



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA  
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

**34 CHURCH STREET, SALISBURY ON**

**21 OCTOBER 2024**

**MEMBERS PRESENT**

Cr S Ouk (Chairman)  
Mayor G Aldridge (ex officio)  
Deputy Mayor Cr C Buchanan (Deputy Chairman)  
Cr A Graham

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager City Infrastructure, Mr J Devine  
General Manager Community Development, Mrs A Pokoney Cramey  
Manager Governance, Mr R Deco  
PA to General Manager Community Development, Ms H Berrisford  
Manager Strategic Development Projects, Ms S Klein  
Manager People and Performance, Ms K Logan  
Manager Community Experience, Ms C Kroepsch  
Team Leader Open Space Assets & Urban Streetscape, Mr C Johansen  
Manager Field Services, Mr M Purdie

The meeting commenced at 6.33pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Apologies have been received from Cr B Brug, Cr M Mazzeo and Cr S Reardon.

**LEAVE OF ABSENCE**

Nil.

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## PRESENTATION OF MINUTES

Moved Cr A Graham  
Seconded Cr C Buchanan

The Minutes of the Urban Services Committee Meeting held on 16 September 2024, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Monday 14 October 2024**

Moved Cr C Buchanan  
Seconded Cr A Graham

##### That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee of the meeting held on 14 October 2024 and that the following recommendations contained therein be adopted by Council:

**CARRIED**

#### **4.0.1-AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr C Buchanan  
Seconded Cr A Graham

##### That Council:

1. Notes the report.

**CARRIED**

#### **4.0.1-AMSC2 Asset Management Updates - Sport Lighting, Bridges and Ornamental Lakes**

Moved Cr C Buchanan  
Seconded Cr A Graham

##### That Council:

1. Notes the report.
2. Requests Administration provide a further information report to the Urban Services Committee, 21 October 2024 providing an update on costings on an ornamental fountain and an aerator at Springbank Waters.

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CARRIED

**4.0.1-AMSC-OB1 New Playspace and Upgrade Program Budget**

Moved Cr C Buchanan  
Seconded Cr A Graham

That Council:

1. Notes the community consultation on the Mario Reserve Playspace that occurred in 2022 and that Council proceeds with the Mario Reserve Playspace to be included in the 2025/26 program with the inclusion of a non-discretionary bid of \$300k.
2. Notes the community consultation on the Metala Reserve Playspace that occurred in 2022 and that Council proceeds with the Metala Reserve Playspace to be included in the 2025/26 program with the inclusion of a non-discretionary bid of \$300k inclusive of a fence along the section of Burton Road.
3. Requests Administration bring back a further report to the Asset Management Sub Committee with a proposed New Playspace and Upgrade Program for consideration to be included in 2025/26 business planning and budget process.

CARRIED

**4.0.2 Future Reports for the Urban Services Committee**

Moved Mayor G Aldridge  
Seconded Cr A Graham

That Council:

1. Notes the report.

CARRIED

*For Decision*

**4.1.1 Capital Works Program - September 2024**

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

That Council:

1. Approves the inclusion of a \$525,000 2024/25 non-discretionary first quarter budget review bid to return the Salisbury Heights Primary School Kiss and Drop associated budgets, of which \$262,500 is proposed income, due to the delivery of this project being deferred to 2025/26 as a result of pending land revocation

and securement of State Government co-contribution, with these budgets to be included as a non-discretionary 2025/26 budget bid within PR13952 School Zones and Pedestrian Crossings Service Continuity Program bid.

2. Approves a 2024/25 non-discretionary first quarter budget review bid to reflect \$24,000 of income expected from the City of Playford and the associate matching \$24,000 of expenditure towards the delivery of PR27910 Lower Greater Edinburgh Park Outfall Assessment.
3. Approves a non-discretionary 2024/25 first quarter budget review bid to convert \$50,000 of existing operating funding to capital for PR27925 Salisbury Community Hub Facility and Safety Improvements.
4. Approves the program inclusion of air conditioning renewal works at the Watershed, Greenfields, together with a grease arrester and court renewal works at Parafield Gardens Recreation Centre, within 2024/25 PR18097 SAMP Building Service Continuity Program where there is sufficient funding available to do so.

**CARRIED**

#### **4.1.2 Pump Tracks - Proposed Locations and Scope of Work for Four New Tracks**

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

That Council:

1. Approves the following locations for the new Pump Tracks.
  - a. Ronaldo Way Reserve, Paralowie
  - b. Golding Reserve, Para Vista
  - c. Unity Park, Pooraka
  - d. The Paddocks, Para Hills West
2. Requests that the Administration along with the Mayor and Ward Councillor consult with Paralowie Village on potential partnerships to enhance the amenities of Ronaldo Way Reserve, Paralowie.
3. Notes that the designs for all sites are to be completed in the 2024/2025 Financial Year and that construction is to commence in 2024/2025 and finalised in the 2025/2026 Financial Year.

**CARRIED**

#### 4.1.3 Salisbury Heights Traffic Management - Update Report

Moved Mayor G Aldridge  
Seconded Cr A Graham

That Council:

1. Notes the information provided in this report (Item 4.1.3, Urban Services Committee, 21 October 2024) regarding an update for work undertaken to date by the State Government Road Authority, the Department for Infrastructure & Transport (DIT) for the Northern Area Suburbs Road Upgrade Project at Salisbury Heights.

**CARRIED**

#### 4.1.4 New Lease Agreement for existing Direk Produce Lease, Edinburgh Road Drainage Reserve

Moved Cr C Buchanan  
Seconded Mayor G Aldridge

That Council:

1. Authorises the Chief Executive Officer or delegate to arrange all necessary documentation and consents to finalise negotiations and executive a new lease with Direk Produce Pty Ltd for Allotment 300 in Deposited Plan 74704 and described in Certificate of Title Volume 6010 Folio 430 also known as the Edinburgh Road Drainage Reserve, Edinburgh Road, Direk, under the following terms:
  - Lease Term: For a period of three (3) years (plus 2 year option to renew at Council's discretion).
  - Expiry Date: 30 September 2027.
  - Rent: To commence at the rate of the current agreement plus CPI and be increased annually by CPI at the anniversary of the commencement date
  - Rent Review: Annually on the anniversary of the Commencement Date during the term applying CPI increases.
  - The legal costs associated with the preparation of the agreement are to be borne by the applicant.
  - All other terms and conditions as per the existing agreement with the City of Salisbury.
2. Notes that as the site has previously been excluded from Community Land Classification there is no need for public consultation.

**CARRIED**

#### 4.1.5 Office for Recreation, Sport and Racing - Community Recreation and Sport Facilities Program

Moved Cr C Buchanan  
Seconded Cr A Graham

That Council:

1. Approves the State Government grant application submission of up to \$750,000 for '*Manor Farm, Salisbury East, Community Sportsfield Upgrade*' via the '*Community Recreation and Sport Facilities Program*' in November 2024, noting that the maximum grant value will require a minimum co-contribution of \$1,500,000 by the City of Salisbury which is proposed to be funded via \$700,000 from 2025/26 and 2026/27 PR17040 SAMP Irrigation Service Continuity Program together with a new Council funding allocation of up to \$800,000 as a non-discretionary 2025/26 budget bid should the grant application is successful.
2. Approves the submission of a 2025/26 non-discretionary budget bid of up to \$800,000 as a co-contribution for the '*Manor Farm, Salisbury East, Community Sportsfield Upgrade*' grant application only if this grant application via the '*Community Recreation and Sport Facilities Program*' is successful in 2025.
3. Notes the total value of the '*Manor Farm, Salisbury East, Community Sportsfield Upgrade*' project is yet to be determined, however current estimates suggest that costings would not exceed \$1,500,00 co-contribution by the City of Salisbury with grant funding up to \$750,000 should the application be successful.
4. Approves the State Government grant application submission of up to a \$750,000 for '*Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement*' via the '*Community Recreation and Sport Facilities Program*' in November 2024, noting the required minimum City of Salisbury co-contribution is \$1,500,000, which is proposed to be funded via a non-discretionary 2025/26 budget bid only if the grant application via the '*Community Recreation and Sport Facilities Program*' is successful in 2025.
5. Approves the submission of a 2025/26 non-discretionary budget bid of up to \$1,500,000 as a co-contribution for the '*Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement*' grant application only if this grant application via the '*Community Recreation and Sport Facilities Program*' is successful in 2025.
6. Notes the total value of the '*Walkley Park, Ingle Farm, Community Sports Field Safety Access Improvement*' project is yet to be determined, however current estimates suggest that costings would not exceed \$1,500,00 co-contribution by the City of Salisbury with grant funding up to \$750,000 should the application be successful.

7. Notes project management fees are ineligible costs associated with the ‘*Community Recreation and Sport Facilities Program*’ and therefore will need to be funded separately by the City of Salisbury and anticipated to be covered from within existing funding streams.
8. Notes the outcome of these grant funding applications will be provided to Council via a future report.

**CARRIED**

**4.1.6 Salisbury Memorial Park and Mausoleum Building Renewal Works**

Moved Mayor G Aldridge  
 Seconded Cr A Graham

That Council:

1. Approves a non-discretionary 2024/25 First Quarter Budget Review Bid for the amount of \$350,000 to allow for remediations works to occur at the Salisbury Memorial Park and Mausoleum in line with a new management agreement commencing.

**CARRIED**

*For Information*

**4.2.1 Asset Management Updates - Sport Lighting, Briges and Ornamental Lakes (Further Information Report in relation to Item AMSC2 from the Asset Management Sub Committee Meeting held on 7 October 2024)**

Moved Cr C Buchanan  
 Seconded Cr A Graham

That Council:

1. Notes the report presented to the Asset Management Sub-Committee Meeting (Item 4.2.1, Asset Management Sub Committee, 14 October 2024).
2. Requests the Administration to undertake detailed design and works to install an aerator and/or fountain at Springbank Boulevard (inlet for the Kaurna Wetlands)
3. Approves non-discretionary budget bid of up to \$100,000.

**CARRIED**

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## QUESTIONS ON NOTICE

There were no Questions on Notice.

## MOTIONS ON NOTICE

*Cr G Aldridge left the meeting at 7:24pm and quorum was lost.*

*Cr G Aldridge returned to the meeting at 7:27pm; quorum was restored after which the meeting proceeded.*

### **US-MON1 Motion on Notice Cr Buchanan: Building and Wayfinding Signage for Parafield Gardens Recreation Centre and City Gateway Signage on Port Wakefield Road**

Moved Cr C Buchanan

Seconded Cr S Ouk

#### That Council:

1. Approves the renewal of the Parafield Gardens Recreation Centre Building Signage and Wayfinding Signage on Kings Road.
2. Requests Administration to present a report to the Urban Services Committee with renewal or relocation options and costings for the Gateway Signage on Port Wakefield Road.

**CARRIED**

## OTHER BUSINESS

*(Question Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business items.



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## ORDERS TO EXCLUDE THE PUBLIC

### 4.4.1 Tenancy Matter - Salisbury

Moved Cr A Graham  
Seconded Mayor G Aldridge

*That the Urban Services Committee Orders:*

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, that it is necessary and appropriate 4.4.1 Tenancy Matter – Salisbury with the exception of the following persons:*
  - *Chief Executive Officer*
  - *Deputy Chief Executive Officer*
  - *General Manager City Infrastructure*
  - *General Manager Community Development*
  - *General Manager City Development*
  - *Manager Governance*
  - *PA to General Manager Community Development*
  - *Manager Strategic Development Projects*
  - *Manager People and Performance*
  - *Manager Community Experience*
  - *Team Leader Open Space Assets and Urban Streetscape*
  - *Manager Field Services*

*On the basis:*

- *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
    - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
    - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Tenancy Matter - Salisbury** item and discussion at this point in time.*
  3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

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**CARRIED**

The meeting moved into confidence at 7.33pm.

The meeting moved out of confidence at 8.04pm.

The meeting closed at 8.05pm.

CHAIRMAN.....

DATE.....