

AGENDA

FOR COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING TO BE HELD ON

18 FEBRUARY 2025 AT THE CONCLUSION OF THE INNOVATION AND BUSINESS DEVELOPMENT COMMITTEE

**IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,
34 CHURCH STREET, SALISBURY**

MEMBERS

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr P Jensen
Cr M Mazzeo
Cr S McKell
Cr S Ouk

REQUIRED STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Manager Governance, Mr R Deco
Governance Support Officer, Ms M Prasad

APOLOGIES

LEAVE OF ABSENCE

PRESENTATION OF MINUTES

Presentation of the Minutes of the Community Wellbeing and Sport Committee Meeting held on 10 December 2024.

REPORTS

Administration

5.0.1 Future Reports for the Community Wellbeing and Sport Committee 17

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For Decision

5.1.1 Grant No. 34/2024-25: The Children's Book Council of Australia 33

5.1.2 Grant No. 35/2024-25: The Para Hills Wanderers Netball Club 67

5.1.3 Minor Capital Works Grant Application - Returned and Services League Salisbury Branch Incorporated 79

5.1.4 City of Salisbury Sports Awards Proposal 99

MOTIONS ON NOTICE

MON1 Motion on Notice: Deputy Mayor Cr Buchanan: Shade and BBQ facilities at the Aquatic Centre

QUESTIONS ON NOTICE

There are no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

ORDERS TO EXCLUDE THE PUBLIC

5.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 10 February 2025

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 10 February 2025: SLSC3 Strategic Development Projects - Status Report, SLSC4 Walkleys Road Corridor Development - Housing Affordability, SLSC5 Meanwhile Use- Mobile Sleep Options, SLSC6 Walkleys Road Corridor Development Project Status Update, SLSC7 Strategic Development Projects, Short Term Action Plan, Prioritisation of Sites, SLS8 Salisbury City Centre Development Update***

- item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.2 Tenancy Matter

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
 - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure will maintain the commercial position of the joint venture partner.*

*On that basis the public's interest is best served by not disclosing the **Tenancy Matter** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.3 Partnerships and Contracts Coordinator - Sport and Recreation Division

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect the commercial position of the Council.*

*On that basis the public's interest is best served by not disclosing the **Partnerships and Contracts Coordinator - Sport and Recreation Division** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.4 Strategic Development Projects, Short Term Action Plan, Prioritisation of Sites - (Further Information Report in relation to Item SLSC7 Salisbury Living Sub Committee 10 February 2025)

Recommendation

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Strategic Development Projects, Short Term Action Plan, Prioritisation of Sites - (Further Information Report in relation to Item SLSC7 Salisbury Living Sub Committee 10 February 2025)** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

5.4.5 Phoebe Wanganeen Scholarship Update

Recommendation

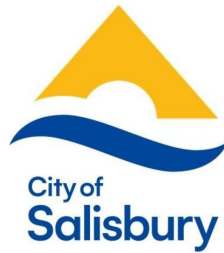
Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if the Community Wellbeing and Sport Committee so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on grounds that:

1. *Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
 - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Phoebe Wanganeen Scholarship Update** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Community Wellbeing and Sport Committee orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CLOSE



**MINUTES OF COMMUNITY WELLBEING AND SPORT COMMITTEE MEETING HELD
IN LITTLE PARA CONFERENCE ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

9 DECEMBER 2024

MEMBERS PRESENT

Cr D Hood (Chairman)
Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan (Deputy Chairman)
Cr A Graham
Cr P Jensen
Cr S McKell
Cr S Ouk

OBSERVERS

Cr B Brug
Cr L Brug
Cr J Chewparsad

STAFF

Chief Executive Officer, Mr J Harry
General Manager Community Development, Mrs A Pokoney Cramey
Deputy Chief Executive Officer, Mr C Mansueto
General Manager City Infrastructure, Mr J Devine
General Manager City Development, Ms M English
Governance Support Officer, Ms M Prasad
Governance Officer, Ms M Woods
Governance Administration Officer, Ms K Hernen
Manager Strategic Development Projects, Ms S Klein
Manager Sport and Recreation, Mr C Grocke
Manager Community Participation and Partnerships, Ms C Giles
Manager Community Experience, Ms C Kroepsch
Team Leader Community Compliance, Mr B Scholefield
Manager Community Diversity and Inclusion, Ms V Haracic
Senior Recreation Planner, Ms M Matej
Manager Urban, Recreation and Natural Assets, Mr J Foong
Manager Infrastructure Design and Delivery, Mr J Collins

The meeting commenced at 6:45pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

An apology has been received from Cr M Mazzeo.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Cr S McKell

The Minutes of the Community Wellbeing and Sport Committee Meeting held on 19 November 2024, be taken as read and confirmed.

CARRIED

REPORTS

Administration

5.0.1 Recommendations of the Salisbury Living Sub Committee meeting held on Monday 2 December 2024

Moved Cr P Jensen
Seconded Cr S Ouk

That Council:

1. Receives and notes the information contained in the Salisbury Living Sub Committee of the meeting held on 2 December 2024 and that the following recommendations contained therein be adopted by Council:

CARRIED

5.0.1-SLSC1 Future Reports for the Salisbury Living Sub Committee

Moved Cr P Jensen
Seconded Cr S Ouk

That Council:

1. Notes the report.

CARRIED

5.0.2 Future Reports for the Community Wellbeing and Sport Committee

Moved Cr P Jensen
 Seconded Mayor G Aldridge

That Council:

1. Notes the report.

CARRIED

For Decision

5.1.1 Grant No. 29/2024-25: The Adelaide Hazara Cricket Club Community Grant Application

Moved Cr C Buchanan
 Seconded Mayor G Aldridge

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the November 2024 round of Community Grants as follows:
 - a. Grant No. 29/2024-25: Adelaide Hazara Cricket Club Community Grant application: to the value of \$2,000 for assistance with purchasing new uniforms, first aid kits, a new scoreboard and tables and chairs for players and volunteers (Item 5.1.1, Community Wellbeing and Sport Committee, 10 December 2024).

CARRIED

5.1.2 Grant No. 30/2024-25: The Bhutanese Magar Cultural Community SA Community Grant Application

Moved Mayor G Aldridge
 Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the November 2024 round of Community Grants as follows:
 - a. Grant No. 30/2024-25 The Bhutanese Magar Cultural Community SA Community Grant application: to the value of \$7,000 for financial support for their upcoming Maghe Sankranti Festival being held on 25 January 2025 (Item 5.1.2, Community Wellbeing and Sport Committee, 10 December 2024).

CARRIED

5.1.3 Grant No. 31/2024-25: The Ingle Farm Baptist Church Community Grant Application

Moved Cr A Graham
Seconded Cr P Jensen

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the November 2024 round of Community Grants as follows:
 - a. Grant No. 31/2024-25: The Ingle Farm Baptist Church Community Grant application: to the value of \$11,200 for assistance with delivering the “Come to the table Community Lunch Project” (Item 5.1.3, Community Wellbeing and Sport Committee, 10 December 2024).

CARRIED

5.1.4 Grant No. 32/2024-25: The Northern Districts Cricket Club Community Grant Application

Moved Cr D Hood
Seconded Cr C Buchanan

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the November 2024 round of Community Grants as follows:
 - a. Grant No. 32/2024-25: The Northern Districts Cricket Club Community Grant application: to the value of \$12,000 for the purchase of two (2) new Bowling Machines (Item 5.1.4, Community Wellbeing and Sport Committee, 10 December 2024).

CARRIED

5.1.5 Grant No. 33/2024-25: The Salisbury CFS Community Grant Application

Moved Cr C Buchanan
 Seconded Cr S Ouk

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the November 2024 round of Community Grants as follows:
 - a. Grant No. 33/2024-25: The Salisbury CFS Community Grant application: to the value of \$1,373 for assistance with their end of year children’s Christmas event (Item 5.1.5, Community Wellbeing and Sport Committee, 10 December 2024).
2. Notes that the Salisbury CFS will be provided its annual donation of \$2,000.

CARRIED

5.1.6 Minor Capital Works Program Application - Pontian Eagles

Moved Cr C Buchanan
 Seconded Cr A Graham

That the Community, Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program budget as follows:
 - a. Pontian Eagles Sports and Social Club in the amount of \$75,000 for the supply and installation of digital screen scoreboard with roller shutter at Yalumba Reserve, Paralowie.

CARRIED

5.1.7 Major and Medium Event Opportunities

Moved Cr C Buchanan
 Seconded Cr P Jensen

That Council:

1. Approves further investigation and the development of a business case for partnering with Australian Government Defence, RAAF-E to present the RAAF Base Edinburgh Air Show as a major bi-annual event attracting local, regional and interstate visitation from 2026.

2. Delegates the Chief Executive Officer to approve the preparation and submission of bids to host future medium sized multi-day sporting events as they arise, with particular focus on high-level participation and maximising use of assets within City of Salisbury.
3. Notes the Administration will submit a budget bid as part of the 2025/26 budget process for \$20,000 to establish a new medium size event, a Cultural Night Market in partnership with the Australian Refugee Association.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

There were no Other Business Items.

ORDERS TO EXCLUDE THE PUBLIC

5.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 2 December 2024

Moved Cr P Jensen
Seconded Cr S McKell

That the Community Wellbeing and Sport Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.1 Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 2 December 2024 with the exception of the following persons:*
 - *Chief Executive Officer*
 - *Deputy Chief Executive Officer*
 - *General Manager City Infrastructure*
 - *General Manager Community Development*
 - *General Manager City Development*
 - *Governance Support Officer*
 - *Governance Officer*
 - *Governance Administration Officer*

- *Manager Strategic Development Projects,*
 - *Manager Sport and Recreation*
 - *Manager Community Participation and Partnerships*
 - *Manager Community Experience*
 - *Team Leader Community Compliance*
 - *Manager Community Diversity and Inclusion*
 - *Senior Recreation Planner*
 - *Manager Urban, Recreation and Natural Assets*
 - *Manager Infrastructure Design and Delivery*
- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of this report at this time will protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*
- On that basis the public's interest is best served by not disclosing the **Recommendations of the Confidential Salisbury Living Sub Committee meeting held on Monday 2 December 2024** item and discussion at this point in time.*
3. *Orders that pursuant to Section 90(2) of the Local Government Act 1999 all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

5.4.2 Community Lease Agreements - Licence Agreement and Licence Customer Service Charter Update

Moved Cr P Jensen
Seconded Cr S McKell

That the Community Wellbeing and Sport Committee Orders:

1. *Orders that Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item 5.4.2 Community Lease Agreements - Licence Agreement and Licence Customer Service Charter Update with the exception of the following persons:*
 - *Chief Executive Officer*
 - *Deputy Chief Executive Officer*

- *General Manager City Infrastructure*
 - *General Manager Community Development*
 - *General Manager City Development*
 - *Governance Support Officer*
 - *Governance Officer*
 - *Governance Administration Officer*
 - *Manager Strategic Development Projects,*
 - *Manager Sport and Recreation*
 - *Manager Community Participation and Partnerships*
 - *Manager Community Experience*
 - *Team Leader Community Compliance*
 - *Manager Community Diversity and Inclusion*
 - *Senior Recreation Planner*
 - *Manager Urban, Recreation and Natural Assets*
 - *Manager Infrastructure Design and Delivery*
- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*
- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*On that basis the public's interest is best served by not disclosing the **Community Lease Agreements - Licence Agreement and Licence Customer Service Charter Update** item and discussion at this point in time.*

3. *Orders that pursuant to Section 90(2) of the Local Government Act 1999 all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 6.56pm.

The meeting moved out of confidence and closed at 7.04pm.

CHAIRMAN.....

DATE.....

ITEM	5.0.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 February 2025
HEADING	Future Reports for the Community Wellbeing and Sport Committee
AUTHOR	Hayley Berrisford, PA to General Manager Community Development, Community Development
CITY PLAN LINKS	4.3 Our council is recognised for delivering exceptional community experiences and quality outcomes
SUMMARY	This item details reports to be presented to the Community Wellbeing and Sport Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.

RECOMMENDATION

That Council:

- Notes the report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- Historically, a list of resolutions requiring a future report to Council has been presented to each committee for noting.

2. REPORT

- The table below outlines the reports to be presented to the Community Wellbeing and Sport Committee as a result of a Council resolution.

Meeting Item	Heading and Resolution	Officer
26/08/2024 5.1.2 Due: Deferred to: Reason:	Review of Lease and Licence Policies 6. This resolution is confidential. February 2025 March 2025 Lease and licence arrangements yet to be finalized.	Jon Foong
28/10/2024 5.4.4 Due:	Community Transport Program – Western Suburbs Eligibility Criteria 2. This resolution is confidential. April 2025	Craig Grocke

3. CONCLUSION / PROPOSAL

- 3.1 Future reports for the Community Wellbeing and Sport Committee have been reviewed and are presented to council for noting.

ITEM	5.0.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
HEADING	Recommendations of the Salisbury Living Sub Committee meeting held on Monday 10 February 2025
AUTHOR	Sharee Klein, Manager Strategic Development Projects, City Development
CITY PLAN LINKS	4.2 Our council is a great place to work
SUMMARY	The minutes and recommendations of the Salisbury Living Sub Committee meeting held on Monday 10 February 2025 are presented for Community Wellbeing and Sport Committee's consideration.

RECOMMENDATION

That Council:

1. Receives and notes the information contained in the Salisbury Living Sub Committee Minutes of the meeting held on 10 February 2025 and that the following recommendations contained therein be adopted by Council:

SLSC1 Future Reports for the Salisbury Living Sub Committee

That Council:

1. Notes the report.

SLSC2 Revocation of Community Land Classification - Rundle Reserve

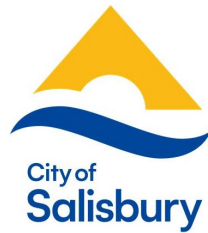
That Council:

1. Approves the revocation of allotment 16 in Deposited Plan 9424 as described in Certificate of Title Volume 5177 Folio 734 (being approximately 23,093m² in size) together with Allotment 52 in Deposited Plan 27205 and described in Certificate of Title Volume 5372 Folio 832 (being approximately 2,379m² in size), and commonly known as Rundle Reserve pursuant to the provisions of Section 194(3) (b) of the *Local Government Act 1999* having complied with all the requirements.
2. Authorises the Chief Executive Officer or Delegate to remove allotment 16 in Deposited Plan 9424 as described in Certificate of Title Volume 5177 Folio 734 together with Allotment 52 in Deposited Plan 27205 and described in Certificate of Title Volume 5372 Folio 832 from the City of Salisbury Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of allotment 16 in Deposited Plan 9424 as described in Certificate of Title Volume 5177 Folio 734 together with Allotment 52 in Deposited Plan 27205 and described in Certificate of Title Volume 5372 Folio 832.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Minutes Salisbury Living Sub Committee - 10 February 2025



**MINUTES OF SALISBURY LIVING SUB COMMITTEE MEETING HELD IN WITTBER &
DR RUBY DAVY ROOMS, SALISBURY COMMUNITY HUB,**

34 CHURCH STREET, SALISBURY ON

10 FEBRUARY 2025

MEMBERS PRESENT

Mayor G Aldridge (ex officio)
Deputy Mayor, Cr C Buchanan
Cr K Grenfell (Deputy Chairman)
Cr D Hood
Cr P Jensen

OBSERVERS

Cr L Brug

STAFF

Chief Executive Officer, Mr J Harry
General Manager City Development, Ms M English
Deputy Chief Executive Officer, Mr C Mansueto
A/General Manager City Infrastructure, Mr J Collins
General Manager Community Development, Mrs A Pokoney Cramey
Manager Strategic Property Projects, Ms S Klein
Manager Governance, Mr R Deco
PA to General Manager City Infrastructure, Ms H Prasad

The meeting commenced at 6.48pm.

The Deputy Chairman welcomed the Elected Members, members of the public and staff to the meeting.

APOLOGIES

Apologies have been received from Cr M Mazzeo and Cr B Brug.

LEAVE OF ABSENCE

Nil.

PRESENTATION OF MINUTES

Moved Cr P Jensen
Seconded Mayor G Aldridge

The Minutes of the Salisbury Living Sub Committee Meeting held on 2 December 2024, be taken as read and confirmed.

CARRIED

REPORTS

SLSC1 Future Reports for the Salisbury Living Sub Committee

Moved Cr P Jensen
Seconded Cr D Hood

That Council:

1. Notes the report.

CARRIED

SLSC2 Revocation of Community Land Classification - Rundle Reserve

Moved Cr P Jensen
Seconded Cr D Hood

That Council:

1. Approves the revocation of allotment 16 in Deposited Plan 9424 as described in Certificate of Title Volume 5177 Folio 734 (being approximately 23,093m² in size) together with Allotment 52 in Deposited Plan 27205 and described in Certificate of Title Volume 5372 Folio 832 (being approximately 2,379m² in size), and commonly known as Rundle Reserve pursuant to the provisions of Section 194(3) (b) of the *Local Government Act 1999* having complied with all the requirements.
2. Authorises the Chief Executive Officer or Delegate to remove allotment 16 in Deposited Plan 9424 as described in Certificate of Title Volume 5177 Folio 734 together with Allotment 52 in Deposited Plan 27205 and described in Certificate of Title Volume 5372 Folio 832 from the City of Salisbury Community Land Register.
3. Authorises the Chief Executive Officer or delegate to lodge all necessary documentation with the Land Titles Office to allow for the removal of allotment 16 in Deposited Plan 9424 as described in Certificate of Title Volume 5177 Folio 734 together with Allotment 52 in Deposited Plan 27205 and described in Certificate of Title Volume 5372 Folio 832.

CARRIED

QUESTIONS ON NOTICE

There were no Questions on Notice.

MOTIONS ON NOTICE

There were no Motions on Notice.

OTHER BUSINESS

(Questions Without Notice, Motions Without Notice, CEO Update)

Nil.

ORDERS TO EXCLUDE PUBLIC

SLSC3 Strategic Development Projects - Status Report

Moved Cr C Buchanan
Seconded Cr P Jensen

That the Salisbury Living Sub Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC3 Strategic Development Projects – Status Report with the exception of the following persons:*
 - Chief Executive Officer
 - General Manager City Development
 - Deputy Chief Executive Officer
 - A/General Manager City Infrastructure
 - General Manager Community Development
 - Manager Governance
 - PA to General Manager City Infrastructure
 - Team Leader Diversity and Inclusion
 - Senior Social Planner – Reconciliation and Community Transport
 - Manager Community Participation and Partnerships
 - Social Policy Planner
 - Manager Community Diversity and Inclusion
 - Development Manager
 - Urban Design and Planning Coordinator

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Strategic Development Projects - Status Report** item and discussion at this point in time.*

3. *Orders that pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSC4 Walkleys Road Corridor Development - Housing Affordability

Moved Cr C Buchanan
Seconded Cr P Jensen

That the Salisbury Living Sub Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC4 Walkleys Road Corridor Development – Housing Affordability with the exception of the following persons:*
 - Chief Executive Officer
 - General Manager City Development
 - Deputy Chief Executive Officer
 - A/General Manager City Infrastructure
 - General Manager Community Development
 - Manager Governance
 - PA to General Manager City Infrastructure
 - Team Leader Diversity and Inclusion
 - Senior Social Planner – Reconciliation and Community Transport
 - Manager Community Participation and Partnerships
 - Senior Policy Planner
 - Manager Community Diversity and Inclusion
 - Development Manager
 - Urban Design and Planning Coordinator

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position

*On that basis the public's interest is best served by not disclosing the **Walkleys Road Corridor Development - Housing Affordability** item and discussion at this point in time.*

3. *Orders that pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSC5 Meanwhile Use- Mobile Sleep Options

Moved Cr C Buchanan

Seconded Cr P Jensen

That the Salisbury Living Sub Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC5 Meanwhile Use – Mobile Sleep Options with the exception of the following persons:*
 - Chief Executive Officer
 - General Manager City Development
 - Deputy Chief Executive Officer
 - A/General Manager City Infrastructure
 - General Manager Community Development
 - Manager Governance
 - PA to General Manager City Infrastructure
 - Team Leader Diversity and Inclusion
 - Senior Social Planner – Reconciliation and Community Transport
 - Manager Community Participation and Partnerships
 - Senior Policy Planner
 - Manager Community Diversity and Inclusion
 - Development Manager
 - Urban Design and Planning Coordinator

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*On that basis the public's interest is best served by not disclosing the **Meanwhile Use- Mobile Sleep Options** item and discussion at this point in time.*

3. *Orders that pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSC6 Walkleys Road Corridor Development Project Status Update

Moved Cr C Buchanan

Seconded Cr P Jensen

That the Salisbury Living Sub Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC6 Walkleys Road Corridor Development Project Status Update with the exception of the following persons:*

- Chief Executive Officer
- General Manager City Development
- Deputy Chief Executive Officer
- A/General Manager City Infrastructure
- General Manager Community Development
- Manager Governance
- PA to General Manager City Infrastructure
- Team Leader Diversity and Inclusion
- Senior Social Planner – Reconciliation and Community Transport
- Manager Community Participation and Partnerships
- Senior Policy Planner
- Manager Community Diversity and Inclusion
- Development Manager

- Urban Design and Planning Coordinator

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
 - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Walkleys Road Corridor Development Project Status Update** item and discussion at this point in time.*

3. *Orders that pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSC7 Strategic Development Projects, Short Term Action Plan, Prioritisation of Sites

Moved Cr C Buchanan
Seconded Cr P Jensen

That the Salisbury Living Sub Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC7 Strategic Development Projects, Short Term Action Plan, Prioritisation of Sites with the exception of the following persons:*
- Chief Executive Officer
 - General Manager City Development
 - Deputy Chief Executive Officer
 - A/General Manager City Infrastructure
 - General Manager Community Development
 - Manager Governance
 - PA to General Manager City Infrastructure
 - Team Leader Diversity and Inclusion

- Senior Social Planner – Reconciliation and Community Transport
- Manager Community Participation and Partnerships
- Senior Policy Planner
- Manager Community Diversity and Inclusion
- Development Manager
- Urban Design and Planning Coordinator

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*
 - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
 - *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Strategic Development Projects, Short Term Action Plan, Prioritisation of Sites** item and discussion at this point in time.*

3. *Orders that pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

SLSC8 Salisbury City Centre Development Update

Moved Cr C Buchanan

Seconded Cr P Jensen

That the Salisbury Living Sub Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is necessary and appropriate to exclude the public for the consideration of Agenda Item SLSC8 Salisbury City Centre Development Update with the exception of the following persons:*
 - Chief Executive Officer
 - General Manager City Development
 - Deputy Chief Executive Officer
 - A/General Manager City Infrastructure

- General Manager Community Development
- Manager Governance
- PA to General Manager City Infrastructure
- Team Leader Diversity and Inclusion
- Senior Social Planner – Reconciliation and Community Transport
- Manager Community Participation and Partnerships
- Senior Policy Planner
- Manager Community Diversity and Inclusion
- Development Manager
- Urban Design and Planning Coordinator

On the basis:

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
- *information the disclosure of which would, on balance, be contrary to the public interest.*

2. *In weighing up the factors related to disclosure,*

- *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
- *Non-disclosure of the matter and discussion of this item in confidence would protect commercial negotiations and Council's commercial position*

*On that basis the public's interest is best served by not disclosing the **Salisbury City Centre Development Update** item and discussion at this point in time.*

3. *Orders that pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

CARRIED

The meeting moved into confidence at 6.50pm.

The meeting moved out of confidence and closed at 7.11pm.

CLOSE

CHAIRMAN.....

DATE.....

ITEM	5.0.3
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 February 2025
HEADING	Youth Sponsorship Applications 2025
AUTHOR	Chandler Giles, Manager Community Participation & Partnerships, Community Development
CITY PLAN LINKS	4.4 Our community is engaged and connected
SUMMARY	This report outlines the current Youth Sponsorship Applications assessed in February 2025.

RECOMMENDATION

That Council:

1. Notes that 17 Youth Sponsorship Applications were received and assessed in the February 2025 round of grants, as included in this report.

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 The Youth Sponsorship Program Policy requires a report be provided to the Community Wellbeing and Sport Committee outlining approved Youth Sponsorship Program applications.

2. CONSULTATION / COMMUNICATION

- 2.1 Youth Sponsorship applicants

3. REPORT

- 3.1 The following Youth Sponsorship Applications were assessed and approved by the Chairperson and one other member of the Community Wellbeing and Sport Committee for the February 2025 round of grants.

Funding per application	Event	Total Funding
1 @ 1250	Representing Australia at the International Cheerleading Competition 2025	\$1,250
1 @ 1250	Representing Australia at the Kuala Lumpa Invitational Cup (football) in Malaysia	\$1,250
5 @ 350	Representing Salisbury East High School at the Vex National Robotics Championships	\$1,750
2 @ 350	Representing South Australia at the National Multicultural Cricket Competition	\$700
2 @ 350	Representing Schools' Sports SA team at the National Softball Championship, Queensland	\$700
1 @ 350	Representing Base Camp SA at the Ninja Games, Melbourne	\$350
3 @ 350	Representing SA at the Indoor Netball Competition, Western Australia	\$1,050
1 @ 350	Representing SA at the Skate Australia Championships, Queensland	\$350
1 @ 350	Representing SA at the National Hockey Championships, Victoria	\$350
1 @ 1250	Representing SA at the Football Japan Camp, Tokyo	\$1250
1 @ 350	Representing SA at the National Karate National Championships, Geelong	\$350
TOTAL		\$9,350

4. CONCLUSION / PROPOSAL

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$375,000.
- 4.2 The money committed to Youth Sponsorship applications for the February 2025 round, is \$9,350.
- 4.3 Based on Administration's recommendations, the money committed to all grant applications for the February round (21 in total) is \$24,591.
- 4.4 The remaining balance of the grant funding for the February 2025 round, if all applications are approved is \$120,200.

1

ITEM	5.1.1
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 February 2025
HEADING	Grant No. 34/2024-25: The Children's Book Council of Australia
AUTHOR	Chandler Giles, Manager Community Participation & Partnerships, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Children's Book Council of Australia Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

1. Approves the request for funding for the February 2025 round of Community Grants as follows:
 - a. Grant No. 34/2024-25: The Children's Book Council of Australia Grant application: to the value of \$11,720 for assistance with the SA Reader's Festival event.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

1. Community Grant Application - The Children's Book Council of Australia
2. Active and Connected Community Grant Guidelines

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;

- 1.2.4 Develop and strengthen Reconciliation practices;
 - 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000

2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	The Children's Book Council of Australia
Purpose:	Assistance with their South Australian Reader's Festival event at the Mawson Centre in March 2025.
Size of Grant:	Medium
Amount requested:	\$11,720

Amount Recommended: \$11,720

- 3.2 Following the assessment of this grant, the Administration recommends the grant be approved for full funding of \$11,720.
- 3.3 The Children's Book Council of Australia (CBCA) is a not for profit, volunteer-run organisation that aims to engage the community with literature for young people.
- 3.4 The CBCA SA's Readers Festival held at Mawson Lakes in March this year, offers a vibrant mix of 21 sessions, including 18 talks/workshops and 3 lectures, all designed to engage the community in literature and creative arts.
- 3.5 The application aligns strategically with the City Plan, Ability Inclusion Plan, and THRIVE Strategies and the event aims to enhance and further connect people to library and community facilities.


- 3.6 Funding is recommended for an event, which offers a creative and unique opportunity for young people and community members to connect and engage with culture through literature in an immersive way.
- 3.7 Funding is to be approved once a risk assessment and traffic management plan have been sighted and approved, and Administration recommend requesting input into evaluation surveys to assist City of Salisbury as well as SA Readers Festival.

4. FINANCIAL OVERVIEW


- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$375,000.
- 4.2 The money committed to this application for the February 2025 round, if approved, is \$11,720.
- 4.3 Based on the Administration’s recommendations, the money committed to all grant applications for the February round (21 in total including 19 Youth Sponsorships) is \$24,591.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved is \$120,200.

5. CONCLUSION

- 5.1 It is recommended that this application for the February 2025 round of Community Grant applications for the the CBCA for the value of \$11,720 is approved.



City of Salisbury
Community Grant Program
Active & Connected Community
Grant Application Form



CITY OF
Salisbury

Item 5.1.1 - Attachment 1 - Community Grant Application - The Children's Book Council of Australia

Please ensure you have read and understood the [City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document](#) prior to completing an application.

Part 1 - Applicant Information

CONTACT DETAILS

Name:	Jane Moore
Title (your role with the group/organisation):	The Children's Book Council of Australia, SA State Director
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]

GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS

Name:	The Children's Book Council of Australia, SA Branch
Registered Address:	GPO Box 2392
Suburb:	Adelaide Postcode:5001
Phone:	CBCA SA Director : Jane Moore [REDACTED] CBCA SA Treasurer: Anna Angelakis [REDACTED] CBCA SA President: Kate Moore [REDACTED]
Website:	https://www.cbcasabranch.com

GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS

ABN:	22545077268
Registered for GST:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	No Please advise when, amount granted and what it was for:

5. BANKING INFORMATION

Account Name:	Children's Book Council of Aust (South Australian Branch) Inc
BSB:	[REDACTED]
Account Number:	[REDACTED]

Program Priorities

<p>What program priorities does your application best align to? (please tick which is applicable)</p>	<input type="checkbox"/> Create opportunities for people to connect with each other <input type="checkbox"/> Celebration of diverse community and collaborations <input type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups <input type="checkbox"/> Develop and strengthen Reconciliation* practices <input type="checkbox"/> Encourage residents and community groups to actively participate in their local city community and neighbourhood <input type="checkbox"/> Increase physical activity in our community <input type="checkbox"/> Decrease social isolation and reduce loneliness in our community <input checked="" type="checkbox"/> Empower the community's means of self-development and achievements
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<p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</p>	
<p>Part 2 - Application Summary</p>	
<p>What is the funding for?(please tick which is applicable)</p>	<p><input type="checkbox"/> Youth Sponsorship</p> <p><input type="checkbox"/> Defibrillator</p> <p><input type="checkbox"/> Sporting Equipment</p> <p><input checked="" type="checkbox"/> Small to medium Event</p> <p><input type="checkbox"/> Program</p> <p><input type="checkbox"/> New Community Group</p> <p><input type="checkbox"/> Neighbourhood Activation</p> <p><input type="checkbox"/> Other: please describe</p>
<p>Name of the Application</p>	<p>Salisbury Reader's Festival for Children</p>
<p>Proposed date(s) <i>(commencement to completion)</i></p>	<p>From Friday June 20th 2025 to Saturday, June 21st 2025</p>
<p>Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i></p>	<p>Mawson Lakes University and Mawson Lakes Public Library</p>
<p>Provide a brief description of the proposed activity/event <i>(Please refer to supporting documents including quotes and list them in Part 5)</i></p>	<p><i>(max 100 words)</i> The CBCA SA's Reader's Festival at Mawson Lakes, offers a vibrant mix of 21 sessions, including 18 talks/workshops and 3 lectures, all designed to engage the community in literature and creative arts. On Friday, participants can enjoy insightful discussions and interactive workshops, while Saturday features a children's creative event with performances by Story Snorts, and a face-painting session, creating a fun and educational environment for all ages. With a focus on fostering creativity and learning, this festival aligns with community empowerment and cultural development goals.</p>
<p>Describe how the activity/event will align with the program priorities as outlined on previous page.</p>	<p><i>(max 100 words)</i> The CBCA SA's Reader's Festival at Mawson Lakes, aligns with the Salisbury City Council's goal of empowering the community by providing accessible cultural and educational experiences. The festival, with its diverse sessions, workshops, and creative activities, fosters self-development and achievement through engagement with literature and the arts. By hosting events that encourage creativity, learning, and community participation, the festival supports the Council's mission to enhance residents' quality of life, promote local talent, and offer opportunities for personal and collective growth within the Salisbury community.</p>
<p>Which grant size are you applying for?</p>	<p><input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below</p> <p><input type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to Part 3</p> <p><input checked="" type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to Part 3</p>
<p>Mini Grants - Amount of Funding Requested</p>	<p>Funding requested \$ 12000</p>

<p>and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</p>	<p>Total activity/event budget \$12000 Purpose of funding: Payment of children's authors and illustrators Some running costs at Mawson Lakes University</p>
<p>If successful, please describe how the support from the City of Salisbury will be acknowledged.</p>	<p>(max 100 words) The support from the City of Salisbury will be prominently acknowledged across multiple platforms and formats. CBCA SA will include the City of Salisbury logo and a message of thanks on all social media posts related to the event, ensuring high visibility among our followers. The City of Salisbury's contribution will also be featured on any printed and digital promotional materials, including event flyers and posters. Additionally, the program for the event will dedicate space to formally recognize the City's support. We would like to invite the Mayor of Salisbury to open the event, providing an opportunity for public recognition of their invaluable support.</p>
<p>NEXT STEPS:</p>	
<p><input type="checkbox"/> YOUTH SPONSORS: please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration</p> <p><input type="checkbox"/> MINI GRANTS (UP TO \$2K) please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</p>	

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Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>(max 200 words)</p> <p>The CBCA SA's Readers Festival at Mawson Lakes, offers a vibrant mix of 21 sessions, including 18 talks/workshops and 3 lectures, designed to engage the community in literature and the creative arts. The festival aligns closely with the City Plan by fostering creativity and learning, crucial for community empowerment and cultural development. On Friday, attendees will benefit from a range of insightful discussions and interactive workshops, while Saturday's program features a children's creative event with performances by Story Snorts and a face-painting session. This combination ensures a fun, educational environment that appeals to all ages.</p> <p>The festival's budget supports high-quality programming and operational excellence. Local schools are engaged in managing their own transport, reflecting the festival's commitment to community collaboration and sustainability. Overall, the CBCA SA's Readers Festival demonstrates a clear alignment with the City Plan by enriching local cultural life, promoting educational opportunities, and engaging the community through diverse literary and artistic experiences.</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words)</p> <p>The CBCA SA's Readers Festival at Mawson Lakes, offers significant community benefits through its diverse programming and inclusive approach. The festival features 21 sessions, including talks, workshops, and lectures, drawing participants from across the City of Salisbury and beyond. With a focus on engaging literature and creative arts, the event caters to a wide audience, including children, families, and literary enthusiasts.</p> <p>Expected outcomes include enhanced community engagement and increased literacy and creativity. By providing a range of activities—such as interactive workshops, Story Snorts performances, and face painting—the festival meets the community's need for accessible, educational, and entertaining cultural experiences. The event is designed to attract a substantial number of attendees, fostering a sense of community and shared cultural enrichment.</p> <p>Participation numbers are projected to include 100's of City of Salisbury children and youth, promoting local involvement and strengthening community ties. The festival's emphasis on supporting local creatives and collaborating with schools aligns with community empowerment and sustainability goals.</p> <p>Looking to the future, the festival aims to build a lasting legacy by establishing a tradition of celebrating literature and the arts in the region. This ongoing commitment will contribute to the City of Salisbury's cultural vibrancy and support the development of future community events.</p>
<p>Please outline the impact your activity/event seeks to achieve including how it will be evaluated.</p>	<p>(max 200 words)</p> <p>The CBCA SA's Readers Festival at Mawson Lakes, aims to enhance community engagement with literature and the arts, foster creativity, and support educational growth. By featuring 21 diverse sessions, including talks, workshops, and lectures, the festival seeks to attract a broad audience, including many City of Salisbury residents, and provide enriching cultural experiences.</p> <p>Impact Goals:</p> <ol style="list-style-type: none"> 1. Community Engagement: The festival is designed to draw a large and diverse crowd, strengthening community bonds and fostering a shared cultural experience. 2. Educational and Creative Development: Through interactive

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	<p>sessions like Story Snorts and face painting, the festival supports literacy and creativity, offering valuable learning opportunities for all ages.</p> <p>3. Support for Local Children: Involving SA creatives and local schools, the festival promotes community collaboration and talent development.</p> <p>Evaluation Methods:</p> <ol style="list-style-type: none"> 1. Attendance Tracking: Monitoring participant numbers and demographics to gauge reach and inclusivity. 2. Feedback Surveys: Collecting input from attendees and partners to measure satisfaction and areas for improvement. 3. Post-Event Analysis: Reviewing budget, operational success, and impact reports to assess overall effectiveness and guide future events. <p>Overall, the festival aims to make a lasting positive impact on cultural vibrancy and community cohesion in Salisbury.</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support</p> <p>If you have letters of support please attach them to your application as evidence.</p>	<p>(max 150 words)</p> <p>Key partners for the CBCA SA's Readers Festival include Mawson Lakes University and the local public library, both of which are integral to the event's success.</p> <p>Mawson Lakes University: Provides the venue without cost except for basic IT and cleaning</p> <p>Public Library: Offers facilities, promotional support, and access to a broad community network. Their role ensures efficient logistics and enhances community outreach, aligning with the festival's aim to engage local residents and promote literacy.</p> <p>Community Members and Organisations: Local schools are crucial contributors. Schools manage transport, facilitating student participation.</p> <p>These partnerships reflect a collective commitment to enriching the cultural and educational landscape of Salisbury, demonstrating strong community backing and engagement.</p>
<p>How will the activity/event be promoted?</p> <p>If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>(max 200 words)</p> <p>The CBCA SA's Readers Festival at Mawson Lakes, will be promoted through a multi-channel strategy to ensure broad reach and engagement.</p> <p>Social Media: The festival will leverage social media platforms, including Facebook, Instagram, and Twitter, to generate excitement and provide updates. Regular posts will feature event highlights, speaker announcements, and interactive content to engage the community and drive attendance.</p> <p>CBCA SA Website: The festival will be prominently featured on the CBCA SA website, providing detailed information about the schedule, speakers, and ticketing. The website will serve as a central hub for event details and updates, reaching a dedicated audience interested in children's literature and creative arts.</p> <p>Pamphlets and Advertising: Printed pamphlets will be distributed across local schools, community centres, and businesses to ensure visibility. These will include event details, dates, and contact information.</p> <p>Public Library: The local public library will assist with promotion through in-library displays, flyers, and newsletters, reaching its extensive network of patrons and local residents.</p>

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	<p>This comprehensive approach ensures extensive visibility and engagement within the community.</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event.</p> <p>Note: this does not replace the need to conduct a full risk assessment process</p>	<p>(max 200 words)</p> <p>Major Risks and Mitigation Strategies for the CBCA SA's Readers Festival at Mawson Lakes:</p> <ol style="list-style-type: none"> 1. Low Attendance: There is a risk of lower-than-expected attendance. To mitigate this, the festival will utilize a robust promotion strategy, including social media, the CBCA SA website, local pamphlets, and public library advertising. Early engagement and regular updates will help build awareness and drive attendance. 2. Operational Challenges: Issues such as technical difficulties or logistical problems may arise. Mitigation includes thorough planning and coordination with vendors and partners. An on-site team will handle IT, setup, and maintenance, ensuring smooth operations. 3. Health and Safety: Ensuring the health and safety of participants is crucial. Compliance with local health regulations and having first aid resources on site will address potential health concerns. <p>By addressing these risks with proactive strategies, the festival aims to ensure a successful and smooth event.</p>
<p>Part 4 - Medium Grants ONLY (\$7k - \$12k)</p>	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses.</p> <p>(e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p> <p>The CBCA SA's Readers Festival at Mawson Lakes, will have a positive impact on various local groups and businesses:</p> <ol style="list-style-type: none"> 1. Local Businesses: The festival will drive foot traffic to nearby businesses, including cafes, restaurants, and shops. Local vendors and service providers involved in the event will benefit from increased visibility and patronage. 2. Community Organisations: Collaborations with local schools and community groups will foster stronger ties and enhance community engagement. Schools will benefit from enhanced educational opportunities for their students, and community groups will gain exposure through their participation in the festival. 3. Public Library: The library will benefit from increased visibility and engagement with its patrons, reinforcing its role as a community hub and enhancing its outreach efforts. <p>Overall, the festival will create economic and social benefits, enriching the local community and supporting various stakeholders.</p>
<p>Please describe how your activity/event is accessible and inclusive for the community.</p> <p>(e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p> <p>The CBCA SA's Readers Festival at Mawson Lakes, is designed to be accessible and inclusive for the entire community:</p> <ol style="list-style-type: none"> 1. Affordability: The event features a no cost entry fee which aims to minimize financial barriers and encourage widespread participation. 2. Accessible Venues: The festival is held at venues equipped with wheelchair access, ensuring that individuals with mobility challenges can attend and fully participate in all activities.

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	<ol style="list-style-type: none"> 3. Diverse Programming: The festival's lineup includes a variety of sessions—talks, workshops, lectures, and children's events—to cater to different interests and age groups. This diversity ensures that there is something for everyone, promoting inclusivity. 4. Quiet Areas: Designated quiet areas will be available for attendees who may need a break from the bustling event environment, providing a space for relaxation and comfort. 5. Community Collaboration: The involvement of local schools and community organizations enhances the festival's accessibility by addressing the needs of different groups and ensuring broad community engagement. <p>By incorporating these elements, the festival aims to create a welcoming environment that supports diverse needs and encourages full participation from all members of the community.</p>
<p>How will you deliver a sustainable activity/event?</p> <p>Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	<p>(max 150 words)</p> <p>To deliver a sustainable CBCA SA's Readers Festival at Mawson Lakes, we will implement several eco-friendly practices in line with the State Government's Waste and Recycling at Events and Venues Guideline:</p> <ol style="list-style-type: none"> 1. Waste Reduction: We will minimize waste by opting for digital materials over printed ones wherever possible. Event schedules, maps, and information will be provided electronically to reduce paper usage. 2. Transport: Schools will bus large numbers of students to the event 3. Location: The venue has been selected to be close by to other facilities.

Part 5 – Supporting Documentation	
Please list and attach any relevant and supporting documentation including but not limited to:	
<ul style="list-style-type: none"> - Quotes - Event Plan/Checklist - Risk Management Plan - Traffic Management Plan - Venue permit/Hire Agreement - Project Plan/Timeline - Letters of Support 	
1.	Letter of Support-Angela Bianca Mawson Lakes Library
2.	Letter of Support-Lauren Mullinder SCWBI (Society of Children's Book Writers and Illustrators)
3.	CBCA Strategic Plan
4.	Project Plan/Timeline
5.	Quote-Story Snorts
6.	Quote- CBCA
7.	Quote- Australian Society of Authors-awards fees/costs
8.	Certificates of Currency
9.	Risk Management Plan
10.	
11.	

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Part 6 - Budget Breakdown	
Amount Requested	\$11,720
Total Budget	\$11,720
Itemised Breakdown of Costs:	
<i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>	
Creative (author/illustrator) Costs 18 creative sessions @\$352 per hr. =\$6336 4 creatives for the panel 4 x \$249 = \$996 1 creative interviewer 1 x \$488 = \$488 For quotes and verification of costs see Australian Society of Authors https://www.asauthors.org.au/rates-of-pay Have attached the relevant page with quotes	\$7,820
Story Snorts https://www.storystnorts.com.au Interactive story show in the lecture theatre 2 shows @ \$1200 each= \$2400 See attached quote	\$2400
CBCA library tote bags 200 bags to give out to primary students attending (CBCA SA will add \$500 towards the bags)	\$1500
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL (including GST):	\$11,720
Quote Attached: A detailed, current quote <u>must</u> be provided with the application.	<input checked="" type="checkbox"/> Yes
	<input type="checkbox"/> No

Item 5.1.1 - Attachment 1 - Community Grant Application - The Children's Book Council of Australia

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Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).



The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below:

- I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- I/We acknowledge that the information provided in this application is true and correct.
- I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out.
- I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of The Children's Book Council of Australia (SA Branch) (Group/Organisation):

<p>Jane Moore</p> <p>_____ (Name)</p> <p>CBCA SA Director</p> <p>_____ (Position)</p> <p> _____ (Signature 1)</p> <p>10/12/24</p> <p>_____ (Date)</p>	<p>Kate Moore</p> <p>_____ (Name)</p> <p>CBCA SA President</p> <p>_____ (Position)</p> <p> _____ (Signature 2)</p> <p>10/12/24</p> <p>_____ (Date)</p>
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City of Salisbury Community Grant Program Active & Connected Community Grant Guidelines



Acknowledgement of Country

The City of Salisbury acknowledges the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present.

We recognise and respect their cultural heritage, beliefs and relationship with the land.

We acknowledge that they are of continuing importance to the Kurna people living today.

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About the program

The City of Salisbury Community Grants program aligns directly to Council's City Plan 2035. [Council's City Plan 2035](#) has three directions that capture the social, environmental and economic influences on the City of Salisbury.

The Community Grants Program exists to provide financial support to eligible clubs, groups, organisations and residents to help deliver the below outcomes as per Council's Strategic objectives. The Community Grants are open and assessed year-round.

The Community Grants Program is separated into three priority areas - Active and Connected, Sustainability and Economic Growth. The below information relates to the the Active and Connected Community Grant stream.

If you're unsure which area your application sits in or if you have any questions, please don't hesitate to reach out to Council on **8460 8340**, via email: CommunityGrants@salisbury.sa.gov.au or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.

What the Active & Connected Community Grants aim to achieve:

A Welcoming and Liveable City:

- Increase the liveability of the City of Salisbury
- Improve the health and wellbeing of residents
- Increase social connections
- Increase physical activity
- Support community aspirations
- Celebrate Council's diverse community
- Promote and empower community self-development and upskilling

Priority Areas

Applications for an Active and Connected Grant should include the below desired outcomes.

Priority Areas	Desired Outcomes
Active and Connected	<ul style="list-style-type: none"> • Create opportunities for people to connect with each other • Celebration of diverse community and collaborations • Deliver inclusive responses to meet the needs of isolated and marginalised groups • Develop and strengthen Reconciliation* practices • Encourage residents and community groups to actively participate in their local city community and neighbourhood • Increase physical activity in our community • Decrease social isolation and reduce loneliness in our community • Empower the community's means of self-development and achievements <p>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non- Indigenous peoples, for the benefit of all Australians."</p> <p>Reconciliation events and activities are ideas that promote nationwide harmony by teaching Australia's history, achievements, and diverse cultures."</p>

Grant sizes available

Mini Grant: Up to \$2k

- Mini Grants are to the value of \$2,000 (incl. GST)
- Youth Sponsorships are included in Mini Grants (value ranges from \$250 - \$1,250 depending on level of representation [listed below]).
- Residents, Community Groups, Incorporated Groups, Entrepreneurs and Local Business are all eligible to apply.
- Eligible residents/groups may be eligible to apply for a Mini Grant and a Small Grant in the same year*
- Mini grants are able to be applied for every year.

Small Grant: \$2k - \$7k •

- Applicants are required to showcase how they could partner with Council, what this looks like can be diverse based on each application.
- Small Grants are able to be applied for every year*.

Medium Grant: \$7k - \$12k •

- Applicants are required to showcase how they could partner with Council to provide a 'broad community benefit', what this looks like can be diverse based on each application. Broad community benefit means that the application will positively impact persons other than the target population or group.
- Medium Grants are able to be applied for every year.

*Eligible groups are able to apply for a Mini and Small Grant in the same year, up to a maximum value of \$7k.

Who can apply

The below table identifies who is eligible to apply for an Active and Connected Grant. Further information about eligible groups can be found below.

Active and Connected Community Grant		
What's Included:	Desired Outcomes	Grant Sizes Available
Sport and Recreation Activities and Equipment <i>*Equipment refers to item/s that can be used over several years, which are integral and relevant to the project or event. Does not include Equipment for personal use.</i>	<ul style="list-style-type: none"> • Community Groups • Sporting Clubs 	<ul style="list-style-type: none"> • Mini Grant • Small Grant • Medium Grant
Activities that are inclusive of diverse communities from different backgrounds, cultures, age groups and abilities (i.e. Seniors Groups, Culturally and Linguistically Diverse Groups, Disability and Inclusion Groups)	<ul style="list-style-type: none"> • Residents • Community Groups • Sporting Clubs • Not for Profit • Organisations • Businesses 	<ul style="list-style-type: none"> ✓ Mini Grant ✓ Small Grant ✓ Medium Grant
Multi-cultural events and festivals		
Celebrating Art and Culture		
Reconciliation Events		
Programs or Activities that encourage residents to participate in their local community		
Deliver inclusive responses to meet the needs of isolated and marginalised groups/residents		

Who can apply *cont'd*

Active and Connected Community Grant		
What's Included:	Desired Outcomes	Grant Sizes Available
Neighbourhood Development/Activation	<ul style="list-style-type: none"> Residents Community Groups 	✓ Mini Grant (max limit \$500).
Defibrillators	<ul style="list-style-type: none"> Sporting Clubs Community Groups (that have a building) 	✓ Mini Grant
Youth Sponsorship	<ul style="list-style-type: none"> Residents under 25 years old 	✓ Mini Grant (max limit \$1,250) <ul style="list-style-type: none"> Representing South Australia at a National Level in SA - \$250 Representing South Australia at a National Level in Australia - \$350 Representing Australia at an International Level in Australia - \$750 Representing Australia at an International Level Overseas - \$1,250"

Example of eligible activities for Mini to Medium Grants

What can be funded ✓

- Activities, events or programs that encourage residents and community groups to actively participate in their local community, celebrate diversity and increase neighbourhood connections
- Multi-cultural festivals
- Reconciliation events and programs First Nations programs (e.g. Closing the Gap events or programs, programs that increase/celebrate First Nations Peoples participation)
- Sport and recreation participation opportunities
- Equipment (e.g. musical instruments, machinery, tools, sporting equipment)
- Uniforms for sporting clubs or costumes for performance groups
- Funding to create public art works across the City (including art created from recycled materials). Please also refer to Council's [Create a Place Program](#) and [Poles ApART Program](#) for some other options relating to art works
- Activities, events or programs targeting a specific population such as a women's running program
- Community gardens
- Reimbursement for costs for performers (e.g. cultural performers, face painters)
- Reimbursement for costs to hold a Welcome to Country Ceremony
- Reimbursement of costs for leases and licencing fees (e.g. hall hire or fees to host event)
- Costs for food as part of an event (e.g. Sausage Sizzle)
- Applications from Community/not-for-profit organisations including child care centres
- Events that promote and raise the profile of the City of Salisbury

What can't be funded X

- Activities, events or programs occurring outside of the [City of Salisbury boundary](#)
 - Activities, events or programs that form part of core service delivery or business as usual for organisations
 - Activities, programs or events that duplicate existing services
 - Events or expenses where the majority of participants are professional athletes or prize money is awarded (unless applying for a Youth Sponsorship)
 - Maintenance costs
 - Travel or accommodation costs
 - Equipment for personal use (e.g. laptop, mobile phone)
 - General or routine maintenance of Council owned facilities and infrastructure
 - Reimbursement of costs for Council leases and licencing fees
 - Requests for reimbursement of funds already spent
 - Payment of any kind for individual speakers/special guests (unless performing a Welcome to Country Ceremony)
 - Events that aren't open to the public (depending on grant size)
 - Commercial activities that are aimed at making a profit or fundraising activities
 - Applications from organisations who have outstanding debt with Council or have not submitted required acquittal documentation
 - Staff wages (wages paid to an employee of the organisation)
 - Educational programs in schools or other formal educational institutions
 - Applications from Schools
 - Events that do not comply with the State Government's 'Sustainable Event Guidelines'
 - Membership fees
 - Public Liability Insurance
 - Quotes that do not clearly identify a proposed supplier and the items requested
 - Organisations located outside of South Australia
-

How will my application be assessed?

Each application will be assessed by the Community Wellbeing and Sport Committee, who meet on the third Tuesday of every month. In order to give the Administration time to review your grant application, you will need to submit your application on the 15th day of the month prior.

Prior to submitting your application to the Community Wellbeing and Sport Committee, the Administration will review your application and it will be weighed against the below criteria.

The Community Wellbeing and Sport Committee will then be able to review your documentation and the recommendation provided by the Administration, prior to considering your grant application. As your application and the recommendation will be in the public agenda (able to be accessed on Council's website), it is important that any information provided is able to be released to the public. Personal information (names and contact details) and all quotes provided in your application will be withheld from the public agenda.

The Community Grants Program has a limited budget; therefore, your application may be deferred to a subsequent funding round, even if eligible. The Community Wellbeing and Sport Committee have delegation to authorise funding and make the final decision on all grant funding.

Mini Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	60%
	The application demonstrates evidence and /or clear reason for why the project was developed.	
	A clear plan for identifying the target group is outlined.	
Strategic Alignment	<p>This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's:</p> <ul style="list-style-type: none"> • Regional Public Health Plan • Intercultural Strategic Plan • Ability Inclusion Strategic Plan • Thrive Strategy • Reconciliation Action Plan • Age Friendly Strategy. 	20%
Impact	The application responds to the Community Grant Priority area of Active and Connected.	20%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
Youth Sponsorships	<p>Eligibility:</p> <ul style="list-style-type: none"> • A resident of the City of Salisbury, under 25. • Selected to participate in a sporting competition or a cultural/ recreational event at a local, national or international level. • Provision of a letter (on official letterhead) from the relevant organiser, peak sporting body etc. to confirm selection to participate in the event and at the level. • Applicants who are undertaking activity that may result in earning an income are not eligible to receive funds from the grants program. • Provide the completed acquittal document within one month of payment. Failure to do so may result in ineligibility for future applications. 	100%

Small Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	45%
	The application demonstrates evidence and /or clear reason for why the project was developed.	
	A clear plan for identifying the target group is outlined.	
Strategic Alignment	This application demonstrates a clear alignment with and outcomes based on Council's City Plan 2035 and Strategic Documents including but not limited to Council's: <ul style="list-style-type: none"> • Regional Public Health Plan • Intercultural Strategic Plan • Ability Inclusion Strategic Plan • Thrive Strategy • Reconciliation Action Plan • Age Friendly Strategy 	25%
	Demonstrates the organisation's ability and capacity to successfully deliver on the partnership with Council.	
Impact	The application responds to desired outcomes of	30%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
	The application has a clear strategic aim and goal.	

Medium Grants		
Criteria	Consideration	Weighting
Community Benefit	The application identifies a clear benefit for the community, encouraging residents to access, engage and actively participate in their local community.	35%
Strategic Alignment	This application demonstrates a clear alignment with and outcomes based on Council’s City Plan 2035 and Strategic Documents including but not limited to Council’s: <ul style="list-style-type: none"> · Regional Public Health Plan · Intercultural Strategic Plan · Ability Inclusion Strategic Plan · Thrive Strategy · Reconciliation Action Plan · Age Friendly Strategy 	30%
	Demonstrates the organisation’s ability and capacity to successfully deliver on the partnership with Council.	
Impact	The application responds to desired outcomes of	35%
	The application outlines measures that will be used to evaluate the impact the project has on the community.	
	The application outlines a strategy for supporting participants to continue their participation beyond the project/program.	
	The application has a clear strategic aim and goal.	

What does 'Partnering with Council' look like?

Successful applicants of Small-Medium Community Grants are required to partner with Council. Depending on the size of the grant you've applied for, will depend on the level of partnership required. Partnering with Council can include, but is not limited to:

- Providing support at Council's Events including Australia Day, Fringe Carnival, Community Days
- Running a program or event at your facility or ground
- Assisting Council achieve various strategic objectives as outlined in the City Plan 2035 and other strategic documents
- Supporting Council to engage with a specific target audience.

Partnering with Council can take a variety of shapes and sizes and Council would be interested in hearing if you or your organisation has partnership ideas. However, the final agreement of what the partnership will look like is determined by Council and will need to be agreed to prior to the funds being released.

Funding Conditions and Acquittal Reporting

Successful applicants will be required to:

- Sign a funding agreement detailing the grant terms and conditions
- Where relevant, provide financial records, relevant insurance and any other key documentation
- Provide to Council relevant details for Electronic Funds Transfer of grant monies.
- Provide a detailed written report on all outcomes of the project funded by Council in the form of an acquittal report document (a template will be provided)
- Submit an acquittal report within 6 weeks from the conclusion of each project, providing all tax invoices and receipts – if these are not provided, the outstanding grant funding are required to be returned to Council.
- Applicants are required to spend the community grant funds within 6 months of receiving the grant funding. Any outstanding funds are required to be returned to Council.
- If the acquittal documentation is not provided, your group or organisation will be deemed ineligible for any future funding.
- Applicants may also be required to present, promote, and share their successful grant projects with the local community/other grant recipients.

Partnering with Council can take a variety of shapes and sizes and Council would be interested in hearing if you or your organisation has partnership ideas. However, the final agreement of what the partnership will look like is determined by Council and will need to be agreed to prior to the funds being released.

More information

Council is here to support you through this process. For more information or assistance with your grant application, visit our [website](#) or please contact the Coordinator, Grants Program on **8406 8340**, via email at CommunityGrants@salisbury.sa.gov.au or by visiting the Salisbury Community Hub at 34 Church Street, Salisbury.



Item 5.1.1 - Attachment 2 - Active and Connected Community Grant Guidelines

ITEM	5.1.2
	COMMUNITY WELLBEING AND SPORT COMMITTEE
DATE	18 February 2025
HEADING	Grant No. 35/2024-25: The Para Hills Wanderers Netball Club
AUTHOR	Chandler Giles, Manager Community Participation & Partnerships, Community Development
CITY PLAN LINKS	1.2 The health and wellbeing of our community is a priority 1.3 People are valued and they feel safe, included and connected 1.4 We are proud of our strengths, achievements and cultural diversity
SUMMARY	The Para Hills Wanderers Netball Club Grant Application is submitted to the Community Wellbeing and Sport Committee for consideration.

RECOMMENDATION

That the Community Wellbeing and Sport Committee, in accordance with its delegated powers set out in the adopted Terms of Reference:

- 1. Approves the request for funding for the February 2025 round of Community Grants as follows:
 - a. Grant No. 35/2024-25: The Para Hills Wanderers Netball Club Grant application: to the value of \$3,521 for assistance with their 50th Year Anniversary event.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. Community Grant Application - Para Hills Wanderers Netball Club

1. BACKGROUND

- 1.1 The City of Salisbury Community Grants Program is designed to support local community members, clubs, groups, and organisations in making a positive impact in our community.
- 1.2 The purpose and desired outcomes of the Active and Connected Community Grant is to:
 - 1.2.1 Create opportunities for people to connect with each other;
 - 1.2.2 Celebration of diverse community and collaborations;
 - 1.2.3 Deliver inclusive responses to meet the needs of isolated and marginalised groups;
 - 1.2.4 Develop and strengthen Reconciliation practices;

- 1.2.5 Encourage residents and community groups to actively participate in their local city community and neighbourhood;
 - 1.2.6 Increase physical activity in our community;
 - 1.2.7 Decrease social isolation and reduce loneliness in our community; and
 - 1.2.8 Empower the community's means of self-development and achievements.
- 1.3 Under the Active and Connected Criteria, three (3) grants sizes are available:
- 1.3.1 Mini Grant: Up to \$2,000 (including the Youth Sponsorship category)
 - 1.3.2 Small Grant: \$2,000 - \$7,000
 - 1.3.3 Medium Grant: \$7,000 - \$12,000

2. EXTERNAL CONSULTATION / COMMUNICATION

Nil.

3. DISCUSSION

- 3.1 The Active and Connected Community Grant application received for consideration is:

Applicant:	The Para Hills Wanderers Netball Club
Purpose:	50th Anniversary Celebration of Para Hills Wanderers Netball Club
Size of Grant:	Small
Amount requested:	\$3,521

Amount Recommended: \$3,521

- 3.2 Following the assessment of this grant the Administration recommends the grant be approved for full funding of \$3,521
- 3.3 Para Hills Wanderers Netball Club provide opportunities for those age 7+ to learn to play netball as well as participate in a local competition all year round. Situated on Bridge Road, most of the club's current members reside within the City of Salisbury Council area.
- 3.4 The grant funding will enable the delivery of an event to celebrate 50 years of netball at Para Hills. The event will have a carnival type atmosphere and be open to the local community.
- 3.5 The application outlines clear benefits for both the club's past and present members and the local community. Its dual focus on celebration and growth aligns with the club's long-term goals and the Council's strategic priorities as detailed in the THRIVE Strategy.
- 3.6 A full risk assessment is required and requires the club to confirm if a traffic management plan is also required.

4. FINANCIAL OVERVIEW

- 4.1 The total budget for Community Grants for the 2024/25 financial year is \$375,000.
- 4.2 The money committed to this application for the February 2025 round, if approved, is \$3,521.
- 4.3 Based on the Administration's recommendations, the money committed to all grant applications for the February round (21 in total including 19 youth sponsorships) is \$24,591.
- 4.4 The remaining balance of the grant funding if all applications received this month are approved is \$120,200.

5. CONCLUSION

- 5.1 It is recommended that this application for the February 2025 round of Community Grant applications for the Para Hills Wanderers Netball Club for the value of \$3,521 is approved.

Please ensure you have read and understood the City of Salisbury Community Grants Program Guidelines and Eligibility Criteria document prior to completing an application.

Part 1 - Applicant Information	
CONTACT DETAILS	
Name:	Paula Starke
Title (your role with the group/organisation):	Secretary
Address:	[REDACTED]
Phone:	[REDACTED]
Email:	[REDACTED]
GROUP / ORGANISATION / BUSINESS / SCHOOL / INSTITUTION DETAILS	
Name:	Para Hills Wanderers Netball Club
Registered Address:	390 Bridge Road
Suburb:	Para Hills West Postcode: 5096
Phone:	[REDACTED]
Website:	www.facebook.com/ParaHillsWanderers
GROUP / ORGANISATION / BUSINESS / MANAGEMENT DETAILS	
ABN:	29 8958 491 45
Registered for GST:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Not For Profit Deductible Gift Recipient (DGR) status by the Australian Taxation Office:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have you or your organisation previously received funding from the City of Salisbury?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please advise when, amount granted and what it was for:
5. BANKING INFORMATION	
Account Name:	Para Hills Wanderers Netball Club
BSB:	[REDACTED]
Account Number:	[REDACTED]
Program Priorities	
<p>What program priorities does your application best align to? <i>(please tick which is applicable)</i></p>	<p><input type="checkbox"/> Create opportunities for people to connect with each other Celebration of diverse community and collaborations</p> <p><input type="checkbox"/> Deliver inclusive responses to meet the needs of isolated and marginalised groups</p> <p><input type="checkbox"/> Develop and strengthen Reconciliation* practices</p> <p><input type="checkbox"/> Encourage residents and community groups to actively participate in their local community and neighbourhood</p> <p><input checked="" type="checkbox"/> Increase physical activity in our community</p> <p><input type="checkbox"/> Decrease social isolation and reduce loneliness in our community</p> <p><input type="checkbox"/> Empower the community's means of self-development and achievements</p> <p><small>*Reconciliation is about strengthening relationships between Aboriginal and Torres Strait Islander peoples and non-Indigenous peoples, for the benefit of all Australians.</small></p>

Item 5.1.2 - Attachment 1 - Community Grant Application - Para Hills Wanderers Netball Club

Part 2 - Application Summary	
<p>What is the funding for?<i>(please tick which is applicable)</i></p>	<p><input type="checkbox"/> Youth Sponsorship</p> <p><input type="checkbox"/> Defibrillator</p> <p><input type="checkbox"/> Sporting Equipment</p> <p><input checked="" type="checkbox"/> Small to medium Event</p> <p><input type="checkbox"/> Program</p> <p><input type="checkbox"/> New Community Group</p> <p><input type="checkbox"/> Neighbourhood Activation</p> <p><input type="checkbox"/> Other: please describe</p>
Name of the Application	50 th Anniversary Celebration of Para Hills Wanderers Netball Club
Proposed date(s) <i>(commencement to completion)</i>	From Sunday March 30 th 2025 to Sunday March 30 th 2025
Location of activity/event <i>(Activities and Events must occur within the City of Salisbury)</i>	Para Hills Wanderers Netball Club, 390 Bridge Rd, Para Hills West 5096
Provide a summary about your organisation	<i>(max 100 words)</i> Para Hills Wanderers Netball Club provide opportunities for those age 7+ to learn to play netball as well as participate in local competition all year round. We are proud to be celebrating 50 years of netball in our community in 2025.
<p>Provide a brief description of:</p> <ul style="list-style-type: none"> The proposed activity/event The aim of the activity / event The community members / groups* (target audience) you hope to engage as part of this activity / event <p><i>(Please refer to supporting documents including quotes and list them in Part 5)</i></p>	<i>(max 200 words)</i> To celebrate 50 years of netball at our club within the community, we are planning to hold a community event which not only involves our current members, but will also be open to all members of the community who may wish to celebrate with us but who also may have an interest in netball and joining our club. We would like to hold a carnival type event with bouncy castles, and interactive activities and also include a come and try netball section for those who wish to try the sport.
Please outline the impact your activity/event seeks to achieve including how it will be evaluated.	<i>(max 200 words)</i> As well as this event being a celebration of 50 year of community netball and celebrating this with past and present members of our club, we would love for the community to be involved in our celebration and through this, hopefully spark interest from those that attend to perhaps join our club in the future.
Describe how the activity/event will align with the program priorities as outlined on previous page.	<i>(max 100 words)</i> We are holding this event with an open invitation to all members of the community to come and join us celebrate 50 years of our club. While this is our main aim, attracting new members to our club will also be a great benefit.

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<p>Which grant size are you applying for?</p>	<p><input type="checkbox"/> Mini Grants are to the value of \$2,000 (incl. GST) - Fill in funding details below then go to Part 5A</p> <p><input checked="" type="checkbox"/> Small Grants are from \$2,000 and to the value of \$7,000 (incl. GST) - Go to and complete Part 3, 5, 6 and 7</p> <p><input type="checkbox"/> Medium Grants are from \$7,000 and to the value of \$12,000 (incl. GST) - Go to and complete Part 3 through to Part 7</p>
<p>Mini Grants - Amount of Funding Requested and for what purpose (e.g. equipment, Welcome to Country, performers fees, hall hire, sporting competition fees)</p>	<p>Funding requested \$</p> <p>Total activity/event budget \$</p> <p>Purpose of funding: to hire carnival activities to provide entertainment to those who attend and also provide food options.</p>
<p>If successful, please describe how the support from the City of Salisbury will be acknowledged.</p>	<p><i>(max 100 words)</i> City of Salisbury Support will be acknowledge by signage around the event and on our social media platforms when promoting the event</p>
<p>NEXT STEPS:</p>	
<p><input type="checkbox"/> YOUTH SPONSORSHIP - please download and complete the Declaration form and attach it with this application and send to communitygrants@salisbury.sa.gov.au for consideration</p> <p><input type="checkbox"/> MINI GRANTS (UP TO \$2K) - please sign the declaration page in Part 7 of this application, save a copy in your personal files and send to communitygrants@salisbury.sa.gov.au for consideration with relevant supporting documents listed in Part 5</p> <p><input type="checkbox"/> FOR ANY APPLICATIONS REQUESTING MORE THAN \$2K, PLEASE CONTINUE</p>	

Version 1 20 June 21

Part 3 - Small to Medium Grants ONLY (\$2k - \$12k)	
<p>Please describe how your proposal demonstrates a clear alignment with and outcomes based on Council's City Plan.</p>	<p>(max 200 words)</p> <p>Our club is situated on the busy Bridge Rd, however we feel that our presence within the community is not strong. By promoting and celebrating this event at our club, we are hoping to engage with more members of the community who may not be aware that we exist as a club and will hopefully attract more members who wish to increase their physical activity</p>
<p>Please describe the community benefit of your activity/event. (e.g. participation numbers, % of City of Salisbury residents, expected outcomes, community needs, future legacy)</p>	<p>(max 200 words)</p> <p>While the majority of our current member reside within the City of Salisbury council area, we are always welcoming of anyone who wishes to join our club. We hope that through celebrating our major milestone, our presence within the community will become more known and new members will be encouraged to join ensuring that our club continues to thrive within the community for many years to come.</p>
<p>Please outline how community members will be supported to continue their participation beyond this project.</p>	<p>(max 200 words)</p> <p>Anyone attending our event who wishes to find out more about our club or if they are keen to join our club will be able to provide contact information which will be followed up on so that they are given every opportunity to become involved with our club</p>
<p>Please describe or list key partners and/or stakeholders, community members and organisations that have been consulted, how and why they support the activity/event and any other information that demonstrates support If you have letters of support please attach them to your application as evidence.</p>	<p>(max 150 words)</p>
<p>How will the activity/event be promoted? If successful, applicants will be required to acknowledge and promote the City of Salisbury's contributions.</p>	<p>(max 200 words)</p> <p>Our event will be promoted through our club communication methods of email and newsletters. Our social media sites – Facebook and Instagram – will also be used as well as sharing information to local community pages through social media. Signage would also be erected at our club site (with council approval).</p>
<p>Please summarise the major risks and mitigation strategies associated with this activity/event. Note: this does not replace the need to conduct a full risk assessment process</p>	<p>(max 200 words)</p> <p>We are planning on holding this event outdoors to maximise space and be able to showcase our sport through various activities. Should the weather not allow us to be outside on our chosen date, we are able to access our club room building, which we share with the Para Hills Bowling Club, to move our function indoors on a smaller scale.</p>

Part 4 - Medium Grants ONLY (\$7k - \$12k)	
<p>Apart from your organisation, please provide details of how this activity/event will positively impact any other local groups or businesses. (e.g. Local Business, Members, Volunteers, Staff, Customers, Community Organisations)</p>	<p>(max 200 words)</p>
<p>Please describe how your activity/event is accessible and inclusive for the community. (e.g. no cost, ASL interpreters, wheelchair access, quiet areas)</p>	<p>(max 150 words)</p>
<p>How will you deliver a sustainable activity/event? Please review the State Government's Waste and Recycling at Events and Venues Guideline for suggestions.</p>	<p>(max 150 words)</p>

Item 5.1.2 - Attachment 1 - Community Grant Application - Para Hills Wanderers Netball Club

Part 5 – Supporting Documentation	
Please include the following paperwork with your application if applying as a: <ul style="list-style-type: none"> • Community Group (as applicable) • Club • Not for Profit 	Included <input checked="" type="checkbox"/>
Certificate of Incorporation demonstrating not-for profit status	<input type="checkbox"/>
Most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM	<input checked="" type="checkbox"/>
A signed copy of committee minutes endorsing the event or project, authorising an application to the Active & Connected Community Grants Program and documenting the authorised project contact	<input checked="" type="checkbox"/>
A copy of the organisations Certificate of Insurance (Public Liability Insurance)	<input checked="" type="checkbox"/>
Please list and attach any relevant and supporting documentation including but not limited to:	
Quotes for purchases <i>A valid financial quote from a trustworthy Australian registered business</i>	<input checked="" type="checkbox"/>
Letters of support for the project / event <i>may include organisations / community groups partnering with you / neighbour support</i>	<input type="checkbox"/>
Event or Project Plan / Checklist / Timeline	<input checked="" type="checkbox"/>
Copy of Risk management plan (for events)	<input checked="" type="checkbox"/>
Copy of proposed Traffic Management plan (for events)	<input type="checkbox"/>
Venue hire agreement / permit /quote	<input type="checkbox"/>
Public liability insurance	<input checked="" type="checkbox"/>
Other....	<input type="checkbox"/>

Part 6 - Budget Breakdown		
Amount Requested	\$ 3200	
Total Budget	\$ 4000	
Itemised Breakdown of Costs: <i>An itemised breakdown of costs must be provided. Please attach a separate sheet if there is insufficient space.</i>		Name of Supplier
2000 promotional flyers	\$ 264.80	Color on Demand
3m x 1.2m vinyl banner	\$ 330.00	Color on Demand
2 x wet/dry bouncy castles	\$ 520.00	Affordable Castles Adelaide
Splash Water Slide	\$ 370.00	Affordable Castles Adelaide
Dual Slip and Slide	\$ 300.00	Affordable Castles Adelaide
4 x generators	\$ 60.00	Affordable Castles Adelaide
Sandbags/weights	\$ 160.00	Affordable Castles Adelaide
Fairy Floss Machine (200 serves)	\$ 160.00	Affordable Castles Adelaide
Sno cone Machine (200 serves)	\$ 210.00	Affordable Castles Adelaide
Popcorn machine (200 serves)	\$ 210.00	Affordable Castles Adelaide
Hot Dog Machine	\$ 60.00	Affordable Castles Adelaide
Supervisor (4hrs)	\$ 200.00	Affordable Castles Adelaide
Hot Dogs (200 serves)	\$ 82.50	Woolworths
Hot Dog Rolls (200 serves)	\$ 93.50	Woolworths
Soft Drinks (200 serves)	\$ 200.00	Woolworths
Miscellaneous	\$300.00	
TOTAL (including GST):	\$ 3520.80	
Quote Attached: <i>A detailed, current quote must be provided with the application.</i>	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Part 7 - APPLICATION DECLARATION

This declaration must be completed by an authorised representative of the applicant (or, if this application is a joint/consortium application, authorised representative of the lead organisation).

The authorised representative should be a person who is legally empowered to enter contracts and commitments on behalf of the applicant.

For groups or organisations, 2 signatories from senior office holders will be required.

Please read, tick the boxes and sign below

- I/We acknowledge that I am authorised to make this application on behalf of the Organisation.
- I/We acknowledge that the information provided in this application is true and correct.
- I/We acknowledge that application needs to be acquitted within 6 months of receipt of funds as set out in the Acceptance of Community Grant – Form 1 and City of Salisbury Community Grants Program Guidelines and Eligibility Criteria as set out
- I/We acknowledge that our Organisation may be required to supply further information prior to consideration of this application by the City of Salisbury Community Grants Program.
- I/We acknowledge that any changes in circumstances regarding this Application must be notified in writing, and the City of Salisbury Community Grants Program may request more information.

On behalf of Para Hills Wanderers Netball Club, *(Group/Organisation)*

Tori Lindsell

(Name)

Paula Starke

(Name)

President


(Position)

Secretary

(Position)



(Signature 1)



(Signature 2)

13/12/2024

(Date)

13/12/2024

(Date)

ITEM 5.1.3
COMMUNITY WELLBEING AND SPORT COMMITTEE

DATE 18 February 2025

HEADING Minor Capital Works Grant Application - Returned and Services League Salisbury Branch Incorporated

AUTHOR Tom Beales, Team Leader Sport, Recreation & Events, Community Development

CITY PLAN LINKS
1.4 Our city is attractive and safe
1.3 Our city is welcoming to people of all ages, backgrounds and abilities, and recognises First Nations peoples
4.4 Our community is engaged and connected

SUMMARY This report assesses a Minor Capital Works Grant application from the Returned and Services League Salisbury Branch Incorporated. The application seeks funding to improve access to the building for people living with a disability and to improve the security of the building. It is recommended that \$17,642 be allocated from the 2024/25 Minor Capital Works Grant Program budget to support this project.

RECOMMENDATION

That Council:

- 1. Approves the allocation of funding from the 2024/25 Minor Capital Works Grant Program (MCWGP) budget as follows:
 - a. The Returned and Services League (RSL) Salisbury Branch Incorporated in the amount of \$17,642 to improve access to and security of the building.

ATTACHMENTS

This document should be read in conjunction with the following attachments:

- 1. RSL Salisbury Sub Branch Application Form

1. BACKGROUND

- 1.1 The Minor Capital Works Grant Program (MCWGP) aims to assist organisations that provide services to the Salisbury community to undertake facility improvements.
- 1.2 The purpose of the MCWGP is to provide opportunities to improve Council or privately-owned assets and facilities in order to increase community participation and/or improve the services that the community access.
- 1.3 The MCWGP is open to all community organisations that meet the criteria set out in the guidelines and eligibility criteria document.

- 1.4 An application has been received from the RSL Salisbury Branch Incorporated requesting \$17,642 of funding through the MCWGP.
- 1.5 The RSL Salisbury Branch Incorporated application has been assessed against eligibility criteria established in May 2024 and has been deemed eligible as a Category B applicant, as the facilities that are the subject of the application are owned by the applicant.
- 1.6 The approved criteria established Category B Minor Capital Works Grants at a maximum of \$35,000.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 The RSL Salisbury Branch Inc.

3. DISCUSSION

- 3.1 The RSL provides assistance on matters concerning the welfare of Ex-Servicemen or Women and their dependents, Veterans' Affairs and defence service homes. They support veterans, dependents and many community organisations and commemorate the sacrifice of veterans. RSL Salisbury Branch Incorporated provide a number of community activities as well as making their facilities available for other community groups.
- 3.2 The RSL Salisbury Branch Incorporated located at 19 Park Terrace, Salisbury has 294 active members.
- 3.3 The RSL Salisbury Branch Inc. are registered with the Australian Charities and Not-for-profit Commission (ACNC). ACNC records show that their registration and reporting is up to date. RSL Salisbury Branch Incorporated are classified as a small charity by ACNC, with less than \$500,000 annual turnover.
- 3.4 The project will replace the entrance doors on both the carpark and North Lane entrances of the RSL building. The existing doors are heavy and require pushing to open, which can be difficult for many of the users of the facility to manage. The new doors will be fully automated and accessible. This will support use for not only RSL members but also the community groups that use the hall, many of which have aged clients that use wheelchairs and walkers.
- 3.5 The project will encompass installation of roller doors on the North Lane entrance and windows and security screens on the bathrooms to improve security for staff and users of the building.

4. FINANCIAL OVERVIEW

- 4.1 The RSL Salisbury Branch Incorporated have provided three quotes to Council for this project and identified their preferred supplier.
- 4.2 The overall cost of the proposed works is \$19,642. RSL Salisbury Branch Incorporated will contribute \$2,000 towards the project and so have requested \$17,642 from Council.
- 4.3 The RSL Salisbury Branch Incorporated have indicated that this project could not proceed without the full funding requested from Council.

- 4.4 The 2024/25 annual budget for the MCWGP is \$464,000.
- 4.5 Of this budget \$345,000 has already been allocated, leaving a balance of \$119,000. If this application is approved, the remaining balance in the 2024/25 budget would be \$101,358.

5. CONCLUSION

- 5.1 The application from the Returned and Services League Salisbury Branch Incorporated for funding to replace the entrance doors on both the carpark and North Lane entrances of the Returned and Services League building and to install roller doors on the North Lane entrance and windows and security screens on the bathrooms aligns with the objectives of the Minor Capital Works Grant Program.
- 5.2 The proposed project, with a total cost of \$19,642, will enhance the facility's accessibility and security for its 294 members and associate groups.
- 5.3 The application has been assessed against the Minor Capital Works Grant Program eligibility criteria with all necessary supporting documents provided.
- 5.4 Given that the application meets the established guidelines and falls within the 2024/25 Minor Capital Works Grant Program budget, it is recommended that Council approves the allocation of \$17,642 to support these improvements. This funding will help ensure the Returned and Services League Salisbury Branch Incorporated can continue to serve the community effectively and meet its needs.
- 5.5 If this application is approved, the remaining balance in the 2024/25 budget would be \$101,358.

City of Salisbury - Minor Capital Works Grant Application Form

City of Salisbury - Minor Capital Works Grant Program Category A, B and C

Application Form

Before you Begin

Before completing this application form you should read the Minor Capital Works Grant Program – Guidelines and Eligibility Criteria booklet. This can be found online here: [MCWGP Guidelines & Eligibility](#)

A print friendly version of the Application Form can be downloaded here: [Print Friendly Application Form](#)

In order to make a valid application please:

- Use the following online Application Form or Print Friendly Application Form. Please note: progress on the application form can be saved and returned to.
- Make sure you include all attachments and essential documentation where requested.
- Putting together a strong application takes time and energy, so it is important that you read the guidelines carefully, complete this application in full, and ensure that all of the information to be submitted with your application is provided.
- Applicants are encouraged to contact the Sport Planner prior to submitting an application to determine suitability for funding.
- Have the Declaration section of the Application Form signed by two authorised representatives of the organisation; one signature must be the current President/Chairperson.
- A print version of the form can be completed if required with all of the essential supporting documentation and emailed, posted or personally delivered to the City of Salisbury.

IMPORTANT

Incomplete applications will be considered non-compliant and ineligible for funding. The applicant will be provided advice and requested to supply any outstanding documentation. Once all documentation has been received, the application will be processed and presented for assessment.

Essential Contact Information

It is essential that all applicants confirm the eligibility of projects prior to commencing their application. All applicants must contact the Sport Planner to assess the eligibility of projects. Ph: 8406 8222 or Email Sportsleasing@salisbury.sa.gov.au

Organisation Information

1. Club / Organisation Details

Name of the Organisation: **Required** (As it appears on the Certificate of Incorporation)

RSL Salisbury Sub Branch Inc.

Organisation Incorporation Number OR ASIC Registration Number: **Required** (<https://bit.ly/2RVMDku>)

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City of Salisbury - Minor Capital Works Grant Application Form

Australian Business Number (ABN):

800 646 789 75

Facility Name: Required

RSL Salisbury Sub Branch Inc.

Facility Address: Required

19 Park Terrace Salisbury 5108

Postal Address: Required (Registered postal address of the organisation)

PO Box 851 Salisbury 5108

2. Contact Person Details

Person Responsible for the Grant: Required (All communication will be directed to this person)

[Redacted Name]

Role/Position within the Organisation: Required

Secretary / Treasurer

Contact Email: Required (Please use an email address that will be checked at least once per week)

[Redacted Email]

Contact Mobile: Required

[Redacted Mobile]

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City of Salisbury - Minor Capital Works Grant Application Form

Membership Details

3. About your Membership (Not applicable for Category C)

Juniors Required

Seniors Required

Others Required

Total Membership: Required

294 Service & Affiliates.

Please provide membership numbers for the previous 3 years: Required

2023 - 342 2022 - 387

Funding Category

4. Funding Category

~~Category A – up to \$75,000 - Organisations that meet one of the following may apply for Category A funding: (Select 1 option)~~

- ~~Have a current lease or sub-lease of a Council owned building; or~~
- ~~Have a current licence or sub-license over Council owned land; or~~
- ~~Operate from facilities located on land where the City of Salisbury maintains a contracted interest to purchase that land.~~

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City of Salisbury - Minor/Capital Works Grant Application Form

Category B – up to \$35,000 - Organisations that meet both of the following may apply for Category B funding (Select 1 option)

- Own their own their own facilities (land and/ or buildings); and
- Record less than \$3m in revenue in the two years prior to application.

Category C – up to \$10,000 - Organisations that meet the following criteria may apply for Category C funding (Select 1 option)

- ~~Own their own facilities; or~~
- ~~Hold a current lease or sub-lease of a Council owned building; or~~
- ~~Hold a license or sub-license of Council owned land; or~~
- ~~Hold a current hire agreement to Council managed facilities such as an indoor recreation centre or community centre; or~~
- ~~Operate from facilities located on land where the City of Salisbury maintains a contracted interest to purchase that land; and~~
- ~~Record less than \$3m in revenue in the two years prior to application~~

Which category of funding is being applied for? (Select 1 option) Required

- Category A - up to \$75,000
- Category B - up to \$35,000
- Category C - up to \$10,000

Have you sought, or intend to seek funds from another source for this project? (Select 1 option) Required

- Yes
- No

If yes, please list the source/s and amount/s requested:

.....

.....

.....

About the Project

5. Project Details

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City of Salisbury - Sports & Recreation Grant Application Form

Name of Project: **Required**

Improve security and access by disabled or in firm need into the club.

What does the project involve? **Required** Describe what you are planning to do

Replacement of entrance door on both Northlane and Carpark entrance. New doors will be fully automated. Installation of roller doors on Northlane entrance and windows, security screens on bathrooms after vandal damage.

Are there any time constraints for the project? **Required**

Please provide details on when the project is due to commence, required completion time, or whether there are any other works, events, or programs that may impact on the delivery of the project.

No time constraints

Why is the project needed? **Required**

Eg. Does the proposed works: - eliminate/reduce risk - increase safety of participants, spectators, officials - meet a required sport/building standard - address a gap in the current facility or community - increase participation opportunities - provide additional avenue for revenue

The current doors are heavy and need to be pushed open. Current screens are flimsy and not secure.

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How will the project increase participation opportunities within the City of Salisbury? Required

Eg. Does the proposed works: - address a gap in participation - increase safety/reduce risk for participants, spectators, and officials - provide facilities to cater for participation growth - allow club to increase teams, programs, and/or officiating opportunities

We have a variety of groups who use the hall most have aged clients in wheelchairs or use walkers. This project immediately improves disabled access.

How will the project increase inclusive opportunities for diverse people in the community and how does the project address Universal Design Principles? Required

Diversity includes but is not limited to cultural, age, ability, religion, gender, and socio-economic status. The Principles of Universal Design include: Equitable Use, Flexibility in Use, Simple and Intuitive to Use, Perceptible Information, Tolerance for Error, Low Physical Effort, Size and Space for Approach and Use - further information can be found here: <http://universaldesignaustralia.net.au/7-principles-of-universal-design/>

The doors will be fully automated allowing access to all ages and levels of disability. The doors and shutters will also provide better security for staff and members.

Apart from your organisation and its members, are there any other groups within the community that will benefit from the project? (Select 1 option) Required

eg. other sport, recreation or community groups or clubs, other users, community members. Head Lease holders must provide support for the project and application.

Yes
 No

Please indicate which group/s and how they will benefit:

Attach letters of support where applicable. Head Lease holders must provide support for the project and application.

Many community groups use the hall
- Flamingo friendship group
- Just dance
- Squate dancers
- helping hand
- community bridging

City of Salisbury - Minor Capital Works Grant Application Form

Budget Information

6. Using the headings in the table below, outline the cost of the project - all amounts are to be GST INCLUSIVE

Total Project Cost Required

19 642.00

Club/Organisation's Contribution Required

2 000

Other grants / funds secured Required

nil

MCWGP Amount Requested: Required Must not exceed maximum funding amount per funding Category

17 642.00


Can the proposed works proceed if the full amount requested is not provided? (Select 1 option) Required

Yes

No

A MCWGP Project Budget Form must be completed and submitted along with your application. Please use the quotes and pricing that coincides with the amount of funding you are requesting. The Form can be downloaded here: [MCWGP Project Budget Form](#)

Please upload a copy of the completed MCWGP Project Budget Form:

 Please attach all files to the end of this form before submitting it.



Please provide 3 (three) valid quotes for the project works for all components of proposed work from qualified individuals or businesses. Please ensure that quotes are current and complete project works drawings are included with quotes.

Quote 1


 Please attach all files to the end of this form before submitting it.



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City of Salisbury - Mines Capital Works Grant Application Form

Quote 2

 Please attach all files to the end of this form before submitting it.



Quote 3

 Please attach all files to the end of this form before submitting it.



Essential Documentation

Please upload a copy of the following documents, these documents may also be posted or emailed if required:

Provide a Certificate of Incorporation demonstrating not-for-profit status

 Please attach all files to the end of this form before submitting it.




Provide a signed copy of committee minutes endorsing the project, authorising an application to the MCW Grants Program and documenting the authorised project contact

 Please attach all files to the end of this form before submitting it.




Club/organisation's most recent annual financial statement certified by the President /Treasurer or audited by a qualified accountant as presented at an AGM

 Please attach all files to the end of this form before submitting it.




Where applicable supply evidence of cash support (e.g. recent bank statement)

 Please attach all files to the end of this form before submitting it.



A copy of building works drawings or concept plans for the project


 Please attach all files to the end of this form before submitting it.



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City of Salisbury - Minor Capital Works Grant Application Form

Provide photos that clearly demonstrate why the works are needed


 Please attach all files to the end of this form before submitting it.

Where applicable provide letters of support for the project from each of the user groups

 Please attach all files to the end of this form before submitting it.


X

Where applicable provide a letter/email from the head lessee supporting the application

 Please attach all files to the end of this form before submitting it.

X

Please upload any further information / documentation

 Please attach all files to the end of this form before submitting it.

Terms and Conditions of Funding

All applications are administered according to the following conditions:

1. MCWGP funding will be used expressly for the purpose outlined in the application and as endorsed by Council. Requests to change the purpose of funding must be made in writing and is at the discretion of the Council.
2. City of Salisbury is not responsible for any budget shortfalls relating to inflation of costs and unanticipated works.
3. City of Salisbury is not responsible for any loss or expense endured during project implementation or in relation to the completed project.
4. The applicant acknowledges and accepts that any project cost amounts over the approved Minor Capital Works Grant Program funding amount would be borne by the club.
5. The project being funded must relate to the premises or property where the executed usage agreement is held.

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City of Salisbury Minor Capital Works Grant Application Form

On behalf of (Club/Organisation) **Required**

R.S.L Salisbury Sub - Branch Inc.

Name & Position (President/Chairperson) **Required**

[Redacted Name]

A/chairperson

Date of Signature **Required**

29 10 2024

Signature 1 **Required**

[Redacted Signature]

Name & Position (Representative 2) **Required**

[Redacted Name]

secretary

Date of application **Required**

29 10 2024

Signature 2 **Required**

[Redacted Signature]

(Select 1 or more options) **Required**

We agree to abide by the terms and conditions of funding

I declare that I am authorised to complete this application on behalf of the applying community organisation and that the information contained in this application to the City of Salisbury's Minor Capital Works Grant Program is accurate at the date of submission, and that the application is eligible for consideration under the guidelines and specifications of the program. Further we accept the terms and conditions upon which funding for this project is offered.

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City of Salisbury - RSL Salisbury Sub Branch Application Form

Please ensure you review all details to ensure they are correct. Once complete, click the Submit button below to submit the application to the City of Salisbury.

End of form

Don't forget to attach all files before submitting this form

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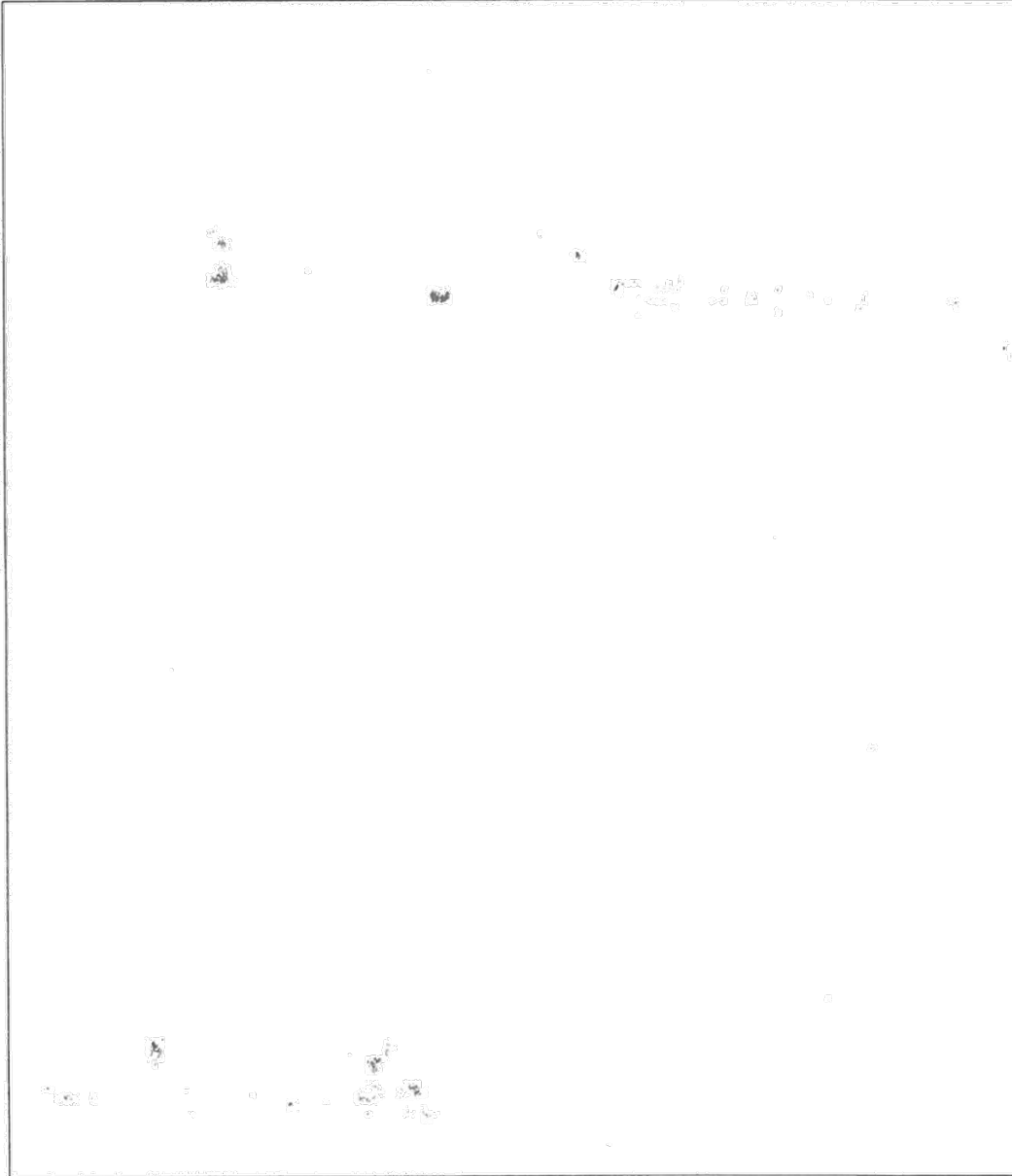
 <p>CITY OF SALISBURY</p> <p><u>Proposal to Undertake Works on Council Land</u></p>	
<p>Name of Organisation:</p> <p>Location of Proposed Works:</p> <p>Contact Name:</p> <p>Contact Details:</p>	<p>RSL Salisbury Sub Branch Inc.</p> <p>19 Park Terrace Salisbury</p> <p>[Redacted] Secretary</p> <p>[Redacted]</p>
<p>Proposed Alteration:</p> <p>Please provide an explanation of the proposed works (including full details of proposed alterations = e.g. Size / Dimension / Additional Services Required)</p> <p>Replacement of entrance doors - North lane & carpark entrance. Replacement doors are to be fully automated to allow disabled access to building, current doors are heavy & difficult to open if using a walker or chair.</p>	
<p>FUNDING:</p> <p>1. Do you intend to apply for funding for this project? <u>yes</u></p> <p>2. Source of Funding? <u>Minor Works Grant</u></p>	
<p>ACKNOWLEDGEMENTS:</p> <p>The Applicant acknowledges and agrees that:</p> <ol style="list-style-type: none"> 1. The Applicant acknowledges this form is an initial undertaking and does not provide Council Consent to any works proposed by the applicant. 2. Should the proposal noted above be deemed acceptable, further information is required which will be the subject of a Minor or Major club Initiated Works form to be completed by the applicant and submitted for further consideration and written approval. 3. If granted approval by the Council for the Activity the Applicant must comply with the terms of the application and any other special conditions the Council may impose in its absolute discretion in granting the application. 	
<p>Signature: <u>[Redacted]</u> Date: <u>31/5/24</u></p> <p>Name: <u>[Redacted] Secretary</u></p>	
<p>1</p>	

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Version: 1.0
Version Date: 20/11/2024

Item 5.1.3 - Attachment 1 - RSL Salisbury Sub Branch Application Form

Location of Proposed Works;

Please provide a plan detailing the proposed works and the location. A diagram of the location of the proposed works may be sketched below, if appropriate:

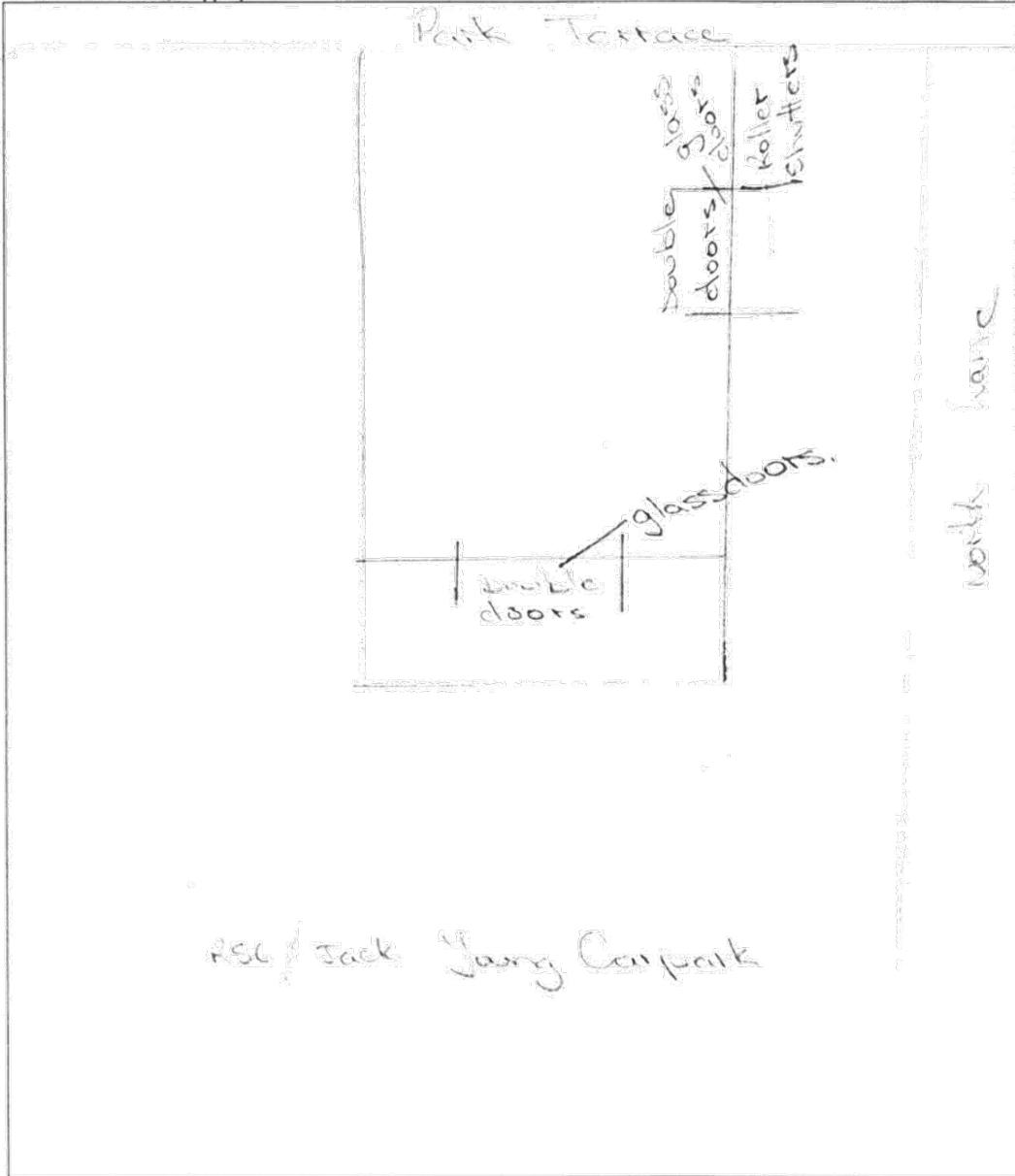



2

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Location of Proposed Works;

Please provide a plan detailing the proposed works and the location. A diagram of the location of the proposed works may be sketched below, if appropriate:



 <p>CITY OF Salisbury</p>	<p>CITY OF SALISBURY</p> <p><u>Proposal to Undertake Works on Council Land</u></p>
---	--

Name of Organisation;	
Location of Proposed Works;	
Contact Name;	
Contact Details;	

Proposed Alteration;

Please provide an explanation of the proposed works (including full details of proposed alterations – e.g. Size / Dimension / Additional Services Required)

FUNDING;

1. Do you intend to apply for funding for this project? _____

2. Source of Funding? _____

ACKNOWLEDGEMENTS;

The Applicant acknowledges and agrees that;

1. The Applicant acknowledges this form is an initial undertaking and does not provide Council Consent to any works proposed by the applicant.
2. Should the proposal noted above be deemed acceptable, further information is required which will be the subject of a Minor or Major club Initiated Works form to be completed by the applicant and submitted for further consideration and written approval.
3. If granted approval by the Council for the Activity the Applicant must comply with the terms of the application and any other special conditions the Council may impose in its absolute discretion in granting the application.

Signature: _____ **Date:** _____

Name: _____

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Document Set ID: 6479190
Version: 1 - Version Date: 01/11/2024

ITEM 5.1.4
COMMUNITY WELLBEING AND SPORT COMMITTEE

DATE 18 February 2025

HEADING City of Salisbury Sports Awards Proposal

AUTHOR Tom Beales, Team Leader Sport, Recreation & Events, Community Development

CITY PLAN LINKS 4.4 Our community is engaged and connected
1.2 Our community is physically and mentally healthy and connected

SUMMARY This report seeks approval to deliver a new event, the City of Salisbury Sports Awards in late 2025. The Awards would be a celebration of the outstanding sporting contributions occurring within the City of Salisbury community, providing an excellent vehicle to re-engage with our community clubs. The awards would be funded utilising the existing Sports Development operating budget and would be held in the Salisbury Community Hub in October 2025. Nominations would open from March-August 2025, with nine separate categories that recognise sporting achievement, administration, volunteering and inclusion. Delivery of this event supports Action 2.2.3 of the CoS City Plan 2040 – Support our community recreation and sporting groups.

RECOMMENDATION

That Council:

- 1. Approves the delivery of the inaugural City of Salisbury Sports Awards in October 2025 (Item 5.1.4, Community Wellbeing and Sports Committee, 18 February 2025).

ATTACHMENTS

There are no attachments to this report.

1. BACKGROUND

- 1.1 Volunteers are the lifeblood of community sport. With over 150 clubs in the City, whether it be coaching, administrating, officiating, or one of the many other roles in sport, volunteers share their knowledge, skills and give up thousands of hours of their time to make grass roots sports happen every week. Without them, sporting achievements wouldn't be possible.
- 1.2 The Sports Awards offer a tangible way for Council and our local community to recognise some of the remarkable achievements, commitment and dedication making a significant and genuine difference to sport in the City of Salisbury.

- 1.3 State Sporting Associations often hold their own annual awards but there are no awards that cover the City of Salisbury specifically.
- 1.4 Other councils in South Australia have been delivering an annual sports awards ceremony for their community for a number of years. Examples include the City of Charles Sturt, the Rural City of Murray Bridge and Roxby Council.
- 1.5 Additionally, many Councils in Australia run similar annual awards such as Whitehorse City and City of Boroondara in Victoria, Logan and Ipswich City Councils in Queensland and City of Rockingham in Western Australia.

2. EXTERNAL CONSULTATION / COMMUNICATION

- 2.1 City of Salisbury community sporting clubs and groups
- 2.2 BlueFit Group
- 2.3 GreenSpace Management
- 2.4 Athletics South Australia

3. DISCUSSION

- 3.1 The City of Salisbury Sports Awards would be a celebration of the outstanding sporting contributions occurring within the City of Salisbury community, providing an excellent vehicle to positively engage with our community clubs.
- 3.2 The City of Salisbury Sports Awards will support delivery of Action 2.2.3 of the City Plan 2040 – Support our community recreation and sporting groups.
- 3.3 It is proposed that the awards ceremony take place at Salisbury Community Hub in October 2025, with nominations open between 1 March - 31 August 2025.
 - 3.3.1 To ensure winter and summer sports are fully included, the year nominating would be from 31 August 2024 – 1 September 2025.
 - 3.3.2 All nominations will be encouraged online through open forms.
- 3.4 The Awards would be promoted through the Salisbury Sport and Recreation Network with wider promotion through the communications team.
- 3.5 There are nine proposed award categories:
 - 3.5.1 Coach or Official of the Year
 - 3.5.2 Administrator of the Year
 - 3.5.3 Club/Association of the Year
 - 3.5.4 Sports Volunteer of the Year
 - 3.5.5 Junior Sporting Achievement of the Year
 - 3.5.6 Senior Sporting Achievement of the Year
 - 3.5.7 Active Inclusion Champion

- 3.5.8 Recreation/Physical Activity Group/Project of the Year
- 3.5.9 Lifelong Contribution to Sport
- 3.6 If Council approves the concept of the awards, administration will develop judging criteria for each category. As a rule, all nominees must be affiliated to a club or organisation based in the City of Salisbury to be eligible for an award.
- 3.7 If required, each category will have a final shortlist of five nominees that will be invited with a guest to attend the awards ceremony. The Sport, Recreation and Events Team will select the shortlist using the nomination criteria. All nominees will receive a certificate.
- 3.8 It is recommended that the final judging panel include the:
 - 3.8.1 Mayor
 - 3.8.2 Chair of the Community Wellbeing and Sport Committee
 - 3.8.3 CEO of Athletics SA
 - 3.8.4 A local sports identity such as a retired elite sportsperson or respected senior sports administrator
- 3.9 The judging panel will review the shortlisted nominees and make the final decision on winners for each category.
- 3.10 Where suitable, winners will be put forward as nominees for the Australia Day Citizen of the Year Awards and the Sports SA South Australian Sports Awards, both of which seek nominations in November annually.

4. FINANCIAL OVERVIEW

- 4.1 To ensure the event is branded as a City of Salisbury community event recognising the achievements and commitment of our sporting community, the proposed awards would be funded through the existing annual Sports Development budget with an allocation of \$15,000.
- 4.2 Additional prizes will be sought from some of the key sport and recreation partners in the City of Salisbury.
- 4.3 It is anticipated that the City of Salisbury Sport Awards will become an annual event.

5. CONCLUSION

- 5.1 It is proposed that Council approve the proposal to deliver an inaugural City of Salisbury Sports Awards in 2025.
- 5.2 The City of Salisbury Sports Awards would be delivered using existing budget.
- 5.3 Nominations will be open from the beginning of March to the end of August, with the awards ceremony taking place in October 2025. Nine (9) winners will be announced at the awards with all nominees receiving a certificate.
- 5.4 Suitable winners will be nominated for the Australia Day Citizen of the Year Awards and the Sports SA South Australian Sports Awards.

DATE	18 February 2025
HEADING	Motion on Notice: Cr Buchanan: Shade and BBQ Facilities at the Aquatic Centre
AUTHOR	Rudi Deco, Manager Governance, CEO and Governance

A Motion on Notice has been received from Deputy Mayor Cr Buchanan:

That Council:

1. Notes the community feedback about the lack of shade at the Salisbury Aquatic Centre and the need for BBQ facilities.
2. Requests the Administration to:
 - 2.1: investigate and scope improvements in concourse seating and shade as well as book-able BBQ facilities within the grounds of the Salisbury Aquatic Centre outdoor pool area and,
 - 2.2: report back to the March Community Wellbeing and Sport Committee with options including cost estimates and timeframes for implementation.

Administration response:

Should this motion be carried, the Administration will action accordingly.