



## **AGENDA**

**FOR URBAN SERVICES COMMITTEE MEETING TO BE HELD ON  
21 OCTOBER 2024 AT THE CONCLUSION OF THE FINANCE AND CORPORATE  
SERVICES COMMITTEE  
IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,  
34 CHURCH STREET, SALISBURY**

### **MEMBERS**

Cr S Ouk (Chairman)  
Mayor G Aldridge (ex officio)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr A Graham  
Cr M Mazzeo  
Cr S Reardon

**REQUIRED STAFF** Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco

### **APOLOGIES**

### **LEAVE OF ABSENCE**

### **PRESENTATION OF MINUTES**

Presentation of the Minutes of the Urban Services Committee Meeting held on 16 September 2024.

**REPORTS**

*Administration*

4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 14 October 2024..... 11

4.0.2 Future Reports for the Urban Services Committee ..... 17

*For Decision*

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4.1.2 Pump Tracks - Proposed Locations and Scope of Work for Four New Tracks ..... 31

4.1.3 Salisbury Heights Traffic Management - Update Report..... 41

4.1.4 New Lease Agreement for existing Direk Produce Lease, Edinburgh Road Drainage Reserve ..... 51

4.1.5 Office for Recreation, Sport and Racing - Community Recreation and Sport Facilities Program..... 57

4.1.6 Salisbury Memorial Park and Mausoleum Building Renewal Works ..... 65

*For Information*

4.2.1 Asset Management Updates - Sport Lighting, Briges and Ornamental Lakes (Further Information Report in relation to Item AMSC2 from the Asset Management Sub Committee Meeting held on 7 October 2024)..... 67

**QUESTIONS ON NOTICE**

There are no Questions on Notice.

**MOTIONS ON NOTICE**

US-MON1 Motion on Notice Cr Buchanan: Building and Wayfinding Signage for Parafield Gardens Recreation Centre and City Gateway Signage on Port Wakefield Road..... 69

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Updates)*

**ORDERS TO EXCLUDE THE PUBLIC**

**4.4.1 Tenancy Matter - Salisbury  
Recommendation**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Urban Services Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.

On that basis the public's interest is best served by not disclosing the **Tenancy Matter - Salisbury** item and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Urban Services Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

**CLOSE**





**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA  
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON**

**16 SEPTEMBER 2024**

**MEMBERS PRESENT**

Cr S Ouk (Chairman)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr A Graham  
Cr M Mazzeo  
Cr S Reardon

**OBSERVERS**

Cr K Grenfell *from 6.59pm*  
Cr P Jensen *from 7.13pm*

**STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
A/General Manager City Infrastructure, Mr C Haskas  
A/General Manager Community Development, Ms V Haracic  
A/General Manager City Development, Ms S Klein  
Governance Support Officer, Ms M Prasad  
Assessment Manager, Mr C Zafiroopoulos  
Manager Community Experience, Ms C Kroepsch  
Organisational Development Lead, Mr R Scholtz  
Team Leader Open Space Assets & Urban Streetscape, Mr C Johansen  
Manager Infrastructure Design & Delivery, Mr J Collins  
Manager People & Performance, Ms K Logan  
Club Leasing Officer, Ms S McEwen

The meeting commenced at 6.39pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

## **APOLOGIES**

An apology has been received from Mayor G Aldridge who was attending the Governance and Compliance Committee meeting being held concurrently.

## **LEAVE OF ABSENCE**

Nil.

## **PRESENTATION OF MINUTES**

Moved Cr M Mazzeo  
Seconded Cr S Reardon

The Minutes of the Urban Services Committee Meeting held on 19 August 2024, be taken as read and confirmed.

**CARRIED**

## **REPORTS**

### *Administration*

#### **4.0.1 Future Reports for the Urban Services Committee**

Moved Cr S Reardon  
Seconded Cr A Graham

That Council:

1. Notes the report.

**CARRIED**

### *For Decision*

#### **4.1.1 Re-use and Recycle Hubs in our Community Centres**

Moved Cr B Brug  
Seconded Cr C Buchanan

That Council:

1. Approves the 6-month trial of establishing one recycling hub at Mawson Lakes Library, commencing in November 2024, to coincide with the National Recycling Week.
2. Notes that Administration will present a report to the Urban Services Committee in August 2025 with the findings of the 6-month recycle hub trial at Mawson Lakes Library.

**CARRIED**

**4.1.2 Capital Works Program - August 2024**

Moved Cr C Buchanan  
Seconded Cr M Mazzeo

That Council:

1. Approves the program amendments for PR22852 SAMP: Bus Shelter and Bus Stop Improvement Service Continuity Program as outlined within paragraph 3.5 of the report (Item 4.1.2 – Capital Works Program – August 2024, Urban Services Committee, 16 September 2024) with no impact to the program budget.
2. Approves the removal of Ponton Street, Salisbury, and Lincoln Avenue, Salisbury East, from within PR13952 School Zones and Pedestrian Crossings Service Continuity Program with their associated budgets of \$84k being retained within the program to support the delivery of pedestrian crossing upgrades at Mortess Street, Brahma Lodge, and Casuarina Drive, Parafield Gardens.
3. Approves a non-discretionary 2024/25 first quarter budget review of \$500k to support traffic flow and improvements currently being developed for the Harry Bowey, Salisbury Park Precinct.

**CARRIED**

**4.1.3 Sub Committee Meeting Schedule Order**

Moved Cr C Buchanan  
Seconded Cr A Graham

That Council:

1. Approves for the Asset Management Sub Committee to be listed as the first meeting scheduled for Sub Committee weeks.

**CARRIED**

*For Information*

**4.2.1 Sportsfield Lighting - Decommissioning and replacement**

Moved Cr C Buchanan  
Seconded Cr S Reardon

That Council:

1. Notes the immediate removal of the light poles at Creaser, Lindblom and Unity Parks, as they are at risk of imminent failure.
2. Approves a 2024/25 Second Quarter Non-Discretionary Budget Bid of \$300,000 to enable the replacement of a two-pole lighting system (poles, luminaires and wiring) at Creaser Reserve and the replacement of the single pole and luminaires at Lindblom Park Soccer as listed in the report (Item 4.2.1 – Sportsfield Lighting – Decommissioning and replacement – Urban Services Committee, 16 September 2024).

**CARRIED**

**QUESTIONS ON NOTICE**

There were no Questions on Notice.

**MOTIONS ON NOTICE**

There were no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business Items.



## ORDERS TO EXCLUDE THE PUBLIC

### 4.4.1 New Lease Agreement for existing Genus Services Lease - Research Road, Pooraka

Moved Cr A Graham  
Seconded Cr S Reardon

*That the Urban Services Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 4.4.1 New Lease Agreement for existing Genus Services Lease – Research Road, Pooraka with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *A/General Manager City Infrastructure*
- *General Manager Community Development*
- *A/General Manager City Development*
- *Governance Support Officer*
- *Assessment Manager*
- *Manager Community Experience*
- *Organisational Development Lead*
- *Team Leader Open Space Assets & Urban Streetscape*
- *Manager Infrastructure Design & Delivery*
- *Manager People & Performance*
- *Club Leasing Officer*

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the New Lease Agreement for existing Genus Services Lease – Research Road, Pooraka item and discussion at this point in time.*

**CARRIED**

**4.4.2 Upgrade of Salisbury Downs Oval Clubroom**

Moved Cr A Graham  
Seconded Cr S Reardon

*That the Urban Services Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 4.4.2 Upgrade of Salisbury Downs Oval Clubroom with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *A/General Manager City Infrastructure*
- *General Manager Community Development*
- *A/General Manager City Development*
- *Governance Support Officer*
- *Assessment Manager*
- *Manager Community Experience*
- *Organisational Development Lead*
- *Team Leader Open Space Assets & Urban Streetscape*
- *Manager Infrastructure Design & Delivery*
- *Manager People & Performance*
- *Club Leasing Officer*

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- *non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Upgrade of Salisbury Downs Oval Clubroom** item and discussion at this point in time.*

**CARRIED**

The meeting moved into confidence at 6.54pm.

The meeting moved out of confidence and closed at 7.30pm.

CHAIRMAN.....

DATE.....

**ITEM** 4.0.1

**URBAN SERVICES COMMITTEE**

**HEADING** Recommendations of the Asset Management Sub Committee meeting held on Monday 14 October 2024

**AUTHOR** Heather Prasad, PA to GM City Infrastructure, City Infrastructure

**CITY PLAN LINKS** 1.1 Our City is attractive and well maintained  
4.2 We deliver quality outcomes that meet the needs of our community

**SUMMARY** The minutes and recommendations of the Asset Management Sub Committee meeting held on Monday 14 October 2024 are presented for Urban Services Committee's consideration.

**RECOMMENDATION**

That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee Minutes of the meeting held on 14 October 2024 and that the following recommendations contained therein be adopted by Council:

**AMSC1 Future Reports for the Asset Management Sub Committee**

That Council:

1. Notes the report.

**AMSC2 Asset Management Updates - Sport Lighting, Bridges and Ornamental Lakes**

That Council:

1. Notes the report.
2. Requests Administration provide a further information report to the Urban Services Committee, 21 October 2024 providing an update on costings on an ornamental fountain and an aerator at Springbank Waters.

**AMSC-OB1 New Playspace and Upgrade Program Budget**

That Council:

1. Notes the community consultation on the Mario Reserve Playspace that occurred in 2022 and that Council proceeds with the Mario Reserve Playspace to be included in the 2025/26 program with the inclusion of a non-discretionary bid of \$300k.
2. Notes the community consultation on the Metala Reserve Playspace that occurred in 2022 and that Council proceeds with the Metala Reserve Playspace to be included in the 2025/26 program with the inclusion of a non-discretionary bid of \$300k inclusive of a fence along the section of Burton Road.

3. Requests Administration bring back a further report to the Asset Management Sub Committee with a proposed New Playspace and Upgrade Program for consideration to be included in 2025/26 business planning and budget process.

### **ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Minutes Asset Management Sub Committee - 14 October 2024



**MINUTES OF ASSET MANAGEMENT SUB COMMITTEE MEETING HELD IN  
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON  
14 OCTOBER 2024**

<b>MEMBERS PRESENT</b>	Cr A Graham (Chairman) Mayor G Aldridge (ex officio) Cr C Buchanan Cr D Hood
<b>OBSERVERS</b>	Cr K Grenfell Cr M Mazzeo
<b>STAFF</b>	Chief Executive Officer, Mr J Harry General Manager City Infrastructure, Mr J Devine Deputy Chief Executive Officer, Mr C Mansueto General Manager Community Development, Mrs A Pokoney Cramey General Manager City Development, Ms M English Manager Governance, Mr R Deco Governance Support Officer, Ms M Prasad Manager Strategic Development Projects, Ms S Klein Development Manager, Ms J Owen Manager Community Experience, Ms C Kroepsch Manager People & Performance, Ms K Logan Team Leader Open Space Assets & Urban Streetscape, Mr C Johansen

The meeting commenced at 6.30pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Apologies have been received from Cr P Jensen and Cr S McKell.

**LEAVE OF ABSENCE**

Nil.

**PRESENTATION OF MINUTES**

Moved Mayor G Aldridge  
Seconded Cr D Hood

The Minutes of the Asset Management Sub Committee Meeting held on  
12 August 2024, be taken as read and confirmed.

**CARRIED**

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**REPORTS****AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr C Buchanan  
 Seconded Cr D Hood

That Council:

1. Notes the report.

**CARRIED****AMSC2 Asset Management Updates - Sport Lighting, Bridges and Ornamental Lakes**

Moved Cr C Buchanan  
 Seconded Cr A Graham

That Council:

1. Notes the report.
2. Requests Administration provide a further information report to the Urban Services Committee, 21 October 2024 providing an update on costings on an ornamental fountain and an aerator at Springbank Waters.

**CARRIED****QUESTIONS ON NOTICE****AMSC-QON1 Question on Notice: Deputy Mayor, Cr Chad Buchanan - Mario Drive Playspace**

At its meeting held on Monday, 12 August 2024 Cr Buchanan asked a question without notice in relation to the status of the Mario Drive additional Playspace considerations.

The General Manager City Infrastructure took the question on notice and the Chairman allowed for the reply to be given at the next meeting of the Sub Committee.

**Administration Response**

Community consultation for a proposed new playground at Mario Reserve was undertaken in late 2022. Due to the shortfall in renewal funding for Playspaces Council resolved, in August 2022, that for 2022/23 and beyond to reallocate the funding program for major upgrades of playgrounds to renewal. Consequently, the proposed new Playspace at Mario Reserve was put on hold, with funding diverted to renewal. There is currently no funding in Council's Long Term Financial Plan to undertake these works.

**MOTIONS ON NOTICE**

There were no Motions on Notice.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update).*

**AMSC-OB1 New Playspace and Upgrade Program Budget**

Moved Cr C Buchanan  
Seconded Cr D Hood

That Council:

1. Notes the community consultation on the Mario Reserve Playspace that occurred in 2022 and that Council proceeds with the Mario Reserve Playspace to be included in the 2025/26 program with the inclusion of a non-discretionary bid of \$300k.
2. Notes the community consultation on the Metala Reserve Playspace that occurred in 2022 and that Council proceeds with the Metala Reserve Playspace to be included in the 2025/26 program with the inclusion of a non-discretionary bid of \$300k inclusive of a fence along the section of Burton Road.
3. Requests Administration bring back a further report to the Asset Management Sub Committee with a proposed New Playspace and Upgrade Program for consideration to be included in 2025/26 business planning and budget process.

**CARRIED**

**CLOSE**

The meeting closed at 6:52pm.

CHAIRMAN.....

DATE.....

Minutes - Asset Management Sub Committee Meeting - 14 October 2024

Item 4.0.1 - Attachment 1 - Minutes Asset Management Sub Committee - 14 October 2024





<b>ITEM</b>	4.0.2
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	21 October 2024
<b>HEADING</b>	Future Reports for the Urban Services Committee
<b>AUTHOR</b>	Corina Allen, City Infrastructure Administration Coordinator, City Infrastructure
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This item details reports to be presented to the Urban Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

**RECOMMENDATION**That Council:

1. Notes the report.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

**2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 Nil.

**3. DISCUSSION**

The table below outlines the reports to be presented to the Urban Services Committee as a result of a Council resolution:

Meeting - Item	Heading and Resolution	Officer
25/05/2020 6.0.3-IBDSC2	<b>Update on the Proposed Dry Creek Project</b> 2. A Dry Creek project business case be presented to Council, following successful completion of the Dry Creek Stormwater Management Plan (SMP) and a community/ stakeholder engagement process.	Bruce Naumann
<b>Due:</b>	June 2025	
24/05/2021 4.1.2	<b>Clayson Road and Frost Road Speed Limit Increase</b> 3. Council consider speed limits across the road network, particularly with respect to arterial and sub-arterial roads as part of a review of the Integrated Transport Plan to be undertaken by the end of 2023.	John Devine
<b>Due:</b>	June 2025	

<b>Meeting - Item</b>	<b>Heading and Resolution</b>	<b>Officer</b>
<b>27/02/2023</b> MWON2	<b>Ingle Farm Soccer Club</b> 2. That staff provide a report to the Urban Services Committee no later than April 2023.	Jon Foong
<b>Due:</b>	September 2024	
<b>Deferred:</b>	November 2024	
<b>Reason:</b>	Administration are meeting with key stakeholders in October on the possible shared use of the Ingle Farm Primary School oval by sporting clubs and will report back in November 2024.	
<b>26/06/2023</b> US-MWON3	<b>Motion Without Notice: Lighting up the Salisbury Community Hub</b> 1. Requests the Administration to bring back a report to the Urban Services Committee by August 2023 on the current lighting capabilities of the City of Salisbury Community Hub. 2. Requests that this report also includes options and cost estimates on improved lighting capability to light up the entire Community Hub building in specific colours for special occasions and events.	Michael Pavlovich
<b>Due:</b>	November 2024	
<b>28/08/2023</b>	<b>Street Tree Inspections and Pruning Program 2023/24</b>	
4.1.7	2. Requests the Administration to undertake a review of the service level and service methodology of tree services and pruning services and provide a further report by March 2024; this report to include costs and options of an annual, bi-annual and five yearly program.	Mark Purdie
<b>Due:</b>	October 2024	
<b>Deferred:</b>	March 2025	
<b>Reason:</b>	Administration are undertaking an assessment on the current service methodology and provide recommendations on future programs.	
<b>25/09/2023</b> 4.1.4	<b>Proposed Road Closure - Portion of Glenarborn Court, Para Hills</b> 3. Notes that a further report be presented to Council after the statutory notice period has elapsed for consideration of any objections received and whether to proceed with a Road Process Order under Section 15 of the Roads (Opening and Closing) Act 1991.	Emma Robinson
<b>Due:</b>	November 2024	
<b>26/2/24</b> 4.4.1	<b>Department for Energy and Mining Request for Information - Community Battery Sites</b> Council previously resolved that this matter be kept in confidence.	Lara Daddow
<b>Due:</b>	November 2024	
<b>26/2/24</b> MON1	<b>Facility Upgrade Cockburn Green Soccer Facility</b> 1. Requests Administration to engage with the following Clubs: Cockburn Green Soccer Facility Brahma Lodge; and Licensed Club Darts, 36 Goddard Dr, Salisbury Park; and relevant Ward Councillors to understand their respective infrastructure requirements; and	Jon Foong

Meeting - Item	Heading and Resolution	Officer
	<p>2. Requests that Administration presents a report to the June 2024 Urban Services Committee on the cost estimates to deliver the desired improvements, as well as information relating to the current condition, maintenance schedule, recently completed works and any planned future upgrades to the facilities.</p> <p><b>Due:</b> September 2024</p> <p><b>Deferred:</b> November 2024</p> <p><b>Reason:</b> Administration are organising further consultation with Club representatives and Ward Councillors in relation to the needs of the Club and will report back in November 2024.</p>	
<b>25/3/24</b>	<b>Mawson Lakes Yacht Club – Terrace Area Access</b>	Craig Johansen
4.1.1	<p>2. a. investigate a viable location (within the vicinity of the Mawson Lakes Model Yacht Club), costing and design options for the installation of a viewing area and public toilet facility on Sir Douglas Mawson Lake for use of the Mawson Lakes Model Yacht Club and other users of the facility and the general public.</p> <p>b. liaise with the State Member for Florey to determine potential grant funding opportunities for the delivery of the works; and report back to the Urban Services Committee by June 2024.</p> <p><b>Due:</b> October 2024</p> <p><b>Deferred:</b> December 2024</p> <p><b>Reason:</b> Administration is continuing to investigate options and are in discussions with Endeavour College and the Yacht Club, and will report back in December 2024.</p>	
<b>25/3/24</b>	<b>BMX Upgrade Parafield Gardens</b>	Rob Hutchison
MON2	<p>1. Requests the Administration to present a report to the Urban Services Committee in August 2024 with options and associated costs on the upgrade of the BMX track at Parafield Gardens.</p> <p><b>Due:</b> September 2024</p> <p><b>Deferred:</b> November 2024</p> <p><b>Reason:</b> Administration are investigating how upgrades to the BMX track would integrate with the whole site, including the recreation centre as well as any potential impact on the Kings Road site, and will report back in November 2024.</p>	
<b>22/4/24</b>	<b>Drink Container Deposit Refund Scheme</b>	Elizabeth MacGillivray
4.1.4	<p>1. Approves a 6-month trial of Direct Collect at Bagster Community Centre, with available funds from the collected container deposits going to Puddle Jumpers, as a partnered charity/community group with an existing connection to the site. A report on the trial is to be provided to the Urban Services Committee at the end of the six months trial to include potentially extending the service to other community centres and other appropriate sites.</p> <p><b>Due:</b> November 2024</p>	

<b>Meeting - Item</b>	<b>Heading and Resolution</b>	<b>Officer</b>
<b>22/4/24</b> CNL-MON1	<b>Para Hills Oval Facilities</b> 1. Requests the Administration to present a report with a concept design and costing estimates on a joint club room and change room facility at Para Hills Oval (off Nelson/Murell Road), including opportunities for applicable state/federal grant funding opportunities.	Rob Hutchison
<b>Due:</b>	November 2024	
<b>27/5/2024</b>	<b>Road Safety Project Plan</b>	Chris Haskas
4.1.2	1. Approves pole mounted Speed Indication Units across selected school zones, and the listed sites in section 3.12 of this report (Item 4.1.2, Road Safety Project Plan, Urban Services Committee, 20 May 2024), over a two (2) year period, with a progress report on the outcome of the trials presented to Council after six (6) months.	
<b>Due:</b>	November 2024	
<b>27/5/2024</b>	<b>Pooraka Sports and Community Club, Lindblom Park, Pooraka</b>	Kate George
US-MWON2	4. Requests that Administration prepare a report for Council to provide information on the provision of a loan or grant up to the amount of \$300K to the Club and any implications that need to be considered by Council. As part of the report, the administration undertake discussions with the Club to understand the required works the Club proposes to undertake to its clubrooms – noting that the Clubrooms are owned by the Pooraka Sport and Community Club.	
<b>Due:</b>	December 2024	
<b>27/5/2024</b>	<b>Pooraka Sports and Community Club, Lindblom Park, Pooraka</b>	Jon Foong
US-MWON2	5. Requests the Administration to bring back a further report on options to support soccer at Lindblom Park Reserve including consideration of new clubroom facilities or changeroom facilities using the remainder of the budget with the Football Federation and State and Federal Government funding opportunities.	
<b>Due:</b>	December 2024	
<b>27/5/2024</b>	<b>Road Closure Portion of Port Wakefield Road, Globe Derby Park</b>	Tim Starr
<b>MWON2</b>	5. Notes that in the event objections are made on the road closure, a further report will be presented to Council following the public consultation period for consideration of any objections.	
<b>Due:</b>	November 2024	
<b>27/5/2024</b>	<b>Reduction of Speed limit on Shepherdson Road</b>	Tony Calandro
MWON2	1. Bring back a report to Urban Services Committee by September 24 regarding the Reduction of speed limit from 50km/h to 40km/h on Shepherdson Road, Parafield Gardens, for the section Salisbury Highway to Martins Road	
<b>Due:</b>	September 2024	

Meeting - Item	Heading and Resolution	Officer
<b>Deferred:</b>	November 2024	
<b>Reason:</b>	Administration is currently seeking further advice from the Department of Infrastructure and Transport regarding speed limit regulations and their implementation along Shepherdson Road, Parafield Gardens.	
<b>24/6/24</b> 4.4.3	<b>St Kilda Tackle and Tucker</b> Council have previously resolved for this matter to be kept in confidence.	Emma Robinson
<b>Due:</b>	October 2024	
<b>26/08/24</b> 4.1.4	<b>Free Organic Waste Drop Off Scheme</b> 2. Requests Administration to bring back a further information report by November 2024 with costings based on a model that allows City of Salisbury residents to dispose a trailer of green waste once a year. 3. Notes that Administration are undertaking a waste audit in the 2024/2025 Financial Year (FY) to better understand waste generation and consider opportunities for more reuse of materials in the City. This audit forms an important component of work to develop a waste management strategy for Council's operations and the City.	Elizabeth MacGillivray
<b>Due:</b>	November 2024	
<b>26/08/24</b> 4.1.1	<b>Sir Douglas Mawson Lake – Lake Infrastructure (Resulting from Item 4.1.1 Capital Works, July 2024)</b> 5. Request a future report to be presented by December 2024 outlining the overall structural integrity and potential maintenance works required at Sir Douglas Mawson Lakes, as part of the Asset Management Plan for ornamental lakes within City of Salisbury.	Chris Haskas
<b>Due:</b>	December 2024	
<b>26/08/2024</b> 4.1.6	<b>Proposed Revocation of Community Land Classification – Rundle Reserve</b> 6. Notes that following community consultation a further information report will be presented to Council on the status of the revocation process.	Tim Starr
<b>Due:</b>	January 2025	
<b>23/09/2024</b> <b>MON1</b>	<b>Motion on Notice: Cr L Brug: Single Use Dog Parks</b> 2. Requests Administration to present a report within five months to the Urban Services Committee examining the concept and viability of “single use and shared” Dog Parks. The report is to include information relating to how Council may control the use of the single use dog park focusing on rules on who may use it and for how long. 3. Requests that this report includes costings and evaluates which existing dog parks or planned dog parks in the City of Salisbury could have an additional section for “single and shared use.	John Darzanos
<b>Due:</b>	February 2025	

<b>Meeting - Item</b>	<b>Heading and Resolution</b>	<b>Officer</b>
<b>23/09/2024</b>	<b>Upgrade of Salisbury Downs Oval Clubroom</b>	Jarred Collins
<b>4.4.2FI</b>	Council previously resolved that this matter be considered in confidence.	
<b>Due:</b>	January 2025	
<b>23/09/24</b>	<b>Re-use and Recycle Hubs in our Community Centres</b>	Elizabeth MacGillivray
<b>4.1.1</b>	2. Notes that Administration will present a report to the Urban Services Committee in August 2025 with the findings of the 6-month recycle hub trial at Mawson Lakes Library.	
<b>Due:</b>	August 2025	

#### 4. CONCLUSION

- 4.1 Future reports for the Urban Services Committee have been reviewed and are presented to Council for noting.

**ITEM** 4.1.1  
**URBAN SERVICES COMMITTEE**

**DATE** 21 October 2024

**HEADING** Capital Works Program - September 2024

**AUTHOR** Christy Martin, Team Leader Project Support, City Infrastructure

**CITY PLAN LINKS**  
1.1 Our City is attractive and well maintained  
3.3 Our infrastructure supports investment and business activity  
4.4 We plan effectively to address community needs and identify new opportunities

**SUMMARY** The following monthly status report and request for amendments are presented to effectively and efficiently manage the City Infrastructure Capital Works Program.

**RECOMMENDATION**

That Council:

1. Approves the inclusion of a \$525,000 2024/25 non-discretionary first quarter budget review bid to return the Salisbury Heights Primary School Kiss and Drop associated budgets, of which \$262,500 is proposed income, due to the delivery of this project being deferred to 2025/26 as a result of pending land revocation and securement of State Government co-contribution, with these budgets to be included as a non-discretionary 2025/26 budget bid within PR13952 School Zones and Pedestrian Crossings Service Continuity Program bid.
2. Approves a 2024/25 non-discretionary first quarter budget review bid to reflect \$24,000 of income expected from the City of Playford and the associate matching \$24,000 of expenditure towards the delivery of PR27910 Lower Greater Edinburgh Park Outfall Assessment.
3. Approves a non-discretionary 2024/25 first quarter budget review bid to convert \$50,000 of existing operating funding to capital for PR27925 Salisbury Community Hub Facility and Safety Improvements.
4. Approves the program inclusion of air conditioning renewal works at the Watershed, Greenfields, together with a grease arrester and court renewal works at Parafield Gardens Recreation Centre, within 2024/25 PR18097 SAMP Building Service Continuity Program where there is sufficient funding available to do so.

**ATTACHMENTS**

There are no attachments to this report.



**1. BACKGROUND**

1.1 City Infrastructure is responsible for the capital works, associated plant and fleet, building, traffic and civil engineering services, landscape and environmental works. Specifically, these works involve project management, design specification development, construction and recurrent maintenance. Service provision is undertaken by both internal resources and external consultants/contractors. City Infrastructure provides periodic progress reports for these projects.

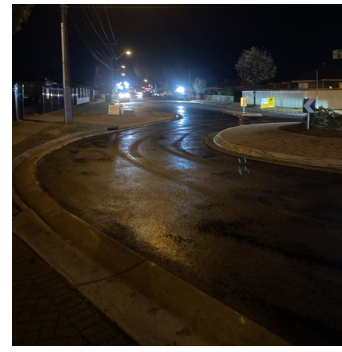
**2. EXTERNAL CONSULTATION / COMMUNICATION**

2.1 As part of the management of the City Infrastructure Capital Works Program, updates on the program occur on a monthly basis via the Urban Services Committee, with highlights included on the City of Salisbury internet site, social media and in the periodic publication Salisbury Aware.

**3. DISCUSSION**

3.1 Construction is continuing across various locations within the City as part of the SAMP Road Reseal Service Continuity Program. Where busy locations, such as the recently completed Amsterdam Crescent, Salisbury Downs, the works are coordinated to occur at night to minimise the impact to the community. Another key site recently completed was Winzor Street, Salisbury. This key location was also completed as nightworks. The Federal Government provides Council with an annual funding provision as part of their Roads to Recovery Program with works such as Winzor Street and Amsterdam Crescent forming part of this grant funding offset.

*Winzor Street, Salisbury, SAMP Road Reseal Service Continuity Program*





- 3.1 The irrigation renewal at the Little Para Golf Course is progressing well in preparation for utilization in the coming warmer months. This aged infrastructure had reached the end of its useful life and required replacement and upgrade to current standards. Care has been taken with the removal of turf to enable reinstatement.

*Little Para Golf Course Irrigation Renewal*



- 3.2 As part of the flood mitigation program of works, ordering of materials and supplies has commenced in preparation for site establishment in October at Walkley Heights. In order to minimise flooding at Brickwork Place, realignment of pipework and installation of new side entry pits will occur.
- 3.3 Civil works have commenced at Happy Homes Reserve, Salisbury North, in preparation for the installation of new path lighting along the shared use trail. This lighting upgrade is scheduled to commence this month and be completed prior by December 2024.
- 3.4 Construction of the change facilities at Hausler Reserve, Parafield Gardens, is progressing through building fit out and completion of the carpark upgrade. The project remains on track for completion late November 2024.

*Hausler Reserve, Parafield Gardens, New Change Facility*



- 3.5 The construction of footpath and access ramp upgrades along sections of Fairfax Road, Ingle Farm, are now well progressed. These amenity upgrades are part of State Government grant funding provided to widen and improve the footpath network within Ingle Farm and Pooraka. Works will be progressively delivered with Baldock Road, Beovich Road and Derrilin Road in Ingle Farm, together with Muriel Drive, Barakoola Street, Quinlivan Road and Alfred Streets in Pooraka, to be delivered following the completion of Fairfax Road.

*Fairfax Road, Ingle Farm, Footpath Upgrade*



- 3.6 In order to effectively manage and deliver the Capital Works Program, the required program amendments and / or changes sought this reporting period are presented as follows:

*Amendment to Program*

**PR13952 School Zones and Pedestrian Crossings Service Continuity Program**

Within the 2024/25 School Zones and Pedestrian Crossings Service Continuity Program, it was proposed to construct a new kiss and drop zone at Salisbury Heights Primary School. This project was based upon a 50% contribution from the State Government to deliver the estimated \$525,000 worth of works. This State Government contribution is currently still to be worked through and pending confirmation. Together with this, there is a parcel of land which requires the Administration of land revocation including the associated extensive timeframe to do so. Therefore, due to these two pending items, it is required to defer the delivery of this project to 2025/26. As a result of this, the associated budgets will be returned within the 2024/25 first quarter budget review, noting the budgets for inclusion within the 2025/26 program budget as a non-discretionary bid.

Recommendation: Approves the inclusion of a \$525,000 2024/25 non-discretionary first quarter budget review bid to return the Salisbury Heights Primary School Kiss and Drop associated budgets, of which \$262,500 is proposed income, due to the delivery of this project being deferred to 2025/26 as a result of pending land revocation and securement of State Government co-contribution, with these budgets to be included as a non-discretionary 2025/26 budget bid within PR13952 School Zones and Pedestrian Crossings Service Continuity Program bid.

Impact: Deferral of delivery due to funding and requirement to undertake land revocation.

**PR27910 Lower Greater Edinburgh Parks Outfall Assessment**

The City of Salisbury are working collectively with the City of Playford to develop an outfall assessment to inform a scope of works for the Lower Greater Edinburgh Parks, following on from flood modelling. With the City of Playford to fund 50% of this assessment, their \$24,000 is expected to be received and therefore is required to be reflected as new income and expenditure. The City of Salisbury contribution is being funded via existing available consultancy funds. It is proposed to administer this income and expenditure via the first quarter budget review.

Recommendation: Approves a 2024/25 non-discretionary first quarter budget review bid to reflect \$24,000 of income expected from the City of Playford and the associate matching \$24,000 of expenditure towards the delivery of PR27910 Lower Greater Edinburgh Park Outfall Assessment.

Impact: Administration to reflect new income scheduled to be received.

*Amendment to Budget***PR27925 Salisbury Community Hub Facility & Safety Improvements**

With the Salisbury Community Hub being in operation since 2019, a review of functionality was undertaken in particular from a security perspective. A series of initiatives were identified and implementation commenced. This included relocating security duty officer workstation to the ground floor, installation of vape detecting devices and a room booking system for the contemplation room. Collectively, these initiatives total \$50,000 which enable them to be capitalised. Therefore approval is being sought this month to convert the associated existing operating funding to capital, which is proposed to be administered via the first quarter 2024/25 budget review. These initiatives will be monitored for consideration of implementation at further locations.

Recommendation: Approves a non-discretionary 2024/25 first quarter budget review bid to convert \$50,000 of existing operating funding to capital for PR27925 Salisbury Community Hub Facility and Safety Improvements.

Impact: Conversion of existing funding from operating to capital to align with the nature of the expenditure

*Amendment to Program***PR18097 SAMP Building Service Continuity Program**

In order to meet SA Water trade waste requirements and compliance at the Parafield Gardens Recreation Centre, a new grease arrester is required to be installed. Together with this work, the annual renewal of the main stadium courts is scheduled to occur later this year which has provided the opportunity to modify sports court configure to increase the quantum of badminton courts for the community. Collectively the grease arrester and sports court upgrade works are estimated at \$40,000 which is proposed to be included within the SAMP Building Service Continuity Program where there is sufficient funding available to do so.

In addition to the Parafield Gardens Recreation Centre works, air conditioning renewal works are required at the Watershed, Greenfields, prior to the peak summer conditions. These estimated \$15,000 renewal works can also be accommodated within the available SAMP Building Service Continuity Program funds.

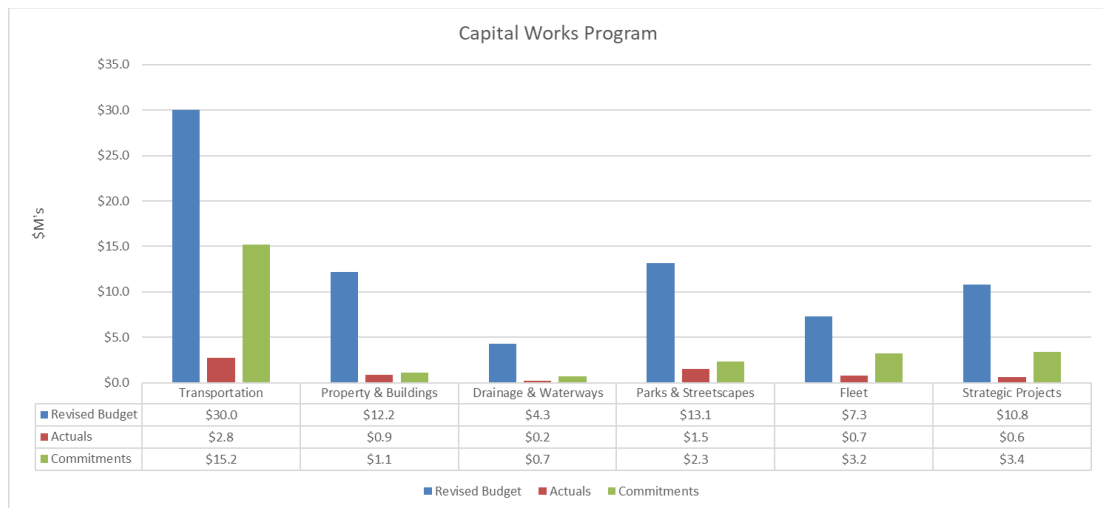


**Recommendation:** Approves the program inclusion of air conditioning renewal works at the Watershed, Greenfields, together with a grease arrester and court renewal works at Parafield Gardens Recreation Centre, within 2024/25 PR18097 SAMP Building Service Continuity Program where there is sufficient funding available to do so.

**Impact:** Additional program works to meet compliance, need and asset condition.

#### 4. FINANCIAL OVERVIEW

4.1 Of the 2024/25 Capital Works Program revised budget, excluding Information Technology, Salisbury Water and Strategic Property, it is \$6.7M or 8.6% spent to date, and \$32.5M or 41.9% inclusive of commitments. This level of spend is typical for this early stage in a financial year. The following table represents the financial status by asset category:



#### 5. CONCLUSION

5.1 This reporting period, various project highlights have been provided, from footpath and road reseal, to construction of the new change facility at Hausler Reserve. The financials presented for the Capital Works Program reflect the stage within the financial year, where expenditure is generally lower as most of the program is in development and design phases.

5.2 A series of program changes were also included this period being;

5.2.1 The deferral of a new kiss and drop at Salisbury Heights Primary School due to the time required to resolve State Government grant funding but also the need to undertake a section of land revocation which is an extensive time process. Project funds have been noted for return within the first quarter budget review and subsequent inclusion within the 2025/26 annual budget.

5.2.2 The City of Playford is working with the City of Salisbury on the development an assessment and scope of works for the lower Greater Edinburgh Park outfall. As a result of this, a contribution from the City of Playford is expected and therefore has been proposed for inclusion within the first quarter budget review to administer this.

- 5.2.3 Facility and safety improvements for the Salisbury Community Hub including vape detectors, relocation of the security duty officer to the ground floor and additional room booking facilities for the contemplation room, were identified and implemented. Collectively these initiatives total \$50,000 and are able to be capitalised, therefore a conversion of existing operating funds to capital is being sought this month.
- 5.2.4 Within the Building Service Continuity Program where sufficient funding is available to do so, the inclusion of a grease arrester and court renewal works at Parafield Gardens Recreation Centre, together with air conditioning renewal works at the Watershed, Greenfields, are proposed as program inclusions this period to meet compliance, need and asset condition.



<b>ITEM</b>	4.1.2
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	21 October 2024
<b>HEADING</b>	Pump Tracks - Proposed Locations and Scope of Work for Four New Tracks
<b>AUTHOR</b>	Robert Hutchison, Open Space Technical Lead, City Infrastructure
<b>CITY PLAN LINKS</b>	1.1 Our City is attractive and well maintained 1.2 The health and wellbeing of our community is a priority
<b>SUMMARY</b>	Council has approved \$1,400,000 in funding across 2024/2025 and 2025/2026 Financial Years for the development of four new Pump Tracks. This report provides considerations and recommendations on the locations and site scope for these works

## RECOMMENDATION

### That Council:

1. Approves the following locations for the new Pump Tracks.
  - a. Settlers Park, Paralowie
  - b. Golding Reserve, Para Vista
  - c. Unity Park, Pooraka
  - d. The Paddocks, Para Hills West
2. Notes that the designs for all sites are to be completed in the 2024/2025 Financial Year and that construction is to commence in 2024/2025 and finalised in the 2025/2026 Financial Year.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

- 1.1 At the Council meeting, 25 March, 2024 Council resolved the following:

*“PSN001280 Elected Member Bid: 4 x New Pump Tracks in various locations \$1.4m (Attachment 3 - Item 2.1.2, Finance and Corporate Services Committee) noting that it is spread over 2024/2025 and 2025/2026.”*

- 1.2 Council approved funding of \$1,400,000 over two years (2024/2025 and 2025/2026) for the development of four new pump tracks in the City of Salisbury.
- 1.3 This report was prepared in consultation with the Community Development staff.

### 2. EXTERNAL CONSULTATION/COMMUNICATION

- 2.1 Nil.

### 3. DISCUSSION

#### What is a pump track?

- 3.1 A pump track is an expansion upon the technically demanding ‘rhythm section’ of a traditional BMX racing track. Pump tracks generally include a series of banked turns, interspaced by rollers which are designed specifically to be ridden without pedaling. Momentum is instead generated by the rider moving their bodies (arms and legs) in harmony with the track to build and maintain forward motion aka “Pumping”, hence the name Pump Track.
- 3.2 Pump tracks differ from traditional BMX racing or recreational bicycle tracks in that all the features are “rollable mounds” and the tracks often do not have a defined start or finish. But instead, are a continuous flow of interconnected features allowing for multiple paths to be taken across the track depending on the rider’s ability.
- 3.3 It is widely considered that the development of beginner or junior focused pump tracks is an inefficient use of resources and does not assist in developing riders’ skills in the long term. It is therefore recommended that Council does not develop tracks focused to a specific user group e.g. beginner / junior, intermediate or advanced but rather develop tracks that allow for the development and progression of skills for users.
- 3.4 Contemporary pump tracks are considered to be inclusive for all ages, cycling abilities and for all wheeled sports, catering for not only bicycles, but also trikes, scooters, skateboards, inline and roller skates.

#### Publicly available recreation bicycle facilities in the City of Salisbury

- 3.5 Council currently has seven community use recreational bicycle tracks located at:
  - 3.5.1 Passmore Place Reserve, Salisbury North;
  - 3.5.2 Settlers Park, Paralowie;
  - 3.5.3 Kings Road BMX, Parafield Gardens;
  - 3.5.4 Kentish Green, Para Vista;
  - 3.5.5 Dunkley Green, Valley View;
  - 3.5.6 Canterbury Drive Reserve, Salisbury Heights; and
  - 3.5.7 Daniel Avenue Reserve, Globe Derby.
- 3.6 Council currently does not own any contemporary Pump Tracks.
- 3.7 The BMX track at Unity Park is dedicated to club use and not available for public use.
- 3.8 A contemporary Pump Track is provided within the City of Salisbury area, by the State Government at Cobbler Creek Recreation Park. Located on Smith Road, Salisbury East



### Pump Track Site identification

- 3.9 Administration has assessed potential locations for new pump tracks using predefined criteria including:
- 3.9.1 Reserve classification – preferred sites at District or above classification. As these sites provide existing supporting infrastructure for the proposed activity including but not limited to:
- Playgrounds;
  - Irrigated Turf;
  - Footpaths;
  - Park Furniture; and
  - Public Toilets.
- 3.9.2 The existing services cater for the greater activation potential for these sites. The diversity of play (playground and kickabout area) and public toilets would encourage longer duration of stay at these locations and allow engagement with broader age groups across the City.
- 3.9.3 Service Provision - Alignment with current site use / program. Similar activities currently provided on site e.g. Skate Parks, Active Play and Recreation spaces.
- 3.9.4 CPTED Principles (Community safety, open sight lines, ease of access). A higher level of passive surveillance is preferred to assist with community safety and a greater utilisation.
- 3.9.5 Master Plan Project Alignment. Master Plan alignment is preferred to realise Councils strategic objectives e.g. The Paddocks Master Plan.
- 3.9.6 Community Impact – can the site accommodate the proposed development without adversely impacting current community utilisation and enjoyment of the space or the surrounding area. Some residential developments are highly reliant on shared public open space because there is inadequate open space provision within private property.
- 3.9.7 Replacement of existing assets approaching the end of useful life. Consideration of assets that are close to end of useful life and incorporation of an asset upgrade rather than like for like renewal.
- 3.10 The following table summarises a high-level assessment of potential locations for the new Pump Tracks.

Sites	Criteria					
	Reserve Class	Service provision	CPTED	Master Plan Alignment	Community Impact	Asset Replacement
Settlers Park, Paralowie	x	✓	✓	x	✓	✓
Golding Oval, Para Vista	x	✓	✓	x	✓	x
Unity Park, Pooraka	✓	✓	✓	x	✓	x

Sites	Criteria					
	Reserve Class	Service provision	CPTED	Master Plan Alignment	Community Impact	Asset Replacement
The Paddocks, Para Hills West	✓	✓	✗	✓	✓	✗
King Road BMX, Parafield Garden	✗	✓	✓	✗	✓	✓
Canterbury Drive, Reserve Salisbury Heights	✗	✓	✗	✗	✓	✓
Direk Reserve, Salisbury North	✗	✗	✗	✗	✗	✗
Ronaldo Way Reserve, Paralowie	✗	✗	✗	✗	✓	✗

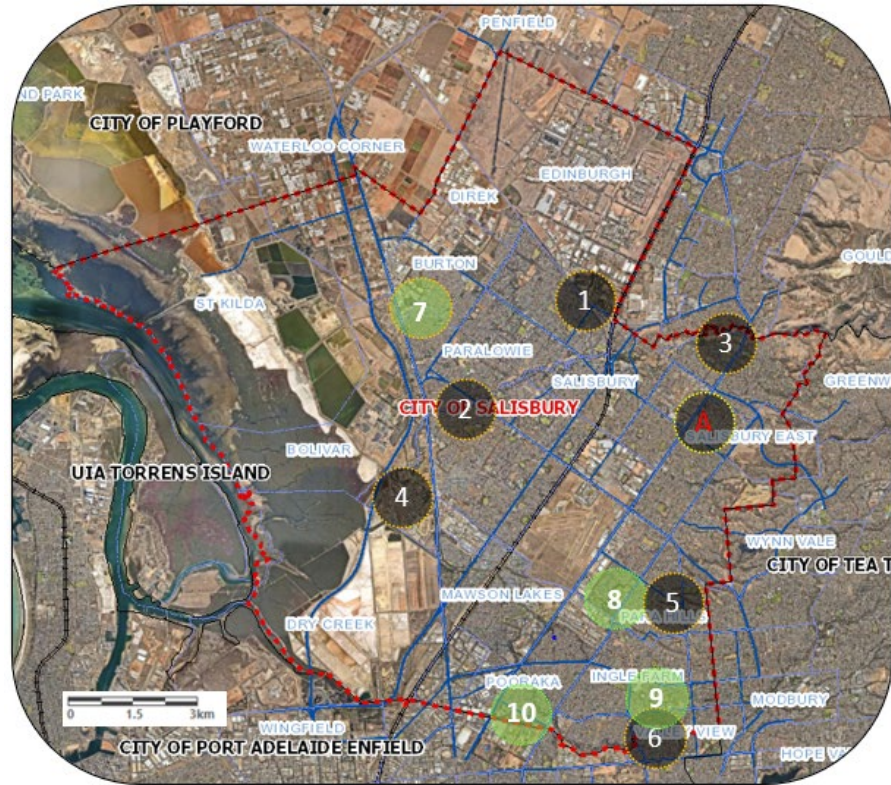
- 3.11 Without current data to inform locations for new pump track facilities, the Administration recommends the new tracks be co-located on reserves with existing recreational assets for reasons set out in Paragraph 3.9.
- 3.12 Administration notes that Kings Road BMX is currently subject to a future decision of Council. Should this decision support the replacement of the existing small BMX track on site. Administration recommends that this track be replaced with a contemporary pump track to improve the distribution of Pump Tracks across the City.
- 3.13 Administration notes that Canterbury Drive Reserve scored similarly to several of the recommended sites, as shown in the evaluation matrix contained in Paragraph 3.10. The decision not to recommend Canterbury Reserve considered the Reserve's proximity to the contemporary pump track and significant mountain bike facilities provided at the State Government's Cobbler Creek Recreation Park.
- 3.14 The below table presents sites which Administration recommends the development of pump tracks on:

Site	Replacement of end-of-life track(s)	New pump track(s)
Settlers Park, Paralowie	✓	-
Golding Reserve, Para Vista	-	✓
Unity Park, Pooraka	-	✓
The Paddocks, Para Hills West	-	✓


- 3.15 The proposed locations of the new pump tracks seek to improve the provision of publicly accessible recreational bicycle tracks across the City, which includes existing BMX tracks.

3.16 The distribution of Councils existing recreational bicycle tracks and proposed new pump tracks are displayed in Image 1. The proposed locations of the new pump tracks, will improve the distribution of bicycle related activities across the City of Salisbury.

**Image 1: Current and proposed distribution of recreational bicycle assets across the City of Salisbury**



**LEGEND**

- |   |  |    |                                    |
|---|--|----|------------------------------------|
| 1   | Passmore Reserve, Salisbury North                                    | 2  | King Road BMX, Parafield Gardens   |
| 3   | Canterbury Drive Reserve, Salisbury Heights                          | 4  | Daniel Avenue Reserve, Globe Derby |
| 5   | Kentish Green, Para Vista  | 6  | Dunkley Green, Valley View         |
| 7   | Settlers Park, Paralowie   | 8  | The Paddocks, Para Hills West      |
| 9   | Golding Oval, Para Vista   | 10 | Unity Park, Pooraka                |
| A   | <i>Pump Track - Cobbler Creek Recreation Park – State Government</i> |    |                                    |
|  | Recommended sites  |    |                                    |



**Proposed sites**

3.17 Administration provides the following aerial images identifying the proposed project areas at each location. Noting that the proposed development of the pumps tracks on each site remain subject to community engagement and design process outcomes.

**IMAGE 2 – Settlers Park, Paralowie**

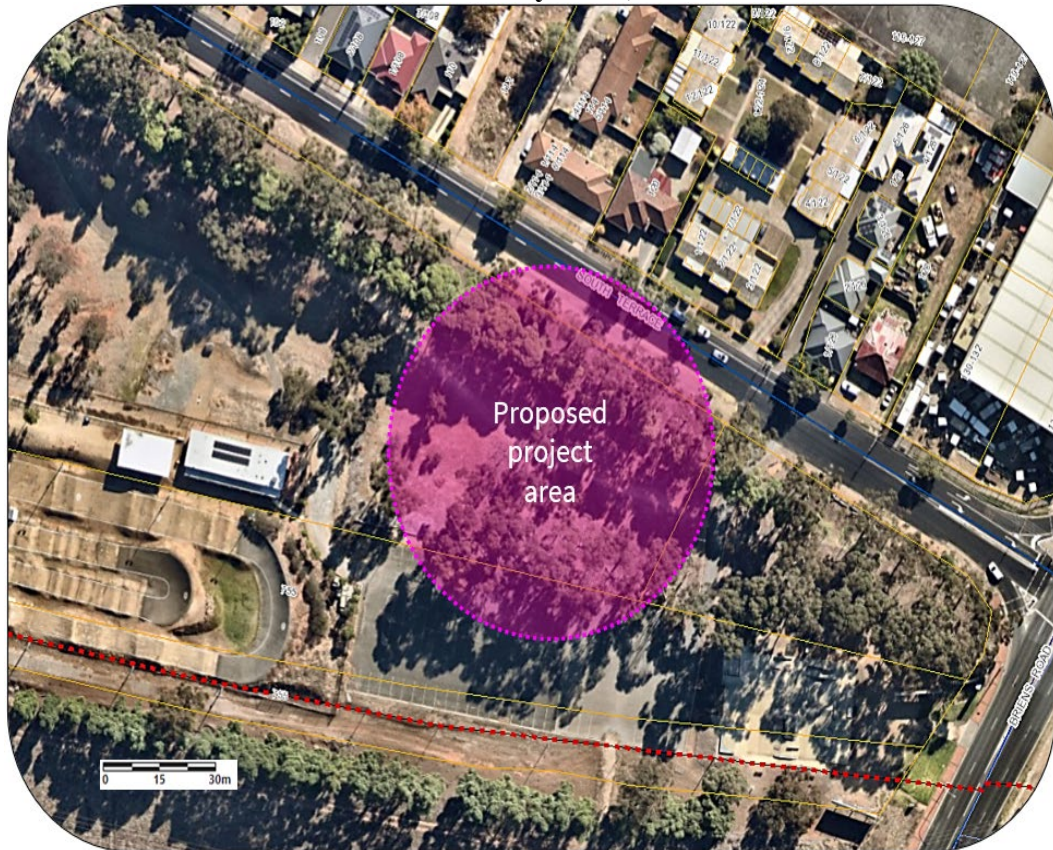


**IMAGE 3 – Golding Reserve, Para Vista**





**IMAGE 4 – Unity Park, Pooraka**



**IMAGE 5 – The Paddocks, Para Hills West**



### **Design Philosophy**

- 3.18 Design philosophy will consider the following:
- 3.18.1 Track location, design and layout incorporating existing site features and character;
  - 3.18.2 Place making principals, enhancement of site character and functionality and site activation; and
  - 3.18.3 Provision of supporting park infrastructure and assets.
- 3.19 Contemporary pump tracks typically fall into one of three following design categories:
- 3.19.1 Free form – a multi directional series of interconnected features;
  - 3.19.2 Loop tracks – a single continuous loop of interconnected features; and
  - 3.19.3 Head-to-Head – two identical side by side tracks, typically only seen at competition venues with highly skilled riders as this type of facility does not cater well for beginner or intermediate skilled riders.
- 3.20 Loop style tracks are often preferred in public locations as these designs promote a single and clear direction of travel and can accommodate multiple users simultaneously. Loop tracks are generally wider and allow for side-by-side riding or informal racing when compared to their modular equivalents. This additional width allows that track to be safely shared by all users as it provides safe passing opportunities for more experienced riders and thus maximises the tracks utilisation and social value.
- 3.21 Administration recommend the four new pump tracks be a loop track design and that the tracks be constructed as earth base with an asphalt or concrete riding surface.

### **Place making**

- 3.22 The development of significant assets, such as pump tracks, present an opportunity to enhance the existing character of a space or to positively contribute towards the creation of a new sense of place for a reserve.
- 3.23 Administration recommends that each site contains a unique feature(s) which seeks to create or enhance the sites sense of place and character. All sites will also include or have supporting park infrastructure including but not limited to seating, park shelters, drinking fountains, pathways, irrigate turf, tree planting and drainage infrastructure.

### **Community Engagement**

- 3.24 As the proposals seek to develop significant new assets, Administration recommends that a level of community engagement is undertaken, for all the proposed sites, to ensure that the community is provided the opportunity to provide feedback on decisions that may affect them and that this feedback be considered prior to the development of final plans for each location.

### **Implementation Plan**

- 3.25 The Administration recommends the engagement of an expert design consultant to develop unique design proposals for each of the four sites.



- 3.26 The Administration recommends that the designs for all sites be completed in Financial Year 2024-25 with the delivery to commence in 2024/25 and be finalised in the 2025/2026 Financial Year. It is envisaged that the tender process, for construction works, will commence towards the end of the 2024/2025 Financial Year and on-site works will commence in the spring of the 2025/2026 Financial Year.

#### 4. FINANCIAL OVERVIEW

- 4.1 Council approved a budget of \$1,400,000, across financial years 2024/2025 and 2025/2026.
- 4.2 It is anticipated that the budget will be sufficient to deliver the complete scope of works, development of four contemporary pump tracks, but is likely not to be evenly allocated across each of the four sites due to site constraints, conditions and considerations such as current provision of open space assets etc.
- 4.3 The works remain subject to detailed design and market costings.
- 4.4 The creation of new assets will attract an increase in ongoing operational and maintenance costs. These costs remain subject to the completion of detailed design and will not be known until such time as the designs are finalised. Operational and maintenance costs will not be completely realised until such time as all tracks are completed and any contracted maintenance/ the Defect Liability Period have lapsed. Minimising maintenance costs is a consideration in the design process.
- 4.5 Council currently has no operational budget allocated for the routine and unplanned maintenance of recreational bicycle tracks or Skate Parks. Administration is in the process of developing an Asset Management Plan for recreational assets, which will include technical and functional service levels and funding requirements to maintain and renew the assets.
- 4.6 Asset maintenance and replacement cost will be incorporated into the relevant Asset Management Plan and included in future Annual Business and Long-Term Financial Plans.

#### 5. CONCLUSION

- 5.1 Administration recommends the development of new pump tracks at the following locations:
- 5.1.1 Settlers Park, Paralowie
  - 5.1.2 Golding Reserve, Para Vista
  - 5.1.3 Unity Park, Pooraka
  - 5.1.4 The Paddocks, Para Hills West
- 5.2 Administration recommends that the designs for all sites be completed in Financial Year 2024/2025 with the delivery of all tracks to commence in 2024/25 and be completed in the 2025/2026 Financial Year.





<b>ITEM</b>	4.1.3
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	21 October 2024
<b>HEADING</b>	Salisbury Heights Traffic Management - Update Report
<b>AUTHOR</b>	Tony Calandro, Senior Traffic Engineer, City Infrastructure
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community 4.4 We plan effectively to address community needs and identify new opportunities
<b>SUMMARY</b>	This report provides an update on the State Government's work relating to the Northern Area Suburbs Road Upgrade Projects at Salisbury Heights.

**RECOMMENDATION**That Council:

1. Notes the information provided in this report (Item 4.1.3, Urban Services Committee, 21 October 2024) regarding an update for work undertaken to date by the State Government Road Authority, the Department for Infrastructure & Transport (DIT) for the Northern Area Suburbs Road Upgrade Project at Salisbury Heights.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Green Valley Drive and The Grove Way Intersection
2. Target Hill Road and Main North Road Intersection
3. Canterbury Drive and The Grove Way Intersection

**1. BACKGROUND**

1.1 At its meeting held on Monday, 20 December 2021 it was resolved that Council:

- “1. Notes that the ongoing increase in growth in Salisbury Heights and Greenwith has caused a significant increase in traffic congestion and road safety risks on the following key state government arterial routes and intersections; a) Green Valley Drive & The Grove Way b) Target Hill Rd & Main North Road c) The Grove Way & Canterbury Drive Intersection .
2. Approves the concept designs outlined within the report (Attachments 1, 2 and 3, item 4.1.7 Urban Services Committee, 13 December 2021) as the improvements required to best address community expectations and resolve traffic related concerns.

- 3. *Approves that the above State Government intersections be placed on the City of Salisbury’s priority traffic management improvements, and request the CEO to write to the Minister for Transport and the Shadow Minister for Transport seeking up to a \$5m commitment to fund these 3 DIT intersection upgrades. (Noting the cost includes initial estimates incorporating design contingencies and community consultation; and covers only Stage 1 of Canterbury Drive/ The Grove Way improvements, the slip lanes in and out and pedestrian crossing adjustments).*
- 4. *Notes that a further report, outlining local area traffic issues highlighted in this report, will be presented for consideration by the Urban Services Committee and Council for future budget considerations and actions.”*
- 1.2 As part of the State Labor Government’s Election Commitments as of March 2022, the City of Salisbury received official correspondence from DIT that a total amount of approximately \$5 million had been allocated for the delivery of major upgrade projects sometime during FY 2023/2024.
- 1.3 DIT advised the City of Salisbury that during June 2022 they had commenced design planning to be followed by detailed design for major upgrades to improve both efficiency & road safety for local area traffic flow at three (3) T-Junctions within Salisbury Heights which are:
  - 1.3.1 The Main North Road & Target Hill Road T-Junction - The removal of the existing “control of access” treatment to be upgraded & replaced with the installation of Traffic Signals designed for right-turn out vehicle movements from Target Hill Road onto Main North Road;
  - 1.3.2 The Grove Way & Canterbury Drive T-Junction - To improve efficiency and safety during peak traffic periods, the installation of an auxiliary turn-lane along The Grove Way designed for left-turn vehicle movements into Canterbury Drive; and also
  - 1.3.3 The Grove Way & Green Valley Drive T-Junction - To improve efficiency and safety during peak traffic periods, an increase in storage capacity for existing auxiliary turn-lanes, and the installation of new auxiliary turn-lanes for both left & right-turn vehicle movements at this T-Junction.
- 1.4 Please refer to the attached Conceptual Design Layout Plans for these three (3) major upgrade projects that were previously included in a report to the Urban Services Committee on 13 December 2021.
- 1.5 These three (3) major road projects are the responsibility of the Department for Infrastructure & Transport (DIT) since they are located at sites along DIT’s metropolitan road network within Salisbury Heights.
- 1.6 Administration met with staff from the Department for Infrastructure & Transport (DIT) during September 2024 for an update regarding the progress of design work for these three (3) major upgrade projects at sites along The Grove Way and Main North Road at Salisbury Heights.

**2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 Department for Infrastructure & Transport (DIT)
- 2.2 The Elected Members for East Ward - Councillor Johnny Chewparsad & Councillor Moni Mazzeo
- 2.3 The Local State Member for Parliament - Rhiannon Pearce MP, the Member for King
- 2.4 The residents of Salisbury Heights within the City of Salisbury, and the residents of Greenwith within the City of Tea Tree Gully

**3. DISCUSSION**

- 3.1 The State Government Road Authority (DIT) undertook community engagement during February & March 2024 for the DIT Northern Suburbs Local Roads Project as part of the 2022 State Government's Election Commitments.
- 3.2 Salisbury Heights & Greenwith Residents (located within the City of Tea Tree Gully) received letter-drop material from DIT for consultation for these three (3) major upgrade projects for proposed access & safety improvements along Main North Road and The Grove Way at Salisbury Heights.
- 3.3 As shown on the letter-drop material, concept designs were released for community feedback with two drop-in community sessions held at a localised site within the City of Salisbury on Saturday 17 February 2024 and Thursday 22 February 2024 as part of this thorough stakeholder engagement.
- 3.4 This feedback from the residents of Salisbury Heights and Greenwith, along with further technical investigations for road design helped DIT inform the final designs for these three (3) major upgrade projects which are part of the 2022 State Labor Government's Election Commitments.
- 3.5 At present, investigation works are currently being undertaken by DIT at these sites along Main North Road and The Grove Way at Salisbury Heights to enable them to better understand the road condition and surrounding area.
- 3.6 Feedback was also sought from the City of Salisbury in response to these DIT Northern Suburbs Local Roads Projects.
- 3.7 During 2023/2024, the Department for Infrastructure & Transport (DIT) progressed the original conceptual design layouts to detailed design for these major upgrade projects for efficiency & road safety improvements for local area 2-way traffic flow at these three (3) T-Junctions.
- 3.8 Administration met with staff from DIT's Infrastructure Delivery Team during September 2024 for an update regarding the progress of design work for these three (3) major upgrade projects.
- 3.9 At present, the Department for Infrastructure & Transport (DIT) has advised the City of Salisbury that for:
  - 3.9.1 The Main North Road & Target Hill Road T-Junction - According to DIT, detailed design is at P30 (or 30% completed), with traffic modelling completed for the preferred layout for Signalisation. Further consultation to be undertaken with directly affected residents during late 2024;

- 3.9.2 The Grove Way & Canterbury Drive T-Junction - At present, it is anticipated that detailed design will be at P70 (or 70% completed) by January or February 2025. Further consultation is to be undertaken with directly affected residents at the same time; and also
- 3.9.3 The Grove Way & Green Valley Drive T-Junction - At present, has not progressed from the P30/P40 concept design phase as of October 2024. This major upgrade project requires tree removal at this site.
- 3.10 DIT's Infrastructure Delivery Team are currently completing the detailed design documentation for the DIT Northern Area Suburbs Road Upgrade Project at Salisbury Heights by the end of 2024.
- 3.11 At present, it is anticipated that that these projects will be delivered in the last quarter of the 2025 calendar year (between October & December 2025), or alternatively the first quarter of the 2026 calendar year (between January & March 2026).
- 3.12 Administration has requested that before further consultation is undertaken with directly affected residents for these major upgrade projects at this site, DIT is to provide copies of the design documentation to Council for our information only. This request is subject to approval from DIT.
- 3.13 However, this request from the City of Salisbury is at the discretion of the Minister of Transport and is also subject to approval from the State Labor Government.
- 3.14 The on-line website for the Department for Infrastructure & Transport ([Northern Adelaide Road upgrades - Department for Infrastructure and Transport - South Australia](#)) provides more information regarding the DIT Northern Suburbs Local Roads Project including the current proposed designs for the Northern Area Suburbs Road Upgrade Project.

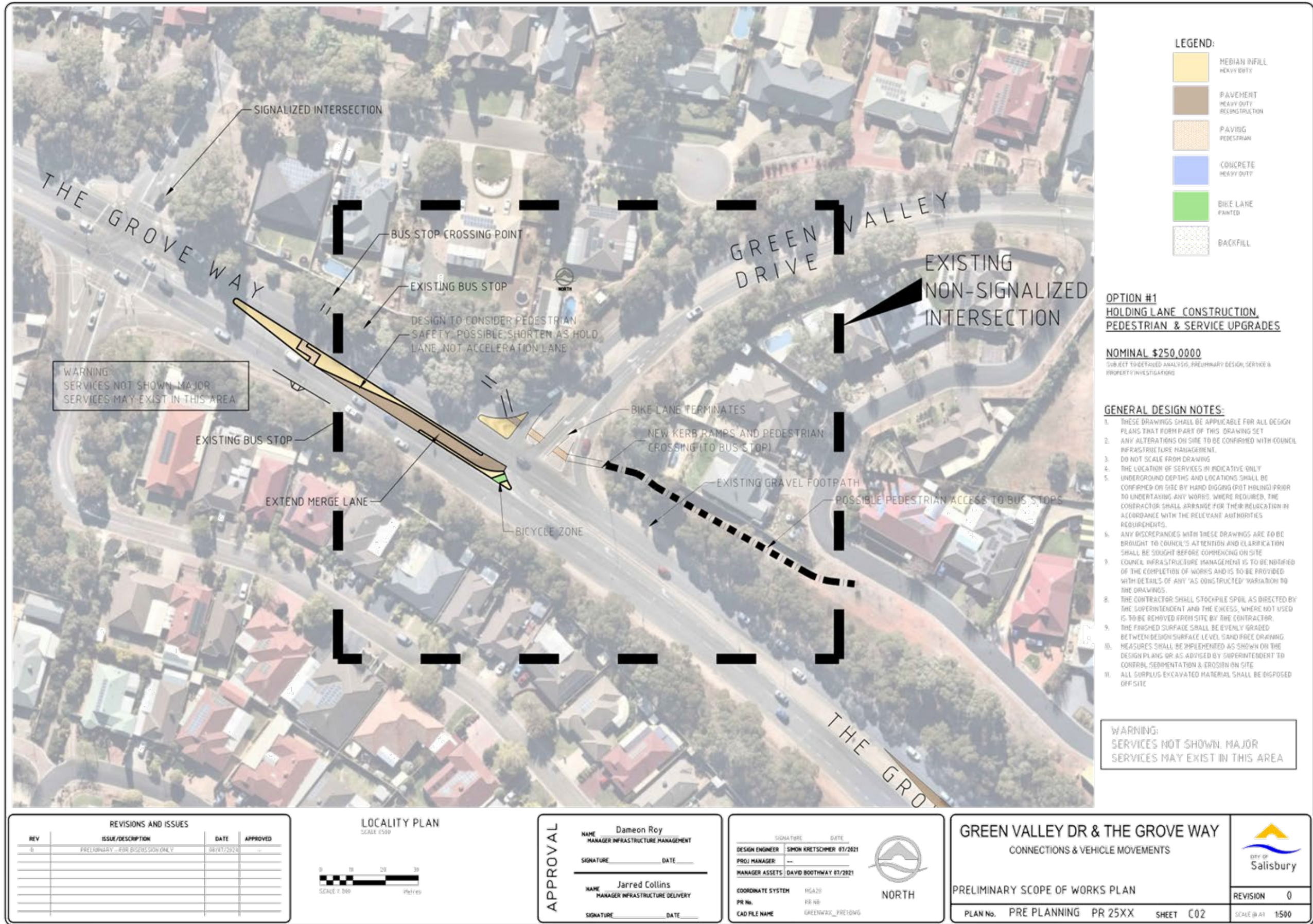
#### 4. FINANCIAL OVERVIEW

- 4.1 These major upgrade projects are the responsibility of DIT which was part of the 2022 State Labor Government's Election Commitments.
- 4.2 The delivery of these projects for are fully funded by the State Government with no financial contribution required from the City of Salisbury.

#### 5. CONCLUSION

- 5.1 According to advice from DIT's Infrastructure Delivery Team during September 2024, the progress of design work for these three (3) major upgrade projects at sites along The Grove Way and Main North Road at Salisbury Heights is approximately P30 (or 30% completed).
- 5.2 In terms of programming for the DIT Northern Suburbs Local Roads Project at Salisbury Heights, it is anticipated that P100 (or 100% completed) for detailed design for all three (3) major upgrade projects should be reached sometime prior to the end of FY 2024/2025.





Item 4.1.3 - Attachment 1 - Green Valley Drive and The Grove Way Intersection







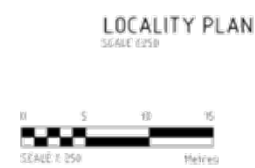
**LEGEND:**

	MEDIAN INFILL HEAVY DUTY
	PAVEMENT HEAVY DUTY RECONSTRUCTION
	PAVING PEDESTRIAN
	CONCRETE HEAVY DUTY
	BIKE LANE PAINTED
	BACKFILL

**GENERAL DESIGN NOTES:**

1. THESE DRAWINGS SHALL BE APPLICABLE FOR ALL DESIGN PLANS THAT FORM PART OF THIS DRAWING SET
2. ANY ALTERATIONS ON SITE TO BE CONFIRMED WITH COUNCIL INFRASTRUCTURE MANAGEMENT.
3. DO NOT SCALE FROM DRAWING
4. THE LOCATION OF SERVICES IS INDICATIVE ONLY
5. UNDERGROUND DEPTHS AND LOCATIONS SHALL BE CONFIRMED ON SITE BY HAND DIGGING (POT HOLLING) PRIOR TO UNDERTAKING ANY WORKS. WHERE REQUIRED, THE CONTRACTOR SHALL ARRANGE FOR THEIR RELOCATION IN ACCORDANCE WITH THE RELEVANT AUTHORITIES REQUIREMENTS.
6. ANY DISCREPANCIES WITH THESE DRAWINGS ARE TO BE BROUGHT TO COUNCIL'S ATTENTION AND CLARIFICATION SHALL BE SOUGHT BEFORE COMMENCING ON SITE
7. COUNCIL INFRASTRUCTURE MANAGEMENT IS TO BE NOTIFIED OF THE COMPLETION OF WORKS AND IS TO BE PROVIDED WITH DETAILS OF ANY "AS CONSTRUCTED" VARIATION TO THE DRAWINGS.
8. THE CONTRACTOR SHALL STOCKPILE SPOIL AS DIRECTED BY THE SUPERINTENDENT AND THE EXCESS, WHERE NOT USED IS TO BE REMOVED FROM SITE BY THE CONTRACTOR.
9. THE FINISHED SURFACE SHALL BE EVENLY GRADED BETWEEN DESIGN SURFACE LEVEL SAND FREE DRAINING MEASURES SHALL BE IMPLEMENTED AS SHOWN ON THE DESIGN PLANS OR AS ADVISED BY SUPERINTENDENT TO CONTROL SEDIMENTATION & EROSION ON SITE
10. ALL SURPLUS EXCAVATED MATERIAL SHALL BE DISPOSED OFF SITE

REVISIONS AND ISSUES			
REV	ISSUE/DESCRIPTION	DATE	APPROVED
0	PRELIMINARY... FOR DISCUSSION ONLY	05/08/2020	--



**APPROVAL**

NAME Dameon Roy  
MANAGER INFRASTRUCTURE MANAGEMENT

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

NAME Jarred Collins  
MANAGER INFRASTRUCTURE DELIVERY

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

DESIGN ENGINEER SIMON KRETSCHMER 06/2021

PROJ MANAGER ---

MANAGER ASSETS DAVID BOOTHWAY 06/2021

COORDINATE SYSTEM HGA20

PR No: \_\_\_\_\_ PR No: \_\_\_\_\_

CAD FILE NAME TARGET\_HILL\_0001.DWG

**NORTH**

**TARGET HILL ROAD & MAIN NORTH ROAD**  
CONNECTIONS & VEHICLE MOVEMENTS

**PRELIMINARY SCOPE OF WORKS PLAN**

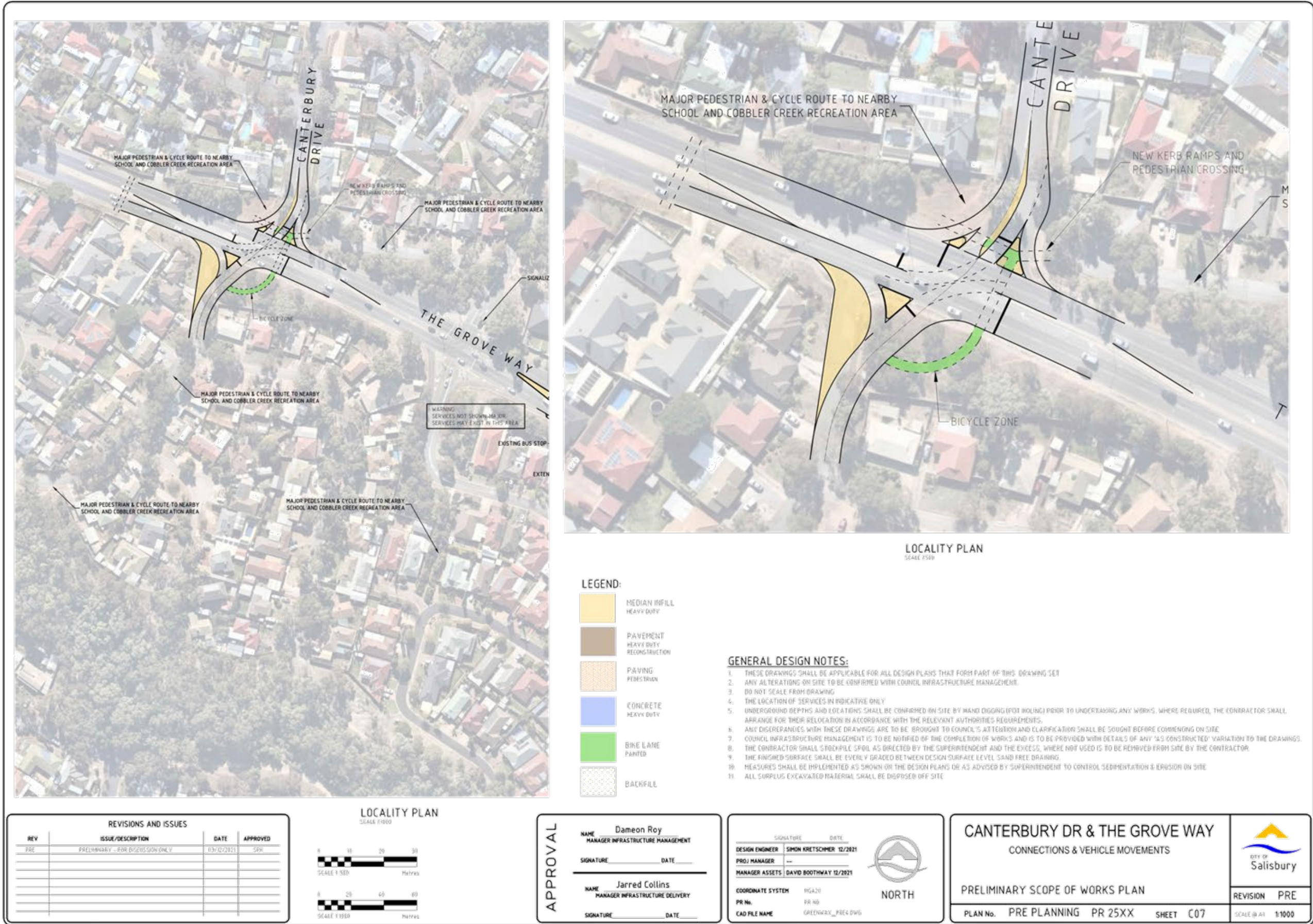
PLAN No. PRE PLANNING PR 25XX SHEET C01

REVISION 0

SCALE (A1) 1:250











<b>ITEM</b>	4.1.4
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	21 October 2024
<b>HEADING</b>	New Lease Agreement for existing Direk Produce Lease, Edinburgh Road Drainage Reserve
<b>AUTHOR</b>	Emma Robinson, Property Officer, City Development
<b>CITY PLAN LINKS</b>	<p>3.1 Salisbury's businesses are successful and part of our community</p> <p>3.2 Salisbury is a place of choice for businesses to start, invest and grow</p> <p>3.4 Our urban growth is well planned and our centres are active</p>
<b>SUMMARY</b>	This report recommends that Council grants a new lease to Direk Produce Pty Ltd for a site located at Edinburgh Road Drainage Reserve, Edinburgh Road, Direk over which they have an existing lease.

**RECOMMENDATION**That Council:

1. Authorises the Chief Executive Officer or delegate to arrange all necessary documentation and consents to finalise negotiations and executive a new lease with Direk Produce Pty Ltd for Allotment 300 in Deposited Plan 74704 and described in Certificate of Title Volume 6010 Folio 430 also known as the Edinburgh Road Drainage Reserve, Edinburgh Road, Direk, under the following terms:
  - Lease Term: For a period of three (3) years (plus 2 year option to renew at Council's discretion).
  - Expiry Date: 30 September 2027.
  - Rent: To commence at the rate of the current agreement plus CPI and be increased annually by CPI at the anniversary of the commencement date.
  - Rent Review: Annually on the anniversary of the Commencement Date during the term applying CPI increases.
  - The legal costs associated with the preparation of the agreement are to be borne by the applicant.
  - All other terms and conditions as per the existing agreement with the City of Salisbury.
2. Notes that as the site has previously been excluded from Community Land Classification there is no need for public consultation.

**ATTACHMENTS**

This document should be read in conjunction with the following attachments:

1. Attachment 1 – overhead of leased area highlighted in yellow

**1. BACKGROUND**

- 1.1 The City of Salisbury acquired the portion of land now known as Allotment 300 in Deposited Plan 74704 and described in Certificate of Title Volume 6010 Folio 430 vide item 5.6.2 of 28/02/2005 to realign Edinburgh Road, Direk and create the Edinburgh Road Drainage Reserve. This land was excluded from classification as Community land at this time.
- 1.2 As a result, a portion of this land was surplus to Council needs and it was agreed at that time to lease to Direk Produce Pty Ltd for farming purposes.
- 1.3 Allotment 300 in Deposited Plan 74704, measures approximately 1.906 hectares and is located within the Primary Production Zone.

**2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 Direk Produce Pty Ltd (Andrew Vorassi) – Lessee

**3. DISCUSSION**

- 3.1 The current lease between the City of Salisbury and Direk Produce Pty Ltd expired on 30 September 2024.
- 3.2 The Lessee, Direk Produce Pty Ltd, has requested a new lease be prepared permitting them to remain at the site for a further three-year term plus a further two year option to renew at Council’s discretion.
- 3.3 Throughout the lease term, Direk Produce Pty Ltd have been consistent in ensuring their monthly rental commitments are paid on time and in full.
- 3.4 The new Lease is proposed to be under the same terms as the current Lease. The legal costs associated with the preparation of the agreement are to be borne by the applicant.
- 3.5 The request to enter a new lease has been circulated internally with no objections received.

**4. FINANCIAL OVERVIEW**

- 4.1 The current rental for the site is \$9,267.71 per annum inclusive of GST and is increased annually by CPI at the anniversary of the commencement date.
- 4.2 It is proposed that the rent commence at the rate of the current agreement and be increased annually by CPI at the anniversary of the commencement date.

**5. CONCLUSION**

- 5.1 Upon the expiration of the agreement, there is no obligation from either party to enter into a new agreement. If, with the Council's consent, the Lessee continues to occupy the Premises after the end of this Lease, the Lessee does so as a monthly tenant which either party may terminate on one months' notice and is on the same terms as this Lease.
- 5.2 It is proposed that Council accept the proposal to enter into a new lease with Direk Produce Pty Ltd based on the same terms as the current lease for a further three years plus a further two-year option to renew. Costs associated with the preparation of the agreement are to be borne by the applicant.
- 5.3 It is recommended that Council authorise the Chief Executive Officer or delegate to arrange all necessary documentation and consents to finalise negotiation and execute the lease.



Attachment 1 – overhead of leased area highlighted in yellow



Item 4.1.4 - Attachment 1 - Attachment 1 – overhead of leased area highlighted in yellow





<b>ITEM</b>	4.1.5
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	21 October 2024
<b>HEADING</b>	Office for Recreation, Sport and Racing - Community Recreation and Sport Facilities Program
<b>AUTHOR</b>	Christy Martin, Team Leader Project Support, City Infrastructure
<b>CITY PLAN LINKS</b>	1.1 Our City is attractive and well maintained 1.2 The health and wellbeing of our community is a priority
<b>SUMMARY</b>	The Office for Recreation, Sport and Racing recently opened the ‘ <i>Community Recreation and Sport Facilities Program</i> ’, a \$5,664,000 grant funding program to support the development of sustainable, functional, inclusive and fit for purpose, active recreation and sport facilities. Approval is being sought to support the submission of two applications in November 2024 via this program to deliver ‘ <i>Manor Farm, Salisbury East, Community Sportsfield Upgrade</i> ’ and ‘ <i>Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement</i> ’ projects. This grant program requires a co-contribution from the City of Salisbury which is proposed to be funded via the 2025/26 and 2026 SAMP Irrigation Service Continuity Program up to the value of \$700,000, together with new budget allocations of up to \$2,300,000 from the City of Salisbury should the grant applications be successful.

**RECOMMENDATION**That Council:

1. Approves the State Government grant application submission of up to \$750,000 for ‘*Manor Farm, Salisbury East, Community Sportsfield Upgrade*’ via the ‘*Community Recreation and Sport Facilities Program*’ in November 2024, noting that the maximum grant value will require a minimum co-contribution of \$1,500,000 by the City of Salisbury which is proposed to be funded via \$700,000 from 2025/26 and 2026/27 PR17040 SAMP Irrigation Service Continuity Program together with a new Council funding allocation of up to \$800,000 as a non-discretionary 2025/26 budget bid should the grant application be successful.
2. Approves the submission of a 2025/26 non-discretionary budget bid of up to \$800,000 as a co-contribution for the ‘*Manor Farm, Salisbury East, Community Sportsfield Upgrade*’ grant application only if this grant application via the ‘*Community Recreation and Sport Facilities Program*’ is successful in 2025.
3. Notes the total value of the ‘*Manor Farm, Salisbury East, Community Sportsfield Upgrade*’ project is yet to be determined, however current estimates suggest that costings would not exceed \$1,500,00 co-contribution by the City of Salisbury with grant funding up to \$750,000 should the application be successful.

4. Approves the State Government grant application submission of up to a \$750,000 for ‘Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement’ via the ‘Community Recreation and Sport Facilities Program’ in November 2024, noting the required minimum City of Salisbury co-contribution is \$1,500,000, which is proposed to be funded via a non-discretionary 2025/26 budget bid only if the grant application via the ‘Community Recreation and Sport Facilities Program’ is successful in 2025.
5. Approves the submission of a 2025/26 non-discretionary budget bid of up to \$1,500,000 as a co-contribution for the ‘Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement’ grant application only if this grant application via the ‘Community Recreation and Sport Facilities Program’ is successful in 2025.
6. Notes the total value of the ‘Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement’ project is yet to be determined, however current estimates suggest that costings would not exceed \$1,500,00 co-contribution by the City of Salisbury with grant funding up to \$750,000 should the application be successful.
7. Notes project management fees are ineligible costs associated with the ‘Community Recreation and Sport Facilities Program’ and therefore will need to be funded separately by the City of Salisbury and anticipated to be covered from within existing funding streams.
8. Notes the outcome of these grant funding applications will be provided to Council in a future report.

## ATTACHMENTS

There are no attachments to this report.

### 1. BACKGROUND

- 1.1 In September 2024, the Office for Recreation, Sport and Racing opened a new round of community grant funding, ‘Community Recreation and Sport Facilities Program’. This \$5,664,000 program was established to support the development of sustainable, functional, inclusive and fit for purpose, active recreation and sport facilities. This report has been prepared to seek Council approval to apply for project co-funding via this program.

### 2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 External
  - 2.1.1 Office for Recreation, Sport and Racing

### 3. DISCUSSION

- 3.1 The Office for Recreation, Sport and Racing (ORSR), recently opened a new \$5,664,000 grant funding program ‘Community Recreation and Sport Facilities Program’. This program was developed to support project delivery in South Australia that directly addresses demonstrated need and supports community recreation and sporting participation, with grant funding supporting the development of sustainability, functionality, inclusive and fit for purpose.

**Timing**

3.2 The timing of this grant funding program is as follows;

<b>Applications open</b>	Saturday 28 September 2024
<b>Applications close</b>	<b>Wednesday 27 November 2024</b>
<b>Applications screened</b>	December 2024 / January 2025
<b>Assessment</b>	February / March 2025
<b>Applicants notified</b>	May 2025
<b>Agreements offered</b>	May / June 2025
<b>Projects must commence construction</b>	Within 12 months from payment of grant
<b>Projects must be completed</b>	24 months from Execution of grant agreement

**Eligible Grant Projects**

3.3 The types of projects which can be considered for this grant funding program include:

3.3.1 Construction or upgrade of an active recreation and sport facility or multi-use sports hub:

- Significant upgrades to playing surfaces, including multi-sport upgrades and resurfacing that supports increased use;
- Building, expanding and/or upgrading changerooms, parent and child change spaces and officials' areas; and
- Improved sports floodlighting and safety lighting.

3.3.2 Upgrade of an aquatic facility;

3.3.3 Modifications to ensure that an existing facility meets environmental and Occupational Health and Safety regulations;

3.3.4 Construction/development of trails (walking, horse, bike, water-based); and

3.3.5 Water and energy saving initiatives including water harvesting, installation of new or upgrades to existing irrigation infrastructure, connection to existing water infrastructure, more efficient lighting, installation of solar panels and other innovative smart technologies.

3.4 It is important to note that there are a series of ineligible project types also which impacts the projects which can be applied for via this grant funding stream.

**Project Selection Criteria**

3.5 In order to assess possible projects which could be considered for this grant funding stream, criteria was established as a guide to inform effective decision making. Eligible projects were considered against the following;

3.5.1 Community benefit and needs identified in alignment with health, safety and wellbeing Agendas;

- 3.5.2 Being financially responsible, consideration of projects where the grant co-contribution could be sourced via existing funding streams; and
- 3.5.3 Asset condition and improvement opportunities.

### **Proposed Projects**

- 3.6 Based on the above criteria and eligibility, two projects were identified as priorities for grant funding submission via the *‘Community Recreation and Sport Facilities Program’*, these being:

#### ***‘Manor Farm, Salisbury East, Community Sportsfield Upgrade’***

- 3.6.1 There is a requirement at Manor Farm, Salisbury East, to upgrade sporting surfaces to support the playing and training of soccer at this reserve. These upgrade requirements are due to usage, current condition and site drainage. Understanding this need, it is proposed Council applies for *‘Community Recreation and Sport Facilities Program’* grant funding to support the delivery of *‘Manor Farm, Salisbury East, Community Sportsfield Upgrade’* project.
- 3.6.2 This project, *‘Manor Farm, Salisbury East, Community Sportsfield Upgrade’*, directly aligns as an eligible project to the grant criteria assessment of *‘Significant upgrades to playing surfaces, including multi-sport upgrades and resurfacing that supports increased use’*. The project is also located within a community experiencing socio-economic disadvantage as determined in the Australian Bureau of Statistics, therefore helps to justify the need for financial support.
- 3.6.3 The total value of the *‘Manor Farm, Salisbury East, Community Sportsfield Upgrade’* project is yet to be determined, however preliminary design and cost estimates will be determined prior to the proposed grant application submission in late November 2024. It is proposed that the grant application applied for will be up to the maximum grant of \$750,000 and not exceed a \$1,500,000 co-contribution by the City of Salisbury. This grant co-contribution is proposed to be funded via \$700,000 from 2025/26 and 2026/27 PR17040 SAMP Irrigation Service Continuity Program, together with a new Council funding allocation of up to \$800,000 as a non-discretionary 2025/26 budget bid should the grant application be successful.

#### ***‘Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement’***

- 3.6.4 Walkley Park is located at Ingle Farm in an area of undulating surfaces. The various surface levels and gradients at the site currently impact the ability to safely traverse to and from sportsfields and clubroom facilities, in particular for the baseball sporting community. A safety initiative has been identified to provide a path network which can be safely used to support the viewing and playing of community sport at this location. Understanding this need, it is proposed that Council apply for *‘Community Recreation and Sport Facilities Program’* grant funding to support the delivery of *‘Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement’* project.

- 3.6.5 This project, ‘Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement’, aligns as an eligible project to the grant funding criteria assessment of ‘Modifications to ensure that an existing facility meets environmental and Occupational Health and Safety regulations’. The project is also located within a community experiencing socio-economic disadvantage as determined in the Australian Bureau of Statistics, therefore helps to justify the need for financial support.
- 3.6.6 The total value of the ‘Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement’ project is yet to be determined, however preliminary design and cost estimates will be determined prior to the proposed grant application submission in late November 2024. It is proposed that the grant application applied for will be up to the maximum grant of \$750,000 and not exceed a \$1,500,000 co-contribution by the City of Salisbury. As there is currently no budget for new pathways in reserves, it is proposed that this grant co-contribution be funded as a 2025/26 non-discretionary budget bid for the amount of up to \$1,500,000.
- 3.7 Understanding the work required to apply, together with the quantum of budget funding needed as a co-contribution, it is recommended that only two applications be submitted for this round of grant funding.

#### 4. FINANCIAL OVERVIEW

- 4.1 The ‘Community Recreation and Sport Facilities Program’ offers various levels of funding which requires a co-contribution as follows;

Grant Funding Request	Minimum CoS Contribution	Minimum CoS Contribution (Trail project or low socio-economic index area)
\$500,001 to \$750,000	66% <i>ie; for a \$750k grant, a CoS contribution of \$1.5M is required to deliver a \$2.25M</i>	N/A
\$100,001 to \$500,000	50%	25%
Up to \$100,000	50%	25%

- 4.1 It is important to note that grant conditions include ineligible costs such as project management fees where a local Council is managing the project, therefore Council will need to cover any of this associated expenditure outside of the projects and grant values provided within this report. It is estimated that collectively should the two applications be successful it would be in the order of \$30,000, however it is anticipated that this can be absorbed within existing annual capital programs.

- 4.2 The proposed grant projects both require a co-contribution by the City of Salisbury and are proposed to funded as follows:

<b><i>Manor Farm, Salisbury East, Community Sportsfield Upgrade'</i></b>		
<b>ORSR Grant Funding Request</b>	<b>City of Salisbury Grant Contribution</b>	<b>Total</b>
Up to \$750,000	25/26 Non-discretionary new budget bid: \$800,000 25/26 SAMP Irrigation Service Continuity Program: \$350,000 26/27 SAMP Irrigation Service Continuity Program: \$350,000 Up to a total of: \$1,500,000  NB: Should the full \$350,000 be required from the 2025/26 and 2026/24 SAMP Irrigation Service Continuity Program no other sites of irrigation renewal will occur during these two years as it will consuming the program allocation.	\$2,250,000

- 4.1 Consideration was given to the above proposal in relation to the SAMP Irrigation Service Continuity Program and it was determined that the inclusion of Manor Farm, Salisbury East, can be accommodated with minimal impact by undertaking a reprioritisation of projects to be delivered for the community.

<b><i>Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement'</i></b>		
<b>ORSR Grant Funding Request</b>	<b>City of Salisbury Grant Contribution</b>	<b>Total</b>
Up to \$750,000	25/26 Non-discretionary new budget bid: \$1,500,000 Up to a total of: \$1,500,000	\$2,250,000

- 4.2 No existing available program funding streams were able to be identified for this project predominately due to nature of the proposed works being new and that they are located within a reserve.

## 5. CONCLUSION

- 5.1 The Government of South Australia has opened a new round of grant funding to support community recreation and sporting groups, via the Office for Recreation, Sport and Racing via the '*Community Recreation and Sport Facilities Program*'. This grant program, together with current priorities and available funding, were collectively all considered to identify project priorities for grant funding submissions. The following two projects have been identified to be applied for via this funding stream being:



***‘Manor Farm, Salisbury East, Community Sportsfield Upgrade’***

5.1.1 There is a requirement at Manor Farm, Salisbury East, to upgrade sporting surfaces to support the playing and training of soccer at this reserve. These upgrade requirements are due to usage, current condition and site drainage. Understanding this need, it is proposed Council applies for ‘*Community Recreation and Sport Facilities Program*’ grant funding to support the delivery of ‘*Manor Farm, Salisbury East, Community Sportsfield Upgrade*’ project.

***‘Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement’***

5.1.2 Walkley Park is located at Ingle Farm in an area of undulating surfaces. The various surface levels and gradients at the site currently impact the ability to safely traverse to and from sportsfields and clubroom facilities, in particular for the baseball sporting community. A safety initiative has been identified to provide a path network which can be safely used to support the viewing and playing of community sport at this location. Understanding this need, together with grant funding conditions, ‘*Manor Farm, Salisbury East, Community Sportsfield Upgrade*’ is proposed as a priority project for submission within the ‘*Community Recreation and Sport Facilities Program*’.

5.2 The total value of the ‘*Manor Farm, Salisbury East, Community Sportsfield Upgrade*’ and the ‘*Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement*’ projects are yet to be determined, however preliminary design and cost estimates will be undertaken prior to the grant application submission, noting the total grant value to be applied for per project will not exceed \$750,000 and nor exceed a \$1,500,000 co-contribution by the City of Salisbury.

5.3 To meet the requirements of the grant funding terms and conditions, if supported, these applications will need to be submitted by 27 November 2024.

5.4 Both projects identified require a co-contribution by the City of Salisbury should they be successful and are proposed to be funded as follows:

***‘Manor Farm, Salisbury East, Community Sportsfield Upgrade’***

5.4.1 2025/26 Non-discretionary new budget bid up to \$800,000

5.4.2 2025/26 SAMP Irrigation Service Continuity Program allocation of up to \$350,000

5.4.3 26/27 SAMP Irrigation Service Continuity Program allocation of up to \$350,000

5.4.4 Collectively up to a total of \$1,500,000 will be required as a co-contribution for the ‘*Manor Farm, Salisbury East, Community Sportsfield Upgrade*’ project should it be successful.

***‘Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement’***

5.4.5 2025/26 Non-discretionary new budget bid up to \$1,500,000

- 5.5 In order to utilise existing capital program funds to co-contribute towards the grant application for ‘*Manor Farm, Salisbury East, Community Sportsfield Upgrade’s*’, a reprioritisation of projects within the SAMP Irrigation Service Continuity Program will need to occur to accommodate this proposed project within the program.
- 5.6 Project management associated costs, should these two applications be successful, will need to be covered by the City of Salisbury via existing capital program funds as they are not eligible grant conditions costs.
- 5.7 A further report will be provided to advise the outcome of these grant funding applications and any associated impacts.



<b>ITEM</b>	4.1.6
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	21 October 2024
<b>HEADING</b>	Salisbury Memorial Park and Mausoleum Building Renewal Works
<b>AUTHOR</b>	John Devine, General Manager City Infrastructure, City Infrastructure
<b>CITY PLAN LINKS</b>	4.2 We deliver quality outcomes that meet the needs of our community
<b>SUMMARY</b>	This report seeks Council’s consideration of a 2024/25 First Quarter Budget Review allocation to undertake remedial works at the Salisbury Memorial Park and Mausoleum supporting the new management model which is expected to commence in early 2025.

**RECOMMENDATION**

That Council:

1. Approves a non-discretionary 2024/25 First Quarter Budget Review Bid for the amount of \$350,000 to allow for remediations works to occur at the Salisbury Memorial Park and Mausoleum in line with a new management agreement commencing.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 The Mausoleum of the Holy Family was constructed in 2003 and is currently under the control of the City of Salisbury prior to a new leasing arrangement being entered into.

**2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 Specialist Consultants

**3. DISCUSSION**

- 3.1 A detailed facility condition assessment report has been completed which identified that the overall condition of the facility is in Good to Average condition, with some maintenance required which is to be expected of a 20+ year old building. Part of this condition assessment included advice from a mausoleum specialist.

3.2 As a result of the independent report, there were some improvement works recommended that are considered appropriate prior to the new Mausoleum Management Model being implemented.

3.3 These works include:

3.3.1 Vehicle and pedestrian access improvements through the mausoleum grounds

3.3.2 Minor Building Maintenance (including carpet replacement, eaves lining works and sealing around door frames)

3.3.3 Building occupant safety and compliance upgrades:

- Creation of a second emergency exit from the building by modifying an existing door to meet standards. This will include the modification of door hardware and installation of an exit sign to this door.
- Creation of a safe egress route from the new emergency exit is required. The existing steps are to be amended to create a ramp compliant with Access for People with a Disability.
- Alteration to the main door into the building to meet the requirements of an emergency exit door. The door is required to swing outwards in the direction of exit, and amended door hardware is required. Furthermore, as this is a double door, the minimum openable width for an exit is required to be met to the active door leaf, which is currently not met. It is proposed to replace the door with a compliant door and associated door hardware.
- The existing sanitary facilities require minor works in order to meet a compliant standard. The closet pan within the accessible sanitary facility is to be upgraded, with appropriate sanitary signage and hardware to both facilities.

3.4 These works are estimated to be at a cost of \$350,000 including contingencies.

#### **4. FINANCIAL OVERVIEW**

4.1 There is currently no budget allocation for these works.

#### **5. CONCLUSION**

5.1 The Mausoleum has been assessed and is good condition, however it is recommended that renewal works be undertaken to support the new management model.

5.2 Administration are seeking Council's consideration for a 20024/25 First Quarter Budget Review Bid of \$350,000 to allow for the works to be completed.

<b>ITEM</b>	4.2.1
	<b>URBAN SERVICES COMMITTEE</b>
<b>DATE</b>	21 October 2024
<b>HEADING</b>	Asset Management Updates - Sport Lighting, Briges and Ornamental Lakes (Further Information Report in relation to Item AMSC2 from the Asset Management Sub Committee Meeting held on 7 October 2024)
<b>AUTHOR</b>	Craig Johansen, Team Leader Natural Assets, City Infrastructure
<b>CITY PLAN LINKS</b>	<ul style="list-style-type: none"> <li>1.1 Our City is attractive and well maintained</li> <li>2.3 Our community, environment and infrastructure are adaptive to a changing climate</li> <li>4.2 We deliver quality outcomes that meet the needs of our community</li> </ul>
<b>SUMMARY</b>	This report presents information of site considerations and costs for the supply and installation of an aerator at Springbank Waters

**RECOMMENDATION**That Council:

1. Notes the costs associated with the installation of an aerator.
2. Notes the constraints associated with the installation of an aerator at Springbank Waters.

**ATTACHMENTS**

There are no attachments to this report.

**1. BACKGROUND**

- 1.1 At its meeting held on Monday, 14 October 2024 the Asset Management Sub Committee considered a report relating to Asset Management of Sports Lighting, Bridges and Ornamental Lakes and requested:

*“Administration provide a further information report to the Urban Services Committee, 21 October 2024 providing an update on costings on an ornamental fountain and an aerator at Springbank Waters.”*

**2. EXTERNAL CONSULTATION / COMMUNICATION**

- 2.1 Nil.

**3. DISCUSSION**

- 3.1 This report has stemmed from community concerns in relation to the odour that is emitted from the basin just south of Waterloo Corner Road.
- 3.2 Preliminary investigations indicate that an aerator by itself will have an insignificant impact on reducing the odour or improving water quality. However, the aerator will have some minor impact, and will provide some additional aesthetic benefits for the community.

- 3.3 The cost for installing a similar aerator at Springbank Waters to that proposed for Lake Windemere is estimated to be in the order of \$100,000. The cost of the installation is highly dependent on the current electrical supply point capacity to operate an additional aerator/ fountain, and this is unknown at this time, noting that there is currently five aerators within the wetland network, west of Springbank Boulevard at the entrance at Waterloo Corner Road.
- 3.4 This basin, just south of Waterloo Corner Road, is a component of the linear wetland that was developed as part of the establishment of the new residential area of Springbank Waters, to convey stormwater and provide amenity to the Waterloo Corner Road frontage of the development.
- 3.5 This basin was developed as a sedimentation basin at the beginning of the network, to catch debris from the system before water moves further on in the wetland network within Springbank Waters, as such the basin does not have significant depth.
- 3.6 Surface water flows enter the basin from Helps Road drain which includes overflow from Kaurna Park, via a 1500mm stormwater pipe which runs along Waterloo Corner Road and a 450mm pipe on the southern edge of the basin which flows from the residential area.
- 3.7 Administration has undertaken a survey of the basin area as part of preparation for future works and found that the water depth is no greater than one metre in depth. This is an insufficient depth for an aerator to be installed in. The required depth of water for the installation of an aerator needs to be two metres to allow the aerator operation to function correctly and not stir up sediment or pull in material which will hinder aerator operation.
- 3.8 Due to the shallow water depth and lack of confidence that water quality will be improved with the installation an aerator, it is not recommended to proceed with an aerator installation.
- 3.9 This lake will be a part of the ornamental lakes asset management plan (AMP) that is currently being prepared for council consideration. This AMP will provide more in-depth analysis of options to maintain water quality, structural condition, and aesthetic quality, for our ornamental lakes. The AMP is expected to be presented to the Asset Management Steering Committee in coming months.

#### **4. FINANCIAL OVERVIEW**

- 4.1 There is no funding allocated for the installation of an aerator at Springbank Waters.

#### **5. CONCLUSION**

- 5.1 Due to the shallow water depth and lack of confidence that water quality will be improved with the installation an aerator, it is not recommended to proceed with an aerator installation.
- 5.2 An asset management plan for ornamental lakes is currently being prepared including a range of service level option for Council consideration.

**MOTION ON NOTICE**

**ITEM** US-MON1

**URBAN SERVICES COMMITTEE**

**HEADING**

Motion on Notice Cr Buchanan: Building and Wayfinding Signage for Parafield Gardens Recreation Centre and City Gateway Signage on Port Wakefield Road

Cr Buchanan has submitted the following Motion on Notice:

That Council:

1. Approves the renewal of the Parafield Gardens Recreation Centre Building Signage and Wayfinding Signage on Kings Road.
2. Requests Administration to present a report to the Urban Services Committee with renewal or relocation options and costings for the Gateway Signage on Port Wakefield Road.



**Administration Comment:**

Should this motion be adopted:

1. Administration will arrange for the relevant Parafield Gardens Recreation Centre signage to be replaced; and
2. Administration are preparing a report to the Community Wellbeing and Sport Committee in November 2024 on Event Ready Space at Carisbrooke Park and the relocation of the Gateway Signage on Port Wakefield Road will be considered as part of that report as this location is a viable option for the relocation of the signage.