



**MINUTES OF ASSET MANAGEMENT SUB COMMITTEE MEETING HELD IN
WITTBER & DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

2 DECEMBER 2024

MEMBERS PRESENT	Cr A Graham (Chairman) Mayor G Aldridge (ex officio) Deputy Mayor, Cr C Buchanan Cr D Hood Cr P Jensen
OBSERVERS	Cr J Chewparsad Cr B Brug (<i>via Teams</i>)
STAFF	Deputy Chief Executive Officer, Mr C Mansueto General Manager City Infrastructure, Mr J Devine A/General Manager Community Development, Mr C Grocke General Manager City Development, Ms M English Manager Urban, Recreation and Natural Assets, Mr J Foong Manager Governance, Mr R Deco PA to General Manager City Infrastructure, Ms H Prasad

The meeting commenced at 6.30pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology has been received from Cr S McKell.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr D Hood

The Minutes of the Asset Management Sub Committee Meeting held on 14 October 2024, be taken as read and confirmed.

CARRIED

REPORTS

AMSC1 Future Reports for the Asset Management Sub Committee

Moved Cr P Jensen
Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED

AMSC2 Footpath Installation Options - Lolands Road and Willochra Road, Salisbury Plain

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves a 2024/25 second quarter non-discretionary budget bid for the amount of \$100,000 for the construction of a footpath on Willochra Road, Salisbury Plain between Paraway Road and Saints Road.
2. Requests Administration provide a further report in December 2025 that gives consideration to complete a formal footpath along the remaining sections of Willochra Road.

CARRIED

AMSC3 Footpath Request Evaluation Team (FRET) update report

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Notes the report.

CARRIED

Cr P Jensen left the meeting at 06.40 pm.

Cr P Jensen returned to the meeting at 06.44 pm.

AMSC4 Street Tree Renewal Program 2025/26

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Approves the streets and species for the 2025/26 Street Tree Renewal Program, as presented in Attachment 1 of the report (Item AMSC4, Asset Management Sub Committee Meeting, 2 December 2024) in order to proceed to community consultation in 2024/25, subject to Administration providing a further report for consideration by Council.
2. Requests Administration to provide a further information report to the December 2024 Urban Services Committee that details each species' specifications and further that the report includes images of each species being proposed.

CARRIED

Cr C Buchanan left the meeting at 06:50 pm.

AMSC5 Ornamental Lakes - Asset Management Plan Update

Moved Cr C Buchanan
Seconded Cr P Jensen

That Council:

1. Approves the following list of water bodies to be classified as Ornamental Lakes under Council's Asset Management Plan:
 - Sir Douglas Mawson Lake, Mawson Lakes
 - Keyhole Park, Mawson Lakes
 - Paquita Park, Mawson Lakes
 - Shearwater Lake, Mawson Lakes
 - Shearwater Lake East, Mawson Lakes
 - Nelson Crescent Lake Reserve, Mawson Lakes
 - The Drive Reserve, Mawson Lakes
 - The Bridges Village Reserve, Mawson Lakes
 - Cascades Village Reserve, Mawson Lakes
 - Cascades Village South Reserve, Mawson Lakes
 - Elder Drive Reserve, Mawson Lakes
 - The Paddocks Ornamental Lake, Para Hills West
 - Unity Park Formal Pond, Pooraka
 - Wynn Vale Gullies, 'Bayview Parade Lake', Gulfview Heights
 - Springbank Waters, Burton
 - Myall Boulevard Reserve, Salisbury
 - Pitman Park, Salisbury
 - AGH Cox Reserve, Parafield Gardens
 - Lake Windemere Reserve, Salisbury North

2. Approves the following as the minimum Service Level Criteria for Ornamental Lakes to be considered as part of the draft Asset Management Plan:
 - Lake Functions and Related Infrastructure (for example, walking around lake - perimeter paths, viewing decks and lighting; and water quality - aerators)
 - Location / Environment
 - Lake Size (perimeter, surface area, water depth and water volume) and Lake Shape
 - Safety and Signage
 - Age
 - Construction Type (lake wall and liner)
 - Water Source(s)
 - Inspection Frequency (including water testing)
 - Asset Condition (infrastructure and water quality)
 - Data Quality including as-constructed drawings

CARRIED

Cr C Buchanan returned to the meeting at 06:52 pm.

AMSC6 Bridges and Boardwalks - Asset Management Plan Update

Moved Cr P Jensen

Seconded Mayor G Aldridge

That Council:

1. Approves the following main hierarchy for bridges and boardwalks, which will be used to inform the Draft Asset Management Plan and Service Levels:
 - Road Bridges
 - Green Trail Bridges (Little Para Trail, Dry Creek Trail, and Gawler Greenway)
 - Footbridges
 - Hiking Trail Footbridges and Boardwalks (Greenfields Wetlands, St Kilda Mangrove Trail Boardwalks, The Paddocks Wetlands, etc.)
 - Viewing Decks and similar destination structureswith each of the above five main hierarchies being split into two sub-hierarchies based on size, usage, and importance.
2. Notes that the following Levels of Service Criteria are being further developed and will be reported back to Council as part of the Draft Asset Management Plan – Bridges and Boardwalks:
 - a. Community Levels of Service Criteria for bridges and boardwalks:

- Availability (open for use), noting some bridges and boardwalks may need to be temporarily closed due to flooding, maintenance, etc.
 - Restrictions on usage, for example, load limit, speed limit, cyclists to dismount, suitable footwear, accessibility.
- b. Technical Service Level Criteria for bridges and boardwalks:
- Age
 - Construction Type
 - Clear Width
 - Approach Geometry
 - Barrier Compliance
 - Approach and Structure Lighting
 - Location / Environment
 - Inspection Frequency
 - Condition
 - Data Quality including as-constructed drawings.

CARRIED

AMSC7 Presentation – Sports Lighting Asset Management and Service Standards

Moved Cr A Graham
Seconded Cr D Hood

Cr A Graham as Chair suspended formal meeting procedures to consider the presentation on Sports Lighting Asset Management and Service Standards asset management planning considerations.

**CARRIED
Unanimously**

The formal meeting procedures were suspended at 7.00pm.

Cr A Graham declared that the suspension had concluded and reconvened the formal meeting procedures at 7.23pm.

Cr D Hood left the meeting at 07.33 pm.

Cr D Hood returned to the meeting at 07.36 pm.

AMSC7 Presentation – Sports Lighting Asset Management and Service Standards

Moved Cr C Buchanan
Seconded Mayor G Aldridge

That Council:

1. Notes the presentation to the Asset Management Sub Committee on Sports Lighting Asset Management and Service Standards.
2. Requests that the presentation be circulated to all Elected Members.
3. Request Administration bring back a further report on Options 2 and 3 outlined in the presentation to be considered as part of a draft Asset Management Plan for Sports Lighting.
4. Requests that the report provide further information on current licence/lease holders from relevant playing levels of sporting associations outlining their current night training and night match usage.
5. Requests that the report to be provided to Asset Management Sub Committee by May 2025.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business Items.

CLOSE

The meeting closed at 7.38pm.

CHAIRMAN.....

DATE.....