



**MINUTES OF URBAN SERVICES COMMITTEE MEETING HELD IN LITTLE PARA  
CONFERENCE ROOMS, SALISBURY COMMUNITY HUB, 34 CHURCH STREET,  
SALISBURY ON**

**17 MARCH 2025**

**MEMBERS PRESENT**

Cr S Ouk (Chairman)  
Cr B Brug  
Deputy Mayor, Cr C Buchanan (Deputy Chairman)  
Cr M Mazzeo  
Cr S Reardon

**STAFF**

Chief Executive Officer, Mr J Harry  
Deputy Chief Executive Officer, Mr C Mansueto  
General Manager City Infrastructure, Mr J Devine  
A/General Manager Community Development, Ms C Giles  
General Manager City Development, Ms M English  
Manager Governance, Mr R Deco  
Governance Support Officer, Ms M Prasad

The meeting commenced at 8.08pm.

The Chairman welcomed the Elected Members, members of the public and staff to the meeting.

**APOLOGIES**

Apologies have been received from Mayor G Aldridge and Cr A Graham.

**LEAVE OF ABSENCE**

Nil.

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## PRESENTATION OF MINUTES

Moved Cr M Mazzeo  
Seconded Cr S Reardon

The Minutes of the Urban Services Committee Meeting held on 17 February 2025, be taken as read and confirmed.

**CARRIED**

## REPORTS

### *Administration*

#### **4.0.1 Recommendations of the Asset Management Sub Committee meeting held on Tuesday 11 March 2025**

Moved Cr B Brug  
Seconded Cr C Buchanan

##### That Council:

1. Receives and notes the information contained in the Asset Management Sub Committee of the meeting held on 11 March 2025 and that the following recommendations contained therein be adopted by Council:

**CARRIED**

#### **4.0.1-AMSC1 Future Reports for the Asset Management Sub Committee**

Moved Cr B Brug  
Seconded Cr C Buchanan

##### That Council:

1. Notes the report.

**CARRIED**

#### **4.0.1-AMSC2 New Playspace and Upgrade Program 2025/26**

Moved Cr B Brug  
Seconded Cr C Buchanan

##### That Council:

1. Notes the development of an Open Space Blueprint (OSB) that will inform the future programming of playspaces within the City of Salisbury.
2. Notes the playground works listed in the 2025/26 Capital Works program, being:
  - a. Caryle Reserve – playspace improvements and upgrades
  - b. Mario Reserve – new playspace

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- c. Metala Reserve – playspace upgrade
  - d. Laurence’s Green – playspace upgrade (with design in 2024/25)
3. Notes the Pump and BMX Tracks listed in the 2025/26 Capital Works program, being:
    - a. Ronaldo Way Reserve, Paralowie
    - b. Golding Oval, Para Vista
    - c. Unity Park, Pooraka
    - d. The Paddocks, Para Hills West
    - e. Kings Road BMX Reserve, Parafield Gardens
  4. Notes the recent approval to upgrade the playspace at Baloo Street, Ingle Farm.
  5. Notes the approved project to construct a Road Safety Track at the Salisbury Recreation Precinct.

**CARRIED**

#### **4.0.1-AMSC3 Street Tree Renewal Program Update 2024/25**

Moved Cr B Brug  
Seconded Cr C Buchanan

That Council:

1. Notes the outcomes of the 2024/25 Street Tree Renewal Program consultation, including the retention/removal of trees, the planting of new trees and the species selected.
2. Notes that the trees proposed for planting may have the potential to become regulated or significant.
3. Approves the 2024/25 Street Tree Renewal Program as shown in Table 1 and Attachment 4 of the report (AMSC3, Asset Management Sub Committee Meeting, 11 March 2025) proceeding to delivery.

**CARRIED**

**4.0.1-AMSC-MON1 Motion on Notice Cr Buchanan:  
Fairbanks District Playspace Reserve  
shade and carparking**

Moved Cr B Brug  
Seconded Cr C Buchanan

That Council:

1. Notes the high community usage of the Fairbanks District Playspace Reserve and community concerns raised about lack of shade and lack of carparking.
2. Requests the Administration to prepare a budget bid for additional shade to be included over major play elements at Fairbanks District Playspace Reserve as part of the 2025/26 budget process.
3. Requests the Administration to present a report to the Asset Management Sub Committee on options and costs for increasing the availability of car parking at Fairbanks Reserve to be considered in time for the 2025/26 budget process.

**CARRIED**

**4.0.2 Future Reports for the Urban Services Committee**

Moved Cr B Brug  
Seconded Cr M Mazzeo

That Council:

1. Notes the report.

**CARRIED**

*For Decision*

**4.1.1 Endeavour College - Proposed Pedestrian Footbridge**

Moved Cr C Buchanan  
Seconded Cr B Brug

That Council:

1. Notes, and provides in principle support for, the request from Endeavour College to construct a pedestrian footbridge over Mawson Lakes Boulevard as described in Attachment 1 – Pedestrian Footbridge Concept, of the report (Item 4.1.1, Urban Services Committee, 17 March 2025) subject to the results of community consultation and there being no branding of Endeavour College on the pedestrian walkway over the road.

2. Requests the Administration to advise Endeavour College that consideration will be given to the suitable installation of branding of the College on the support structures, subject to agreement of City of Salisbury branding/welcoming message on the pedestrian walkway over the road (at Council's expense).
3. Authorises the Chief Executive Officer or delegate to prepare and approve an Authorisation Agreement under Section 221 of the *Local Government Act 1999* to permit a bridge to be constructed over Mawson Lakes Boulevard, principally in the style and location as described in Attachment 1 – Pedestrian Footbridge Concept of the report (Item 4.1.1, Urban Services Committee, 17 March 2025) once development approval has been granted and in line with part 1 of the resolution.
4. Notes that all costs incurred in the preparation of this agreement are to be borne by Endeavour College as the applicant. An annual fee is to be charged in accordance with Council's adopted fees and charges register to increase annually by CPI.

**CARRIED**  
**UNANIMOUSLY**

#### **4.1.2 Capital Works Program - February 2025**

Moved Cr C Buchanan  
Seconded Cr M Mazzeo

That Council:

1. Approves a non-discretionary 2024/25 third quarter budget review bid of \$280,000 to transfer available program funds of \$140,000 from PR21409 Outdoor Sports Court Renewal and \$140,000 from PR17754 Sports Lighting Renewal to PR27747 Lake Windemere Amenities project to provide the required funding to deliver the scope of works.
2. Approves a non-discretionary 2024/25 third quarter budget review bid to adjust budget funds within PR12000 Road Reseal Program to align budget with the nature of expenditure being a transfer of \$485,000 capital budget to \$485,000 operating funding, together with the declaration of \$335,000 of capital program savings.
3. Approves a \$80,000 third quarter 2024/25 non-discretionary budget review bid for the replacement of a failed pump at Little Para Golf Course.

**CARRIED**

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**4.1.3 Proposed Revocation of Community Land Classification  
Pelham Reserve, Bridge Road Ingle Farm**

Moved Cr C Buchanan  
Seconded Cr M Mazzeo

That Council:

1. Approves the proposal to revoke the community land classification of allotment 102 in Deposited Plan 7631 as described in Certificate of Title Volume 7631 Folio 70 as delineated on Attachment 1 – Pelham Reserve - Aerial Locality Map of the report (Item 4.1.3, Urban Services Committee, 17 March 2025) and that once revoked the land be developed for residential purposes.
2. Approves that the Section 194 report contained in Attachment 2 - Section 194 Report Pelham Reserve of the report (Item 4.1.3, Urban Services Committee, 17 March 2025) be adopted for the purposes of Section 194 of the *Local Government Act 1999*, and the Chief Executive Officer or delegate be authorised to implement the Public Consultation Process in accordance with Council's endorsed Community Consultation Policy.
3. Notes that a further report will be presented to Council for consideration in the event that any objections are received.
4. Authorises the Chief Executive Officer or delegate to prepare and submit the necessary documentation to the Minister for approval to revoke the Community Land Classification in the event that no objections are received.

**CARRIED**

**4.1.4 Proposed Revocation of Community Land Classification  
McLean Reserve, Desmond Avenue Pooraka**

Moved Cr C Buchanan  
Seconded Cr M Mazzeo

That Council:

1. Approves the proposal to revoke the community land classification of allotment 109 in Deposited Plan 6465 as described in Certificate of Title Volume 5519 Folio 651 as delineated on Attachment 1 - Aerial locality map - McLean Reserve of the report (Item 4.1.4, Urban Services Committee, 17 March 2025) and that once revoked the land be developed for residential and non-residential purposes.

2. Approves that the Section 194 Report – *Proposal for Revocation of Classification as Community Land* contained in Attachment 2 - Section 194 Report McLean Reserve of the report (Item 4.1.4, Urban Services Committee, 17 March 2025) be adopted for the purposes of Section 194 of the *Local Government Act 1999*, and the Chief Executive Officer or delegate be authorised to implement the Public Consultation Process in accordance with Council’s endorsed Community Consultation Policy.
3. Notes that a further report will be presented to Council for consideration in the event that any objections are received.
4. Authorises the Chief Executive Officer or delegate to prepare and submit the necessary documentation to the Minister for approval to revoke the Community Land Classification in the event that no objections are received.

**CARRIED**

#### **4.1.5 Grant of Easement Treetop Court Paralowie**

Moved Cr C Buchanan  
Seconded Cr S Reardon

That Council:

1. Approves the request to grant SA Water an easement to install and maintain an underground sewer within a portion of Little Para Linear Park (Lower) reserve identified as Allotment 125 Deposited Plan 112705 as described in Certificate of Title Volume 6177 Folio 159 for a one-off consideration of \$5,000 plus GST as delineated in blue in Attachment 1 - Overhead Treetop Court Delineating Proposed Easement of the report (Item 4.1.5, Urban Services Committee, 17 March 2025).
2. Authorises the Chief Executive Officer or delegate to finalise negotiations and execute all necessary documentation to grant an easement over portion of Little Para Linear Park (Lower) reserve identified as Allotment 125 Deposited Plan 112705 as described in Certificate of Title Volume 6177 Folio 159 as delineated in Attached 1 - Overhead Treetop Court Delineating Proposed Easement of the report (Item 4.1.5, Urban Services Committee, 17 March 2025).
3. Notes that should the easement be granted, TORO Property Projects Pty Ltd as the applicant is responsible for all surveying and lodgement of required documentation plus all costs.

**CARRIED**

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*For Information*

**4.2.1 Tree Management Strategy and Biodiversity Management Plan**

Moved Cr C Buchanan  
Seconded Cr S Reardon

That Council:

1. Notes the report.

**CARRIED**

**4.2.2 Energy Audit of Council-Owned and Managed Buildings**

Moved Cr C Buchanan  
Seconded Cr B Brug

That Council:

1. Notes that the Administration is currently in a tender process to engage a specialist consultant to undertake an energy audit of all Council owned buildings to assess energy demand and identify inefficiencies at each site which will inform the Organisational Energy Plan.
2. Notes that the Organisational Energy Plan will provide innovative solutions to optimise energy usage and reduce overall energy demand, associated cost and carbon footprint and will be reported to Council by June 2025.

**CARRIED**

*Cr S Reardon left the meeting at 8:34 pm.  
Cr S Reardon returned to the meeting at 8:38 pm.*

**QUESTIONS ON NOTICE**

There were no Questions on Notice.

**MOTIONS ON NOTICE**

**US-MON2 Motion on Notice: Cr B Brug: Amenities and Shade at Park Avenue Dog Park**

This motion was withdrawn.

**OTHER BUSINESS**

*(Questions Without Notice, Motions Without Notice, CEO Update)*

There were no Other Business Items.

## ORDERS TO EXCLUDE THE PUBLIC

### 4.4.1 Salisbury Downs Oval Facilities

Moved Cr C Buchanan  
Seconded Cr M Mazzeo

That the Urban Services Committee:

1. *Orders that pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, that it is appropriate and necessary to exclude the public for the consideration of Agenda Item 4.4.1 Salisbury Downs Oval Facilities with the exception of the following persons:*

- *Chief Executive Officer*
- *Deputy Chief Executive Officer*
- *General Manager City Infrastructure*
- *A/General Manager Community Development*
- *General Manager City Development*
- *Manager Governance*
- *Governance Support Officer*
- *Manager Engineering Assets & Systems*
- *Manager Infrastructure Design & Delivery*
- *Manager People & Performance*
- *Manager Urban, Recreation & Natural Assets*
- *Manager Community Experience*
- *Manager Field Services*

*On the basis:*

- *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
    - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
    - *non-disclosure of the matter and discussion of this item in confidence would protect confidential information and Council's commercial position.*

*the public's interest is best served by not disclosing the **Salisbury Downs Oval Facilities** item and discussion at this point in time.*

**CARRIED**

The meeting moved into confidence at 8.42pm.

The meeting moved out of confidence and closed at 8.52pm.

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CHAIRMAN.....

DATE.....