningful connections and develop and sustain a healthy lifestyle and relationships is a key part of Morella's core business. People come to Morella's various programs and activities as they feel valued, safe, included and connected and this is reflected in the participation numbers, repeat visits and word-of-mouth recommendations.</p> <p>The celebration of this significant milestone for the Morella Community Centre is an important one for the committee, staff, volunteers and community, both past and present. It is an opportunity for reflection and celebration of achievements, engagement and connection over the past 40 years and most importantly, an opportunity for them to engage and connect new community members to continue this vital and valuable service in the future.</p>
<p><b>Please describe the community benefit of your activity/event.</b> (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words)</p> <p>The last community event, Family Fun Day held in 2019 attended by more than 300 community members and 16 organisations/community groups.</p> <p>Below is the video link from the event: <a href="https://www.youtube.com/watch?v=vHkJDmuMj5w">https://www.youtube.com/watch?v=vHkJDmuMj5w</a></p> <p>This event will provide:</p> <ul style="list-style-type: none"> <li>An inclusive family event that is accessible to diverse communities to come together and celebrate their local community</li> <li>An affordable opportunity for families to connect with local residents under the current cost of living pressures</li> <li>Connect to services to promote mental health wellness, personal and economic development and reduce isolation</li> </ul> <p>The event is expected to have similar number or more, around 400 community members, with more than 80% are local City of Salisbury resident.</p> <p>On this event, we will gather community input, feedback, and perspectives to shape how we can better serve and address their needs, e.g: using Big Ideas Card.</p> <p>Morella Community Centre has a collaboration agreement with the City of Salisbury and has actively supported various COS events and initiatives. This includes participation in Saturdays in the Plaza, Family Fun Days, Salisbury Fringe, the Multicultural Framework Review visit, the Bega Factory visit, Thrive initiative, and more upcoming events.</p>
<p><b>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</b></p>	<p>(max 200 words)</p> <p>The impact of the event will be evaluated in quantitative and qualitative ways but not limited to:</p> <ul style="list-style-type: none"> <li>Participation Numbers and Demographic Profile: Track the number of attendees and gather data on their demographic profiles, including new community members.</li> <li>Connection to Local Services: Collect feedback from staff and service providers to assess the event's integration with local services.</li> <li>Existing Feedback Form and Online surveys: Utilize existing feedback forms to measure attendees' responses and satisfaction.</li> <li>Participation and Engagement: Monitor engagement levels and participation in various activities.</li> </ul>
<p><b>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</b> If you have letters of support please attach them to your application as evidence.</p>	<p>(max 150 words)</p> <p>We have strong partnerships and relationships with many community groups/associations, local businesses and service providers that we are utilising to plan this event so that fulfils the shared vision centering the community.</p> <p>Here are some of the organisations/groups:</p> <ul style="list-style-type: none"> <li>Local schools - Parafield Gardens Primary and High School, Pines School, Riverdale</li> <li>Parafield Gardens Childrens Centre and GoodStart Early Learning</li> <li>Salvation Army</li> <li>Uniting Communities</li> <li>Incompro</li> <li>Employment Service Providers</li> <li>Disability Services Providers</li> <li>The Food Centre</li> </ul>

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	<ul style="list-style-type: none"> <li>• Uniting Communities</li> <li>• Northern Nunga Network</li> <li>• Carers SA</li> <li>• RediCommunities-Red Cross</li> <li>• Community Connections Program Partner organisations, including Anglicare SA</li> <li>• Islamic Society of SA</li> <li>• Cambodian Association of SA</li> <li>• Headspace/Sonder</li> </ul> <p>We have received three letters of support that highlight the reasons for their endorsement of this event and detail the collaborations between the involved organisations.</p>
<p><b>How will the activity/event be promoted?</b> If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>(max 200 words)</p> <p>The event will be promoted and shared through:</p> <ul style="list-style-type: none"> <li>- Social media post: Morella Facebook page and Instagram</li> <li>- Mailing list of centre's participants</li> <li>- Networks, partner organisations and stakeholders.</li> <li>- PBA radio</li> <li>- Local schools, childcare centres and a childrens centre.</li> <li>- A promotional stall at Hollywood Plaza</li> <li>- Letter box drop to local residents and target pocket area.</li> </ul> <p>All promotional materials related to this community event will include the City of Salisbury's logo and acknowledge the Active and Connected Community grant.</p>
<p><b>Please summarise the major risks and mitigation strategies associated with this activity/event.</b> Note: this does not replace the need to conduct a full risk assessment process</p>	<p>(max 200 words)</p> <ul style="list-style-type: none"> <li>• Health and Safety: Ensure compliance with regulations, provide first aid, and manage food safety and activity areas.</li> <li>• COVID outbreak: refer to SA health recommendation, to postponed/cancel the event.</li> <li>• Overcrowding and Traffic: Implement crowd control measures and a traffic management plan, and monitor crowd density.</li> <li>• Weather Conditions: Prepare for adverse weather with alternative plans or shelter options.</li> <li>• Equipment Failures: Test equipment in advance, have backups ready, and ensure proper setup.</li> <li>• Attendance and Engagement: Promote the event widely and engage with the community to boost interest.</li> </ul> <p>A Risk Management Plan is attached.</p>
<p><b>Part 4 - Medium Grants ONLY (\$7k - \$12k)</b></p>	
<p><b>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</b> (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p>

<p><b>Please describe how your activity/event is accessible and inclusive for the community.</b> (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>
<p><b>How will you deliver a sustainable activity/event?</b> Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	<p>(max 150 words)</p>

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<b>Part 5 – Supporting Documentation</b>	
<b>Please list and attach any relevant and supporting documentation including but not limited to:</b>	
<ul style="list-style-type: none"> <li>- Quotes</li> <li>- Event Plan/Checklist</li> <li>- Risk Management Plan</li> <li>- Traffic Management Plan</li> <li>- Venue permit/Hire Agreement</li> <li>- Project Plan/Timeline</li> <li>- Letters of Support</li> </ul>	
<b>1.</b>	<b>Event Plan</b>
<b>2.</b>	<b>Risk Management Plan</b>
<b>3.</b>	<b>Letters of Support: Fariba Ahmadi- Afghan Community Liason Officer Department for Education</b>
<b>4.</b>	<b>Letters of Support: Alison Cain- IncomPro</b>
<b>5.</b>	<b>Letter of support: Carmine Gioiosa-Uniting Communities</b>
<b>6.</b>	<b>Quote: Welcome to Country and Smoking Ceremony by KumaKaaruu</b>
<b>7.</b>	<b>Quote: Face painter and Henna</b>
<b>8.</b>	<b>Quote: children’s activities –petting zoo</b>
<b>9.</b>	<b>Quote: ingredients for catering</b>
<b>10.</b>	
<b>11.</b>	

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Part 6 - Budget Breakdown	
Amount Requested	\$ 6950
Total Budget	\$ 9000
<b>Itemised Breakdown of Costs:</b>	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Welcome to Country and Smoking Ceremony	\$ 3300 (quote attached)
Performer Fee 1	\$ 700 ( from previous event expenses)
Performer Fee 2	\$ 450 (from previous event expenses)
Food and drinks	\$ 1120 (quote attached)
Face painters and Henna artist x2	\$ 700 (a quote attached)
Families Activity- Petting Zoo	\$ 680 (a price list attached)
<b>TOTAL (including GST):</b>	<b>\$ 6950</b>
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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**Part 7 - APPLICATION DECLARATION**

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

**For groups or organisations, 2 signatories from senior office holders will be required.**

*Please read, tick the boxes and sign below*

- I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- I/We acknowledge that the information provided in this application is true and correct.
- I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Morella Community Centre Inc. *(Organisation)*

Ina Kusumaningrum

*(Name)*

*(Name)*

*Project Manager-*

*Community and Neighbourhood and Development Program*

*(Position)*

*(Position)*



*(Signature 1)*

*(Signature 2)*

**15 September 2024**

*(Date)*

*(Date)*



<b>ITEM</b>	5.1.7
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Grant No. 18/2024-25: SA Badminton College Community Grant Application
<b>AUTHOR</b>	Hayley Berrisford, PA to General Manager Community Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
<b>SUMMARY</b>	SA Badminton College Community Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

**RECOMMENDATION**

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the September 2024 round of Community Grants as follows:
  - a. Grant No. 18/2024-25 SA Badminton College Community Grant application: to the value of \$2,000 for assistance with a 5 day Badminton carnival throughout November and December 2024 to be held at Parafield Gardens Recreation Centre (Item 5.1.7, Community Wellbeing and Sport Committee, 22 October 2024).

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. SA Badminton College Community Grant Application

**1. BACKGROUND**

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
  - 1.2.1 Create opportunities for people to connect with each other;
  - 1.2.2 Celebration of diverse community and collaborations;
  - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
  - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
  - 1.2.6 Increase physical activity in our community;
  - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
  - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
  - 1.3.2 Small Grant: \$2,000 - \$7,000
  - 1.3.3 Medium Grant: \$7,000 - \$12,000

## 2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

## 3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	SA Badminton College
Purpose:	Assistance with a 5 day Badminton carnival throughout November and December 2024
Size of Grant:	Mini
Amount requested:	\$2,000
<b>Amount Recommended:</b>	<b>\$2,000</b>

- 3.2 Following the assessment of this grant Administration recommends the grant be approved for full funding of \$2,000
- 3.3 The grant application outlined a clear benefit to the local community with obvious opportunities for and introduction to the sport with come and try sessions.
- 3.4 Beyond the come and try sessions, the Administration would like to recommend that SA Badminton College get involved with our Growing for Gold program for future events.
- 3.5 SA Badminton College is a nurturing and dynamic environment for all ages and skill levels.
- 3.6 The event is geared at promoting fitness, creating opportunities for social interactions through the sport inviting all age groups, skill levels, any gender and inclusivity.

## 4. FINANCIAL OVERVIEW

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$255,000.
- 4.2 The money committed to this application for the September 2024 round, if approved, is \$2,000.

- 4.3 Based on Administrations recommendations, the money committed to all grant applications for the September round (7 in total) is \$30,381.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved (7 in total) is \$145,979.

**5. CONCLUSION**

- 5.1 It is recommended that this application for the September 2024 round of Community Grant applications for SA Badminton College for the value of \$2,000 is approved.





# City of Salisbury Community Grant Program Active & Connected Community Grant Application Form



Please ensure you have read and understood the [City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document](#) prior to completing an application.

### Part 1 - Applicant Information

#### CONTACT DETAILS

Name:	Saket Angrish
Title (your role with the group/organisation):	President
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	<a href="mailto:contact@sabadminton.org.au">contact@sabadminton.org.au</a>

#### GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	South Australia Badminton College Inc
Registered Address:	19 Andrea Street Highbury SA 5089
Suburb:	Highbury - 5089
Phone:	[REDACTED]
Website:	<a href="http://www.sabadminton.org.au">www.sabadminton.org.au</a>

#### GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	73 597 270 307
Registered for GST:	No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input checked="" type="checkbox"/> No

#### 5. BANKING INFORMATION

Account Name:	South Australia Badminton College
BSB:	[REDACTED]
Account Number:	[REDACTED]

### Program Priorities

<p>What program priorities does your application best align to?</p> <p><i>(please tick which is applicable)</i></p>	<p>yes <input checked="" type="checkbox"/> Create opportunities for people to connect with each other</p> <p>yes <input checked="" type="checkbox"/> Celebration of diverse community and collaborations</p> <p>yes <input checked="" type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups</p> <p>yes <input checked="" type="checkbox"/> Develop and strengthen Reconciliation* practices</p> <p>yes <input checked="" type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood</p> <p>yes <input checked="" type="checkbox"/> Increase physical activity in our community</p> <p>yes <input checked="" type="checkbox"/> Decrease social isolation and reduce loneliness in our community</p> <p>yes <input checked="" type="checkbox"/> Empower the community's means of self-development and achievements</p> <p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</p>
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Part 2 - Application Summary	
What is the funding for?( <i>please tick which is applicable</i> )	<input type="checkbox"/> Youth Sponsorship <input type="checkbox"/> Defibrillator <input checked="" type="checkbox"/> Sporting Equipment <input checked="" type="checkbox"/> Small to medium Event <input checked="" type="checkbox"/> Program <input type="checkbox"/> New Community Group <input type="checkbox"/> Neighbourhood Activation <input type="checkbox"/> Other: please describe
Name of the Application	Badminton Fiesta Event
Proposed date(s) <i>(commencement to completion)</i>	5-day carnival on dates between 1 <sup>st</sup> Nov to 15 <sup>th</sup> Dec.
Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i>	The Parafield Gardens Recreation Centre or Ingle Farm Recreation Centre
Provide a brief description of the proposed activity/event <i>(Please refer to supporting documents including quotes and list them in Part 5)</i>	Event to promote fitness and social interactions through Badminton games, inviting all age groups – children and adults, all skill levels, any gender, introducing the sport in an interesting INCLUSIVE way, coaching and coordinating games & providing racquets and shuttles to the participants. It will create opportunities for families, individuals and community groups to collaborate through the sport of badminton. The event will also attract people who are not actively involved in sports e.g. mothers and fathers, sports leavers, people looking for a new activity and can benefit by making like-minded friends.
Describe how the activity/event will align with the program priorities as outlined on previous page.	<ul style="list-style-type: none"> <li>- It will create opportunities for families, individuals and community groups to collaborate through the sport of badminton.</li> <li>- It will promote physical and mental well-being.</li> <li>- It will promote inclusion.</li> <li>- Interesting engagement initiative, away from screens during school holidays.</li> <li>- Decrease isolation, boredom and loneliness.</li> <li>- One inclusive platform for juniors and seniors, beginners and skilled under the supervision of experienced coaches.</li> </ul>
Which grant size are you applying for?	<input checked="" type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below <input type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3 <input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3
Mini Grants - Amount of Funding Requested and for what purpose <i>(e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</i>	Funding requested \$ 2000 Total activity/event budget \$2021 Purpose of funding: Hall hire, equipment, Shuttlecocks.

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<p>If successful, please describe how the support from the City of Salisbury will be acknowledged.</p>	<p>The event will be promoted to &gt; 1000 people through various means and will include all age groups. The council support will be acknowledged by mentioning Salisbury council as a Supporter on the Club website, Facebook page, social media campaigns, and through word of mouth.</p>
<p><b>NEXT STEPS:</b></p>	
<p><input type="checkbox"/> <b>YOUTH SPONSORSHIP</b> - please download and complete the <a href="#">Declaration form</a> and attach it with this application and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration</p> <p><input type="checkbox"/> <b>MINI GRANTS (UP TO \$2K)</b> - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to <a href="mailto:communitygrants@salisbury.sa.gov.au">communitygrants@salisbury.sa.gov.au</a> for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> <b>FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</b></p>	

Version 1 20 June 20



<b>Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)</b>	
<p><b>Please describe how your proposal demonstrates a clear alignment with and outcomes based on <a href="#">Council's City Plan</a>.</b></p>	<p>(max 200 words)</p>
<p><b>Please describe the community benefit of your activity/event.</b> (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words)</p>
<p><b>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</b></p>	
<p><b>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</b> If you have letters of support please attach them to your application as evidence.</p>	
<p><b>How will the activity/event be promoted?</b> If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>(max 200 words)</p>

Version 1 20 June 20

<p><b>Please summarise the major risks and mitigation strategies associated with this activity/event.</b></p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>(max 200 words)</p>
<p><b>Part 4 - Medium Grants ONLY (\$7k - \$12k)</b></p>	
<p><b>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</b></p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p>
<p><b>Please describe how your activity/event is accessible and inclusive for the community.</b></p> <p>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>
<p><b>How will you deliver a sustainable activity/event?</b></p> <p>Please review the State Government's <a href="#">Waste and Recycling at Events and Venues Guideline</a> for suggestions.</p>	<p>(max 150 words)</p>

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### Part 5 – Supporting Documentation

Please list and attach any relevant and supporting documentation including but not limited to:

- Quotes
- Event Plan/Checklist
- Risk Management Plan
- Traffic Management Plan
- Venue permit/Hire Agreement
- Project Plan/Timeline
- Letters of Support

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Part 6 - Budget Breakdown	
Amount Requested	\$ 2000
Total Budget	\$ 2021
<b>Itemised Breakdown of Costs:</b>	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Facility Hire	\$500 (\$50 x 10 hours)
Equipment – Racquets, Cones, Hooplas,	\$ 900
Shuttlecocks	\$621(\$207x3)
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL (including GST):</b>	<b>\$ 2021</b>
Quote Attached: <i>A detailed, current quote <u>must</u> be provided with the application.</i>	Yes

Item 5.1.7 - Attachment 1 - SA Badminton College Community Grant Application

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**Part 7 - APPLICATION DECLARATION**

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

**For groups or organisations, 2 signatories from senior office holders will be required.**

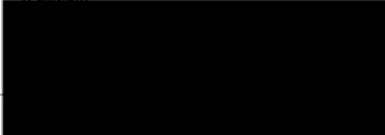
*Please read, tick the boxes and sign below*


- I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- I/We acknowledge that the information provided in this application is true and correct.
- I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of South Australia Badminton College (Group/Organisation)

Deeksha Angrish  
(Name)

Saket Angrish  
(Name)

Secretary  
(Position)  


President  


15/9/24  
(Date)

15/9/24  
(Date)



<b>ITEM</b>	5.1.8
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Minor Capital Works Grant Application - Globe Derby Pony Club
<b>AUTHOR</b>	James Catterall, Social Policy and Sport Planner, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 3.3 Our infrastructure supports investment and business activity 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	This report presents the assessment of a Minor Capital Works Grant application for Category C funding from the Globe Derby Pony Club. The application seeks funding for what the Club touts as <i>The Equestrian Safety &amp; Usability Project</i> , specifically to lay two new dressage pads in the large dressage area to improve safety and usability during wet conditions. An amount of \$7,500 is recommended for funding under the 2024/25 Minor Capital Works Grant Program budget available for grant allocation.

## RECOMMENDATION

### That Council:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program (MCWGP) budget as follows:
  - a. Globe Derby Pony Club in the amount of \$7,500 for the *Equestrian Safety & Usability Project*.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. MCWGP - Globe Derby Pony Club - Application
2. MCWGP - Globe Derby Pony Club - Quote 1
3. MCWGP - Globe Derby Pony Club - Quote 2

### 1. BACKGROUND

- 1.1 The MCWGP aims to assist organisations that provide services to the Salisbury community to undertake facility improvements. The purpose of the program is to provide opportunities to improve Council or privately-owned assets and facilities to increase community participation and/or improve the services that the community accesses.
- 1.2 An application has been received from the Globe Derby Pony Club requesting \$7,500 in funding through the MCWGP. The Globe Derby Pony Club's application has been assessed against the eligibility criteria and has been deemed to be eligible as a Category C applicant.

## 2. EXTERNAL CONSULTATION / COMMUNICATION

2.1 Globe Derby Pony Club.

## 3. DISCUSSION

- 3.1 The Globe Derby Pony Club operates within the Globe Derby Equestrian Centre established in 2018 providing equestrian activities and services to the community.
- 3.2 The club currently has 35 members, consisting of juniors, seniors, and non-riders, and has seen growth in its membership in recent years. The club's facilities are not only used by its members but also by other groups within the community, including the Northern Riding for the Disabled.
- 3.3 *The Equestrian Safety & Usability Project* proposed by the Globe Derby Pony Club focuses on addressing safety concerns that have arisen due to the current condition of their large dressage area.
- 3.4 During wet conditions, the area becomes slippery and poses a safety risk to both riders and horses. The project aims to mitigate these risks by laying two new dressage pads, each measuring 65m x 45m and 5cm in depth. The pads will be constructed using 21 loads of shell grit, each weighing 12 tonnes, to provide a stable and reliable riding surface.
- 3.5 The need for this project has been highlighted by several incidents of horses slipping in the area, which have raised concerns among members and the broader equestrian community.
- 3.6 The current condition of the dressage area has deterred some clubs from re-hiring the facility, impacting the club's ability to generate revenue and maintain its operations.
- 3.7 Beyond safety, the project is expected to improve the usability of the area making it suitable for year-round use. This improvement will allow the club to host events in winter, which will increase overall participation and financial stability.
- 3.8 The club is seeking \$7,500 from the MCWGP, which will cover the cost of the shell grit, delivery, and associated groundwork. The total project cost is estimated at \$6,826, and the additional funds requested will serve as a contingency to cover any unforeseen expenses. The club has not sought or secured additional funding from other sources.
- 3.9 The project aligns with the City Plan's priorities by enhancing community safety, supporting infrastructure that benefits local organisations, and addressing the growing needs of the community. The successful completion of this project will not only improve the safety and functionality of the Globe Derby Pony Club's facilities but also contribute to the overall wellbeing and engagement of the community.

## 4. FINANCIAL OVERVIEW

- 4.1 The Globe Derby Pony Club has provided a budget for the project. The total project cost is \$6,826, and the club is requesting \$7,500 from the MCWGP. This funding will cover the cost of materials, delivery, and the necessary groundwork. No other grants or funds have been secured for this project, and the club is relying entirely on the requested MCWGP funds.



- 4.2 The total minor capital works grant budget for the 2024/25 financial year is \$464,000 with \$150,000 allocated as of 10 October 2024. Summary of Budget Commitments shown in the following table.

**Table 1. Summary of Commitments and Expenditure for the MCWG program 2024/2025**

<b>Grant Application/Club</b>	<b>Grant Amount</b>	<b>Budget Balance</b>	<b>Resolved at Council (Date)</b>
MCWGP Budget 2024/25		\$464,00	
Northern Districts Woodworkers Shed – Spray booth	\$75,000	\$389,000	22 July 2024
Salisbury International Soccer Club – Pitch fence	\$75,000	\$314,000	22 July 2024
Northern Districts Cricket Club – Training nets	\$75,000	\$239,000	
Volleyball SA – Perimeter Fencing and shade area	\$75,000	\$164,000	
Para Hills Football Club – Electronic Scoreboard	\$75,000	\$89,000	
Globe Derby Pony Club – Equestrian Safety and Usability Project	\$7,500	\$81,500	

- 4.3 Noting the allocation of a 20% contingency taken from the total budget of \$464,000 (\$92,000). The applications listed in *Table 1* will exhaust the 2024/25 MCWG Budget.

**5. CONCLUSION**

- 5.1 The application by the Globe Derby Pony Club meets the guidelines for the MCWGP and can be funded within the allocated budget for 2024/25. The proposed project aligns with the purpose of the MCWGP, particularly in enhancing community safety and supporting infrastructure that benefits community participation. It is recommended that Council approve the funding of \$7,500 for the Globe Derby Pony Club's *Equestrian Safety & Usability Project*.

City of Salisbury - Minor Capital Works Grant Program Application

# City of Salisbury - Minor Capital Works Grant Program Category A, B and C



Submitted on	6 August 2024, 4:43PM
Receipt number	MCWGP81
Related form version	36

## Organisation Information

Name of the Organisation:	Globe Derby Pony Club Incorporated
Organisation Incorporation Number OR ASIC Registration Number:	A43751
Australian Business Number (ABN):	38789178967
Facility Name:	Globe Derby Equestrian Centre
Facility Address:	556 Whites Road Globe Derby Park SA 5110
Postal Address:	101 Daniel Avenue Globe Derby Park SA 5110
Person Responsible for the Grant:	
Role/Position within the Organisation:	
Contact Email:	globederbypc@hotmail.com
Contact Mobile:	

## Membership Details

Juniors	16
Seniors	10
Others	9
Total Membership:	35
Please provide membership numbers for the previous 3 years:	12 riders & 9 non-riders

## Funding Category

City of Salisbury - Minor Capital Works Grant Program Application

Category A – up to \$75,000 - Organisations that meet one of the following may apply for Category A funding:

Category B – up to \$35,000 - Organisations that meet both of the following may apply for Category B funding

Category C – up to \$10,000 - Organisations that meet the following criteria may apply for Category C funding

Hold a current lease or sub-lease of a Council owned building; or

Which category of funding is being applied for?

Category C - up to \$10,000

Have you sought, or intend to seek funds from another source for this project?

No

If yes, please list the source/s and amount/s requested:

## About the Project

Name of Project:

Equestrian Safety & Usability Project

What does the project involve?

We propose to lay 2 new dressage pads in our large dressage area to enhance safety during wet conditions and improve usability for Pony Club and community participants. This project aims to provide a reliable and safe riding surface for riding activities particularly during wet conditions. Scope of work: 2 Dressage pads: 65m x 45 m and 5 cm deep. Procurement and application of 21 loads of shell grit each weighing 12 tonnes. The area will be marked. Delivery and distribution of shell grit by truck that will tip onto the area. The truck driver will not be required to perform any additional tasks on site. Execution Plan: All preparatory work including marking and grading to be conducted by our team. Distribution of shell grit will be performed in a manner ensuring the truck driver is not required to exit their vehicle. Post delivery, raking and grading surface will be managed by our team, we have a dressage surface scraper.

Are there any time constraints for the project?

We respectfully request a prompt response as the area is becoming dangerous. Attached is a video on our rally 28th of July of one horse slipping in the area. We have Metropolitan Zone Finals on the 18th of August however understand this may be unrealistic. Our next event is the 15th of September we are holding a Combined Training event.

Why is the project needed?

1. Safety. To reduce risk, wet conditions make the paddock unsafe for riding and there is an increased risk of accidents and injuries.
2. Community Benefit: Improved facilities will support members in the area joining our club. Our club grounds are beneficial to all members outside of rally times.
3. Enhanced Usability. Currently this area is a simple paddock. We did lay some shell grit last August in the same proposed area and it was improved. This project will build on this surface and make it usable all year round.

How will the project increase participation opportunities within the City of Salisbury?

Catering to our increase in membership. We have more than doubled our membership. Increasing Participation Opportunities: This project will make our dressage paddock into a safe, reliable and attractive facility for all the community members. This will support community events by increasing the facilities.

2 of 5

City of Salisbury - Minor Capital Works Grant Program Application

Enhanced Safety: This project will create a safer environment for riders of all skill levels. This increased safety will attract new participants, including beginners and those that have previously been deterred by the risks associated with the slippery conditions. We have had complaints in the past when we hold events that the surface is not up to standard for safety.

Attract New Members: Increasing the facilities will attract new members from the community, we have many local members who ride to the Globe Derby Equestrian Centre from their homes/agistment. With better facilities we will attract more.

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?

By improving safety and usability we can offer equitable access to equestrian activities for individuals of all ages, abilities without fear of injury.

Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?

Yes

Please indicate which group/s and how they will benefit:

We share the grounds with the Northern Riding for the Disabled. The Globe Derby Equestrian Centre also will hire out the facility to other equestrian groups.

## Budget Information

Total Project Cost	6826
Club/Organisation's Contribution	0
Other grants / funds secured	0
MCWGP Amount Requested:	7500
Can the proposed works proceed if the full amount requested is not provided?	No
Please upload a copy of the completed MCWGP Project Budget Form:	<a href="#">mcwgp_budget_Globe Derby Pony Club.xlsx</a>
Quote 1	<a href="#">sand.calculation.for.grant.application.pdf</a>
Quote 2	<a href="#">newtonsbuilding.com.au_product_fine-washed-sand-per-tonne.png</a>
Quote 3	<a href="#">jeffries.com.au_home-gardening_shop_sand_jeffries-sandy-soil_.png</a>

## Essential Documentation

Provide a Certificate of Incorporation demonstrating not-for-profit status

Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact

[GDPC\\_Minutes\\_26th June.pdf](#)

Club/organisation's most recent annual financial statement

[GDPC\\_Treasury 2023-24.pdf](#)

3 of 5

City of Salisbury - Minor Capital Works Grant Program Application

certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM

Where applicable supply evidence of cash support (e.g. recent bank statement)

A copy of building works drawings or concept plans for the project [GDPC Grant Application.pptx](#)

Provide photos that clearly demonstrate why the works are needed [att\\_nMmQ7DdNdG1fe9ugnLYR9VQ1DRYvVYn0E6X-qgq5c4M.mp4](#)

Where applicable provide letters of support for the project from each of the user groups [Endorsement letter.pdf](#)

Where applicable provide a letter/email from the head lessee supporting the application

Please upload any further information / documentation [GDPC Grant Application Signed.jpeg](#)

### Application Declaration

On behalf of (Club/Organisation) Globe Derby Pony Club

Name & Position (President/Chairperson) President

Date of Signature 06/08/2024

Signature 1



[Uploaded signature image: GDPC Grant Application Signed.jpeg](#)

Name & Position (Representative 2)

Date of application 06/08/2024

Signature 2



[Link to signature](#)

City of Salisbury - Minor Capital Works Grant Program Application

We agree to abide by the terms and conditions of funding

I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.





The screenshot displays the Jeffries website interface. At the top, there is a navigation bar with the Jeffries logo and icons for search, user profile, and a shopping cart. Below the navigation bar is a large image of the Sandy Soil product. Underneath the image, the product name "Jeffries Sandy Soil" is displayed along with the price "\$32.00 per unit". A small circular badge indicates "Load of 50 units".

A calculator section titled "Calculate amount" prompts the user to "Enter your garden's dimensions to estimate how much you need". It includes input fields for length, width, and depth, with a "CALCULATE" button and a "GO TO CART" button. Below the calculator, a "Need help? Please call or visit our site!" section provides contact information.

The product description states: "Sandy Soil is a fast-draining soil made of sand and loam (hence the name) that provides an easy root growth media for establishing new plants. It is a great budget alternative to other soils." It also includes a note: "Please note all products may vary from the image shown in appearance depending on weather and season. This product is an organic substrate and NOT soil and/or fertilizer."

Key benefits listed include:
 

- Water table
- Fast drainage and growth
- Easy to use
- Available year-round

The "Use" section lists:
 

- All types of plants, including vegetables and herbs
- In large containers
- In raised beds

Under "Made from", it lists "Compost for all uses and container plants".

The "Good mates with..." section features three circular images of other products:
 

- Jeffries Forest Floor
- Jeffries Supreme Garden Mulch
- Jeffries Natural Peat

A "VIEW ALL PRODUCTS" button is located below the product recommendations.

The "GARDENING TIPS" section contains three articles:
 

- "GARDENING & BUDGET TIPS" with a sub-heading "HOW TO SAVE MONEY ON YOUR GARDENING" and a "VIEW ARTICLE" button.
- "HOW TO GROW THE BEST CHERRY PLUMS" with a sub-heading "HOW TO GROW THE BEST CHERRY PLUMS" and a "VIEW ARTICLE" button.
- "TOP 5 TIPS TO GROWING THE BEST TOMATOES" with a sub-heading "TOP 5 TIPS TO GROWING THE BEST TOMATOES" and a "VIEW ARTICLE" button.

The footer contains sections for "ABOUT US", "CONTACT US", "JOIN US", "READY LINKS", "PRODUCTS", and "INDUSTRY PARTNERS". The Jeffries logo is prominently displayed in the footer area.

Item 5.1.8 - Attachment 2 - MCWGP - Globe Derby Pony Club - Quote 1



The screenshot shows the Newtons website interface. At the top, there's a navigation bar with the Newtons logo, a search bar, and icons for 'HELP', 'SERVICES', and 'CART'. Below this, a product page for 'Fine Washed Sand Per Tonne' is displayed. The product image shows a pile of yellowish sand. To the right, the price is listed as '\$42.89' with a quantity selector set to '3' and an 'Add to cart' button. Below the product image, there's a 'MEETINGS' section with a link to 'Compare Meeting Book & Book'. A 'Category information' section is also visible. Below the product page, a 'You may also like' section features two other products: 'Quarry Sand Per Tonne (Paving Sand)' and 'Dolomite Sand Per Tonne', each with an 'Add to cart' button and an 'ASK A QUESTION' link. Further down, a 'PROUDLY SERVING SOUTH AUSTRALIA SINCE THE 70'S.' section contains text about the company's history and services. Below this, three location cards are shown for 'NEWTONS | SHOWROOM AND YARD', 'NEWTONS EVANSTON | SHOWROOM AND YARD (SOUTH OF GAWLER)', and 'NEWTON BURTON | SHOWROOM AND YARD', each with contact information and opening hours. At the bottom, there's a 'Call exclusive offers and expert advice' section with a 'Subscribe' button, and a footer with the Newtons logo, contact details for three locations, and a 'Resources' section.

Item 5.1.9

<b>ITEM</b>	5.1.9
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Northern Districts Gem and Minerals Club - Lease update
<b>AUTHOR</b>	Sarah McEwen, Club Leasing Officer, City Infrastructure
<b>CITY PLAN LINKS</b>	1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	Feedback received from the Northern Districts Gem and Mineral Club resulted in the Sports Club Leasing and Licensing Working Group recommending a change in the lease category from a Category C to a Category D.

## RECOMMENDATION

### That Council:

1. Approves the Sports Club Leasing and Licensing Working Group's recommendation for the Northern Districts Gem and Mineral Club to receive a ground lease with a 5-year term.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Attachment 1 – Summary of Option 3A

### 1. BACKGROUND

- 1.1 At its meeting held on Monday 1st July 2024, Council considered Item C1 and resolved as follows:

*5. Approves the allocation of leases and licences for the clubs, locations and lease duration set out in Attachment 1 – Summary of Option 3A of this report (Item C1, Special Council 1 July 2024).*

- 1.2 The Northern Districts Gem and Mineral Club were allocated a Category C for the duration of 12 months as a grounds and/or building licence.

### 2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Northern Districts Gem and Mineral Club

### 3. DISCUSSION

- 3.1 The existing tiered lease and licence system defines:

- 3.1.1 Category C - Licence for grounds and/or building only; includes 12-month lease of clubroom (non-exclusive use) and/or 12-month licence of sporting field
  - 3.1.2 Category D – 5 year grounds only lease or licence
  - 3.2 Feedback from the Northern Districts Gem and Mineral Club indicates that the club owns the building and leases the land it occupies from the Council.
  - 3.3 As the club does not lease a clubroom or require a licence for a sporting field, they have requested a reallocation of their current Category C licence.
  - 3.4 The Working Groups acknowledging the feedback has recommended changing the Category C licence to a Category D lease with a 5-year term.
- 4. FINANCIAL OVERVIEW**
- 4.1 Nil.
- 5. CONCLUSION**
- 5.1 The Working Group recommends changing the Northern Districts Gem and Mineral Club from a Category C 12-month licence to a Category D 5-year lease.



Attachment 1 - Summary of Option 3A						
Row Labels	Sum of Current Lease Fees (\$/yr)	Sum of Option 3A 5% Cap	Lease Holder Category	Type	Location	Conditions
Adelaide Dragons Football Club (ADFC)	\$0	TBA	B2	2 Year License	Andrew Smith Drive Oval, Andrew Smith Drive , Parafield Gardens SA 5107	Negotiated times for the use of clubrooms and grounds to be finalised Lease fees to be finalised when times have been negotiated between clubs Outgoings to be shared proportionately by all licence holders Negotiated times for the use of clubrooms and grounds to be finalised Lease fees to be finalised when times have been negotiated between clubs Outgoings to be shared proportionately by all licence holders (cleaning,electricity) Cleaning arrangements to be negotiated between licence holders
Afganistan Cricket Association	\$0	TBA	B2	2 Year License	Hausler Reserve Parent Property, Whites Road Paralowie SA 5108	Negotiated times for the use of clubrooms and grounds to be finalised Lease fees to be finalised when times have been negotiated between clubs Outgoings to be shared proportionately by all licence holders (cleaning,electricity) Cleaning arrangements to be negotiated between licence holders
Brahma Lodge Sports Club inc	\$3,817	\$4,008	B1	5 year Lease & Licence	Brahma Lodge Oval, Harrow Road , Brahma Lodge SA 5109	
Cressy Bowmen Archery (formerly Northern Districts Athletics Club)	\$0	\$2,157	B2	2 Year License	Rundle Park	
Cross Keys BMX Club Inc	\$2,485	\$2,609	B1	10 year Lease & Licence	755 Main North Road , Pooraka SA 5095	Building Maintenance fees to be covered by the Club
Gleeson FC	\$0	\$4,121	B1	5 year Lease & Licence	Lindblom Park - Soccer, Quinlivan Road , Pooraka SA 5095	Share use lease arrangement with Metro Stars of existing Clubroom located at the Eastern Oval (Quinlivan Road , Pooraka SA 5095)
Ingle Farm Amateur Soccer Club	\$4,900	\$5,145	B1	5 year Lease & Licence	Walkleys Park - Soccer Club Rooms, 50A Fairfax Road , Ingle Farm SA 5098	
Ingle Farm Junior Soccer Club Inc	\$6,832	\$7,174	A	10 year Lease & Licence	Rowe Park, 2 Diranta Drive , Ingle Farm SA 5098	
Ingle Farm Little Athletics Centre Inc	\$1,804	\$1,894	C	12 Month Lease	Golding Oval, Kalina Avenue , Para Vista SA 5093	
Ingle Farm Sporting Club inc	\$9,584	\$10,063	A	10 year Lease & Licence	Rowe Park, 30 Belalie Road , Ingle Farm SA 5098	
Licensed Clubs Darts Association Inc	\$2,466	\$2,590	A	10 year Lease	Sussex Court Reserve, Goddard Drive , Salisbury Park SA 5109	
Macedonia United Lions Soccer Club Inc	\$3,767	\$3,955	B1	5 year Lease & Licence	Brahma Lodge Oval, Harrow Road , Brahma Lodge SA 5109	
Maiwand FC	\$0	TBA	B2	2 Year License	Andrew Smith Drive Oval, Andrew Smith Drive , Parafield Gardens SA 5107	Negotiated times for the use of clubrooms and grounds to be finalised Lease fees to be finalised when times have been negotiated between clubs Negotiated times for the use of clubrooms and grounds to be finalised Lease fees to be finalised when times have been negotiated between clubs Outgoings to be shared proportionately by all licence holders (cleaning,electricity) Cleaning arrangements to be negotiated between licence holders
Mawson Lakes Sport & Recreation Association	\$972	TBA	B2	2 Year License	Sir Douglas Mawson Lake Parent Property, Mawson Lakes Boulevard , Mawson Lakes SA 5095	Administration to negotiate with licence holder. Licence fees and all outgoings to be shared by licence holders The Yatch Club will be the primary Licence holder
MCA Cricket Association	\$0	TBA	B2	2 Year License	Hausler Reserve Parent Property, Whites Road Paralowie SA 5108	Negotiated times for the use of clubrooms and grounds to be finalised Lease fees to be finalised when times have been negotiated between clubs Outgoings to be shared proportionately by all licence holders (cleaning,electricity) Cleaning arrangements to be negotiated between licence holders
Metro Stars	\$0	\$4,121	B1	5 year Lease & Licence	Lindblom Park - Soccer, Quinlivan Road , Pooraka SA 5095	Share use lease arrangement with Gleeson FC of existing Clubroom located at the Eastern Oval (Quinlivan Road , Pooraka SA 5095).
North City FC Panthers	\$0	\$2,165	C	12 Month Lease	Creaser Park, Valma Avenue Parafield Gardens SA 5107	

North Pines Football & Sporting Club Inc	\$6,552	TBA	B2	5 year licence (Building & Land)	Andrew Smith Drive Oval, Andrew Smith Drive , Parafield Gardens SA 5107	<p><b>Head licence Holder -</b></p> <p>1. manage all the club out goings</p> <p>2. Proposes to Administration the schedule for other licence holders.</p> <p>Negotiated times for the use of clubrooms and grounds to be finalised</p> <p>Lease fees to be finalised when times have been negotiated between clubs</p> <p>Negotiated times for the use of clubrooms and grounds to be finalised</p> <p>Lease fees to be finalised when times have been negotiated between clubs</p> <p>Outgoings to be shared proportionately by all licence holders (cleaning,electricity)</p> <p>Cleaning arrangements to be negotiated between licence holders</p>
North Pines Football & Sporting Club Inc Overflow	\$0	TBA	B2	5 year licence (Building & Land)	Hausler Reserve Parent Property, Whites Road Paralowie SA 5108	<p><b>Head licence Holder -</b></p> <p>1. manage all the club out goings</p> <p>2. Proposes to Administration the schedule for other licence holders.</p> <p>Negotiated times for the use of clubrooms and grounds to be finalised</p> <p>Lease fees to be finalised when times have been negotiated between clubs</p> <p>Outgoings to be shared proportionately by all licence holders (cleaning,electricity)</p> <p>Cleaning arrangements to be negotiated between licence holders</p>
Northern Districts Baseball Club	\$6,149	\$6,079	B1	5 year Lease & Licence	Walkleys Park - Baseball Club Rooms, 50B Fairfax Road , Ingle Farm SA 5098	
Northern Districts Gem & Mineral Club	\$63	\$67	C	12 Month Lease	Salisbury North Oval - Scouts Hall, Bagster Road , Salisbury North SA 5108	
Para District Obedience Dog Club Inc	\$2,681	\$2,594	B1	5 year Lease & Licence	Jenkins Reserve include Dog Club, Saints Road , Salisbury Park SA 5109	
Para Hills Amateur Boxing Club inc	\$1,570	\$1,648	A	10 year Lease	Boxing Club - Prettjohn Gully, 21 Maves Road , Para Hills SA 5096	
Para Hills Bowling Club Inc	\$5,132	\$5,388	A	10 year Lease	Para Hills Bowling Club, 390 Bridge Road , Para Hills West SA 5096 (Paddocks)	
Para Hills Cricket Club Inc	\$2,027	\$2,128	A	10 year Lease & Licence	Para Hills Oval, Nelson Road , Para Hills SA 5096	
Para Hills East Soccer Club	\$2,027	\$2,128	A	10 year Lease & Licence	Para Hills Oval, Nelson Road , Para Hills SA 5096	
Para Hills Football & Sports Club Inc	\$2,412	\$2,533	A	10 year Lease & Licence	The Paddocks Sportsfields, Bridge Road , Para Hills West SA 5096	The Lease and Licence agreement will contain a provision that the club must provide sub lease arrangements for the Northern District Cricket Club.
Para Hills Knights Soccer Club Inc	\$9,099	\$9,287	A	10 year Lease & Licence	The Paddocks Prosoccer, Bridge Road , Para Hills West SA 5096	
Para Hills Tennis Club	\$2,057	\$2,160	A	10 year Lease & Licence	Twel Green, Nelson Road , Para Hills SA 5096	
Para Hills United Soccer Club Inc	\$3,242	\$3,404	A	10 year Lease & Licence	The Paddocks Sportsfields, Bridge Road , Para Hills West SA 5096	
Para Hills Wanderers Netball Club Inc	\$0	\$800	B2	5 year licence (land)	The Paddocks Centre, 400 Bridge Road , Para Hills West SA 5096	Excludes changerooms
Para Hills West Soccer Club Inc	\$5,772	\$5,711	A	10 year Lease & Licence	Manor Farm Oval, Northbri Avenue , Salisbury East SA 5109	
Parafield Gardens Soccer & Sports Club	\$6,403	\$6,723	B1	5 year Lease & Licence	Parafield Gardens Oval, Bradman Road , Parafield Gardens SA 5107	
Pitbulls Brahma Lodge Soccer Club	\$2,996	\$2,206	C	12 Month Lease & Licence	Cockburn Green, Mortess Street , Brahma Lodge SA 5109	
Pontian Eagles Overflow	\$4,790	\$3,665	B2	2 year licence (Building & Land)	Salisbury Downs Oval, Londonderry Avenue , Salisbury Downs SA 5108	Licence over changerooms and kitchen and grounds. Bar is excluded from the licence. Licence fees to be confirmed as part of the negotiations.
Pontian Eagles Soccer Club	\$4,790	\$5,029	A	10 year Lease & Licence	Yalumba Drive Reserve , Vindana Road , Paralowie SA 5108	Fees shown subject to change.



Pooraka Football Club Inc	\$10,164	\$7,638	A	10 year Lease & Licence	Pooraka Football Club Rooms, 19 McCarthy Court , Pooraka SA 5095 (includes Steel Shed and Change Rooms) Lindblom Park	Lease holder of existing football changerooms. Lease holder of new changerooms currently being delivered in the 2024/2025 FY.
Pooraka Netball Club Inc	\$874	\$918	B2	5 year licence (land)	Lindblom Park - Netball Courts, Quinlivan Road , Pooraka SA 5095	Excludes changerooms
Pooraka Tennis Club Inc	\$1,759	\$1,847	A	10 year Lease & Licence	Pooraka Unity Park, Main North Road , Pooraka SA 5095	
Saint Augustines Soccer Club Inc	\$2,038	\$2,140	B1	5 year Lease & Licence	Wildwood Park, Malinya Drive , Salisbury Park SA 5109	
Salisbury Bowling Club Inc	\$7,942	\$5,652	B1	5 year Lease & Licence	Salisbury Bowls, 5-9 Orange Avenue Salisbury SA 5108	
Salisbury Croquet Club Inc	\$1,020	\$941	B1	5 year Lease & Licence	Croquet Club, 23 Brown Terrace , Salisbury SA 5108	
Salisbury Cycle Speedway club inc	\$2,316	\$1,183	A	10 year Lease	Adams Oval, Decimal Road , Salisbury North SA 5108	
Salisbury Downs Sports and Community Club inc	\$8,831	\$6,669	B1	5 year Lease & Licence	Salisbury Downs Oval, Londonderry Avenue , Salisbury Downs SA 5108	Lease over the building. Provision must be made in the Lease & Licence Agreement to provide access to Pontian Eagles to utilise the changerooms, canteen/kiosk and kitchen. Cleaning arrangements for the site will need to be negotiated between the clubs. Lease fees to be confirmed as part of the negotiations. Fees shown subject to change.
Salisbury East Junior Soccer Club Inc	\$2,010	\$2,111	B1	5 year Lease & Licence	Davey Oval, Gloucester Avenue , Salisbury East SA 5109	
Salisbury International Soccer Club	\$14,527	\$13,440	A	10 year Lease & Licence	Underdown Park, Nangari Road , Salisbury North SA 5108	
Salisbury Invitation Pigeon Club Inc	\$64	\$32	C	12 Month Lease	Salisbury North Oval - Toilets and Skate Park, Bagster Road , Salisbury North SA 5108	
Salisbury North Football Club Inc	\$4,767	\$8,331	A	10 Year Licence (land)	Salisbury North Oval - Football Oval, Bagster Road , Salisbury North SA 5108	Reduced community discount due to gaming machines. Council subsidy reduced - Lease holder covers 10% of the maintenance cost.
Salisbury Sportsman's Association inc	\$19,455	\$14,037	A	10 year Lease & Licence	Salisbury Oval, Brown Terrace , Salisbury SA 5108	Maintenance of wicket pitches is not included in the lease fee and will be an additional cost to be negotiated with the club.
Salisbury United Junior Soccer Club inc	\$9,601	\$10,082	A	10 year Lease & Licence	Adams Oval, 1-31 Cotton Street , Salisbury North SA 5108	
Salisbury United Soccer Club Inc	\$12,124	\$12,730	A	10 year Lease & Licence	Burton Park - Soccer Centre, 364-378 Waterloo Corner Road , Burton SA 5110	
Salisbury Villa Social & Sports Club	\$5,541	\$5,818	A	10 year Lease & Licence	Reg Groth Reserve & Oval, Lavender Drive , Parafield Gardens SA 5107	
SBS (Shaheed Bhagat Singh Football Club)	\$0	TBA	B2	2 Year License	Andrew Smith Drive Oval, Andrew Smith Drive , Parafield Gardens SA 5107	Negotiated times for the use of clubrooms and grounds to be finalised Lease fees to be finalised when times have been negotiated between clubs Outgoings to be shared proportionately by all licence holders (cleaning,electricity) Cleaning arrangements to be negotiated between licence holders
Scouts SA - First Manor Farm	\$143	\$150	D	5 year licence (land)	Manor Farm Oval, Northbri Avenue , Salisbury East SA 5109	
Scouts SA - Para Vista	\$138	\$145	D	5 year licence (land)	Kentish Green, Warren Road , Para Vista SA 5093	
Scouts SA - Salisbury	\$219	\$230	D	5 year licence (land)	War Memorial Park - Scouts, 1-3 Orange Avenue , Salisbury SA 5108	
South Australian Tennis Cricket Association	\$0	TBA	B2	2 Year License	Hausler Reserve Parent Property, Whites Road Paralowie SA 5108	Negotiated times for the use of clubrooms and grounds to be finalised Lease fees to be finalised when times have been negotiated between clubs Outgoings to be shared proportionately by all licence holders (cleaning,electricity) Cleaning arrangements to be negotiated between licence holders
Speedway Drivers Association of SA Inc	\$494	\$62	C	12 Month Lease	Prettejohn Gully, 25 Wilkinson Road , Para Hills SA 5096	
Valley View Tennis Club Inc	\$2,345	\$2,258	A	10 year Lease & Licence	Ilberry Green (Helen Terrace), Helen Terrace , Valley View SA 5093	
Volleyball SA	\$1,045	\$785	D	5 year licence (land)	Mobara Park, 133-167 Mawson Lakes Boulevard , Mawson Lakes SA 5095	
Woodworkers Shed Northern Districts SA Inc	\$1,418	\$1,489	B1	5 year Lease & Licence	Happy Home Reserve, Lawrie Avenue , Salisbury SA 5108	

Zomi United Adelaide	\$0	TBA	B2	2 Year License	Andrew Smith Drive Oval, Andrew Smith Drive , Parafield Gardens SA 5107	Negotiated times for the use of clubrooms and grounds to be finalised Lease fees to be finalised when times have been negotiated between clubs Outgoings to be shared proportionately by all licence holders (cleaning,electricity) Cleaning arrangements to be negotiated between licence holders
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<b>ITEM</b>	5.1.10
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Event Calendar 2025
<b>AUTHOR</b>	Raitchel Graves, Senior Events Coordinator, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	The City of Salisbury hosts a diverse program of events each year, enhancing the city's cultural and economic vitality. These events offer valuable social and entertainment opportunities, while celebrating key occasions, interests and highlighting a number of locations within the City. Building on the success and insights gained from the 2023/2024 events calendar, a draft schedule has been developed for 2025.

## RECOMMENDATION

### That Council:

1. Approves the draft 2025 Events Calendar as detailed in Attachment 1 of this report – 2025 – Events Calendar – DRAFT (Item no 5.1.10, Community, Wellbeing and Sport Committee, 22 October 2024)
2. Notes the intention to develop a framework for enhanced evaluation of major events in the City of Salisbury.
3. Approves a 2024/25 non-discretionary first quarter budget review bid of \$26,000 to deliver a larger scale 2025 Salisbury Fringe Event as supported by Council in August 2024.

## ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. 2025 - Events Calendar - DRAFT

### 1. BACKGROUND

- 1.1 Events play a vital role in the cultural and economic landscape of the City of Salisbury, offering residents opportunities to connect with the community and environment, while also enhancing their overall wellbeing.
- 1.2 To achieve these important outcomes, the Council delivers an annual program of events, featuring local and regional activations.

### 2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 Nil.

### 3. DISCUSSION

#### Events

- 3.1 In 2024, the City of Salisbury Events Team will deliver 15 events, ranging from the Salisbury Starlight Cinema, which draws approximately 200 attendees, to the City's largest event, the Salisbury Fringe Carnival, attracting around 20,000 attendees over its two-day duration.
- 3.2 Additionally, the events team supports various internal events throughout the year, including Harmony Day and the Salisbury Aquatic Centre ribbon cutting and community open day. They also provide in-kind support for major events organised by the Salisbury Business Association, such as Main Streets of Australia and the Salisbury Christmas Parade.
- 3.3 Collectively, Council's three largest events attracted approximately 40,000 attendees (*numbers have been estimated by industry professionals onsite for traffic management purposes and ride vendors for the Salisbury Fringe Carnival*). Events include:
  - 3.3.1 Australia Day – Carisbrooke Park (approximately 5,000 attendees)
  - 3.3.2 Salisbury Fringe Carnival – Carisbrooke Park (approximately 20,000 attendees)
  - 3.3.3 Lights @ Mawson – Mawson Lakes (15,000 attendees over three nights).

#### Australia Day

- 3.4 After the success of the 2023 event, Australia Day returned to Carisbrooke Park in 2024.
- 3.5 The Australia Day event incorporated the Australia Day Awards, a Citizenship Ceremony taking place on the main stage and a broad range of community activities and entertainment.
- 3.6 Positive feedback regarding the event included:
  - 3.6.1 PUBLIC FEEDBACK: *“Just wanted to say the Australia Day picnic at Carisbrook was great and the weather was perfect. I particularly want to commend the man who supervised the Zorb inflatable balls activity. He had a fantastic attitude and made it great fun for every participant. He worked with a smile and sense of fun all day and never seemed to get tired of helping small and bigger kids have an enjoyable experience. He was so helpful. “*
  - 3.6.2 VENDOR FEEDBACK: *“What a day !!!! PERFECTLY ORGANISED GUYS!! Well done to all who where involved in setting up this fantastic day ! Its was brilliant. Heaps of activity's for young and old. Loved been part of it. Take my hat off to all”*
- 3.7 A second BBQ provider was engaged for the 2024 event, which allowed for faster service of the free breakfasts.



### Salisbury Fringe Carnival

- 3.8 The 2024 Salisbury Fringe Carnival was relocated to Carisbrooke Park for the first time, after outgrowing the footprint at the Salisbury Community Hub.
- 3.9 The event attracted record attendance, with estimated numbers of 17,500 – 21,500 attendees (based on numbers provided by the sole ride operator).
- 3.10 This was an increase of nearly 50%, with estimated attendees of 12,500 at the 2023 event.
- 3.11 The growth of attendance can be attributed in part to:
- 3.11.1 An additional amusement ride (5 in total)
  - 3.11.2 Increased number and variety of food vendors
  - 3.11.3 Larger range of entertainment options including musical performances and Rastelli Tent performances
  - 3.11.4 Larger open space with additional natural shade.
- 3.12 With the growth of this event, there are additional infrastructure requirements that are being considered to ensure the site is safe and accessible. In addition, improvements to the car park will be delivered prior to the 2025 Fringe Carnival which will improve the overall experience.





### Lights at Mawson

- 3.13 Building on the success of the inaugural 2023 Lights at Mawson event, the 2024 event was consolidated into a single weekend, featuring a larger event with more activations.
- 3.14 This approach proved successful, drawing an estimated 15,000 attendees over three (3) nights, compared to approximately 3,000 to 5,000 the previous year across two (2) weekends.
- 3.15 Each evening Mawson Lakes Boulevard was closed transforming the space with furniture, gas heaters, large games and live music to entertain the crowd.
- 3.16 LED dancers and fire twirlers delivered pop-up performances which proved popular with the crowd.
- 3.17 The signature attraction of this year's event was AirLume, a giant light filled interactive installation provided by Illuminart, accompanied by six (6) inflatable installations from Nylon Zoo.
- 3.18 Local businesses saw increased trade during the three day event, providing a welcomed economic boost to the area.
- 3.19 Financial sponsorship for the event was secured from two local businesses, Crowne Plaza Adelaide & Noumed Pharmaceuticals. There is an opportunity to build on this in future years.



### Other Events

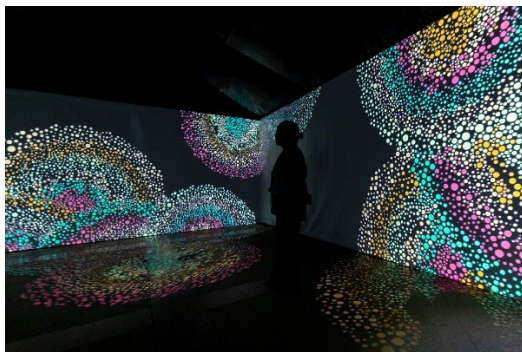
- 3.20 A range of other events include:
- 3.20.1 Four (4) Salisbury Community Fun Days held at Cobbler Creek, Salisbury Community Hub, Parafield Gardens Recreation Centre and Fairbanks Reserve
- 3.20.2 Two (2) Salisbury Starlight Cinemas held at Kentish Green

- 3.20.3 Several ad-hoc events have been added to the 2024 calendar including the official opening and family fun day at the Salisbury Aquatic Centre and the Matsuri on Mobarra Festival at Mawson Lakes
- 3.20.4 Ceremonial events delivered include memorial services for the Vietnam Veterans Association and the Asbestos Victims Association, along with support for the Salisbury RSL's ANZAC Day Dawn Service
- 3.20.5 The Salisbury Community Hub hosted the largest City of Salisbury International Women's Day event to date utilising the ground floor in event mode.



### Exhibitions

- 3.21 Council delivers a range of exhibitions each year promoting local artists.
- 3.22 In 2024, the "Walking Through a Songline" exhibition was displayed in the John Harvey Community Hall at the Salisbury Community Hub (20 June – 31 July 2024) to align with NAIDOC week.
- 3.23 The exhibition was on display for six (6) weeks, costing \$8,000.
- 3.24 The exhibition attracted an estimated 4,500 - 5,000 people, including seven (7) guided school groups, twelve (12) small community groups and forty (40) people for the opening morning tea (NAIDOC week activity).



### Opportunities

- 3.25 Feedback regarding the 2024 events program, and the overall increase in attendance suggests that the timing, nature and location of the events are well received by the community.
- 3.26 Investigating solutions for the following items will yield valuable data on event participation and feedback:
  - 3.26.1 A system or tool for tracking attendance at events, such as LiveGauge Sensors or RFID data tracking is needed.

- 3.26.2 Collecting data from attendees during or after through surveys would be beneficial. Offering incentives such as gift vouchers, may encourage a higher response rate.
- 3.27 There is an opportunity for Council to more formally and strategically seek the support of the private sector and State Government to support in the delivery of community events. Working alongside the Community Experience Division, the events team will look to develop this capability over the coming year. By increasing industry engagement with Council events, Council can in turn deliver more experiences to the community and engage the business community and their employees in our events.

### **Draft 2025 Event Calendar**

- 3.28 A proposed calendar of events for the 2025 calendar year is included as Attachment 1 to this report
- 3.29 Considerations have been made during the planning process to diversify the style and themes of the events, providing a range of different experiences.
- 3.30 Many events are held at the same locations each year due to factors such as venue size, facilities and parking, however other venues are being considered to distribute events across various wards where possible.
- 3.31 Programming for 2025 is consistent with 2024, noting:
- 3.31.1 Carisbrooke Park will continue to serve as the venue for the City of Salisbury's major events (Australia Day, Salisbury Fringe Carnival and Salisbury Community Christmas Carols) due to its size, available infrastructure and ability to host large crowds.
- 3.31.2 Lights at Mawson will remain on one (1) weekend during the July school holidays, providing a free, high quality event in the northern suburbs coinciding with the city-based Illuminate Festival (although not affiliated).
- 3.31.3 Suggested themes and locations for the 2024 Community Fun Days include:
- Nature Theme (Kaurna Wetlands - TBC)
  - Indoor Inflatables (Ingle Farm Recreation Centre)
  - Science Fun Day (Salisbury Community Hub)
  - Intergenerational Event (AGH Cox Reserve and Pine Lakes Centre - TBC).

### **Key Exhibitions for 2025 include:**

- 3.31.4 "Thin Ice" Exhibition (12 February – 31 March 2025) - From the only person to authentically recreate Sir Ernest Shackleton's journey of survival, Tim Jarvis AM brings you closer to the epic expedition than ever before in a 22-minute historical re-creation documentary VR experience.
- 3.31.5 "Hans Heysen – The Cedars" (8 September – 3 November) - Consisting of three (3) fold out display cabinets telling the story of Hans Heysen, from his arrival in Australia at the age of 6, to his passing in 1968.



- 3.31.6 2025 Australian National Geographic - Natural Photographer of the Year (10 November – 22 December).
- 3.32 Regular exhibitions, including the Watershed Creative Prize, featuring a new theme in 2025 – *The Spirit of Salisbury: A Place to Call Home* (to be refined) - along with SALA, will be showcased at the Hub throughout the year.
- 3.33 An event consultant has been engaged to conduct an evaluation for a potential new major event within the City of Salisbury. This report will analyse key factors such as optimal timing, suitable locations, event types, and the resources required, including logistics, staffing, and budget. The consultant's recommendations will outline a proposed event framework, detailing the anticipated timeline for planning and execution, as well as the investment needed to deliver a successful event.

#### 4. FINANCIAL OVERVIEW

- 4.1 Additional funding will be needed for 2025 to maintain the same quality of events and to meet community expectations for City of Salisbury events.
- 4.2 Vendor pricing has increased across the board, necessitating a larger budget to maintain the same standard of delivery. To support the growth of events, additional funding will also be required.
- 4.3 Consideration is being given to implementing more permanent infrastructure upgrades at Carisbrooke Park, the primary venue for City of Salisbury major events, to improve access to power and lighting, maximize parking spaces and ensure patron safety.
- 4.4 The table below compares the 2024 Salisbury Fringe Carnival pricing with the projected costs for the same content in 2025. An additional column highlights the estimated costs for a larger scale event in 2025. Carnival pricing, if the scope of operators remains the same, is growing approximately 4% per annum.

	2024	2025 (same content)	2025 (larger scale)
Activities & Entertainment	\$94,294.55	\$96,600.00	\$99,680.00
Marketing	\$10,740.00	\$12,500.00	\$15,000.00
Other (Infrastructure etc.)	\$104,477.01	\$108,600.00	\$120,000.00
TOTAL	\$209,511.56	\$217,700.00	\$234,680.00

- 4.5 Using the Salisbury Fringe Carnival as a benchmark event, the budget needed to deliver the 2024 Fringe Carnival was \$188,000, and a combination of inflation and growth in event scope has pushed the 2025 event to require an additional \$25,168.44 in budget.
- 4.6 Considering inflation of 4% across the events industry and a desire to increase the scope or number of future events, the events budget will need to grow to meet expectations, or a decision to consolidate or reduce the number of events and/or scope will be required to operate within allocated budgets.

**5. CONCLUSION**

- 5.1 The City of Salisbury's events play a crucial role in fostering community engagement and enhancing cultural and economic vitality, providing residents with opportunities to connect and celebrate together.
- 5.2 Building on the successes of previous years, the draft 2025 Events Calendar has been developed to offer a diverse range of events that cater to varying interests and promote inclusivity within the community.
- 5.3 To maintain the quality and growth of these events, additional funding and infrastructure improvements will be necessary, ensuring the City of Salisbury continues to meet community expectations and enhance overall wellbeing.
- 5.4 A future Major Event report will be presented to allow time to pursue further partnership investigations and event scoping after evaluating potential new event options.

### 2025 Event Calendar

JANUARY		FEBRUARY		MARCH		APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER		OCTOBER		NOVEMBER		DECEMBER	
1 We	New Years Day	1 Sa		1 Sa		1 Tu		1 Th	ANZAC Display	1 Su	COMMUNITY FUN DAY Ingle Farm RC (Inflatables)	1 Tu		1 Fr		1 Mo		1 We		1 Sa	Adelaide Christmas Pageant (TBC)	1 Mo	
2 Th		2 Su		2 Su		2 We		2 Fr	ANZAC Display	2 Mo		2 We		2 Sa		2 Tu		2 Th		2 Su		2 Tu	
3 Fr		3 Mo		3 Mo		3 Th		3 Sa		3 Tu		3 Th		3 Su		3 We		3 Fr		3 Mo		3 We	
4 Sa		4 Tu		4 Tu		4 Fr		4 Su		4 We		4 Fr		4 Mo		4 Th		4 Sa		4 Tu		4 Th	
5 Su		5 We		5 We	Int. Womens Day Cocktail Event	5 Sa	COMMUNITY FUN DAY Kaurna Wetlands - TBC (Nature)	5 Mo	Watershed Bump-In	5 Th		5 Sa		5 Tu		5 Fr		5 Su		5 We		5 Fr	
6 Mo		6 Th		6 Th		6 Su		6 Tu	Watershed Bump-In	6 Fr		6 Su		6 We		6 Sa		6 Mo	LABOUR DAY P/H	6 Th		6 Sa	Christmas Carols Carisbrooke Park
7 Tu		7 Fr		7 Fr		7 Mo		7 We	Watershed Judging	7 Sa		7 Mo	NAIDOC WEEK	7 Th		7 Su		7 Tu		7 Fr		7 Su	
8 We		8 Sa		8 Sa		8 Tu		8 Th	Watershed Judging	8 Su		8 Tu		8 Fr		8 Mo		8 We		8 Sa		8 Mo	
9 Th		9 Su		9 Su		9 We		9 Fr	Watershed Opening Night	9 Mo	KINGS B'DAY P/H	9 We		9 Sa		9 Tu		9 Th		9 Su		9 Tu	
10 Fr	SALISBURY STARLIGHT CINEMA Kentish Green	10 Mo		10 Mo	Adelaide Cup P/H	10 Th		10 Sa		10 Tu		10 Th	Lights - Bump-In	10 Su		10 We		10 Fr		10 Mo		10 We	
11 Sa		11 Tu		11 Tu		11 Fr	Gather Round	11 Su		11 We		11 Fr	Lights @ Mawson	11 Mo		11 Th		11 Sa	COMMUNITY FUN DAY Pine Lakes (TBC) (Intergenerational)	11 Tu		11 Th	
12 Su		12 We		12 We		12 Sa	Gather Round	12 Mo		12 Th		12 Sa	Lights @ Mawson	12 Tu		12 Fr		12 Su		12 We		12 Fr	
13 Mo		13 Th		13 Th		13 Su	Gather Round	13 Tu		13 Fr		13 Su	Lights @ Mawson	13 We		13 Sa	City to Bay (TBC)	13 Mo		13 Th		13 Sa	
14 Tu		14 Fr		14 Fr	SALISBURY STARLIGHT CINEMA Kentish Green	14 Mo		14 We		14 Sa		14 Mo	Lights - Bump-Out	14 Th		14 Su		14 Tu		14 Fr		14 Su	
15 We		15 Sa		15 Sa		15 Tu		15 Th		15 Su	Watershed Exhibition Closes	15 Tu		15 Fr		15 Mo		15 We		15 Sa		15 Mo	
16 Th		16 Su		16 Su		16 We		16 Fr		16 Mo	Watershed Exhibition Bump-Out	16 We		16 Sa		16 Tu		16 Th		16 Su		16 Tu	
17 Fr		17 Mo		17 Mo	Harmony Week Celebrations Begin	17 Th		17 Sa	SBA - Main Streets of Australia Event	17 Tu		17 Th		17 Su		17 We		17 Fr		17 Mo		17 We	
18 Sa		18 Tu		18 Tu		18 Fr	GOOD FRIDAY	18 Su		18 We		18 Fr		18 Mo	Vietnam Vets Day	18 Th		18 Sa		18 Tu		18 Th	
19 Su		19 We		19 We		19 Sa	EASTER SATURDAY	19 Mo		19 Th		19 Sa		19 Tu		19 Fr		19 Su		19 We		19 Fr	
20 Mo		20 Th	SALISBURY FRINGE CARNIVAL (BUMP-IN)	20 Th		20 Su	EASTER SUNDAY	20 Tu		20 Fr		20 Su		20 We		20 Sa		20 Mo		20 Th		20 Sa	
21 Tu		21 Fr	SALISBURY FRINGE CARNIVAL	21 Fr	ASO Performances Harmony Week (CCL Team)	21 Mo	EASTER MONDAY	21 We		21 Sa		21 Mo		21 Th		21 Su		21 Tu		21 Fr		21 Su	
22 We		22 Sa	SALISBURY FRINGE CARNIVAL	22 Sa		22 Tu	ANZAC Display	22 Th		22 Su		22 Tu		22 Fr		22 Mo		22 We		22 Sa		22 Mo	
23 Th		23 Su		23 Su		23 We	ANZAC Display	23 Fr		23 Mo		23 We		23 Sa		23 Tu	SALA - Bump-Out	23 Th		23 Su		23 Tu	
24 Fr		24 Mo		24 Mo		24 Th	ANZAC Display	24 Sa		24 Tu		24 Th		24 Su	COMMUNITY FUN DAY HUB (Science Day)	24 We		24 Fr		24 Mo		24 We	
25 Sa	Aust Day Set-up from 1pm	25 Tu		25 Tu		25 Fr	ANZAC DAY (RSL) ANZAC Display	25 Su		25 We		25 Fr		25 Mo		25 Th		25 Sa		25 Tu		25 Th	CHRISTMAS DAY
26 Su	Australia Day Carisbrooke Park 08:00 - 14:00	26 We		26 We		26 Sa	ANZAC Display	26 Mo	Sorry Day	26 Th		26 Sa		26 Tu		26 Fr		26 Su		26 We		26 Fr	BOXING DAY
27 Mo	Australia Day Public Holiday	27 Th		27 Th		27 Su	ANZAC Display	27 Tu		27 Fr		27 Su		27 We		27 Sa	AFL Grand Final (TBC)	27 Mo		27 Th		27 Sa	
28 Tu		28 Fr		28 Fr	HARMONY DAY (CDI Team)	28 Mo	ANZAC Display	28 We		28 Sa		28 Mo	SALA BUMP-IN	28 Th		28 Su		28 Tu		28 Fr	Asbestos Victims Ceremony	28 Su	
29 We	CHINESE NEW YEAR (Bulkhead Only)			29 Sa		29 Tu	ANZAC Display	29 Th		29 Su		29 Tu		29 Fr		29 Mo		29 We		29 Sa	SBA Christmas Parade (TBC)	29 Mo	
30 Th				30 Su		30 We	ANZAC Display	30 Fr		30 Mo		30 We		30 Sa		30 Tu		30 Th		30 Su		30 Tu	
31 Fr				31 Mo				31 Sa				31 Th		31 Su				31 Fr				31 We	NEW YEARS EVE



<b>ITEM</b>	5.1.11
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Youth Action Plan 2024-2027
<b>AUTHOR</b>	Jane Laws, Team Leader Neighbourhood Development, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	This report provides the proposed Youth Action Plan for 2024-2027 and outlines recommendations for key projects and initiatives as a direct result of community youth and stakeholder engagement.

## **RECOMMENDATION**

### That Council:

1. Adopts the Youth Action Plan 2024-27 (Attachment 1 Item 5.1.11 Community Wellbeing and Sport Committee, 22 October 2024).
2. Approves a 2024/25 second quarter non-discretionary budget review bid of \$104,000, with an additional \$175,000 to be considered as part of the 2025/26 Annual Budget Process and \$42,000 to be considered as part of the 2026/27 Annual Budget Process, for the implementation of the Youth Action Plan.

## **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Youth Action Plan foundations

### **1. BACKGROUND**

- 1.1 Young people have consistently played a vital role in the social, cultural, and economic life of the City of Salisbury. Council has been dedicated to actively involving young people in decisions that affect both their lives and their communities.
- 1.2 In 2021, Council was successful in obtaining a ‘Children & Young People Commissioner’s Grant worth \$5,000 to conduct a youth engagement process that facilitated conversations and focus groups with diverse groups involving youth for the purpose of updating our Youth Action Plan.
- 1.3 The Commissioner for Children and Young People Youth Action Plan Consultation Project was held from November 2021 to July 2022.
- 1.4 The grant funding allowed for 45 hours for consultation and data analysis and this timeframe was maximized by utilising the Mission Australia Youth Survey 2021 results as a basis for further consultation which identified the following key priorities for young people in the Northern Adelaide region:

- 1.4.1 Educational engagement and successful transitions
- 1.4.2 Health and wellbeing
- 1.4.3 COVID-19
- 1.4.4 The environment and climate change
- 1.4.5 Equity, discrimination and unfair treatment
- 1.5 The consultation process involved the Twelve25 Youth staff conducting consultations with young people with the assistance of community group leaders, teachers, case managers and/or mentors.
- 1.6 Consultation was undertaken with 243 individuals within 17 different community groups identifying issues which young people consider important, service gaps and ideas for future programs and connections. The following groups were included in that consultation.

Group Name	Participant Cohort
NSS Youth Symposium	School Students Salisbury/Playford
Pop Up Salisbury Community Hub	General Public
Duke of Edinburgh	Skills Program Students
Youth Matter	Youth Council/Duke of Edinburgh, general public
Collaborative Local High School Pride Groups	LGBTIQA+
Incompro	Aboriginal and Torrens Straight Islander
TAFE SA	Higher education students
Walkabout Centre	Aboriginal and Torrens Straight Islander
Salvation Army	Vulnerable/Homeless or at risk
Australian Refugee Association	Culturally and linguistically diverse
Barkuma	Young men's disability group
Burton Community Hub	Online survey
Para Hills Gardens High School	High school students
Rotaract	Young people 18-30 years
Salisbury East High School	High school students
Twelve25 Theatre Group	Creative young people
Burlendi Youth Shelter	Young people suffering from homelessness

- 1.7 The key priority outcomes of the Commissioner for Children and Young People Youth Action Plan Consultation Project were identified as:
  - 1.7.1 Health and Wellbeing
  - 1.7.2 Equity Discrimination and Unfair Treatment
  - 1.7.3 Educational Engagement and Successful Transitions

- 1.8 The Mission Australia Youth Survey 2023 also engaged with a further 148 people in Salisbury and identified the following key priorities for young people:
  - 1.8.1 Mental Health
  - 1.8.2 Financial Security
  - 1.8.3 Cost of Living
  - 1.8.4 Equity and Discrimination
  - 1.8.5 Environment
- 1.9 Based on the feedback from the Mission Australia Report 2021 and 2023 and the Commissioner for Children and Young People Youth Action Plan Consultation Report, on 26 June 2023 Council endorsed (0378/2023) the three Key Priority Areas for the establishment of the new City of Salisbury Youth Action Plan (YAP) as:
  - 1.9.1 Health and Wellbeing
  - 1.9.2 Equity, Discrimination and Unfair Treatment
  - 1.9.3 Educational Engagement and Successful Transitions.
- 1.10 In November 2023 the City of Salisbury hosted their first Youth Summit at the Salisbury Community Hub. Whilst attendance was limited due to a snap transport strike, the Twelve25 Youth Team were able to engage with 69 students from local high schools through workshops and facilitated discussions on the three Key Priority Areas.
- 1.11 The Twelve25 Youth Team also engaged an additional 840 high school students in post Summit survey consultations during visits to local high schools and held a further 9 focus group sessions on the Key Priority Areas with 294 participants. Thirty surveys were also completed by young people attending the Youth Market in 2024.
- 1.12 The feedback collated highlighted the following key areas:
  - 1.12.1 Mental Health
  - 1.12.2 Study Support
  - 1.12.3 Youth Housing
- 1.13 Federal and state policies are essential in shaping opportunities and addressing the challenges young people encounter today including:
  - 1.13.1 Education
  - 1.13.2 Health
  - 1.13.3 Employment
- 1.14 The State Youth Action Plan 2024 Consultation findings have a positive correlation to Council's consultation findings to date and a comparison is highlighted below.



1.15 At the local level, consideration has also been given to several Council strategies and plans to foster a thriving community for young people, including the:

- 1.15.1 City Plan 2040
- 1.15.2 Intercultural Strategy
- 1.15.3 Ability and Inclusion Action Plan 2020-24
- 1.15.4 Thrive Policy
- 1.15.5 Sustainability Strategy 2035

1.16 On the 26 August 2024, Council adopted the new City Plan 2040, which identifies the need to develop a new Youth Action Plan and to prioritise youth leadership, including an annual youth summit.

## 2. EXTERNAL CONSULTATION / COMMUNICATION

### 2.1 External

- 2.1.1 Youth Affairs Council
- 2.1.2 Local high schools
- 2.1.3 Youth services

## 3. DISCUSSION

3.1 Feedback from the 1624 young people surveyed has been reviewed and the following key initiatives are presented for consideration by Executive.

### 3.2 Mental Health

3.2.1 One of three key findings from the consultation data was the need for more local and affordable mental health services and capacity building programs. Particular feedback from young people included:

*“Pay attention, we need mental health education. We often don’t catch mental health issues until it’s too late. Many young people are struggling with this and need help.”*



*'My mental health has probably been the biggest challenge for me in the last year. I have been struggling with feeling down, stressed and overwhelmed'*

*'I need to be in therapy. Mental health resources like therapy are not easily accessible in Australia. My mum has been trying to book me in to see a therapist/psychologist but due to the fact that there are no open spots anywhere that fit my needs, and I am not in danger (not suicidal) we have been unsuccessful. I believe I would really benefit from seeing a therapist, so I could have some professional help dealing with my mental health'*

- 3.2.2 Based on the successful Youth Live4Life model established in 2015 in regional Victoria, Mind Matters is a primary prevention youth suicide and mental health education model that aims to empower the community to support, improve and invest in young people's mental health and reduce youth suicide. This is achieved through the reduction of barriers to seeking help, increasing the awareness of local professional help, increasing the mental health knowledge of teachers and students and building community level resilience in addressing mental ill health.
- 3.2.3 The Mind Matters pilot program will initially work with one local high school and involve training up to ten classes of year 8 students and twelve teachers. The target year level has been recommended by experienced staff at Youth Live4Life as they have found the program to have the most impact at that age and before they enter year 9 when school and social pressures increase.
- 3.2.4 The pilot program will be evaluated for possible expansion into other schools and/or other community clubs where young people are involved including sporting clubs.
- 3.2.5 To help address the current shortage of mental health services for young people in Salisbury identified in the Youth Action Plan consultation and research process, a second 12-month pilot program is also proposed and involves Council partnering with Sonder to host their headspace program at Twelve25 Youth Centre. Launching in 2025, this new outreach program would provide a qualified mental health worker to deliver critical local and affordable mental health support for young people in Salisbury.
- 3.2.6 A music program 'Resonate' is also included for consideration in the Youth Action plan. This program seeks to increase social connection between young people through a shared passion of creating and playing music.
- 3.2.7 Resonate will include a dedicated music space at Twelve25 with base level music equipment for young people to create content and/or practice performing amongst their peers. Council will also provide young people with the opportunity to gain performance experience through hosting music related events across the City of Salisbury.

### 3.3 Study Supports

- 3.3.1 The second key finding was the need to provide additional study supports for young people to enable successful transitions into adulthood as well as employment pathways. Student feedback included:

*"Entering the workforce is intimidating, there are so many young people seeking guidance"*

*"Sometimes we are expected to race to the finish line without a starting point. Our youth need a solid foundation to stand on whether we have completed high school or not. We need more employment opportunities within our interests"*

*'The important thing in my life is achieving a good career that I know I'm going to enjoy for the rest of my life'.*

*'Financial difficulties - the cost of food and petrol has meant that I have to work more and focus less on school'*

- 3.3.2 In the latest Smith Family Pulse Survey, 88.3% of parents and carers stated that they were worried about being able to afford all the school essentials and supports (including digital items and connectivity) that their child would need for positive educational outcomes due to escalating living costs.
- 3.3.3 The same survey found that responding to early warning signs and providing more personalized support including with careers are critical to help more students finish year 12 and have stronger post school outcomes.
- 3.3.4 Student outcomes from the Smith Family Pulse Survey found that 57% of students who had poor attendance in year 9 left school before finishing year 12, 45% of students who achieved a D or E grade in Year 9 English left school early and 39% of students who could not recall receiving careers advice left school early compared to 13% who could recall receiving careers advice.
- 3.3.5 The Youth Action Plan will also include a new youth leadership model known as YES – Youth Empowerment Salisbury which consists of two streams. The first is a formalized six-month program involving facilitated workshops and opportunities to co-design youth projects. The second is a more informal issue-based program allowing young people to come together in a flexible way for a shorter period to address key issues identified by young people or as described in the Youth Action Plan.
- 3.3.6 Following the success of the 2023 Youth Summit 'Roar', the Twelve25 Youth Team will now hold an annual Youth Summit to ensure that the Youth Action Plan remains aligned to the needs of young people.

### 3.4 Housing and Spaces

- 3.4.1 The third key finding was the need for supported youth housing which is vital for addressing the unique challenges faced by young people in Salisbury. With high rates of youth unemployment and socio-economic disadvantage, stable and affordable housing can provide a critical foundation for youth to access education, job opportunities, and essential support services.
- 3.4.2 Additionally, fostering community connections through youth housing can enhance social cohesion and resilience in the region, ultimately contributing to the overall well-being and revitalization of Salisbury. Prioritizing youth housing is an investment in the future of both individuals and the broader community.
- 3.4.3 In 2021, nearly a quarter (23.0%) of all people experiencing homelessness in Australia were aged from 12 to 24 years (28,204 people). However, Census estimates may under-represent the extent of youth homelessness, as some couch surfers may report their usual address as the household in which the young person is staying in on Census night (ABS 2023).
- 3.4.4 Young females are reported as having a homelessness rate of 70 people per 10,000 in 2021, up from 68 in 2016 and are also more likely than males to be in supported accommodation for the homeless (26.6%, compared with 20.3% of males) and/or staying temporarily with other households (9.9%, compared with 8.5% of males). Young males had a homelessness rate of 71 people per 10,000 with young males more likely than females to be living in improvised dwellings, tents, or sleeping out (2.3%, compared with 2.0% of females), living in boarding houses (15.0%, compared with 10.4% of females) and/or living in 'severely' crowded dwellings (52.0%, compared with 49.1% of females) (Source: Census of Population and Housing 2021).
- 3.4.5 Limited short term transitional accommodation is available to young people experiencing homelessness in the northern suburbs however, and in order to access supported youth housing that is stable and secure, many would need to leave the area and importantly, their connections through school or place of work due to transport restraints. Transitional accommodation for young people should be investigated further.
- 3.4.6 Period poverty is also a major issue for young people facing socio economic challenges and unstable housing leading to low levels of health equity. The Youth Action Plan proposes providing female period products at both Twelve25 Youth Centre and the Salisbury Community Hub to create increased levels of health equity and restore dignity for young people who may not normally have access to these products.

### 3.5 Summary

- 3.5.1 The draft YAP identifies several new initiatives aligning with the Key Priority Areas including three strategic projects:
- 3.5.1.1 Mind Matters – a new community youth mental health program alongside an identified partner school.

- 3.5.1.2 Sonder outreach service – expanding young people’s access to local and affordable mental health services
- 3.5.1.3 Study Salisbury - empowering our young people through the provision of the knowledge, skills and spaces needed to support positive educational outcomes.
- 3.5.1.4 Housing – exploring the provision of safe living environments for young people to help reduce the risks of homelessness and instability, allowing young people to focus on their personal growth and future aspirations

#### 4 FINANCIAL OVERVIEW

- 4.1 Thorough consideration has been given to funding in the development of the draft Youth Action Plan.
- 4.2 Whilst most initiatives across the 3 years can be funded through existing operating budgets, there are actions that will require an additional budget allocation as estimated in the table below.

	FY24-25	FY25-26	FY26-27	Deliverable
<b>Health and Wellbeing</b>		\$30k	TBC	• Mind Matters
	\$52k (remaining 6months)	\$103K		• Sonder pilot program
	\$30k	\$20k	\$20k	• Resonate Music Program
<b>Equity, Discrimination and Unfair Treatment</b>	\$15k	\$15k	\$15k	• Youth Summit
	\$7k	\$7k	\$7k	• Period poverty
	Existing budget	Existing budget	Existing budget	• Youth Leadership Program
<b>Educational Engagement and Successful Transitions</b>	\$10k (Northern Futures budget)	\$15k (Northern Futures budget)	\$15k (Northern Futures budget)	• Study Salisbury
	Existing budget	\$7k (Northern Futures budget)	\$7k (Northern Futures budget)	•

	<b>FY24-25</b>	<b>FY25-26</b>	<b>FY26-27</b>	<b>Deliverable</b>
<b>Estimated Total</b>	<b>\$104,000</b>	<b>\$175,000</b>	<b>\$42,000</b>	

## 5 CONCLUSION

- 5.1 Young people have consistently played a vital role in the social, cultural, and economic life of the City of Salisbury and Council has been dedicated to actively involving them in decisions that affect both their lives and their communities.
- 5.2 Administration has undertaken a thorough consultation to inform the new Youth Action Plan and feedback is now sought from Executive on the draft Youth Action Plan before it is finalised and presented to Council.



<b>Foundation</b>	<b>HEALTH AND WELLBEING</b>		
<b>Strategic Priorities</b>	<p style="text-align: center;"><b>Youth Mental Health</b></p> <ol style="list-style-type: none"> <li><b>Mind Matters</b> - An innovative 12 month pilot program building capacity at the student, school and community level to support the mental health needs of young people.</li> <li><b>Headspace pilot</b> – In partnership with Sonder, we will deliver a 12 month pilot program increasing the availability of local and affordable mental health support for young people.</li> </ol>		
<b>Critical Areas</b>	<p style="text-align: center;"><b>Body &amp; Soul</b></p> <p>We will improve community well-being by providing expanded social and recreational programs for young people aimed at enhancing their physical and mental health and improving social connections.</p>	<p style="text-align: center;"><b>Youth Friendly Spaces</b></p> <p>We will develop more inviting and inclusive spaces for young people and enhance opportunities for youth involvement in the design and consultation of social infrastructure.</p>	<p style="text-align: center;"><b>Health Equity</b></p> <p>We will collaborate with key organizations to provide targeted health and wellbeing services empowering young people to make informed choices about their physical and emotional health and addressing period poverty.</p>
<b>BAU</b>	Creative arts programs, Youth Week, school holiday programs. sponsorship		

Foundation	<b>EQUITY, DISCRIMINATION AND UNFAIR TREATMENT</b>	
Strategic Priorities	<p style="text-align: center;"><b>Youth Empowerment</b></p> <ol style="list-style-type: none"> <li>1. <b>Housing</b> We will identify a model that will provide housing stability for young people and support positive education and employment outcomes.</li> <li>2. <b>YES! Leadership Program</b> – Transitioning from the previous Youth Council model, this project will provide both formal and informal leadership opportunities and in doing so build critical leadership skills for advocacy and employment</li> </ol>	
Critical Areas	<p style="text-align: center;"><b>Embracing Diversity</b></p> <p>We will prioritize culturally safe and inclusive programs and events and collaborate with Aboriginal-controlled organizations to deliver Aboriginal-led programs and events.</p> <p>We will offer unique social, skill development and career growth opportunities for our LGBTIQ+ and neurodiverse communities.</p>	<p style="text-align: center;"><b>Civic Engagement</b></p> <p>We will implement programs and events that support increased levels of civic engagement and build capacity in young people to advocate for their own needs and rights.</p>
BAU	ARA and outreach programs	



<b>Foundation</b>	<b>EDUCATIONAL ENGAGEMENT AND SUCCESSFUL TRANSITIONS</b>	
<b>Strategic Priorities</b>	<p style="text-align: center;"><b>Education and Employment Pathways</b></p> <ol style="list-style-type: none"> <li>1. <b>Study Salisbury</b> - Improve student outcomes by leveraging our assets to provide increased access and supports for young people studying in Salisbury including the expansion of opening hours and open access at key sites.</li> <li>2. <b>STEM Careers</b> – Raising awareness of STEM pathways to local employment opportunities.</li> </ol>	
<b>Critical Areas</b>	<p style="text-align: center;"><b>NextGen Careers</b></p> <p>We will enhance awareness of local job opportunities and career paths for young people. Our focus will be on prioritizing programs to help young individuals become 'work ready' including micro credentials. We will also host STEM-focused events targeting marginalized groups and work to raise awareness of workplace rights.</p>	<p style="text-align: center;"><b>Entrepreneurial Youth</b></p> <p>We will promote youth entrepreneurship as a viable pathway by offering entry-level entrepreneurial workshops, hosting an annual Youth Entrepreneurial Market, and actively promote business incubation opportunities at key Council locations.</p>
<b>BAU</b>	Workplace accreditations, L2P, traineeships, RentRight SA, Youth Enterprise program, Work Readiness programs, employment expos	

Item 5.1.11 - Attachment 1 - Youth Action Plan foundations

**Key Initiative 1:****Health and Wellbeing****Objective:**

To build community capacity to support the mental health needs of young people

Projects	Scope	Partners	Linkages	Outcomes
<b>Mind Matters pilot</b> Innovative 12 month primary/early prevention program building community capacity to support positive mental health	Initial phase is working with one local high school and include approximately 250 year 8 students and 12 teachers	1 local high school Mental Health First Aid NASSSA	SA Youth Action Plan YAP research data	<ul style="list-style-type: none"> <li>Increased peer/school/ community support</li> <li>Increased engagement in school</li> <li>Support the reduction of self harm</li> <li>Opportunity to broaden reach of pilot as part of a phase 2</li> </ul>
<b>Advocacy</b> Working with local mental health service providers to commit to ongoing local and affordable mental health services in Salisbury	Working with local partners to trial outreach of services in Council facilities	Sonder (headspace) Flourish NALHN CALHN	Advocacy Agenda for SA's Children and Young People (CYP)	<ul style="list-style-type: none"> <li>Increased access to local and affordable mental health services in Salisbury</li> </ul>
<b>Sonder pilot</b> A 12 month pilot providing local and affordable qualified mental health support to young people	Dependent on availability of Sonder staff and cost estimates.	Sonder (headspace) NASSSA Local high schools	Advocacy Agenda for SA's Children and Young People (CYP) SA Youth Action Plan	<ul style="list-style-type: none"> <li>Increased access to local and affordable mental health support</li> <li>Improved engagement in school</li> <li>Positive steps towards life goals</li> </ul>
<b>Resonate Music Program</b> Develop alongside young people a dedicated creative music space to support formal and informal learning and performance opportunities.	Weekly jam sessions 3 larger performances School holiday programs Workshops (monthly)	Local musicians Music Corner NASSSA Local high schools Aust Refugee Association	Revive – National Cultural Policy Creative Australia	This culturally safe program will seek to improve cultural cohesion through the love of music and increase participation in local programs and services.

**Key Initiative 2:**  
Objective:

**EQUITY, DISCRIMINATION AND UNFAIR TREATMENT**  
To empower young people through stable housing and advocacy skills

Projects	Scope	Partners	Linkages	Outcomes
<p><b>Housing</b> We will identify an integrated service model that will provide housing stability for young people and support positive education and employment outcomes.</p>	<p>Will undertake research of current service models and align to the identified needs of Salisbury and recommend a suitable model to be included in the next YAP.</p>	<p>Believe Housing Australia The Salvation Army Adelaide North West Homelessness Alliance Homeless Connect SA Uniting Communities</p>	<ul style="list-style-type: none"> <li>• The Foyer Foundation model</li> <li>• A new model for youth housing in Australia report (Sept 23 NOUS)</li> <li>• National Housing and Homelessness Plan (Fed Govt)</li> </ul>	<ul style="list-style-type: none"> <li>• Identification of strategic opportunities that support young people to successfully secure safe and affordable housing</li> <li>• Reduction of young people cycling through the housing and homelessness system</li> <li>• Increased number of young people completing education qualifications</li> <li>• Increased number of young people productively employed</li> </ul>
<p><b>YES! Leadership Program</b> Building critical leadership skills for advocacy and employment</p>	<p>We will offer both formal and informal leadership programs including training and hands on experience in project management.</p>	<p>Industry mentors NASSSA Local high schools</p>	<ul style="list-style-type: none"> <li>• National Youth Leadership Program (AMF)</li> <li>• SA Youth Leadership (AMF)</li> <li>• Building Youth Leadership in Violence Prevention (FVREE)</li> </ul>	<ul style="list-style-type: none"> <li>• Increased advocacy and civic participation by young people</li> <li>• Development of critical employment skills</li> </ul>

**Key Initiative 3:**

**EDUCATIONAL ENGAGEMENT AND SUCCESSFUL TRANSITIONS**

**Objective:**

To inspire and support young people onto education and employment pathways

Projects	Scope	Partners	Linkages	Outcomes
<p><b>Study Salisbury</b> Improved facilities and supports for young people to pursue positive educational outcomes.</p>	<p>We will leverage our existing assets to increase access and provide wraparound supports including career counselling, academic support and industry talks.</p>	<p>NASSSA, ARA, UniSA, RTOs</p>	<ul style="list-style-type: none"> <li>Higher Education Participation and Partnerships Program</li> <li>High Stakes High School Report (CYP)</li> </ul>	<ul style="list-style-type: none"> <li>Increased school retention</li> <li>Improved educational outcomes</li> <li>Increased access to career planning support</li> </ul>
<p><b>STEM Careers</b> Raising awareness of STEM pathways to employment and local opportunities</p>	<p>We will partner with local STEM employers and deliver four events per year that target STEM futures.</p>	<p>Defence sector (BAE, Saab, TopCon, DSTG, Codan), Lot Fourteen, UniSA, NASSSA, local high schools</p>	<ul style="list-style-type: none"> <li>Pathway to Diversity in STEM Review (DISR)</li> <li>Economic Development Strategy</li> <li>School Pathways Program (FG)</li> </ul>	<ul style="list-style-type: none"> <li>Increased participation by underrepresented groups (women, First Nations, low socio economic) in STEM careers</li> <li>Greater awareness of local employment opportunities and employment growth areas</li> </ul>

<b>ITEM</b>	5.1.12
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Minor Capital Works Program Application - Volleyball SA
<b>AUTHOR</b>	Sarah McEwen, Club Leasing Officer, City Infrastructure
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	A Minor Capital Works Grant Program application has been received from Volleyball SA and is presented for approval.

### RECOMMENDATION

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:
  - a. Volleyball SA in the amount of \$75,000 for the supply and installation of perimeter fencing and shade area at Mobara Park, Mawson Lakes.
2. Notes that the 2024/25 budget allocation for Minor Capital Works is now expended and that a further eight submissions have been received for consideration.

### ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Volleyball SA Application - Redacted
2. Volleyball SA - Fencing quote

### 1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club sustainability.
- 1.3 An application has been received from Volleyball SA and has been assessed to ensure they meet the relevant criteria.
- 1.4 Quotes have been provided within the framework of the MCWG application and reviewed by the City of Salisbury to ensure the standard of integrity are met and adherence to current regulations.

**2. EXTERNAL CONSULTATION / COMMUNICATION**

2.1 Volleyball SA

**3. DISCUSSION**

3.1 Volleyball SA, hold a current lease of a Council owned building and an executed license with the City of Salisbury for the use of the playing areas located at Mobarra Park, Mawson Lakes.

3.2 The Volleyball SA provides junior and senior sporting and leisure opportunities to male and female participants with a total of 9,025 members.

3.3 This project involves replacing the current mesh perimeter fencing with wire mesh as well as providing shaded areas around the venue as there is currently no shade available, as budget allows.

**Project Overview**

3.3.1 Installation of perimeter fencing

3.3.2 Shade sales installed around the viewing area

3.4 Consultation between the City of Salisbury and Volleyball SA has occurred to determine a suitable outcome to meet the request. The project will enhance the security and safety of the site and ensure that the City of Salisbury's assets are upgraded and maintained in a condition fit for purpose.

3.5 Volleyball SA has agreed to cover any costs above the allocated grant funding from either applicant contribution or from external funding programs.

3.6 Accordingly, an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, it is expected the Club will be able to meet its obligations and not be in financial hardship as a result of undertaking this project.

**4. FINANCIAL OVERVIEW**

4.1 The total minor capital works grant budget for the 2024/25 financial year is \$464,000 with \$150,000 allocated at the time of writing. Summary of Budget shown in the following table.

**Table 1. Summary of Commitments and Expenditure for the MCWG program 2024/2025**

Budget commencing 2024/25 FY		\$464,000	
Grant Application/Club	Grant Amount	Budget Balance	Resolved at Council (Date)
Northern Districts Woodworkers Shed – Spray booth	Category A \$75,000	\$389,000	22 July 2024
Salisbury International Soccer Club – Pitch fence	Category A \$75,000	\$314,000	22 July 2024
Northern Districts Cricket Club – Sight Screens	Category A \$75,000	\$239,000	
Volleyball SA – Perimeter Fencing and shade area	Category A \$75,000	\$164,000	
Para Hills Football Club – Electronic Scoreboard	Category A \$75,000	\$89,000	
Globe Derby Pony Club	Category C \$7,500	\$81,500	

- 4.2 Noting the allocation of a 20% contingency (\$92,000) required for Minor Capital Works Grants, these applications will exhaust the 2024/25 MCWG Budget.
- 4.3 Without additional funds for the current Financial Year, eight further proposals that have been received, will be required to be placed on hold until budget becomes available.

## 5. CONCLUSION

- 5.1 It is recommended that the application to the 2024/25 Minor Capital Works Grant Program by Volleyball SA at Mobarra Park, Mawson Lakes, be approved for the amount of \$75,000 for the supply and installation of perimeter fencing and shade area.





# City of Salisbury - Minor Capital Works Grant Program Category A, B and C



Submitted on

Receipt number

MCWGP82

Related form version

36

## Organisation Information

Name of the Organisation:

South Australian Volleyball Association Incorporated

Organisation Incorporation Number OR ASIC Registration Number:

A4523

Australian Business Number (ABN):

36231003195

Facility Name:

Mawson Lakes Beach

Facility Address:

133 Mawson Lakes Blvd

Postal Address:

PO Box 50 Findon 2023

Person Responsible for the Grant:

Karia Della Pietra

Role/Position within the Organisation:

CEO

Contact Email:

Contact Mobile:

## Membership Details

Juniors

3598

Seniors

5429

Others

13

Total Membership:

9025

Please provide membership numbers for the previous 3 years:

FY 24: 9388, FY23: 8695, FY22: 7362

## Funding Category

1 of 4

City of Salisbury - Minor Capital Works Grant Program Application

Category A – up to \$75,000 - Organisations that meet one of the following may apply for Category A funding: Have a current lease or sub-lease of a Council owned building; or

Category B – up to \$35,000 - Organisations that meet both of the following may apply for Category B funding

Category C – up to \$10,000 - Organisations that meet the following criteria may apply for Category C funding

Which category of funding is being applied for? Category A - up to \$75,000

Have you sought, or intend to seek funds from another source for this project? No

If yes, please list the source/s and amount/s requested:

## About the Project

Name of Project:	Mawson Lakes Beach Upgrade
What does the project involve?	Mawson Lakes Beach was built approximately 20 years ago and is in need of desperate upgrades to keep the site safe and appealing to visitors. The project involves replacing the current mesh perimeter with wire mesh fencing (approx 4m high) as well as providing more shaded areas around the venue as there is currently no shade available at all for our visitors.
Are there any time constraints for the project?	Preferably after summer as this is our busiest season. Start in April 2025.
Why is the project needed?	This will increase the safety of our visitors and staff. The current perimeter is mesh and has been cut through by people breaking and entering. This causes concerns for what they are doing on the site when unsupervised, including the potential for needles or other foreign objects in the sand that are not easy to spot. The shade will provide much needed sun protection during our busiest season in the summer.
How will the project increase participation opportunities within the City of Salisbury?	Volleyball SA will also be providing our own upgrades for the signage of the site. With the new fencing, the addition of shade and the new signage, we believe the site will be more appealing to a wider demographic (women and children) and increase participation. This is also timely as we are hosting the World Championships in 2025 in Adelaide and we believe having a purpose built beach volleyball facility that has been upgraded at a similar time will also help filter through the increased popularity of the sport.
How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?	Safer use and more appealing for women and children. Schools will be more likely to use during the day due to more shaded opportunities for the students.
Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?	Yes
Please indicate which group/s and how they will benefit:	Schools and potentially local businesses who will be able to utilise the venue for their team bonding days as well as provide opportunities for local community engagement through advertisement and partnerships.

2 of 4

We do already open up the facility for a wide range of users including beach soccer and tennis. We try to ensure the facility is a multi sport sand venue.

## Budget Information

Total Project Cost	75000
Club/Organisation's Contribution	7500
Other grants / funds secured	0
MCWGP Amount Requested:	75000
Can the proposed works proceed if the full amount requested is not provided?	No

Please upload a copy of the completed MCWGP Project Budget Form:

Quote 1

Quote 2

Quote 3

## Essential Documentation

Provide a Certificate of Incorporation demonstrating not-for-profit status [Certificate of Incorporation.pdf](#)

Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact [VSA - Board Minutes April.pdf](#)

Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM [2023 Financials Statements Volleyball SA Final 2.0\\_Signed OO and SM.pdf](#)

Where applicable supply evidence of cash support (e.g. recent bank statement)

A copy of building works drawings or concept plans for the project

Provide photos that clearly demonstrate why the works are needed

Where applicable provide letters of support for the project from each of the user groups

Where applicable provide a letter/email from the head lessee supporting the application

City of Salisbury - Minor Capital Works Grant Program Application

Please upload any further information / documentation

## Application Declaration

On behalf of (Club/Organisation)

Volleyball South Australia

Name & Position (President/Chairperson)

Karla Della Pietra CEO

Date of Signature

Signature 1

[Uploaded signature image: KDP signature.png](#)

Name & Position (Representative 2)

Tom Kroger Beach Volleyball Programs

Date of application

Signature 2

[Link to signature](#)

We agree to abide by the terms and conditions of funding

I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

4 of 4

O: 32 Millers Road, Wingfield 5013, South Australia, AUSTRALIA  
 P: (08) 8445 9422 | 0422 653 457  
 E: admin@broadviewfencing.com.au | F: 8243 1167  
 Office Hours: 7.30am-4.00pm Monday-Friday



**BROADVIEW FENCING CO. PTY LTD**  
 SITE QUOTE 1/10/2024  
 JOB QUOTE REFERENCE – A 10207

Customer Details	ATT CO PH	Steven Sgoutas City of Salisbury 0466 945 935	REP: Aaron Lubcke
------------------	-----------------	-----------------------------------------------------	-------------------

Postal Address	E	Email quote to: ssgoutas@salisbury.sa.gov.au
Site Address	No S	Mawson Lakes Volley Ball Club – 133 Mawson Lakes Boulevard Mawson Lakes, South Australia 5095
Quoted Service	<input checked="" type="checkbox"/> Manufacture   <input checked="" type="checkbox"/> Install   <input type="checkbox"/> Repair   <input type="checkbox"/> Removal	

SITE SPECIFICATION		PRODUCT COST
SITE FRONT	42,500 linear metres of 2400mm high PVC chain wire fence * Fence line fitted with 32NB top & bottom powder coated lacing rail	
SITE LEFT SIDE	3,600 linear metres of 2400mm high PVC chain wire fence * Fence line fitted with 32NB top & bottom powder coated lacing rail	
SITE RIGHT SIDE	24,000 linear metres of 2400mm high PVC chain wire fence * Fence line fitted with 32NB top & bottom powder coated lacing rail	
SITE REAR	38,400 linear metres of 2400mm high PVC chain wire fence * Fence line fitted with 32NB top & bottom powder coated lacing rail	
SITE DIVISION		
BASE		
		GST \$ 2130.90
		<b>TOTAL \$ 23,440.00</b>

PRODUCT SPECIFICATION		PRODUCT COLOUR
GATE POST	N/A	N/A
POST	32mm NB circular hollow steel + 32mm NB cap	Satin Black
RAIL	32mm NB circular hollow steel	Satin Black
CLADDING	2.50mm Knuckle-Knuckle chain wire + 50mm diamond pitch	PVC Black
CAPPING	N/A	N/A
FIXINGS	Maspros, tie-wire & heli-coil	PVC Black
COMMENTS	N/A	

- TERMS & CONDITIONS**
- A 25% deposit may be payable by the Customer to Broadview Fencing prior to the commencement of work.
  - Any agreement to vary the contract including any plans and specification must be in writing and signed by the Customer and Broadview Fencing.
  - It is the Customer's responsibility to ensure the fence purchased and subsequent fence installation conform to any relevant legislation, regulation & standards.
  - Broadview retains ownership of all materials until such a time as all monies are paid in full. (Payment within 7 days of completion)
  - The contract price does not include hard digging E.G. rock, limestone, concrete etc.
  - Underground services are to be located by the client, Broadview Fencing take no responsibility for Water, Gas, Electrical & Telephone services.

REG SIGNATURE: *Aaron Lubcke*  
 Aaron Lubcke | P: 0422 653 457  
 Project Manager

**ACCEPTANCE OF CONTRACT FORM**

To accept the quote please SIGN and RETURN this form with a 25% deposit.  
 I / WE HEREBY ACCEPT YOUR QUOTATION FOR THE ABOVE AMOUNTS WHICH I / WE HAVE CHECKED FOR CORRECTNESS OF  
 DETAIL AND QUANTITY FOR QUOTE: QUOTE A 10207

SIGNATURE _____	SIGNATURE _____
ACCEPTED BY _____	ACCEPTED BY _____
ADDRESS _____	ADDRESS _____
PHONE NO _____	PHONE NO _____

Payment Options		
<b>Direct Electronic Funds Transfer</b> Payable to Broadview Fencing Co. Pty. Ltd. BSB 015 450 ACC 350 817 336 REF Please include your Name & Quotation No.	<b>Cheque</b> Payable to Broadview Fencing Co. Pty. Ltd. 32 Millers Road, Wingfield. 5013 South Australia, Australia.	<b>Cash &amp; EFTPOS</b> Accepted in office/over phone Monday-Friday 7.30AM-4.00PM



<b>ITEM</b>	5.1.13
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Minor Capital Works Grant Program Applications - Northern Districts Cricket Club
<b>AUTHOR</b>	Sarah McEwen, Club Leasing Officer, City Infrastructure
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	Minor Capital Works Grant Program application has been received from the Northern District Cricket Club and is presented for approval.

**RECOMMENDATION**

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:
  - a. The Northern District Cricket Club Incorporated (NDCC) in the amount of \$75,000 for the supply and installation of nets and outdoor sight screens at Salisbury Oval, Brown Terrace, Salisbury noting that discussions around the additional funds outside of these works are waiting the approval of formal quotes.
2. Notes that the 2024/25 budget allocation for Minor Capital Works is now expended and that a further eight submissions have been received for consideration.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. MCWG Application
2. Quote 1 - Netting
3. Quote 2 - Sightscreens
4. NDCC supporting letter

**1. BACKGROUND**

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club sustainability.

- 1.3 The application received from Northern Districts Cricket Club (NDCC), have been assessed to ensure they meet the relevant criteria.
- 1.4 Quotes have been provided within the framework of the MCWG application and reviewed by the City of Salisbury to ensure the standard of integrity are met and adherence to current regulations.

## **2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 Northern Districts Cricket Club

## **3. DISCUSSION**

- 3.1 The NDCC hold a current sub lease of a Council owned building and an executed sub license for the use of the playing areas located at Salisbury Oval, Brown Terrace, Salisbury.
- 3.2 The NDCC provides junior and senior sporting and leisure opportunities to male and female participants with a total of 230 members.
- 3.3 The initial application was submitted in 2023 to upgrade the hard wickets training area. Quotes were sourced and Administration consulted with the NDCC in regards to additional works within the allocated grant funding to including sight screens and shade panels
- 3.4 Consultation between the City of Salisbury and the NDCC was carried out at length, to identify a suitable outcome within the constraints of the site.
- 3.5 A decision was made to undertake the practice wicket renewal works through the asset renewal process and have been excluded from the application scope.
- 3.6 With the exclusion of the practice wicket surfacing funds of up to \$40,000 will be reallocated towards other upgrades. Administration have been in consultation with the NDCC and quotes are being sourced for the additional works, including solar panels and upgrades to the players bench.

### **Project Overview**

- Installation of 2 sight screens
  - 8 Nets to be installed, 4 black and 4 white
- 3.7 On request NDCC have resubmitted updated financial statements for assessment.
  - 3.8 Accordingly, an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, it is expected the Club will be able to meet its obligations and not be in financial hardship as a result of undertaking this project.

## **4. FINANCIAL OVERVIEW**

- 4.1 The total minor capital works grant budget for the 2024/25 financial year is \$464,000 with \$150,000 allocated at the time of writing. Summary of Budget shown in the following table.



**Table 1. Summary of Commitments and Expenditure for the MCWG program 2024/2025**

Budget commencing 2024/25 FY		\$464,000	
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Northern Districts Cricket Club – Sight Screens	Category A \$75,000	\$239,000	
Volleyball SA – Perimeter Fencing and shade area	Category A \$75,000	\$164,000	
Para Hills Football Club – Electronic Scoreboard	Category A \$75,000	\$89,000	
Globe Derby Pony Club	Category C \$7,500	\$81,500	

- 4.2 Noting the allocation of a 20% contingency (\$92,000) required for Minor Capital Works Grants, these applications will exhaust the 2024/25 MCWG Budget.
- 4.3 Without additional funds for the current Financial Year, eight (8) further proposals that have been received, will be required to be placed on hold until budget is made available.

## 5. CONCLUSION

- 5.1 It is recommended that the application to the 2024/25 Minor Capital Works Grant Program by the Northern District Cricket Club Incorporated at Salisbury Oval, Brown Terrace, Salisbury, be approved for the amount of \$75,000, for the supply and installation of nets and outdoor sight screens with additional works to be approved by Administration, not exceeding the allocated \$75,000.





## 2022/23 Minor Capital Works Grants Program - Application Form

### Before you begin

Before completing this application form you should read the *Minor Capital Works Grant Program – Guidelines and Eligibility Criteria* booklet.

### Making a valid application

- Use the form provided or the online Application Form
- Make sure you include all attachments and essential documentation where requested.
- Putting together a strong application takes time and energy, so it is important that you read the guidelines carefully, complete this application in full, and ensure that all of the information to be submitted with your application is provided.
- Applicants are encouraged to contact the Community Planner: Sport & Recreation prior to submitting an application to determine suitability for funding.
- Have the Declaration section of the Application Form signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson.
- Email, Post or personally deliver the completed application form with all of the essential supporting documentation to the City of Salisbury.

### Address for submission of applications

Minor Capital Works Grant Program  
City of Salisbury  
PO Box 8  
SALISBURY SA 5108  
[city@salisbury.sa.gov.au](mailto:city@salisbury.sa.gov.au)

#### Essential Contact Information

It is essential that all applicants confirm the eligibility of projects prior to commencing their application.

All applicants must contact the Sports Team to assess the eligibility of projects.

Ph. 8406 8222 or Email [sport@salisbury.sa.gov.au](mailto:sport@salisbury.sa.gov.au)

#### Information to be submitted with your pre-screening application

*To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

	Attached
Your most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input checked="" type="checkbox"/>
A copy of building works drawings or concept plans for the project	<input checked="" type="checkbox"/>
Where applicable supply evidence of cash support (e.g. recent bank statement)	<input checked="" type="checkbox"/>
Provide photos that clearly demonstrate why the works are needed	<input checked="" type="checkbox"/>
Provide a Certificate of Incorporation demonstrating not-for profit status	<input checked="" type="checkbox"/>
Provide a signed copy of committee minutes <u>endorsing the project, authorising an application</u> to the MCW Grants Program and documenting the <u>authorised project contact</u>	<input checked="" type="checkbox"/>
Where applicable provide letters of support for the project from each of the user groups	<input checked="" type="checkbox"/>
Where applicable provide a letter/email from the head lessee supporting the application	<input checked="" type="checkbox"/>

Information to be submitted after approval of pre-screening application	
3 (three) valid quotes for the project works for all components of proposed work from qualified individuals or businesses including 1 (one) quote from a Council preferred contractor	<input type="checkbox"/>
Complete project works drawings included with quotes	<input checked="" type="checkbox"/>

**IMPORTANT**

Incomplete applications will be considered non-compliant and ineligible for funding.

The applicant will be provided advice and requested to supply any outstanding documentation. Once all documentation has been received, the application will be processed and presented for assessment.

**Organisation Information**

*To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

<b>1. GROUP / ORGANISATION DETAILS</b>		
Name of the organisation: <small>As it appears on the Certificate of Incorporation</small>	NORTHERN DISTRICTS CRICKET CLUB INC.	
Club Incorporation Number or ASIC Registration Number:		
ABN:	70 595 159 665	
Facility Name/Address:		
Postal Address: <small>Registered postal address of the organisation</small>	P. O Box 113	
Suburb:	SALISBURY	Postcode: 5108
<b>2. CONTACT PERSON DETAILS</b>		
Person Responsible for the Grant: <small>(all communication will be directed to this person)</small>	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Dr <input type="checkbox"/> Other <input type="checkbox"/>	
	MR THOMAS ZORICH	
Role / Position within Organisation:	PRESIDENT	
Phone:	(08) 71	
	Landline Mobile:	
Email: <small>Please use an e-mail address that will be checked at least once a week.</small>		
<b>3. ABOUT YOUR MEMBERSHIP</b>		
	Junior	Senior / Master
Male	60	70
Female	20	20
Social	30	30
Total membership	230	
<b>Funding Category</b>		
<b>4. FUNDING CATEGORY</b>		
<b>Category A – up to \$75,000</b> Clubs that meet <u>one</u> of the following may apply for <b>Category A</b> funding: <ul style="list-style-type: none"> <li>have a current lease or sub-lease of a Council owned building; or</li> <li>licence or sub-licence over Council owned land; or</li> <li>have a current hire agreement to use Council managed facilities such as an indoor recreation centre or community centre; or</li> <li>operate from facilities located on land where the City of Salisbury maintains an interest to purchase that land.</li> </ul>		<input checked="" type="checkbox"/>
<b>Category B – up to \$35,000</b> Not-for-profit associations that own their own facilities that are used to deliver sport and recreation outcomes to the community may apply for <b>Category B</b> funding.		<input type="checkbox"/>
Have you sought, or intend to seek funds from another source for this project? <small>(If Yes – Where from and the amount of funding requested)</small>		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Source/s: <small>Enter Source</small>	CRICKET AUSTRALIA NORTHERN DISTRICTS CRICKET CLUB,	Amount/s: <small>Enter Amount</small>

*To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

About the Project	
<b>5. PROJECT DETAILS</b>	
<b>Name of Project</b>	NEW HARD WICKET CRICKET PITCHES
<b>What does your project involve?</b> Describe what you are planning to do	Removing the existing 6 lane, Hard Wicket pitches They have aged not compliant and in poor condition
<b>Are there any time constraints for the project?</b> Please provide details about: <ul style="list-style-type: none"> <li>- When the project is due to commence;</li> <li>- Required completion time; or</li> <li>- Whether there are any other works, events, or programs that may impact on the delivery of the project</li> </ul>	1 <sup>ST</sup> AUGUST 2023 to 30 <sup>TH</sup> SEPTEMBER 2023.
<b>Why is the project needed?</b> Eg. Does the proposed works: <ul style="list-style-type: none"> <li>- eliminate/reduce risk</li> <li>- increase safety of participants, spectators, officials</li> <li>- meet a required sport/building standard</li> <li>- address a gap in the current facility</li> <li>- increase participation opportunities</li> <li>- provide additional avenue for revenue</li> </ul> (please include photographs)	The Existing facilities are aged, they are in poor condition and are not compliant

*To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

<p><b>How will your project increase participation opportunities for sport and recreation?</b></p> <p>Eg. Does the proposed works:</p> <ul style="list-style-type: none"> <li>- address a gap in participation</li> <li>- increase safety/reduce risk for participants, spectators, and officials</li> <li>- provide facilities to cater for participation growth</li> <li>- allow club to increase teams, programs, and/or officiating opportunities</li> </ul>	<p>Renewing the facility by introducing A New Hard Wicket pitches will enhance training and increase participation</p> <p>The existing Hard Wicket pitches, are in poor condition and are not compliant.</p>	
<p><b>How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?</b></p> <p>Diversity includes but is not limited to cultural, age, ability, religion, gender, and socio-economic status.</p> <p>The Principles of Universal Design include:</p> <ul style="list-style-type: none"> <li>• Equitable Use</li> <li>• Flexibility in Use</li> <li>• Simple and Intuitive to Use</li> <li>• Perceptible Information</li> <li>• Tolerance for Error</li> <li>• Low Physical Effort</li> <li>• Size and Space for Approach and Use</li> </ul> <p>Further information can be found here: <a href="http://universaldesignaustralia.net.au/7-principles-of-universal-design/">http://universaldesignaustralia.net.au/7-principles-of-universal-design/</a></p>	<p>The New Hard Wicket Pitches will be used by our Junior/Senior Mens &amp; Womens teams</p> <p>It Includes our cricket community clubs</p> <p>Having cricket pitches that are compliant will improve safety and reduce risk to potential injury</p> <p>The New Nets will increase participation</p>	
<p><b>Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?</b></p> <p>Attach letters of support where applicable.</p> <p>Head Lease holders must provide support for the project and application.</p>	<p>YES,</p> <p>PARA DISTRICTS CRICKET ASSOCIATION &amp; its member clubs</p> <p>Local Schools Primary &amp; High School.</p>	

To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered

Budget Information

6. USING THE HEADINGS IN THE TABLE BELOW, OUTLINE THE COST OF YOUR PROJECT – ALL AMOUNTS ARE TO BE GST INCLUSIVE

Item	Amount	Quote Used
e.g. Perimeter fencing – 120m	\$10,000	Fence Easy

a. Total Project Cost [ ]

b. Your Contribution [ \$ ]

c. Other grants / funds secured [ \$ ]

**Total Grant Requested (= a – b – c) [ \$ ]**

Can the proposed works proceed if the full amount requested is not provided?  Yes  No

*To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

Item 5.1.13 - Attachment 1 - MCWG Application



**Application Declaration**

*Please note that this declaration must be signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson*

On behalf of NORTHERN DISTRICTS CRICKET CLUB

<u>THOMAS ZORICH</u> <u>PRESIDENT</u> <small>(Name &amp; Position)</small>	<u>Annie Schiller</u> <u>Secretary</u> <small>(Name/Position)</small>
<u>T. Zorich</u> <small>(Signature)</small>	<u>[Signature]</u> <small>(Signature)</small>
<u>19<sup>th</sup> May 2023</u> <small>(Date)</small>	<u>19<sup>th</sup> MAY 2023</u> <small>(Date)</small>

Declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the Salisbury Sport and Recreation Minor Capital Works Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

*To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*

### Terms and Conditions of Funding

All applications are administered according to the following conditions.

1. MCWGP funding will be used expressly for the purpose outlined in the application and as endorsed by Council. Requests to change the purpose of funding must be made in writing and is at the discretion of the Council.
2. City of Salisbury is not responsible for any budget shortfalls relating to inflation of costs and unanticipated works.
3. City of Salisbury is not responsible for any loss or expense endured during project implementation or in relation to the completed project.

**Category A Applications**

4. All applicants must, at the time of application have a currently executed lease/licence or other use agreement with the City of Salisbury, or Council will have a contracted right to first right of refusal to purchase the property.
5. City of Salisbury will make all reasonable efforts to complete projects to the standards and requirements as documented by the applicant within the MCWGP.
6. The City of Salisbury will project manage the implementation of funded projects.
7. All works will be carried out by licensed trades' people appointed by the City of Salisbury within the allocated financial year.
8. Any costs incurred resulting from interference with contractors by applicants will be passed on to the applicant in full.
9. The City of Salisbury reserves the right to appoint and utilise contractors where a contractual obligation is in effect.
10. The timing of the works will be programmed in accordance with all other capital works projects of the City, and where possible in sympathy with the operating timeframes of the applicant.
11. Grant funds are paid directly to the appointed contractor by the City of Salisbury on satisfactory completion of the works.
12. Unspent funds may be retained by the City of Salisbury for future projects.
13. All reasonable efforts will be made by the City of Salisbury to complete the project within the allocated budget and timeframe.
14. Where the value of works exceeds the value of the grant, monies of the Club, additional grants or any other external funds are being used in conjunction with MCWGP funding, applicants may be required to enter in to a Capital Works Agreement prior to the commencement of works. Applicants will be invoiced for the balance of funds prior to the commencement of works.

**Category B Applications**

15. Applicants must be able to demonstrate, if requested, their ownership of the property.
16. It is strongly recommended that applicants seek independent legal and financial advice to determine all taxation obligations before submitting an application.
17. Please note that if your organisation's annual turnover is greater than \$150,000 (non-profit organisations) then you are required by the Australian Tax Office to be registered for the GST.
18. Successful applicants who are registered for GST will have their grant grossed up by 10% to offset the GST payable on the grant.
19. Organisations that are not registered for the GST will not have the grant grossed up.
20. If successful, organisations cannot have their Grant Agreement transferred to another body on the basis of GST registration.
21. A project acquittal must be submitted within twelve (12) months of project completion. Failure to supply proof of expenditure will result in ineligibility for future grant funding.
22. Unspent funds are to be returned to City of Salisbury.

<b>We agree to abide by the terms and conditions of funding</b>	Yes <input type="checkbox"/>
-----------------------------------------------------------------	------------------------------

*To avoid delays please ensure that your application form is completed in its entirety - all questions must be answered*



# QUOTE

Salisbury Council

**Date**  
17 Jun 2024

PM Sports  
24B Coburg Road  
ALBERTON SA 5014

**Expiry**  
17 Jul 2024

**Quote Number**  
QU-2286

**Reference**  
Northern Districts

**ABN**  
63 639 322 599

Description	Quantity	Unit Price	GST	Amount AUD
8 x shade pannels with eyelets 400mm apart at the top and one in each corner and one on the middle of each side.	1.00	8,185.00	10%	8,185.00
Sizes 3.2m x 4m one black one white 3.5m x 4m one black one white 3.8m x 4m one black one white 3.8m x 4m one black one white				
Price includes all new 316 marine grade stainless steel fittings, ronstan pulleys.				
			Subtotal	8,185.00
			TOTAL GST 10%	818.50
			<b>TOTAL AUD</b>	<b>9,003.50</b>

## Terms

Customer is responsible for location of all underground services prior to digging. Hard digging clause applies to all quotations. All equipment is guaranteed against faulty materials and workmanship for 12 months from date of installation. This warranty does not include misuse, theft or vandalism.





Ultimate Engineering and Maintenance Services Pty Ltd  
 3052B Sturt Highway | Stockwell | SA | 5355  
 Ph: (08) 8562 1511 | Fx: (08) 8562 2624

## QUOTATION: Q006828

QUOTE DATE: 24 June 2024  
 UEMS CONTACT: Scott Minge

CUSTOMER:  
 EMAIL: ndjetssecretary@gmail.com

CONTACT: Annie Schiller  
 PHONE:

**WORKSCOPE:** Sightscreens

**DESCRIPTION:** Site Supervisor: Damien Schiller  
 Supply labor and material to fabricate and supply Qty 2 Sightscreens  
 Drawings: UEMS 186600  
 Material: Duragal  
 Finish: Nil  
 Lead Time: Minimum 2 weeks upon receipt of PO

### DETAILS:

Workshop - x 1 Boilermaker - Fabricate Sight Screens	80:00hrs	\$9,600.00
Delivery - x 1 Trade Assistant - Pick up and Unload Materials	3:00hrs	\$240.00
Fitter, B/M, Welder, Rigger - x 2 - Unload and Assemble Sightscreens	20:00hrs	\$1,960.00
	Labour subtotal:	\$11,800.00

### COST BREAKDOWN:

Matrix 2410 x 1205 x 5mm Off White Plastic Reeded Diamond Lattice	\$987.20
Matrix 2410 x 1205 x 5mm Charcoal Plastic Reeded Diamond Lattice	\$987.20
400mm Steel Centred Pneumatic Wheel   25mm Axle Diameter (PN1616-M25BB)	\$1,440.00
50x25x2mm Galv SHS - 8m Length	\$196.76
75x3mm Galv SHS - 8m Length	\$1,372.80
75x4 Galv RHS - 8m Length	\$489.03
90x2.5mm Galv SHS - 9m Length	\$849.24
TAG Tow Ball Mount 338mm Long 90 Degree Face 50mm Square Hitch - L4310	\$150.80
M12 X 3m Mild Steel Galv Threaded Rod	\$9.10
M16 X 45 PC4.6 Galv Hex Bolt & Nut	\$28.20
M12 X 110 PC4.6 Galv Hex Bolt & Nut	\$46.50
M16 X 120 PC4.6 Galv Hex Bolt & Nut	\$12.40
M12 CL8 Galv Hex Nut	\$12.00



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 3052B Sturt Highway | Stockwell | SA | 5355  
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M16 CL8 Galv Hex Nut	\$23.10
M16x100 Structural assembly - Galv	\$18.18
M20 X 150 PC8.8 Galv Structural Assembly (AS1252:1996)	\$26.84
paint allowance	\$240.00
M12 X 4 X 2.5 Galv Spring Washer	\$2.00
Stub Axle P1886-000-19	\$1,280.00
M16 X 5 X 3.5 Galv Spring Washer	\$6.20
M8 X 3 X 2 Galv Spring Washer	\$0.84
M16 X 100 PC8.8 Galv Structural Assembly (AS1252:1996)	\$7.50
UEMS Stickers	\$640.00
90mm Square Bar - 1m Length	\$732.83
Crawler Crane Hire	\$405.00
Materials / Sub Contract:	\$9,963.72
SUBTOTAL	\$21,763.72
GST	\$2,176.36
<b>TOTAL</b>	<b>\$23,940.08</b>

**VALID TO: 24 July 2024**

**ADDITIONAL COST OPTIONS:**

---

**EXCLUSIONS:**

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- Additional cost options
- Unspecified / stated works
- Customer incurred costs and delays
- Project delays and sub-contract costs incurred by inclement weather



Ultimate Engineering and Maintenance Services Pty Ltd  
3052B Sturt Highway | Stockwell | SA | 5355  
Ph: (08) 8562 1511 | Fx: (08) 8562 2624

**TERMS OF PAYMENT AND CONDITIONS IN BRIEF**

**THE QUOTE**

Ultimate Engineering & Maintenance Services (**UEMS**) price is fixed for a period of 30 days from date of this quotation and maybe subject to variation beyond that period.

The information provided in this quotation is not intended for release to any third party without written approval by UEMS.

The price does not include GST or any other proposed government levy.

"**Budget Price**" refers to an approximate cost that may vary and can be negotiated between UEMS and the customer / client / contactor (**the Client**).

All goods and service remain the property of UEMS until the complete purchase price is paid.

A copy of UEMS's full terms and conditions will be supplied upon request.

Inductions, security clearance, police checks, drug and alcohol tests and JSA's will be at the Client's cost.

Quotations over \$15,000 before GST will require a 20% deposit before work starts.

Quotations over \$40,000 before GST will attract progress invoices at our discretion.

We trust our proposal will meet your requirements and look forward to further instructions. Should you have any queries regarding our quote, please do not hesitate to contact us.

Yours faithfully,

Troy Bonner

**Managing Director**  
Ultimate Engineering and Maintenance  
Ph: (08) 8562 1511  
Em: admin@uems.com.au

**QUOTE ACCEPTANCE**

Quote Number # Q006828

By accepting this quote electronically or with a Purchase Order, you are agreeing to these terms and conditions.

I the undersigned agree to the price and all terms and conditions stated in this quotation.

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please return







**Northern Districts Cricket Club Inc**  
**Affiliated with SACA ABN 70 595 159 665**

15/10/2024

To Whom It May Concern,

I am writing on behalf of the Northern Districts Cricket Club (NDCC) to express our strong support for the ongoing upgrades and improvements to our training facilities, as well as to acknowledge the extensive consultation process carried out by the City of Salisbury through the MCWG process.

In 2023, NDCC initially submitted an application to upgrade the hard wicket training area. Since then, we have had continuous engagement with the City of Salisbury administration to achieve a suitable and beneficial outcome for the club within the constraints of the site and the available funding.

Throughout the consultation process, NDCC worked closely with the City of Salisbury to explore additional works that could be undertaken within the allocated grant funding. This has included the installation of sight screens and shade panels, ensuring that our needs as a club are met within the project's scope.

We were notified in August 2024 that the renewal of practice wickets would be handled through the asset renewal process and excluded from the current project. This adjustment will allow for up to \$40,000 to be reallocated to other essential upgrades for our facilities such as solar panels and upgrades to the players' bench. NDCC has since worked with the City of Salisbury to ensure quotes are being sourced within the current funding for these additional works, which are vital for improving the experience for our players.

Project Overview:

Installation of 2 sight screens

Installation of 8 nets (4 black and 4 white)



**MAJOR SPONSORS: PARAFIELD GARDENS COMMUNITY CLUB \***

**\* RED ROOSTER-MUNNO PARA \* BA SPORTS \* SPORTSPOWER ZORICH GROUP \* PALS LIQUOR \***

**\* BAROSSA BOY WINES \* THE SAFETY HUB \* IPERFORM SPORTS INURY CLINIC \* SEM CIVIL\***

**\*SAMARELLI PIZZA BAR \* MAWSON LAKES GOLF CLUB \* MISCHS MECHANICAL \***



**Northern Districts Cricket Club Inc**  
**Affiliated with SACA ABN 70 595 159 665**

NDCC has also resubmitted our updated financial statements for assessment as requested, and we remain committed to working collaboratively with the City of Salisbury to ensure the project's successful completion.

Sincerely,

Tom Zorich  
NDCC President



**MAJOR SPONSORS: PARAFIELD GARDENS COMMUNITY CLUB \***

**\* RED ROOSTER-MUNNO PARA \* BA SPORTS \* SPORTSPOWER ZORICH GROUP \* PALS LIQUOR \***

**\* BAROSSA BOY WINES \* THE SAFETY HUB \* IPERFORM SPORTS INURY CLINIC \* SEM CIVIL\***

**\*SAMARELLI PIZZA BAR \* MAWSON LAKES GOLF CLUB \* MISCHS MECHANICAL \***

<b>ITEM</b>	5.1.14
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Minor Capital Works Grant Program Application - Para Hills Football Club
<b>AUTHOR</b>	Sarah McEwen, Club Leasing Officer, City Infrastructure
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	Minor Capital Works Grant Program application has been received from the Para Hills Football Club and is presented for approval.

**RECOMMENDATION**

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:
  - a. The Para Hills Football Club (PHFC) in the amount of \$75,000 for the supply and installation of an electronic scoreboard at the Paddocks Reserve, Para Hills.
2. Notes that the 2024/25 budget allocation for Minor Capital Works is now expended and that a further eight submissions have been received for consideration.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. MCWG Application
2. Quote 1 - Scoreboard

**1. BACKGROUND**

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist clubs that provide sport, recreation and leisure opportunities to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the program is to provide opportunities to improve Council or club owned recreation assets and facilities in order to increase community participation in sport and recreation and enhance club sustainability.
- 1.3 The application received from Para Hills Football Club has been assessed to ensure that it meets the relevant criteria.
- 1.4 Quotes have been provided within the framework of the MCWG application and reviewed by the City of Salisbury to ensure the standard of integrity are met and adherence to current regulations.

## 2. EXTERNAL CONSULTATION / COMMUNICATION

### 2.1 Para Hills Football Club

## 3. DISCUSSION

3.1 Para Hills Football Club hold a current lease of a Council owned building and an executed licence with the City of Salisbury for the use of the playing areas located at The Paddocks, Para Hills.

3.2 The Para Hills Football Club provides junior and senior sporting and leisure opportunities to male and female participants with a total of 260 members.

3.3 The new electronic scoreboard is required to improve the gameday experience of players and spectators.

### **Project Overview**

- Supply and installation of new electronic scoreboard, including electrical connection.
- Commissioning and establishment of wireless technology for remote use and media play capabilities.

3.4 Consultation between the City of Salisbury and Para Hills Football Club has occurred to identify a suitable outcome within the constraints of the site. This project ensures the City of Salisbury's assets are upgraded to relevant standards and maintained in a fit for purpose condition. There will also be a benefit to the wider community with improved functionality for the ground to be used for community events and gatherings.

3.5 Para Hills Football Club has agreed to cover any costs above the allocated grant funding from either applicant contribution or from external funding programs.

3.6 Accordingly, an assessment of the financial capacity of the applicant to meet additional costs has been undertaken by staff. Based on the financial position of the applicant and value of the MCWGP grant, it is expected the Club will be able to meet its obligations and not be in financial hardship as a result of undertaking this project.

## 4. FINANCIAL OVERVIEW

4.1 The total minor capital works grant budget for the 2024/25 financial year is \$464,000 with \$150,000 allocated at the time of writing. Summary of Budget shown in the following table.

**Table 1. Summary of Commitments and Expenditure for the MCWG program 2024/2025**

Budget commencing 2024/25 FY		\$464,000	
Grant Application/Club	Grant Amount	Budget Balance	Resolved at Council (Date)
Northern Districts Woodworkers Shed – Spray booth	Category A \$75,000	\$389,000	22 July 2024
Salisbury International Soccer Club – Pitch fence	Category A \$75,000	\$314,000	22 July 2024
Northern Districts Cricket Club – Sight Screens	Category A \$75,000	\$239,000	
Volleyball SA – Perimeter Fencing and shade area	Category A \$75,000	\$164,000	
Para Hills Football Club – Electronic Scoreboard	Category A \$75,000	\$89,000	
Globe Derby Pony Club	Category C \$7,500	\$81,500	

- 4.2 Noting the allocation of a 20% contingency (\$92,000) required for Minor Capital Works Grants, these applications will exhaust the 2024/25 MCWG Budget.
- 4.3 Without additional funds for the current Financial Year, eight further proposals that have been received, will be required to be placed on hold until budget is made available.

## 5. CONCLUSION

- 5.1 It is recommended that the application to the 2024/25 Minor Capital Works Grant Program by the Para Hills Football Club at The Paddocks, Para Hills be approved for the amount of \$75,000 for the supply and installation of an electronic scoreboard.



# City of Salisbury - Minor Capital Works Grant Program Category A, B and C



Submitted on

Receipt number MCWGP69

Related form version 30

## Organisation Information

Name of the Club / Organisation: Para Hills Football and Sport Club Inc.

Club Incorporation Number OR ASIC Registration Number: A5338

Australian Business Number (ABN): 89702527998

Facility Name: Para Hills Football and Sport Club inc.

Facility Address: The Paddocks, Bridge Road, Para Hills, SA, 5096

Postal Address: PO Box 226, Para Hills SA, 5096

Person Responsible for the Grant: Simon Bramley

Role/Position within Club: President

Contact Email:

Contact Mobile:

## Club Membership

Male - Junior 145

Female - Junior 35

Social - Junior 0

Male - Senior 80

Female - Senior 0

Social - Senior 0

City of Salisbury - Minor Capital Works Grant Program Application

Total Membership:	80
Please provide membership numbers for the previous 3 seasons:	Seniors average (60 members over last 3 seasons) and Juniors average (160 members over last 3 seasons) - numbers increasing

## Funding Category

Category A – up to \$75,000 Clubs that meet one of the following may apply for Category A funding: have a current lease or sub-lease of a Council owned building; or

Category B – up to \$35,000

Category C – up to \$10,000

Which category of funding is being applied for? Category A - up to \$75,000

Have you sought, or intend to seek funds from another source for this project? No

If yes, please list the source/s and amount/s requested:

## About the Project

Name of Project: Paddocks Oval, Electronic Scoreboard

What does the project involve? We, the Para Hills Football Club and our sub licensee the Northern Districts Cricket Club are seeking a new and improved electronic scoreboard for our on field players and officials to view and reference during games, and also for our club members / spectators / volunteers and community to enjoy throughout games also. Our current scoreboard is old, small for it's current purposes and unsafe as we have had to secure our own steps etc. due to rotted wood in the past. The current scoreboard is also exposed to the elements for those manning the scoreboard in winter (football) and in summer (cricket). With our new clubrooms also now moving a little further away from the existing scoreboard it does become quite unreadable especially for those of our elderly life members or others with poor eyesight.

Are there any time constraints for the project? With our new shared facility expected to be ready in August 2023, ideally we would like to have the new scoreboard in place by the SA Amateur Football Leagues season commences again in March/April 2024.

Why is the project needed? The electronic scoreboard will assist in a number of ways. It will assist reducing work for our volunteers manning the scoreboard, it will also reduce risk to those manning the scoreboard through winter and summer months, it will especially increase the desire for more of our community to hopefully join our clubs after seeing the fantastic new clubrooms and surrounds which would include a new scoreboard.

How will the project increase participation opportunities for sport and recreation? The electronic scoreboard will assist in a number of ways. It will assist reducing work for our volunteers manning the scoreboard, it will also reduce risk to those manning the scoreboard through winter and summer months, it will especially increase the desire for more of our community to hopefully join our clubs after seeing the fantastic new clubrooms and surrounds which would include a new scoreboard.

2 of 4



City of Salisbury - Minor Capital Works Grant Program Application

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles?

The scoreboard is anticipated to assist our valuable volunteers with game day requirements to easily keep score, monitor game timings, sound siren's and much more. It will reduce the workloads, assist with errors, and suit our surroundings.

Apart from your organisation and its members, are there any other groups within the community that will benefit from the project?

Yes

Please indicate which group/s and how they will benefit:

Along with ourselves, the Para Hills Football Club we also see potential for the Northern Districts Cricket Club to utilize the scoreboard and we have in the past had other competitions reach out requesting potential use of our oval from SANFL Juniors Umpires (training), School Football, and more.

## Budget Information

Total Project Cost 75000

Club/Organisation's Contribution 0

Other grants / funds secured 0

MCWGP Amount Requested: 75000

Can the proposed works proceed if the full amount requested is not provided? No

Please upload a copy of the completed MCWGP Project Budget Form:

Quote 1

Quote 2

Quote 3

## Essential Documentation

Provide a Certificate of Incorporation demonstrating not-for-profit status

Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact

Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM

Where applicable supply evidence of cash support (e.g. recent bank statement)

A copy of building works drawings or concept plans for the

3 of 4

City of Salisbury - Minor Capital Works Grant Program Application

project

Provide photos that clearly demonstrate why the works are needed

Where applicable provide letters of support for the project from each of the user groups

Where applicable provide a letter/email from the head lessee supporting the application

Please upload any further information / documentation

### Application Declaration

On behalf of (Club/Organisation)

Para Hills Football and Sport Club Inc.

Name & Position (President/Chairperson)

Simon Bramley / President

Date of Signature

Signature 1

[Link to signature](#)

Name & Position (Representative 2)

Katie Bramley / Junior Registrar

Date of application

Signature 2

[Link to signature](#)

We agree to abide by the terms and conditions of funding

I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

City of Salisbury

21/7/24

Dear Steve,

Please find below our updated quote for the Paddocks Digital Scoreboard

<b>Digital Scoreboard</b>	<b>3.84 x 2.24m</b>
<p>Fabricate, supply and install Digital Scoreboard                  Size - 3840 x 2240mm (15.5:9 ratio)                  Pixel pitch - 8mm                  Brightness - Maximum 10,000 nits                  Gold wire, nationstar LEDs                  Aluminium Cabinet and Modules, convection cooled (Fan Free)</p> <p>Power draw: up to 20 amps @ 240 volts, or 10amps on two phases, third phase used for computers and controllers.</p> <p>Scoreboard set 3m Above Ground Level                  Protective Mesh to rear</p> <p>New Power Feed run through existing conduit and connected to new building                  Estimate 110m, 3 phase up to 32amps</p> <p><b>Roller shutter to suit</b></p> <p><b>Community Events Package</b>                  Screen controller upgraded to provide the ability to connect, other devices (ie computers, dvd players) to the screen. This does not include any speaker systems</p> <p><b>Point to Point internet connection,</b>                  Clubrooms to Scoreboard. The node.Sports software requires internet connection. This will enable internet at the scoreboard, but will not provide wifi.</p> <p><b>node.Sports Entry Package</b>                  NUC with nodeSports                  includes two sports and sponsors                  139dB Siren                  8 way Smart Power Controller                  Provides the ability to power on the screen, raise/lower the roller shutter and sound the siren from the software                  Does not include iPad</p> <p><b>node.Sports subscription</b>                  3 year node.Sports subscription - note does not include playHQ subscription</p> <p><b>Field Wifi</b>                  Wifi provided to the majority of the field. At existing sites we have achieved coverage of 160m from a single unit with line of sight. This will provide a reliable connection as the scoreboard controller moves around the field</p>	<b>\$82,610</b>
<b>In-Kind Sponsorship</b> On screen advertising with sponsors during games - 5 years	<b>-\$7,610</b>
<b>Total \$75,000</b>	

**IMPACTINSTALLS** 19 Vintage Rd / Underdale SA 5032 P 08 7220 1172 F 1300 123 581  
 E install@impactinstalls.com.au W impactinstalls.com.au ABN 18 135 292 910



**TRADING TERMS.**

All pricing excludes GST and CITB Levies  
All pricing subject to AUD to USD exchange rate of 0.66  
Pricing based on all works completed during normal trading hours.  
50% deposit, 30 days EOM.  
Quote valid for 30 days.  
Title of goods do not pass until paid in full.  
All other Impact Installs Terms and Conditions apply

Kind Regards



Travis Nickels





<b>ITEM</b>	5.2.1
	<b>COMMUNITY WELLBEING AND SPORT COMMITTEE</b>
<b>DATE</b>	22 October 2024
<b>HEADING</b>	Salisbury's Commonwealth Home Support Program update report
<b>AUTHOR</b>	Vesna Haracic, Manager Community Health & Wellbeing, Community Development
<b>CITY PLAN LINKS</b>	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.5 Our community is resilient and adaptive to change
<b>SUMMARY</b>	<p>This report provides recommendations for the future of Commonwealth Home Support Programme (CHSP) services beyond 2027 and information on the integration of CHSP funding into the proposed Support at Home program.</p> <p>Additionally, the report presents a review of transport and meal services as they relate to the City of Salisbury's CHSP-funded services.</p>

## RECOMMENDATION

### That Council:

1. Notes Salisbury's Commonwealth Home Support Programme update report (Item no 5.2.1, Community Wellbeing and Sport Committee, 22 October 2024).
2. Approves Administration to continue providing Commonwealth Home Support Programme (CHSP) funded services and to work on enhancing their effectiveness and efficiency beyond 2027.
3. Notes that Administration will monitor changes in Commonwealth aged care funding over the next two years, with staff providing Council with any relevant updates to inform the final decision on service delivery options for 2027 and beyond.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

#### 1.1 That Council:

1. *Notes the – "Analysis of performance of current CHSP services" on the future directions for CHSP funding (Attachment 1, Item No. 5.1.7, Community Wellbeing and Sports Committee, 16 April 2024)*
2. *Approves to continue to provide all the current services to 30 June 2027 - Transport, Meals, Domestic Assistance, Home Maintenance and Modifications, Social Support Individual and Social Support Groups services*
3. *Approves to continue monitoring changes to Commonwealth Aged Care funding over the next two years.*

4. *Requests the administration provide a report to the Community Wellbeing and Sport Committee with the proposal to maintain and enhance the delivery of current service levels outlined in part 2 beyond 2027.*
5. *Requests the administration to undertake a review of transport services model and meal services model and options to improve service delivery and to report back within six months.*

CARRIED 0670/2024

## 2. DISCUSSION

- 2.1 Reform of the Commonwealth funded aged care system commenced in 2021 following the delivery of the final report of the Royal Commission into Aged Care Quality and Safety, commonly known as the Aged Care Royal Commission (ACRC). Considerable changes have been made already with further reform scheduled for next 5 to 10 years.
- 2.2 The new Aged Care Bill 2024, introduced by the Australian Parliament in September 2024, brings significant reforms aimed at enhancing aged care services. Set to come into effect on July 1, 2025, the new Aged Care Act will replace the existing Home Care Packages Program with the Support at Home program. This reform is designed to assist older Australians in living independently for longer, offering tailored support through eight levels of ongoing funding, alongside options for home modifications and assistive technology.
- 2.3 For CHSP participants, there will be no immediate changes, as CHSP will transition to the Support at Home program no earlier than July 1, 2027. This gives current CHSP recipients more time before being integrated into the new framework, ensuring continuity of service without disruption.
- 2.4 These reforms are part of a broader effort to address the recommendations from the Royal Commission into Aged Care, with a focus on improving quality of care, affordability, and more personalised service.
- 2.5 Under the upcoming Support at Home program in the new Aged Care Act, care levels will shift from the current four-tier structure (Home Care Packages Levels 1–4) to a more detailed, needs-based model with 10 funding classifications. These classifications aim to provide more precise support based on individual requirements, encompassing both ongoing and short-term care needs.
- 2.6 For Local Governments, especially those managing CHSP services, the new Support at Home program under the Aged Care Act will bring notable changes and challenges.
- 2.7 The City of Salisbury provides low-level services, and we have begun planning how to align our programs with the new Support at Home structure, particularly in terms of funding, service quality, and administrative capacity.
- 2.8 The reforms impacting on community aged care also include the introduction of a new assessment arrangements, a risk proportionate regulatory system, new standards, and changed funding arrangements for residential and community aged care.



- 2.9 The detail of these changes is not finalised. However, from the information available, there are potential benefits for the City of Salisbury CHSP services, including:
- (a) Commencing 1 July 2024
    - A new Aged Care Act which set the regulatory and funding arrangements for aged care going forward, including regulatory models that use a risk proportionate approach
    - New assessment processes for all aged care funded services, in particular, amalgamation of assessment agencies into one agency and a new, better targeted assessment tool
    - New quality standards.
  - (b) Commencing 1 July 2025 – new Support at Home Program will be bringing together Home Care Packages, Short Term Restorative Care and respite programs
  - (c) Commencing 1 July 2027 – CHSP will be amalgamated into the Support at Home Program.
- 2.4 The new assessment arrangements should streamline eligibility and assessment processes and close some of the gaps for clients, which in turn should make it easier to support clients' access appropriate services and transition between different levels of care.
- 2.4 Risk proportionate regulation should reduce the compliance load in terms of reporting and standards monitoring on domestic assistance, home maintenance, transport and possibly meals. The extent of this reduction will depend on the final design of the Support at Home Program. At the present time the proposed model has one-on-one, and centre based social support services in a category which will not be subject to an audit.
- 2.5 The proposed funding changes present the greatest challenge for the City of Salisbury. The changes will amalgamate current community care funding, including the CHSP, into one, new Support at Home Program (SAH) which may be based solely on individualised funding. The potential move away from block funding will challenge the business model for CHSP services as an annual budget will not be “guaranteed” with an annual contract. This model is similar to the consumer directed cared model in the NDIS.
- 2.6 The SAH was originally scheduled to start from 1 July 2023 but has been continually delayed, which has created uncertainty. Further, growth funding has been paused during this time, putting additional pressure on existing services as demand grows.
- 2.7 While awaiting the final confirmation of the SAH, staff conducted an analysis of existing service levels, costs, and alignment with Council goals. This analysis was in response to the Council's recommendation to maintain and enhance the delivery of current service levels, review the transport services model, and evaluate the meal services model to identify options for improving service delivery.

2.8 This information will place the Council in a strong position to prepare for the forthcoming changes and inform recommendations for the future of these services beyond 2027, including the integration of CHSP funding into the proposed SAH Program.

#### 2.9 Current CHSP Services

The CHSP service types delivered by the City of Salisbury are Transport; Meals; Home Modifications; Domestic Assistance; Home Maintenance; Social Support Individual; and Social Support Groups.

#### **Home Modifications**

2.10 Despite challenges encountered since the transition to CHSP from HACC in 2015, including a decline in meeting contracted outputs, commendable efforts were made in negotiating the 2023-24 CHSP contract with the Commonwealth. These efforts successfully reallocated 25% of funding to other service types, showcasing adaptability amidst challenges.

#### 2.11 Occupational Therapy (OT) Assessments:

A critical requirement under CHSP, OT assessments face delays due to limited availability, compounded by higher NDIS rates, making the NDIS work more lucrative than CHSP. Private assessments, such as those for grab rail installations, are notably expensive, costing up to \$450 per assessment.

2.12 Operational tasks are predominantly subcontracted, rather than managed by Council. The program imposes significant administrative burdens, exacerbated by evolving funding requirements and complex stakeholder interactions.

2.13 Delays in service delivery, attributed to My Aged Care referrals and OT assessment backlogs, pose reputational risks, affecting user perceptions adversely.

2.14 Considering these challenges and the evolving service landscape, particularly with regards to OT assessments and specialised contractor utilisation, it is imperative to explore strategies for enhancing service efficiency and effectiveness

#### **Recommendations to maintain and enhance the delivery of current service levels for Home Modifications**

2.15 Strengthening partnerships with OT providers to streamline assessment processes and reduce delays is crucial. Additionally, investing in staff training to handle administrative complexities more efficiently can potentially reduce overhead costs associated with subcontracting.

2.16 Exploring customer demands for jobs that do not require OT assessment within the CHSP framework, and aligning them with existing capabilities and market demands, will diversify services. Implementing technology solutions to automate administrative tasks and improve communication with stakeholders will enhance service delivery speed and accuracy.

- 2.17 In July 2024, we implemented a new client management system to reduce administrative tasks, decrease time spent on Administration, and streamline reporting. By adopting these measures, Council can enhance service delivery effectiveness within the CHSP framework, ensuring continued relevance and positive stakeholder outcomes.

### **Domestic Assistance**

- 2.18 Although service levels have slightly declined over time, they have consistently exceeded our contracted outputs both before and since the transition to CHSP. The actual cost is higher than the CHSP unit price; however, it falls below that price after accounting for client contributions.
- 2.19 This service is delivered by a mix of Council and contract staff. Council staff - Community Support Workers conduct the initial service assessment and provide the first 3 to 6 visits. Subsequently, services are delivered by providers from the Salisbury Home and Community Services panel of independent contractors, and Council staff. Domestic assistance is provided on an ongoing or short-term basis.
- 2.20 Our mixed staff approach allows clients to adjust to the service while Council staff work with them using a wellness and reablement approach. This helps determine what clients can do independently and when they need assistance. It also provides staff with essential information for briefing the independent contractor.
- 2.21 It serves as an “entry” service, linking clients to other CHSP and Council services, including programs and activities at the Centres. Clients provide positive feedback about the service, which reflects well on Council. The service remains viable as long as the workforce is available. Demand for this service is high, and with additional funding, we could expand our services. The community expects us to continue providing this service.
- 2.22 While other Councils are opting to stop offering Domestic Assistance, we maintain a point of difference by providing both short-term and long-term assistance. Unlike other councils that subcontract all services to one provider, we use a mixed model with independent contractors.
- 2.23 The Salisbury Home and Community Services panel mainly comprises local independent contractors or small businesses, supporting local employment and amplifying the community benefit of grant funding.
- 2.24 Council procurement practices support an open expression of interest process for continuous registration of independent contractors. With the procurement team’s support, we’ve developed and implemented a comprehensive expression of interest package and evaluation process. The contracts are specific to CHSP service division and compliance.
- 2.25 In summary, this is a high-value service for clients that is viable under current arrangements and reflects well on Council.

**Recommendations to maintain and enhance the delivery of current service levels for Domestic Assistance**

- 2.26 Continue to provide CHSP Domestic Assistance while monitoring workforce arrangements for any changes. Monitor and apply for any extra funding for CHSP to enable us to enhance current service levels.

**Home Maintenance**

- 2.27 This is a high-demand service, with providers struggling to meet the needs. For example, in August 2024, most providers were closed on My Aged Care for this service. Most of the services provided under Home Maintenance include gardening, gutter cleaning, and general management of outside spaces. Home Maintenance is often one of the first areas where people seek support.
- 2.28 Council delivers the service with a 0.5 FTE Garden Maintenance worker, a range of independent contractors, and a small group of volunteers.
- 2.29 Clients highly value Council delivering this service because they trust Council to vet the people providing it. This service acts as an entry point, linking clients to other Council services, including programs and activities provided by the Centres. Maintaining a well-kept home contributes to clients' dignity and pride, aligning well with Council's aims.
- 2.30 The main challenge with this service is cost. Client contributions are necessary to stay within the CHSP unit price, but these contributions can vary. For instance, in the last months of 2023-24 financial year, the total client contributions were lower than expected, possibly due to larger jobs where the costs were higher and the relative contribution lower. Costs are also impacted by contractor rates, with some long-term contractors increasing their rates due to high CPI and increased fuel and material costs.

**Recommendations to maintain and enhance the delivery of current service levels for Home Maintenance**

- 2.31 Continue to provide Home Maintenance services while monitoring costs and existing contract arrangements. This is a high-value service, however, to remain viable, costs need to be managed, likely by increasing client contributions.

**Social Support Individual**

- 2.32 Flexibility provisions have allowed Social Support Individual (SSI) outputs to support other service types, such as domestic assistance and home maintenance. In the 2022-23 CHSP contract, funding for SSI services was reduced and reallocated to domestic and home maintenance services. The actual cost of SSI services is significantly higher than the CHSP unit price, even considering client contributions. This high cost is linked to low outputs and fixed labor costs.
- 2.33 Most of SSI services involve taking people shopping, although it is also available for linking individuals to community activities. The service is provided by Council Community Support Workers or volunteers, with contractors only occasionally used.

**Recommendations to maintain and enhance the delivery of current service levels for Social Support Individual**

- 2.34 Continue to provide Social Support Individual services. The current allocation is small but potentially useful if the following challenges are addressed:
- Lack of Referrals: Regional Assessment Agencies (RAAs) are not referring clients to Council for SSI services despite efforts to promote it. The rise in Home Care Packages may have reduced demand for this service type. Before the introduction of My Aged Care in 2013 and CHSP in 2015, clients approached Council directly, but the new system can be a barrier, especially for SSI support.
  - Unit costs are high due to fixed labor costs and low outputs. Increased referrals could reduce unit costs.
- 2.35 To address these challenges, it is suggested to advocate for SSI referrals to help clients navigate into different service types (e.g., transitioning from SSI to Social Support Group services). This service type is seen as important to retain, at least temporarily, given uncertainties around the new Support At Home Program.

**Social Support Groups**

- 2.36 Outputs have been declining for some time and were significantly impacted by COVID-19 but are improving, particularly in the early part of 2023/24. The 2023/24-unit price has improved the financial situation, making the service viable if compliance with the contracted outputs is achieved.
- 2.37 Social Support Groups services are delivered through Council's Seniors Centres. A Review of Centre-Based Services conducted in 2023-24 found that current services contribute to positive aging for residents. While the programs generally align with clients' needs and preferences, they could be enhanced by increasing flexibility and responsiveness. Efforts are needed to change the perception of the Centres from being places for "old people" to being centres of positive aging. Client engagement in all aspects of service delivery will help achieve this change.

**Recommendations to maintain and enhance the delivery of current service levels for Social Support Groups**

- 2.38 Continue to provide Social Support Individual Groups.
- 2.39 There is a need to improve record-keeping for participation in activity to change the perception of the Centres. Practices and processes for encouraging people to register with CHSP need improvement.

**Reviews were undertaken of**

- 2.40 Transport services model
- 2.41 Meals Services model to ensure it meets current needs and can be delivered within budget

**Transport**

- 2.42 Transport outputs have fluctuated, particularly during COVID-19 restrictions, but have improved in 2022/23. The 2022/23 actual cost after client contributions was less than the 2023/24-unit price. Client contributions are essential for meeting costs for this service (fees range from \$5 to \$20 per two-way trip, based on the purpose and distance). The transport service consistently delivers more than the contracted outputs.
- 2.43 Clients use this service for getting to and from medical appointments, places of interest, shopping centres, and group programs. Services are provided by a mix of volunteer drivers, contractors (e.g., taxis), and occasionally external bus hire with drivers for trips.
- 2.44 The value of this service includes:
- Socialisation, it provides opportunities for clients to socialise and make connections. Access to transport is explored during the onboarding process for CHSP services.
  - Independence- Enables people to get out into the community, promoting independence and reducing reliance on family or others.
  - Local Business Support- Using local contractors (e.g., taxi services) supports local businesses and helps clients become familiar with these businesses.
- 2.45 Entry Service:
- It serves as an entry point from which clients can be linked to other Council services, including programs and activities at the Senior and Community Centres.
- 2.46 Challenges facing this service type:
- Increasing Costs - An increase in the CHSP unit cost was negotiated for 2022/23 to meet rising costs, but such increases cannot be guaranteed in the future.
  - Continuing Demand - Demand consistently outstrips contracted CHSP outputs against the annual grant funding. Additional demand is met by the City of Salisbury's \$100,000 annual additional budget allocation and reliance on volunteer drivers.
  - Accessing Volunteers - Finding volunteer drivers is becoming increasingly difficult. Volunteers may also avoid certain types of trips, such as to the city, especially if they have to wait for clients' return trips. Continuation of the current transport outputs is not achievable without volunteers.
  - Taxi Concessions- People eligible for SA Government taxi concessions may prefer using the less expensive Council transport system, increasing the load on Council.

#### 2.47 Potential Unintended Consequences:

- Clients might become less independent if transport is always provided rather than encouraging other options, like using existing support networks or public transport. These aspects could be better managed at the assessment level through My Aged Care and the Regional Assessment Agencies.

#### 2.48 Administration:

- The service has a high administrative load, which may be lightened with the introduction of the new Customer Management System (CMS).

2.49 Despite these challenges, this service is necessary for addressing a real need among older Salisbury residents. However, the business model needs to be reviewed ongoing to address the identified challenges.

### **Recommendations to maintain and enhance the delivery of current service levels for Transport**

2.50 Continue to provide CHSP transport services. Continuously review the transport service model to ensure it is effectively targeted and efficiently managed, including the use of volunteers and contractors. Maintain Council funding at least at current levels.

### **Meals**

#### Key Points

2.51 Meals services cost more to deliver than the funding received, even with client contributions. Demand for this service has been decreasing over time. Data suggests a connection between group activities and the meals service for some clients.

### **Discussion**

2.52 The meals service operates from Jack Young Centre, Para Hills Seniors Centre, and Pine Lakes Seniors Centre. It provides fresh, on-site cooked meals and frozen meals to:

- Offer nutritious food to those in need of a meal.
- Provide the opportunity for a social dining experience.
- Create a connection to and attract clients to other center-based services.
- The preparation, serving style, and resources supporting the service vary across the Centres.

2.53 According to survey results, there appears to be a connection between meals services and attendance at group programs. However, it is unclear if meals attract clients to the centres or if they are a convenient complement to the centres' programs.

### **Challenges**

#### 2.54 Cost

- The service costs more to provide than the funding received, partly due to staffing cost.

- Para Hills and Pine Lakes Centre primarily relies on volunteers for meal services but struggles to find skilled volunteers for meal preparation.

#### 2.55 Service Style:

Feedback from the Review of Centre-Based Services identified several concerns, particularly at Jack Young Centre:

- Areas for improvement in menu offerings and food presentation.
- Not responsive to specific dietary requests.
- Lack of lighter, snack, or café-style offerings.
- Lack of opportunities for casual dining and socialisation.
- Dining area at Jack Young Centre needs rethinking in terms of use and appearance.
- Funding and Guidelines - Numerous standards and guidelines related to food services are becoming increasingly challenging to meet.

#### Summary

2.56 While clients value the meals service, it is not viable in its current form and faces several challenges.

#### Recommendations to maintain and enhance the delivery of current service levels for Social Support

2.57 Continue the meals services but take action to increase outputs and reduce costs.

2.58 Review the meals program to include:

- How it fits into the goal of increasing social connection.
- Client perspectives and preferences.
- Service style (formal vs. less formal).
- Flexibility and responsiveness of the menu.
- Staffing and other costs.
- Consider an alternative model – light meals; a kiosk/café style option
- Alternatives, such as sub-contracting.

### 3 CONCLUSION

3.1 The ongoing aged care reform presents several challenges for the Council, particularly regarding which services to continue until the new Support At Home (SAH) Program begins on 1 July 2027

3.2 The analysis of current performance for CHSP-funded services indicates that Council should:

- Continue to deliver the full scope of services currently delivered
- Monitor service costs and outputs
- Implement and monitor enhancements as outlined in the recommendations for each service type.
- Continue to monitor changes in Commonwealth aged care funding over the next 2 years to inform the final decision on service delivery for 2027.